**Rockville Town Council**
**Regular Meeting**
**May 11, 2016**
**Rockville Community Center**

1. **CALL TO ORDER – ROLL CALL** – Mayor Pam Leach called the meeting to order at 6:00 p.m. The following members of the Rockville Town Council were present: Barry Sochat, Megan Honer-Orton, Terry Bell, and Mark Hartless. Town Clerk Vicki S. Bell recorded the meeting.

2. **PLEDGE OF ALLEGIANCE** – Mayor Leach led the Pledge of Allegiance.

3. **APPROVAL OF AGENDA** – No changes to the agenda.

4. **DECLARATION OF CONFLICT OF INTEREST WITH AN AGENDA ITEM** – There were no conflicts declared.

5. **PUBLIC COMMENTS** – There were no public comments.

**DISCUSSION/INFORMATION/NON-ACTION ITEMS**

1. **PRESENTATION FROM THE SOUTHWEST MOSQUITO ABATEMENT – SEAN AMODT** – Sean Amodt stated that one of his duties is to educate the public. He reported that Linda Behling is the Board Member from Rockville. Mr. Amodt indicated that seven years ago he assumed the Manager position at the district. A newspaper article about West Nile Virus was distributed to the Council. During his time with the district, Mr. Amodt stated that he has learned a great deal about mosquitoes. He reported that there are over 200 species of mosquitoes in the U.S., more than 50 in Utah, and 21 in Southern Utah. The district's primary concern is the safety and protection of humans. Because mosquitoes carry viruses, the district's aim is to control populations. Unfortunately, eradication is not an option. Mr. Amodt commented on the Zika Virus and stated that six species of mosquitoes that carry it were trapped in the County. He explained that that species of mosquito requires a humid climate. The hope was that the species would not become established here.

   Mr. Amodt reported that the district's primary revenue comes from property taxes. He noted that Washington County is the lowest and receives $3 for the every $100,000 in property value. The life cycle of a mosquito was described. Mr. Amodt explained that mosquitoes need water to develop. Only females bite and they do so because they need the protein from blood to develop their eggs. He noted that blood is not a food source for them. Mosquitoes typically live two to three weeks and some hibernate through the winter. Mosquitoes lay 100 to 200 eggs at a time. Some species lay eggs in the water and others lay single eggs in soil. Eggs can lay dormant in soil for 10 to 15 years.

   The pamphlets distributed also address the West Nile Virus and Encephalitis, which causes the brain to swell and can be very debilitating. He noted that most people who contract it don't know they have it. Ways the public can protect themselves were described. One was to stay inside during the hottest part of the summer. Those who do go out should dress properly and wear DEET, which is the best for keeping mosquitoes away. While other products work, DEET has been proven repeatedly to be the best. The next solution was to drain standing water. Mr. Amodt stated that in Southern Utah mosquitoes develop in three days in the middle of the summer and can do so in as little as a bottle cap of water.

   Mayor Leach stated that animal water troughs are also an ideal place for mosquitoes to thrive. She reported that they put fish in their troughs, which seems to resolve the issue. Mr. Amodt

stated that water troughs can be difficult to manage. If someone chooses not to get fish, there is a larvacide, which is a bacterium, which is specific to the mosquito larvae.

Mr. Amodt stated that they have ULB foggers on the back of their trucks as well as hand foggers, which are only used in the evenings after dusk so as not to harm bees. In Rockville, there are about 20 sites that are treated regularly. The treatments performed in the area were described. Mayor Leach identified an area of concern in Rockville behind Garland Hirschi's property and across from the school to the west where an island has formed with water behind it. Mr. Amodt stated that they have been monitoring that area.

A gulch was also identified between two fill areas that was of concern. The precise location was described. Mr. Amodt encouraged the Council to make the district aware of problem areas as soon as they become aware of them. He explained that horses and humans are primarily bitten by mistake by mosquitoes who prefer birds. At the end of the season, around late August or early September, the feeding habits of mosquitoes change and they begin feeding on humans, horses, and larger animals. At that point, the West Nile Virus comes into play if a mosquito has been infected by a bird and then bites a human.

2. **REPORT ON ROCKVILLE/SPRINGDALE FIRE PROTECTION DISTRICT – CHAIR LUCI FRANCIS** – The report referred to above is attached to the minutes.

3. **REPORT ON RECOMMENDATIONS OF THE PLANNING COMMISSION – CHAIR ROBERT FORD** – Planning Commission Chair, Bob Ford, reported that at the Planning Commission Meeting held the previous night, a building permit from Joe Merino was approved.

Bob reported that Jane Brennan is also working on an incident form to be used for internal use if there is a report of an issue or problem. An ordinance or violation issue would be addressed on the second part of the form. The result will be to have something in writing to determine if there is a trend. Mayor Leach asked that the Council be provided with a copy of the form once the next revision is made.

The third issue addressed by the Commission involved the Town Survey, which includes a series of issues that public forums and discussion were needed on. The issues included water and the bridge.

One issue that was still being dealt with was the Multi-Housing Task Force. Bob spoke with Sharon Hatfield who expected to be finished with the document in the next few days at which time a Work Meeting would be scheduled. Sometime in the next few months a group of issues dealing with river management, riparian issues, the removal/non-removal of Russian Olive and invasive species, and bank erosion will be addressed. The Army Corps and others expressed a willingness to participate if the town is able to organize a public meeting. Bob stated that one Planning Commission Member feels it is outside of their purview while others do not. He asked for feedback from the Council and asked if the Planning Commission and City Council can address the matter or if private citizens should decide how to resolve it. He stated that due to other pending issues, the matter would be discussed in August or September.

Bob noted that it will take time to arrange a meeting where all of the experts can meet at the same time. There are technical issues he was made aware of dealing with the river involving Vescos, the McBrides, and others. The Army Corps representative indicated that from April until the end

straighten the curves to the extent possible. There are two old Indian ruins there that they have to go by. They think they can miss one but a retaining wall will have to be built for the other. An alternative solution was to reduce the speed limit to 30 mph.

6. **REPORT AND DISCUSSION OF ROCKVILLE QUARTERLY FINANCIAL REPORTS – MAYOR LEACH** – Mayor Leach reported that so far this year the town is under budget, even with projections through the end of the fiscal year. She stated that the town is doing its best to live within its means. The Mayor expressed appreciation for Clerk Bell and Elaine Harris who have been working diligently to compile the budget information for next year's budget. They were also making modifications to town forms.

**ACTION ITEMS**

1. **RESOLUTION FOR ADOPTION OF A NEPOTISM POLICY** – Megan Honer-Orton **MOVED** to adopt Resolution Number 16-0511-1, a Resolution to Adopt a Nepotism Policy for the Town of Rockville, Utah. Terry Bell **SECONDED** the motion.

It was noted that the proposed resolution was recommended as part of the audit. The resolution was read in its entirety and is attached to the minutes.

**VOTE on motion:**

**Terry Bell – Aye**
**Megan Honer-Orton – Aye**
**Mark Hartless – Aye**
**Barry Sochat – Aye**
**Mayor Pam Leach – Aye**

**The motion passed unanimously**.

2. **RESOLUTION TO ADOPT THE 2016-17 TENTATIVE BUDGET FOR THE TOWN OF ROCKVILLE** – It was reported that the County sets the tax rate. The figures in the tentative budget were based on the current tax rate.

Barry Sochat commented on Special Event Permits and asked if there is a sliding scale for them or a flat rate. He suggested the fee be based on the size of the event. Mayor Leach stated that if an event starts in Rockville the situation will be far different than if participants are just passing through on the town roads.

Clerk Bell reported that the town only has one permit, which is for the race that comes through town. Springdale hosts the Butch Cassidy Race but the town waives the fee. Megan stated that the Doggy Dude Ranch has a Special Event Permit for their annual competition. Elaine Harris recalled that after their most recent event, they were informed by the town that they would need to request a Special Event Permit before doing it again.

Mark asked about the Highway Public Improvements that went from $35,000 in 2015 to $141,000 in 2016. The Mayor stated that the total includes part of the bridge matching funds. It was noted that the bridge project is dependent on the adoption of a Transportation Plan. Mayor Leach clarified that the total is what is required for the 2016-17 budget year. The total amount

for the entire project is $169,500 but it will be received in different budget years. For that reason, the full amount was not in the budget. It was reported that the town has until October 2017 to raise the matching funds, which is when the federal portion of the project will be fully funded. Before work can begin, Rockville will need to have the matching funds in place. The funds can be raised through donations, grants, or a zero or low interest loan.

Mayor Leach read the resolution in its entirety and it is attached to the minutes.

Megan Honer-Orton **MOVED** to adopt Resolution Number 16-0511-01, a Resolution to adopt the 2016-2017 Tentative the Budget for the Town of Rockville. Barry Sochat **SECONDED** the motion.

**VOTE on motion:**

**Terry Bell – Aye**
**Megan Honer-Orton – Aye**
**Mark Hartless – Aye**
**Barry Sochat – Aye**
**Mayor Pam Leach – Aye**

**The motion passed unanimously**.

3. **RESOLUTION EXPRESSING APPRECIATION FOR INTERMOUNTAIN HEALTH CARE ON ITS 40TH ANNIVERSARY IN WASHINGTON COUNTY** – Mayor Leach reported that the request for the town to enter into the proposed resolution was distributed to all communities by the Washington County Commissioners.

Megan Honer-Orton **MOVED** to pass Resolution Number 16-1511-03, a resolution expressing appreciation for Intermountain Health Care on its 40th Anniversary in Washington County. Terry Bell **SECONDED** the motion.

The Mayor Leach read the resolution in its entirety and it is attached to the minutes.

**VOTE on motion:**

**Terry Bell – Aye**
**Megan Honer-Orton – Aye**
**Mark Hartless – Aye**
**Barry Sochat – Aye**
**Mayor Pam Leach – Aye**

**The motion passed unanimously**.

4. **APPROVAL OF THE MINUTES OF THE APRIL 13, 2016 REGULAR MEETING** – Terry Bell **MOVED** to approve the minutes of the April 13, 2016 Regular Meeting. Barry Sochat **SECONDED** the motion.

of August there is moratorium on what can be done in the river because of Fish and Wildlife and other regulations. He recommended the matter be addressed late summer or early fall and plan and organized for next year. Mayor Leach liked the idea of moving forward to educate residents on what they can and cannot do and to protect the river.

4. **DISCUSSION OF ROCKVILLE ROAD MAPPING PROJECT – MARK HARTLESS** – Mark Hartless reported on the mapping project and noted that Bob indicated that he was qualified and willing to help as well. He commented that he has never mapped a road and wanted input from the Council on what they want to achieve and what specifically needs to be done. Bob Ford suggested he use Google Earth and other maps to do basic conceptual mapping showing which roads, are dirt, gravel, paved, etc.

Mayor Leach stated that since it will be necessary to do a Transportation Plan, they will have a Work Meeting and address it all together. A Joint Work Meeting would be scheduled in the near future to begin the process. Bob stated that he has a GPS that can be used to walk the roads at some point if they feel it is necessary and determine which roads do not meet certain standards. He thought that following such a process would save the town money and provide good information. Once they get to the engineering level, they likely will want outside help.

Mayor Leach stated that how far they take it can be discussed at the Work Meeting. Mark recommended Rod Mills be notified of the Work Meeting so that he can be involved in the discussion. Mark thought he would provide good input. It was noted that Mr. Mills was the first speaker at the training session and he offered to do GIS mapping for the B & C Road Funds as a free service.

5. **REPORT AND DISCUSSION ON THE STATUS OF SR-9 ROAD WORK BY UDOT IN 2017 – MAYOR LEACH** – Terry Bell reported that he attended a meeting the previous day where a determination was made to push commencement of the project back to January through April 2017 in Rockville and the road from Rockville to Springdale. UDOT initially wanted to raise the ditches up or alternatively repair 1,000 feet of it. When he found that the cost was $200,000 for 150 feet they decided against it and decided to leave the ditches as they are. After three years of talking with UDOT about the driveways in town being all different heights, they may consider hiring someone with a Ditch Witch to walk the length of town and make a four-inch ditch to the side of the existing ditch and fill it with concrete, which should better support the ditch. Road fill can then be brought in to taper down to rather than to the edge of the ditch.

Mark stated that they will have to cut into the mountain, which will expose the fiber link. UDOT will have to find a way to fix that. They agreed to research the matter further and report back to the Council. He suggested getting Steve and Jeff involved. From October through February 2018, the rest of the work will be completed.

Mayor Leach reported that a public meeting will be held the following evening in Springdale from 5:00 p.m. to 7:00 p.m. on the project. There will be specific information tables for Rockville, the Rockville to Springdale road, and for Springdale. One of the reasons the project was being delayed was to construct a roundabout on Lion Boulevard in Springdale.

A question was raised about what will be done with the spoils. Mark stated that he had not yet had a chance to address the issue. Mayor Leach reported that Chris Hall will be the new Project Manager and is taking Brandon Anderson's place with UDOT on the project. The intent is to

**VOTE on motion:**

**Terry Bell – Aye**
**Megan Honer-Orton – Aye**
**Mark Hartless – Aye**
**Barry Sochat – Aye**
**Mayor Pam Leach – Aye**

**The motion passed unanimously**.

5. **APPROVAL OF EXPENDITURES FOR THE MONTH OF APRIL 2016** – Terry Bell **MOVED** to approve the monthly expenditures for the month of April 2016. Barry Sochat **SECONDED** the motion.

**VOTE on motion:**

**Terry Bell – Aye**
**Megan Honer-Orton – Aye**
**Mark Hartless – Aye**
**Barry Sochat – Aye**
**Mayor Pam Leach – Aye**

**The motion passed unanimously**.

**ADMINISTRATIVE NON-ACTION ITEMS**

1. **MAYOR AND COUNCIL MEMBER REPORTS – Terry Bell** reported that he recently attended a Washington County Solid Waste Meeting recently where concern was expressed with the blue recycling cans. Since the program's inception in January, they have received 377 tons of trash, 55,000 tons of which was contaminated. The contract for the blue cans specifies that if the contamination rate goes higher than 15% they will have to renegotiate the contract. It was thought that most of the contamination is from people who are forced to participate and are not being discerning about what they are putting in the cans. Items such as tires and batteries increase the weight dramatically and contribute to the problem. The various municipalities were asked to include a notice in the utility bills containing a description of what constitutes recyclables and what does not. Terry reported that the most successful recycling programs in the state are at a 6% contamination rate. Enforcement issues were discussed.

**Barry Sochat** asked if the 5 mph speed limit on the bridge is the result of an official recommendation from the City Engineer. Mayor Leach stated that it was a number selected by the Council. She recommended they revisit it. UDOT recommended a maximum of 10 mph when they downgraded the load rating. It was brought to her attention that they may need to revisit some of the speed limit signs in terms of size, height, and compliance with State regulations. She was in the process of collecting that information and would present it to the Council for review. Mark disagreed and stated that the speed limit on the bridge is low for trucks. He commented that there have been problems with heavy trucks crossing the bridge. Mayor Leach thought bigger signs were needed because the existing ones are not visible.

**Megan Honer-Orton** requested that a bar graph be prepared showing what needs to be raised in matching funds for the bridge.

**Mark Hartless** suggested providing a copy of the town ordinances to law enforcement in a three-ring binder. He agreed to email them to the Council for review. He stated that once they are all in agreement he will distribute copies. The idea was for the officers to keep copies in their cars for easy reference. Mark remarked that Jane Brennan has a background in law enforcement and stated that in California when officers go from one municipality to another they flip to the next town's ordinances to see what ordinances are applicable. Mark recommended that a sign be posted specifying that ATVs are not allowed on Rockville roads. He suggested it be posted in the Horse Valley area.

**Mayor Pam Leach** reported that the town was successful in their request to the Joint Highway Commission to change the scope of work on the funding from new bridge to rehabilitation. The matter was to go before the Transportation Commission the following Friday in Tooele. Tracy and A.J. Gates from Michael Baker, Jr., Inc. would both be in attendance at the meeting. The agenda and attached documentation were available online. It was reported that the JHC has a spreadsheet containing a list of various projects. Rockville is on that list. They are requesting approval of all of the projects on the spreadsheet. The Mayor was told that typically recommendations are approved. In keeping with that, the town is required to complete a Transportation Plan prior to any funds being spent on the project. This means that work on the design phase cannot begin until it is in place.

Mayor Leach provided the Council with a sample Transportation Plan from Toquerville. She recommended that the Town Map be attached to the Transportation Plan that Rockville adopts along with the general area being considered for a future transportation corridor. In a conversation she had with Dirk Clayson, the Committee Member who made the motion, he indicated that he felt it was proper for anyone who purchases property in the future to be aware that there is the potential of another transportation corridor. It was reported that Bob has begun work on Google Maps. The issue will be discussed in more detail at a future Work Meeting. A.J. Yates from Michael Baker, Jr., Inc. was supposed to be submitting a proposal to the town to help with the transportation plan. The Mayor and Bob both feel this is something we can do ourselves. If necessary, we may have A.J. review it from a technical standpoint, however, Dirk Clayson indicated that he would be happy to review anything we come up with.

Mayor Leach recommended that a Work Meeting be scheduled in the next two weeks. If they get the Transportation Commission's approval on Friday, this would be all that would prevent them from moving into the design phase. The Council needs to put together what they think is appropriate for the town and then give it to Mr. Clayson for review.

In response to a question raised, Mayor Leach stated that it is necessary to add a zoning map of Rockville that can identifies existing residential and agricultural areas. This will help direct future development. Mark agreed and stated that it is important for the town to make potential property owners and developers aware of the town's intent. A Work Meeting was scheduled for Wednesday, May 25 at 3:00 p.m.

The Mayor reported that the Arbor Day Celebration was a great success. Participants received instruction on proper tree pruning. George Walsh, a Certified Arborist who lives in Virgin, conducted the training and brought in a stump grinder. Justin Bell offered his large truck to haul

limbs and branches away. Trees throughout the park were trimmed and a new tree was planted to replace a maple tree that was dying. They are also discussing the possibility of doing it again in the fall. There will be an article in the newsletter with include the names of people to contact.

Mayor Leach informed the Council that flags will be put up for Memorial Day Weekend on Friday, May 27 at 9:00 a.m. Robin was overseeing the flag installations and invited all to participate. The flags will be taken down on Tuesday, May 31 at 9:00 a.m.

The Mayor stated that she was asked by Dan McGuire to let the Council know that along the side of Dennett Lane there is high grass that needs to be mowed. She asked for a volunteer to evaluate the town's available equipment and complete the job. It was noted that the terrain is very steep and last time they used a backhoe.

2. **STAFF REPORT AS NEEDED** – Clerk Bell reported that on May 24, a cemetery cleanup is scheduled and they are bringing in Washington County inmates to help. Jeff Ballard offered to help oversee the effort and will have the truck and other tools. Those with extra shovels and rakes were asked to bring them to the Town Office the Monday prior. She expected work to commence around 8:00 or 8:30 a.m. Clerk Bell asked for volunteers to dispose of old gas cans with mixed oil and gas. New gas and oil needs to be purchased before the work can be done.

Clerk Bell reported that she watered on Tuesday and found that the pump is leaking. She suspected that the seal needs to be fixed. In talking with Bernie, they have a replacement pump in the shed. Two or three volunteers are needed to install the new pump.

Barry and Megan were reminded that the webinar is scheduled for the following day at 10:00 a.m. She planned to set them up on the computer in the Town Office.

Clerk Bell informed the Council that they are significantly under budget this year. She had been in contact with Les Olsen Company who services the town's copier. They have an updated version of the existing copier that is used as the floor model for demonstrations. It has 1,200 copies on it and they agreed to sell it for $800. The service contract would probably be in the same range as is currently being paid, which is $400 per year and covers toner and repairs. Mayor Leach stated that new the same copier would cost $1,200. The town's current copier is eight years old and finding parts for it is challenging. The consensus of the Council was to finalize the purchase. Clerk Bell agreed to ask about the trade in value of the town's current machine.

**ADJOURNMENT**

Barry Sochat **MOVED** to adjourn. Terry Bell **SECONDED** the motion.

**VOTE on motion:**

**Terry Bell – Aye**
**Megan Honer-Orton – Aye**
**Mark Hartless – Aye**
**Barry Sochat – Aye**
**Mayor Pam Leach – Aye**

**The motion passed unanimously**.

The meeting adjourned at approximately 8:00 p.m.

Minutes prepared by:
Teri Forbes, Owner
T Forbes Group

APPROVED:

Mayor Pam Leach

The foregoing minutes were posted in the cabinet of the Rockville Town Office by Vicki S. Bell at approximately 10:30 AM/PM on June 17, 2016 and on the Rockville Website.

Vicki S Bell

**Rockville Town Council**
**Regular Meeting**
**May 11, 2016 6:00 p.m.**
**Rockville Community Center**
**43 E. Main Rockville, UT 84763**

**PLEASE SIGN YOUR NAME AND PLACE OF RESIDENCE FOR THE RECORD**

| NAME | ADDRESS |
|---|---|
| Claire Harris | Rockville |
| [illegible] | Rville |
| Luci Francis | Rockville |
| Robin Sm | RV |
| Tydon Oler | RV, LA Verkin |