



**MINUTES**  
**Springville City Council Work/Study Meeting – April 05, 2016**

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MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, APRIL 05, 2016 AT 5:15 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were present: Councilmember Rick Child, Councilmember Craig Conover, Councilmember Christopher Creer, Councilmember Jason Miller, Councilmember Chris Sorensen, Assistant City Administrator/Finance Director Bruce Riddle and City Recorder Kim Rayburn.

Also present were: Public Safety Director Scott Finlayson, Power Director Leon Fredrickson, Buildings and Grounds Director Alex Roylance, Golf Pro Craig Norman, Public Works Director Brad Stapley, Recreation Director Corey Merideth, and Museum of Art Director Dr. Rita Wright. City Administrator Troy Fitzgerald and Assistant City Administrator/City Attorney John Penrod were excused from the meeting.

**CALL TO ORDER**

Mayor Clyde welcomed everyone and called the Work/Study meeting to order at 5:16 p.m.

**COUNCIL BUSINESS**

1) Calendar

- April 6-8 – Annual ULCT Mid-Year Conference, St. George
- April 12 – Work/Study Meeting 5:15 p.m.
- April 15-16 – City Wide Spring Clean Up Days
- April 19 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- April 20 – Springville Museum of Art Spring Salon Opening 7:00 p.m.
- April 22-23 – City Wide Spring Clean Up Days
- April 29 – Arbor Day

Mayor Clyde asked if there were any questions or additions to the calendar. He noted the budget retreat is scheduled for April 27 at 1:00 p.m.

2) Discussion on this evening's Regular Meeting agenda items

- a) Invocation – Councilmember Conover
- b) Pledge of Allegiance – Councilmember Child
- c) Consent Agenda
  1. Approval of City purchase orders required to be signed per Springville City Purchasing Code.
  2. Approval of Minutes for October 06 and October 20, 2015 Work/Study meetings, February 04, 2016 Budget Retreat, February 16 and March 01, 2016 Work/Study meetings.

3. Approval of a Final Change Order Phase 3 Airport Runway Shift/Extension Project for the Spanish Fork/Springville Airport – Cris Child, Airport Manager
4. Approval of the County Grant for Parks and Recreation – Corey Merideth, Recreation Director

Mayor Clyde asked if there was any discussion on tonight's consent agenda. There was none.

### 3) **DISCUSSIONS/PRESENTATIONS**

#### **a) Airport – Cris Child, Airport Manager**

Cris Child, Spanish Fork/Springville Airport Manager announced Spanish Fork-Springville-Woodhouse Field was named "Airport of the Year" by the Utah Division of Aeronautics. The award was presented at the spring conference of the Utah Airport Operators Association.

Mr. Child reviewed some of the history of the airport and stated it has grown to 80 hangars and 70 based aircraft including approximately seven jet aircraft. He went on to explain first responders are based at the Airport when needed for firefighting and stated they are the only airport that gives hot fueling, explaining the aircraft remains running while fueling, in turn this is good for Air-med helicopters and hospital emergency aircraft.

Mr. Child reported the semiannual Aeroplanes, Trains and Automobiles event is scheduled for September 10, 2016. They are looking at various fund raising events to help raise funds for the Gail S. Halvorsen Aviation Education Center.

Mr. Child reviewed various completed construction projects at the Airport and noted there are now twelve new hangars.

#### **b) Pressurized Irrigation Policy – Brad Stapley, Public Works Director**

Director Stapley reported on the pressurized irrigation policy and reviewed the Pressurized Irrigation (PI) System policy language and requirements. He explained the projected cutoff date as September 30, 2016 with a goal to have at least 1000 of the 1200 PI meters connected.

Councilmember Sorensen asked if there would be a contractor recommendation list for citizens to review for possible contactors to install PI meters. Director Stapley replied they are working on getting the information together.

Director Stapley reviewed two different rate structures regarding no secondary availability versus areas with secondary availability.

Councilman Sorensen asked if citizens would have two meters, one for culinary and one for PI. Director Stapley explained the tiered billing process and stated there would be some savings for those connected, and for those that do not connect there could be an increase. He explained those connected by the deadline date could receive a subsidy and after the deadline there would be a meter fee.

Director Stapley reported a review has been done in regard to the customer's physical connection costs. Public involvement will include customer letters and door hangars, local businesses will have the connection kits for citizen's to purchase.

Mayor Clyde asked if there would be incentives to have citizens connect now versus not connecting. Director Stapley explained the City Council can adjust the deadline date and explained the participation calculations.

Councilmember Sorensen stated he was concerned if someone did the installation themselves and had secondary water flowing into the culinary system. Director Stapley explained there will be inspections required and the master meter will not be adjusted.

Councilman Miller stated there seems to be issues with confusing information. He commented if neighbors are not able to do it themselves he worries there may be outside sources bidding at exorbitant costs and asked if the City can set prices. Director Stapley replied they will try and help as many as possible. He noted the City has a public involvement firm involved and will get the word out on what it should cost. Councilman Miller asked about those that have larger costs to hook up because the piping is under a driveway. Director Stapley replied they have identified those with pipes under driveways and there are not many. Letters will go out with information and door hangar and flyers will be distributed. He stated he would provide updates to the Council as the project is completed.

**c) Community Park – Alex Roylance, Building and Grounds Director and Corey Merideth, Recreation Director**

Director Roylance reviewed with the Mayor and Council the previous discussions regarding Community Park and the possible Utah County Grant Funds. Director Roylance asked if Councilman Conover would report what his discussions have been with Utah County. Councilman Conover expressed the County is willing to give four to five years to complete the park and would like as much green space as possible, but does not include a road.

Councilman Child asked Director Roylance how many parks his staff is currently maintaining. Director Roylance replied there are approximately 22 parks with over 200 acres of park land and 70 developed acres up the canyon. Councilman Child asked if there was enough manpower to maintain the current parks. Director Roylance replied for the current amount of acres he has the manpower, however if Community Park is completed he will not have enough manpower. Councilman Child expressed there will also be more acreage around the Aquatic and Activities Center when it is completed.

Councilman Miller asked about the grading work being done at Community Park. Director Roylance replied they have been knocking down piles of dirt to maintain the park.

Director Roylance presented the Council with calculations of the costs to the Recreation Department if Community Park is completed; explaining the expenses are broken down into time and material costs as well as an increased need for staff and equipment.

Councilman Conover asked about the fees to have tournaments. Director Merideth reported he has discussed with Provo City their rates and the amount of staff they use and noted their site is only used for rentals and tournaments. Councilman Conover asked if a report could be created explaining what Springville could offer.

Mayor Clyde stated he has asked to have city staff to do a cost breakdown and a plan showing what it would take and how many years to complete the park. Director Roylance reported on two scenarios he discussed with city staff and local contractors and explained the Park would not be playable until 2020 or later.

Councilman Child stated he was concerned about being able to maintain the current City fields.

Mayor Clyde asked Director Roylance and staff to provide a little more detail and put together a plan to see if \$2 million will work. How much will be needed to collect and run a tournament, capital costs this year, where do we get the money. Council can look at see if it can or cannot be done. First goal is to provide recreational opportunities to the community.

Councilman Miller asked if the displayed spreadsheet could be sent to the Council.

**4) MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

Mayor Clyde expressed concern about the recent easement approved by the Council for the Hobble Creek channel and landscaping. Director Roylance stated he would have the designer provide information at one of the next council meetings. Mayor Clyde asked for any other comments, there was none.

**5) CLOSED SESSION**

*The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

There was no Closed Session.

**ADJOURNMENT**

COUNCILMEMBER SORENSEN MOVED TO ADJOURN THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AT 6:42 P.M. COUNCILMEMBER CONOVER SECONDED THE MOTION, ALL VOTED AYE.

*This document constitutes the official minutes for the Springville City Council Work/Study meeting held on Tuesday, April 05, 2016.*

*I, Kim Rayburn, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, April 05, 2016.*



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Kim Rayburn  
CMC City Recorder