



NOTICE OF  
COTTONWOOD HEIGHTS  
CITY COUNCIL WORK SESSION AGENDA

**AMENDED AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session at 6:00 p.m. on Tuesday, April 5, 2011**, in the Cottonwood Heights City Council Conference Room, located at 1265 East Fort Union Blvd., **Suite 250**, Cottonwood Heights, Utah.

- 6:00 p.m.**
1. **Preview of Concept Plans for Mountview Park Site**  
**John Maas, ASWN**  
*(In preparation for a public open house, the city council will review preliminary concept plans for development of a park at the present Mountview Elementary site. Final plans will be presented to the Community at a public open house on April 7<sup>th</sup>. The old school is being demolished by Canyons School District and the city is in discussions with them about a nominal lease of the property)*
  2. **Public Works Report**
    - a. Discussion of Preparations for Spring Runoff  
*(Public Works Director, Mike Allen, will review issues to be discussed at a meeting to be held April 11<sup>th</sup> with representatives from SL County and neighboring communities to discuss preparations for potential flooding conditions.)*
    - b. Report on Status of CMAQ and STP Projects Submitted to WFRC for approval  
*(City Engineer, Brad Gilson, will report on the outcome of recent scoring of projects by Wasatch Front Regional Council Technical Advisory Committee for Congestion Mitigation and Air Quality Projects submitted by the city as well as Surface Transportation Project status for the current year and next year)*
    - c. OSHA Inspection  
*(OSHA conducted an inspection of the city operations. A report will be provided on the findings of that inspection)*
  3. **Public Relations Specialist Report**
    - a. Media Coverage Report  
*(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events and citizens)*
    - b. Report on Progress of New City Website  
*(The city launched a new website on February 1, 2011. The Public Relations Specialist will report on the progress with launching the new site along with social media efforts)*
  4. **Planning Department**
    - a. Rocky Mountain Power Local Planning Program  
*(Planning Director Brian Berndt met with Representatives of Rocky Mountain Power to discuss their new planning handbook, which was prepared using all of the local communities land use maps)*
    - b. Report of meeting with the Division of Alcohol & Beverage Control

regarding remodel of State Liquor Store in Cottonwood Heights

*(Staff is seeking direction from the City Council for potential expectations, possible retail clients and budgetary considerations)*

c. Economic Development Study Stakeholders

*(Staff is soliciting input on potential stakeholders to work with the consultants doing the economic development study)*

d. Sensitive Lands Evaluation and Development Standards Ordinance

*(Planning Director Brian Berndt will review the status of the Planning Commission approved SLEDS ordinance)*

5. **Public Safety Reports**

a. Unified Fire Authority – Assistant Chief Mike Watson

*(Report on matters related to fire and emergency services provided in the City)*

1. Discussion of Greer Lane/Siesta Drive Report from UFA and VECC

*(Due to confusion associated with a fire back in December on Greer Lane, UFA and VECC have proposed a corrective action plan that will be presented and discussed)*

b. Police Department - Chief Robby Russo

*(Report on matters related to law enforcement activities in the City)*

1. Neighborhood Watch Leadership Training Meeting

*(Chief Russo will report on the training held March 31)*

2. Review of Title 8 – Animal Ordinance

*(Chief Russo will review the proposed changes to Title 8 of the City Code)*

6. **City Manager's Report**

a. Review of Emergency Operations Plan

*(City Manager Liane Stillman will discuss the new plan and emergency support functions)*

b. Update on Status of Community Calendar

*(The City has participated in publication of a community calendar which will be distributed with the May Valley Journal)*

c. Proposed Amendment to Title Two

*(City Manager Liane Stillman will review a proposed amendment to Title 2 relating to terms of office for committee chairs and vice chairs)*

7. **Mayor/City Council Reports**

a. Wasatch Front Regional Committee Meeting – Councilman Thomas

*(Salt Lake County and Utah Transit Authority sponsored a 'Complete Streets' mini-workshop regarding the design and operation of public roadways)*

b. Butlerville Days Events and Logistics – Councilman Bracken

*(Councilman Bracken represents the City on the Butlerville Days Committee and on the Design Committee for Butler Middle School and will update the Council on the construction and logistics)*

c. Historical Committee – Councilman Tyler

*(Report on various issues related to the historical committee as discussed in a meeting with committee chair Kevin Cromar on March 29<sup>th</sup>)*

d. Arts Council Report – Councilwoman Omer

*(Councilwoman Omer will update the City Council on Arts Council matters)*

8. **Calendar of Events**

a. Utah League Midyear Conference – April 13-15 2011 in St. George

b. Cottonwood Heights Easter Egg Hunt – Teens on April 22 & Children on April 23

c. Relay for Life – June 10 & 11

d. Movies in the Park – June 17 @ Bywater Park

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
10. **ADJOURN**

*On Monday, April 4, 2011, at 4:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 4<sup>th</sup> DAY OF APRIL

Linda W. Dunlavy, City Recorder, CMC

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@cottonwoodheights.utah.gov](mailto:ldunlavy@cottonwoodheights.utah.gov)*