

Minutes of the South Summit School District Board of Education Meeting held on **May 12, 2016**, beginning at 6:00 p.m. in the Board Room at 285 East 400 South, Kamas, UT.

Present: Mr. Craig Hicken, President; Mrs. Suni Woolstenhulme, Vice President; Mr. Jim Snyder, Mr. Steve Hardman, Mrs. Debra Blazzard, Superintendent Shad Sorenson

Excused: Mr. Kip Bigelow, Business Administrator

Guests: Shanna Atkinson, Wendy Radke, Ryan Brown, Marci Mitchell, Sandi Lott, Cory Lott, Louise Willoughby, Dankelle Katterman, Kim Woodard, John Woodard, Carolyn Simkins, Eric Rose, Briann Fowers, Jordyn Crandall, Juli Olson, Bryan Olson

1. President Hicken called the meeting to order at 6:00p.m.
2. Mr. Steve Hardman gave the invocation.
3. Mrs. Debra Blazzard led the Pledge of Allegiance.
4. Student Success Spotlight: The Board recognized the following:
 - a. Daneille Katterman, introduced the SSES SPED para-professionals (Kim Woodard, Sandi Lott and Juli Olsen) and the many special "extra-mile" things they have done to help our students.
 - b. Chad Peterson presented the 2015-2016 SSHS Sterling Scholars. The Board was impressed by these outstanding students and the efforts it took for them to reach Sterling Scholar status. The students took a picture with the Board. South Summit School District filled 10 Sterling Scholar categories.

• Tessa Scheuer	-	Vocal Performance
• Mindy Burgess	-	General
• Kaylee McArthur	-	Dance
• Kassidee Black	-	Agricultural Science
• Jordyn Crandall	-	Social Science
• Caitlin Scheuer	-	English
• Briann Bowers	-	Science
• Annie Haywood	-	Family & Consumer Science
• Alden Durham	-	Instrumental Music
• Maygen Anderton	-	Visual Arts
5. Public Comment: None.
6. Agenda Item:
 - a. SSSD New Logo. Shanna Atkinson, SSHS, presented the top logo picks from a recent SSSD Logo Competition. Superintendent Sorenson explained that a new logo is needed in this era of digital platforms – one with a simple design and clean lines that work with printed documents and digital formats.
7. Motion by Mr. Jim Snyder that the Board approve the green SSSD logo that contains the two- mountain scene *without* the raised capital letters appearing at the beginning & end. Seconded by Mrs. Suni Woolstenhulme.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
(Agenda Items continued below.)
8. The Board reviewed the Consent Calendar.
9. Mr. Steve Hardman motioned to approve the Consent Calendar which included the following:
 - a. Minutes of the April 14, 2016 Executive Session, Work Session and Regular Board Meeting Minutes
 - b. Minutes of the April 27, 2016 Special Session Meeting
 - c. Minutes of the April 27, 2016 Closed Session Meeting
 - d. April 2016 Check Summary

- e. April 2016 Revenue Report
- f. April 2016 Expenditure Report
- g. New Hires:
 - New Position Requests (Pending budget availability – compensation schedules need to be finalized first.)
 - Middle School Assistant Principal
 - Special Education Teacher (.5)
 - Public Relations/Foundation Director (.5)
 - Travel Requests
 - Dallas Gines – PLC Conference (San Jose, CA)
 - Jenna Keyes – PLC Conference (San Jose, CA)
 - Tiffiney Sutherland - PLC Conference (San Jose, CA)
 - Laci McCormick - PLC Conference (San Jose, CA)
 - Home School Certificates
 - Finn Fitzgerald Bisel
 - Open Enrollment Applications
 - Robert Ross
 - Resignations
 - Ruby Sargent – Resignation - Adult Ed Director
 - Jill Blazzard – Resignation – Food Service Cook
 - Kurt Bodily – Resignation/Retirement – Full-time Bus Driver
 - Brandi Heywood – Resignation – Wildcat Academy Facilitator
 - David Carter – Resignation - Middle School Counselor

10. Seconded by Mr. Jim Snyder.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

11. Information/Report Items:

USOE TITLE I. Principal Willoughby presented the USOE Title I On-Site Monitoring Report. The SSES passed in all areas and was asked to include a *Parent Involvement Policy*. Superintendent Sorenson stated that the policy is currently being drafted and will soon be presented to the Board as a first reading. Mr. Snyder pointed out the significance that the Corrective Responses section “Corrective Action Plans and Timelines” had absolutely nothing listed, which is to be commended.

12. Agenda Items (con’t.)

SSES - Trustlands Spring Progress Report and 2016-17 School Plan. Principal Willoughby introduced Ryan Brown, SSES Community Council Chair and they presented the Spring Progress Report to the Board. The SSES 2016-17 School Plan is:

- Goal 1: Writing Skills. Provide Professional Development for teachers to enhance training skills.
- Goal 2: Math. Five half-time para educators will support the math goal.
- Goal 3: Reading. Five half-time para-educators will support the reading goal.
- Basically, the main goals are: To succeed and prepare for tomorrow.

13. SSMS Trustlands Spring Progress Report and 2016-17 School Plan. Principal Camp introduced Lorie Miner, SSMS Community Council Chair and they presented the Spring Progress Report to the Board. The SSMS 2016-17 School Plan is:

- Goal 1: Academic Goal. Provide para-professionals to help students achieve and stay on grade level.
- Goal 2: Professional Development for teacher training to ensure students are learning what they need to learn
- Goal 3: Incentive Goal. To fund an incentive opportunity for students to experience a science trip to Yellowstone National Park.
- Goal 4: Technology Goal. To fund tech programs that support and enhance student learning primarily in reading (Reading Plus) and math (IXL) and to expand to include more grade levels.

- Behavioral Goal – Keeping students responsible for their work. Provide incentives. Council wants to increase efforts in this area – possible after-school program for next year.

14. SSHS Trustlands Spring Progress Report and 2016-17 School Plan. Chad Peterson, SSHS Counselor, presented the Spring Progress Report to the Board. The SSHS 2016-17 School Plan is:

- Goal 1. Wild Cat Academy para-professional. Provide another para-professional to assist 9th grade students and partner with Americorps to provide a para-professional to track the lower percentage of 9th, 10th and 11th grade students to prepare for post secondary opportunities.
- Goal 2. Professional Development. To fund multiple professional development opportunities and coaching engagement strategies for teachers in AP capacities.
- Goal 3. Tutoring Goal. To continue to provide a PEER Tutoring Program in math and to include English, science and computers.
- Goal 4. Technology Goal. For improvement and expansion of technology and resources for instructional use on an “as need,” first-come first-served basis.
- Goal 5. Incentive Program. To fund an incentive program to give qualifying students an extended educational experience in science. This year they are going to Southern Utah and Moab.
- Goal 6. Practice ACT Exam. Fund a practice ACT exam for Freshmen and Sophomores (due to Plan and Explore being discontinued).

15. Motion by Mrs. Debra Blazzard to approve the SSES Trustlands Spring Progress Report and 2016-17 School Plan.

Seconded by Mr. Steve Hardman.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

16. Motion by Mrs. Debra Blazzard to approve the SSMS Trustlands Spring Progress Report and 2016-17 School Plan.

Seconded by Mr. Steve Hardman.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

17. Motion by Mrs. Debra Blazzard to approve the SSHS Trustlands Spring Progress Report and 2016-17 School Plan.

Seconded by Mr. Steve Hardman.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

18. Academic Calendars. Superintendent Sorenson proposed revisions to the 2016-17 Academic Calendar and the proposed 2017-2018 Academic Calendar.

19. Motion by Mr. Jim Snyder to approve the 2016-17 and 2017-18 Academic Calendars as revised and published.

Seconded by Mrs. Suni Woolstenhulme.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None

20. 2016-17 High School Fee Schedule. Chad Peterson presented the 2016-17 High School Fee Schedule. Including the addition of a \$95 Spirit Pack-available online (containing a universal team hoodie for females and one for males to use on game days instead of purchasing a separate hoodie for each sport/club).

21. Motion by Mr. Craig Hicken to approve the 2016-17 High School Fee Schedule.

Seconded by Mr. Jim Snyder.

Yeas: Mr. Hicken, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: Mrs. Woolstenhulme

22. 2016-17 Middle School Fee Schedule. The Board reviewed the 2016-17 Middle School Fee Schedule.
23. Motion by Mrs. Suni Woolstenhulme to approve the 2016-17 Middle School Fee Schedule.
Seconded by Mr. Hardman
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
24. High School Credit Recovery (one-time funding request). Superintendent Sorenson explained that SSHS plans to run a summer program for credit recovery. Students will pay \$50 refundable deposit payable upon successful completion of the course. Targeting students that failed 1 quarter (2 or more fails requires course retake). Cost is approx. \$3,200/mo. for 2 teachers. (E-High School funding ends in 2017 so another plan needs to be in place.)
25. Motion by Mr. Craig Hicken to approve a one-time funding request to fund the High School Credit Recovery Program as presented.
Seconded by Mrs. Debra Blazzard.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
26. Policy 5025 – Retirement Benefits. Up for second reading, however, Superintendent Sorenson recommended Policy 5025 be tabled until after the negotiations teams have done their work in case there are any modifications.
27. Motion by Mr. Steve Hardman to table Policy 5025 until next month’s Board Meeting.
Seconded by Mrs. Debra Blazzard.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
28. High School Restroom Renovation. Superintendent informed the Board that the renovation would be completed in 3 parts and is required to bring it up to code. The project is to be completed before next school year. Total cost: \$161,793.
29. Motion by Mr. Jim Snyder to approve the High School renovation project as published and to authorize the Business Administrator and Superintendent to move forward as long as the bid process and purchasing process guidelines have been followed.
Seconded by Mr. Steve Hardman.
Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard
Nays: None
30. Superintendent Items: Superintendent Sorenson presented the following Information Items:
 - a. **The 3 Gaps book**. The school principals, Kip Bigelow and Superintendent were invited to a training hosted by SSSD. It’s a very interesting concept. Good life habits that if a person implements they can be more effective.
 - b. **Budget Hearing**
June 21, 2016 - 6:00pm
(Need to publish 2 weeks prior and requires a quorum).
 - c. **High School Awards and Scholarship Day**
May 23, 2016 - 1:00pm
 - d. **SSHS Honor Roll Awards Night**
May 24, 2016 - 6:00pm
 - e. **Signing Day for Isaac Tillett and Matthew Lee (Athletic Scholarships)**
May 17, 2016 - 10:00am
31. Business Administration Items:
 - a. None at this time – Mr. Bigelow was excused from the meeting.

32. Board Members Items:

Mrs. Blazzard had several items to report:

- a. Mrs. Blazzard attended SSES Dual Immersion meeting. It was a good meeting and positive experience; a gentleman from the State spoke.
- b. Mrs. Blazzard stated that the South Summit Education Foundation plans on recognizing alumni and getting the word out on various happenings at the schools.
- c. Mrs. Blazzard inquired as to the Mental Health Awareness video, *Let it Go* and if any teachers signed on to participate. Superintendent stated that three teachers are interested.
- d. Mrs. Blazzard is frustrated with the SSSH class schedule registration. It is an extremely frustrating process. She said it needs to be better and more user friendly with all information/classes posted and easily accessible to build a schedule.

33. Mr. Hardman had no items to report:

34. Mr. Snyder attended the SSSH comedy play *Murder for Dummies*. He was disappointed in the turnout and advertising and hopes that the new social media implementations will help. He expressed congratulations to the Drama Club for the great performance.

35. Mrs. Woolstenhulme attended the Band Concert – they do a great job, it’s always a packed house.

36. President Hicken attended a NSBA session regarding a published Newsletter and how they obtained more community involvement (ex: recognition of an alumni). He will present more information later.

37. Motion by Mr. Steve Hardman to adjourn at 7:48p.m.

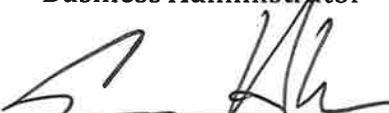
Seconded by Mrs. Suni Woolstenhulme.

Yeas: Mr. Hicken, Mrs. Woolstenhulme, Mr. Snyder, Mr. Hardman, Mrs. Blazzard

Nays: None



Business Administrator



Board President

