

Early Light Academy  
Board Meeting Agenda  
Friday, June 10, 2016

Location: Early Light Academy, 11709 S. Vadiana Drive, South Jordan, UT 84095



The mission of the Early Light Academy is to deliver a high-quality education with a deep, rich and engaging curriculum utilizing effective instructional techniques and emphasizing history, taking our students from the Stone Age to the Space Age, the Information Age and beyond.

## AGENDA

- 8:00AM** CALL TO ORDER by Stephanie Schmidt
- 8:05AM** PUBLIC COMMENT (*Comments Will Be Kept To Under 3 Minutes Each*)
- 8:05AM** REPORTS
- ❖ Board Report:
    - Trax Update – Jared Morgan
    - Infini D Lab Simulator – Andrea Johnson
- 8:30AM** CONSENT ITEMS
- ❖ Approve April 22, 2016 Board Meeting Minutes
  - ❖ Accept April 22, 2016 Closed Session Affidavit
  - ❖ Approve May 9, 2016 Electronic Board Meeting Minutes
  - ❖ Accept May 9, 2016 Closed Session Affidavit
  - ❖ Ratify New Employees
- 8:35AM** BUSINESS ITEMS (To Be Discussed and/or Voted On)
- ❖ Discuss and/or Vote to Approve 2016 Summer Purchasing Plan
  - ❖ Discuss and/or Vote to Approve Janitorial Service
  - ❖ Discuss and/or Vote to Approve Employee Handbook
  - ❖ Discuss and/or Vote to Approve 2016-2017 Administrator Employment Agreement
  - ❖ Discuss and/or Vote to Approve Amended Purchasing and Disbursement Policy
  - ❖ Discuss and/or Vote to Approve Eide Bailly Audit Engagement Letters
  - ❖ Discuss and/or Vote to Approve Budget Officer
  - ❖ Discuss and/or Vote to Approve Audit Committee
  - ❖ Discuss and/or Vote to Approve Final 2015-2016 Budget
  - ❖ Discuss and/or Vote to Adopt Proposed 2016-2017 Budget
  - ❖ Discuss and/or Vote to approve 2016-2017 Board Members
    - Stephanie Schmidt – Chair, Term Expiration 2017
    - Jared Morgan – Vice Chair, Term Expiration 2018
    - David Bourne – Financial Coordinator, Term Expiration 2019
    - Andrea Johnson – Secretary, Term Expiration 2018
    - Eric Montague – Board Member, Term Expiration 2020
- 9:15AM** DISCUSSION ITEMS (For Discussion Only)
- ❖ Director Report
    - Data (Student Academic Achievement Data)
    - Debt Ratio
    - Expansion Transition
    - Personnel Update
    - School Events
    - Library Procedure
  - ❖ Current School Improvement Goals

*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Trish Trammell at 801-444-9378, giving at least three working days notice.*

- ❖ Open Meetings Act Training 5min
- ❖ Board Members Roles and Responsibilities
- ❖ School Mission/Vision/Constitution
- ❖ Governance Board Book Assignments
- ❖ Calendaring: 2016-2017 Yearly Board Meeting Dates

**11:00AM** **ADJOURN**