

NOTICE AND AGENDA

Notice is hereby given that the Planning Commission of Millville City will hold a meeting on Thursday, **June 2, 2016** in the Millville City Office, at 510 East 300 South, Millville, Utah, which meeting shall begin promptly at **8:00 p.m.**

1. Roll call
2. Opening remarks/Pledge of Allegiance.
3. Review and approval of agenda
4. Review and approval of minutes from May 19, 2016.
5. Action Items:
 - A. Consideration of zoning clearance for a building permit by Megan and Eric Richards, for a residence to be located at 152 North 480 East, lot #28 Mond-Aire Heights Subdivision in Millville, Ut.
 - B. Review and Consideration for recommendation to the City Council of the Final Plat for The Views at CopperLeaf Subdivision.
6. Discussion Items:
 - A. Ordinance change re: facilities for the elderly
 - B. Presentation on Trello by Natalie Smith
 - C. City Council Report – review minutes from May 26, 2016 meeting.
 - D. Agenda items for next meeting.
 - E. Other.
7. Calendaring of future Planning Commission Meeting.
8. Assignment of Representative to next City Council Meeting.
9. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Adria Davis at (435) 213-0787 at least three working days prior to the meeting.

Notice was posted on May 30, 2016 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was sent electronically to the Utah Public Meeting Notice Website (<http://www.utah.gov/pmn/index.html>) on May 30, 2016.



Adria Davis, Secretary
Millville City Planning Commission

MILLVILLE PLANNING COMMISSION MEETING

City Hall - 510 East 300 South - Millville, Utah

May 19, 2016

1. Roll Call:

Chairman Jim Hart, Commissioners Lynette Dickey, Garrett Greenhalgh, Natalie Smith (Alt.) and Larry Lewis (Alt.)

Others Present:

Ezra Eames and Brett Hadfield. Secretary Adria Davis recorded the minutes.

2. Opening Remarks/Pledge of Allegiance

Chairman Hart opened the meeting at 8:00 p.m.
He led those present in the Pledge of Allegiance.

3. Review and Approval of agenda

The agenda for the Planning Commission meeting of May 19, 2016 was reviewed. A motion was made by Commissioner Lewis (Alt.) to approve the agenda as presented. Commissioner Dickey seconded. Commissioners Hart, Dickey, Greenhalgh, Smith (Alt.) and Lewis (Alt.) voted yes, with Commissioners Thompson and Farmer absent.

4. Review and Approval of the Minutes of the Planning Commission Meeting

The minutes for the meeting of May 5, 2016 were reviewed. A motion was made by Commissioner Greenhalgh to approve the minutes as outlined. Commissioner Smith (Alt.) seconded. Commissioners Hart, Dickey, Greenhalgh, Smith (Alt.) and Lewis (Alt.) voted yes, with Commissioners Thompson and Farmer absent.

5.A Consideration of zoning clearance for a building permit by Visionary Homes, for a residence to be located at 134 North 430 East, lot #17 Mond-Aire Heights Subdivision in Millville, Ut.

Garrett Greenhalgh voiced that he had a personal interest in this item as he was representing Visionary Homes in this matter.

Commissioner Farmer arrived at the meeting at this time.

A motion was made by Commissioner Lewis (Alt.) to approve the zoning clearance. Commissioner Smith (Alt.) seconded. Commissioners Hart, Farmer, Dickey, Lewis (Alt.) and Smith (Alt.) voted yes. Commissioner Greenhalgh abstained from the vote.

Commissioner Thompson arrived at the meeting at this time.

6.A. Ordinance change re: facilities for the elderly

Commissioner Greenhalgh had gathered information from multiple other communities for comparison and discussion continued from prior meetings regarding the wording of this ordinance.

Additional topics to consider included:

Parking: min. of 4 spaces plus 1 per resident

Must be resident, no day treatment patients

Definition of Elderly or Disabled as defined by the Utah State code.

Min. of 4, max. of 16 residents

Exclusion of drug, alcohol and violent residents

This item was continued to the next meeting for further input.

6.B. Subdivision requirements checklist prior to building permit issuance

Commissioner Lewis gathered information from surrounding communities regarding their subdivision policies. All of them varied. The commissioners discussed which items they felt should be complete before moving ahead with building permits. They agreed that the Power, Water, Gas, Curb and Gutter, and Asphalt should be complete before issuing building permits; With the Signs, Lights, and Sidewalks to be completed prior to acceptance of the subdivision. However, none of the commissioners felt comfortable moving ahead with permits without the final OK from Gary as to the completion and approval of those listed items.

Brett Hadfield was present and gave input relating to the overall subdivision process. A checklist for the developers had never been provided to them, making it difficult to know what items were actually being required until after multiple reviews by the engineers. An up-front checklist would be very beneficial to those developers in the future.

Ezra Eames also was present and gave some feedback on his progress with Phase II. Curb and Gutter is complete, it has been pinned, and the utilities will be in within the next few days. The asphalt has already been ordered and just waiting on Johnsons to lay the road.

6.C. City Council Reports – review minutes from May 12, 2016 meeting.

The commissioners were given copies of the minutes. No comments were made.

6.D. Agenda Items for Next Meeting

Poss. Building permits dependent upon Phase II completion

Discussion – Ordinance on Elderly facilities

Discussion – Natalie Smith presentation on Trello program

6.E. Other

Commissioner Dickey expressed some concerns about the traffic on 100 North (also seconded by Commissioner Greenhalgh). It was recommended that she address the city council.

7. Calendaring of future Planning and Zoning Meeting

The next meeting will be held Thursday, June 2, 2016.

8. Assignment of Representative for City Council Meeting

Commissioner Dickey was assigned to represent the planning commission at the next City Council meeting.

9. Adjournment

Chairman Hart moved to adjourn the meeting at 9:35 p.m. Commissioner Lewis (Alt.) seconded.

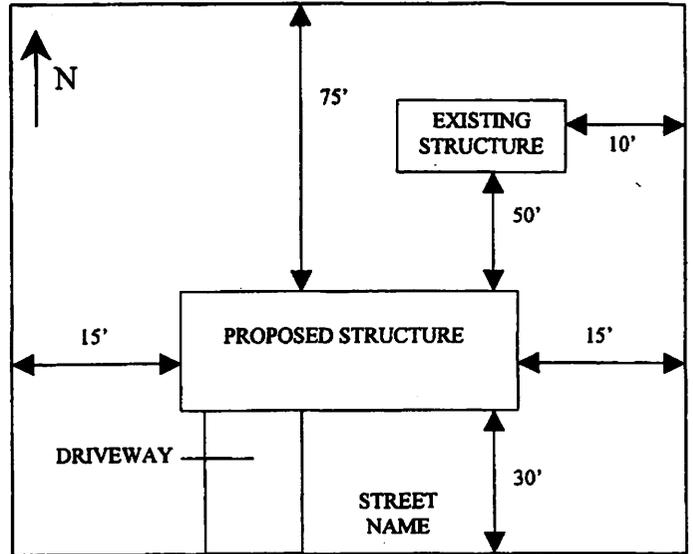


MILLVILLE CITY
ZONING CLEARANCE FOR BUILDING PERMIT
THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

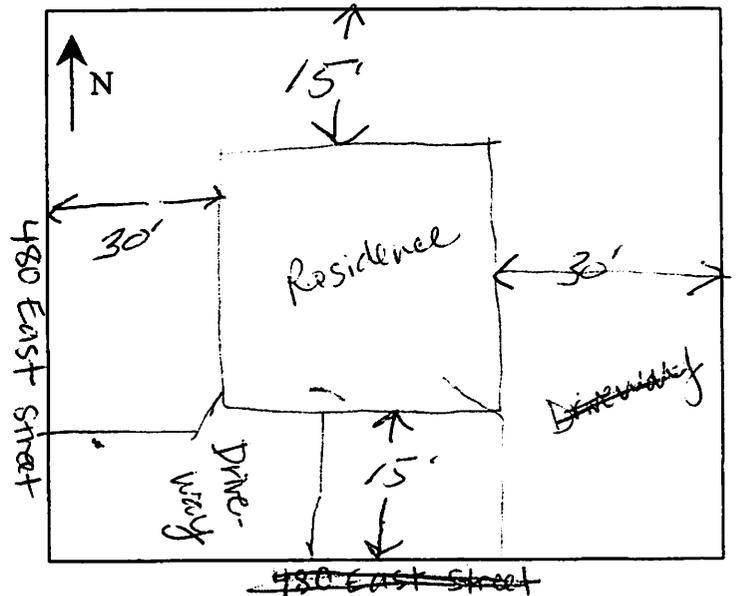
APPLICATION INFORMATION

1. Megan and Eric Richards
APPLICANT'S NAME
2. 320 Garden Dr.
MAILING ADDRESS
- Providence Ut 84332
CITY STATE ZIP CODE
3. 435-752-2963 4. 435-757-0570
HOME TELEPHONE BUSINESS TELEPHONE
5. Eric and Megan Richards
OWNER'S NAME (if different from applicant)
6. Private Residence
TYPE OF STRUCTURE
7. 4330 8. R-1
SQUARE FOOTAGE ZONE
9. Mond-Aire Heights
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 03 - 194 - 0028
TAX IDENTIFICATION NUMBER
11. 152 North 480 East
ADDRESS OF CONSTRUCTION
12. 0.5 acre 13. —
LOT SIZE LOT ELEVATION
14. SEWER SEPTIC TANK N/A
(choose one)
15. CITY WATER PRIVATE WELL N/A
(choose one)
16. ELECTRICITY GAS OTHER UTILITY
(specify in remarks)
17. House faces west. All setbacks
REMARKS
are well within code. See
specific specifications on
draft or engineering drawings.

SAMPLE PLOT PLAN
(numbers do not represent required setbacks)



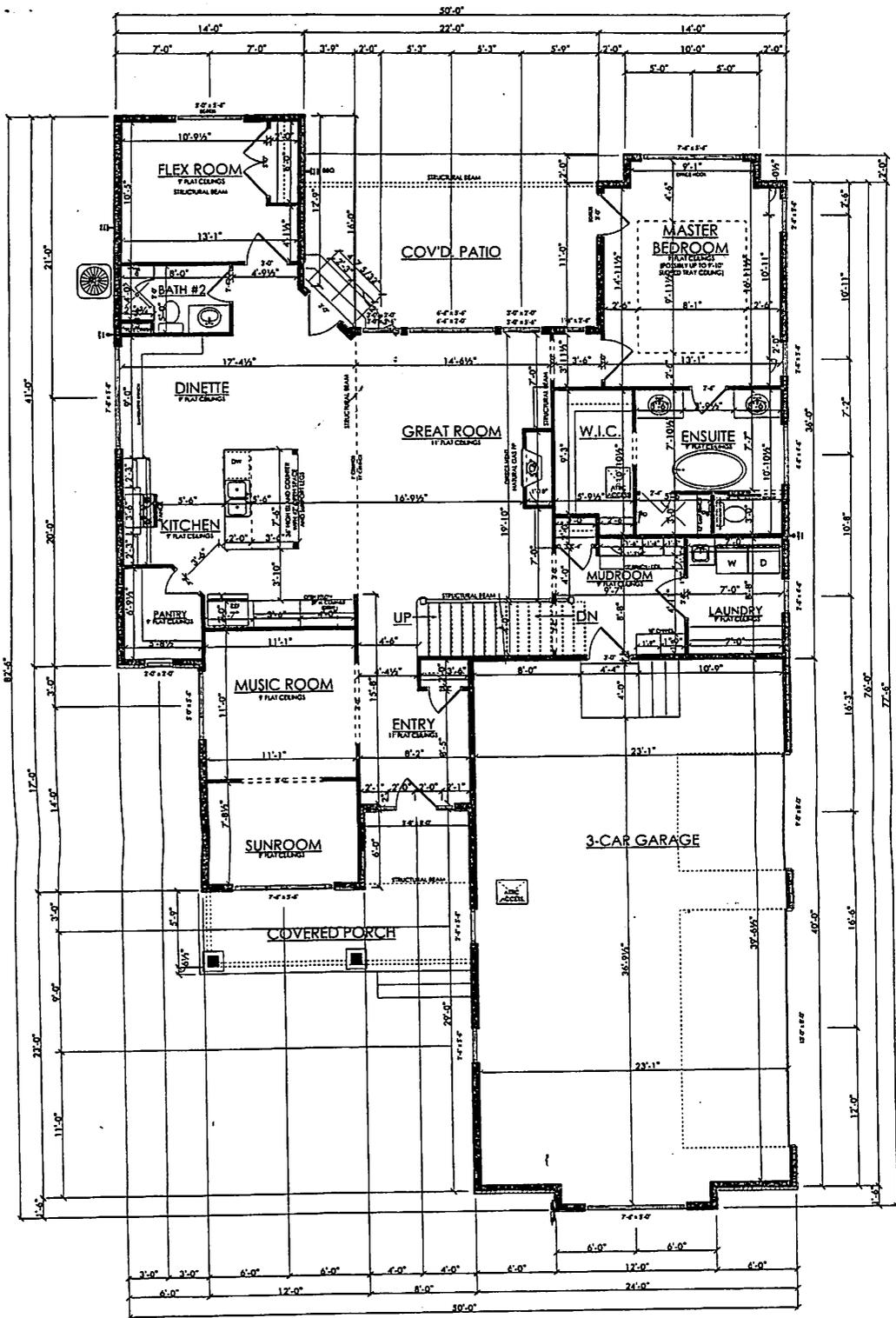
PLOT PLAN



APPROVED - PLANNING AND ZONING _____ DATE _____

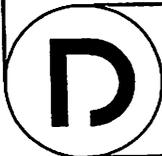
FEES PAID - TREASURER _____ DATE _____

This property is being approved for building permit issuance as indicated above. Any change in the type or placement of the structure is not allowed. This clearance is not a waiver of compliance with either the zoning ordinance or the building codes. Millville City Form 101 - 15 Nov. 2003 (previous edition is obsolete)



MAIN FLOOR LAYOUT
 9' CEILINGS, EXCEPT WHERE OTHERWISE NOTED
 DIMENSIONS

HEADERS > 4'-0" SHALL BE 1 1/2" x 9 1/2" L.V.L.
 HEADERS < 4'-0": (2) 2" x 10" D.F.
 UNLESS OTHERWISE INDICATED BY ENGINEER



DOMANI HOME DESIGN

462 South 800 East
 Smithfield, UT 84335
 435.754.6365
 my.domani.home@gmail.com

Client: Eric & Megan Richards
 Plan Date: Tuesday, January 26, 2016

Revision # Iteration 1.0

SQUARE FOOTAGES

1911 SF	1911 SF
1913 SF	1913 SF
4330 SF TOTAL FINISHED SF	4330 SF TOTAL FINISHED SF
1710 SF	1710 SF
2620 SF	2620 SF
140 SF	140 SF

MILLVILLE MEADOWS
 © COPYRIGHT DOMANI HOME DESIGN 2016

MAIN FLOOR LAYOUT
 DIMENSIONS
 SCALE: 1/4" = 1'-0"

THIS DRAWING IS THE PROPERTY OF DOMANI HOME DESIGN. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF DOMANI HOME DESIGN.

SHEET 5D OF 9

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
May 26, 2016

PRESENT: Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Gary Larsen, Zan Murray, Martha Balph, Ian Zollinger, Dave Rayfield, Hollie Rayfield, Seth Duffin, Lynette Dickey, Mark Bodily, Dale Willden, Michael Duffin, Logan Davis, Bradley Monson, Ethan Zollinger, Tanner Hill, Ben Checketts, Lisa Welsh, Jordan Caldwell, Peter Whelan, Shane Reed, Harry Meadows, Stuart Todd, Darren Olsen, Bonnie Farmer, Brian Jensen, Bob Fotheringham, Bob Humphreys, Rod Hobbs, Rob Jones, Joel Duffin, Michelle Hill

Call to Order/Roll Call

Mayor Michael Johnson called the City Council Meeting to order for May 26, 2016 at 7 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Michael Callahan, Julianne Duffin, Mark Williams, and Ryan Zollinger were in attendance with Councilmember Cindy Cummings excused, as she would be late. Also Recorder Rose Mary Jones and Treasurer Tara Hobbs were present.

Opening Remarks/Pledge of Allegiance

Councilmember Williams led all present in the pledge of allegiance and then offered a prayer.

Approval of agenda and time allocations

The agenda for the City Council Meeting of May 26, 2016 was reviewed. **Councilmember Duffin moved to approve the agenda for May 26, 2016.** Councilmember Williams seconded. Councilmembers Callahan, Duffin, Williams and Zollinger voted yes with Councilmember Cummings excused. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting for May 12, 2016. **Councilmember Williams moved to approve the minutes for May 12, 2016.** Councilmember Duffin seconded. Councilmembers Callahan, Duffin, Williams and Zollinger voted yes with Councilmember Cummings excused. (A copy of the minutes is included as Attachment "B".)

Report on P & Z Meeting held May 17, 2016

Planning Commissioner Lynette Dickey reported on the Commission Meeting held May 17, 2016. She indicated there had been a long discussion on what developers need to have completed before building clearances are issued. Guidelines need to be set to make sure everything is in place before building structures are approved. The Commission is working through this process with Superintendent Gary Larsen to make sure all is being done correctly. (A copy of the draft minutes is included as Attachment "C".)

Consideration for a Temporary Ban on Fireworks East of 500 East

Mayor Johnson discussed with the Council the fireworks proposal that had been made at the last Council Meeting. As a permanent fireworks ban has not yet been reviewed, it was proposed to do the same as last year in banning the fireworks. The order last year was that there should be no aerial fireworks east of 500 East and no fireworks east of 550 East in the City. There was some discussion about ground fireworks and to what degree they become an aerial firework.

Councilmember Callahan moved to reinstate the same temporary ban on the fireworks as last year. Councilmember Duffin seconded. Martha Balph commented that 93% of those who signed the petition were in favor of the ban of all fireworks east of 500 East permanently. Councilmembers Callahan, Duffin, Williams and Zollinger voted yes with Councilmember Cummings excused. The information informing residents of the ban will be included with the City Newsletter and also posted on the City posting boards.

Request for a Business License for Covenant Consulting Group, Inc. at 190 West 265 South

Ross Bowen had submitted a request for a business license for Covenant Consulting Group, Inc. at 190 West 265 South. He was not present at the Council Meeting.

Councilmember Williams moved to approve a business license for Ross Bowen. Councilmember Duffin seconded. Councilmembers Callahan, Duffin, Williams and Zollinger voted yes with Councilmember Cummings excused. (A copy of the license application is included with the minutes as Attachment "D".)

Request for a Business License for Vivint Solar Developer, LLC for Door-to-Door Solicitation

Dan Black had requested a business license for Vivint Solar Developer LLC. This is a door-to-door solicitation business. There was no representative from the company present at the meeting. Recorder Jones had received a call regarding the status of the license; it was requested even if solicitation was not allowed, they would still like a license as they also do referrals. **Councilmember Callahan moved to approve the business license for Vivant Solar Developer.** Councilmember Zollinger seconded.

Councilmembers Callahan, Duffin, Williams and Zollinger voted yes with Councilmember Cummings excused. (A copy of the license application is included with the minutes as Attachment "E".)

Councilmember Duffin moved to open the Public Hearing regarding the Creation of the Cache Water District. Councilmember Zollinger seconded. Councilmembers Callahan, Duffin, Williams and Zollinger voted yes with Councilmember Cummings excused.

PUBLIC HEARING

PRESENT: Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Gary Larsen, Zan Murray, Ian Zollinger, Dave Rayfield, Hollie Rayfield, Seth Duffin, Lynette Dickey, Mark Bodily, Michael Duffin, Logan Davis, Bradley Monson, Ethan Zollinger, Tanner Hill, Ben Checketts, Lisa Welsh, Jordan Caldwell, Peter Whelan, Shane Reed, Harry Meadows, Stuart Todd, Darren Olsen, Bonnie Farmer, Brian Jensen, Bob Fotheringham, Bob Humphreys, Rod Hobbs

Mayor Johnson reviewed information regarding the purpose of the Public Hearing reading from the Cache Water District Hearing Outline. He reported the City Council had already adopted a resolution to initiate the creation of the Cache County Water District. The resolution will allow this to be voted on at the upcoming election. He informed all present of the protest period; all protests are to be filed no later than September 12, 2016 with the Cache County Clerk.

Dave Rayfield and Bob Fotheringham were present to answer questions regarding the proposal. A card addressing frequently asked questions was made available to those wanting to learn more. Mr. Rayfield explained this district will be directed by a water board that is elected; they are to address all needs and issues with decisions coming from that board.

The public comments were as follows in brief:

Brian Jensen – seen this voted down two times before; acknowledged the way it was being handled with the County Council on board; concern for purpose versus cost with the cost coming from taxes, fees over the years will increase. Gave an example in Washington County of payment required to a water district prior to building, was like an impact fee; also a yearly assessment is required. Feels like they are being taxed to death, a lot of bureaucracy behind it with paid employees, etc.

Bob Fotheringham – there is a limit to what can be taxed; the tax is approximately \$20-\$24 annually for an average home, depending on the home value. The tax is proposed to be 2 mil – with a cap of 3 mil only if it is voted for. The tax doesn't keep going up. Mr. Fotheringham then explained the Washington County assessment. With the district, the property value has increased because it can be serviced with water. Without it, the property may possibly not be developable. It costs money to make sure water is supplied.

Brian Jensen – what are the water sources?

Dave Rayfield – conservation is one method. He explained he is a volunteer and not on payroll. Mr. Rayfield gave an example from Beaver Dam and their lack of water and ability to obtain funding to provide it. With a district, the ability to obtain grants helped them to get it. The elected board would look at all issues and based on need, data, and research would be able to make recommendations on how to service different situations.

Mark Bodily – What would the board members make?

Dave Rayfield – in the current resolution there is a proposed stipend of \$5,000; this would be determined and regulated by the elected board.

Harry Meadows – concern for the cost effectiveness of water. About 82% of water is used for agriculture; should require underground irrigation so we would use only what water was needed. Questioned if we have water that is not currently being controlled? Who will pay the fees? If levied against the property tax, not all that use the water will have to pay for it.

Bob Fotheringham – as a landlord, would pass on the cost to the renters.

Harry Meadows – everyone gets to vote, not just the ones that will actually will be paying for this.

Dave Rayfield – there is a resolution which discussed the fees to be paid from the people that benefit from it. If a project is done in Trenton, they would be responsible to pay the user fees. There are bylaws set to help with regulation. There will be one member on the Board that will be appointed and that will be someone from agriculture. The district could supply water to municipalities but could not sell it to them.

Michael Callahan – disclosed he is the Water Master for the Millville Irrigation Company. Explained the law changed a few years ago, the County cannot manage water unless we have a district.

Bob Fotheringham – that is generally true; the County can do some things. The State of Utah is being proactive in providing water supplies through a sales tax that had been approved for that use.

Councilmember Cindy Cummings arrived at the meeting at this time.

Bob Fotheringham explained that wells use to be approved and developed pretty much wherever; now that is not the case. In 1983, Cache Valley created the Bear River Development Act allowing about three-fourths of the water to be claimed down south. The state has a plan; we have a plan and a strategy for the future. The state can plan for meeting needs of citizens, just like the district has the ability to manage to meet our needs and plan for the future as the board directs. The County can provide some services but not to the extent of a district.

With no other comments from those present, Mayor Johnson then read the final protest statement (a second declaration as mandated).

Councilmember Duffin moved to close the public hearing. Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Duffin, Williams and Zollinger voted yes.

(The information reviewed for this agenda item is included with the minutes as Attachment "F".)

Concern for Traffic on 100 North

Lynette Dickey approached the Council concerning high speeds on 100 North. Since there has been more activity in the Mond-Aire Subdivision, this problem has increased dramatically. There are no sidewalks to walk on and explained the safety issue resulting. She questioned if a stop sign could be installed for the east/west traffic flow and have a 4-way stop or if the stop sign could be changed from the north/south and stopping the traffic going the east/ west direction.

Mayor Johnson indicated there are speed problems throughout the community. It was suggested that license plate numbers be taken down and reported to the Sheriff's office. Mayor Johnson indicated the City will make the officers aware of this concern.

Proposal of an Eagle Scout Project to Create a Sign at approximately 550 North 500 West for Millville City

Seth Duffin presented to the Council a proposal to install a sign at approximately 550 North 500 West on City-owned property. (A copy of the information presented is included with the minutes as Attachment "G".) The structure would be approximately six feet wide and seven feet tall. It was proposed to be made from wood, cement, and stainless steel. He had received donations toward the project to help defray part of the costs. This would be built after July 1 and would be proposed to come out of the budget

for the parks department. It was recommended to have no soil against the wood, as it would be the first place to rot. Under the sign, it was proposed to put wood chips. The lighting for the sign is still being reviewed to make sure it would be the most functional. Seth explained this would be a nice introduction into our City, as one of the accesses to the new high school will be in that area. The total cost should not exceed \$1,200 if completed by Seth and would be about \$2,000 otherwise.

Councilmember Cummings moved to approve an Eagle Scout Project as proposed by Seth Duffin, with the cost to not exceed \$1,200, making sure it conforms to the City's sign ordinance. Councilmember Duffin seconded (as long as it was not a conflict of interest). There was discussion about the paint for the sign. The sign would need to be reviewed for compliance with the sign ordinance specifications. Councilmember Cummings and Duffin voted yes with Councilmembers Williams, Zollinger, and Callahan voting no. This will be presented to the Planning Commission for review.

Review of Proposed Revisions to the 2016 Fiscal Year Budget/Review of Fiscal Year Proposal of the 2017 Proposed Budget – Set Required Public Hearings

Mayor Johnson and Recorder Jones reviewed the budget for fiscal year 2017 with the changes noted as follows: increase in the RAPZ revenue and expenses as funding in the amount of \$20,000 had been approved by the County Council plus the population-based amount granted; park impact fees had been reduced, as the RAPZ grant will cover additional costs for the restroom facility at the park; the form-based code was budgeted from the Capital Project Fund and moved to the General Fund; the Emergency Notification System had been included in the General Fund as \$3,000; however, the cost has gone up to \$3,500 annually (this amount will be revised in the budget); the generator for the Emergency Operation Center had been included with the amount allocated to Public Safety; the electrical project bringing power from the high school to 550 North at 300 West had been included in the road budget, as this project is planned to take place after July 1 according to DWA. In the water department, the sewer charges were changed from \$2,500 to \$18,000 which is \$1,500 per month for revenue and expenses. Also the Mini-Miss Millville budget of \$300 will be included with the Parks-Other Budget. (The information on the 2017 budget is included with the minutes as Attachment "H".)

The fiscal year 2015-16 Budget Revisions were reviewed. Each of the funds were reviewed for changes made and proposed by June 30, 2016. In consideration of all of the projects underway, it was proposed to transfer \$30,000 from the General Fund to the Water/Sewer Fund to help defray the cost of the sewer betterment project on 450 North Main. (A copy of the proposed revised budget is included with the minutes as Attachment "I".)

Councilmember Cummings moved to accept the proposed budget for 2015-16 and 2016-17 and set a public hearing on June 9, 2016 at 7:30 p.m. Councilmember Williams seconded. Councilmembers Callahan, Cummings, Duffin, Williams and Zollinger voted yes.

Consideration of an Agreement between Nibley City and Millville City for Sewer Usage

Engineer Zan Murray reported he, along with Superintendent Larsen, Mayor Johnson, and Councilmember Zollinger had met with Attorney Jorgensen with regard to the Nibley City and Millville City Intercity Wastewater Agreement. There were some language changes to be included to show the value of the infrastructure which Millville City has been paying for. This change is recommended in case Nibley City decides they want to change treatment facilities. They will be meeting again with Nibley on Tuesday, May 31 at 2 p.m. There was a clerical correction brought to the attention of Engineer Murray on Item Number 4. This agreement needs to be adopted, as the Sewer system will soon be operational. (A copy of the information regarding this agreement is included with the minutes as Attachment "J".)

This item will be continued to another meeting when more information is available.

Consideration for Adoption of the Final Draft of the Interlocal Agreement for Ridgeline High School between Cache County School District and Millville City

Engineer Murray discussed the Interlocal Agreement as proposed between the Cache County School District and Millville City. There was discussion on the value of the impact fees that were provided to the City. He had requested that Lance Anderson representing the Cache County School District provide information on the total amounts spent on the transportation and water/sewer projects. The agreement shows a calculated amount for the impact fees for 2,000 students for transportation and water/sewer. There was discussion about whether the numbers needed to match exactly with the infrastructure built or whether the number should be taken out of the agreement. Engineer Murray indicated the calculations have varied during the process because of the number of students projected to use the school and the projects that have been done through negotiations. There was additional discussion on what the City has as a betterment versus what actually should be quantified. The feeling was expressed that the school district should be required to cover the impact they have on our community. There are costs to the City that have not been reimbursed by the developer, i.e. the bills to J-U-B for engineering services.

Engineer Murray explained that anyone paying a required impact fee can contest that fee, if they feel it was unjustly measured. The City was able to assess impact fees to the school district because of the state statute requiring a school to provide for a safe means to access that school. However, the fees could be challenged and a court case could ensue. Mayor Johnson indicated with all of the negotiations that took place, he feels the

school has met the impact fee value with the infrastructure built. It was questioned whether the infrastructure benefits the school more than it benefits our City.

Access off of 550 could have been the sole access into that school. The additional roads went in because they were needed. Having only one access road would have hurt the school. Discussions were held over the past three years about roadways, etc. The purpose of this agreement is to actually allow them to have the conditional use permit as required. Supplementary documentation should be provided with this agreement to show that these impact costs are in place and they have been reconciled. The City has never wanted to secure more funds than the amount of the calculated impact fees assessed.

Superintendent Larsen questioned whether the final inspection on roads could be made prior to the agreement being accepted.

Engineer Murray explained the school district is comfortable with this document. After a lengthy discussion, a motion was made as follows: **Councilmember Duffin moved to approve of and move forward with the Interlocal Agreement with Cache County School District.** Councilmember Williams seconded. Councilmembers Callahan, Duffin, and Williams voted in favor with Councilmembers Cummings and Zollinger opposing.

(A copy of the agreement is included with the minutes as Attachment "K".)

Proposal for Emergency Notification System

Councilmember Callahan reported he had been in contact with representatives of the Emergency Notification System and the cost has increased from \$3,000 to \$3,500 as an annual fee. He indicated they provided him with a power point presentation about the system. The quoted amount includes training for the service. He explained this system is instantaneous and is quick and can cover a lot of information. He declined an upgrade for the Geo Alert system which was an additional \$1,500 and would require a lot of training. The information will be provided to the Council at the next Council Meeting where this item will be continued as an action item.

Bills to be paid

The bills were presented. They are as follows:

Mike Johnson	50.00	Water
Questar	90.54	NorthPark/Building
Staples	97.99	Water
Rocky Mountain Power	1,175.74	Street lights
ACN Communications	16.36	Water
Comcast	75.88	Building

BILLS (Continued)--

Maverik	341.92	Water
Olson & Hoggan	1,018.05	Legal/Road
J-U-B	18,494.61	Gen/Water/Sewer
Utah Local Governments Trust	961.07	Water/Insurance
CenturyLink	181.24	Water
Bear River Health Department	40.00	Water
David Rowell	50.00	Water
Allison Covington	85.27	MissMillville
Whitney Tibbitts	59.66	MissMillville
Melissa Hamilton	39.34	MissMillville
Deb Low	16.20	MissMillville
Brittany Wall	47.15	MissMillville
Heidi Checketts	99.80	MissMillville
Suzie Simmons	159.89	MissMillville
Gloria Jensen	163.12	MissMillville
CNH Capital	4,215.84	COG/Road
Jones Simkins	646.98	Consulting G/W
Nibley City	7,265.49	First Responders
Green Source	1,280.55	Park
Mya Simmons	475.00	Miss Millville
Megan Covington	275.00	Miss Millville
Hailey Checketts	150.00	Miss Millville
MeterWorks	6,131.86	WaterCapReplcmt Fund
HD Supply Waterworks	38,097.80	WaterCapReplcmt Fund
LeGrand Johnson	44,665.20	WaterCapReplcmt Fund
Salary Register	10,339.26	

Councilmember Duffin moved to pay the bills for May 26, 2016. Councilmember Cummings seconded. There was discussion about the projects being paid for by the Water Capital Replacement Fund; the J-U-B payment and whether this is part of CCCOG funds. Councilmembers Callahan, Cummings, Duffin, Williams and Zollinger voted yes.

City Reports

Roads/Sidewalks:

Superintendent Larsen reported the status of the road closure this past week where installation of the sewer infrastructure under the roundabout at 450 North Main was done. There will be an asphalt patch on Main Street estimated to cost \$4,000. This will be covered by the CCCOG funding. According to Jeff Gilbert, as long as the project comes in under budget, this would not be a substantial amount. The intersection is scheduled to be opened for Memorial Day weekend. The 450 North Road east of Main Street is scheduled to be closed for a couple of days next week.

Councilmember Duffin indicated she had received comments about the closure sign; there was not a hyphen between the dates of closure, therefore, it was assumed to be only for the two days listed. Engineer Murray will look into having this corrected.

Engineer Murray reported there had been an Engineer on-site today from CenturyLink. He shared that it will take them about four weeks to complete their project. Engineer Murray was encouraged with this news. He speculated that if they were to start the first part of June, the relocation of the CenturyLink boxes would be moved by the first part of July.

Superintendent Larsen explained the contractor will continue moving forward with the project. They will be installing curb, gutter, and sidewalk along the 450/550 North Road, preparing it for asphalt to be completed to Main Street.

Mayor Johnson and Engineer Murray had met with the Wilker property owners; after this meeting, they are hoping to have the roadway dedication plat resolved within a week or two.

There was also discussion about a retaining wall proposed by Kermit Price because of a slope from the roadway into his property. The original proposal was to have a 4 to 1 slope, which would have impacted about 35 feet of his property. However, Mr. Price wanted to have the least amount of property impacted and so it was changed to a 2 to 1 slope, making this taper on the property out about 17 feet. He is now requesting some type of a retaining wall be built. A proposal for a block wall would be \$50 to \$75 per sq. ft.; large cement blocks were also considered. Superintendent Larsen explained other accommodations have also been made for this parcel with the placement of the roundabout and an irrigation system to his property. After reviewing these concessions provided to him, it was proposed to go ahead without the retaining wall. The City will put in a fence for about \$3,000.

The school will open on August 24; the roadway project will probably not be completed. The City is working with Johnson's to try to keep them on this project, so an additional mobilization fee will not have to be paid.

City Parks:

Superintendent Larsen reported he had received a couple of bids for garage doors. He did not know where they came from. Treasurer Hobbs indicated it was from an individual that has a garage door business in our community. Superintendent Larsen had not requested the bids.

Superintendent Larsen reported the splash pad is now open and ready to be used.

Culinary Water System:

Superintendent Larsen reported that about 30 of the Auto Meter Read meters have been installed to date. They are being installed as time permits. The meters will be read manually until the system is up and operating.

There was a question about the Aquifer Storage and Recovery Project. Superintendent Larsen did not have any further information about this. The City is still awaiting the final report to be issued.

Discussion on the Proposed Sewer Ordinance

Engineer Murray discussed with the Council the proposed Wastewater System Policy. He had been in contact with Walt Baker from the Water Quality Board to clarify when the sewer grant funds are required to be repaid. Mr. Baker indicated this would be when the City went back to them to request funding for building the sewer system. (A copy of correspondence explaining this is included with the minutes as Attachment "L".)

The proposed sewer ordinance was discussed. (This is included with the minutes as Attachment "M".) There was discussion about whether the connection requirements should remain in the ordinance, requiring anyone within 300 feet of a sewer main to connect onto it or whether the sewer line should just be west of 100 West. There also was discussion about having subdivisions put in dry sewer.

The City had an ordinance requiring dry sewers at one time; however, this was removed because legal counsel advised that there would need to be a sewer system in place within a two-year time frame.

Rod Hobbs had checked with the Questar attorneys and indicated that once a sewer system is within the City, it can be required to have dry sewers installed in subdivisions. The current cost is \$145 per foot to install sewer.

Mr. Hobbs also commented that in the 2014 city-wide survey, the respondents that wanted sewer was 68% to 70% in favor; he felt that the City should proceed with it because of the will of the people. It was reported the survey questions were misleading on the cost for the sewer. It was felt that a sewer system this could be looked into may warrant some additional investigation.

Rob Jones questioned what the cost for sewer at \$145 per foot would include. It was explained that this cost includes the funding to patch the roads.

There was the concern brought up about having smaller lots because it opens the door to less than 1/3 acre. The Affordable Housing Plan and the justifications that were just adopted in the General Plan would need to be reviewed.

Councilmember Zollinger asked 'if we need it at this time?' Superintendent Larsen identified our current system as an indoor outhouse.

Rob Jones voiced history of Millville and sewer; there was a vote taken by the residents of Millville in the 1980s – the cost would have been \$14 per month and it was voted down. About 18 years ago, the cost was \$40 per month and there was opposition received and the Council voted it down. At this stage in his life, he would just as soon keep the system the way it is.

There was additional discussion about why or why not Millville is an inviting place to live. The sewer ordinance needs to be approved as the sewer west of 100 West will soon be on line. After several concerns and opinions were expressed, it was suggested that a list of questions be made and then discussed with the attorney.

Recorder Jones will receive the electronic version of the ordinance and it will be prepared for the next meeting to again discuss the ordinance. She was requested to remove Items 8-2-2-C and 8-2-2-D Use of Public Sewers and anything requiring an individual to hook onto the sewer. This will again be addressed at the next Council Meeting.

Councilmember Reports

(The Councilmember Reports List is included with the minutes as Attachment "N".)

Councilmember Cummings reported on the City Celebration as follows:

- She indicated they are planning for 900 people.
- It will be on June 11.
- The committee is requesting the Mayor and Council participate in the parade which will begin at 10 a.m. She asked for suggestions for the Grand Marshall.
- There will be a Trap Shoot which will be held the Wednesday before the celebration. Each participant is to furnish their own gun and shells.
- There is to be a pickle ball tournament.
- The Tennis Tournament has already started.
- Councilmember Cummings reported she had signed a contract for the food with USU Catering.

Councilmember Zollinger had been contacted by the Ridgeline PTA. They are trying to get started with a fundraiser and would like to do a color run. They are hoping to include all ages and do a 5K and 1K run selling the entrance fee and colored chalk. They questioned about conditions they need to meet to be able to do this within the City.

There was also discussion about the Homecoming Parade; it has been tentatively planned to be held in Nibley.

It was the consensus of the Council that the City needs to embrace the high school and welcome activities that are sponsored.

Councilmember Williams reported he had given permission to have a dog euthanized, as recommended by the vet because it was very aggressive.

Other items for Future Agendas

Councilmember Duffin may have additional information regarding an Eagle Project Sign Project by the next Council Meeting.

Treasurer Hobbs requested donating a Reading Box to be installed near the splash pad that will be maintained and installed by her. This would make books available to be used while at the park. She was asked to make a plan and bring it back to the Council for consideration.

Recorder Jones followed up trying to get the electronic version of the General Plan so it could be put on the City's website. Councilmember Duffin and Engineer Murray will look into the status of this.

Adjournment

Councilmember Duffin moved to adjourn the meeting. Councilmember Callahan seconded. Councilmembers Callahan, Cummings, Duffin, Williams and Zollinger voted yes. The meeting adjourned at 11:10 p.m.