

NORTH SALT LAKE CITY
CITY COUNCIL MEETING-WORK SESSION
MAY 3, 2016

FINAL

Mayor Arave called the meeting to order at 6:04 p.m.

PRESENT: Mayor Len Arave
Council Member Brian Horrocks
Council Member Matt Jensen
Council Member Stan Porter
Council Member Ryan Mumford
Council Member James Hood

STAFF PRESENT: Barry Edwards, City Manager; Ken Leetham, Assistant City Manager; David Frandsen, Public Works Director; Jon Rueckert, Assistant Public Works Director; Chief Craig Black, Police Chief; David Church, City Attorney; Brent Moyes, Golf Course Director; Linda Horrocks, Deputy Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: None.

1. DEPARTMENT REPORTS-PUBLIC WORKS

David Frandsen reported that the Public Works Department has daily morning meetings to go over what needs to be accomplished for the week. Department goals include developing habits, increasing knowledge and having better communication as a whole. Each employee spends time reporting and tracking their time which shows how time is being spent, creates accountability, and helps with decision making. He then presented a pie chart showing the percentage of time spent on projects including asphalt repair, training, pot holes, etc. in April.

Approximately 1,350 notices for the ash tree bug spray treatment will be sent to residents in the Foxboro area with the first treatment to be May 16th-21st. More information on this treatment will be available for residents on the City's website.

An aggressive completion plan has been set for Deer Hollow Park. The "witch's' hat" playground piece has been placed in the park at the request of local residents and City staff is working with Murray City to obtain rocks they do not need to use in Deer Hollow Park via an interlocal agreement.

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City staff has applied for two grants with the Federal Recreation Trail Program. The first is for \$32,500.00 for asphalt replacement along the Highway 89 Parkway. The second grant is for a “side by side” vehicle to be used for spraying weeds.

Mayor Arave asked if City staff ever uses the crack sealer for asphalt repair on the streets. David Frandsen replied that it has to be a certain temperature outside for it to be effective. He also said that staff has started cataloging all repairs for future reference.

David Frandsen then reported storm water and the difficulty of maintaining compliance and enforcement due to State and other government regulations. He said post construction compliance is more stringent, long term management and documentation is imperative, and the EPA and State are driving massive changes. City staff will focus on record keeping and implementing systems to stay in compliance. Summer objectives for this department include setting up an operation and maintenance plan.

Mr. Frandsen then reported that street sweeping routes had been established to ensure the entire City is swept. Adequate sweeping helps to keep the storm drains clean which is crucial as it costs \$2.57 per foot to clean the drains.

Mr. Frandsen then talked about the Street Department and said that a 7-10 year street sign replacement plan has been established. He said that Zone 1 has been completed which included 132 street signs and 244 other signs. He also showed photos of the new Streets Dept. truck and said it was extremely useful for completing projects as all the necessary tools were easily accessible. He then asked for the Council’s opinion on new welcome signs and stated that there are approximately six signs that need to be replaced. Additional summer objectives include: fixing trip hazards, crack sealing and pot holes.

Mayor Arave asked how often crack sealing needs to be done and how often it is done throughout the City. Mr. Frandsen replied that the Engineering Department has made a list of the areas that need to be done.

Jon Rueckert said that the streets which require preservation are done every year. He said many streets are nearing the end of their lifespan.

David Frandsen then spoke about the Water Department summer objectives including replacing 200+ meter (radios) which will work with the tower system, preventative maintenance, digital recordkeeping, updated water conservation plan, a backflow program, and a WaterSense Partnership.

2. ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

3. APPROVE CITY COUNCIL MINUTES

The City Council minutes of April 19, 2016 were reviewed and amended. **Council Member Horrocks moved to approve the work session and regular session minutes of April 19, 2016 as amended. Council Member Porter seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford and Hood.**

4. COUNCIL REPORTS

Council Member Mumford reported that the Kite Festival was a great event and asked if the volunteers for City events could have volunteer shirts.

Council Member Jensen reported that the Arbor Day celebration would be at Fox Hollow Park on May 7th at 9 a.m. He also reported that the NSL Reads writing workshop would be May 19th at 7 p.m.

Council Member Porter reported that the wood chipper day would be May 14th. He also said that the Get into the River Event on the Jordan River would be May 14th and that participants are encouraged to bring their own canoes, etc.

5. MAYOR'S REPORT

Mayor Arave reported that the sewer plant is looking to move forward with bio-fuel and may add a fertilizer plant as well. He requested that City staff coordinate with the sewer plant to have a representative present this to the City Council.

6. CITY ATTORNEY'S REPORT

David Church had nothing to report.

7. ADJOURN

Mayor Arave adjourned the meeting at 6:52 p.m. to begin the regular session.

NORTH SALT LAKE CITY
CITY COUNCIL MEETING-REGULAR SESSION
MAY 3, 2016

FINAL

Mayor Arave called the meeting to order at 7:06 p.m. Council Member Matt Jensen offered the invocation and Trapper Chipp, BSA Troop 770, led those present in the Pledge of Allegiance.

PRESENT: Mayor Len Arave
Council Member Brian Horrocks
Council Member Matt Jensen
Council Member Stan Porter
Council Member Ryan Mumford
Council Member James Hood

STAFF PRESENT: Barry Edwards, City Manager; Ken Leetham, Assistant City Manager; David Frandsen, Public Works Director; Jon Rueckert, Assistant Public Works Director; Chief Craig Black, Police Chief; David Church, City Attorney; Brent Moyes, Golf Course Director; Linda Horrocks, Deputy Recorder; Andrea Bradford, Minutes Secretary.

OTHERS PRESENT: Ben Forsgren, Matt Smith, Trapper Chipp, Isaac Long, BSA Troop 770; Julie Davis, Association of Youth Councils in Utah; Cody Fitts, Duane Larson, Josh Horrocks, Jen Hood, Bruce Oblad, Emma Ebert, Sara Ebert, Keaton Woodruff, Jenn Woodruff, Ashley Jensen and family, Sarah Drinkall, Elizabeth Drinkall, Alex Lucero, Lisa Baskin, Thomas Baskin, Leah Thacker, Matthew Thacker, residents; Wilford Cannon, Eaglewood Development; Jen Nielsen, Chad Nielsen.

1. CITIZEN COMMENT

Duane Larson, 530 Cloverdale Road, addressed the Council and commented that there is a tree in the City's parkway along Highway 89 leaning into his yard. He said during a recent storm that branches fell off the tree into his yard and he is concerned that if there is another storm, bigger branches may fall into his yard or damage his home. He asked that the City trim the tree or remove it so it does not overhang or end up damaging his property.

Barry Edwards said that City staff and an arborist have performed a risk assessment on the tree and that it is healthy with a minimal risk of it falling down. He said the tree cannot be trimmed and would have to be removed.

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Council Member Jensen asked if there was a risk to having a City tree overhanging onto a resident's property. David Church replied that if the City receives a notice that there is a hazard and if there is a hazard, and then the tree damages the resident's property, there would be an issue. Mr. Larson has the right to remove the tree at his property line.

Council Member Mumford asked if a policy could be put in place for nuisance trees such as those in clear-view areas or those that overhang onto resident's properties.

Barry Edwards commented that it would cost approximately \$1,200 to remove the tree and that this is something the City would have to hire an outside service to do.

Council Member Jensen said that if the City leaves the tree and it falls down the City may be required to take full liability. David Church responded that if the City receives notice and it is a hazard then the City could be deemed negligent.

City staff will review the issue and bring possible solutions back before the City Council at a future meeting.

Lisa Watts Baskin, resident, thanked the City for reinstalling the "witch's hat" playground equipment at Deer Hollow Park.

2. PRESENTATION OF CERTIFICATES TO YOUTH CITY COUNCIL FOR AYC LEADERSHIP CONFERENCE

Julie Davis, President of the Association of Youth Councils in Utah, reported on the youth leadership conference held at Utah State University and said that the focus was on leadership, patriotism, government and service. The youth participated in a statewide food drive and over 20,000 pounds of food was collected.

Mayor Arave, Council Member Hood and Julie Davis then presented certificates to the Youth City Council.

3. APPOINTMENT OF BRUCE OBLAD TO PARKS TRAILS ARTS AND RECREATION COMMITTEE (NSL LIVE)

Mayor Arave reported on Council Member Horrocks' proposed appointment of Bruce Oblad to the Parks, Trails, Arts and Recreation Committee (NSL Live Committee) and said that he has been active in the community for a number of years through the Planning Commission and the annual Eaglewood Festival of Speed. Council Member Horrocks commented that Bruce Oblad

will be a great addition to the committee and that the Festival of Speed is an excellent event each year.

Council Member Mumford said that he had worked with Bruce Oblad on the Planning Commission and said he was a fantastic Planning Commission chairman and a great community leader.

Council Member Horrocks moved to appoint Bruce Oblad to the Parks, Trails, Arts and Recreation Committee. Council Member Mumford seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford and Hood.

Bruce Oblad complimented the City on the Wild Rose Trail system. He asked what the budget for the NSL Live Committee would be. Council Member Jensen replied that this was something that could be addressed at the next NSL Live meeting.

Mayor Arave also recognized Matt and Leah Thacker and thanked them for their willingness to serve with the Youth City Council as additional advisors.

4. CONSIDERATION OF RESOLUTION 2016-14R APPROVING AN UPDATED YOUTH CITY COUNCIL CHARTER FOR THE CITY OF NORTH SALT LAKE

Council Member Hood reported that the Youth City Council (YCC) Charter is a guideline for how it should be run. He said that the charter has been consolidated and amended with the assistance of Linda Horrocks and will allow the YCC to run smoothly. He said a few changes had been made including allowing the YCC to be run by the youth mayor with guidance from the adult advisors and also to allow 8th graders to participate. He also explained that there is a co-mayorship this year but that next year it will revert back to a youth city mayor and city manager.

The City Council then discussed possible amendments to the section of the charter that requires the mayor to be in 12th grade.

Council Member Hood moved to adopt Resolution No. 2016-14R a resolution of the governing body of the City of North Salt Lake establishing and approving an updated charter for the City's Youth City Council. Council Member Porter seconded the motion.

Council Member Hood amended his motion to include allowing Youth Mayoral candidates other than those in 12th grade. Council Member Porter seconded the amended motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford and Hood.

5. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2016-15R
ADOPTING AN AMENDMENT TO INCREASE THE FISCAL YEAR 2015-2016
GENERAL FUND, CAPITAL PROJECTS FUND, CULINARY, SECONDARY AND
STORM WATER ENTERPRISE FUNDS, AND FLEET INTERNAL SERVICE FUND
BUDGETS AMENDING THE BUDGET ADJUSTMENT

Janice Larsen reported that \$20,000.00 would be added to the General Fund to address trip hazards on sidewalks. As C Road Funds cannot be left in the Road Fund at the end of the year \$364,800.00 will be transferred out of the General Fund.

In the Redevelopment Agency Fund there was an increase in revenue in the amount of \$262,950.00 for the Redwood Road CDA and other development areas. In the Parks Capital Projects Fund there were two projects to be added including a parking lot and expansion of lawn and irrigation at the cost of \$150,000.00 which will come from impact fee revenue.

In the Public Safety Capital Projects Fund there is a transfer of \$25,700.00 to the Capital Improvement Fund to repay debt. In the Road Capital Projects Fund there were several projects that came in under budget, and Engineering would like to take those funds and move them to two new projects including one on Center Street near the Jordan River and overlays in the Springwood area. In the Storm Water Enterprise Fund Budget there was more impact fee revenue than expected and some of those funds are required to be paid to Compass Development.

Mayor Arave asked how the agreement with Compass Development works. Barry Edwards replied that they receive 100% minus an administrative fee of 5% for the life of the agency as they built a majority of the capital improvements in area 2.

Mayor Arave opened the public hearing for Resolution 2016-15R adopting an amendment to increase the fiscal year 2015-2016 General Fund, Capital Projects Fund, Culinary, Secondary and Storm Water Enterprise Funds, and Fleet Internal Service Fund budgets at 7:54 p.m. There were no comments and he closed the public hearing at 7:54 p.m.

Council Member Porter moved to adopt Resolution 2016-15R a resolution adopting an amendment to increase the fiscal year 2015-2016 General Fund, Redevelopment Agency Fund, Parks Capital, Public Safety Capital, and Road Capital Funds, and Storm Water Enterprise Fund budgets. Council Member Mumford seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford and Hood.

6. RESOLUTION 2016-16R ADOPTING THE FISCAL YEAR 2016-2017 TENTATIVE
BUDGET AND SETTING A DATE FOR A BUDGET HEARING

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Barry Edwards reported that the process for the budget hearing consists of making the budget available to the public, setting a public hearing and then holding a discussion. The public hearing is set for May 17th. He also said that the property tax increase was not included in the budget but the option was still proposed.

Mayor Arave asked if the budget had to be adopted prior to the public hearing. Barry Edwards replied that it must be tentatively adopted before the public hearing.

Council Member Horrocks moved to accept and adopt the fiscal year 2016-2017 tentative budget and set the date for a public hearing to be held on May 17, 2016. Council Member Jensen seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford and Hood.

7. CONSIDERATION OF A PROPOSED AMENDED SUBDIVISION PLAT FOR THE
EAGLEPOINTE ESTATES SUBDIVISION PHASE 18, LOTS 1807 & 1814 –
EAGLEPOINTE DEVELOPMENT, L.C., APPLICANT

Ken Leetham reported that the proposed amendment would affect two lots, 1807 and 1814, and said this amendment is necessary because of the work done to remediate the landslide. This work resulted in the relocation of Pace Lane and impacted these two lots. He explained that there is an agreement in place that these lots must be usable after the remediation and the City has worked with the development group and property owners to negotiate the new layout.

David Church clarified that the City agreed that the owners of the two lots would sign a slope easement to allow the City to complete the remediation work and the City agreed to reconfigure the lots so they were buildable with a 110' setback from the scarp.

Ken Leetham commented that Lot 1807 has been reduced by 465 feet at the intersection of Pace and Silvertree Lanes and that the buildable area for Lot 1807 is unaffected. Lot 1814 has been expanded by 5,663 square feet and a new buildable area has been created. Lot 1814 has a setback of 110 feet from the scarp of the remediated slide area. When the property owner of Lot 1814 applies for a building permit they will be required to perform a geotechnical study before the home is located on the lot.

Mayor Arave asked if the language that all lots are subject to the requirements of City code, including the plat notes, and requirements for sensitive area district and geological hazards, etc. would show on the title report. David Church replied that it would show up on the plat and would be public record.

Mayor Arave asked if these requirements should be recorded with Davis County to try and ensure that the property owner would read them. Ken Leetham replied that it might be possible to record them as separate documents.

Council Member Porter moved to approve the proposed plat amendment for Eaglepointe Estates, Phase 18, Lots 1807 & 1814 with the findings of the Planning Commission with the condition that City staff provide an additional recording with these plats indicating the information on the plat. Council Member Jensen seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford and Hood.

8. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE 2016-08: AN
ORDINANCE VACATING A PORTION OF THE PACE LANE RIGHT-OF-WAY

Ken Leetham reported on a proposed amended plat application for Eaglepointe Estates, Phase 18 and indicated where a small portion of Pace Lane will be vacated and a public utility easement will be established in its place. He explained that ownership of this approximately 3,000 square foot portion will revert back to Eaglepointe Development while the City will establish the public utility easement.

Mayor Arave opened the public hearing on Ordinance 2016-08: An ordinance vacating a portion of the Pace Lane right-of-way at 8:09 p.m. There were no comments and he closed the public hearing at 8:09 p.m.

Council Member Jensen moved to approve Ordinance 2016-08 vacating a portion of the Pace Lane right-of-way. Council Member Mumford seconded the motion. The motion was approved by Council Members Horrocks, Porter, Jensen, Mumford and Hood.

9. CONSIDERATION OF ORDINANCE 2016-06 AMENDING CITY CODE RELATED
TO THE LENGTH OF CUL-DE-SACS

Ken Leetham reported that this item has gone through a lot of review and that the City Council has acted on a similar proposal regarding commercial cul-de-sacs. The length of residential cul-de-sacs is now before the Council again relating to the Eaglewood Cove. The developers have presented their subdivision design and have asked for interpretation on where to measure a cul-de-sac. The Development Review Committee (DRC) has reviewed this with the fire department and traffic engineers who recommend a 600-1,000 foot cul-de-sac with no more than 20 homes.

The DRC recommends that a code amendment be done with the ability to recommend an exception to the 600' cul-de-sac. These exceptions would be based on factors such as

topographical features, manmade structures, damage that may occur with cutting and filling roadways, or the creation of an inefficient roadway. The request would first go before the Planning Commission for review with an exception to be granted by the City Council. Then the Planning Commission has put together criteria to authorize the exception for a cul-de-sac longer than 600'. These criteria include the physical condition of the proposed area such as the environmental sensitive areas, topographical features and manmade structures, damage that may occur due to cut and fills or the creation of a landlocked parcel. The last requirement would include a favorable recommendation from South Davis Metro Fire. This is the process the applicant would use to seek an exception.

Council Member Horrocks commented that the concerns for a cul-de-sac longer than 600' would be addressed and asked about the issues with snow removal. Ken Leetham replied that the DRC has put together sufficient language to allow a negative recommendation due to certain issues.

Barry Edwards reported on the history of the 600' cul-de-sac length. Originally fire hydrants were placed at the end of the cul-de-sac and that was the maximum length of hose a fire truck could carry. Now that there is 250' between fire hydrants, and fire trucks can carry longer hoses, this restriction no longer applies.

Mayor Arave expressed concern that in some of these areas there is only one access and multiple fire hazards where a fire would be fast moving.

Dave Powers, South Davis Metro Fire (SDMF), said that the SDMF does not enforce the length of the City's cul-de-sacs. The DRC looked at the City code and found that no more than 30 homes could have a single access. This amendment would allow the DRC to review the exception and look at alternatives to safety parameters in the developmental phase to compensate for deficiencies of egress.

Mayor Arave asked what these alternatives might be. Dave Power replied that these could include 20' defensible spaces, and use of the wild land urban interface code.

Council Member Jensen commented that there was some confusion on the interpretations about measurements of cul-de-sacs. Ken Leetham replied that the current code creates some confusion and seems to say that a cul-de-sac is measured from the inner section and there is not a strong indication in the code one way or another to make a determination.

Council Member Mumford stated that this was discussed at length in the Planning Commission meetings and that they were also concerned about egress. Solutions included multiple fire hydrants on the street and the widening of roads to allow for egress past the fire trucks. If the

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developer could meet the proposed conditions, the cul-de-sac could then be recommended to the City Council for approval.

Barry Edwards said that if certain areas are developed under the current code it would ruin the hillside. This amendment may provide an alternative to grading the hill as longer cul-de-sacs may be a better way to approach development in that area.

Council Member Porter moved to approve Ordinance No. 2016-06 an ordinance adopting certain amendments to the City of North Salt Lake Land Use Ordinance related to the length of cul-de-sacs within the City and establishing an effective date. The motion died due to a lack of a second.

Mayor Arave asked if Council Member Porter would like to add anything to his motion defining the length of a cul-de-sac. Ken Leetham replied that the ordinance does define what a cul-de-sac is but does not interpret where to measure. He said City staff could come back with additional language to clarify that.

Council Member Horrocks moved to table this item until a later date. Council Member Hood seconded the motion.

Council Member Horrocks withdrew his previous motion.

David Church commented that the language could be revised, but explained that a motion to table means it would be placed on the table without a date to discuss it again. A motion to continue would place it back on the agenda in the near future.

Council Member Porter moved to continue this item until the next City Council meeting. Council Member Jensen seconded the motion.

Wilford Cannon, Eaglewood Development, commented that his concern is that they are on a timetable and said that the amendment to the ordinance could be approved now and the cul-de-sac definition could be approved at a later date.

The motion was approved by Council Members Horrocks, Porter, Mumford and Hood. Council Member Jensen voted in opposition to the motion.

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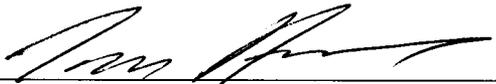
10. CITY MANAGER'S REPORT

Barry Edwards reported that the City was awarded a \$50,000.00 grant from the Community Development Block Grant (CDBG) for the low income housing program.

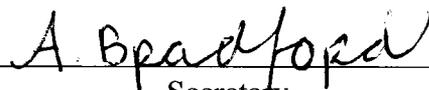
Mr. Edwards also reported that Questar would be performing the installation of a gas line through a portion of the City in September. As this will be near Legacy Trail the City will inform residents of the trail closures soon.

11. ADJOURN

Mayor Arave adjourned the meeting at 8:49 p.m.



Mayor



Secretary