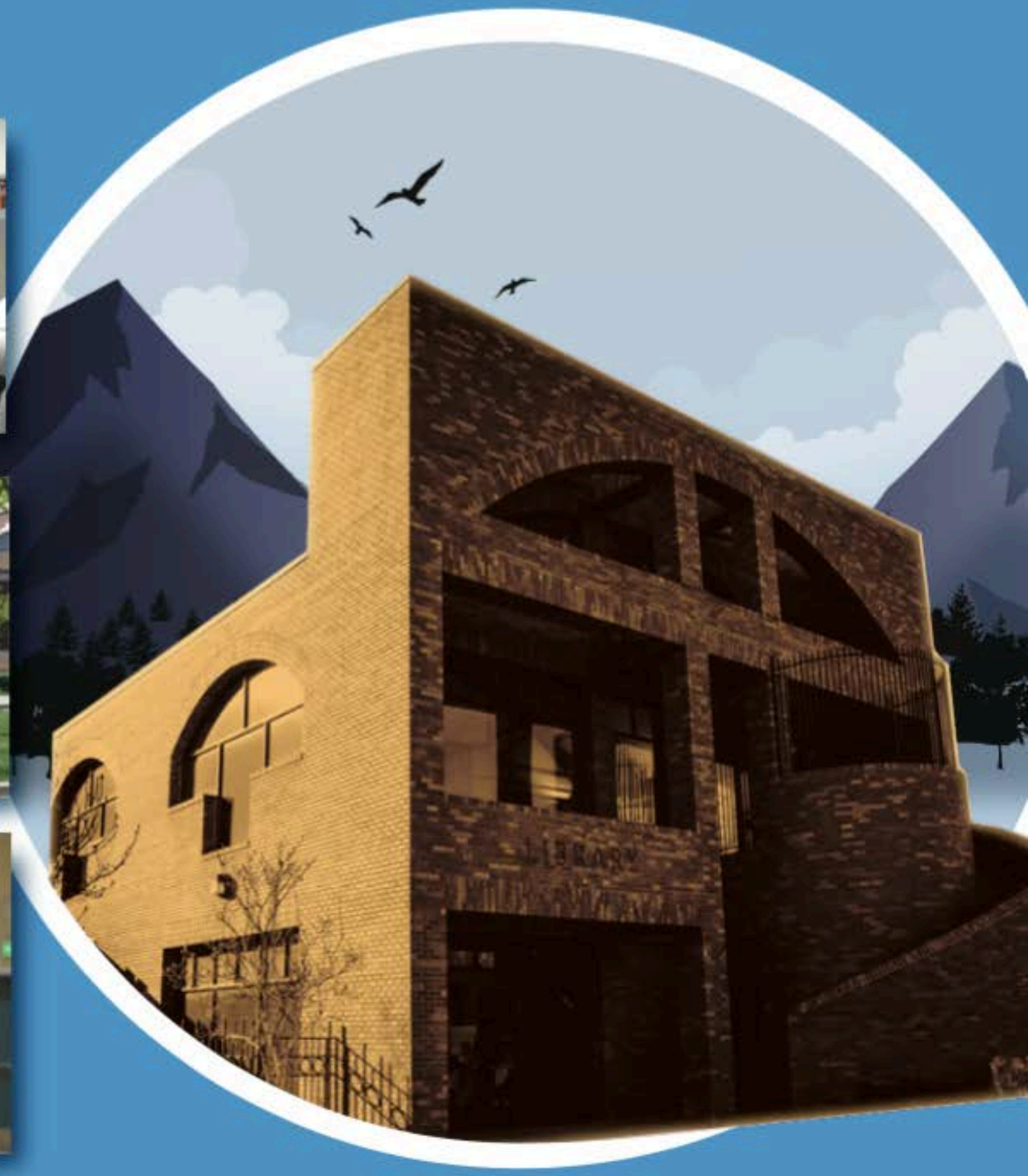
CITY OF OREM

TENTATIVE BUDGET

FY 2016 - 2017



OREM

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

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EXHIBIT
“A”

BUDGET

MESSAGE

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CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

May 10, 2016

To the City of Orem Mayor, City Council, and Citizens:

It is a pleasure to present the Fiscal Year (FY) 2016-2017 Tentative Budget for your comment and review. This document is prepared in anticipation of a scheduled Council Meeting for the purpose of adopting the Tentative Budget on May 10, 2016. This will be followed by a public hearing for the purpose of adopting the final FY 2016-2017 budget on June 14, 2016 at 6:00 p.m. in the City of Orem Council Chambers at 56 North State Street, Orem, UT. The following is an overview of the proposed budget. Additional information about this document is available from Richard Manning, Administrative Services Director, who has oversight for the preparation of this document.

The budget is the financial plan for the 2016-2017 fiscal year. It represents the financial guidance necessary to prudently implement the goals and plans of the Mayor and City Council. The budget is built with a conservative mindset of underestimating revenues and overestimating expenses. All revenue collections and expenditures are monitored throughout the year by management and administrative controls. Safeguards have been developed to monitor, authorize, and analyze expenditures. These processes and safeguards allow staff the ability to amend the budget quickly, thereby minimizing the impact of any unanticipated changes in the economy.

BUDGET MESSAGE

A sustainable budget provides for operations, human resources, and capital investment sufficient to meet the service-delivery needs of the residents of Orem on an ongoing basis. This effort requires a stable mixed revenue stream that can weather the inevitable ups and downs of the economy without causing dramatic swings in service levels.

At the time this FY 2016-2017 Tentative Budget was developed, the local economy remains strong. The State of Utah and Utah County are still being recognized for strong business climates. The unemployment rate in Orem is 3.4% compared to 3.5% (February 2015 to February 2016). The City's sales tax growth is steady. City sales tax receipts have shown an increase for the sixth consecutive year with current sales tax receipts up 3.0% over the same period in 2015. Sales tax receipts are higher year-to-date than at any other time in the City's history.

Not only has unemployment decreased in the nation generally—and Utah Valley in particular—but also, wage growth in the region has been strong. The year-over-year growth in wages in Utah was 5.6% (February 2015 to February 2016).

Construction in Orem has markedly increased over the past three years. Significant investments are being made in the University Place campus with new office buildings, retail space, and residential housing. The residential component of this project is beginning to be occupied. Over the past year, several large residential complexes have also been completed and are being occupied. In the coming year, the City will start to see property tax from the new housing growth related to these residential projects.

BUDGET GUIDING PRINCIPLES

The Mayor and City Council has directed staff to prepare budgets consistent with the following guiding principles:

- City Council - Incorporate policies and vision of the Mayor and City Council.
- Self-Sustaining - Enterprise funds should be self-sustaining.
- One-Time Money - One-time revenues used for one-time expenses.
- Ongoing Money - Use sustainable, ongoing revenue sources to pay for ongoing expenses.
- Asset Management - Develop capital facility master plans for buildings, utilities, and other significant city infrastructure. Master plans should include strategic operations, maintenance, and replacement guidelines with supporting financial plans. Financial plans should justify rate structures that support the implementation of a master plan. Adopt rate structures that support the implementation of a master plan for a five-year period and redevelop plans every five years.
- Compensation - Develop and follow a market-driven compensation plan that will entice and retain good, quality employees.
- Vehicle replacement - Fund an annual vehicle replacement plan that prioritizes the replacement of qualified vehicles.
- Revenue Sources - Evaluate the health of revenue sources on a regular basis. The General Fund should be supported by diverse, stable revenue sources that do not collectively cause dramatic fluctuations over time.
- Reserves - Develop and maintain healthy enterprise fund reserves to sustain impacts of emergencies. Manage the General Fund reserves consistent with State law.
- Planning - Plan ahead with the big picture in mind. Provide a means for employees across department lines to consult with each other during planning processes. Seek community input through a variety of means (for example, citizen survey).
- Debt - Debt will only be issued for projects that cannot be reasonably afforded through a pay-as-you-go savings plan. For example, a pay-as-you-go scenario may be rejected if to do so would require cutting services or increasing service fees higher than practical.

MAYOR & CITY COUNCIL "AREAS OF FOCUS"

In addition to the Budget Guiding Principles, the Mayor and City Council have also provided the following "Areas of Focus" for this year's budget preparation:

- UTOPIA – Develop a long-term plan to address this fiber infrastructure.
- City Center Complex – Initiate a study that outlines the best overall solution for the City Center Complex as it nears the end of its projected useful life. The City Center has many maintenance issues that need to be addressed a well as the need for a seismic upgrade.

With these Guiding Principles and Areas of Focus in mind, the City is poised to take advantage of a stable economy to build a stronger, more resilient organization. This will be accomplished through the guidance of the utility master plans, the economic development strategic plan, and the General Fund sustainability study. Each plan uniquely charts a conscientious and conservative path forward for the City.

EXPENDITURE HIGHLIGHTS

Personnel

One of the areas the Mayor and City Council have emphasized in recent years is employee development. This budget continues to implement the findings of a compensation study conducted in FY 2015. Consistent with this study, a three percent (3%) increase was built into this budget as part of the City's performance/outcome-based compensation program. The intent of the merit program is to reward personnel for strong work performance and to cultivate an organizational culture that expects and delivers excellence.

In an effort to meet increasing service demands, the following personnel additions have also been included in this budget:

Position	Explanation
Associate Engineer	Meet demand for stepped up project workload and development growth.
Building Inspector	Meet demand for increased inspections due to increase in development growth.
Lead Mechanic	Meet workload demands related to the City's vast fleet of vehicles and equipment.
Police Officers (3)	Allows the City to be more proactive rather than reactive in its law enforcement efforts.
Public Works Management Analyst	Provides the City an ability to perform increased process evaluations and data gathering.
Public Works Technician	Helps meet water distribution system maintenance needs into the future.

A significant portion of the City's workforce is non-benefitted (seasonal or variable hour staff). A one percent (1%) wage increase has been included in this budget for this portion of the workforce. The following non-benefitted personnel additions have been included in this budget:

Position	Explanation
Human Resources Intern	Assist with daily workload and special projects.
Planning Intern	Assist with special projects.
Attorney - Variable Hour	Assist with daily civil workload.
Utility Service Specialist	Help implement utility plans and the Council's focus on fiber infrastructure through UTOPIA.

Operations

The operational portion of the budget is fairly stable from year-to-year. Some ongoing operational changes occur as technology changes or service levels are changed. The following table highlights these operational changes:

Item	Explanation	Ongoing Expense
City Council Meeting Broadcast	Annual licensing fees for broadcast software	$ 4,800
Tuition Reimbursement Program	Assist personnel with tuition costs for job-related courses.	$ 40,000
In-House Training	Assist with presentation costs of in-house training programs.	$ 30,000
Indigent Defense Counsel	Cover an expected increase in indigent defense costs.	$ 15,000
Enhanced Noticing	Cover costs of noticing additional distances from projects.	$ 12,000
Opinion Sampling Software	Annual subscription to a software tool.	$ 4,000
Online Code System	Improves online city code search capabilities.	$ 14,275
Police Citation Software Module	Allow for import of data to court system which would eliminate dual data entry.	$ 8,056
Ambulance Stretchers	Create an annual reserve for systematic replacement.	$ 30,000
Ambulance Cardiac Monitors	Create an annual reserve for systematic replacement.	$ 30,000
Murdock Canal Trail	Create an annual reserve for maintenance needs for Orem's portion of the trail.	$ 45,000

Capital

A key component of the Mayor and City Council's "Areas of Focus" is the maintenance of city facilities. Capital funding provided through the budgeting process is the financial tool to appropriately maintain the assets of the City. In March 2015, the Mayor and City Council approved the funding of ongoing capital through transferring General Fund reserves in excess of fifteen percent (15%) of expenditures to the Capital Projects Fund. In FY 2015, the Mayor and City Council appropriated $2.8 million of surplus reserves for capital projects. The following table identifies key capital items recommended in this FY 2016-2017 Tentative Budget document:

Item	Explanation	Ongoing Expense
Fleet Replacement - General Fund	Total of 21 vehicles for police, parks, and fire.	$ 765,000
Fleet Replacement - Enterprise Funds	Replacement as needed for dump trucks, sweepers, etc.	$ 750,000
Fire Department Apparatus	Annual reserve for future fire apparatus.	$ 150,000
Equipment - Computers	Replacement desktops, laptops, printers, etc.	$ 175,000
Equipment - Computer Network	Upgrades to the City's computer network.	$ 104,803
Buildings - Facility Upgrades	Various upgrades to existing City facilities.	$ 243,775
Streets - Maintenance	Ongoing preventative maintenance.	$ 2,284,000
Water - System Improvements	Ongoing waterline replacement.	$ 590,000
Water Reclamation - System Improvements & Equipment	Routine liner projects, cemetery lateral replacement, and various equipment replacements.	$ 758,000
Storm Sewer - System Improvements	Complete projects within master plan.	$ 1,030,000

For a complete review of the City's capital program, please see the section titled "Capital Summary" (page 159) which outlines anticipated capital expenditures for Fiscal Years 2017-2021.

REVENUE HIGHLIGHTS

No tax increases are requested in this Fiscal Year 2016-2017 budget, although a few specific service fee increases are requested to bring various services more in line with their delivery costs. Each increase is highlighted in the Fees and Charges section of this document (see Exhibit "B").

Water rates will increase by $0.25 per month for 3/4" meters and a proportional amount for larger meters. The revenue generated from this increase will be used to meet the increasing allocation of the Jordanelle water assessment. This is the last year of the increasing Jordanelle water assessment. Thus, the Jordanelle payments will stay the same until 2047.

In the General Fund, sales tax receipts are anticipated to be $20 million. This increase is based on the strengthening local economy. For FY 2015-2016, sales taxes are expected to reach between $19.4 million and $19.5 million.

Building fees are deliberately understated in the General Fund. Building fees represent one-time revenues and in accordance with the budget guiding principles, excess revenues will be transferred to the Capital Projects Fund to be used for one-time projects.

The City provides fire services for the neighboring Town of Vineyard. The town is experiencing significant growth. The agreement between the City of Orem and the Town of Vineyard is based on the number of living units in Vineyard. This revenue source is budgeted to increase to over $330,000 from $240,000. The City is setting aside this growth in fire services revenue towards the future hiring of necessary personnel for fire station #4 that will be built in the future.

STRATEGIC STUDIES

Over the past few years, the City has undertaken and completed a series of utility master plan updates, a General Fund revenue sustainability study, an economic development strategic plan, and a State Street master plan. Though funded in FY 2015-2016, the City will be concluding the following strategic studies:

Study	Strategic Value
City-wide Fee Study	Ensure all City fees are in line with costs of service.
Recreation Center	Evaluate layout and space utilitization with a proposed architectural plan.
Geneva Road Master Plan	Long-term economic development plan for Geneva Road.
City Center Complex	Analyze and determine best overall solution for complex.
State Street District / Center	Long-term economic development plan for State Street proposed districts and Center Street intersection.

SUMMARY

Through adherence to sound financial principles and due to the efforts of the City's dedicated workforce in many long-term planning efforts, I believe the City of Orem is poised for a bright future as one of the state's premiere communities.

Additional information is available in the remainder of this Fiscal Year 2016-2017 Tentative Budget document. Please feel free to call me or Richard Manning, Administrative Services Director, if you have any questions.

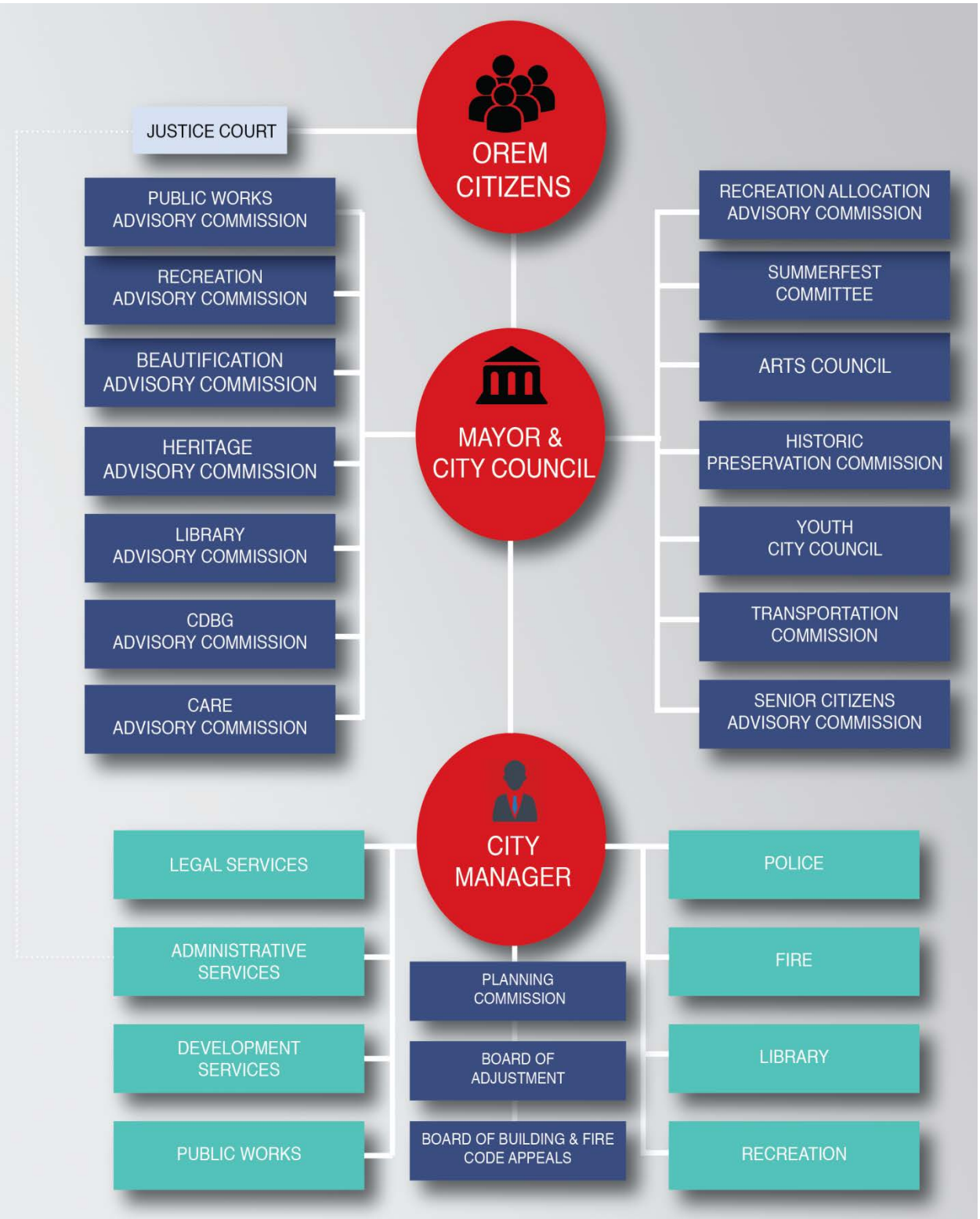
Respectfully submitted,

James P. Davidson
City Manager

OVERVIEW

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017



CITY OF OREM
REVENUES SUMMARY
FY 2016-2017

FUND	REVENUES	INTERFUND TRANSFERS IN	APPROPRIATION OF SURPLUS	TOTAL REVENUES & SURPLUS
General	$ 46,914,976	$ 5,438,035	$ -	$ 52,353,011
Road	3,015,000	-	-	3,015,000
CARE Tax	1,920,000	-	-	1,920,000
Debt Service	1,937,601	5,042,820	-	6,980,421
Capital Improvement Projects	270,000	-	-	270,000
Water	11,861,280	896,858	-	12,758,138
Water Reclamation	8,087,294	10,000	-	8,097,294
Storm Sewer	3,717,895	90,000	-	3,807,895
Recreation	1,594,750	402,000	-	1,996,750
Solid Waste	3,436,500	-	-	3,436,500
Fleet Maintenance	-	710,000	-	710,000
Purchasing & Warehousing	-	285,000	50,000	335,000
Self-Insurance	-	1,725,000	-	1,725,000
Information Technology	-	2,000,000	-	2,000,000
Timpanogos Storytelling Festival	279,000	10,000	-	289,000
Community & Neighborhood Services	809,750	50,489	-	860,239
Senior Citizens	51,250	-	-	51,250
Telecommunications Billing	60,000	-	-	60,000
Orem Foundation Trust	10,000	-	-	10,000
TOTALS	**$ 83,965,296**	**$ 16,660,202**	**$ 50,000**	**$ 100,675,498**

Most of the City's funds are supported by taxes such as sales tax or property tax in the General Fund or utility charges such as water sales in the Water Fund. However, certain funds such as the Debt Service, Fleet Maintenance, Self-Insurance, and Information Technology funds receive all or a majority of their operating revenues through transfers from other funds. In the current fiscal year, while the city-wide operating revenues total $100,675,498, only $83,965,296 represents collections of new revenues.

CITY OF OREM
ESTIMATE OF FUND BALANCES
AVAILABLE FOR APPROPRIATION

FUND	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30. 2016	FISCAL YEAR 2016-2017 APPROPRIATION OF SURPLUS	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30. 2017	OPERATIONAL GOAL **
General	$ 7,500,000	$ -	$ 7,500,000	$ 7,037,246
Road	-	-	-	-
CARE Tax	-	-	-	-
Debt Service	-	-	-	-
Capital Improvement Projects	-	-	-	-
Water	4,300,000	-	4,300,000	4,000,000
Water Reclamation	2,500,000	-	2,500,000	2,350,000
Storm Sewer	1,900,000	-	1,900,000	785,000
Recreation	25,000	-	25,000	300,000
Solid Waste	375,000	-	375,000	100,000
Fleet Maintenance	50,000	-	50,000	50,000
Purchasing & Warehousing	125,000	(50,000)	75,000	25,000
Self-Insurance	1,425,000	-	1,425,000	1,000,000
Information Technology	100,000	-	100,000	100,000
Timpanogos Storytelling Festival	-	-	-	-
Orem Foundation Trust	-	-	-	-
Community & Neighborhood Services	-	-	-	-
Senior Citizens	-	-	-	-
Telecommunications Billing	-	-	-	-
TOTALS	**$ 18,300,000**	**$ (50,000)**	**$ 18,250,000**	**$ 15,747,246**

* Estimated fund balance excludes any funds identified as nonspendable, restricted, committed, or assigned.

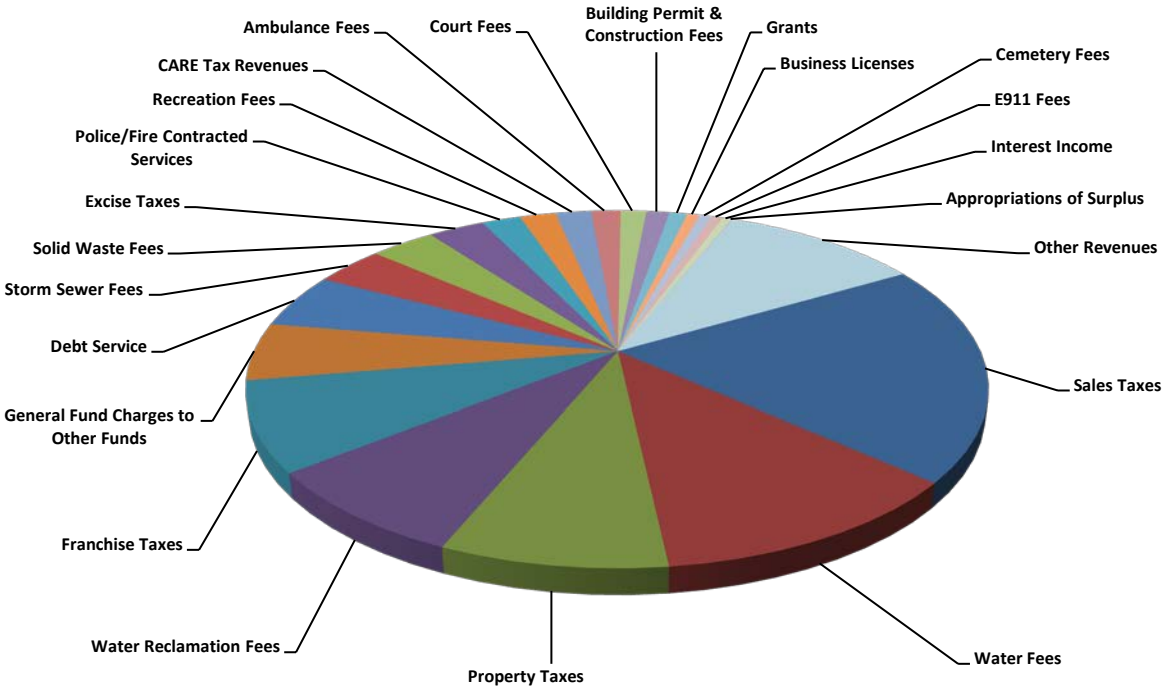
** General Fund operational goal is based on 15% of net budgeted revenues or the actual balance of the reserve, whichever is lower. The operational goal for all other funds is based upon need.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CITY-WIDE MAJOR REVENUE SOURCES

REVENUE DESCRIPTION	AMOUNT	PERCENT
Sales Taxes	$ 20,000,000	19.87%
Water Fees	11,776,100	11.70%
Property Taxes	8,178,481	8.12%
Water Reclamation Fees	8,057,294	8.00%
Franchise Taxes	8,050,000	8.00%
General Fund Charges to Other Funds	5,438,035	5.40%
Debt Service	5,066,608	5.03%
Storm Sewer Fees	3,680,200	3.66%
Solid Waste Fees	3,435,000	3.41%
Excise Taxes	3,000,000	2.98%
Police/Fire Contracted Services	2,077,371	2.06%
Recreation Fees	1,938,600	1.93%
CARE Tax Revenues	1,900,000	1.89%
Ambulance Fees	1,583,500	1.57%
Court Fees	1,383,000	1.37%
Building Permit & Construction Fees	1,238,000	1.23%
Grants	957,500	0.95%
Business Licenses	680,000	0.68%
Cemetery Fees	650,000	0.65%
E911 Fees	600,000	0.60%
Interest Income	500,000	0.50%
Appropriations of Surplus	50,000	0.05%
Other Revenues	10,435,809	10.37%
TOTAL	**$ 100,675,498**	**100.00%**

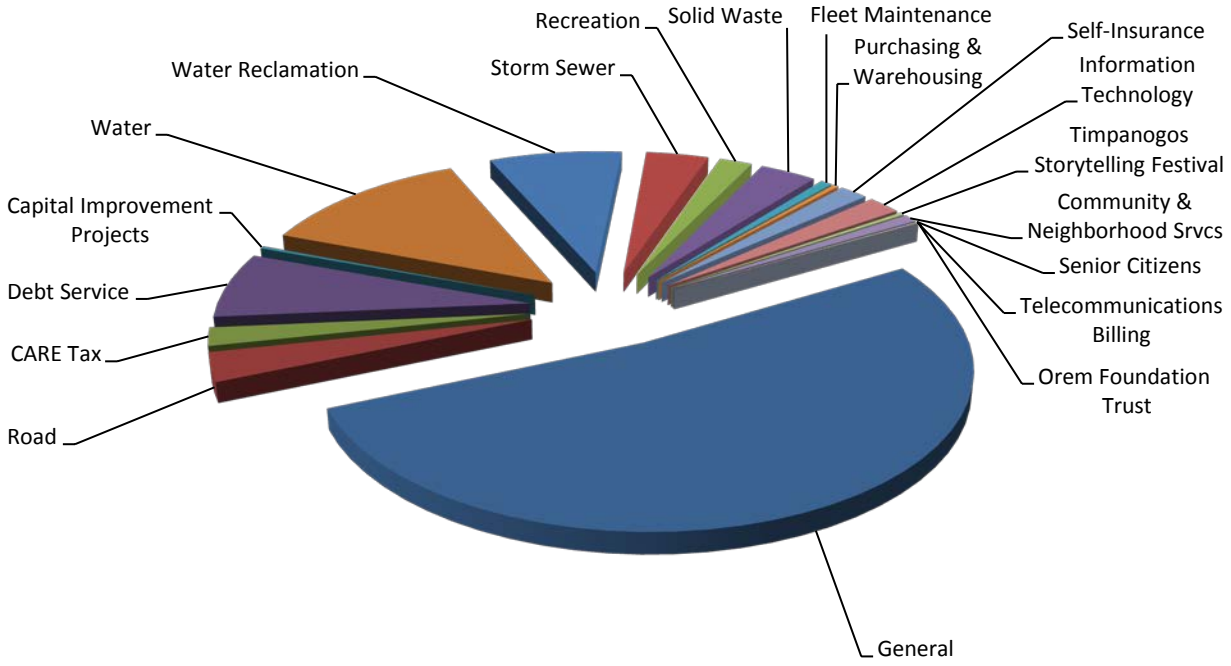


CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CITY-WIDE EXPENDITURES BY FUND

FUND	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
General	$ 32,624,716	$ 18,626,932	$ 1,101,363	$ 52,353,011	52.0%
Road	25,899	978,000	2,011,101	3,015,000	3.0%
CARE Tax	-	972,500	947,500	1,920,000	1.9%
Debt Service	-	6,980,421	-	6,980,421	6.9%
Capital Improvement Projects	-	98,615	171,385	270,000	0.3%
Water	2,198,895	9,490,243	1,069,000	12,758,138	12.7%
Water Reclamation	2,102,166	4,273,128	1,722,000	8,097,294	8.0%
Storm Sewer	778,285	1,719,610	1,310,000	3,807,895	3.8%
Recreation	1,281,051	715,699	-	1,996,750	2.0%
Solid Waste	-	3,234,249	202,251	3,436,500	3.4%
Fleet Maintenance	446,202	263,798	-	710,000	0.7%
Purchasing & Warehousing	232,323	102,677	-	335,000	0.3%
Self-Insurance	79,127	1,645,873	-	1,725,000	1.7%
Information Technology	1,216,671	705,910	77,419	2,000,000	2.0%
Timpanogos Storytelling Festival	-	289,000	-	289,000	0.3%
Community & Neighborhood Services	105,162	655,077	100,000	860,239	0.9%
Senior Citizens	-	51,250	-	51,250	0.1%
Telecommunications Billing	-	60,000	-	60,000	0.1%
Orem Foundation Trust	-	10,000	-	10,000	0.0%
CITY TOTALS	**$ 41,090,497**	**$ 50,872,982**	**$ 8,712,019**	**$100,675,498**	**100.0%**
CITY PERCENT	**40.8%**	**50.5%**	**8.7%**	**100.0%**	



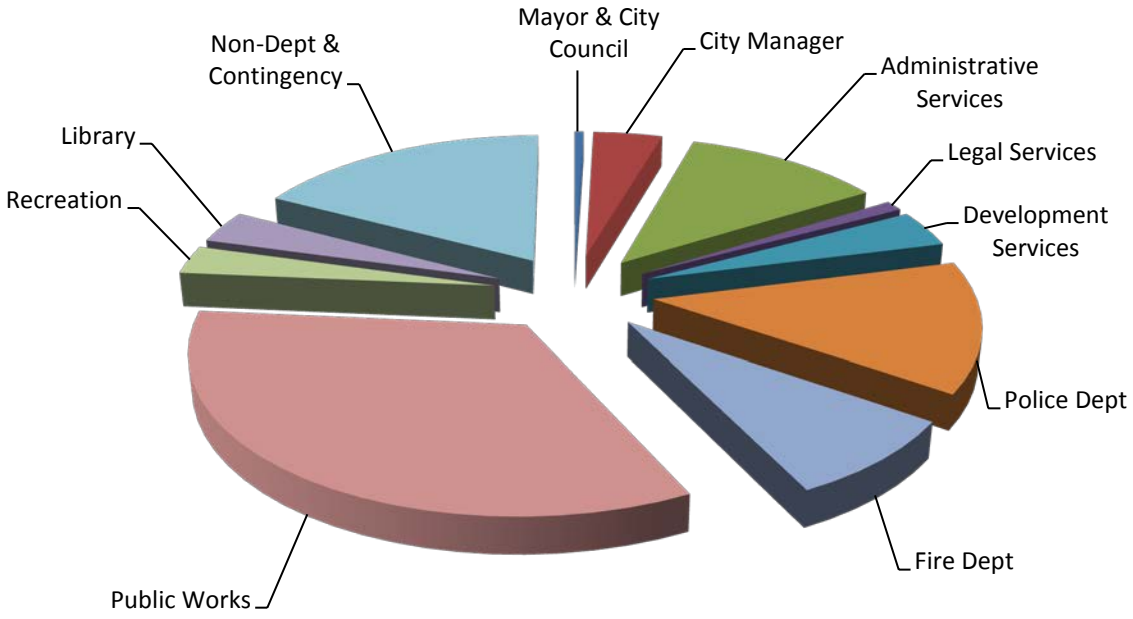
CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CITY-WIDE EXPENDITURES BY DEPARTMENT

DEPARTMENT	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
Mayor and City Council	$ 284,814	$ 242,300	$ -	$ 527,114	0.5%
City Manager	2,290,642	1,612,137	177,419	4,080,198	4.1%
Administrative Services	2,041,659	9,652,567	-	11,694,226	11.6%
Legal Services	883,797	187,200	-	1,070,997	1.1%
Development Services	2,820,353	992,060	40,000	3,852,413	3.8%
Police Department	11,666,746	1,854,389	6,363	13,527,498	13.4%
Fire Department	6,923,776	1,207,140	110,000	8,240,916	8.2%
Public Works	9,358,441	18,251,881	6,298,486	33,908,808	33.7%
Recreation	1,968,808	972,740	-	2,941,548	2.9%
Library	2,546,461	844,620	15,000	3,406,081	3.4%
Non-Departmental *	305,000	15,055,948	2,064,751	17,425,699	17.3%
CITY TOTALS	**$ 41,090,497**	**$ 50,872,982**	**$ 8,712,019**	**$100,675,498**	**100.0%**
CITY PERCENTS	**40.8%**	**50.5%**	**8.7%**	**100.0%**	

* Expenditures of the CARE Tax Fund ($1,920,000) & Solid Waste Fund ($3,436,500) are included within the Non-Departmental expenditures since there is no specific department related to their operations.

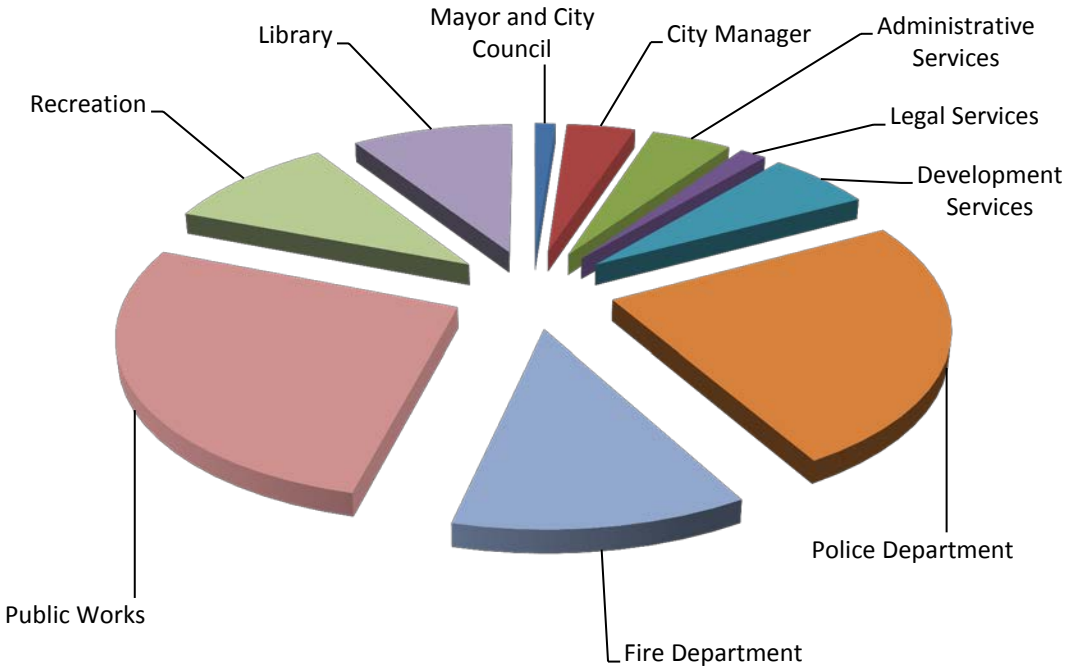


CITY-WIDE STAFFING LIST BY DEPARTMENT

DEPARTMENT	FULL-TIME	PART-TIME	PART-TIME NON-BENEFITTED (FTE*)	TOTAL	PERCENT
Mayor and City Council **	-	7	-	7	1.2%
City Manager	21	-	2	23	3.9%
Administrative Services	23	2	2	27	4.6%
Legal Services	7	1	1	9	1.5%
Development Services	28	1	6	35	6.0%
Police Department	120	1	22	143	24.5%
Fire Department	69	-	1	70	12.0%
Public Works	106	1	51	158	27.1%
Recreation	11	-	47	58	9.9%
Library	23	10	21	54	9.2%
CITY TOTALS	**408**	**23**	**153**	**584**	**100.0%**
CITY PERCENTS	**69.9%**	**3.9%**	**26.2%**	**100.0%**	

* FTE (full-time equivalent) is a measurement of how many part-time, non-benefitted employees are required to equal one staff person working a full-time work schedule for one year.

** The Mayor and City Council members are included as part-time employees for informational purposes only.



UTILITY AND TAX RATE COMPARISON

The following two pages contain a series of comparisons between the City of Orem and other Utah County cities and cities similar to the City throughout the state.

The purpose of these comparisons is to show how the City ranks against other cities for utility rates and tax levies. Although many cities calculate their utility fees and charges differently than the City of Orem, we have endeavored, as much as possible, to make an apples to apples comparison.

For example, to compare water and sewer rates we have calculated the comparison using the water and sewer usage of an average City of Orem residential customer. The average City resident has a ¾ inch water meter, uses 28,000 gallons of water per month, and has an average sewer consumption of 9,000 gallons per month.

We calculated property tax levies based on the average City of Orem home value assessments. The average home value assessment is $200,000.

The numbers used to generate the figures for other cities were derived from contacting the cities in the survey or by accessing information from the appropriate web sites.

The City of Orem amounts/rates INCLUDE any proposed fee or tax increases while the amounts/rates listed for other cities are shown at what they currently charge.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

UTILITY FEES AND TAX RATE COMPARISONS – SELECTED UTAH CITIES

AVERAGE MONTHLY UTILITY FEES

WATER *		SEWER **		STORM SEWER	
American Fork [1]	$90.17	American Fork	$48.15	Pleasant Grove	$13.88
South Jordan [1]	$82.24	Pleasant Grove	$44.14	South Jordan	$8.50
Ogden [1]	$74.92	Lehi	$40.00	Ogden	$7.48
Sandy	$66.71	Lindon	$46.18	Provo	$6.99
West Valley	$65.60	Payson	$42.20	Spanish Fork	$6.42
Pleasant Grove [1]	$65.02	Springville	$31.61	American Fork	$6.00
West Jordan	$58.77	AVERAGE CITY	$31.16	Sandy	$6.00
AVERAGE CITY	$55.57	Spanish Fork	$30.27	AVERAGE CITY	$6.25
Spanish Fork [1]	$50.73	Ogden	$29.18	OREM	$6.25
Lindon [1]	$50.35	West Jordan	$26.88	Lindon	$6.18
Lehi [1]	$42.36	South Jordan	$25.00	Payson	$5.43
Provo	$41.97	OREM	$22.10	Springville	$5.04
Payson [1]	$39.92	Layton	$23.45	Layton	$4.60
Springville	$37.25	Provo	$20.37	West Jordan	$4.02
Layton	$36.79	West Valley	$19.50	West Valley	$4.00
OREM	$30.68	Sandy	$18.35	Lehi	$3.00

AVERAGE MONTHLY UTILITY FEES/AVERAGE TAX RATES

GARBAGE		PROPERTY TAX		FRANCHISE TAX ***	
Ogden	$19.26	West Valley	0.004199	American Fork	6.00%
Provo	$14.50	Ogden	0.003220	Layton	6.00%
West Valley	$14.50	Provo	0.002377	Lehi	6.00%
Sandy	$13.45	American Fork	0.002362	Lindon	6.00%
West Jordan	$12.23	West Jordan	0.002251	Ogden	6.00%
AVERAGE CITY	$12.04	Lehi	0.002090	OREM	6.00%
Springville	$12.00	South Jordan	0.002082	Payson	6.00%
Pleasant Grove	$11.14	AVERAGE CITY	0.002098	Pleasant Grove	6.00%
Layton	$11.05	Layton	0.001928	Provo	6.00%
Spanish Fork	$10.87	Springville	0.001896	Sandy	6.00%
Payson	$10.86	Pleasant Grove	0.001875	South Jordan	6.00%
OREM [2]	$10.65	Lindon	0.001741	Spanish Fork	6.00%
Lehi	$10.50	OREM	0.001652	Springville	6.00%
American Fork	$10.00	Sandy	0.001426	West Jordan	6.00%
Lindon	$9.90	Payson	0.001280	West Valley	6.00%
South Jordan	$9.70	Spanish Fork	0.001091	AVERAGE CITY	6.00%

* Based on the City of Orem average residential use of 28,000 gallons per month with a 3/4 inch meter. For cities charging varying summer and winter rates, a distribution of 19,000 gallons in the summer and 9,000 gallons in the winter was used.

** Based on the City of Orem average residential use of 9,000 gallons per month.

*** The cable television franchise tax rate is set at 5% by Federal Statute and the Utah Municipal Telecommunications License Tax is set at 3.5% by State Statute. Neither rate is included in this comparison table since tax laws render them meaningless.

[1] This city has pressurized irrigation (secondary) watering for all or a majority of its residents. For these cities, a mix of 12,000 gallons of culinary water to 16,000 gallons of secondary water was utilized. If charged by lot size, an average lot size of 0.33 acres was used.

[2] The City of Orem includes two free transfer station passes.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

ESTIMATED FEE & TAX IMPACT ON AVERAGE HOME

CITY	AVERAGE WATER	AVERAGE SEWER	AVERAGE STORM SEWER	AVERAGE GARBAGE	TOTAL UTILITIES	AVG. HOME PROPERTY TAX PER MO. *	TOTAL TAX & FEE PER MO. AVERAGE
American Fork [1]	$90.17	$48.15	$6.00	$10.00	**$154.32**	$21.65	**$175.97**
Ogden [1]	$74.92	$29.18	$7.48	$19.26	**$130.84**	$29.52	**$160.36**
Pleasant Grove [1]	$65.02	$44.14	$13.88	$11.14	**$134.18**	$17.19	**$151.37**
South Jordan [1]	$82.24	$25.00	$8.50	$9.70	**$125.44**	$19.09	**$144.53**
West Valley	$65.60	$19.50	$4.00	$14.50	**$103.60**	$38.49	**$142.09**
Lindon [1]	$50.35	$46.18	$6.18	$9.90	**$112.61**	$15.96	**$128.57**
AVERAGE CITY	$55.57	$31.16	$6.25	$12.04	**$105.02**	$19.23	**$124.25**
West Jordan	$58.77	$26.88	$4.02	$12.23	**$101.90**	$20.63	**$122.53**
Sandy	$66.71	$18.35	$6.00	$13.45	**$104.51**	$13.07	**$117.58**
Lehi [1]	$42.36	$40.00	$3.00	$10.50	**$95.86**	$19.16	**$115.02**
Payson [1]	$39.92	$42.20	$5.43	$10.86	**$98.41**	$11.73	**$110.14**
Spanish Fork [1]	$50.73	$30.27	$6.42	$10.87	**$98.29**	$10.00	**$108.29**
Provo	$41.97	$20.37	$6.99	$14.50	**$83.83**	$21.79	**$105.62**
Springville	$37.25	$31.61	$5.04	$12.00	**$85.90**	$17.38	**$103.28**
Layton	$36.79	$23.45	$4.60	$11.05	**$75.89**	$17.67	**$93.56**
OREM [2]	$30.68	$22.10	$6.25	$10.65	**$69.68**	$15.14	**$84.82**

* Assumes $200,000 home taxed at 55.0% of market value.

[1] These cities have a separate outside watering system (pressurized irrigation) for some or most of its residents.

[2] The City of Orem includes two free transfer station passes.

CITY OF OREM
STATEMENT OF INDEBTEDNESS

TYPE & NAME OF INDEBTEDNESS	INTEREST RATES	FISCAL YEAR OF COMPLETION	TOTAL AMOUNT ISSUED	PRINCIPAL BALANCE JUNE 30, 2016	FISCAL YEAR 2016-2017 PAYMENTS
General Obligation Bonds					
General Obligation Refunding Bonds, Series 2004	3.0% to 4.0%	2016-2017	$ 3,975,000	$ 460,000	$ 468,625
General Obligation Refunding Bonds, Series 2009	2.75% to 5.0%	2018-2019	2,865,000	980,000	351,300
General Obligation Refunding Bonds, Series 2014	0.25% to 3.0%	2024-2025	9,645,000	8,760,000	1,091,938
			16,485,000	10,200,000	1,911,863
Revenue Bonds					
Water Revenue Bonds, Series 2005B	1.48%	2025-2026	3,000,000	1,610,000	174,828
Sales Tax Revenue Refunding Bonds, Series 2007	3.8% to 5.0%	2022-2023	5,720,000	3,930,000	1,288,024
Water & Storm Sewer Revenue Bonds, Series 2008	3.25% to 5.25%	2028-2029	5,590,000	5,150,000	338,438
Franchise Tax Revenue Refunding Bonds, Series 2010	2.125% to 5.125%	2017-2018	4,375,000	1,150,000	678,031
Sewer Revenue (Taxable) Bonds, Series 2010	0.00%	2031-2032	11,889,000	9,513,000	594,000
Northgate Special Improvement District, Series 2010	7.75%	2025-2026	1,915,000	165,000	22,788
Water & Storm Sewer Rev Refunding Bonds, Series 2013	2.18%	2025-2026	12,801,000	12,280,000	1,355,714
			45,290,000	33,798,000	4,451,823
Lease / Purchase Obligations					
Fire Engine Acquisition Lease/Purchase - 2012	2.225%	2018-2019	525,147	207,000	88,139
Server Acquisition Lease/Purchase - Model 720 - 2013	1.78% to 3.16%	2016-2017	26,454	3,771	3,791
Server Acquisition Lease/Purchase - Model 814 - 2014	1.72% to 3.11%	2017-2018	64,113	27,228	22,104
Energy Improvements Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	6,739,000	0
			7,354,714	6,976,999	114,034
Other					
Parks and Open Space Land Purchase Note - 2000	6.00%	2020-2021	391,000	140,721	33,615
Section 108 Housing & Urban Development Loan - 2006	Variable	2025-2026	1,320,000	820,000	106,344
			1,711,000	960,721	139,959
Grant Total - All Indebtedness			**$ 70,840,714**	**$ 51,935,720**	**$ 6,617,679**

TYPE & NAME OF INDEBTEDNESS	PURPOSE OF BOND
General Obligation Bonds	
General Obligation Refunding Bonds, Series 2004	Refunded 1997 General Obligation Road Construction Bonds.
General Obligation Refunding Bonds, Series 2009	Refunded 1998 General Obligation Road Construction Bonds.
General Obligation Refunding Bonds, Series 2014	Refunded 2005 & 2006 General Obligation Road Construction Bonds.
Revenue Bonds	
Water Revenue Bonds, Series 2005B	Water line projects.
Sales Tax Revenue Refunding Bonds, Series 2007	Partially refunded the 2002 Sales Tax Revenue Bonds.
Water & Storm Sewer Revenue Bonds, Series 2008	Water and storm sewer line projects.
Franchise Tax Revenue Refunding Bonds, Series 2010	Refunded the Municipal Building Authority bonds used for the library addition and cemetery and Nielsen's Grove land purchases.
Sewer Revenue (Taxable) Bonds, Series 2010	Treatment plant expansion.
Northgate Special Improvement District, Series 2010	Infrastructure construction in a special improvement district.
Water & Storm Sewer Rev Refunding Bonds, Series 2013	Partially refunded the 2005A Water & Storm Sewer Revenue Bonds.
Lease / Purchase Obligations	
Fire Engine Acquisition Lease/Purchase - 2012	Purchase of new fire engine.
Server Acquisition Lease/Purchase - Model 720 - 2013	Purchase of new server.
Server Acquisition Lease/Purchase - Model 814 - 2014	Purchase of new server.
Energy Improvements Lease - City Facilities - 2016	Energy improvements for street lighting system and various city facilities.
Other	
Parks and Open Space Land Purchase Note - 2000	Recreation property purchase.
Section 108 Housing & Urban Development Loan - 2006	Economic development.

GENERAL

FUND

GENERAL FUND

OVERVIEW

The General Fund is the major operating fund of the City. The fund supports administrative, finance, police, fire, library, commercial and residential development, traffic control, parks, cemetery, recreation programs, and legal activities of the City. It also partially supports street maintenance and construction.

General Fund activities are primarily supported by tax, fee, and fine revenues. Tax revenues include sales, property, and franchise taxes. Fees include charges for services such as building permits and inspections, business licenses, cemetery interment and lot sales, justice court fees, fire inspection, 911 services, and ambulance services. Fines include justice court fines, library fines, false alarms, parking tickets, and nuisance abatement.

GENERAL FUND REVENUES

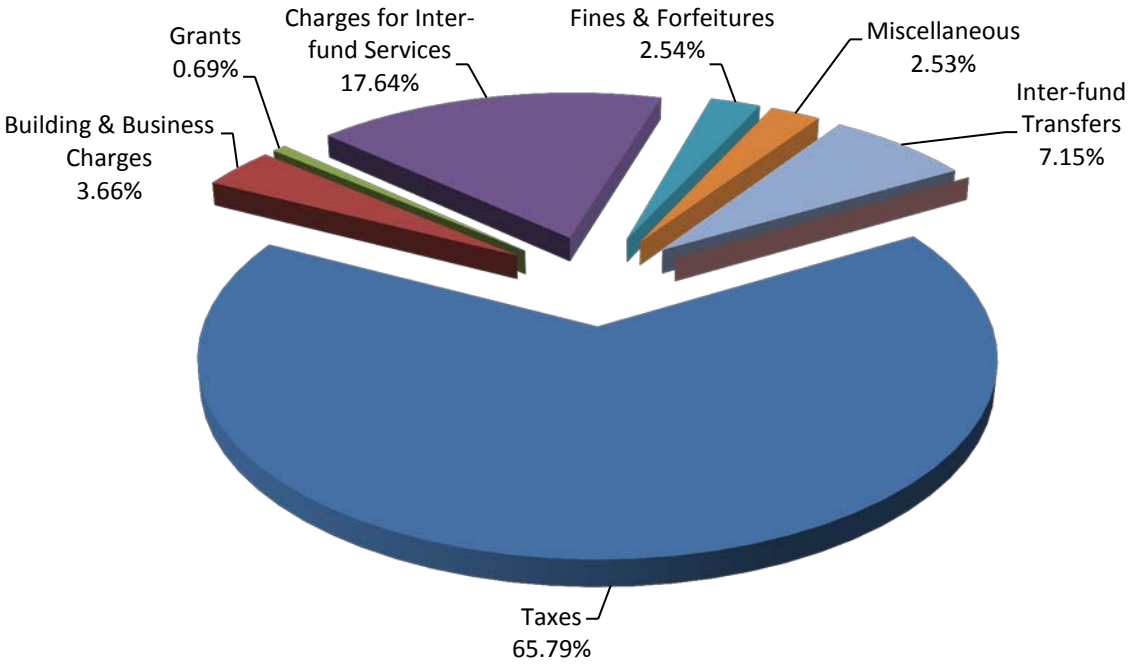
General Fund revenues consist primarily of taxes (66%). This total taxes percentage consists of sales taxes (38%), property taxes (12%), franchise taxes (15%), and transient room taxes (1%). Charges for services are also a significant source of city revenues. General Fund revenues are divided into eight operating types:

Primary Revenue Description	Amount	Percent of Total Revenues
Taxes	$ 34,443,868	65.79%
Building and Business Services Charges	1,918,000	3.66%
Federal, State and Other Grants	362,500	0.69%
Charges for Inter-fund Services (Administrative), Public Safety, Recreation, and Cemetery Services	9,233,637	17.64%
Fines and Forfeitures	1,328,000	2.54%
Miscellaneous (Interest, Library Charges, etc.)	1,324,481	2.53%
Inter-fund Transfers	3,742,525	7.15%
Appropriations of Surplus	-	0.00%
Total	**$ 52,353,011**	**100.00%**

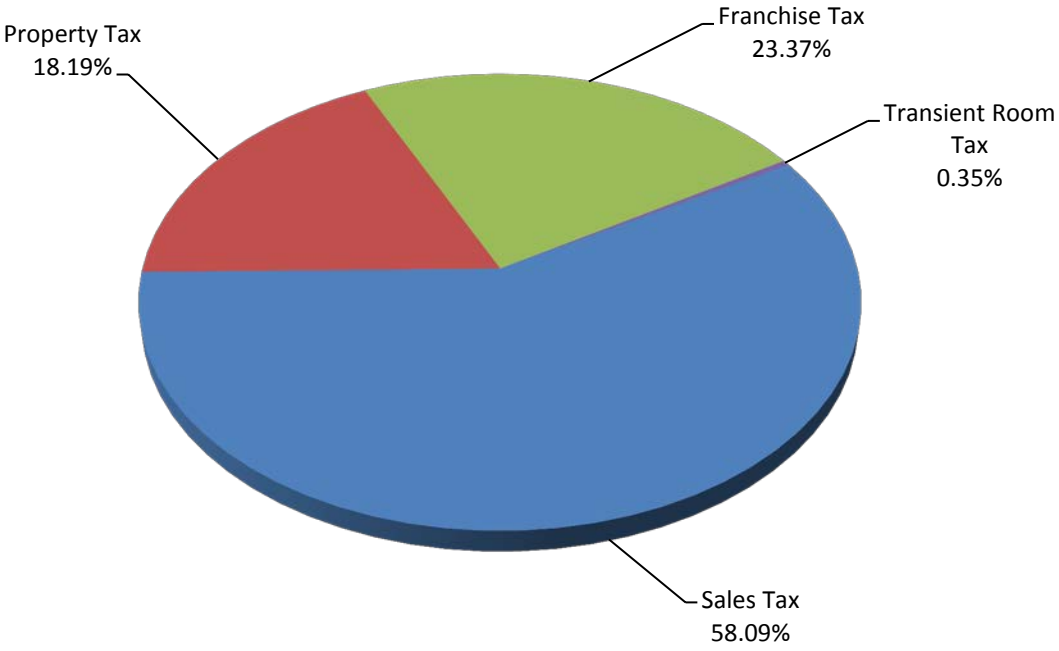
CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

GENERAL FUND REVENUES



GENERAL FUND TAXES



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

GENERAL FUND REVENUES

REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Taxes				
Sales Taxes	$ 18,007,572	$ 18,839,327	$ 19,350,000	$ 20,008,200
Property Taxes	6,103,181	7,305,594	6,249,436	6,264,668
Franchise Taxes	7,956,780	7,698,687	8,050,000	8,050,000
Transient Room Taxes	119,237	122,379	120,000	121,000
	32,186,770	33,965,987	33,769,436	34,443,868
Building & Business Services Charges				
Business Licenses & Permits	669,592	679,266	673,121	680,000
Building Permits & Other Related Fees	1,402,873	3,052,526	1,337,926	1,238,000
	2,072,465	3,731,792	2,011,047	1,918,000
Federal, State and Other Grants				
Grant - Library Development - CLEF	19,965	20,163	5,000	20,000
Grant - EMPG	17,500	17,500	17,500	17,500
Grant - LEPC / SHSP	18,149	11,896	-	-
Grant - MCTF - JAG - SAFG/STFG	300,607	292,300	332,380	225,000
Grant - MCTF - HIDTA - July-Dec	54,532	52,000	-	-
Grant - MCTF - HIDTA - Jan-June	129,241	132,596	215,286	-
Grant - Victims of Crime Act (VOCA)	47,492	51,999	-	-
Grant - EMS	11,460	-	5,000	-
Grant - Municipal Recreation Grant	41,485	81,511	50,304	-
Mountainlands / Senior Citizens	12,165	11,650	12,000	12,000
Liquor Allotment	88,380	85,073	79,561	88,000
Grant - All Other Grants	106,744	118,287	53,388	-
	847,720	874,975	770,419	362,500
Charges for Services				
Administration Charge	3,476,254	2,894,668	2,469,341	2,533,834
Fees - Impact Fee Administration	82,475	255,715	51,822	-
Fees - Planning	120,275	162,583	123,395	100,000
Fees - Notices	-	3,474	4,051	2,000
Fees - Passport Program	82,141	68,478	71,675	69,650
Fees - Utility Billing	600,000	563,385	608,433	612,832
Fees - Traffic School & Police Reports	175,570	173,841	146,350	170,600
Fees - E911 Surcharge	654,271	628,999	613,000	600,000
Task Force Reveneus - MCTF	366,290	501,251	336,546	190,000
Fees - Lindon & Vineyard Fire/Dispatch Services	1,460,288	1,642,334	1,777,454	1,870,371
Fees - Ambulance Services	1,458,150	1,471,436	1,602,925	1,583,500
Fees - Police Services - Other	194,414	240,010	242,930	207,000
Fees - Fire Services - Other	44,667	78,481	66,010	65,000
Fees - Justice Court	155,544	130,508	145,059	133,500
Fees - Recreation Programs	330,719	372,354	351,603	377,350
Fees - Cemetery	616,181	754,678	612,845	650,000
Fees - Utility Activation	56,754	66,190	60,000	68,000
	9,873,993	10,008,385	9,283,439	9,233,637

GENERAL FUND REVENUES

(continued)

REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Fines and Forfeitures				
Fines - District Court	$ 42,654	$ 47,886	$ 45,675	$ 50,000
Fines - Alcohol	500	-	250	500
Fines - Nuisance Abatement	1,900	2,100	200	1,000
Fines - Parking Tickets	20,932	17,114	26,012	22,000
Fines - Library	58,207	52,896	56,592	55,000
Fines - Justice Court	1,247,458	1,321,644	1,299,150	1,199,500
	1,371,651	1,441,640	1,427,879	1,328,000
Miscellaneous Revenues				
Interest and Investment Earnings	141,440	187,753	234,729	280,500
Rental and Lease Revenues	726,091	695,519	745,043	696,681
Sale of Fixed Assets	92,857	2,542,869	19,015	25,000
Library Sales and Fees	253,234	222,922	225,701	218,800
Miscellaneous Revenues	68,821	232,149	128,052	103,500
Capital Lease Revenues	26,454	64,113	-	-
	1,308,897	3,945,325	1,352,540	1,324,481
Inter-fund Transfers				
Contributions from Other Funds	3,138,441	3,507,479	3,659,868	3,742,525
	3,138,441	3,507,479	3,659,868	3,742,525
TOTALS - GENERAL FUND	**$ 50,799,937**	**$ 57,475,583**	**$ 52,274,628**	**$ 52,353,011**

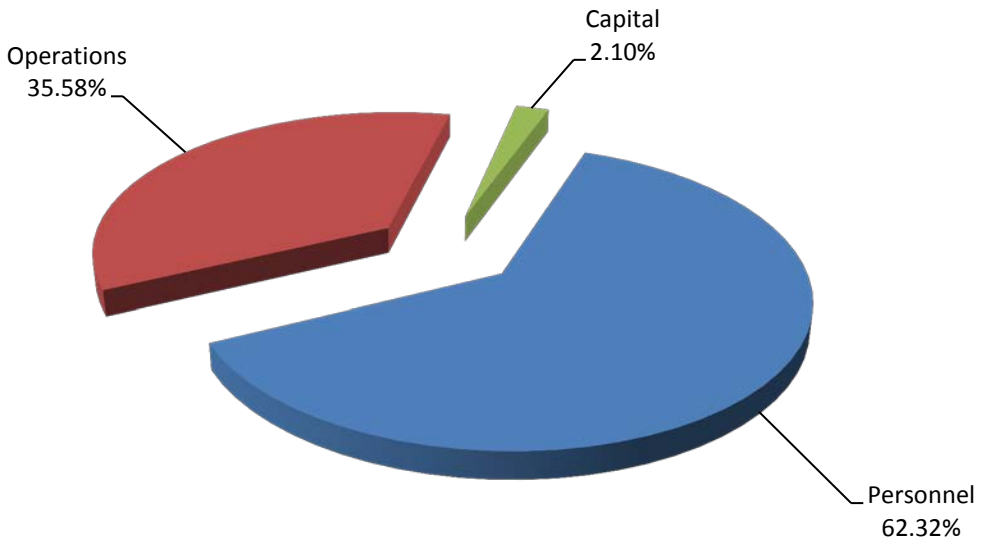
GENERAL FUND EXPENDITURES

The General Fund is the major operating fund of the City encompassing approximately 52% of all City expenditures. Of this total, approximately 62% of the operating costs are applied to salaries, wages, and benefits. The General Fund includes the activities of the following operating departments:

- Mayor and City Council
- City Manager
- Administrative Services
- Legal Services
- Development Services
- Police Department
- Fire Department
- Public Works
- Recreation
- Library
- Non-Departmental

The following section includes information on all of the above departments' activities.

EXPENDITURES BY CATEGORY



TOTAL BUDGET = $52,353,011

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

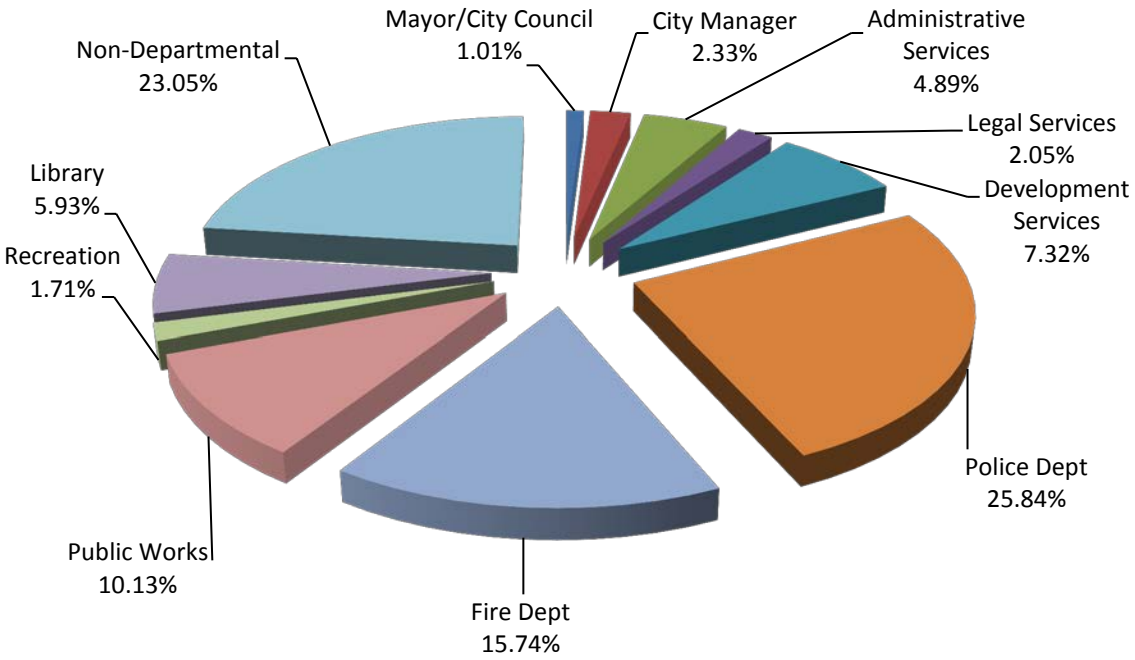
GENERAL FUND

BUDGET SUMMARY

DEPARTMENT	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Mayor and City Council	7	$ 284,814	$ 242,300	$ -	$ 527,114
City Manager	8	968,809	251,150	-	1,219,959
Administrative Services	20	1,730,209	829,981	-	2,560,190
Legal Services	8	883,797	187,200	-	1,070,997
Development Services	29	2,820,353	992,060	20,000	3,832,413
Police Department	121	11,666,746	1,854,389	6,363	13,527,498
Fire Department	69	6,923,776	1,207,140	110,000	8,240,916
Public Works	38	3,806,994	1,462,102	35,000	5,304,096
Recreation	5	687,757	205,791	-	893,548
Library	33	2,546,461	545,620	15,000	3,107,081
Non-Departmental **	0	305,000	10,849,199	915,000	12,069,199
TOTALS	**338**	**$ 32,624,716**	**$ 18,626,932**	**$ 1,101,363**	**$ 52,353,011**

* Number of benefitted employees
** The Non-Departmental personnel costs relate to insurance benefits of retired employees

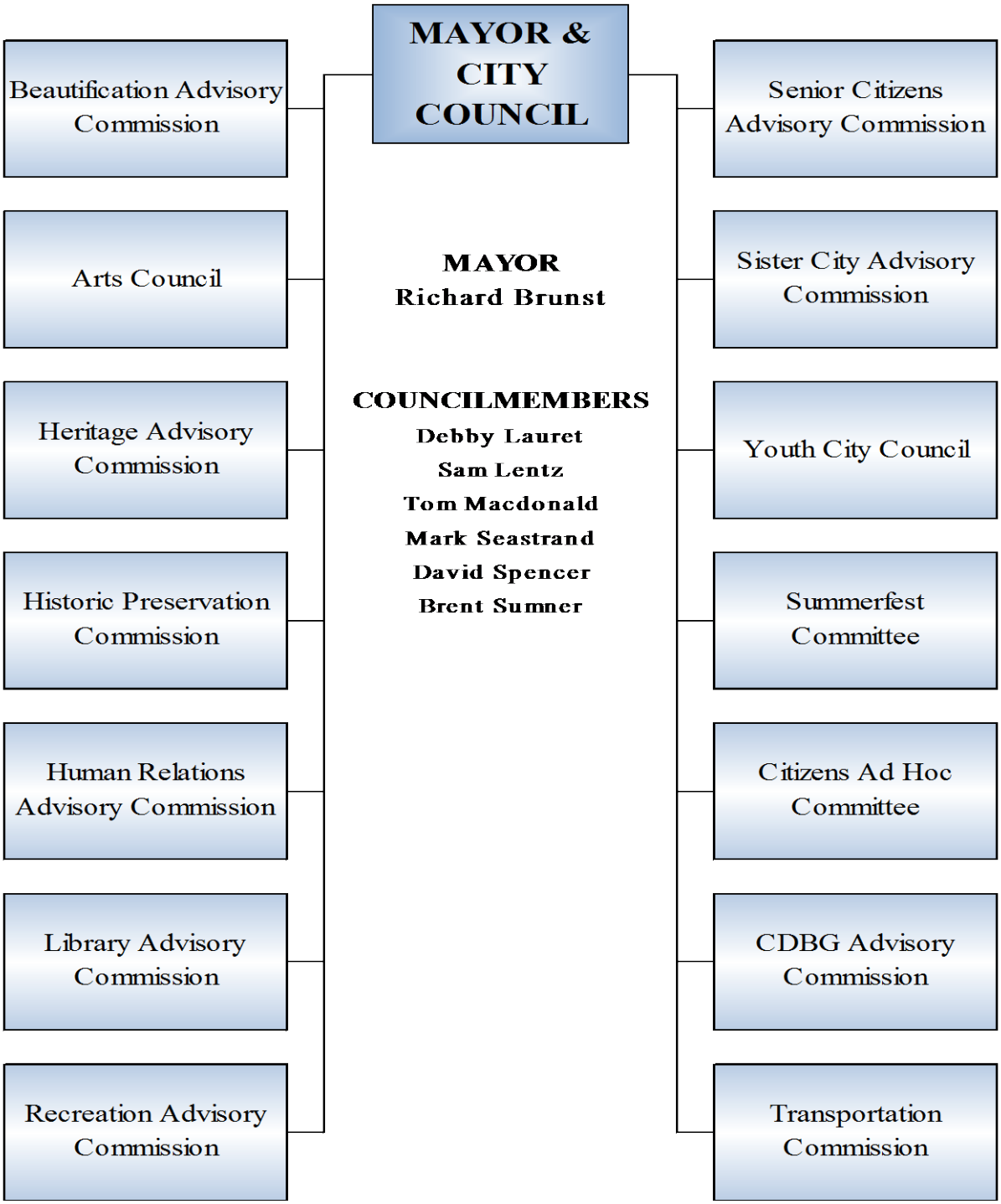
EXPENDITURES BY DEPARTMENT



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

MAYOR AND CITY COUNCIL



MAYOR AND CITY COUNCIL

OVERVIEW

The Mayor and City Council, which consists of seven members, are elected at large and are non-partisan. They each serve staggered four-year terms on a part-time basis. They are elected to set policy for the City and to provide direction and leadership.

The Mayor and City Council department includes the following divisions:

- Mayor and City Council
- Community Promotion
- Advisory Boards and Commissions

Challenges addressed in this budget:

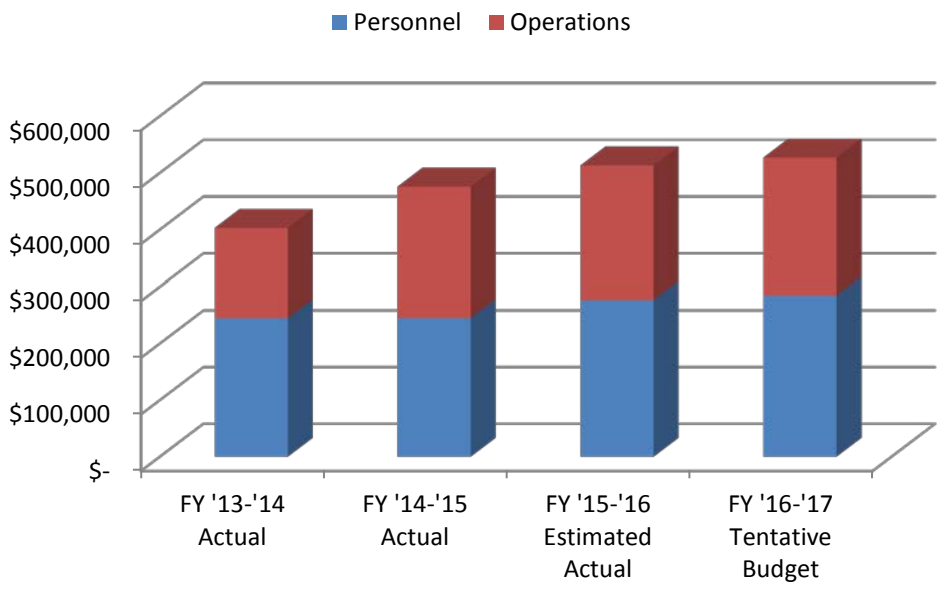
- Additional funds for reimbursement of personal vehicle/fuel use ($4,900).
- Increased funding to improve the Miss Orem pageant ($4,000).
- Added funds for community promotion sponsorships ($7,500).
- Increased funding for community events such as Lights On & Volunteer Appreciation ($1,750).

Challenges remaining:

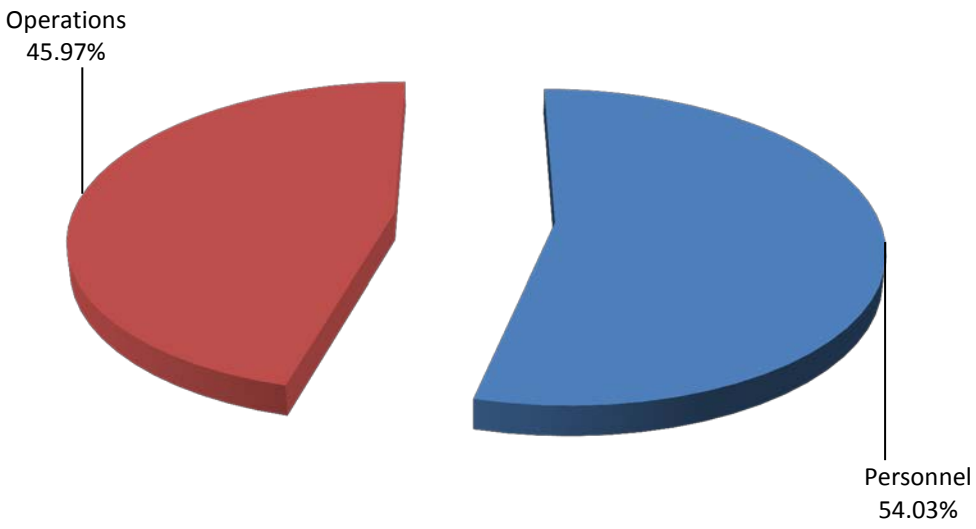
- Providing adequate funding to maintain City Center Complex.
- Maintaining an economically vibrant community.
- Maintaining the quality of our neighborhoods.
- Providing adequate long-term funding to maintain the UTOPIA fiber infrastructure and other infrastructure and services.

MAYOR AND CITY COUNCIL

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



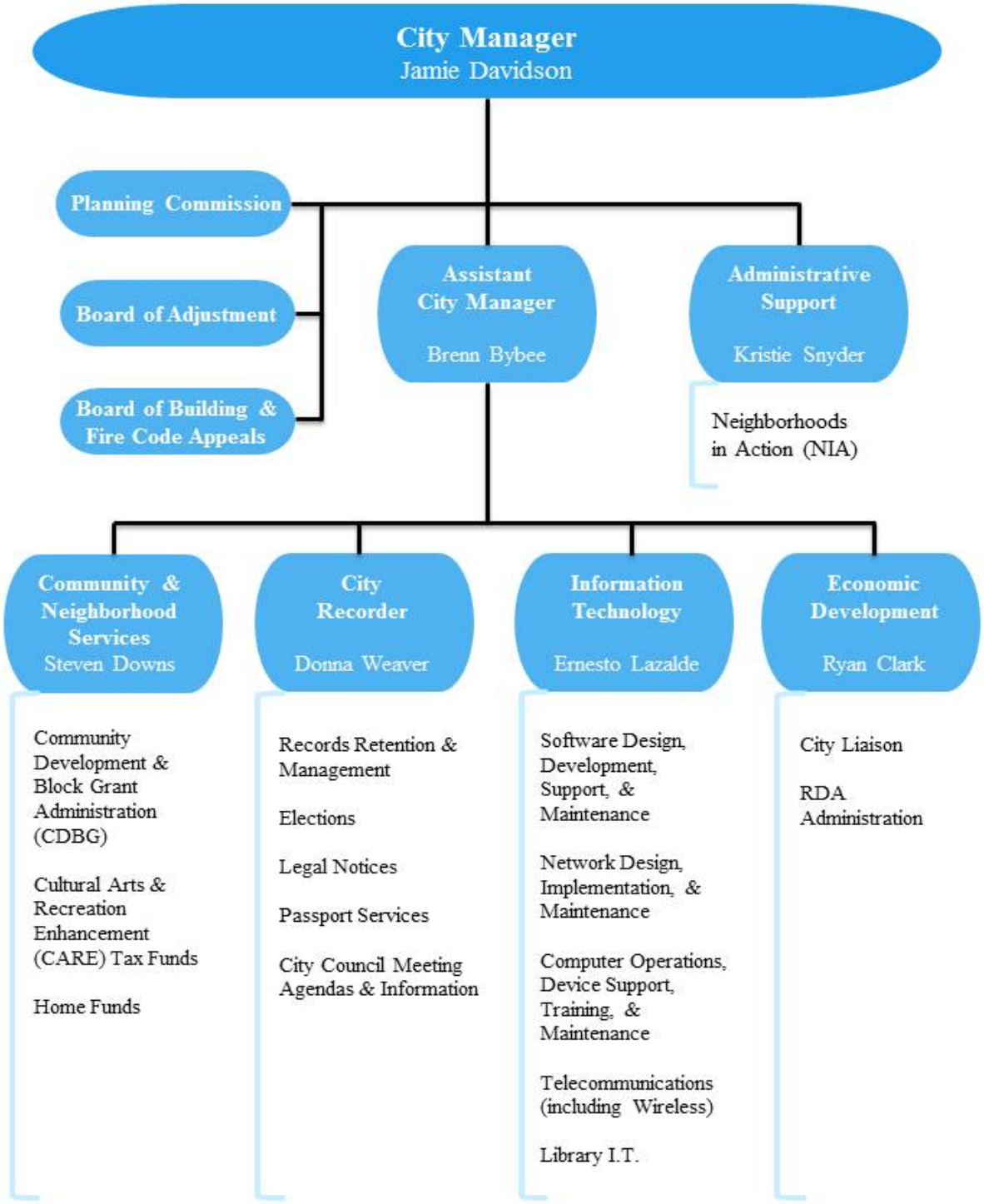
MAYOR AND CITY COUNCIL

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Mayor and City Council					
Personnel	$ 244,788	$ 245,242	$ 276,864	$ 284,814	7
Operations	71,657	84,924	83,000	87,000	
Capital	-	-	-	-	
	316,445	330,166	359,864	371,814	
Community Promotion					
Personnel	-	-	-	-	0
Operations	74,142	133,913	123,205	118,000	
Capital	-	-	-	-	
	74,142	133,913	123,205	118,000	
Advisory Boards & Commissions					
Personnel	-	-	-	-	0
Operations	12,554	11,845	30,193	37,300	
Capital	-	-	-	-	
	12,554	11,845	30,193	37,300	
TOTAL MAYOR & CITY COUNCIL					
Personnel	**$ 244,788**	**$ 245,242**	**$ 276,864**	**$ 284,814**	**7**
Operations	**158,353**	**230,682**	**236,398**	**242,300**	
Capital	**-**	**-**	**-**	**-**	
TOTALS	**$ 403,141**	**$ 475,924**	**$ 513,262**	**$ 527,114**	

* Number of benefitted employees

CITY MANAGER



CITY MANAGER

OVERVIEW

The City Manager's department, through the City Manager's Office, organizes and directs the management of the executive affairs of the City, provides oversight to the operating departments of the City, and ensures the policies, plans, and programs of the Mayor and City Council are implemented. The City Manager's Office also provides annual and special reports concerning the financial, administrative, and operational activities of the various offices, departments, boards, etc. of the City.

The City Manager's department includes the following divisions:

- City Manager's Office
- Neighborhoods in Action (NIA)
- Economic Development
- City Recorder
- Information Technology
- Solid Waste Contract Management (*Solid Waste Fund*)
- Community & Neighborhood Services (*Community & Neighborhood Services Fund*)

Challenges addressed in this budget:

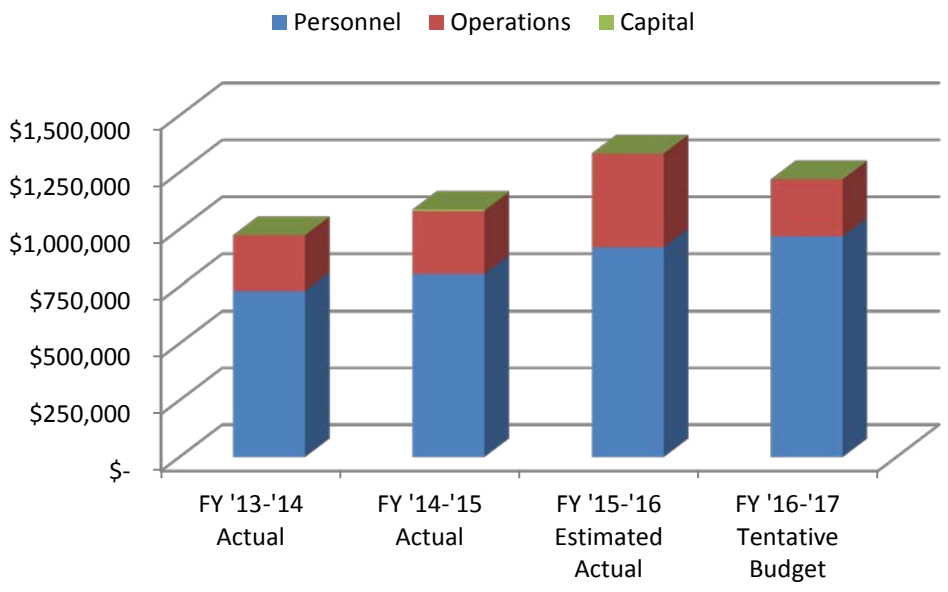
- Presented a balanced budget to the Mayor and City Council.
- Funding of the City's state mandated retirement program.
- Funding of the City's compensation and benefits program.
- Funding of the first year of the City's Capital Improvement Program (CIP).
- Funding of additional independent strategic studies to review and analyze Geneva Road, City Fees, and the Fitness Center.
- Added funding for software licensing to continue to video stream Council Meetings ($4,800).

Challenges remaining:

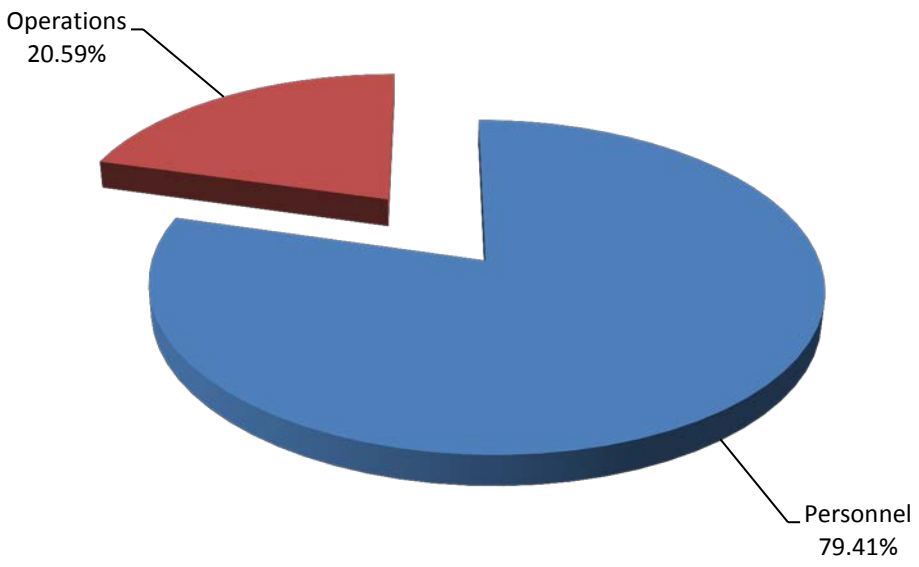
- Providing sufficient funding to maintain the City's Capital Improvement Program into the future. This includes roads, water, sewer, and storm sewer systems as well as all buildings/facilities.
- Maintaining our UTOPIA commitments and implementing additional WiFi access to City parks.
- Oversee the implementation of existing and future strategic studies, including the City Center Master Plan, a City Center District Zoning Overlay, and an Impact Fee Facilities Plan.

CITY MANAGER

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



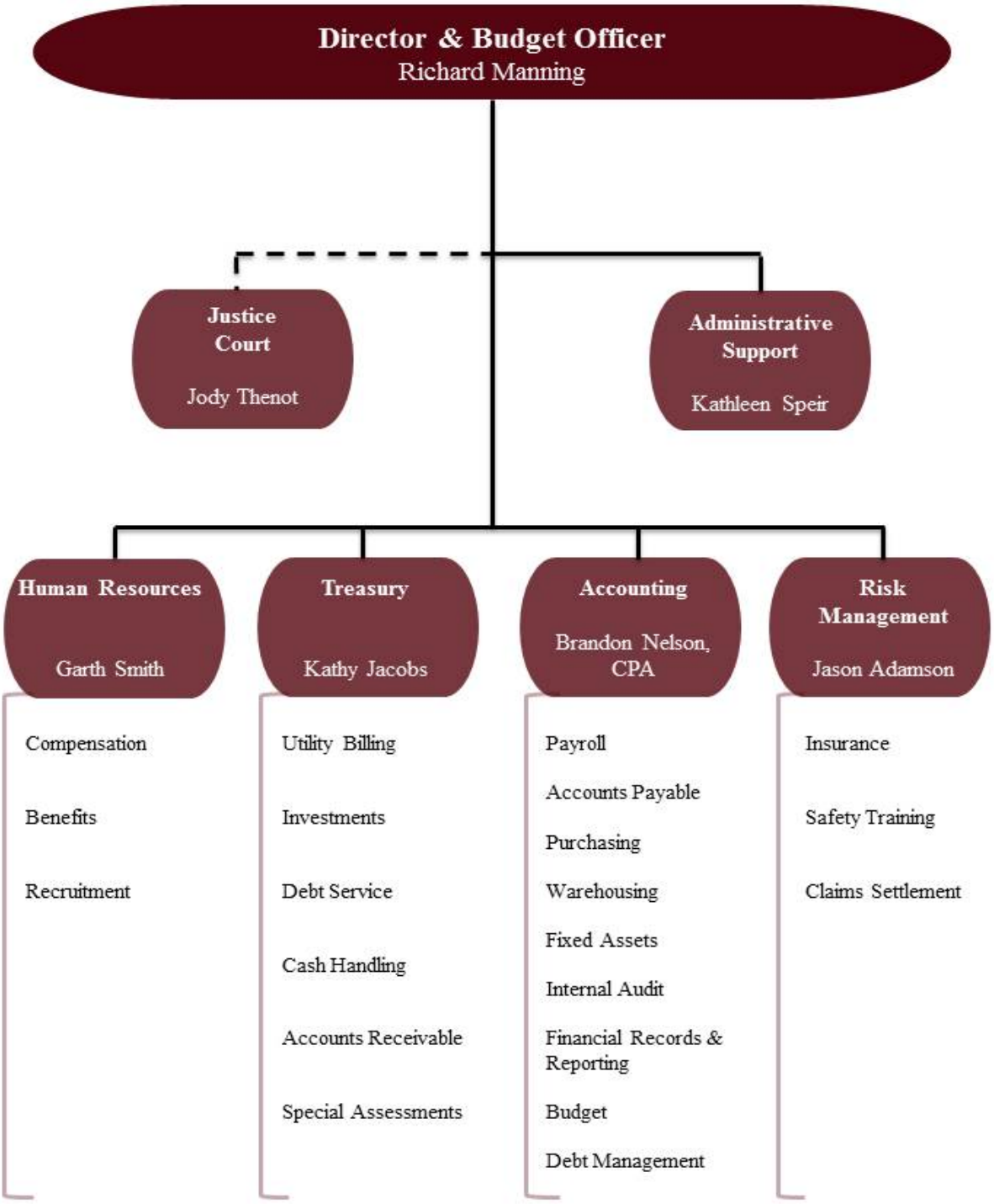
CITY MANAGER

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
City Manager's Office					
Personnel	$ 396,030	$ 467,061	$ 560,708	$ 592,143	4
Operations	97,004	128,432	122,000	126,800	
Capital	-	6,756	-	-	
	493,034	602,249	682,708	718,943	
Neighborhoods in Action					
Personnel	531	-	-	-	0
Operations	12,387	43,657	55,800	55,800	
Capital	-	-	-	-	
	12,918	43,657	55,800	55,800	
Economic Development					
Personnel	161,692	167,291	173,621	178,254	2
Operations	16,872	79,144	27,000	28,500	
Capital	-	-	-	-	
	178,564	246,435	200,621	206,754	
City Recorder					
Personnel	171,952	168,658	186,345	198,412	2
Operations	118,023	25,765	208,263	40,050	
Capital	-	-	-	-	
	289,975	194,423	394,608	238,462	
TOTAL CITY MANAGER					
Personnel	**$ 730,205**	**$ 803,010**	**$ 920,674**	**$ 968,809**	**8**
Operations	**244,286**	**276,998**	**413,063**	**251,150**	
Capital	**-**	**6,756**	**-**	**-**	
TOTALS	**$ 974,491**	**$ 1,086,764**	**$ 1,333,737**	**$ 1,219,959**	

* Number of benefitted employees

ADMINISTRATIVE SERVICES



ADMINISTRATIVE SERVICES

OVERVIEW

The Administrative Services department provides treasury, accounting, human resources, utility billing, procurement, warehousing, and risk management services to all departments of the City along with the administration of the Justice Court.

The Administrative Services department includes the following divisions:

- Administrative Services Administration
- City Treasurer
- Debt Service *(Debt Service Fund)*
- Utility Billing
- Accounting & Budget
- Purchasing *(Purchasing & Warehousing Fund)*
- Human Resources
- Risk Management *(Self-insurance Fund)*
- Liaison to the Justice Court

Challenges addressed in this budget:

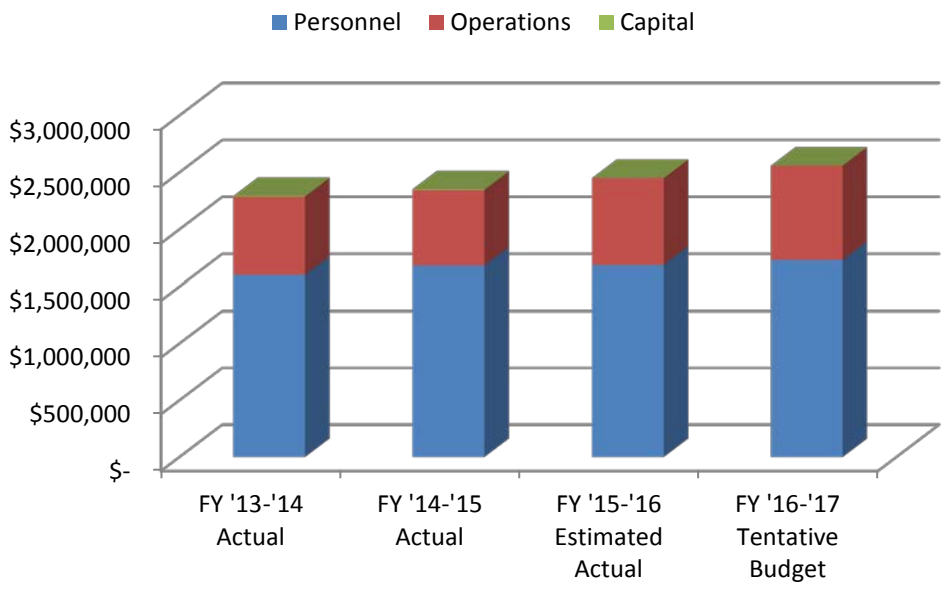
- Continued revision of budget appearance and clarity of the budget message.
- Reinstating the employee tuition reimbursement benefit ($40,000).
- Establishing an internal training budget for in-house programs ($30,000).
- Provided funding for a Human Resource Intern to assist with projects ($8,100).

Challenges remaining:

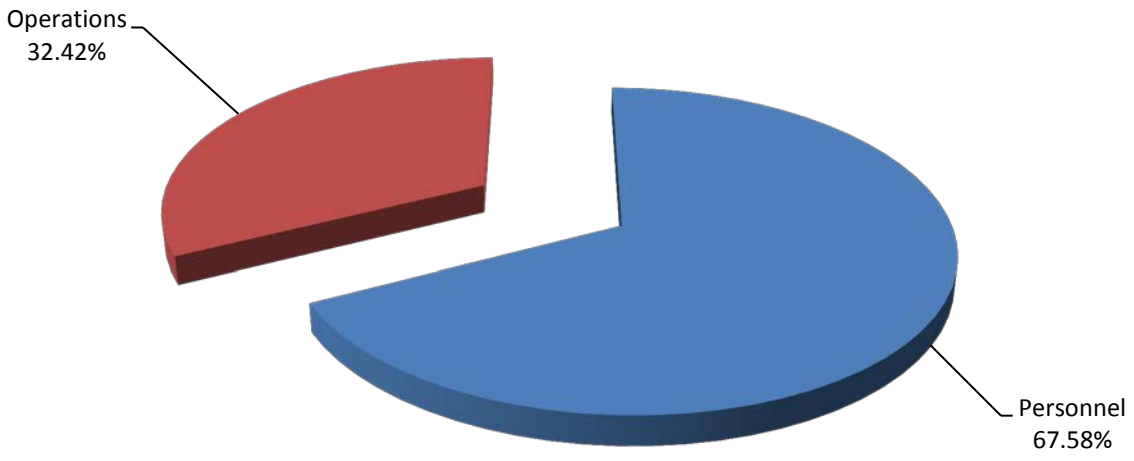
- Working to switch utility billing from being attached to an address to being attached to the customer.
- Expanding the number of City services available over the internet.
- Making risk management awareness a top priority for all departments.

ADMINISTRATIVE SERVICES

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

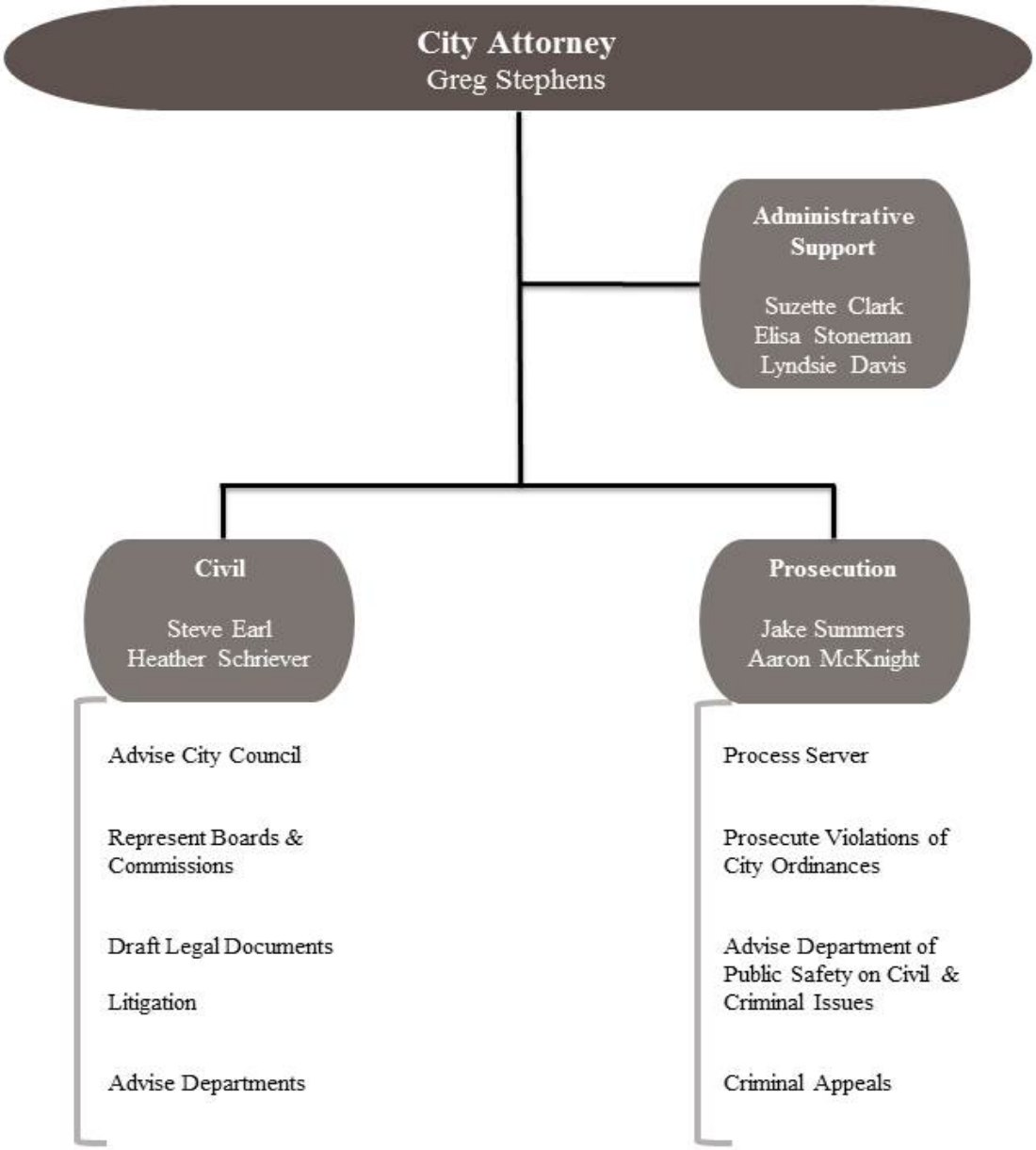
ADMINISTRATIVE SERVICES

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Administrative Services Administration					
Personnel	$ 241,685	$ 247,853	$ 257,605	$ 259,999	2
Operations	160,632	124,032	168,961	166,669	
Capital	5,557	-	-	-	
	407,874	371,885	426,566	426,668	
City Treasurer					
Personnel	98,419	101,241	105,950	106,944	1
Operations	111,565	6,202	10,650	10,650	
Capital	-	-	-	-	
	209,984	107,443	116,600	117,594	
Utility Billing					
Personnel	200,145	212,947	224,379	228,165	4
Operations	144,617	233,363	260,300	260,300	
Capital	-	-	-	-	
	344,762	446,310	484,679	488,465	
Accounting					
Personnel	246,426	259,664	263,422	267,565	3
Operations	10,152	14,882	14,400	14,400	
Capital	-	-	-	-	
	256,578	274,546	277,822	281,965	
Human Resources					
Personnel	269,622	270,346	275,818	292,719	3
Operations	77,717	90,108	112,500	182,500	
Capital	-	8,013	-	-	
	347,339	368,467	388,318	475,219	
Justice Court					
Personnel	544,742	590,687	560,257	574,817	7
Operations	180,796	192,686	195,462	195,462	
Capital	-	-	-	-	
	725,538	783,373	755,719	770,279	
TOTAL ADMINISTRATIVE SERVICES					
Personnel	**$ 1,601,039**	**$ 1,682,738**	**$ 1,687,431**	**$ 1,730,209**	**20**
Operations	**685,479**	**661,273**	**762,273**	**829,981**	
Capital	**5,557**	**8,013**	**-**	**-**	
TOTALS	**$ 2,292,075**	**$ 2,352,024**	**$ 2,449,704**	**$ 2,560,190**	

* Number of benefitted employees

LEGAL SERVICES



LEGAL SERVICES

OVERVIEW

The Legal Services department provides legal counsel and support to the Mayor and City Council, City Boards, Commissions, and Agencies, the City Manager, and all City departments. They attend all meetings of the City Council, Planning Commission, and Board of Adjustment.

The department reviews and/or drafts all ordinances, resolutions, policies, contracts, legal opinions, and litigation documents. They provide legal training and attempt to minimize the City's exposure to adverse legal actions. They perform legal research and give legal advice to City departments. They frequently handle constitutional questions, planning and zoning issues, GRAMA requests, employment law issues, statutory compliance questions, and legal issues related to the City's various operations. The department also represents the City in lawsuits and claims brought against the City and serves as liaison between the City and its insurance defense counsel.

The department prosecutes all misdemeanor crimes committed in Orem. These crimes include domestic violence, DUI, assaults, disorderly conduct, drug and alcohol violations, lewdness, shoplifting and other thefts, nuisances, and animal violations. They also prosecute all traffic violations such as driving without insurance or on a suspended license, reckless driving, and moving violations such as speeding.

The Legal Services department consists of the following divisions:

- Administration
- Prosecution
- Civil

Challenges addressed in this budget:

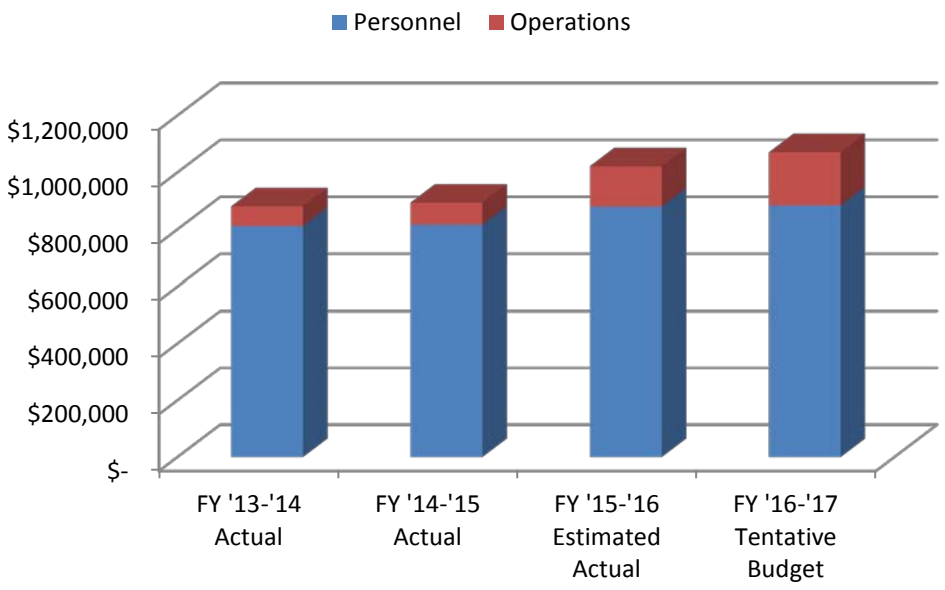
- Additional funding for various professional and technical services (public defender, outside legal counsel, and more hours for part-time flex attorney - $45,000).

Challenges remaining:

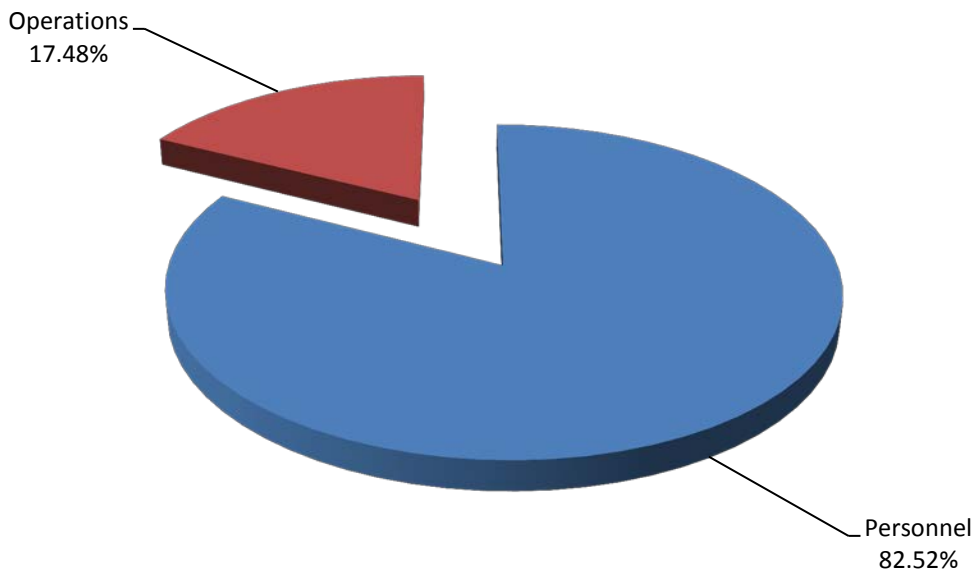
- Converting to paperless filing and meeting mandatory court e-filing requirements.

LEGAL SERVICES

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

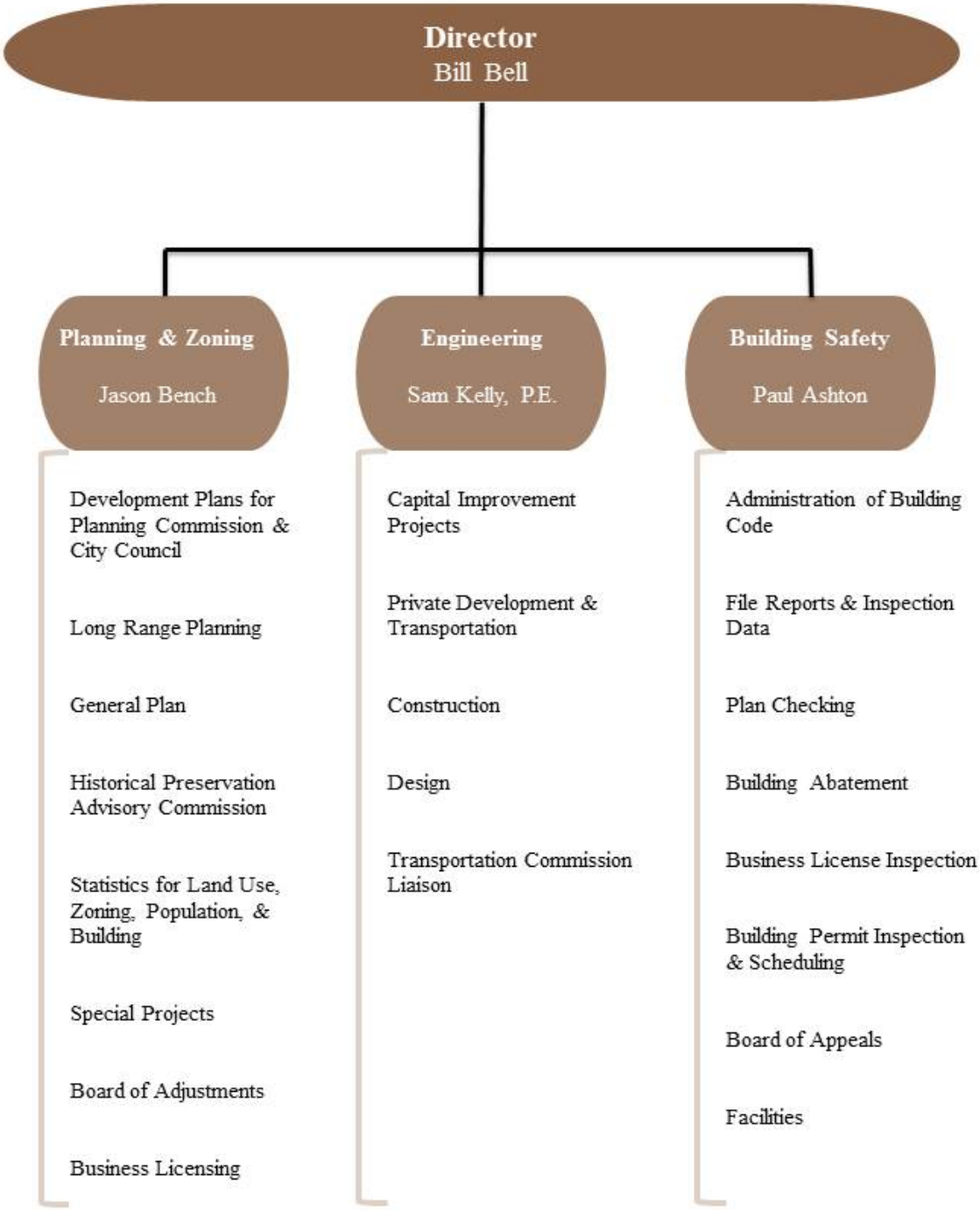
LEGAL SERVICES

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Legal Services Administration					
Personnel	$ 302,791	$ 333,409	$ 323,867	$ 330,699	3
Operations	10,172	8,066	52,350	82,350	
Capital	-	-	-	-	
	312,963	341,475	376,217	413,049	
Prosecution					
Personnel	269,151	237,758	286,285	278,606	3
Operations	51,078	59,734	72,600	87,600	
Capital	-	-	-	-	
	320,229	297,492	358,885	366,206	
Civil					
Personnel	239,387	245,636	269,432	274,492	2
Operations	8,083	9,288	17,250	17,250	
Capital	-	-	-	-	
	247,470	254,924	286,682	291,742	
TOTAL LEGAL SERVICES					
Personnel	**$ 811,329**	**$ 816,803**	**$ 879,584**	**$ 883,797**	**8**
Operations	**69,333**	**77,088**	**142,200**	**187,200**	
Capital	-	-	-	-	
TOTALS	**$ 880,662**	**$ 893,891**	**$ 1,021,784**	**$ 1,070,997**	

* Number of benefitted employees

DEVELOPMENT SERVICES



DEVELOPMENT SERVICES

OVERVIEW

The Development Services department guides Orem's growth in a planned and coordinated manner. The department provides support staff for the Planning Commission, Historical Preservation Commission, Board of Adjustment, Transportation Advisory Commission, and Board of Appeals.

The department is responsible for enforcing adopted building codes and standards in order to protect life and property of those who work, live, and visit the city. They review and approve residential and commercial plans for structural integrity and code compliance, issue permits, and perform progress inspections for all new construction.

The department also designs, inspects, and/or manages all new public or private development of water, sewer, storm drain, fiber optic, concrete, and asphalt construction in the city. They also plan, coordinate, and improve intersections and roads which often includes transportation studies involving a multitude of government agencies and the general public.

The Development Review Committee (DRC) consists of key personnel from Development Services and other city departments to ensure compliance with all applicable city codes. The DRC reviews all requests and makes recommendations to the Planning Commission on items such as preliminary and final plats, site plans, conditional use permits, rezones, general plan amendments, annexations, and city boundary adjustments.

The Development Services department includes the following divisions:

- Development Services Administration
- Business Licensing
- Building Safety
- Capital Projects *(Capital Improvement Project Fund)*
- Planning and Zoning
- Engineering
- Facilities Maintenance

Challenges addressed in this budget:

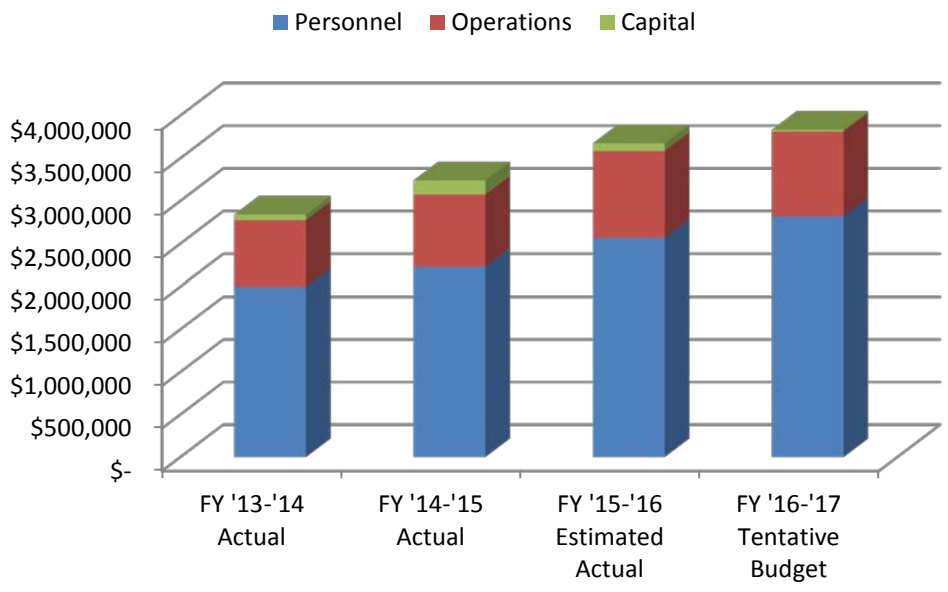
- Complete engineering for upcoming water, sewer, storm drain, and other capital improvement projects.
- Modernize our capabilities to access City ordinances on all devices.
- Funding for security cameras, carpet, electrical rewiring, and restroom renovations at various City facilities.
- Complete a fee study to determine the reasonableness of fees the City charges for its services.
- Added an Associate Engineer to meet increased utility project design needs ($85,200).
- Added an additional building inspector to meet increased construction demands ($95,181).
- Added funding for a building permit technician to meet increased permit demands ($42,024).
- Added funding for a planning intern ($11,180).

Challenges remaining:

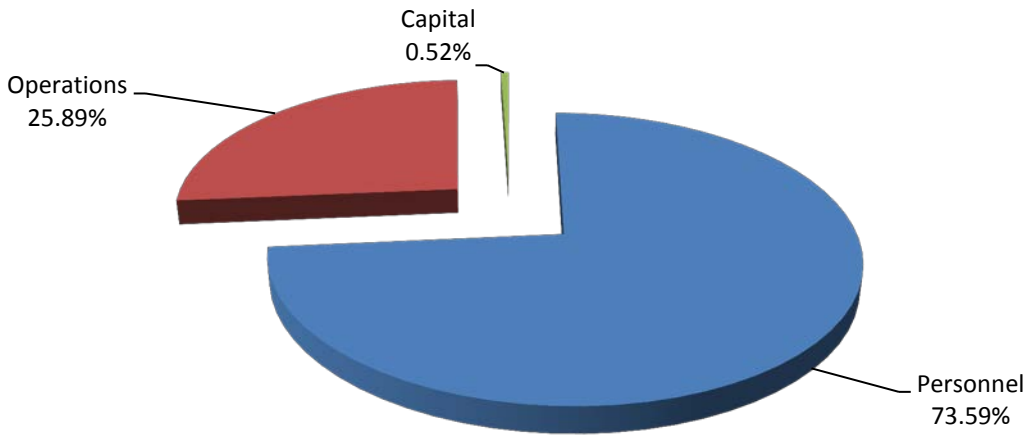
- Improve transportation through street improvements, trails, bike paths, mixed uses and mass transit.
- Master planning for Geneva Road and the "Wedge" area.
- Implementing City-wide energy savings project with Siemens.
- Implementing a design standards ordinance that will accommodate for future development.
- Repairing many building maintenance issues.

DEVELOPMENT SERVICES

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

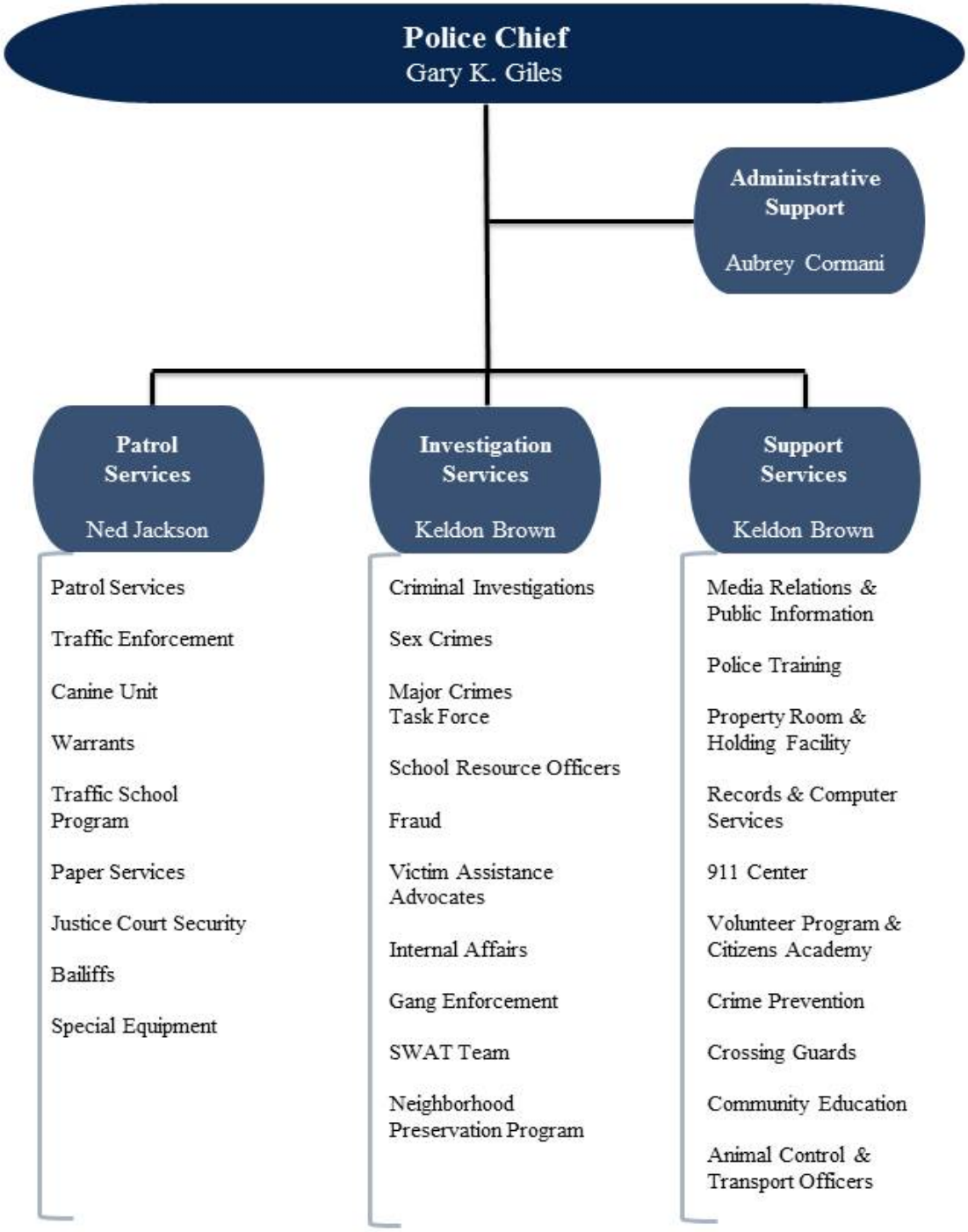
DEVELOPMENT SERVICES

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Development Services Administration					
Personnel	$ 110,244	$ 151,024	$ 162,694	$ 205,223	1
Operations	15,184	13,494	21,950	21,950	
	125,428	164,518	184,644	227,173	
Planning					
Personnel	371,873	465,109	483,793	504,112	5
Operations	13,802	11,579	26,975	42,975	
	385,675	476,688	510,768	547,087	
Business Licensing					
Personnel	56,568	56,142	55,355	58,139	1
Operations	10,350	10,666	14,700	14,700	
	66,918	66,808	70,055	72,839	
Engineering					
Personnel	165,248	190,371	196,406	199,794	2
Operations	26,821	23,667	29,095	30,732	
Capital	-	-	-	-	
	192,069	214,038	225,501	230,526	
Construction					
Personnel	185,187	187,021	191,253	193,967	2
Operations	6,088	4,122	55,450	55,450	
	191,275	191,143	246,703	249,417	
Design					
Personnel	199,021	184,204	188,088	268,118	3
Operations	16,032	68,101	22,150	25,450	
	215,053	252,305	210,238	293,568	
Transportation / PD Development					
Personnel	227,607	234,820	244,602	246,599	2
Operations	6,350	5,548	10,800	10,800	
	233,957	240,368	255,402	257,399	
Building Safety					
Personnel	513,578	583,576	626,307	715,771	9
Operations	39,464	48,394	53,551	55,448	
Capital	-	-	30,000	20,000	
	553,042	631,970	709,858	791,219	
Facilities					
Personnel	167,505	177,050	417,751	428,630	4
Operations	643,179	657,322	781,715	734,555	
Capital	65,090	167,809	60,308	-	
	875,774	1,002,181	1,259,774	1,163,185	
TOTAL DEVELOPMENT SERVICES					
Personnel	**$ 1,996,831**	**$ 2,229,317**	**$ 2,566,249**	**$ 2,820,353**	**29**
Operations	**777,270**	**842,893**	**1,016,386**	**992,060**	
Capital	**65,090**	**167,809**	**90,308**	**20,000**	
TOTALS	**$ 2,839,191**	**$ 3,240,019**	**$ 3,672,943**	**$ 3,832,413**	

* Number of benefitted employees

POLICE DEPARTMENT



POLICE

OVERVIEW

The Police department pro-actively serves and protects the community 24 hours a day, 7 days a week in order to make Orem the safest place to live, work, and play. The department provides police, investigation, and support services in partnership with the community to produce this safe environment and high quality of life for the citizens of Orem.

The 82 sworn officers deal with a variety of issues including traffic accidents, missing children, burglaries, medical emergencies, assaults, homicides, drug investigations, computer crimes, white collar crime, crimes against children, gang enforcement, and nuisance ordinance violations.

The Police department includes the following divisions:

- Police Administration
- Patrol Services
- Alcohol Enforcement
- Traffic Enforcement
- Investigation Services
- Major Crimes Task Force (Multi-jurisdictional)
- Metro SWAT Team
- Victims and Children Assistance
- Neighborhood Preservation
- Support Services
- Communications
- Animal Control
- Bailiffs
- Community Education

Challenges addressed in this budget:

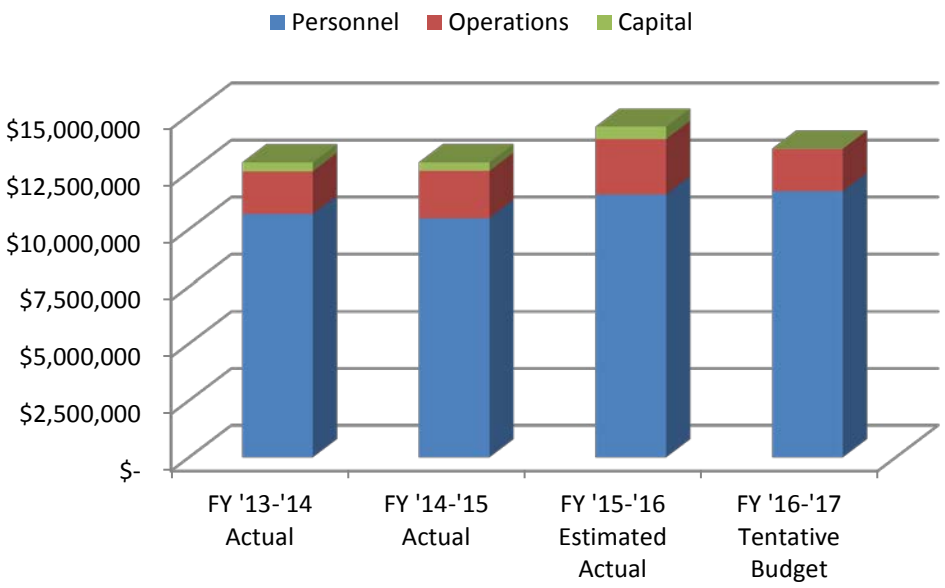
- Replacement of aging police vehicles.
- Added three patrol officers and associated vehicle and equipment ($169,000).

Challenges remaining:

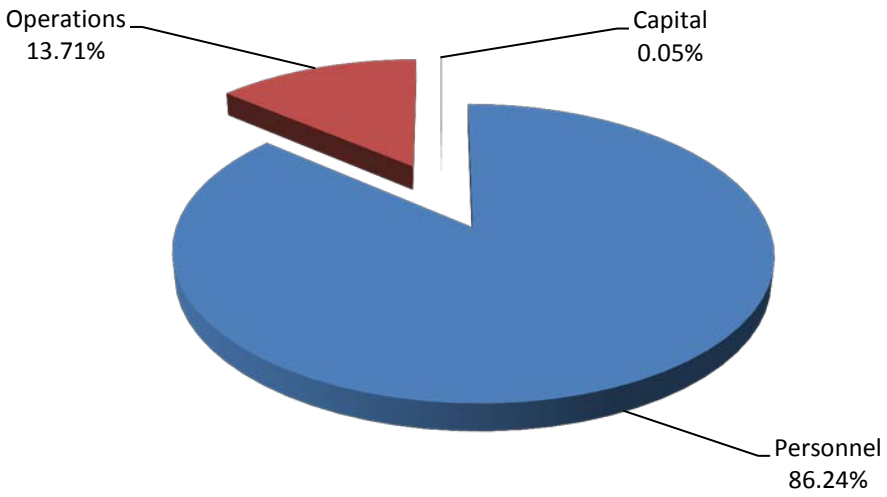
- Maintaining operational levels to meet community service demands.
- Replacing aging desktop computers and radar units throughout the department.
- Implement a body camera program including hardware and data storage.

POLICE

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY ’16-’17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

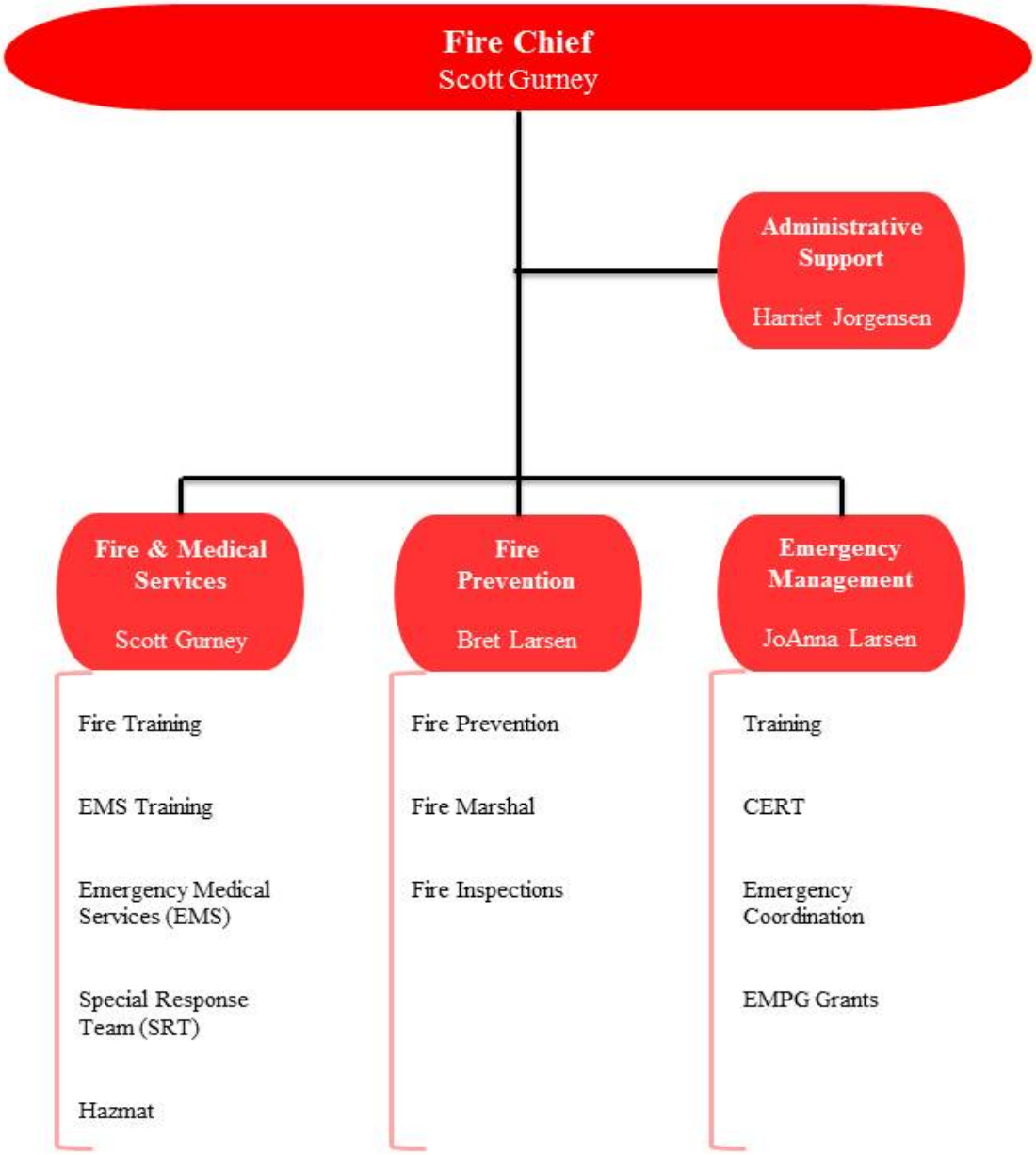
POLICE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Police Administration					
Personnel	$ 110,183	$ 204,368	$ 296,183	$ 303,724	2
Operations	169,429	269,415	255,583	310,459	
	279,612	473,783	551,766	614,183	
Patrol Services					
Personnel	4,974,489	5,016,190	5,235,100	5,424,964	56
Operations	532,318	512,643	579,557	566,048	
Capital	195,126	261,812	416,757	-	
	5,701,933	5,790,645	6,231,414	5,991,012	
Alcohol Enforcement					
Personnel	91,016	91,796	94,867	96,740	1
Operations	8,126	12,224	14,131	9,957	
	99,142	104,020	108,998	106,697	
Investigation Services					
Personnel	2,388,084	2,257,417	2,520,746	2,528,520	23
Operations	162,187	141,298	217,423	128,115	
Capital	50,562	52,885	100,110	-	
	2,600,833	2,451,600	2,838,279	2,656,635	
Major Crime Task Force					
Personnel	264,305	277,997	296,035	148,637	1
Operations	475,361	587,677	711,917	260,000	
Capital	108,906	37,795	22,988	6,363	
	848,572	903,469	1,030,940	415,000	
Victims / Children Assistance					
Personnel	128,921	135,376	141,530	144,902	2
Operations	2,592	5,847	7,800	6,700	
	131,513	141,223	149,330	151,602	
Support Services					
Personnel	1,083,633	919,234	1,020,816	1,025,979	9
Operations	91,971	68,561	91,842	90,322	
	1,175,604	987,795	1,112,658	1,116,301	
Communications					
Personnel	1,223,944	1,135,288	1,329,790	1,393,753	20
Operations	286,249	298,824	318,545	294,545	
Capital	-	27,358	-	-	
	1,510,193	1,461,470	1,648,335	1,688,298	
Animal Control & Bailiffs					
Personnel	108,540	108,533	186,823	185,565	2
Operations	123,156	139,372	160,576	157,752	
Capital	34,198	-	-	-	
	265,894	247,905	347,399	343,317	
Community Education					
Personnel	208,986	218,245	237,364	241,678	2
Operations	19,127	19,477	58,359	20,741	
	228,113	237,722	295,723	262,419	
Dispatch Services - Lindon					
Personnel	78,970	120,008	160,578	172,284	3
Operations	2,046	9,043	12,750	9,750	
	81,016	129,051	173,328	182,034	
TOTAL POLICE DEPARTMENT					
Personnel	**$ 10,661,071**	**$ 10,484,452**	**$ 11,519,832**	**$ 11,666,746**	**121**
Operations	**1,872,562**	**2,064,381**	**2,428,483**	**1,854,389**	
Capital	**388,792**	**379,850**	**539,855**	**6,363**	
TOTALS	**$ 12,922,425**	**$ 12,928,683**	**$ 14,488,170**	**$ 13,527,498**	

* Number of benefitted employees

FIRE


Fire Chief
Scott Gurney
Administrative Support
Harriet Jorgensen
Fire & Medical Services
Scott Gurney
Fire Prevention
Bret Larsen
Emergency Management
JoAnna Larsen
Fire Training
EMS Training
Emergency Medical Services (EMS)
Special Response Team (SRT)
Hazmat
Fire Prevention
Fire Marshal
Fire Inspections
Training
CERT
Emergency Coordination
EMPG Grants

FIRE

OVERVIEW

The Fire department provides fire suppression, emergency medical, special rescue, fire prevention, and emergency management services. The department has three fire stations located within Orem City and operates a fourth station through a contract with Lindon City. The department also provides contracted fire and medical services to the Town of Vineyard.

The department responds to over 5,800 calls for service annually. It also conducts approximately 1,250 business and construction fire inspections with approximately 700 plan reviews annually. The Fire department also hosts an annual fire prevention open house to educate the community about various safety topics. The department also participates regularly in fire and EMS education events when requested by community, religious, and special interest groups.

The Fire department includes the following divisions:

- Administration
- Operations – Fire / EMS / Special Rescue
- Fire Prevention
- Emergency Management

Challenges addressed in this budget:

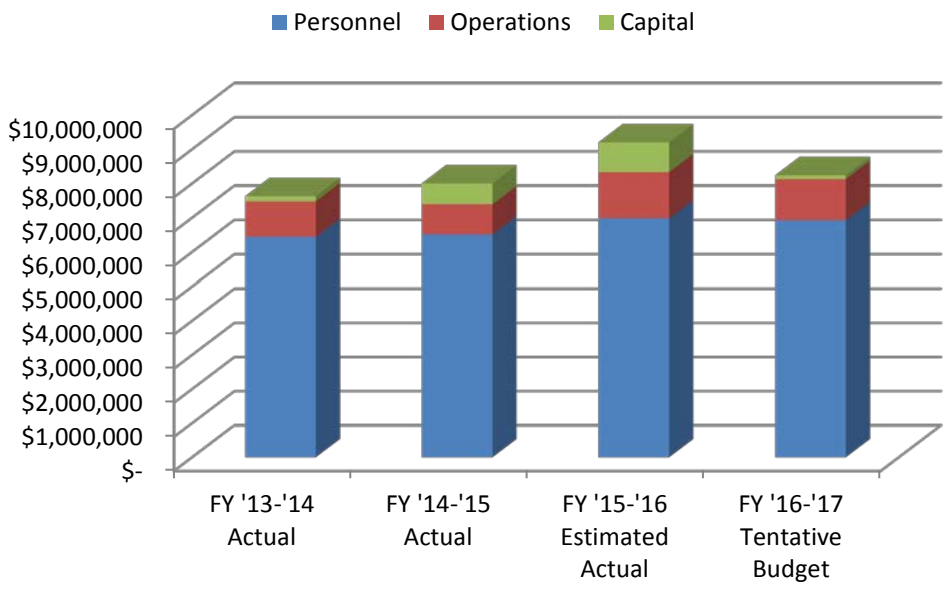
- Provides annual ambulance replacement funding ($150,000).
- Provides annual SCBA equipment replacement funding ($50,000).
- Provides annual ambulance stretcher replacement funding ($30,000).
- Provides annual ambulance cardiac monitor replacement funding ($30,000).
- Provides funding for advanced strategic, tactical and task level training for Fire Officers and Firefighters commensurate with new occupancy types in the City ($8,000).
- Additional funding for maintenance and repair costs associated with aging fleet ($15,000).

Challenges remaining:

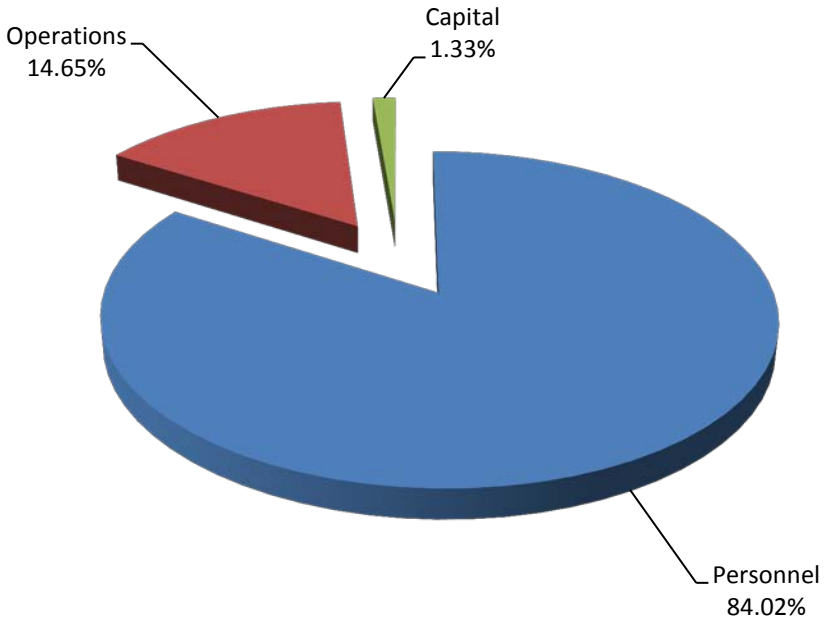
- Funding to replace aging fire apparatus to maintain compliance with city and national recommendations and standards.
- Reinstating funding for construction and staffing of Fire Station #4.
- Maintaining operational levels to meet community service demands.
- Recruitment and retention of qualified employees.
- Continued funding for advanced strategic, tactical and task level training for Fire Officers and Firefighters commensurate with continued development within the City.

FIRE

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

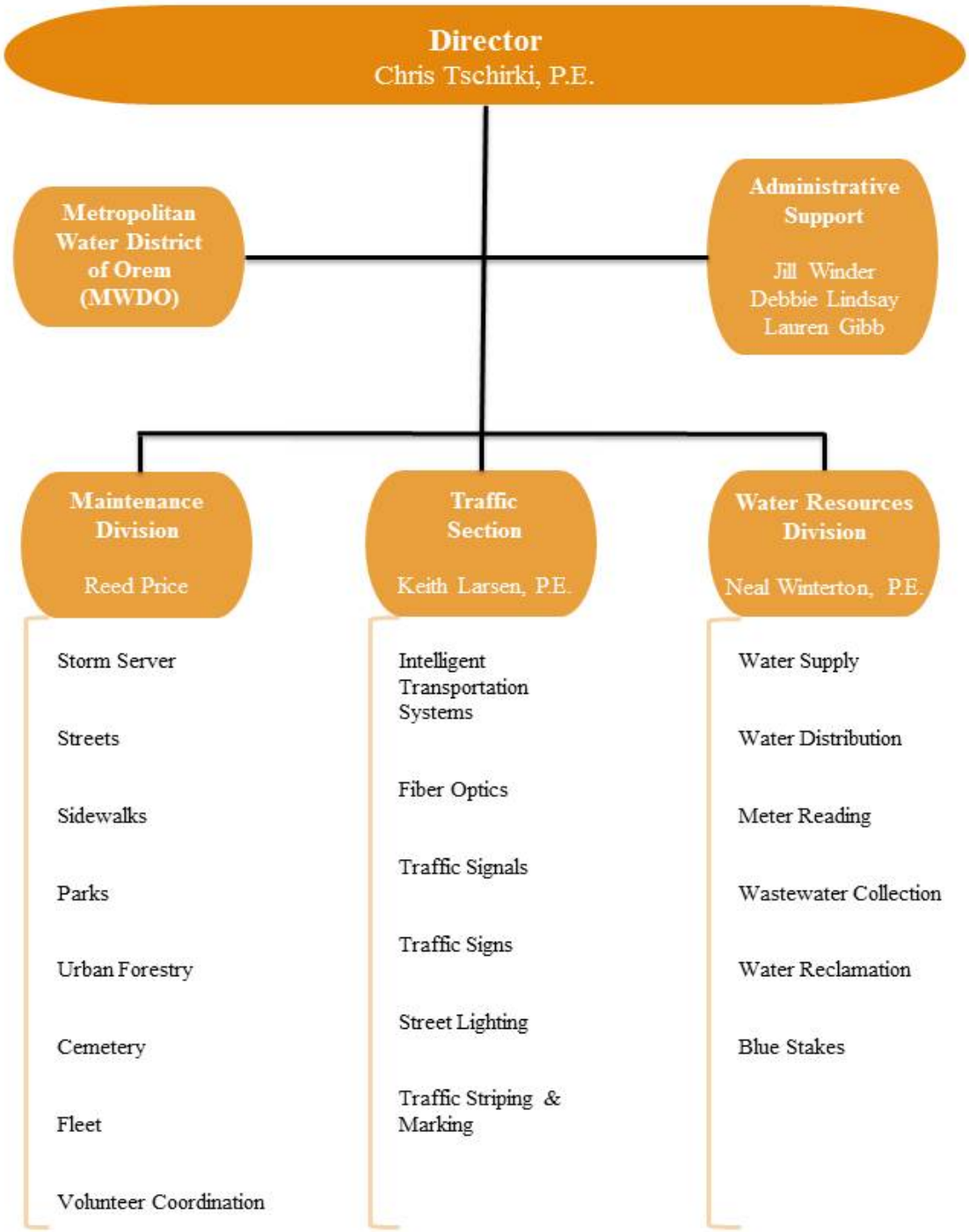
FIRE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Fire Administration					
Personnel	$ -	$ 236,163	$ 246,862	$ 245,454	2
Operations	-	11,106	16,007	14,708	
Capital	-	-	-	-	
	-	247,269	262,869	260,162	
Fire & Medical Services					
Personnel	5,198,412	4,967,178	5,285,431	5,162,803	50
Operations	886,788	760,054	1,115,418	1,004,497	
Capital	151,602	613,092	836,751	110,000	
	6,236,802	6,340,324	7,237,600	6,277,300	
Fire Prevention					
Personnel	188,777	199,346	292,958	284,735	3
Operations	10,837	12,318	20,094	19,173	
Capital	-	-	35,000	-	
	199,614	211,664	348,052	303,908	
EMS State Grant					
Personnel	-	-	-	-	0
Operations	18,790	1,856	5,000	-	
Capital	-	-	-	-	
	18,790	1,856	5,000	-	
Emergency Management					
Personnel	71,994	75,686	79,467	81,683	1
Operations	8,828	11,121	49,591	30,160	
Capital	-	-	-	-	
	80,822	86,807	129,058	111,843	
Fire Services - Lindon					
Personnel	978,009	1,030,803	1,075,387	1,149,101	13
Operations	114,993	84,637	144,711	138,602	
Capital	-	-	-	-	
	1,093,002	1,115,440	1,220,098	1,287,703	
TOTAL FIRE DEPARTMENT					
Personnel	**$ 6,437,192**	**$ 6,509,176**	**$ 6,980,105**	**$ 6,923,776**	**69**
Operations	**1,040,236**	**881,092**	**1,350,821**	**1,207,140**	
Capital	**151,602**	**613,092**	**871,751**	**110,000**	
TOTALS	**$ 7,629,030**	**$ 8,003,360**	**$ 9,202,677**	**$ 8,240,916**	

* Number of benefitted employees

PUBLIC WORKS



PUBLIC WORKS

OVERVIEW

The Public Works department is responsible for the maintenance of streets, sidewalks, parks, cemetery, street signs, street striping, fiber optics, fleet services, and the operation of water, sewer, storm sewer, and street lighting utilities.

The Public Works department includes the following divisions (some are not operated within the General Fund):

- Public Works Administration
- Intelligent Transportation Systems (ITS), Traffic and Street Signs, Signals, and Markings
- Street Lighting (*Street Lighting Special Service District*)
- Fleet Maintenance Services (*Fleet Maintenance Fund*)
- Streets and State Road Fund (*Road Fund*)
- Parks, Cemetery, and Urban Forestry, Horticulture, and Volunteers
- Storm Water Collection, Detention, and Management (*Storm Sewer Fund*)
- Water Administration, Supply, Distribution, and Meter Reading (*Water Fund*)
- Wastewater Administration, Collection, and Treatment (*Water Reclamation Fund*)

Challenges addressed in this budget:

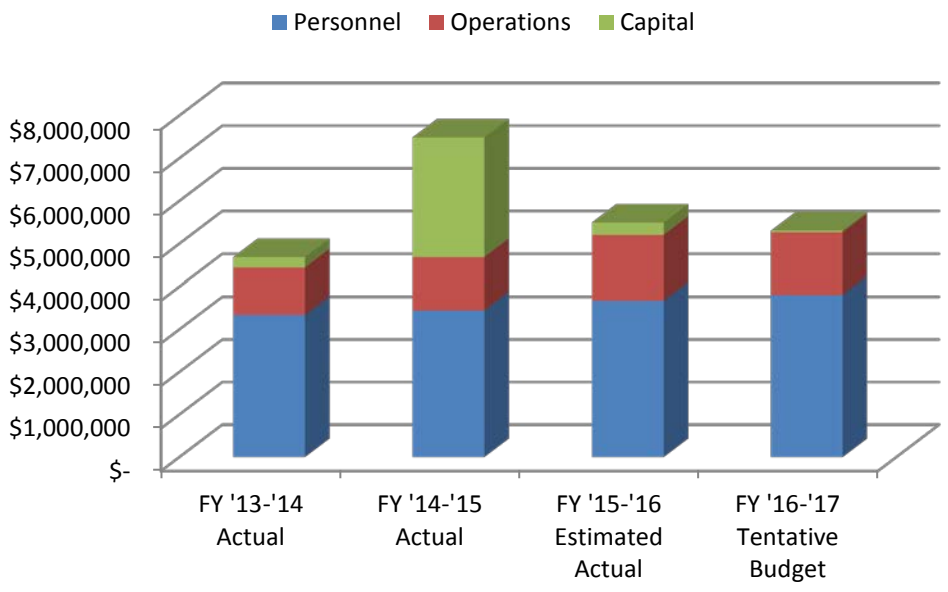
- Increased water rates to cover the increased cost of the Jordanelle water assessment.
- Increased revenues and project identification related to the adoption of the Sewer and Storm Water Utility Master Plans in Fiscal Year 2015-2016.
- Includes funding for vehicle replacement.
- Provides funding for a Public Works management analyst position to assist with data gathering and analysis, report writing, recommendations, public outreach, budget preparation, & education ($70,000).
- Provides annual funding for renovations at park restrooms ($20,000).
- Provides annual funding for roof maintenance & improvements at park facilities ($25,000).
- Provides funding for the overlay of the Murdock Canal Trail to be done by the county ($45,000).
- Provides funding for two additional variable hour employees at the cemetery ($25,000).

Challenges remaining:

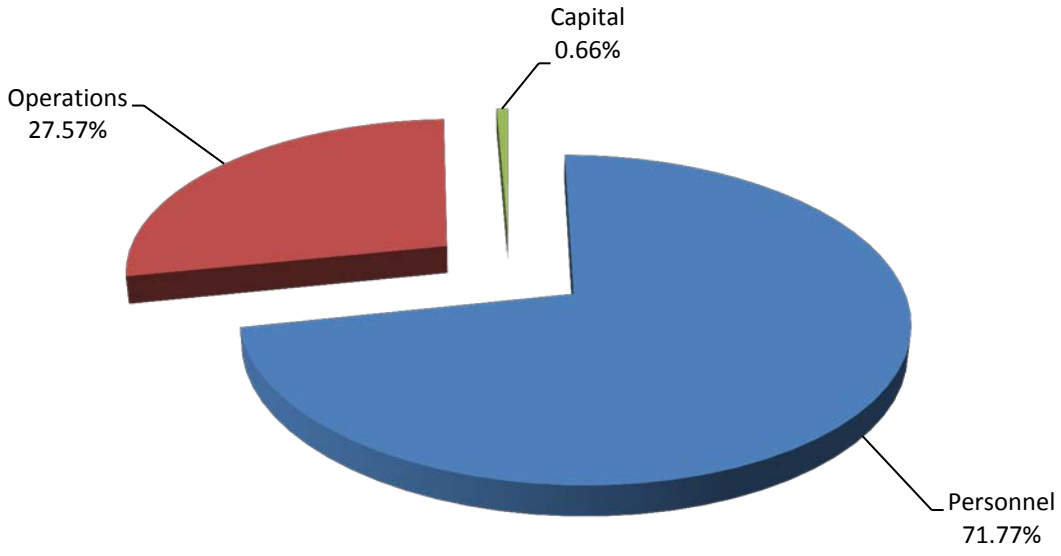
- Funding the replacement and maintenance of aging infrastructure in a timely manner.
- Funding the replacement and maintenance of traffic operations devices (e.g. street striping, signs, traffic signals, cabinets, controllers, fiber optics, preemption, detection, variable message signs, etc.).
- Maintaining streets at a Pavement Management System OCI rating of 80 or above. The OCI rating of city streets is falling by 3% each year. The ability to maintain major arterials is becoming nonexistent.
- Maintaining and replacing a large fleet of vehicles and smaller equipment.
- Funding reuse water improvements for Sleepy Ridge Golf Course and Lakeside Park.
- Constructing a new culinary water storage facility to meet current requirements.
- Convert all meters to radio read.
- Working with developers to construct water, sewer, & storm water improvements in the southwest annexation area.
- Further implement Orem's Water Conservation Plan by reducing per capita water use by 25% by 2025.

PUBLIC WORKS

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

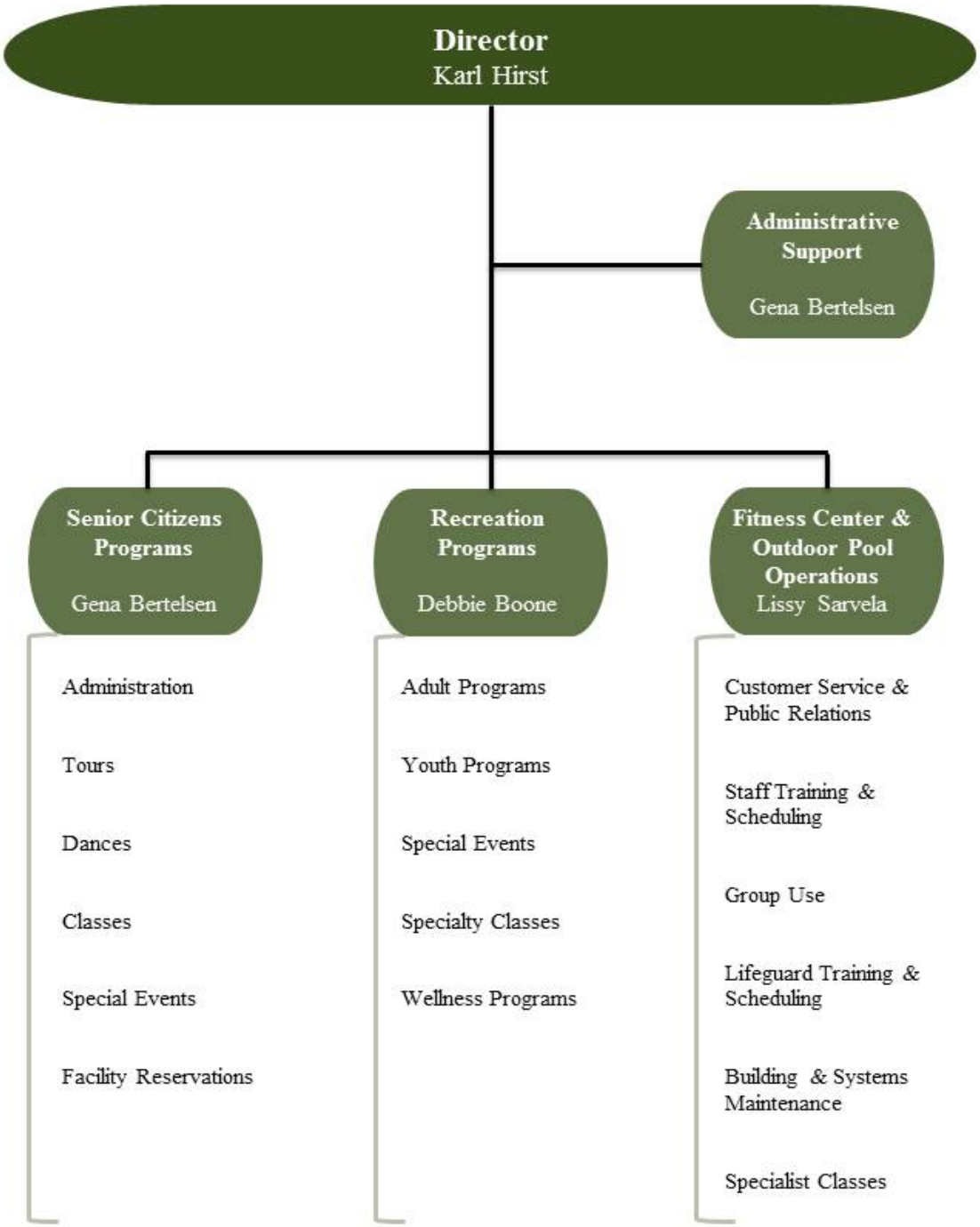
PUBLIC WORKS

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Public Works Administration					
Personnel	$ 310,189	$ 289,209	$ 310,360	$ 409,135	5
Operations	8,954	19,508	40,650	15,650	
Capital	-	-	-	-	
	319,143	308,717	351,010	424,785	
Traffic & Signs					
Personnel	401,175	430,652	415,704	426,341	4
Operations	102,559	141,399	151,068	151,218	
Capital	23,963	88,550	3,638	-	
	527,697	660,601	570,410	577,559	
Maintenance Administration					
Personnel	147,899	121,634	133,011	131,567	1
Operations	2,365	1,835	6,000	6,000	
Capital	-	-	-	-	
	150,264	123,469	139,011	137,567	
Streets					
Personnel	1,042,112	996,196	1,104,468	1,102,162	13
Operations	216,237	181,958	261,835	274,533	
Capital	43,940	3,005	55,725	10,000	
	1,302,289	1,181,159	1,422,028	1,386,695	
Parks					
Personnel	1,147,273	1,360,970	1,413,463	1,414,811	12
Operations	703,774	801,379	962,212	909,645	
Capital	166,179	2,679,458	225,302	20,000	
	2,017,226	4,841,807	2,600,977	2,344,456	
Cemetery					
Personnel	189,027	196,023	206,517	235,039	2
Operations	57,412	73,425	78,149	70,558	
Capital	8,098	31,312	5,000	5,000	
	254,537	300,760	289,666	310,597	
Urban Forestry & Horticulture					
Personnel	99,430	44,484	87,116	87,939	1
Operations	13,242	26,313	34,074	34,498	
Capital	-	-	-	-	
	112,672	70,797	121,190	122,437	
TOTAL PUBLIC WORKS					
Personnel	**$ 3,337,105**	**$ 3,439,168**	**$ 3,670,639**	**$ 3,806,994**	**38**
Operations	**1,104,543**	**1,245,817**	**1,533,988**	**1,462,102**	
Capital	**242,180**	**2,802,325**	**289,665**	**35,000**	
TOTALS	**$ 4,683,828**	**$ 7,487,310**	**$ 5,494,292**	**$ 5,304,096**	

* Number of benefitted employees

RECREATION


Director
Karl Hirst
Administrative Support
Gena Bertelsen
Senior Citizens Programs
Gena Bertelsen
Recreation Programs
Debbie Boone
Fitness Center & Outdoor Pool Operations
Lissy Sarvela
Administration
Tours
Dances
Classes
Special Events
Facility Reservations
Adult Programs
Youth Programs
Special Events
Specialty Classes
Wellness Programs
Customer Service & Public Relations
Staff Training & Scheduling
Group Use
Lifeguard Training & Scheduling
Building & Systems Maintenance
Specialist Classes

RECREATION

OVERVIEW

The Recreation department operates out of both the General Fund and the Recreation Fund. The General Fund is responsible for the overall administration of the department and provides funding for the Senior Citizens and Programs divisions. The Senior Citizens division plans, administers, and supervises comprehensive senior programs and activities primarily located in the City of Orem Senior Friendship Center. The Programs division plans, administers, and supervises comprehensive youth and adult sports programs, special events, and park youth activities. The Recreation Fund is responsible for all Fitness Center and Scera Park Pools operations and maintenance. The Recreation Fund plans, administers, and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation department includes the following divisions:

- Recreation Administration
- Senior Citizens Activities and Programs
- Programs Division
- Fitness Center & Scera Park Pools Administration (*Recreation Fund*)
- Fitness Center Operations (*Recreation Fund*)
- Fitness Center Facilities (*Recreation Fund*)
- Scera Park Pools Facilities & Operations (*Recreation Fund*)

Challenges addressed in this budget:

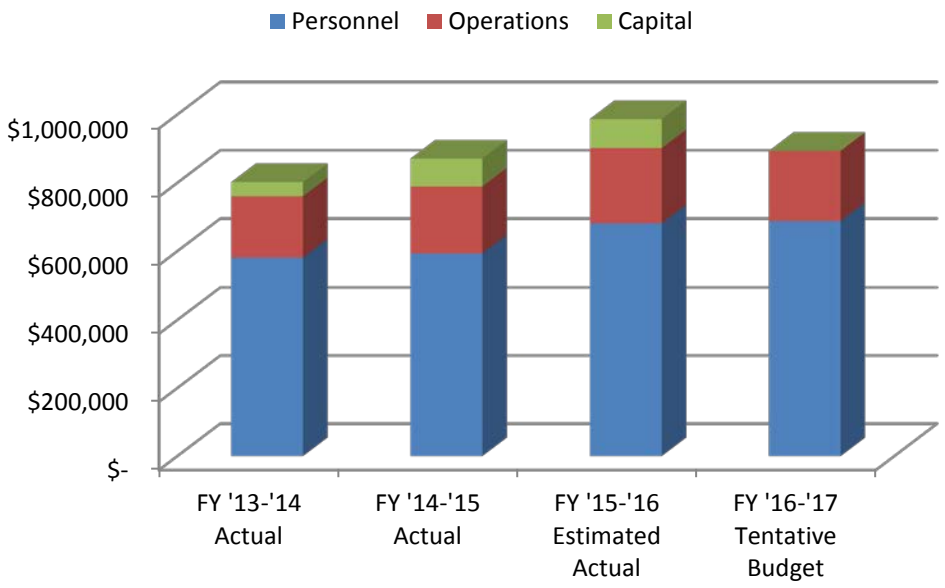
- Increasing fee structure to match additional costs.

Challenges remaining:

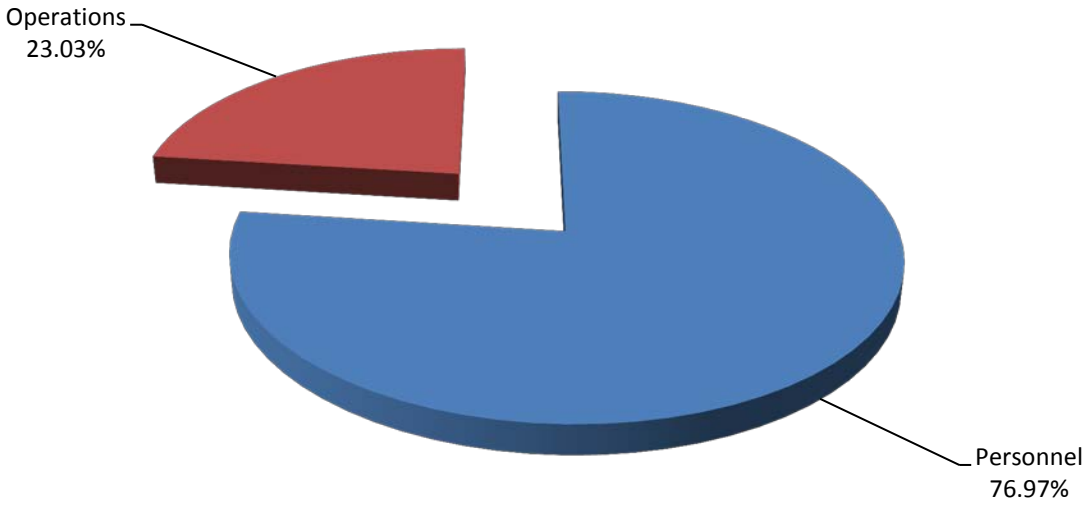
- Keep pace with increased demands for services and facilities.
- Replace aging equipment and upgrade to new, advanced equipment.
- Maintenance of an aging Fitness Center.
- Covering costs of increased maintenance and repair of the Senior Center.
- Dealing with an increased demand for daytime meeting spaces at the Senior Center by various senior organizations and programs. The Senior Center office and staff working areas are insufficient to accommodate interns, volunteers, legal aid and tax assistance programs without the use of the two offices being used by the Family Literacy Program.

RECREATION

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

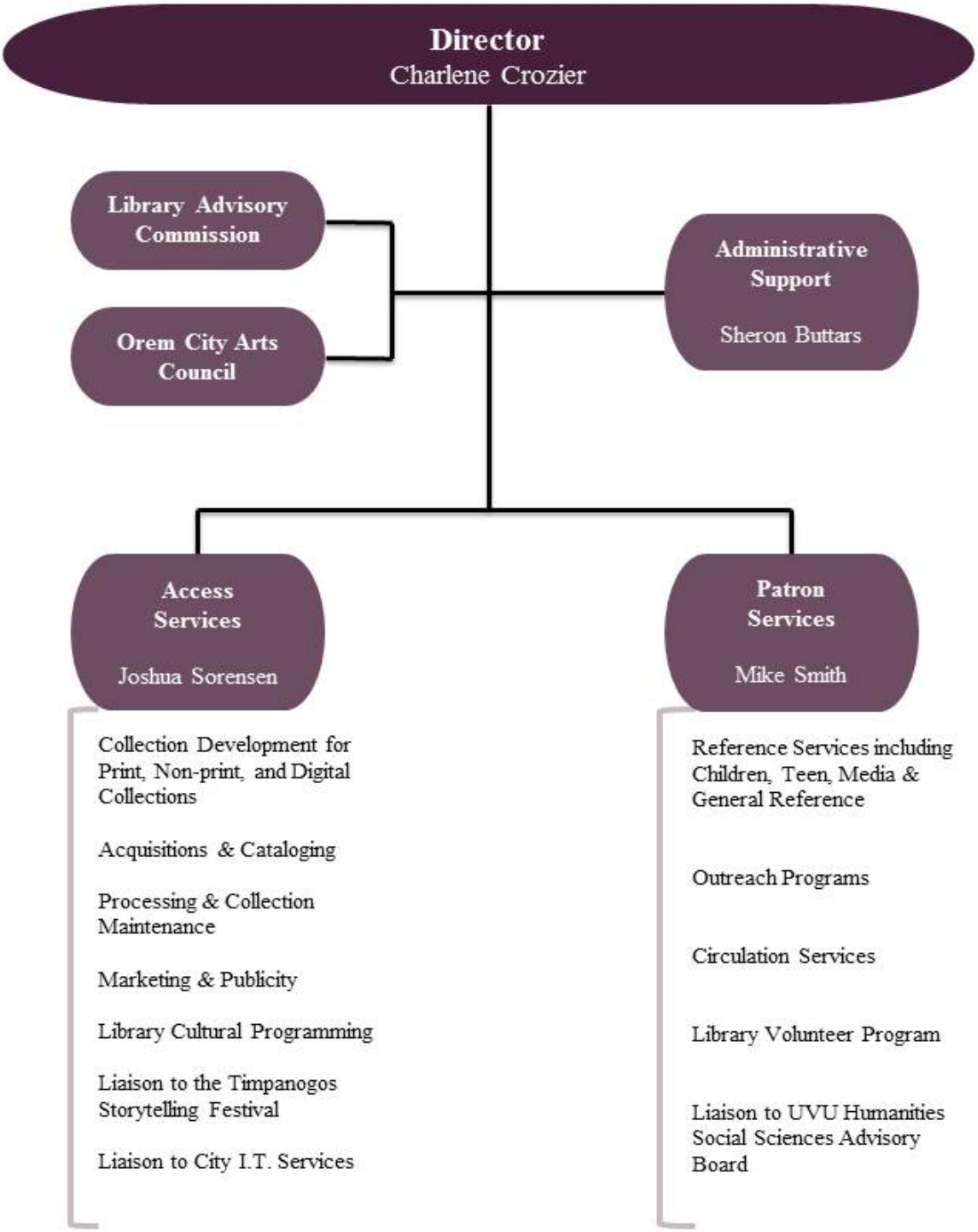
FISCAL YEAR 2016-2017

RECREATION

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Recreation Administration					
Personnel	$ 154,514	$ 157,456	$ 162,825	$ 164,720	1
Operations	30,317	32,696	44,197	40,250	
Capital	41,485	81,511	56,304	-	
	226,316	271,663	263,326	204,970	
Senior Citizens					
Personnel	110,370	112,339	118,645	121,747	1
Operations	8,060	14,808	11,030	9,979	
Capital	-	-	29,000	-	
	118,430	127,147	158,675	131,726	
Programs Administration					
Personnel	238,329	236,755	302,582	298,999	3
Operations	15,456	20,096	24,763	22,196	
	253,785	256,851	327,345	321,195	
Softball / T-Ball / Coach & Machine Pitch					
Personnel	33,565	37,816	37,552	39,857	0
Operations	85,968	88,937	84,950	83,720	
	119,533	126,753	122,502	123,577	
Basketball					
Personnel	28,212	22,194	35,377	32,380	0
Operations	24,195	26,284	24,700	24,700	
	52,407	48,478	60,077	57,080	
Summer Youth Parks / Sports Camps					
Personnel	8,314	12,487	11,417	12,125	0
Operations	1,456	1,527	2,700	2,700	
	9,770	14,014	14,117	14,825	
Tennis					
Personnel	4,107	6,263	4,801	6,000	0
Operations	1,049	641	1,900	1,900	
	5,156	6,904	6,701	7,900	
Volleyball					
Personnel	377	4,979	2,316	3,294	0
Operations	3,566	2,097	7,428	5,106	
	3,943	7,076	9,744	8,400	
All Other Programs					
Personnel	2,607	2,753	5,635	8,635	0
Operations	9,855	9,305	18,690	15,240	
	12,462	12,058	24,325	23,875	
TOTAL RECREATION					
Personnel	**$ 580,395**	**$ 593,042**	**$ 681,150**	**$ 687,757**	**5**
Operations	**179,922**	**196,391**	**220,358**	**205,791**	
Capital	**41,485**	**81,511**	**85,304**	**-**	
TOTALS	**$ 801,802**	**$ 870,944**	**$ 986,812**	**$ 893,548**	

LIBRARY


Director
Charlene Crozier
Library Advisory Commission
Orem City Arts Council
Administrative Support
Sheron Buttars
Access Services
Joshua Sorensen
Collection Development for Print, Non-print, and Digital Collections
Acquisitions & Cataloging
Processing & Collection Maintenance
Marketing & Publicity
Library Cultural Programming
Liaison to the Timpanogos Storytelling Festival
Liaison to City I.T. Services
Patron Services
Mike Smith
Reference Services including Children, Teen, Media & General Reference
Outreach Programs
Circulation Services
Library Volunteer Program
Liaison to UVU Humanities Social Sciences Advisory Board

LIBRARY

OVERVIEW

The Orem Public Library supports the entire community in lifelong learning by providing a collection of over 350,000 print and non-print media items, reference and advisory services, cultural programs for patrons of all ages, and fine art touring exhibits. The library has three distinct collections: Adults/Teen, Children, and Media.

The Library offers a variety of programming to families and individuals of all ages and interests. In 2015, over 62,000 people attended approximately 950 library programs ranging from Children's Summer Reading to author visits and performances in dance, music, film, and visual arts.

The Adults/Teen collection includes a large reference section, current and classical fiction, large print books, Boy Scout merit badge books, and pamphlets and periodicals on topics of current interest. Internet services are available in this area as well as many databases for Utah history, science, and literature.

The Children's collection is the largest in the State of Utah with books, pamphlets, magazines, and read-alongs. Librarian assisted internet access and homework help are available in the reference area.

The Media collection includes contemporary films, old-time favorites, PBS series', silent and foreign films, and instructional videos. A wide array of music, sound effects, children's literature, speeches, old-time radio programs, and a particularly exceptional collection of jazz is offered as well. Books on CD are also available. Additionally, the library offers e-books, e-audiobooks, and e-magazines.

The Library department includes the following divisions:

- Library Administration
- Access Services
- Patron Services

Challenges addressed in this budget:

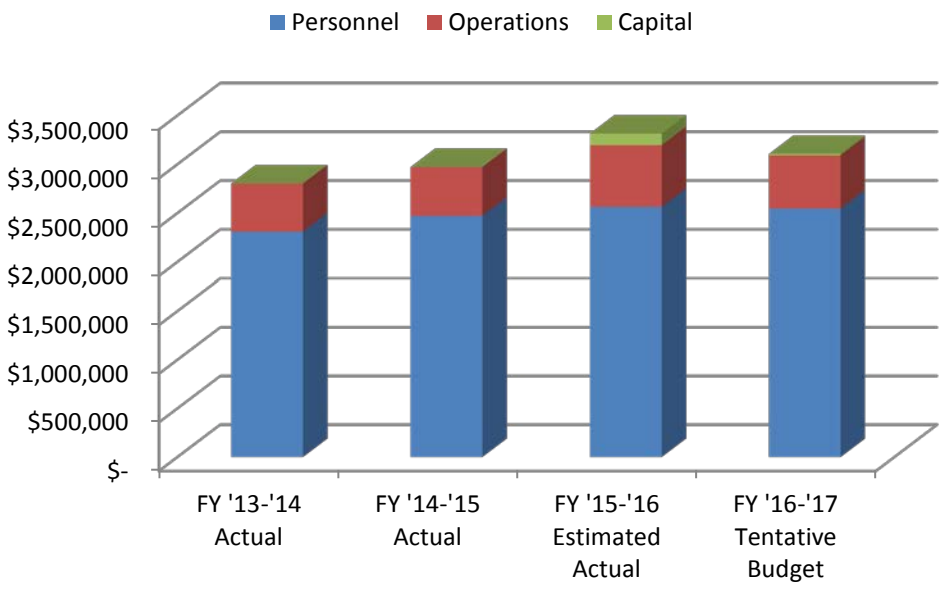
- Provides annual funding for furniture replacement ($15,000).

Challenges remaining:

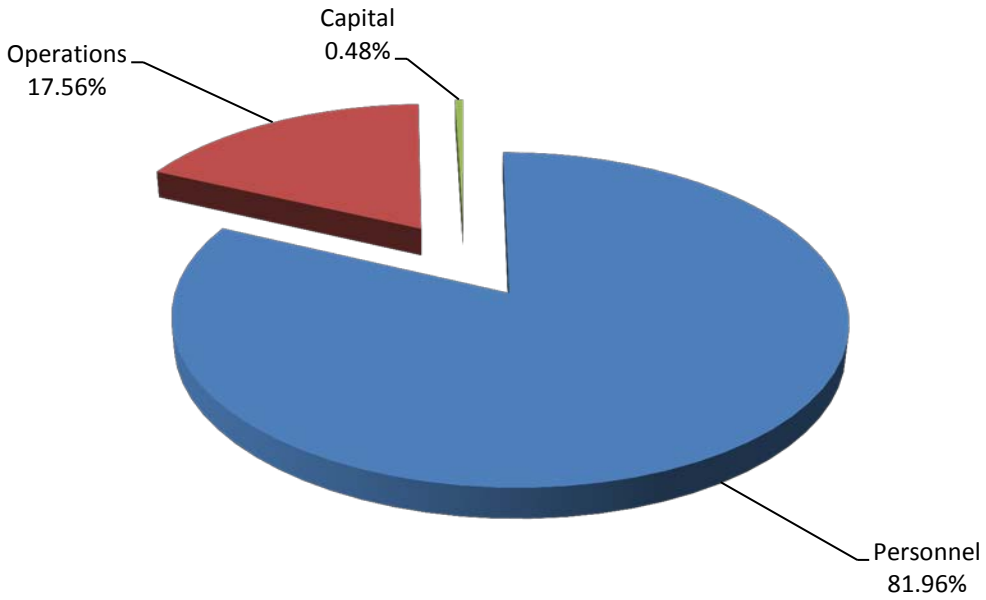
- Provide additional dedicated resources for e-materials.
- Provide space and equipment for a community maker space.
- Restore maintenance and repair budget for the permanent art collection.
- Update restrooms throughout the Children's wing.

LIBRARY

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

LIBRARY

EXPENDITURES SUMMARY

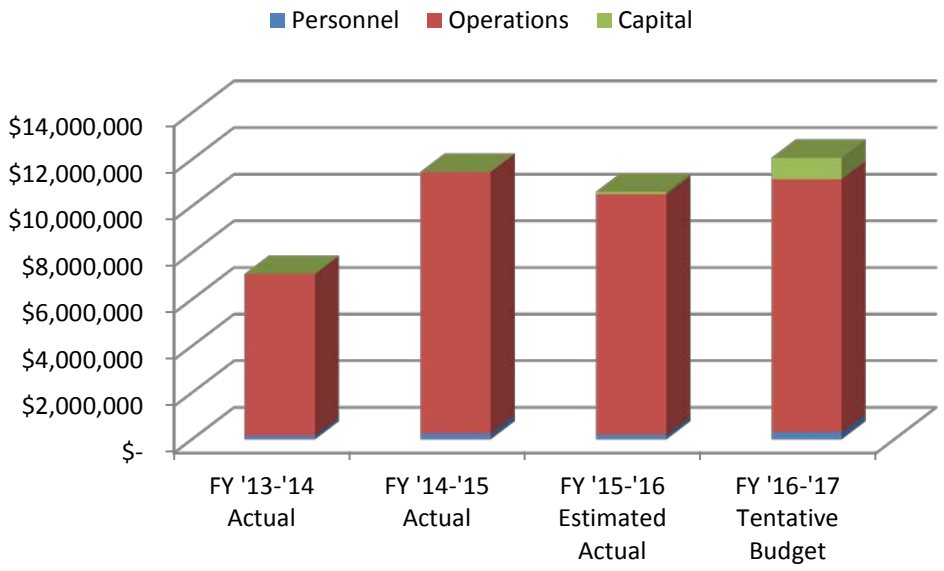
DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Library Administration					
Personnel	$ 113,903	$ 209,801	$ 230,353	$ 228,563	2
Operations	40,367	59,031	148,841	68,410	
Capital	-	-	109,300	-	
	154,270	268,832	488,494	296,973	
Access Services					
Personnel	866,190	945,003	935,385	1,002,079	14
Operations	341,835	320,561	316,095	316,095	
Capital	-	-	-	-	
	1,208,025	1,265,564	1,251,480	1,318,174	
Reference & Collection Services					
Personnel	1,328,385	1,315,249	1,396,744	1,315,819	17
Operations	35,913	30,954	35,365	28,365	
Capital	-	-	10,000	15,000	
	1,364,298	1,346,203	1,442,109	1,359,184	
Video Services					
Personnel	-	-	-	-	0
Operations	77,048	91,053	132,750	132,750	
Capital	-	-	-	-	
	77,048	91,053	132,750	132,750	
TOTAL LIBRARY					
Personnel	**$ 2,308,478**	**$ 2,470,053**	**$ 2,562,482**	**$ 2,546,461**	**33**
Operations	**495,163**	**501,599**	**633,051**	**545,620**	
Capital	**-**	**-**	**119,300**	**15,000**	
TOTALS	**$ 2,803,641**	**$ 2,971,652**	**$ 3,314,833**	**$ 3,107,081**	

* Number of benefitted employees

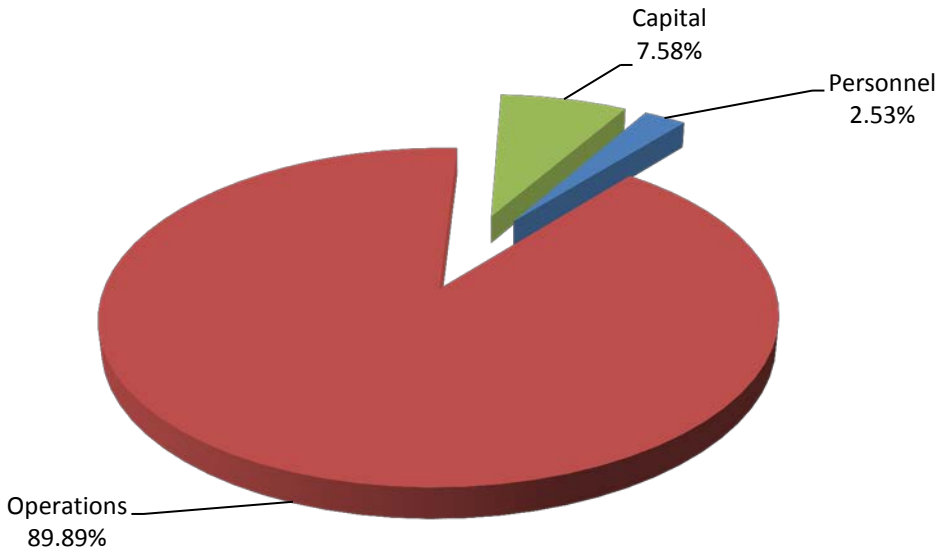
NON-DEPARTMENTAL

These accounts of the General Fund are used for expenditures that are not easily assigned to any one operating department (e.g. retiree benefits and inter-fund charges for insurance and information technology services) as well as inter-fund transfers and the Mayor/City Council's and City Manager's contingency funds.

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

NON-DEPARTMENTAL

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF RET. *
Personnel					
Retiree Benefits	$ 134,475	$ 121,087	$ 118,508	$ 110,000	16
Vacation Benefit Costs	14,574	101,473	70,000	70,000	
Other Personnel Costs	-	26,675	1,492	125,000	
	149,049	249,235	190,000	305,000	
Operations					
UTOPIA Operations	426,135	46,586	480,000	-	
Information Technology Charge	-	-	1,655,782	1,733,347	
Insurance Charge	846,705	821,705	864,720	864,720	
Purchasing / Warehouse Charge	172,074	167,013	156,891	144,238	
UTOPIA Pledge Transfer	2,858,983	2,921,022	2,979,443	3,039,100	
Sales Tax Revenue Bond Transfer	1,100,019	1,098,344	1,283,274	1,289,924	
Street Lighting Fund Transfer	453,000	600,000	660,000	700,000	
All Other Fund Transfers	908,570	5,526,187	1,896,900	2,017,670	
Contingencies	-	-	296,495	1,012,000	
Other Expenditures	174,743	34,017	42,648	48,200	
	6,940,229	11,214,874	10,316,153	10,849,199	
Capital					
Vehicle Replacement	-	-	103,787	765,000	
Vehicle Replacement - Fire Apparatus	-	-	4,874	150,000	
	-	-	108,661	915,000	
TOTAL NON-DEPARTMENTAL					
Personnel	**$ 149,049**	**$ 249,235**	**$ 190,000**	**$ 305,000**	**16**
Operations	**6,940,229**	**11,214,874**	**10,316,153**	**10,849,199**	
Capital	**-**	**-**	**108,661**	**915,000**	
TOTALS	**$ 7,089,278**	**$ 11,464,109**	**$ 10,614,814**	**$ 12,069,199**	

* Number of retired employees participating in the City's health and/or dental insurance plans

NON-DEPARTMENTAL

UTOPIA SALES TAX REVENUE PLEDGE SUMMARY

FISCAL YEAR	ANNUAL PLEDGE AMOUNT	PRINCIPAL PORTION	INTEREST PORTION
2016-2017	$ 3,039,100	$ 153,318	$ 2,885,782
2017-2018	3,099,813	217,636	2,882,177
2018-2019	3,161,809	281,904	2,879,905
2019-2020	3,225,044	360,454	2,864,590
2020-2021	3,289,546	447,785	2,841,761
2021-2022	3,355,337	542,308	2,813,029
2022-2023	3,422,444	646,132	2,776,312
2023-2024	3,490,892	752,135	2,738,757
2024-2025	3,560,710	874,831	2,685,879
2025-2026	3,631,924	1,005,775	2,626,149
2026-2027	3,704,563	1,149,648	2,554,915
2027-2028	3,778,654	1,244,906	2,533,748
2028-2029	3,854,227	1,413,296	2,440,931
2029-2030	3,931,312	1,586,153	2,345,159
2030-2031	4,009,938	1,779,571	2,230,367
2031-2032	4,090,136	1,988,169	2,101,967
2032-2033	4,171,940	2,218,378	1,953,562
2033-2034	4,255,378	2,462,495	1,792,883
2034-2035	4,340,486	2,728,019	1,612,467
2035-2036	4,427,296	3,013,844	1,413,452
2036-2037	4,515,841	3,325,951	1,189,890
2037-2038	4,606,158	3,660,141	946,017
2038-2039	4,698,281	4,221,985	476,296
2039-2040	4,385,584	4,198,382	187,202
GRAND TOTALS	**$ 92,046,413**	**$ 40,273,216**	**$ 51,773,197**

UTOPIA CITIES	PARTICIPATION %
West Valley City	28.01%
Orem City	**21.85%**
Layton City	16.73%
Murray City	12.32%
Midvale City	6.07%
Brigham City	3.35%
Centerville City	3.33%
Lindon City	3.08%
Tremonton City	2.53%
Payson City	1.91%
Perry City	0.82%
	100.00%

ROAD

FUND

ROAD FUND

OVERVIEW

The Road Fund is used to account for Orem's share of the revenues and expenditures related to gas taxes paid on the sale of gasoline throughout the State of Utah. These funds are administered by the Utah Department of Transportation (UDOT) and may only be used on certain street and highway expenditures as provided in Utah State Code.

The City established a guideline that State Road funds would be spent for the purpose of major city street maintenance work and not for bonding of road projects. With this goal, it is the City's intent to focus as much of these funds as possible on maintaining city streets in a good condition. Crack sealing, slurry sealing, micro surfacing, and street overlays are the mainstay methods of maintaining city streets.

One tool employed by the City for determining which streets need which type of maintenance is a Pavement Management Program (PMP). This program employs individuals, computer software, and available resources working together to determine, recommend, and implement the most cost effective course of action concerning the maintenance and repair of the City's street system. All city streets are inspected for surface defects and deterioration at least once every three years. They are recorded, rated, and receive a value or OCI (overall condition index) rating. The Maintenance Division, Street Section, currently uses software to help manage the PMP program.

REVENUES

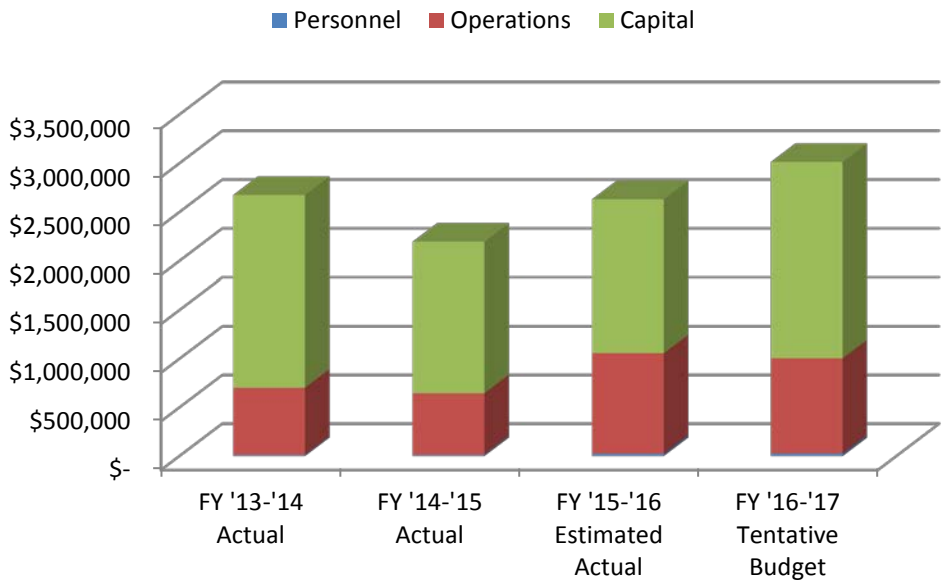
The Road Fund receives its gas tax revenue portion based on a 50/50 percentage formula of Orem's population compared to the State's total population and the City's weighted centerline miles compared to all lane miles in the state. UDOT distributes these funds every two months (six times a year).

The State of Utah increased the tax on gasoline by $0.049/gallon effective January 1, 2016. Due to this increase, the City anticipates receiving an additional $450,000 in B&C Road Fund revenue in Fiscal Year 2016-2017.

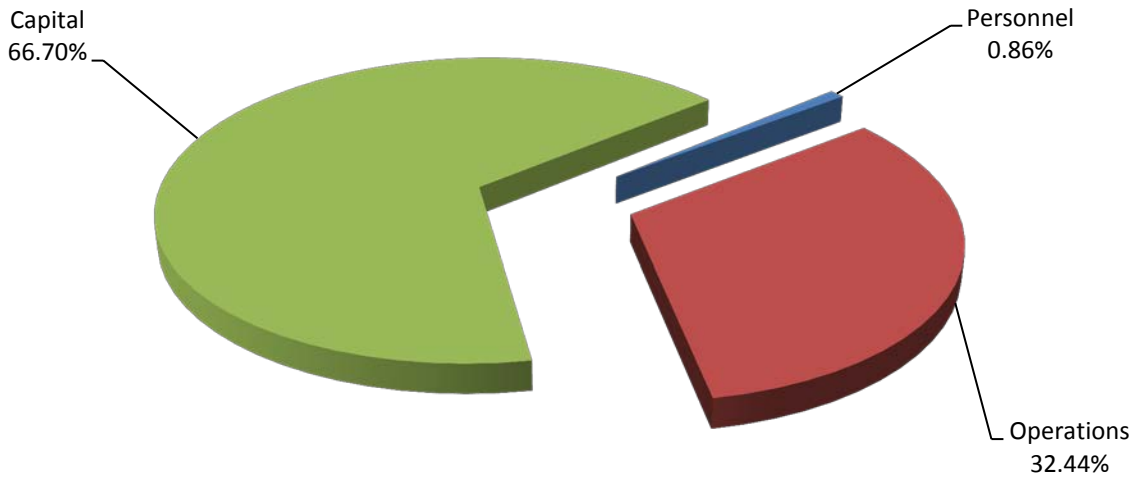
REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Revenues - B&C Road Funds	$ 2,372,424	$ 2,503,625	$ 2,540,000	$ 3,000,000
Interest Earnings	11,800	12,074	13,000	15,000
Sale of Fixed Assets	14,903	-	-	-
FUND TOTALS	**$ 2,399,127**	**$ 2,515,699**	**$ 2,553,000**	**$ 3,015,000**

ROAD FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

ROAD FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Personnel					
Salaries & Wages - Variable Hour	$ 9,516	$ 11,160	$ 21,901	$ 21,995	0
Salaries & Wages - Overtime	195	-	959	1,904	
Fringe Benefits	697	800	1,816	2,000	
	10,408	11,960	24,676	25,899	
Operations					
Employee Development	687	2,596	5,000	8,000	
Supplies	-	-	4,500	4,500	
Equipment	20,013	6,338	25,500	30,000	
Fuel	780	-	1,000	1,000	
Maintenance & Repair	9,159	12,936	27,067	25,000	
Professional & Technical Services	2,940	-	5,000	5,000	
Materials - Road & Sidewalk	359,789	307,226	590,454	560,000	
Administration Charge	271,200	275,667	304,463	310,000	
Other Expenditures	27,858	29,710	68,654	34,500	
	692,426	634,473	1,031,638	978,000	
Capital					
Street Overlay / Reconstruction	850,032	651,665	240,000	726,000	
Street Striping	123,252	69,093	100,000	102,000	
Street Sealing	300,469	300,000	300,000	275,000	
Slurry Seals	406,931	365,090	400,000	475,000	
Micro-Surfacing & Other Projects	247,828	-	255,686	221,101	
Vehicle & Equipment Replacement	43,251	163,875	278,000	212,000	
	1,971,763	1,549,723	1,573,686	2,011,101	
TOTAL ROAD FUND					
Personnel	**$ 10,408**	**$ 11,960**	**$ 24,676**	**$ 25,899**	**0**
Operations	**692,426**	**634,473**	**1,031,638**	**978,000**	
Capital	**1,971,763**	**1,549,723**	**1,573,686**	**2,011,101**	
TOTALS	**$ 2,674,597**	**$ 2,196,156**	**$ 2,630,000**	**$ 3,015,000**	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
Street Overlay / Reconstruction	$ 600,000	$ 600,000	$ 600,000	$ 600,000
Street Striping	105,000	107,000	110,000	112,000
Street Sealing	275,000	275,000	275,000	275,000
Slurry Seals	475,000	475,000	475,000	475,000
Micro-Surfacing & Other Projects	300,000	300,000	300,000	300,000
Vehicle & Equipment Replacement	275,000	272,000	263,000	266,000
TOTALS	**$ 2,030,000**	**$ 2,029,000**	**$ 2,023,000**	**$ 2,028,000**

CARE TAX

FUND

CARE TAX FUND

OVERVIEW

The CARE (Cultural Arts and Recreation Enrichment) Tax Fund was created to account for the voter approved additional sales tax collected within the boundaries of the City. The original CARE tax was levied for eight years, beginning in April 2006 and ending in March of 2014. The CARE tax sales tax option was reauthorized by citizen vote in a general election in November 2013 for a ten year period beginning in April 2014.

The proceeds of the CARE Tax Fund can be used to finance:

- Cultural or recreational facilities in Orem or within the geographical area of the parties within an interlocal agreement.
- Ongoing operating expenses of recreational facilities, defined as a publicly owned or operated park, campground, marina, dock, golf course, playground, athletic field, gymnasium, swimming pool, trail system, or other facility used for recreational purposes.
- Cultural organizations which are defined as a private nonprofit organization or institution having as its primary purpose the advancement and preservation of natural history, art, music, theater, dance, or cultural arts, including literature, a motion picture, or storytelling.

Grants through the competitive CARE Program provide funding to enhance both recreation and cultural arts for the City's residents. This competitive granting process occurs annually.

Challenges addressed in this budget:

- Funding identified to complete an all-inclusive playground, splash pad, and to begin designs for remodeling the Orem Fitness Center.

Challenges remaining:

- Create a plan that allows for multiple future years funds to be used immediately to complete larger recreational projects that need to be done now and not over a ten (10) year period.

REVENUES

The CARE Tax Fund receives its revenues from the 1/10 of 1% ($0.10 for every $100 spent) sales tax collected within the boundaries of the city.

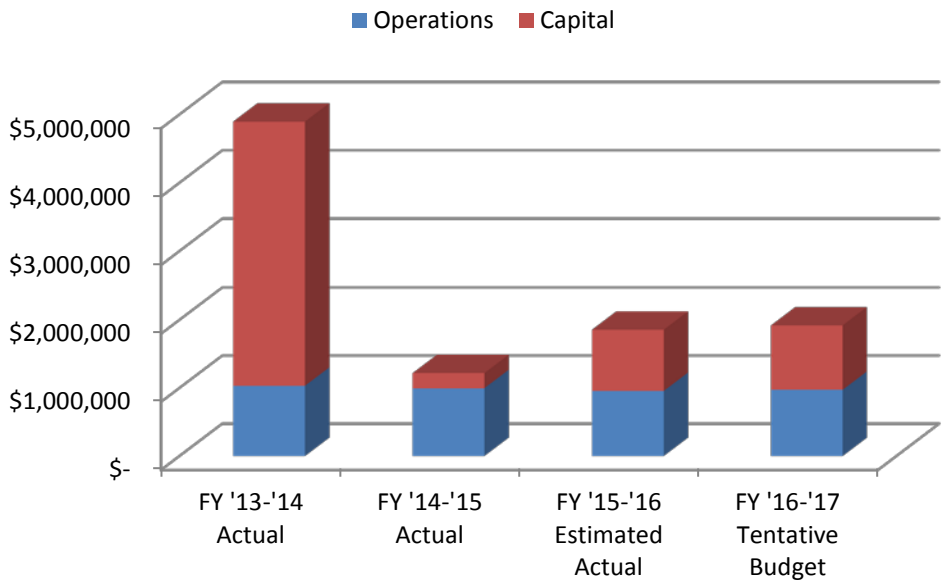
REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Sales Taxes - CARE Tax	$ 1,811,395	$ 1,888,230	$ 1,900,000	$ 1,900,000
Interest Earnings	22,976	12,050	20,000	20,000
FUND TOTALS	**$ 1,834,371**	**$ 1,900,280**	**$ 1,920,000**	**$ 1,920,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CARE TAX FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Operations				
Scera - Major Grant	$ 510,000	$ 535,000	$ 518,665	$ -
Hale Theater Orem - Major Grant	388,000	340,088	329,600	-
Utah Regional Ballet - Major Grant	40,000	35,000	25,950	-
Utah Valley Symphony - Major Grant	8,000	3,827	-	-
Minor Grants	60,997	49,998	48,998	-
Administration Charge	23,045	21,504	24,664	25,000
Other Expenditures	1,705	10,746	7,586	947,500
	1,031,747	996,163	955,463	972,500
Capital				
Fitness Center Addition & Improvements	3,614,065	-	95,744	-
Ballfield Improvements	248,892	28,098	3,823	-
Cherry Hill Park - Tennis Court Renovation	-	-	150,000	-
Splash Pad & All-Abilities Playground	-	-	650,000	-
Other Improvements	1,879	193,644	-	947,500
	3,864,836	221,742	899,567	947,500
TOTAL CARE TAX FUND				
Operations	**$ 1,031,747**	**$ 996,163**	**$ 955,463**	**$ 972,500**
Capital	**3,864,836**	**221,742**	**899,567**	**947,500**
TOTALS	**$ 4,896,583**	**$ 1,217,905**	**$ 1,855,030**	**$ 1,920,000**

The CARE Program provides community benefits and opportunities for all Orem residents. Since the CARE Program was authorized, funding has been used to improve the quality of local arts programs, to expand open space for parks and recreation, and to improve and expand city facilities. Grant recipients have reported that CARE funding has helped them reach new heights in the quality of activities they are able to offer our community.

CITY OF OREM CARE
CULTURAL ARTS & RECREATION ENRICHMENT

DEBT

SERVICE

FUND

DEBT SERVICE FUND

OVERVIEW

The Debt Service Fund accounts for all payments on general obligation debt (property tax supported debt), special improvement district debt, sales tax revenue supported debt, and franchise tax revenue supported debt.

While special improvement district (SID) debt is backed by the City's full faith and credit, developers of the specific improvement projects are responsible to pay the City (generally from the sale of property within the SID) enough to pay the annual debt payment. The City maintains a first position lien on any unsold property within the SID until the debt has been extinguished.

REVENUES

The Debt Service Fund receives its revenues from property taxes dedicated to the payment of general obligation debt and revenues received from special improvement districts. These revenues are recorded directly in the fund while all other debt service revenues are recorded as transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Property Taxes - General Obligation Bonds	$ 1,934,099	$ 945,289	$ 1,918,650	$ 1,913,813
Interest Earnings	5,088	4,929	4,489	-
Miscellaneous Revenues - SID	259,058	4,345,583	354,600	23,788
Contributions from Other Funds	4,679,387	4,717,950	4,983,064	5,042,820
FUND TOTALS	**$ 6,877,632**	**$ 10,013,751**	**$ 7,260,803**	**$ 6,980,421**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

DEBT SERVICE FUND

TYPE & NAME OF INDEBTEDNESS	INTEREST RATES	FISCAL YEAR OF COMPLETION	TOTAL AMOUNT ISSUED	PRINCIPAL BALANCE JUNE 30, 2016	FISCAL YEAR 2016-2017 PAYMENTS
General Obligations Bonds					
General Obligation Refunding Bonds, Series 2004	3.0% to 4.0%	2016-2017	$ 3,975,000	$ 460,000	$ 468,625
General Obligation Refunding Bonds, Series 2009	2.75% to 5.0%	2018-2019	2,865,000	980,000	351,300
General Obligation Refunding Bonds, Series 2014	0.25% to 3.0%	2024-2025	9,645,000	8,760,000	1,091,938
			16,485,000	10,200,000	1,911,863
Revenue Bonds					
Sales Tax Revenue Refunding Bonds, Series 2007	3.8% to 5.0%	2022-2023	5,720,000	3,930,000	1,288,024
Franchise Tax Revenue Refunding Bonds, Series 2010	2.125% to 5.125%	2017-2018	4,375,000	1,150,000	678,031
Northgate Special Improvement District, Series 2010	7.75%	2025-2026	1,915,000	165,000	22,788
			12,510,000	9,740,000	1,443,238
Lease / Purchase Obligations					
Energy Improvements Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	6,739,000	0
			6,739,000	6,739,000	0
Other					
Parks and Open Space Land Purchase Note - 2000	6.00%	2020-2021	391,000	140,721	33,615
			391,000	140,721	33,615
Grand Total - Debt Service Fund Indebtedness			**$ 35,625,000**	**$ 22,324,721**	**$ 3,934,321**

TYPE & NAME OF INDEBTEDNESS	PURPOSE OF BOND
General Obligations Bonds	
General Obligation Refunding Bonds, Series 2004	Refunded 1997 General Obligation Road Construction Bonds.
General Obligation Refunding Bonds, Series 2009	Refunded 1998 General Obligation Road Construction Bonds.
General Obligation Refunding Bonds, Series 2014	Refunded 2005 & 2006 General Obligation Road Construction Bonds.
Revenue Bonds	
Canyon River Special Improvement District, Series 2001	Infrastructure construction in a special improvement district.
Sales Tax Revenue Refunding Bonds, Series 2007	Partially refunded the 2002 Sales Tax Revenue Bonds.
Franchise Tax Revenue Refunding Bonds, Series 2010	Refunded the Municipal Building Authority bonds used for the library addition and cemetery and Nielsen's Grove land purchases.
Northgate Special Improvement District, Series 2010	Infrastructure construction in a special improvement district.
Lease / Purchase Obligations	
Energy Improvements Lease - City Facilities - 2016	Energy improvements for street lighting and various city facilities.
Other	
Parks and Open Space Land Purchase Note - 2000	Recreation property purchase.

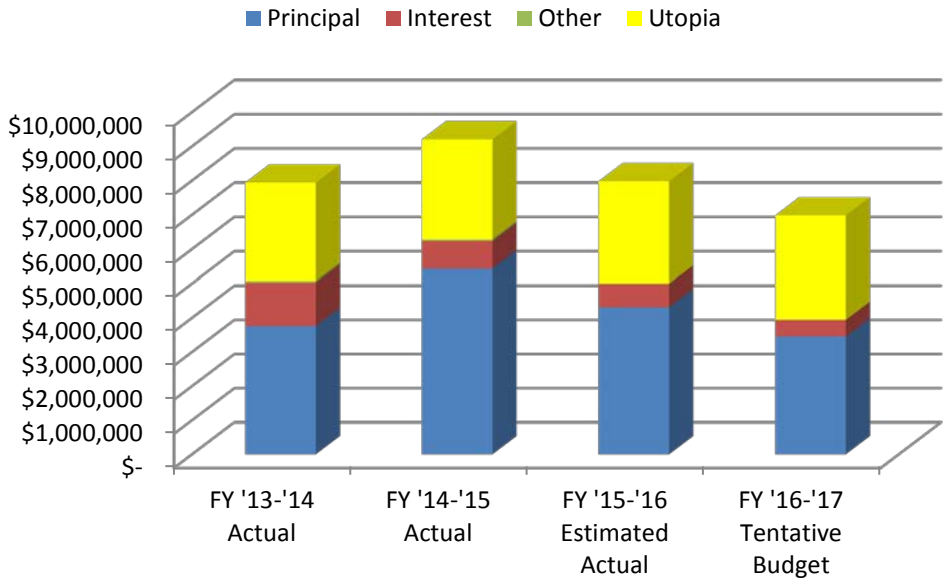
Note: Additional debt obligations not paid for through the Debt Service Fund are listed in the Overview section on page 20.

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

DEBT SERVICE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Principal				
General Obligation Bonds	$ 1,350,000	$ 715,000	$ 1,630,000	$ 1,665,000
Revenue Bonds	2,388,000	4,694,000	2,655,000	1,760,000
Other Debt Issuances	21,621	22,955	24,370	25,873
	3,759,621	5,431,955	4,309,370	3,450,873
Interest				
General Obligation Bonds	582,250	229,181	286,650	246,863
Revenue Bonds	670,034	560,667	382,906	228,843
Other Debt Issuances	11,994	10,660	9,245	7,742
	1,264,278	800,508	678,801	483,448
Other				
UTOPIA Pledge	2,863,747	2,921,022	2,979,443	3,039,100
Trustee Fees	9,100	7,150	8,600	7,000
Other Costs	41,598	40,246	534	-
	2,914,445	2,968,418	2,988,577	3,046,100
TOTAL DEBT SERVICE FUND				
Principal	**$ 3,759,621**	**$ 5,431,955**	**$ 4,309,370**	**$ 3,450,873**
Interest	**1,264,278**	**800,508**	**678,801**	**483,448**
Other	**2,914,445**	**2,968,418**	**2,988,577**	**3,046,100**
TOTALS	**$ 7,938,344**	**$ 9,200,881**	**$ 7,976,748**	**$ 6,980,421**

CAPITAL IMPROVEMENT PROJECTS FUND

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

OVERVIEW

The Capital Improvement Projects (CIP) Fund is used to account for projects that typically take more than one year to complete or may go beyond a fiscal year end. The fund may, on occasion, also be used to accumulate funds for large equipment purchases.

Challenges addressed in this budget:

- Provides contingency funding for emergency projects.
- Provides additional funding for a City-wide impact fee study ($50,000).

Challenges remaining:

- Ongoing source of funding for capital improvement projects.
- 800 South interchange and traffic calming project.
- State Street and University Parkway intersection improvements.
- Create trail system that connects natural gathering places such as parks, shopping, and major work destinations. Continue beautifying roadway entrances and streetscapes.
- Utah Valley University traffic growth.
- Participate in and provide guidance for transportation studies such as the University Parkway TOD Study.
- Ongoing funding to widen 1600 North from 1200 West to State Street.

REVENUES

The CIP Fund typically receives transfers from the General Fund. However, all operating funds may on occasion transfer funds to the CIP Fund when a project affects or benefits those funds. The CIP Fund also receives revenues from leases of cellular phone towers which are located on City property when these revenues are not required for General Fund operations.

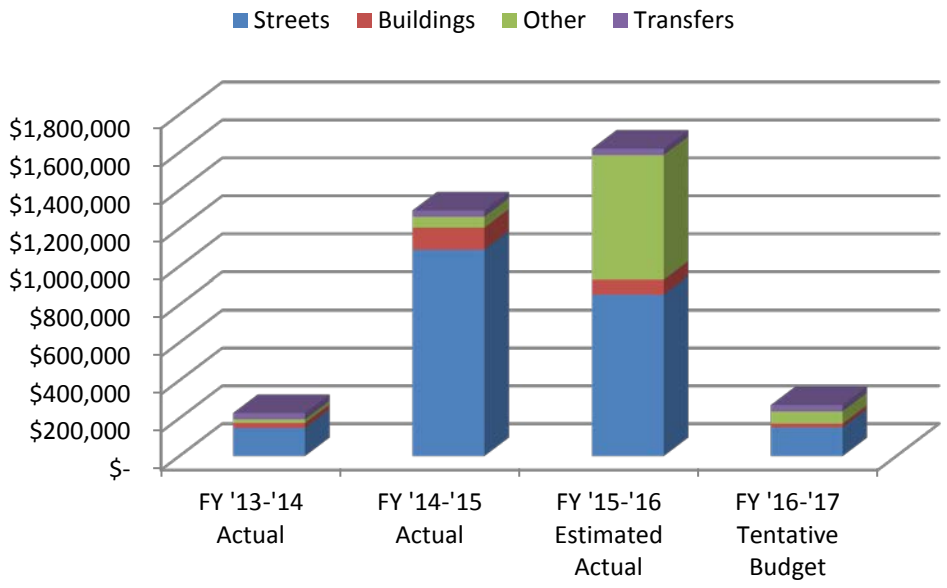
REVENUE DESCRIPTION	ACTUAL FY '13 - '14	ACTUAL FY '14 - '15	ESTIMATED ACTUAL FY '15 - '16	TENTATIVE BUDGET FY '16 - '17
Grant - UDOT / MAG	$ -	$ 951,929	$ -	$ -
Miscellaneous Revenues	35,878	-	45,273	-
Lease Revenues - Cell Towers	264,004	274,977	260,000	270,000
Contributions from Other Funds	-	3,789,170	2,800	-
FUND TOTALS	**$ 299,882**	**$ 5,016,076**	**$ 308,073**	**$ 270,000**

CITY OF OREM
TENTATIVE BUDGET

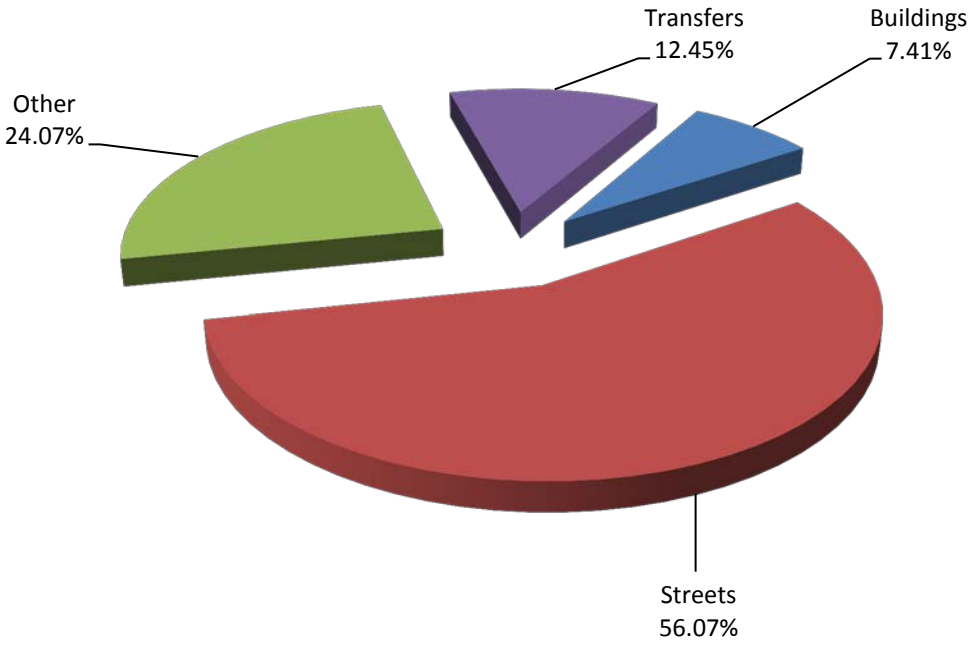
FISCAL YEAR 2016-2017

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	FY '13-'14	FY '14-'15	FY '15-'16	FY '16-'17
CIP - Streets				
Center Street / Geneva Road to I-15	$ -	$ -	$ 67,000	$ -
Center Street / State Street to 1000 West	-	-	300,000	-
ITS Project - UDOT / MAG	-	952,266	25,642	-
Micro-surfacing Projects	-	-	160,000	-
Miscellaneous Street Improvements	148,885	135,200	299,250	151,385
	148,885	1,087,466	851,892	151,385
CIP - Buildings				
City Center & Council Chamber Improvements	-	19,825	40,175	-
Senior Center - Carpet Replacement	-	60,036	-	-
HVAC System Improvements	25,753	35,980	37,389	-
Miscellaneous Building Improvements	-	-	-	20,000
	25,753	115,841	77,564	20,000
CIP - Parks				
Playground & Bathroom Improvements	-	-	200,000	-
Parking Lot Improvements	-	-	240,000	-
Other Expenses	3,455	29,148	124,366	-
	3,455	29,148	564,366	-
CIP - Other				
Vehicle & Equipment Replacement	293	2,556	99	5,000
Other Expenses	15,280	25,381	91,610	60,000
	15,573	27,937	91,709	65,000
CIP - Transfers to Other Funds				
Contribution to Debt Service Fund - Miner	33,616	33,615	33,615	33,615
	33,616	33,615	33,615	33,615
TOTAL CIP FUND				
CIP - Streets	**$ 148,885**	**$ 1,087,466**	**$ 851,892**	**$ 151,385**
CIP - Buildings	**25,753**	**115,841**	**77,564**	**20,000**
CIP - Parks	**3,455**	**29,148**	**564,366**	**-**
CIP - Other	**15,573**	**27,937**	**91,709**	**65,000**
CIP - Transfers to Other Funds	**33,616**	**33,615**	**33,615**	**33,615**
TOTALS	**$ 227,282**	**$ 1,294,007**	**$ 1,619,146**	**$ 270,000**

CAPITAL PROJECTS	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
Street Construction / Improvements	$ 1,742,500	$ 912,000	$ 1,905,000	$ 2,015,000
Building Construction / Improvements	140,000	350,000	700,000	1,180,000
Parks Construction / Improvements	946,200	742,000	655,000	875,000
Vehicle & Equipment Replacement	65,000	5,000	5,000	5,000
TOTALS	**$ 2,893,700**	**$ 2,009,000**	**$ 3,265,000**	**$ 4,075,000**

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
CIP - Streets				
1200 W / 960 N-1600 N Reconstruction	$ 800,000	$ -	$ -	$ -
Reconstruct road for this section of 1200 West. Second half of funding to complete project.				
Ongoing Parking Lot Maintenance	$ 60,000	$ 50,000	$ 50,000	$ 50,000
Add annual funding for regular parking lot maintenance.				
Miscellaneous Low OCI Projects	$ 300,000	$ 300,000	$ 300,000	$ -
Improve ten streets that currently have very low Overall Condition Index (OCI) ratings.				
MAG Funded Projects	$ 132,500	$ 297,000	$ 170,000	$ -
FY 2018 - ITS-Phase II project to upgrade signalized intersection infrastructure. For years after FY 2018, this is a funding placeholder for future projects.				
Traffic & HAWK Signals - New	$ 415,000	$ -	$ 1,175,000	$ 1,700,000
Projects to be determined by Transportation Master Plan priority list.				
Rapid Rectangular Flashing Beacon (RRFB)	$ 35,000	$ -	$ -	$ -
Activated pedestrian crossing project to be determined by Transportation Master Plan priority list.				
Flashing Yellow Arrow Upgrades	$ -	$ 265,000	$ 210,000	$ 265,000
Upgrade signalized intersections to flashing yellow arrow to improve safety, uniformity, and effeciency at these intersections. Six in FY 2019, five in FY 2020, and six in FY 2021.				
Subtotal - CIP - Streets	**$ 1,742,500**	**$ 912,000**	**$ 1,905,000**	**$ 2,015,000**
CIP - Buildings				
Library - Childrens Wing	$ 60,000	$ 185,000	$ -	$ -
FY 2018 - Remodel restrooms and FY 2019 - Replace HVAC unit.				
City Center	$ 80,000	$ 70,000	$ 400,000	$ 180,000
FY 2018 - Replace carpet in Development Services, Administrative Services, & IT areas, FY 2019 - Replace cooling tower, FY 2020 - Replace roof, & FY 2021 - Remodel HR & IT areas.				
Senior Center & PS Building	$ -	$ 95,000	$ 300,000	$ 1,000,000
FY 2019 - Replace Senior Center HVAC unit, FY 2020 - Install backup generator & replace roof at Senior Center, & FY 2021 - Public Safety building 911 Center expansion.				
Subtotal - CIP - Buildings	**$ 140,000**	**$ 350,000**	**$ 700,000**	**$ 1,180,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
CIP - Parks				
Playground Replacements	$ 125,000	$ 100,000	$ 125,000	$ 225,000
FY 2018 - Community, FY 2019 - Bonneville, FY 2020 - Westmore, & FY 2021 - Windsor &				
Walking Path Improvements	$ 75,000	$ -	$ 20,000	$ 50,000
FY 2018 - Community, FY 2020 - Bonneville, & FY 2021 - Scera.				
Tennis / Basketball Court Improvements	$ 95,000	$ 170,000	$ 20,000	$ -
FY 2018 - Windsor & Hillcrest, FY 2019 - Bonneville & Geneva, & FY 2020 - Geneva.				
Ballfield Improvements	$ 35,000	$ -	$ 300,000	$ -
FY 2018 - Orem Elementary (Backstop Fence) & FY 2020 - Windsor (Renovation).				
Wood Staining, Rock & Fountain Repairs	$ 45,000	$ -	$ 90,000	$ -
FY 2018 - Nielsen's Grove (Fountain) & FY 2020 - Nielsen's Grove & Mt. Timp Park (Stain/Rock).				
Cemetery Improvements	$ 272,000	$ 217,000	$ 100,000	$ -
FY 2018 - Veterans monument granite wall & parking lot renovation, FY 2019 - New restroom in lower section & entrance landscaping, & FY 2020 - Cremation niche construction.				
Landscape Improvements	$ 125,000	$ 255,000	$ -	$ -
FY 2018 & 2019 - Add landscaping along south side of 800 North near I-15 ($345,000) and FY 2019 - Replace fencing along Orem Blvd from 800 S-1200 S ($35,000).				
Other Park Improvements	$ 174,200	$ -	$ -	$ 600,000
FY 2018 - Sprinker system replacements at Community & Scera and parking lot renovations at Bonneville & Cascade, & FY 2021 - Pavilion replacements at Scera & wall replacement at Westmore.				
Subtotal - CIP - Parks	**$ 946,200**	**$ 742,000**	**$ 655,000**	**$ 875,000**
CIP - Vehicles & Equipment				
ITS Equipment	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Replace/Update ITS Traffic equipment.				
Traffic Data Collection Trailers	$ 60,000	$ -	$ -	$ -
Two trailers with fisheye detection cameras to collect intersection traffic data year round. Currently, data collection has to be shut down during the winter months.				
Subtotal - CIP - Vehicles & Equipment	**$ 65,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**
GRAND TOTAL - CAPITAL PROJECTS	**$ 2,893,700**	**$ 2,009,000**	**$ 3,265,000**	**$ 4,075,000**

WATER

FUND

WATER FUND

OVERVIEW

The Water Fund is used to account for the revenues and expenditures of the City's culinary water utility. The Water Fund has three main operating components: water distribution, water supply, and utility account management.

The water distribution system consists of 477 miles of water mains and service lines serving over 22,000 customers.

The water supply system consists of three general sources of water that includes surface water (60%), deep wells (25%), and springs (15%). The majority of the City's culinary water comes from rivers and lakes (referred to as surface water). Most of this water comes from the Provo River system which includes Deer Creek and Jordanelle reservoirs. Surface water is treated by the Central Utah Water Conservancy District (CUCWD) at its Utah Valley Water Treatment Plant before entering the City's distribution system. The remaining culinary water comes from nine deep wells that require no filtration before entering the City's distribution system and two natural springs in Provo Canyon (Alta and Canyon).

Challenges addressed in this budget:

- Provides funds necessary to maintain the water collection and distribution systems.
- Provides an annual water rate increase to address the annual $80,000 increase in the Jordanelle water allotment, water treatment costs, and to comply with various bond debt covenants.
- Provides funds to replace some 4" water lines in the City ($425,000).
- Provides funds to replace several vehicles ($412,000).
- Provides funds to add one employee in the Water Distribution division ($56,000). This new employee will help with several asset management programs and the 4" line replacement crew.
- Provides funds to improve building security ($15,000).
- Provides funds to replace carpet ($22,000).

Challenges remaining:

- Identify funding to enable the City to replace water lines and other infrastructure identified in the 2000 & 2016 Water Master Plans.
- Identify funding for an additional employee in the Water Supply division.
- Implementing Orem's Water Conservation Plan.
- Provide for adequate water storage at key locations.
- Implement automatic meter reading technology city-wide.

WATER FUND

REVENUES

The Water Fund receives revenues primarily from water sales to consumers within the City of Orem and the Town of Vineyard. The Water Fund also receives revenues from water system connection fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Water Sales	$ 10,086,652	$ 10,193,013	$ 10,410,000	$ 10,507,000
Water Fees	653,584	653,732	613,125	618,600
Water Connection Fees	167,893	503,818	135,000	150,000
Interest Earnings	51,457	69,904	52,700	60,000
Amortization of Bond Premiums	29,112	29,112	25,000	25,180
Sale of Fixed Assets	8,533	8,845	23,220	-
Miscellaneous Revenues	1,575,720	1,355,933	400,500	500,500
Contributed Lines / Assets	391,744	370,626	-	-
Contributions from Other Funds	94,931	892,377	899,440	896,858
FUND TOTALS	**$ 13,059,626**	**$ 14,077,360**	**$ 12,558,985**	**$ 12,758,138**

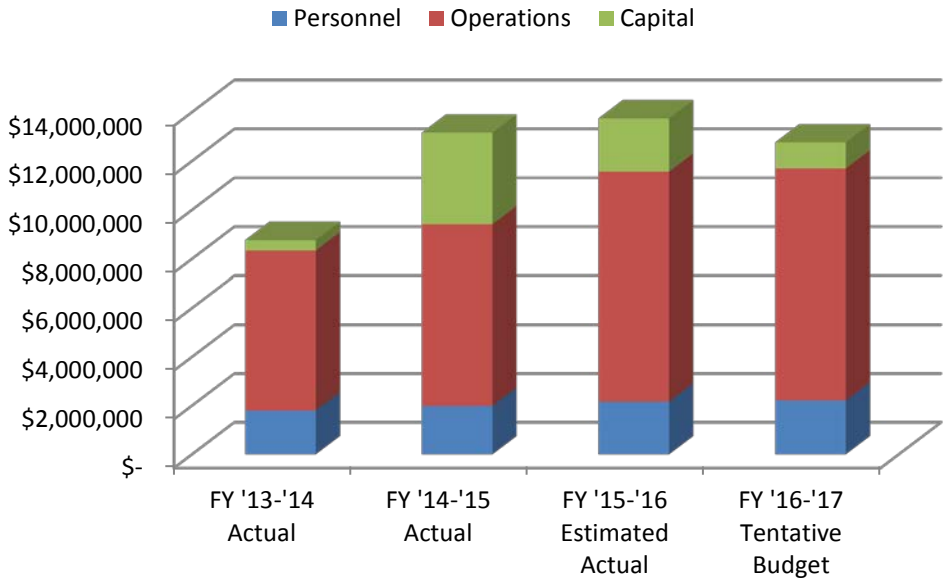
RATES				
Usage Charges				
All Meter Sizes - Per 1,000 gallons	$ 0.58	$ 0.58	$ 0.58	$ 0.58
Base Rate Charges				
3/4" Meter - Cost per month	$ 13.69	$ 13.94	$ 14.19	$ 14.44
1" Meter - Cost per month	34.69	35.32	35.95	36.59
(For all other meter sizes, see page 16 in Appendix B - Fees & Charges)				
Water Rights Impact Fees				
Single Family Home - 3/4" Meter	$ 3,302.25	$ 3,302.25	$ 3,302.25	$ 3,302.25
Condominium	$ 1,909.57	$ 1,909.57	$ 1,909.57	$ 1,909.57
Small Commercial 3/4" Meter	$ 1,422.13	$ 1,422.13	$ 1,422.13	$ 1,422.13
(For all other development types, see page 16 in Appendix B - Fees & Charges)				
Connection Fees				
3/4" Meter - Non-participating	$ 2,075.00	$ 2,075.00	$ 2,075.00	$ 2,075.00
3/4" Meter - Participating	549.00	549.00	549.00	549.00
1" Meter - Non-participating	2,191.00	2,191.00	2,191.00	2,191.00
1" Meter - Participating	665.00	665.00	665.00	665.00
(For all other meter sizes, see page 17 in Appendix B - Fees & Charges)				

CITY OF OREM
TENTATIVE BUDGET

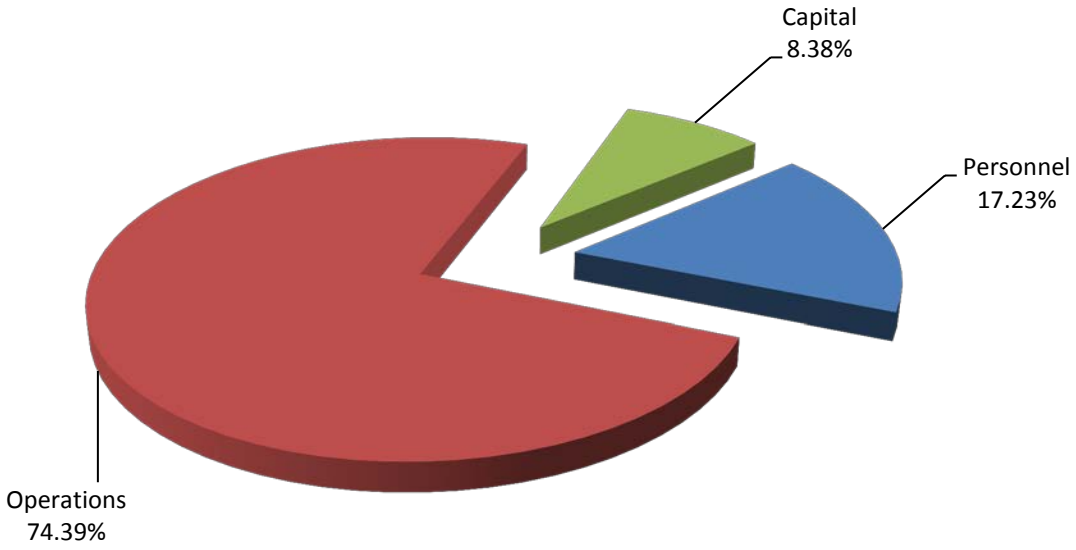
FISCAL YEAR 2016-2017

WATER FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY ’16-’17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

WATER FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Water Administration					
Personnel	$ 238,010	$ 245,308	$ 258,512	$ 261,446	2
Operations	2,412,401	3,361,130	4,407,007	4,398,132	
Capital	-	-	-	162,000	
	2,650,411	3,606,438	4,665,519	4,821,578	
Water Supply & Pumping					
Personnel	599,068	611,415	689,611	675,678	7
Operations	3,718,268	3,562,657	4,319,276	4,455,402	
Capital	18,387	-	130,000	110,000	
	4,335,723	4,174,072	5,138,887	5,241,080	
Water Distribution					
Personnel	956,522	896,052	992,718	1,044,576	14
Operations	411,481	471,767	644,095	599,463	
Capital	24,625	133,133	380,845	175,000	
	1,392,628	1,500,952	2,017,658	1,819,039	
Water Meter Reading					
Personnel	-	227,881	219,499	217,195	2
Operations	-	31,912	31,818	37,246	
Capital	-	27,936	-	32,000	
	-	287,729	251,317	286,441	
Water Capital Projects					
Capital	381,692	3,587,861	1,666,983	590,000	
	381,692	3,587,861	1,666,983	590,000	
TOTAL WATER FUND					
Personnel	**$ 1,793,600**	**$ 1,980,656**	**$ 2,160,340**	**$ 2,198,895**	**25**
Operations	**6,542,150**	**7,427,466**	**9,402,196**	**9,490,243**	
Capital	**424,704**	**3,748,930**	**2,177,828**	**1,069,000**	
TOTALS	**$ 8,760,454**	**$ 13,157,052**	**$ 13,740,364**	**$ 12,758,138**	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
Waterline Replacements - 4"	$ -	$ 35,000	$ 55,000	$ 102,000
Miscellaneous Water Projects - Identified	650,000	650,000	650,000	650,000
Miscellaneous Water Projects - Unidentified	75,000	75,000	75,000	75,000
Vehicle & Equipment Replacement	375,000	340,000	320,000	298,000
TOTALS	**$ 1,100,000**	**$ 1,100,000**	**$ 1,100,000**	**$ 1,125,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

WATER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
Water System					
Waterline Replacements - 4"	$ 425,000	$ -	$ 35,000	$ 55,000	$ 102,000
	Convert old 4" waterlines to new standard 8" waterlines.				
Storage Tank	$ -	$ 650,000	$ 650,000	$ 650,000	$ 650,000
	Build 10 mg storage tank.				
Miscellaneous Projects	$ 165,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000
	Miscellaneous projects as needed.				
Subtotal - Water System	**$ 590,000**	**$ 725,000**	**$ 760,000**	**$ 780,000**	**$ 827,000**
Vehicles & Equipment					
JetVac Truck	$ 100,000	$ -	$ -	$ -	$ -
	Sinking Fund to replace 1999 Clean Earth JetVac Truck (#9251)				
Pickup Trucks	$ 32,000	$ 62,000	$ 128,000	$ 55,000	$ 90,000
	FY 2017 - 2002 Chevy 3/4-ton (#1201), FY 2018 - 2 Vehicles, FY 2019 - 4 Vehicles, FY 2020 - 1 Vehicle, & FY 2021 - 2 Vehicles				
Dump Trucks	$ 155,000	$ 78,000	$ -	$ -	$ 175,000
	FY 2017 - 1997 Ford Lt9000 15-ton (#5200), FY 2018 - 2000 Ford F550 2-ton (#5152), and FY 2021 - 2009 International 7600 15-ton (#5201)				
Excavator / Trackhoe	$ -	$ -	$ -	$ 246,000	$ -
	FY 2020 - 2003 Cat 317c trackhoe (#5315)				
Trailers	$ -	$ -	$ -	$ -	$ 12,000
	FY 2021 - Generator Trailer (#566) & Trailmax Trailers (#5375 & #5376)				
Vehicle/Equip. Replacement	$ 155,000	$ 235,000	$ 212,000	$ 19,000	$ 21,000
	Replace various equipment and vehicles as identified.				
Subtotal - Vehicles & Equip.	**$ 442,000**	**$ 375,000**	**$ 340,000**	**$ 320,000**	**$ 298,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

WATER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
Facility Improvements					
Building Security Improvements	$ 15,000	$ -	$ -	$ -	$ -
	Add various security features to the public works building (i.e. cameras, etc.).				
Carpet - PW Building	$ 22,000	$ -	$ -	$ -	$ -
	Replace public works building carpet.				
Subtotal - Facility Imp.	**$ 37,000**	**$ -**	**$ -**	**$ -**	**$ -**
GRAND TOTAL - CAPITAL	**$ 1,069,000**	**$ 1,100,000**	**$ 1,100,000**	**$ 1,100,000**	**$ 1,125,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

WATER FUND

DEBT OUTSTANDING

FISCAL YEAR	2005B WATER & STORM SEWER BONDS	2008 WATER & STORM SEWER BONDS	2013 WATER & STORM SEWER REFUNDING BONDS	TOTAL BOND PAYMENTS
2016-2017	$ 174,828	$ 338,437	$ 901,279	$ 1,414,544
2017-2018	174,593	335,344	902,433	1,412,370
2018-2019	174,329	258,750	951,212	1,384,291
2019-2020	174,035	307,500	918,335	1,399,870
2020-2021	174,711	329,375	901,572	1,405,658
2021-2022	174,343	330,500	900,577	1,405,420
2022-2023	173,946	331,375	900,534	1,405,855
2023-2024	174,518	332,000	902,072	1,408,590
2024-2025	174,047	332,375	901,860	1,408,282
2025-2026	174,546	332,500	902,558	1,409,604
2026-2027	-	1,618,750	-	1,618,750
2027-2028	-	1,579,175	-	1,579,175
2028-2029	-	1,580,425	-	1,580,425
GRAND TOTALS	**$ 1,743,896**	**$ 8,006,506**	**$ 9,082,432**	**$ 18,832,834**
Principal	$ 1,610,000	$ 5,150,000	$ 8,163,744	$ 14,923,744
Interest	133,896	2,856,506	918,688	3,909,090
GRAND TOTALS	**$ 1,743,896**	**$ 8,006,506**	**$ 9,082,432**	**$ 18,832,834**
Interest Rate	1.48%	3.25% - 5.25%	2.18%	

WATER

RECLAMATION

FUND

WATER RECLAMATION FUND

OVERVIEW

The Water Reclamation Fund is used to account for the revenues and expenditures of the City's water reclamation utility. The Water Reclamation Fund has two main operating components: the wastewater collection system and the treatment plant.

The wastewater collection system consists of 7 sewer lift stations located at various sites within the city and 288 miles of service lines running under almost every street. There are over 23,000 service connections.

The treatment plant is a regional water reclamation facility processing wastewater generated in the City of Orem, Lindon City, and a portion of the Town of Vineyard. Each of these entities supports the operating and maintenance expenses on a pro-rata basis. At the treatment plant, pollutants are removed from the wastewater using naturally occurring biological processes as well as an ultra-violet disinfection process. The plant collects and treats about 8 million gallons of wastewater each day.

The entire wastewater system is a closed system which keeps wastewater contained in a pipe system to prevent contact with the general population and thereby, help control the spread of any harmful bacteria. After the wastewater is cleaned to a standard set by the Utah State Division of Water Quality, it is discharged into Powell Slough adjacent to Utah Lake.

Challenges addressed in this budget:

- In late Fiscal Year 2015-2016, the City Council adopted the Sewer Master Plan and recommended following the 7-year rate model. This budget includes the additional funding provided as part of the adoption of the master plan and identifies the projects necessary to put this recommendation into action.
- Funding for master plan recommended projects ($620,000).
- Provides funds to implement the vehicle replacement program outlined in the sewer master plan ($700,000).
- Provides funds to replace various equipment ($300,000).
- Funds an odor control study for the treatment plant ($100,000).
- Funds a pipe condition assessment study ($300,000).
- Carries forward the previously approved equitable billing method for multi-family residential units.

Challenges remaining:

- Monitoring and regulating industrial discharges to the collection system.
- Following the 2016 Sewer Master Plan and 7-year rate implementation plan.
- Struvite control or elimination.

WATER RECLAMATION FUND

REVENUES

The Water Reclamation Fund receives revenues primarily from fees for collecting and treating wastewater within the City of Orem, Lindon City, and a portion of the Town of Vineyard. The Water Reclamation Fund also receives revenues from sewer system connection fees, pre-treatment fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Sewer Service Charges	$ 6,450,076	$ 6,445,486	$ 6,376,000	$ 7,390,000
Sewer Fees	354,948	309,131	260,000	295,000
Sewer Connection Fees	208,997	966,040	210,000	150,000
Interest Earnings	21,437	26,318	27,000	30,000
Sale of Fixed Assets	2,200	76,399	5,602	-
Miscellaneous Revenues	506,917	287,014	247,294	222,294
Contributed Lines / Assets	264,220	112,960	-	-
Contributions from Other Funds	-	10,000	10,000	10,000
FUND TOTALS	**$ 7,808,795**	**$ 8,233,348**	**$ 7,135,896**	**$ 8,097,294**

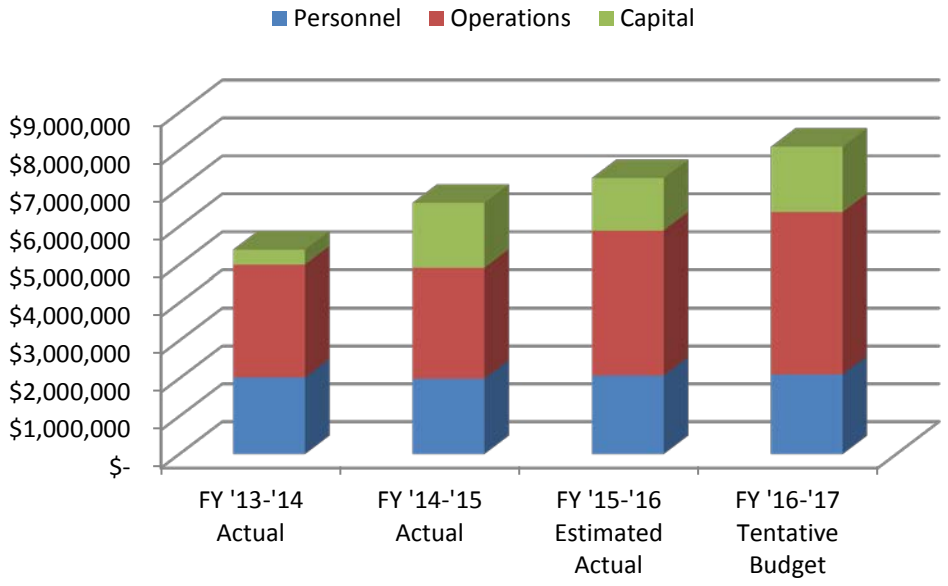
RATES				
Usage Charges				
Volume - Per 1,000 gallons	$ 1.42	$ 1.42	$ 1.42	$ 1.42
Base Rate Charges (Residential)				
Base - Per Connection	$ 9.32	$ 9.32	$ 9.32	$ 9.32
Base - Per Mulitple Unit after first	N/A	N/A	N/A	$ 8.32
(For non-residential base rate information, see page 15 in Appendix B - Fees & Charges)				
Connection Fees				
Participating	$ 600.00	$ 600.00	$ 600.00	$ 600.00
Non-participating	1,500.00	1,500.00	1,500.00	1,500.00
Multiple Units - Per additional unit	600.00	600.00	600.00	600.00
Pretreatment Fees				
Annual Sampling Fee (automtove)	$ 200.00	$ 200.00	$ 200.00	$ 200.00
Categorical Annual Sampling Fee	800.00	800.00	800.00	800.00
Non-categorical Annual Sampling Fee	100.00	100.00	100.00	100.00
Reinspection Fee	40.00	40.00	40.00	40.00
(For all other pretreatment fees, see page 14 in Appendix B - Fees & Charges)				

CITY OF OREM
TENTATIVE BUDGET

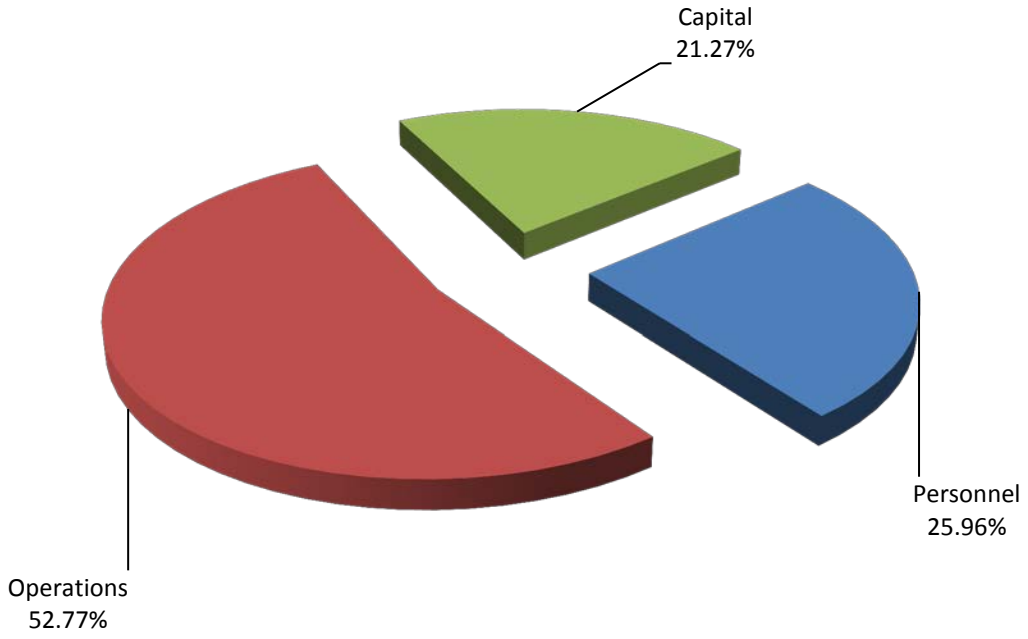
FISCAL YEAR 2016-2017

WATER RECLAMATION FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY ’16-’17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

WATER RECLAMATION FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Water Reclamation Administration					
Personnel	$ 120,102	$ 123,861	$ 128,521	$ 130,939	1
Operations	1,608,315	1,487,644	2,249,170	2,654,124	
Capital	-	28,363	-	22,000	
	1,728,417	1,639,868	2,377,691	2,807,063	
Water Reclamation Collection					
Personnel	577,967	573,721	592,116	607,710	8
Operations	148,507	151,112	207,835	200,963	
Capital	-	430,406	161,537	60,000	
	726,474	1,155,239	961,488	868,673	
Water Reclamation Treatment					
Personnel	1,330,412	1,293,992	1,356,314	1,363,517	19
Operations	1,204,965	1,266,883	1,357,313	1,418,041	
Capital	62,795	276,217	775,641	882,000	
	2,598,172	2,837,092	3,489,268	3,663,558	
Water Reclamation Capital Projects					
Operations	-	8,671	-	-	
Capital	334,126	977,808	444,650	758,000	
	334,126	986,479	444,650	758,000	
TOTAL WATER RECLAMATION FUND					
Personnel	**$ 2,028,481**	**$ 1,991,574**	**$ 2,076,951**	**$ 2,102,166**	**28**
Operations	**2,961,787**	**2,914,310**	**3,814,318**	**4,273,128**	
Capital	**396,921**	**1,712,794**	**1,381,828**	**1,722,000**	
TOTALS	**$ 5,387,189**	**$ 6,618,678**	**$ 7,273,097**	**$ 8,097,294**	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '19-'21
Routine Maintenance Elimination	$ -	$ 290,000	$ -	$ 786,000
Carterville Force Main Replace/Relocate	710,000	-	-	-
Springwater Lift Station Upgrade/Expansion	300,000	350,000	585,000	-
Aeration Basin in Headworks Expansion	-	-	-	464,000
Miscellaneous Sewer Projects - Identified	-	520,000	-	-
Miscellaneous Sewer Projects - Unidentified	80,000	80,000	85,000	90,000
Vehicle & Equipment Replacement	910,000	760,000	1,330,000	660,000
TOTALS	**$ 2,000,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 2,000,000**

WATER RECLAMATION FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
Sewer System					
Routine Maint. Elimination	$ 620,000	$ -	$ 290,000	$ -	$ 786,000
	Replace sewer lines which are causing greater than normal maintenance.				
Cemetery - Install 4" Lateral	$ 75,000	$ -	$ -	$ -	$ -
	Install 4" lateral line at the cemetery.				
Carterville Force Main Replace	$ -	$ 710,000	$ -	$ -	$ -
	Replace or relocate Carterville force main.				
Springwater Lift Station	$ -	$ 300,000	$ 350,000	$ 585,000	$ -
	Upgrade/expand/replace Chambery to Springwater lift station.				
System Replacement	$ -	$ -	$ 520,000	$ -	$ -
	Pipe replacements based on condition or due to street improvement projects.				
Headworks Aeration Basin	$ -	$ -	$ -	$ -	$ 464,000
	Aeration basin rehabilitation and expansion for growth.				
Miscellaneous Projects	$ 63,000	$ 80,000	$ 80,000	$ 85,000	$ 90,000
	Miscellaneous projects as needed based upon inspections.				
Subtotal - Sewer System	**$ 758,000**	**$ 1,090,000**	**$ 1,240,000**	**$ 670,000**	**$ 1,340,000**
Vehicles & Equipment					
Dump Trucks	$ -	$ 165,000	$ -	$ -	$ 100,000
	FY 2018 - 1991 Autocar 15-ton (#738) and FY 2021 - 2009 Dodge 2-ton (#6153)				
Pickup Trucks & Cargo Vans	$ 47,000	$ 95,000	$ -	$ 35,000	$ 34,000
	FY 2017 - 2006 Chevy (#6152), FY 2018 - 2003 Ford (#6001) & 2006 Chevy (#6052) and 2003 Chevy Van (#6401), FY 2020 - 2007 Chevy Van (#6402), and FY 2021 - 2009 GMC (#6002).				
Utility Van	$ -	$ -	$ 100,000	$ 100,000	$ 110,000
	Sinking Fund to replace 2009 GMC 2-ton TV Van (#6102).				

WATER RECLAMATION FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '15-'16	PROJECTED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20
Vehicles & Equipment (continued)					
Vehicle / Equip. Replacement	$ 640,000	$ 240,000	$ 360,000	$ 330,000	$ 116,000
	Replacement of vehicles and equipment.				
Printer & Plotter	$ 22,000	$ -	$ -	$ -	$ -
	Replace the printer and plotter at the administration building.				
Asphalt Sawcutter	$ 30,000	$ -	$ -	$ -	$ -
	Replace existing asphalt sawcutter.				
Large Pipe Camera Tractor	$ 30,000	$ -	$ -	$ -	$ -
	Replace existing large pipe camera tractor.				
Screenings Washer	$ 90,000	$ 110,000	$ -	$ -	$ -
	Replace screening washers at reclamation plant.				
Actuators & Feed Pumps	$ 55,000	$ -	$ -	$ -	$ -
	Replace clarifier dipping trough linear actuators (2) & belt press feed pumps (2).				
Pretreatment Composite Sample	$ 10,000	$ -	$ -	$ -	$ -
	Replace pretreatment composite samplers (2).				
Lab Floor Tile Replacement	$ 10,000	$ -	$ -	$ -	$ -
	Replace existing lab floor tile that is worn and falling apart.				
Press - Solids Handling	$ -	$ -	$ -	$ 565,000	$ -
	Replace solids handling press #3.				
Plant Equipment Replacement	$ 30,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
	Replace equipment used in reclamation plant operations.				
Subtotal - Vehicles & Equip.	**$ 964,000**	**$ 910,000**	**$ 660,000**	**$ 1,230,000**	**$ 550,000**
GRAND TOTAL - CAPITAL	**$ 1,722,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 2,000,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

WATER RECLAMATION FUND

DEBT OUTSTANDING

FISCAL YEAR	2010 WATER RECLAMATION PLANT EXPANSION LOAN (PRINCIPAL)	2010 WATER RECLAMATION PLANT EXPANSION LOAN (INTEREST)	TOTAL LOAN PAYMENTS
2016-2017	$ 594,000	$ -	$ 594,000
2017-2018	594,000	-	594,000
2018-2019	594,000	-	594,000
2019-2020	594,000	-	594,000
2020-2021	594,000	-	594,000
2021-2022	594,000	-	594,000
2022-2023	594,000	-	594,000
2023-2024	595,000	-	595,000
2024-2025	595,000	-	595,000
2025-2026	595,000	-	595,000
2026-2027	595,000	-	595,000
2027-2028	595,000	-	595,000
2028-2029	595,000	-	595,000
2029-2030	595,000	-	595,000
2030-2031	595,000	-	595,000
2031-2032	595,000	-	595,000
GRAND TOTALS	**$ 9,513,000**	**$ -**	**$ 9,513,000**

Interest Rate 0.00%

STORM

SEWER

FUND

STORM SEWER FUND

OVERVIEW

The Storm Sewer Fund is used to account for the revenues and expenditures of the City's storm water utility. The storm water utility operates and maintains the City's storm drains and detention basins which minimize flooding and water pollution within the City of Orem.

The storm water system is a separate collection and runoff system. It is not connected to the wastewater (sewer) collection system of the city. Storm water is not filtered or cleaned before it is released into Powell Slough adjacent to Utah Lake, Lindon Hollow, the Provo River, or absorbed back into the City's groundwater.

The system consists of an estimated 3,600 Class V injection wells located on public and private property and approximately 460,000 feet (87 miles) of storm drain pipe. Pipe sizes range from 6" to 54" in diameter. The vast majority of such pipe is 24" or less. The storm water system also includes 47 detention areas for storm water filtration. With regard to these detention areas, 25 are multi-use facilities with turf grass areas open to the public and 22 are unimproved areas, some of which are wetland areas.

Challenges addressed in this budget:

- In late Fiscal Year 2015-2016, the City Council adopted the Storm Water Master Plan and recommended following the 5-year rate model. This budget includes the additional funding provided as part of the adoption of the master plan and identifies the projects necessary to put this recommendation into action.
- Provides funding to complete the 400 North storm water line project ($258,000).
- Provides partial funding for the 900 South storm water line project ($566,000).
- Provides funding for miscellaneous projects and repairs ($206,000).
- Provides funding for a new sweeper ($225,000).
- Provides funding for a new utility vehicle ($15,000).
- Provides funding for a new riding lawn mower ($16,000).

Challenges remaining:

- Address the challenges presented from increased workload due to a growing City.
- Acquire sufficient land to build future storm water detention facilities.
- Master planning for Southwest annexation area.
- Meeting the objectives for compliance with the Phase II regulations governing storm water. These regulations pertain to preventing storm water pollution through good housekeeping practices by builders, contractors, homeowners, and business owners.
- Allocate and prioritize funding to enable the City to support storm water line and other infrastructure improvements identified in the 2015 Storm Water Utility Master Plan.
- Ongoing equipment replacement.

STORM SEWER FUND

REVENUES

The Storm Sewer Fund receives revenues primarily from fees assessed to all property owners based on the amount of impervious surface area on a property within the City's boundaries. The City converts the impervious surface area into a billable unit referred to as an Equivalent Service Unit (ESU).

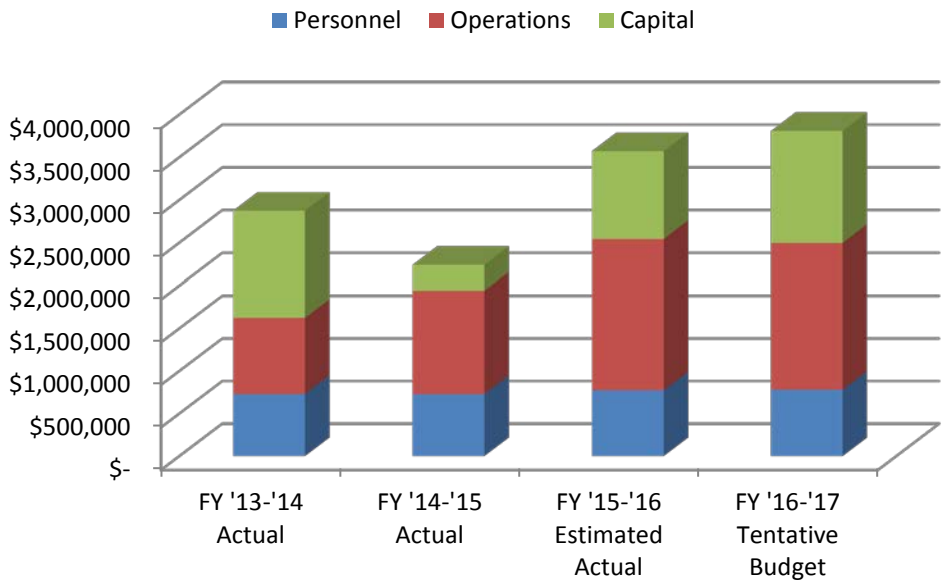
Currently, there are over 52,000 total ESU's throughout the City of Orem. Of the total ESU's, approximately 37% are single family residential, 9% are school related, 5% are related to religious affiliations, and the remaining 49% are commercial, industrial, or manufacturing properties.

REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Storm Sewer Charges	$ 2,958,447	$ 3,053,559	$ 3,117,977	$ 3,670,000
Storm Sewer Fees	20,625	11,250	5,000	5,000
Interest Earnings	15,261	14,869	18,000	25,000
Amortization of Bond Premiums	12,696	12,696	12,695	12,695
Miscellaneous Revenues	38,235	19,284	10,000	5,200
Contributed Lines / Assets	68,000	108,300	-	-
Contributions from Other Funds	10,000	100,000	90,000	90,000
FUND TOTALS	**$ 3,123,264**	**$ 3,319,958**	**$ 3,253,672**	**$ 3,807,895**

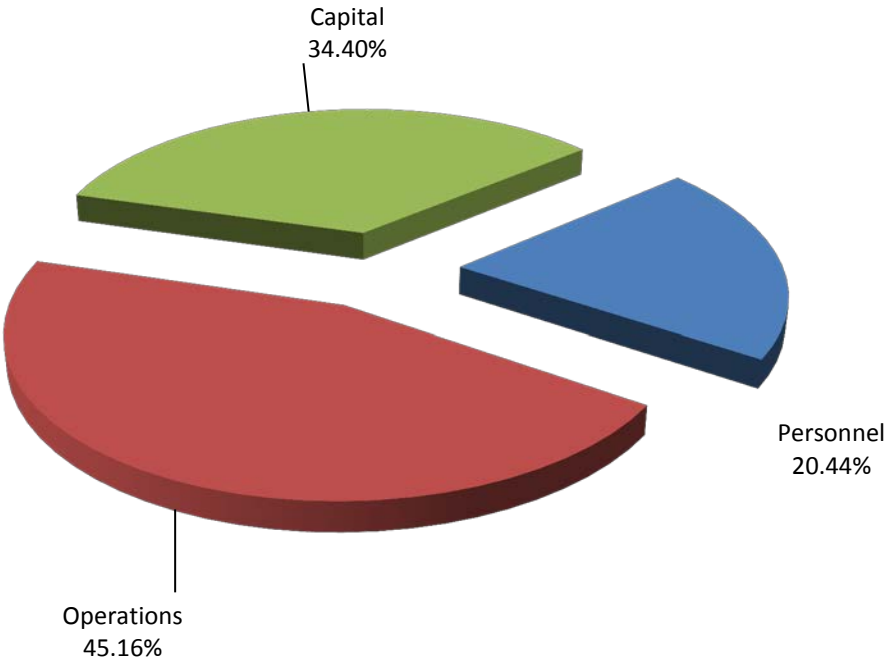
RATES				
Base Rate Charges				
Equivalent Service Unit (ESU) - Per month	$ 5.00	$ 5.25	$ 5.25	$ 6.25
Construction Site Inspection Fees				
≤ 1 Acre	$ 75.00	$ 75.00	$ 75.00	$ 75.00
> 1 Acre and ≤ 5 Acres	150.00	150.00	150.00	150.00
> 5 Acre and ≤ 10 Acres	200.00	200.00	200.00	200.00
> 10 Acre and ≤ 20 Acres	300.00	300.00	300.00	300.00
(For all other categories, see page 15 in Appendix B - Fees & Charges)				
Construction Site Citation Fees				
First Infraction - Per day per violation	$ 50.00	$ 50.00	$ 50.00	$ 50.00
Second Infraction - Per day per violation	100.00	100.00	100.00	100.00
Third Infraction - Per day per violation	200.00	200.00	200.00	200.00
(For other citation information, see page 15 in Appendix B - Fees & Charges)				

STORM SEWER FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

STORM SEWER FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Storm Sewer Operations					
Personnel	$ 729,208	$ 728,401	$ 771,408	$ 778,285	10
Operations	893,054	1,213,271	1,771,391	1,719,610	
Capital	351,425	283,766	428,494	280,000	
	1,973,687	2,225,438	2,971,293	2,777,895	
Storm Sewer Capital Projects					
Personnel	-	-	-	-	0
Operations	-	-	-	-	
Capital	900,704	14,317	600,000	1,030,000	
	900,704	14,317	600,000	1,030,000	
TOTAL STORM SEWER FUND					
Personnel	**$ 729,208**	**$ 728,401**	**$ 771,408**	**$ 778,285**	**10**
Operations	**893,054**	**1,213,271**	**1,771,391**	**1,719,610**	
Capital	**1,252,129**	**298,083**	**1,028,494**	**1,310,000**	
TOTALS	**$ 2,874,391**	**$ 2,239,755**	**$ 3,571,293**	**$ 3,807,895**	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
900 S / 250 W - UVU - Upgrade to 18" Line	$ 122,000	$ -	$ -	$ -
Heat Plant Rd - Upgrade - Canal to UVU	393,000	-	-	-
1200 N / 800 W - State - Upgrade Pipe	793,000	757,000	-	-
Bonneville Elementary - Detention Basin	-	599,000	-	-
1200 North - Upgrade Pipe	-	-	1,141,000	-
Lakeridge Jr. High - Detention Basin	-	-	162,000	906,000
Lakeridge Jr. High - Pipe Installation	-	-	-	795,000
Future Projects - Identified	-	51,000	247,000	-
Future Projects - Unidentified	212,000	218,000	225,000	232,000
Vehicle & Equipment Replacement	217,000	239,000	194,000	219,000
TOTALS	**$ 1,737,000**	**$ 1,864,000**	**$ 1,969,000**	**$ 2,152,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

STORM SEWER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
Storm Sewer System					
Storm Line - 400 N 250 E	$ 258,000	$ -	$ -	$ -	$ -
	Install 2,720' of 24" pipe on 400 N extending east from Main Street.				
Storm Line - 900 S	$ 566,000	$ 122,000	$ -	$ -	$ -
	Upgrade 3,240' of existing 12" line to 18" line from 250 W through UVU.				
Storm Line - Heat Plant Rd	$ -	$ 393,000	$ -	$ -	$ -
	Upgrade 1,100' of the West Union Canal with 42" pipe through UVU.				
Storm Line - 1200 N 800 W	$ -	$ 793,000	$ 757,000	$ -	$ -
	Install 4,230' of 42" pipe from 800 W to State Street.				
Detention Basin - Bonneville	$ -	$ -	$ 599,000	$ -	$ -
	Construct detention basin in turf grass area of Bonneville Elementary school.				
Storm Line - 800 W	$ -	$ -	$ 51,000	$ 247,000	$ -
	Install 680' of 48" pipe along 800 West.				
Storm Line - 1200 N	$ -	$ -	$ -	$ 1,141,000	$ -
	Upgrade 4,460' of 18" to 30" pipe at various intervals along 1200 North.				
Detention Basin - Lakeridge	$ -	$ -	$ -	$ 162,000	$ 906,000
	Construct detention basin in grass area of Lakeridge Jr. High.				
Storm Line - Lakeridge	$ -	$ -	$ -	$ -	$ 795,000
	Install 2,400' of 36" pipe to the detention basin from Lakeridge Jr. High.				
Miscellaneous Projects	$ 206,000	$ 212,000	$ 218,000	$ 225,000	$ 232,000
	Miscellaneous projects as needed.				
Subtotal - S. Sewer System	**$ 1,030,000**	**$ 1,520,000**	**$ 1,625,000**	**$ 1,775,000**	**$ 1,933,000**

STORM SEWER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
Vehicles & Equipment					
Pickup Trucks	$ -	$ -	$ -	$ 66,000	$ 34,000
	FY 2020 - 2005 Chevy 1500 (#9000) and 2006 Chevy 1500 (#5001) and FY 2021 - 2008 Chevy Colorado (#9001).				
Dump Truck	$ -	$ 217,000	$ -	$ -	$ 79,000
	FY 2018 - 2002 International 15-ton dump truck (#9200) and FY 2021 - 2009 GMC 3-ton dump truck (#9102).				
Street Sweeper	$ 225,000	$ -	$ 239,000	$ 100,000	$ 100,000
	FY 2017 - 2008 Tymco 600 (#8355), FY 2019 - 2012 Tymco 600 (#8356), & FY 2020 & 2021 are sinking fund amounts to replace 2015 Tymco 600 (#8357).				
Utility Vehicles	$ 15,000	$ -	$ -	$ -	$ -
	FY 2017 - 1998 Kawasaki Mule utility vehicle (#7550).				
Vehicle/Equip. Replacement	$ 16,000	$ -	$ -	$ 28,000	$ 6,000
	Replace various equipment and vehicles as identified.				
Subtotal - Vehicles & Equip.	**$ 256,000**	**$ 217,000**	**$ 239,000**	**$ 194,000**	**$ 219,000**
Facility Improvements					
Building Security Improvements	$ 10,000	$ -	$ -	$ -	$ -
	Add various security features to the public works building (i.e. cameras, etc.).				
Carpet - PW Building	$ 14,000	$ -	$ -	$ -	$ -
	Replace public works building carpet.				
Subtotal - Facility Imp.	**$ 24,000**	**$ -**	**$ -**	**$ -**	**$ -**
GRAND TOTAL - CAPITAL	**$ 1,310,000**	**$ 1,737,000**	**$ 1,864,000**	**$ 1,969,000**	**$ 2,152,000**

STORM SEWER FUND

DEBT OUTSTANDING

FISCAL YEAR	2013 WATER & STORM SEWER REFUNDING BONDS	TOTAL BOND PAYMENTS
2016-2017	$ 454,435	$ 454,435
2017-2018	455,017	455,017
2018-2019	479,613	479,613
2019-2020	463,035	463,035
2020-2021	454,584	454,584
2021-2022	454,081	454,081
2022-2023	454,060	454,060
2023-2024	454,835	454,835
2024-2025	454,729	454,729
2025-2026	455,080	455,080
GRAND TOTALS	**$ 4,579,469**	**$ 4,579,469**

Principal	$ 4,116,256	$ 4,116,256
Interest	463,213	463,213
GRAND TOTALS	**$ 4,579,469**	**$ 4,579,469**

Interest Rate 2.18%

RECREATION

FUND

RECREATION FUND

OVERVIEW

The Recreation Fund operates all Fitness Center and Scera Park Pools operations as well as overseeing the use of all city parks. The Recreation Fund plans, administers and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation Fund has the following divisions:

- Recreation Administration
- Fitness Center Operations
- Fitness Center Facilities
- Scera Park Pools Facilities & Operations

Challenges addressed in this budget:

- Added funds to continue competitive wages for variable hour employee pay ($20,000).
- Contracting for wholesale natural gas to counter increased costs.
- Applying for CARE funds to re-line the Orem Fitness Center lap pool with a Myrtha PVC liner.

Challenges remaining:

- Maintaining high customer service with reduced expenditure budgets.
- Being competitive in the local job market and retaining current employees.
- Trying to maintain an aging fitness center.
- Needing to replace some of the outdated cardio and strength equipment with new pieces.
- Investigating and implanting marketing opportunities for the Orem Fitness Center.
- Passed the ten (10) year mark for the outdoor pool and the financial challenges that come with routine maintenance at this point in a pool facility (slide refinishing, plaster resurfacing, etc).
- Adjusting to patron and member expectations in a competitive fitness and recreation market.

RECREATION FUND

REVENUES

The Recreation Fund receives revenues from annual, monthly and daily admission charges to the Fitness Center (including individual, family and business passes) and daily admission and punch passes to the Scera Park Pools. The revenues also include instructional class registrations, facility reservations, park pavilion reservations, concessions, pro-shop sales and other minor fees.

REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Fitness Center				
Admissions	$ 789,554	$ 925,934	$ 925,000	$ 935,000
Group Use	70,811	95,431	78,000	37,000
Classes and Programs	146,406	150,170	145,000	145,000
Product Sales and Concessions	14,212	19,804	18,500	19,500
Rentals	2,481	8,277	15,500	15,500
Child Care	10,071	13,300	12,000	13,000
	1,033,535	1,212,916	1,194,000	1,165,000
Scera Outdoor Pool				
Admissions	161,302	163,334	165,000	165,000
Group Use	55,172	40,092	27,600	45,000
Classes and Programs	76,045	85,541	80,000	84,000
Product Sales and Concessions	42,964	44,446	47,000	48,500
Rentals	41	123	500	500
	335,524	333,536	320,100	343,000
Other Revenues				
Interest Earnings	6,533	6,170	6,500	6,500
Rentals - Pavilions	-	-	-	80,000
Miscellaneous Revenues	298	539	340	250
Contributions from Other Funds	160,000	125,000	175,000	402,000
Appropriations of Surplus	-	-	-	-
	166,831	131,709	181,840	488,750
FUND TOTALS	**$ 1,535,890**	**$ 1,678,161**	**$ 1,695,940**	**$ 1,996,750**

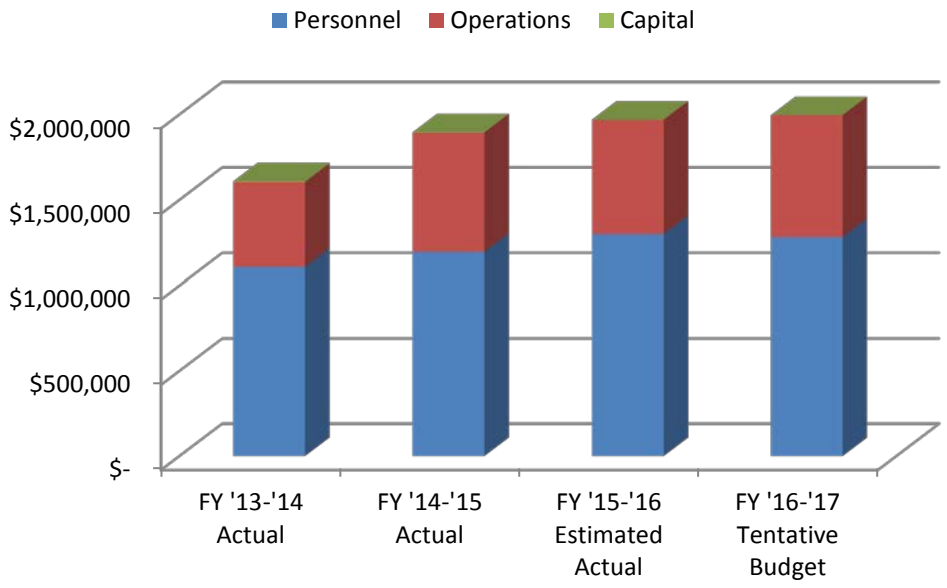
Fitness Center				
Daily Admission Fee - 14 & Older	$ 4.00	$ 4.00	$ 4.25	$ 4.25
Daily Admission Fee - Senior (55 & Older)	3.00	3.00	3.25	3.25
Daily Admission Fee - Youth (4 to 13)	3.00	3.00	3.25	3.25
Scera Outdoor Pool				
Daily Admission Fee - 14 & Older	$ 6.00	$ 6.00	$ 6.00	$ 6.00
Daily Admission Fee - Senior (55 & Older)	5.00	5.00	5.00	5.00
Daily Admission Fee - Youth (4 to 13)	5.00	5.00	5.00	5.00
Daily Admission Fee - Toddler (1 to 3)	1.50	1.50	1.50	1.50

CITY OF OREM
TENTATIVE BUDGET

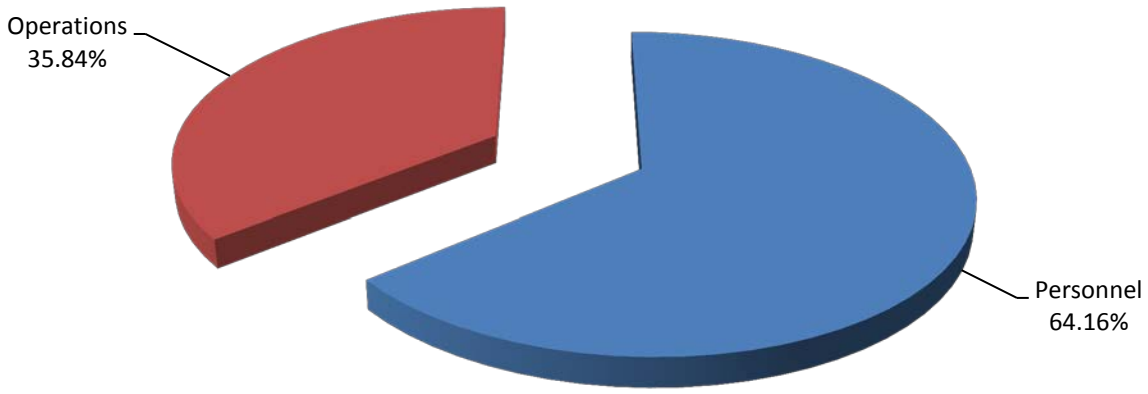
FISCAL YEAR 2016-2017

RECREATION FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY ’16-’17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

RECREATION FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Recreation Administration					
Personnel	$ 115,975	$ 111,159	$ 128,629	$ 127,899	1
Operations	9,837	85,188	132,554	132,482	
Capital	-	-	-	-	
	125,812	196,347	261,183	260,381	
Fitness Center Operations					
Personnel	669,772	774,731	759,820	789,662	2
Operations	22,777	36,482	24,725	24,725	
Capital	-	-	-	-	
	692,549	811,213	784,545	814,387	
Fitness Center Facilities					
Personnel	170,543	171,565	169,346	177,224	3
Operations	300,043	413,963	331,092	384,492	
Capital	5,242	1,231	-	-	
	475,828	586,759	500,438	561,716	
Outdoor Pool					
Personnel	151,478	137,809	241,584	186,266	0
Operations	163,207	163,547	182,000	174,000	
Capital	-	-	-	-	
	314,685	301,356	423,584	360,266	
TOTAL RECREATION FUND					
Personnel	**$ 1,107,768**	**$ 1,195,264**	**$ 1,299,379**	**$ 1,281,051**	**6**
Operations	**495,864**	**699,180**	**670,371**	**715,699**	
Capital	**5,242**	**1,231**	**-**	**-**	
TOTALS	**$ 1,608,874**	**$ 1,895,675**	**$ 1,969,750**	**$ 1,996,750**	

* Number of benefitted employees

SCERA POOL
2,732 swim lessons taught
326,716 total visits in 2015
OREM FITNESS CENTER
4.89 acres of fun
50,307 Summer '15 visitors

SOLID

WASTE

FUND

SOLID WASTE FUND

OVERVIEW

The Solid Waste Fund is used to account for the revenues and expenses of the city-wide residential curbside solid waste, recycling, and green waste operations of the City. The fund manages a third-party service contract to provide these services. The service contract is currently with Waste Management of Utah.

The City has over 22,000 residential solid waste cans collecting over 24,000 tons of waste per year.

Recycling subscriptions total over 12,000 cans collecting over 2,800 tons of waste per year. The City's diversion rate is approximately 18%. This is an "opt out" program.

Green waste subscriptions total over 4,000 cans collecting over 2,300 tons of waste per year. This service operates from March through November of each year. This is an "opt in" program.

The City also offers each residential customer two coupons for free loads to the North Pointe Transfer Station. There were over 9,000 coupons redeemed last year. The City also offers free Christmas tree disposal for residents.

Challenges addressed in this budget:

- Increased the scope and reach of the Spring Clean-Up Program, providing an additional free opportunity for residents to dispose of their solid waste.
- Continue the implementation of a recycle rewards program in cooperation with Waste Management of Utah.

Challenges remaining:

- Continuing to seek ways to minimize solid waste disposal costs.
- Expanding residential curbside recycling.
- Expanding residential curbside green waste.

SOLID WASTE FUND

REVENUES

The Solid Waste Fund receives revenues primarily from residential garbage collection fees on regular refuse, recyclable, and green waste items.

REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Refuse - Residential	$ 2,390,702	$ 2,416,693	$ 2,415,000	$ 2,420,000
Refuse - Residential - 2nd Can Fee	325,546	322,967	330,000	330,000
Recycling Can Fee	457,631	453,006	465,000	465,000
Green Waste Fee	202,175	214,316	205,000	220,000
Interest Earnings	-	1,393	2,300	1,500
FUND TOTALS	**$ 3,376,054**	**$ 3,408,375**	**$ 3,417,300**	**$ 3,436,500**

RATES				
Base Rate (Monthly)				
Residential Service	$ 10.50	$ 10.50	$ 10.65	$ 10.65
Other Rates (Monthly)				
Additional Containers	$ 9.50	$ 9.50	$ 9.65	$ 9.65
Green Waste	5.55	5.55	5.70	5.70
Recycling	3.05	3.05	3.20	3.20
Multiple Units	10.50	10.50	10.65	10.65
Multiple Units per Additional Unit	10.50	10.50	10.65	10.65
Trailer Courts & Condominiums	10.50	10.50	10.65	10.65
Trailer Courts & Condominiums per Addtl	10.50	10.50	10.65	10.65

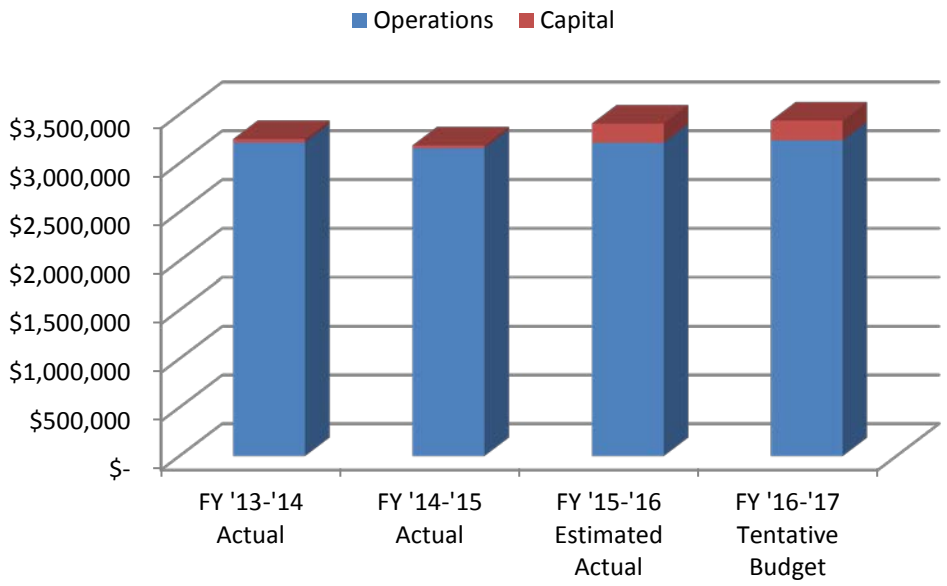
(The City Manager is authorized to pass on tipping fee increases to the base rate at the time of increase by the Solid Waste District)

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

SOLID WASTE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Operations				
Solid Waste Contract	$ 1,738,102	$ 1,754,254	$ 1,850,000	$ 1,850,000
Landfill Charges	761,235	768,225	800,000	800,000
Coupon Redemption	95,242	90,385	85,000	85,000
Green Waste Tip Fee	31,945	29,857	35,000	35,000
Green Waste Curbside	20,461	34,091	25,000	25,000
Bank Analysis & Credit Card Fees	59,245	68,898	60,000	60,000
Administration Charge	405,552	258,820	177,969	181,863
Utility Billing Charge	50,040	103,510	111,899	112,782
Information Technology Charge	-	-	2,078	2,000
Other Expenditures	50,385	48,552	64,545	82,604
	3,212,207	3,156,592	3,211,491	3,234,249
Capital				
Take Pride Projects	35,873	26,766	194,509	202,251
	35,873	26,766	194,509	202,251
TOTAL SOLID WASTE FUND				
Operations	**$ 3,212,207**	**$ 3,156,592**	**$ 3,211,491**	**$ 3,234,249**
Capital	**35,873**	**26,766**	**194,509**	**202,251**
TOTALS	**$ 3,248,080**	**$ 3,183,358**	**$ 3,406,000**	**$ 3,436,500**

FLEET

MAINTENANCE

FUND

FLEET MAINTENANCE FUND

OVERVIEW

The Fleet Maintenance Fund provides vehicle and equipment maintenance services to all city departments. The Fleet Maintenance division is responsible for servicing over 300 vehicles (sedans, SUV's, vans, and trucks); 120 medium to heavy-duty pieces of equipment (riding mowers, tractors, backhoes, and sweepers); 60 trailers; and 575 small pieces of equipment (mowers, generators, compressors, etc.).

For the Fiscal Year 2016-2017 budget, a new Senior Fleet Mechanic position was created to assist with the timely maintenance and repair of large vehicles and small equipment.

All of these services are provided under the direction of the Maintenance Division manager within the Public Works department.

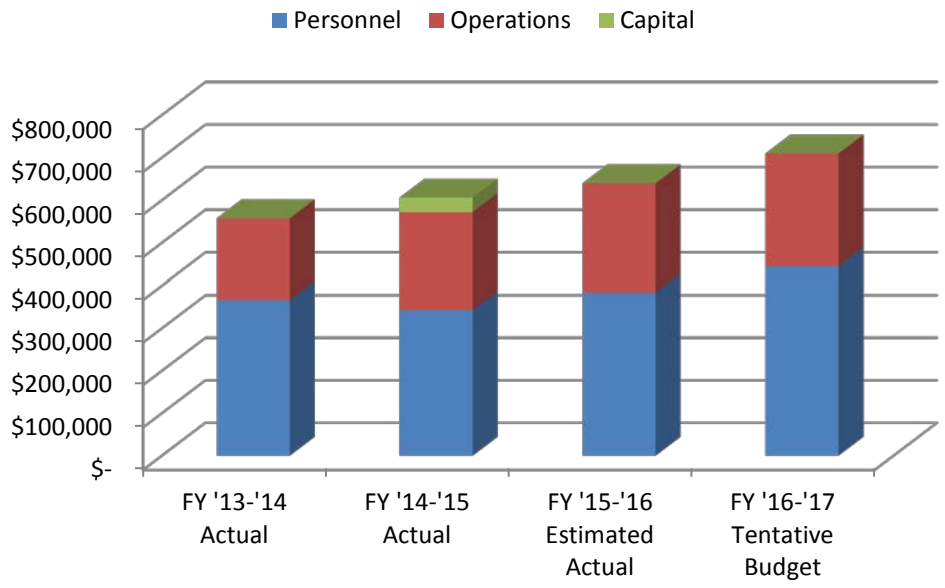
REVENUES

The Fleet Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

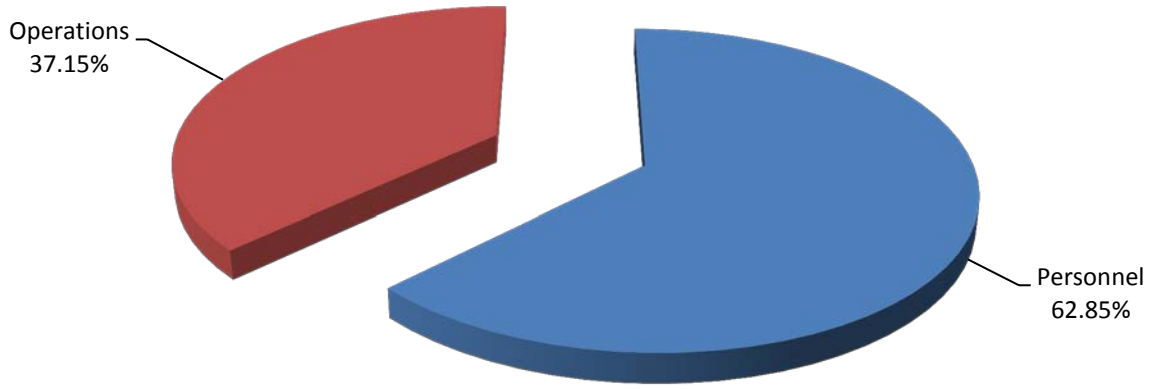
REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Charges to Departments				
City Manager's Office	$ 409	$ 337	$ 376	$ 1,037
Administrative Services	5,616	17,429	22,878	20,281
Development Services	11,114	17,589	14,494	15,260
Police Department	195,973	146,875	144,711	188,085
Fire Department	73,709	86,247	81,333	93,091
Public Works	294,662	375,466	372,136	389,086
Recreation	3,517	8,057	4,072	3,160
Charges to Departments - Total	585,000	652,000	640,000	710,000
Sale of Fixed Assets	964	2,700	-	-
FUND TOTALS	**$ 585,964**	**$ 654,700**	**$ 640,000**	**$ 710,000**

FLEET MAINTENANCE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

FLEET MAINTENANCE FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Personnel					
Salaries & Wages	$ 228,163	$ 235,394	$ 240,163	$ 283,770	6
Salaries & Wages - Overtime	10,551	10,073	10,393	18,823	
Fringe Benefits	127,562	97,404	133,748	143,609	
	366,276	342,871	384,304	446,202	
Operations					
Employee Development	2,818	1,074	5,000	5,000	
Supplies	17,201	13,864	17,000	15,000	
Equipment	20,740	14,882	15,000	15,000	
Fuel	2,072	1,597	2,000	2,000	
Maintenance & Repair	25,897	46,659	61,203	81,645	
Insurance & Surety	11,280	11,280	11,520	11,520	
Administration Charge	70,200	44,768	30,780	30,616	
Fund Charges	35,363	90,520	104,993	94,567	
Other Expenditures	6,025	5,147	8,200	8,450	
	191,596	229,791	255,696	263,798	
Capital					
Vehicle Replacements	-	33,780	-	-	
Equipment Replacements	-	-	-	-	
	-	33,780	-	-	
TOTAL FLEET MAINTENANCE FUND					
Personnel	**$ 366,276**	**$ 342,871**	**$ 384,304**	**$ 446,202**	**6**
Operations	**191,596**	**229,791**	**255,696**	**263,798**	
Capital	**-**	**33,780**	**-**	**-**	
TOTALS	**$ 557,872**	**$ 606,442**	**$ 640,000**	**$ 710,000**	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
Pickup Trucks	$ -	$ -	$ -	$ 30,000
Equipment Replacements	5,000	5,000	5,000	5,000
TOTALS	**$ 5,000**	**$ 5,000**	**$ 5,000**	**$ 35,000**

PURCHASING

& WAREHOUSING

FUND

PURCHASING & WAREHOUSING FUND

OVERVIEW

The Purchasing & Warehousing Fund provides purchasing and materials storage and disbursement services to all city departments. These services are vital to various City departments and/or functions so their operations have minimal disruption. These services also provide the City with the ability to obtain bulk purchase discounts and maintain emergency supplies.

These services are provided under the direction of the Administrative Services Department. The fund includes the job functions of the City's Purchasing Agent, Accounts Payable Clerk, and Storekeepers.

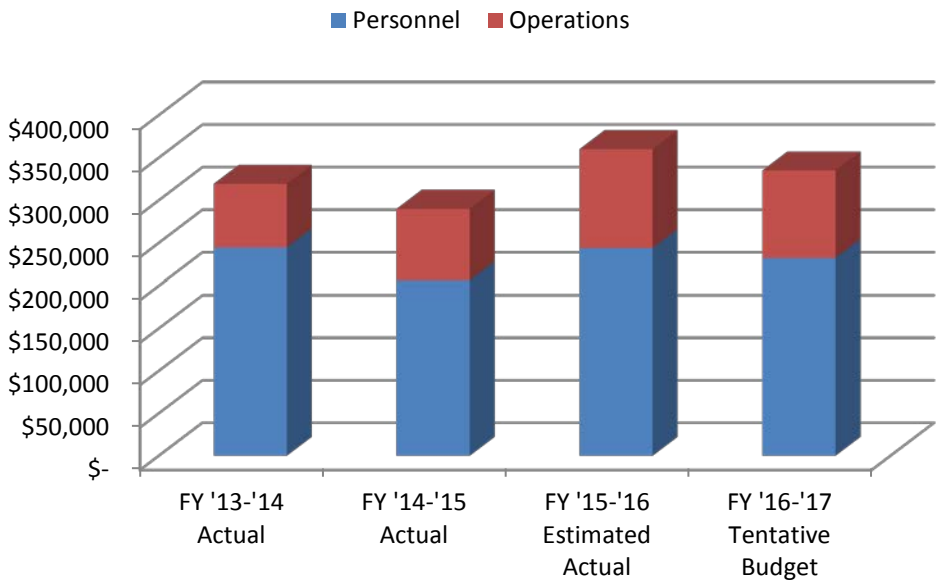
REVENUES

The Purchasing & Warehousing Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

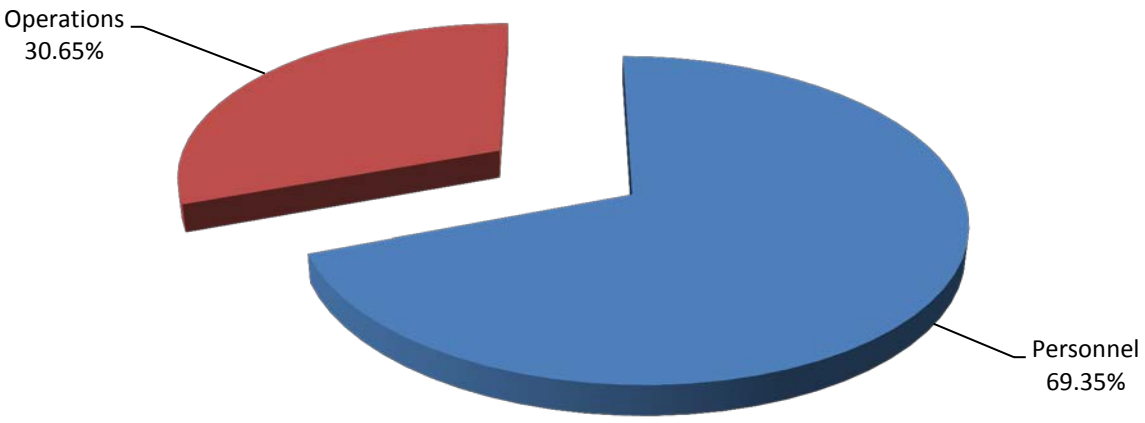
REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Charges to Departments				
Public Works - Water	$ 122,876	$ 119,262	$ 112,034	$ 95,314
Public Works - Water Reclamation	23,222	22,539	21,173	26,866
Public Works - Storm Sewer	12,648	12,276	11,532	10,602
Public Works - Street Lighting	-	-	-	285
Public Works - Fleet Services	9,180	8,910	8,370	7,695
Non-Departmental	172,074	167,013	156,891	144,238
Charges to Departments - Total	340,000	330,000	310,000	285,000
Miscellaneous Revenues	180	180	180	-
Appropriations of Surplus	-	-	-	50,000
FUND TOTALS	**$ 340,180**	**$ 330,180**	**$ 310,180**	**$ 335,000**

PURCHASING & WAREHOUSING FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

PURCHASING & WAREHOUSING FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Personnel					
Salaries & Wages	$ 159,348	$ 164,393	$ 167,178	$ 170,246	4
Salaries & Wages - Overtime	3,010	2,633	4,967	3,995	
Fringe Benefits	82,217	39,280	71,637	58,082	
	244,575	206,306	243,782	232,323	
Operations					
Employee Development	141	257	200	200	
Supplies	22,248	11,182	23,493	23,504	
Equipment	431	90	600	600	
Fuel	647	378	650	650	
Maintenance & Repair	1,757	1,469	3,321	5,148	
Professional & Technical Services	2,212	2,177	2,250	2,250	
Insurance & Surety	5,640	5,640	5,760	5,760	
Administration Charge	40,800	60,545	46,784	48,239	
Information Technology Charge	-	-	31,170	14,836	
Other Expenditures	809	1,917	1,990	1,490	
	74,685	83,655	116,218	102,677	
Capital					
Vehicle Replacements	-	-	-	-	
Equipment Replacements	-	-	-	-	
	-	-	-	-	
TOTAL PURCHASING & WAREHOUSING FUND					
Personnel	**$ 244,575**	**$ 206,306**	**$ 243,782**	**$ 232,323**	**4**
Operations	**74,685**	**83,655**	**116,218**	**102,677**	
Capital	**-**	**-**	**-**	**-**	
TOTALS	**$ 319,260**	**$ 289,961**	**$ 360,000**	**$ 335,000**	

* Number of benefitted employees

SELF-INSURANCE

FUND

SELF-INSURANCE FUND

OVERVIEW

The Self-Insurance Fund provides insurance coverage and administration services to all city departments for the cost of all premiums for liability insurance and the City's self-funded workers compensation program.

These services are provided under the direction of the Administrative Services Department. The fund includes the job function of the City's Risk Coordinator.

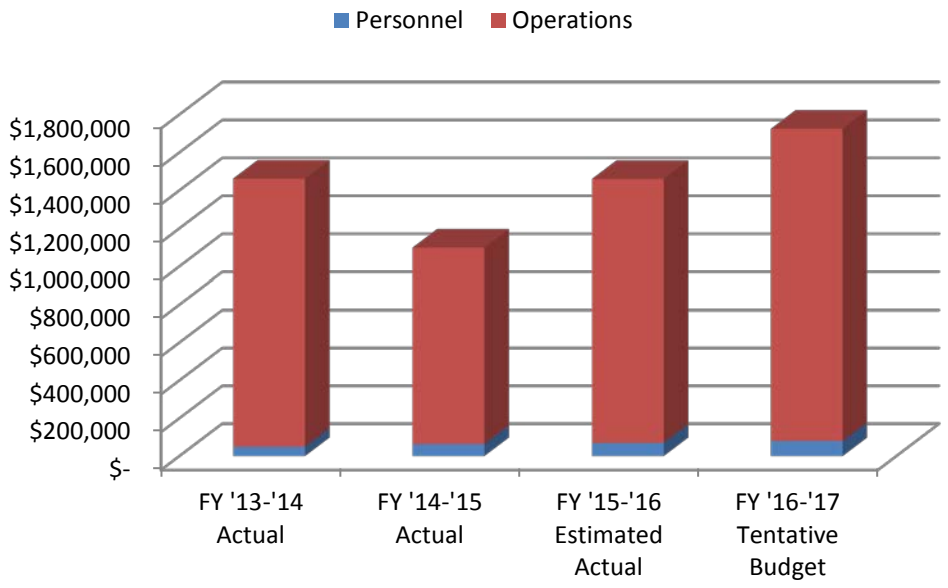
REVENUES

The Self-Insurance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

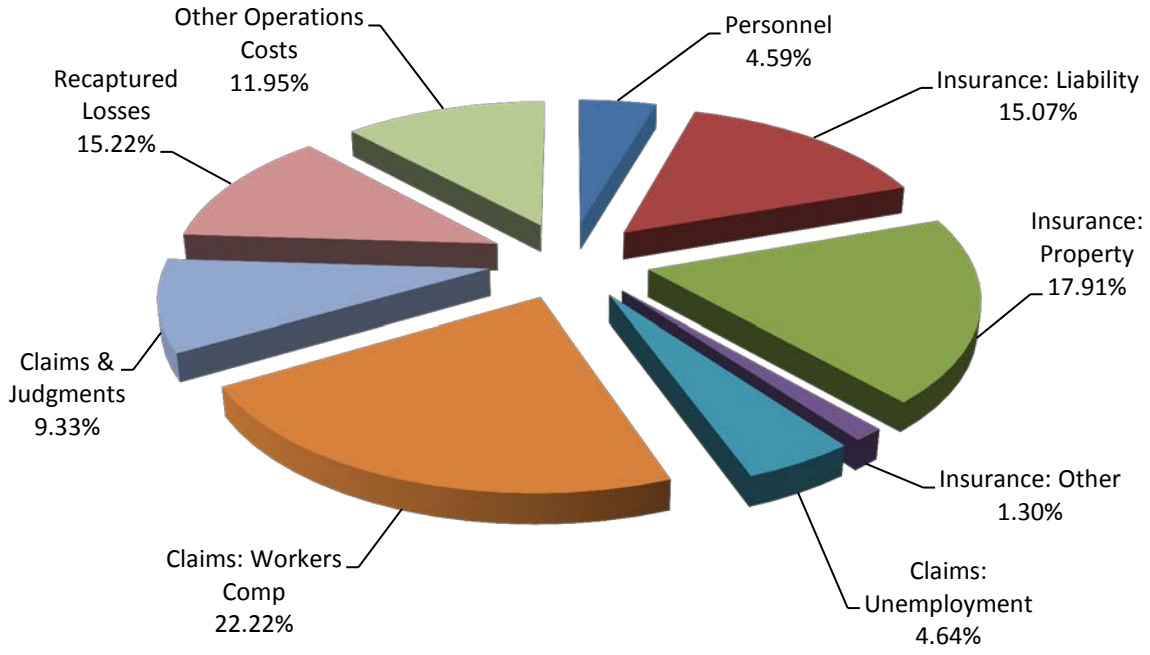
REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Charges to Departments				
Administrative Services	$ 5,640	$ 5,640	$ 5,760	$ 5,760
Public Works - Water	152,985	152,985	156,240	156,240
Public Works - Water Reclamation	112,682	112,683	115,080	115,080
Public Works - Storm Sewer	45,708	45,707	46,680	46,680
Public Works - Fleet Services	11,280	11,280	11,520	11,520
Recreation	-	25,000	25,000	25,000
Non-Departmental	846,705	821,705	864,720	864,720
Charges to Departments - Total	1,175,000	1,175,000	1,225,000	1,225,000
Premiums - Unemployment	99,290	161,008	150,000	160,000
Premiums - Workers Compensation	207,889	337,109	350,000	340,000
FUND TOTALS	**$ 1,482,179**	**$ 1,673,117**	**$ 1,725,000**	**$ 1,725,000**

SELF-INSURANCE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

SELF-INSURANCE FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Personnel					
Salaries & Wages	$ 32,006	$ 41,164	$ 43,723	$ 52,330	1
Fringe Benefits	17,507	22,388	25,995	26,797	
	49,513	63,552	69,718	79,127	
Operations					
Employee Development	3,125	5,021	4,000	4,000	
Supplies	177	6,413	2,500	2,500	
Liability Insurance	210,887	237,361	238,656	260,000	
Property Insurance	286,993	297,311	320,570	325,000	
Unemployment Claims	39,227	27,766	40,000	80,000	
Workers Compensation Claims/Costs	499,449	86,190	175,000	403,300	
Short-term Disability Claims	21,783	5,776	10,000	10,000	
Recaptured Losses	73,954	49,642	208,000	208,000	
Claims & Judgments	71,060	101,645	161,000	161,000	
Administration Charge	199,800	197,940	172,270	176,896	
Information Technology Charge	-	-	20,780	3,708	
Other Expenditures	6,253	19,682	37,506	11,469	
	1,412,708	1,034,747	1,390,282	1,645,873	
Capital					
Equipment Replacements	-	-	-	-	
	-	-	-	-	
TOTAL SELF-INSURANCE FUND					
Personnel	**$ 49,513**	**$ 63,552**	**$ 69,718**	**$ 79,127**	**1**
Operations	**1,412,708**	**1,034,747**	**1,390,282**	**1,645,873**	
Capital	**-**	**-**	**-**	**-**	
TOTALS	**$ 1,462,221**	**$ 1,098,299**	**$ 1,460,000**	**$ 1,725,000**	

* Number of benefitted employees

INFORMATION TECHNOLOGY FUND

INFORMATION TECHNOLOGY FUND

OVERVIEW

The Information Technology Fund, through the Information Technology (IT) division, is responsible for the equipment and software that facilitates the efficient management of city services. The IT division supports all network connected devices and technologies as well as the infrastructure to facilitate data sharing and security. The IT division also provides departments with custom software solutions developed by an in-house software development team. The IT division maintains a centralized data center providing services and resources used by all city departments.

These services are provided under the direction of the City Manager's Department. The fund includes the job function of the City's IT Division Manager, Programmers, Network Engineer, and PC Coordinators.

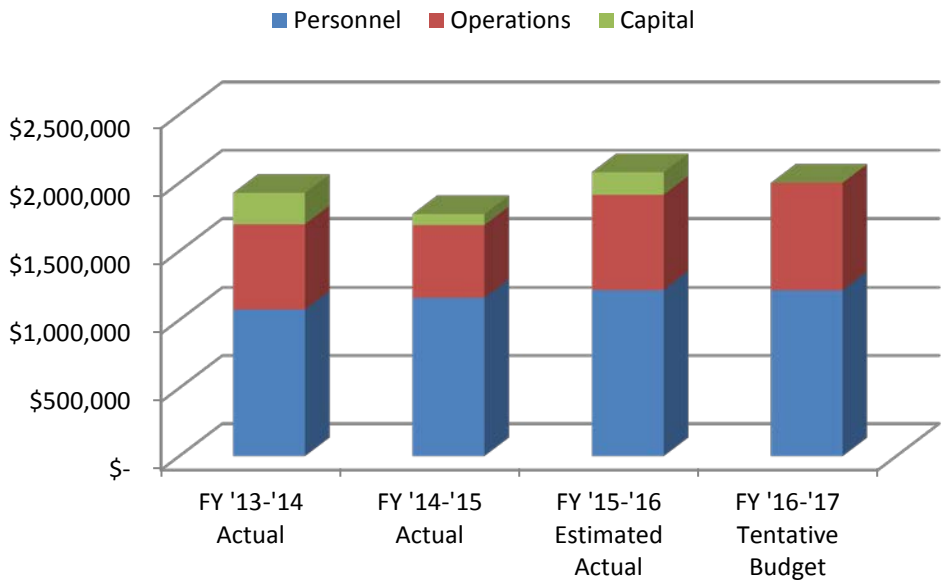
REVENUES

The Information Technology Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. While the IT division has been in existence as part of the General Fund for quite some time, it was placed into its own internal service fund in Fiscal Year 2015-2016.

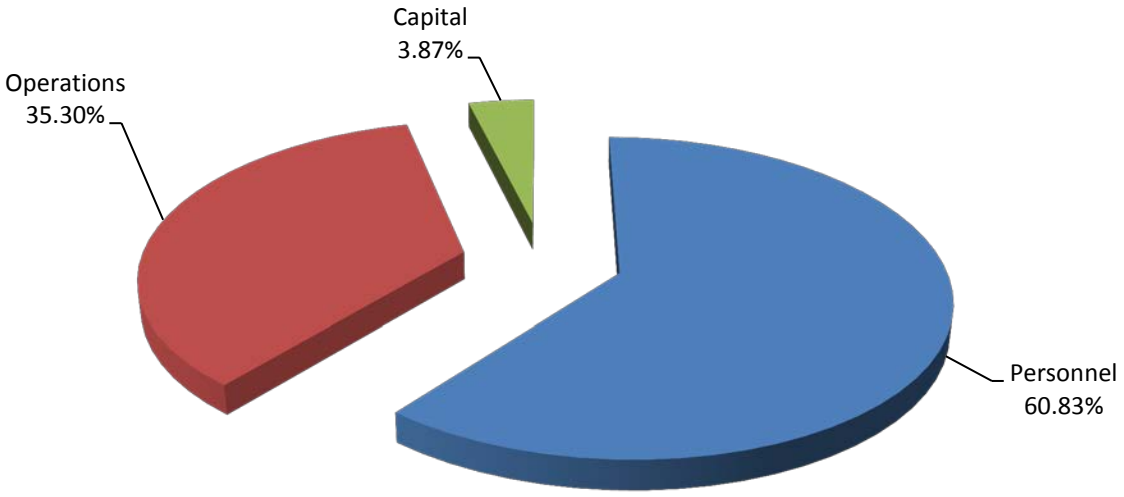
REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Charges to Departments				
City Manager's Office	$ -	$ -	$ 118,573	$ 114,122
Administrative Services	-	-	192,676	185,444
Legal Services	-	-	63,160	60,790
Development Services	-	-	216,060	207,950
Police Department	-	-	373,604	359,580
Fire Department	-	-	207,229	199,450
Public Works	-	-	316,812	304,920
Recreation	-	-	149,302	143,698
Library	-	-	440,584	424,046
Charges to Departments - Total	-	-	2,078,000	2,000,000
Miscellaneous Revenues	-	-	7,450	-
Contributions from Other Funds	-	-	100,000	-
FUND TOTALS	**$ -**	**$ -**	**$ 2,185,450**	**$ 2,000,000**

INFORMATION TECHNOLOGY FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



INFORMATION TECHNOLOGY FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
Personnel					
Salaries & Wages	$ 687,512	$ 763,170	$ 833,840	$ 853,371	12
Salaries & Wages - Part-time	47,576	28,687	-	-	
Fringe Benefits	339,810	370,867	385,354	363,300	
	1,074,898	1,162,724	1,219,194	1,216,671	
Operations					
Employee Development	9,763	6,176	10,000	10,000	
Supplies	11,213	13,742	15,000	15,000	
Equipment	277,573	262,341	294,803	309,803	
Telephone & Communications	77,254	71,560	85,000	85,000	
Maintenance & Repair	168,430	117,476	182,426	183,087	
Professional & Technical Services	52,818	29,725	55,000	55,000	
Administration Charge	-	-	19,777	21,576	
Other Expenditures	25,275	26,201	31,800	26,444	
	622,326	527,221	693,806	705,910	
Capital					
Servers	26,454	64,113	-	-	
Helpdesk Management Software	-	-	85,000	-	
Non-centralized 311 System Software	-	-	80,000	-	
Equipment Replacements	201,763	16,540	-	77,419	
	228,217	80,653	165,000	77,419	
TOTAL I.T. FUND					
Personnel	**$ 1,074,898**	**$ 1,162,724**	**$ 1,219,194**	**$ 1,216,671**	**12**
Operations	**622,326**	**527,221**	**693,806**	**705,910**	
Capital	**228,217**	**80,653**	**165,000**	**77,419**	
TOTALS	**$ 1,925,441**	**$ 1,770,598**	**$ 2,078,000**	**$ 2,000,000**	

* Number of benefitted employees

Note: For all fiscal years prior to FY '15-'16, the amounts listed actually reside in the General Fund. They are shown here for comparative purposes only.

CAPITAL BUDGET	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
Servers	$ 25,300	$ 25,300	$ 27,000	$ 28,000
VOIP Equipment Replacements	41,000	62,000	12,000	-
Wireless Access Points/Installations	12,400	2,400	9,500	3,600
Edge Switch Replacements	8,800	6,600	7,500	8,800
Equipment Replacements	22,100	18,100	66,800	84,100
TOTALS	**$ 109,600**	**$ 114,400**	**$ 122,800**	**$ 124,500**

TIMPANOGOS

STORYTELLING FESTIVAL

FUND

TIMPANOGOS STORYTELLING FESTIVAL FUND

OVERVIEW

The Timpanogos Storytelling Festival Fund is used to account for activities related to the City's involvement in the annual Timpanogos Storytelling Festival, other year round storytelling programs, and the Library's storytelling resource collection.

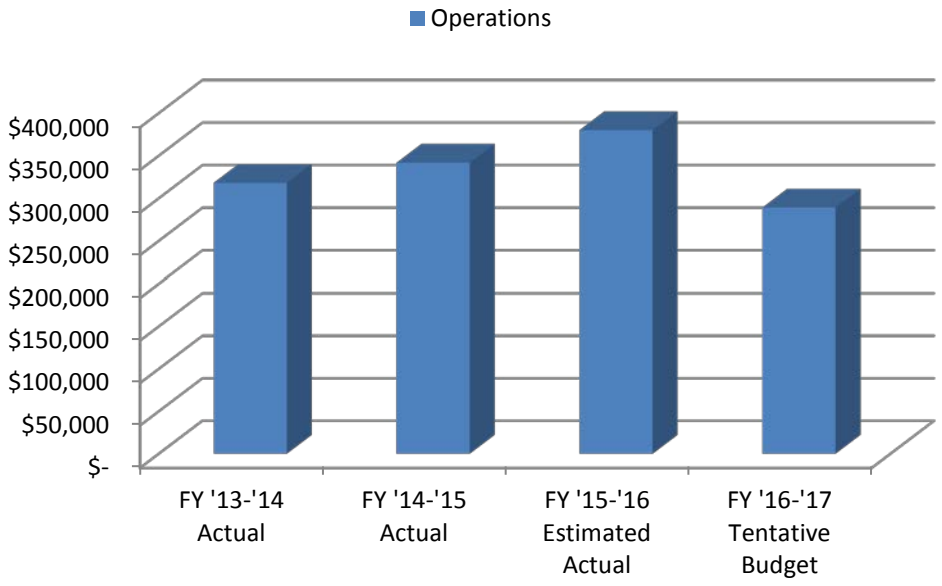
REVENUES

The Timpanogos Storytelling Festival Fund receives revenues primarily through ticket sales from the festival, grants, and charitable donations.

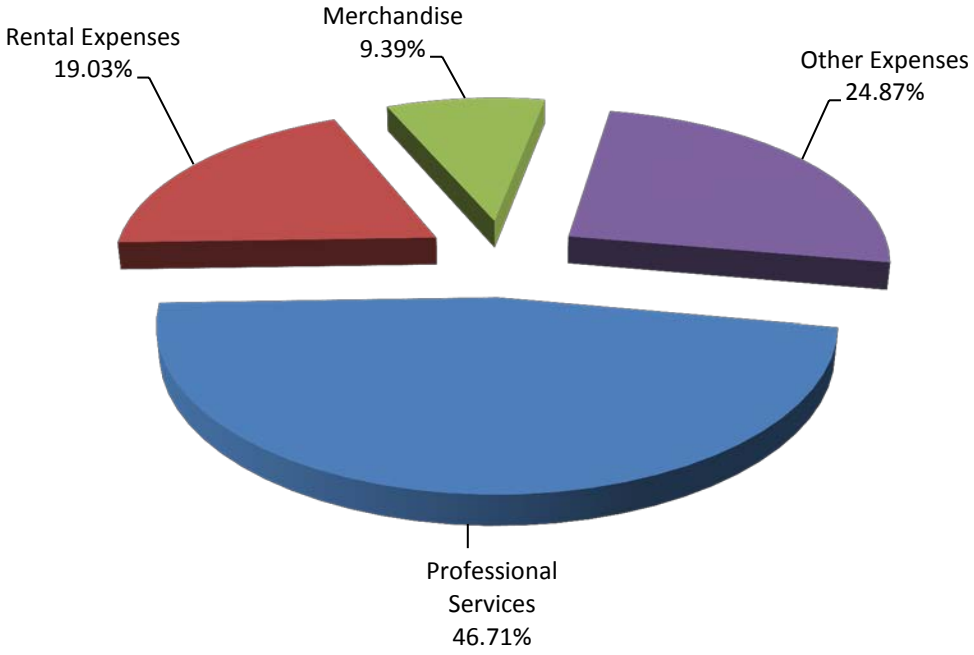
REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Ticket Sales	$ 131,078	$ 110,332	$ 115,000	$ 125,000
Merchandise Sales	50,100	50,326	50,000	60,000
Donations	87,285	87,600	90,000	90,000
Interest Earnings	3,835	3,667	4,000	4,000
Other Revenues	1,700	64,925	37,515	-
Contribution from Other Funds	5,380	6,500	10,000	10,000
Appropriations of Surplus	-	-	-	-
FUND TOTALS	**$ 279,378**	**$ 323,350**	**$ 306,515**	**$ 289,000**

TIMPANOGOS STORYTELLING FESTIVAL FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY ’16-’17)



TIMPANOGOS STORYTELLING FESTIVAL FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Operations				
Professional & Technical Services	$ 144,789	$ 166,628	$ 189,925	$ 135,000
Rental & Lease Expenses	58,828	58,950	62,000	55,000
Merchandise	34,034	37,938	27,150	27,150
Printing & Publication	26,601	22,787	25,000	25,000
Supplies	9,234	5,747	8,500	8,500
Other Costs	44,648	49,680	67,425	38,350
	318,134	341,730	380,000	289,000
TOTAL TIMPANOGOS STORYTELLING FESTIVAL FUND				
Personnel	**$ -**	**$ -**	**$ -**	**$ -**
Operations	**318,134**	**341,730**	**380,000**	**289,000**
Capital	**-**	**-**	**-**	**-**
TOTALS	**$ 318,134**	**$ 341,730**	**$ 380,000**	**$ 289,000**

COMMUNITY & NEIGHBORHOOD SERVICES FUND

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

OVERVIEW

The Community Development Trust Fund, which is managed by the City Manager's Office, is used to account for support of local private, non-profit service organizations and various community projects to benefit low and moderate income (LMI) citizens. These projects include qualified home rehabilitations, sidewalk and utility repairs in qualifying neighborhoods, economic development, neighborhood preservation enforcement, and many other beneficial programs. Funds used for service organizations are limited to fifteen percent (15%) by the federal government.

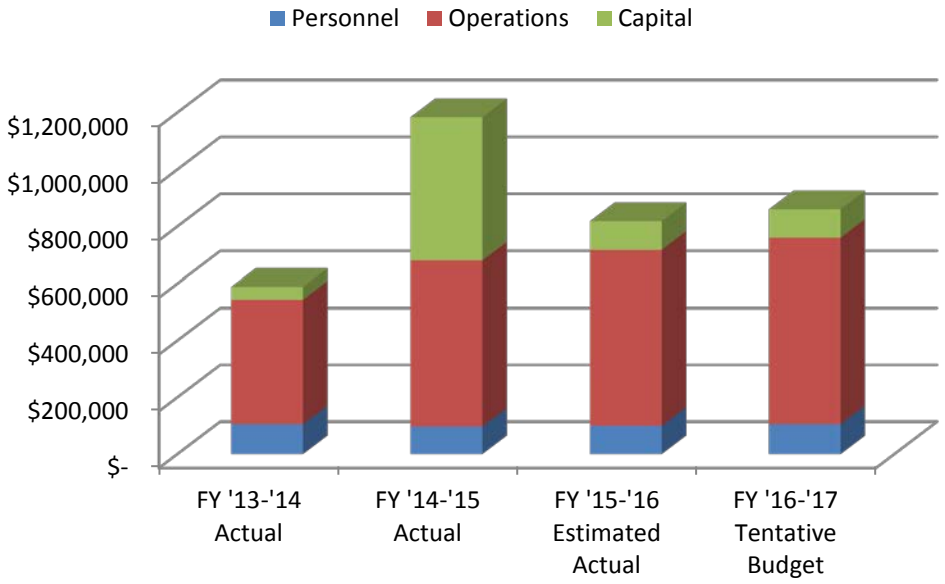
REVENUES

The CNS Fund is funded by federal grants and program revenues. Federal grants are primarily from the Department of Housing and Urban Development (HUD).

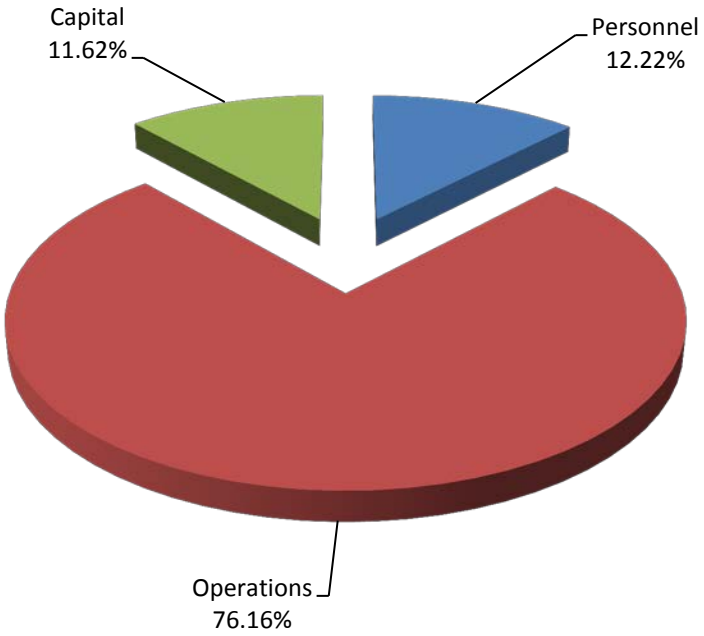
REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Grant - Community Development	$ 465,520	$ 954,565	$ 500,000	$ 595,000
Revolving Loan Funds - Loan Payments	76,768	118,984	85,000	214,000
Interest Earnings	682	705	500	750
Miscellaneous Revenues	22,796	240	1,065	-
Contributions from Other Funds	51,801	47,048	50,168	50,489
FUND TOTALS	**$ 617,567**	**$ 1,121,542**	**$ 636,733**	**$ 860,239**

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '16-'17)



CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17	# OF EMP. *
CNS Administration/Operations					
Personnel	$ 104,630	$ 97,009	$ 99,503	$ 105,162	1
Operations	144,168	142,559	144,255	170,847	
Capital	-	-	-	-	
	248,798	239,568	243,758	276,009	
CNS Projects					
Personnel	-	-	-	-	0
Operations	237,176	346,196	266,230	276,230	
Capital	45,000	503,160	100,000	100,000	
	282,176	849,356	366,230	376,230	
CDBG/EDA RLF Loans					
Personnel	-	-	-	-	0
Operations	57,405	94,602	208,000	208,000	
Capital	-	-	-	-	
	57,405	94,602	208,000	208,000	
TOTAL CNS FUND					
Personnel	**$ 104,630**	**$ 97,009**	**$ 99,503**	**$ 105,162**	**1**
Operations	**438,749**	**583,357**	**618,485**	**655,077**	
Capital	**45,000**	**503,160**	**100,000**	**100,000**	
TOTALS	**$ 588,379**	**$ 1,183,526**	**$ 817,988**	**$ 860,239**	

* Number of benefitted employees

SENIOR

CITIZENS

FUND

SENIOR CITIZENS FUND

OVERVIEW

The Senior Citizens Fund is used to account for the activities of the Senior Citizens' Friendship Center and its associated senior citizen patron activities.

The services provided by the fund are under the direction of the Recreation Department.

REVENUES

The Senior Citizens Fund receives revenues from fees for dances, trips, tours, classes and various other activities. They also receive donations for various purposes. A major donor each year is the Eldred Sunset Manor Foundation.

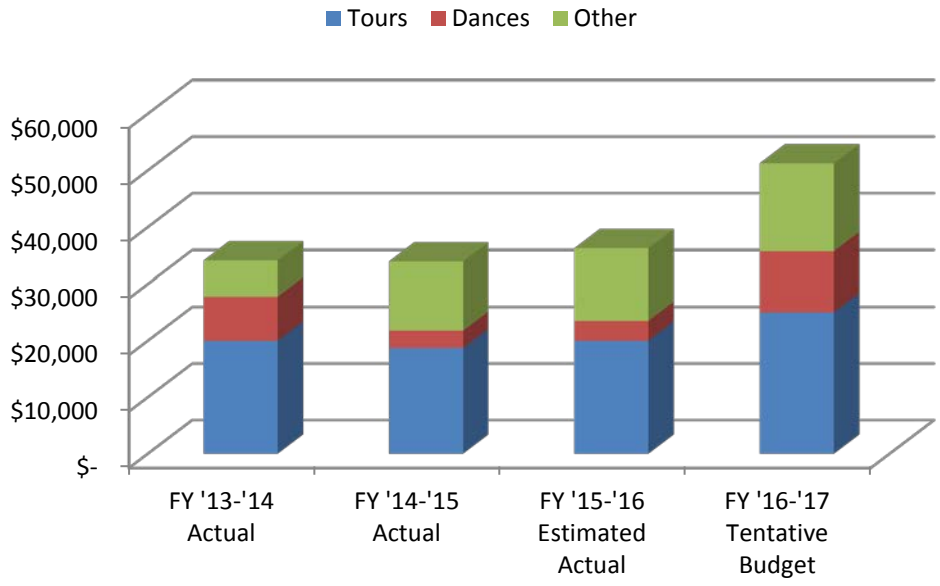
REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Interest Earnings	$ 1,174	$ 1,300	$ 1,300	$ 750
Misc Revenues - Coffee	223	174	250	250
Misc Revenues - Vending	50	36	100	250
Misc Revenues - Ceramics	491	608	750	500
Misc Revenues - Tours	19,718	19,651	20,000	25,000
Misc Revenues - Donations	14,962	15,186	15,000	10,000
Misc Revenues - Quilting	924	743	1,000	500
Misc Revenues - Gift Shop	311	514	1,000	250
Misc Revenues - Membership Dues	4,343	4,007	5,000	5,000
Misc Revenues - Dances	6,447	3,401	3,500	8,000
Misc Revenues - Classes	63	102	500	500
Misc Revenues - Cookbook	-	2,340	100	-
Misc Revenues - Woodshop	-	-	2,000	250
FUND TOTALS	**$ 48,706**	**$ 48,062**	**$ 50,500**	**$ 51,250**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

SENIOR CITIZENS FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Operations				
Tours	$ 19,982	$ 18,674	$ 20,000	$ 25,000
Dances	7,768	3,082	3,500	10,750
Other	6,346	12,169	12,750	15,500
	34,096	33,925	36,250	51,250
TOTAL SENIOR CITIZENS FUND				
Personnel	**$ -**	**$ -**	**$ -**	**$ -**
Operations	**34,096**	**33,925**	**36,250**	**51,250**
Capital	**-**	**-**	**-**	**-**
TOTALS	**$ 34,096**	**$ 33,925**	**$ 36,250**	**$ 51,250**

OREM SENIOR FRIENDSHIP CENTER

- Active membership on record: 2,045
- Meals served & enjoyed: 15,144
- Trips taken: 42
- Daily average attendance: 350
  - increase of 15% since 2015
- Total Volunteer Hours: 12,620

WE PUT THE BLING IN THE GOLDEN YEARS

TELECOMMUNICATIONS

BILLING

FUND

TELECOMMUNICATIONS BILLING FUND

OVERVIEW

The Telecommunications Billing Fund is used to account for the billing and collection activities related to Contracted Utility Enhancement (CUE) Agreements which are for the installation of fiber-optic lines to the home.

The services provided by the fund are under the direction of the Administrative Services Department through the Accounting Division. The fund has billed over 300 CUE agreements since July of 2012 and is currently billing over 270 customers.

REVENUES

The Telecommunications Billing Fund receives revenues for billing and collection services consisting of a 5% administration charge and interest earnings on CUE agreements.

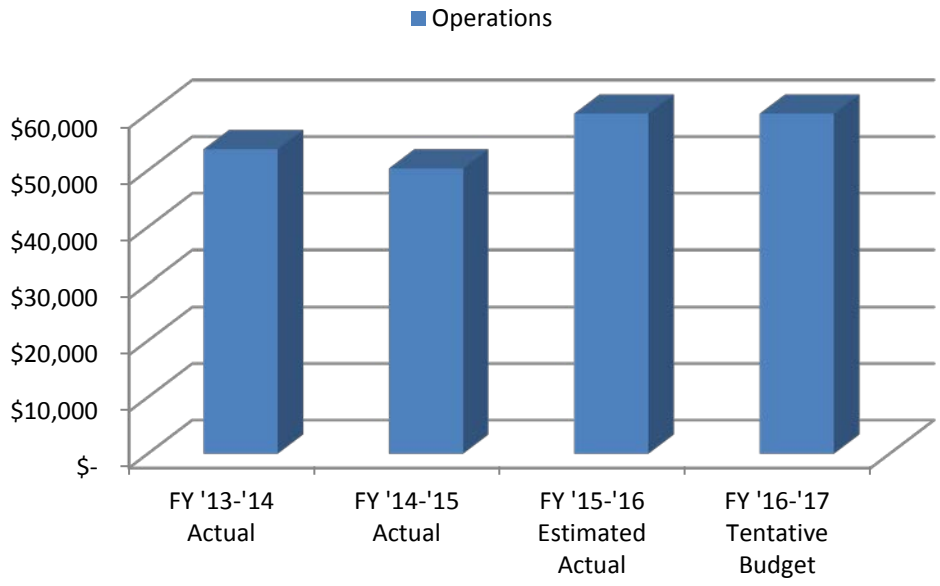
REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Fees - Fiber Optic Billing	$ 3,748	$ 2,256	$ 2,500	$ 4,000
Interest Earnings	55,108	63,221	56,000	56,000
FUND TOTALS	**$ 58,856**	**$ 65,477**	**$ 58,500**	**$ 60,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

TELECOMMUNICATIONS BILLING FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Operations				
Professional & Technical Services	$ 53,705	$ 50,312	$ 60,000	$ 60,000
Other	-	-	-	-
	53,705	50,312	60,000	60,000
TOTAL TELECOMMUNICATIONS BILLING FUND				
Personnel	**$ -**	**$ -**	**$ -**	**$ -**
Operations	**53,705**	**50,312**	**60,000**	**60,000**
Capital	**-**	**-**	**-**	**-**
TOTALS	**$ 53,705**	**$ 50,312**	**$ 60,000**	**$ 60,000**

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OREM FOUNDATION

TRUST FUND

OREM FOUNDATION TRUST FUND

OVERVIEW

The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, which is a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem for the safety, health, prosperity, education, well-being and order of Orem's residents, and to lessen the burdens of local government. These services and programs include:

- Library services.
- Literary and cultural arts programs, including programs associated with the Timpanogos Storytelling Festival, the Library and the Orem Arts Council.
- Fire, police and emergency medical services.
- Public safety programs, including victim assistance, community education, and programs to encourage citizen participation in public safety.
- Emergency management programs.
- Infrastructure, storm drains and water systems, waste management, and the City cemetery.
- Planning for community growth and development.
- Programs to enhance human relations within the community and in the wider world community.
- Procurement, maintenance and enhancement of parks within the City.
- Recreational opportunities for children, youth, adults and seniors, and community-wide leisure activities.
- Neighborhood preservation programs, community beautification, urban forestry programs, and recycling programs.

Administration services for the fund are under the direction of the Library.

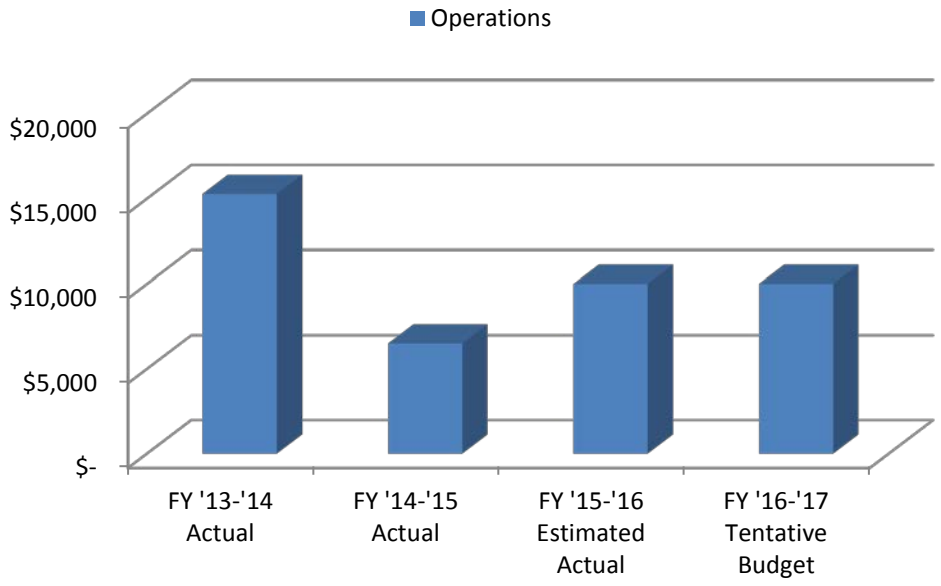
REVENUES

The Orem Foundation Trust Fund receives revenues by soliciting and encouraging donations to the City for services and programs.

REVENUE DESCRIPTION	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Donations - Timpanogos Storytelling Festival	$ 8,130	$ 3,750	$ 10,000	$ 10,000
Donations - Orem Library	-	-	-	-
Donations - Orem City	2,400	-	-	-
FUND TOTALS	**$ 10,530**	**$ 3,750**	**$ 10,000**	**$ 10,000**

OREM FOUNDATION TRUST FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '13-'14	ACTUAL FY '14-'15	ESTIMATED ACTUAL FY '15-'16	TENTATIVE BUDGET FY '16-'17
Operations				
Transfer - Timp Storytelling Festival	$ 5,380	$ 6,500	$ 10,000	$ 10,000
Transfer - City of Orem Library	7,500	-	-	-
Transfer - City of Orem	2,400	-	-	-
	15,280	6,500	10,000	10,000
TOTAL OREM FOUNDATION TRUST FUND				
Personnel	**$ -**	**$ -**	**$ -**	**$ -**
Operations	**15,280**	**6,500**	**10,000**	**10,000**
Capital	**-**	**-**	**-**	**-**
TOTALS	**$ 15,280**	**$ 6,500**	**$ 10,000**	**$ 10,000**

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CAPITAL IMPROVEMENTS SUMMARY

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
GENERAL FUND					
Vehicles & Equipment					
Police - Patrol	$ 232,000	$ 196,000	$ 302,000	$ 264,000	$ 276,000
Police - Investigations	26,500	39,500	-	72,500	-
Police - Other	83,000	-	38,000	-	-
Fire - Ambulances & Other	185,000	155,000	138,000	170,000	314,000
Parks	297,000	202,500	109,000	154,000	222,000
Traffic	50,000	-	30,000	-	-
Admin. Services - Motor Pool	30,000	26,500	67,000	29,000	-
Dev. Services - Building Safety	20,000	26,000	35,000	97,000	-
Contingency - Undetermined	11,500	29,500	31,000	33,500	13,000
Subtotal - Vehicles & Equip.	**$ 935,000**	**$ 675,000**	**$ 750,000**	**$ 820,000**	**$ 825,000**
Improvements					
Facilities - Undetermined	$ -	$ 75,000	$ 75,000	$ 75,000	$ 75,000
Police - MCTF Equipment	6,363	10,000	10,000	10,000	10,000
Fire - SCBA Replacement	50,000	50,000	50,000	50,000	50,000
Fire - Cardiac Monitors Rplcmnt	30,000	30,000	30,000	30,000	30,000
Fire - Stretchers Replacement	30,000	30,000	30,000	30,000	30,000
Streets - Parking Lot Projects	10,000	10,000	10,000	10,000	10,000
Parks - Restroom Renovations	20,000	20,000	20,000	20,000	20,000
Parks - Playground Equipment	-	40,000	40,000	40,000	40,000
Cemetery - Veterans Memorial	5,000	-	-	-	-
Library - Furniture	15,000	15,000	15,000	15,000	15,000
Subtotal - Improvements	**$ 166,363**	**$ 280,000**	**$ 280,000**	**$ 280,000**	**$ 280,000**
TOTAL - GENERAL FUND	**$ 1,101,363**	**$ 955,000**	**$ 1,030,000**	**$ 1,100,000**	**$ 1,105,000**
ROAD FUND					
Vehicles & Equipment					
Vehicles/Equip. Replacement	$ 212,000	$ 275,000	$ 272,000	$ 263,000	$ 266,000
Subtotal - Vehicles & Equip.	**$ 212,000**	**$ 275,000**	**$ 272,000**	**$ 263,000**	**$ 266,000**
Improvements					
Street Overlay/Reconstruction	$ 726,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000
Street Striping	102,000	105,000	107,000	110,000	112,000
Street Sealing	275,000	275,000	275,000	275,000	275,000
Slurry Seals	475,000	475,000	475,000	475,000	475,000
Micro-Surfacing	150,000	250,000	250,000	250,000	250,000
Miscellaneous Projects	71,101	50,000	50,000	50,000	50,000
Subtotal - Improvements	**$ 1,799,101**	**$ 1,755,000**	**$ 1,757,000**	**$ 1,760,000**	**$ 1,762,000**
TOTAL - ROAD FUND	**$ 2,011,101**	**$ 2,030,000**	**$ 2,029,000**	**$ 2,023,000**	**$ 2,028,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
CARE TAX FUND					
Improvements					
Recreational Facility Projects	$ 900,000	$ 900,000	$ 900,000	$ 900,000	$ 900,000
Other Recreation Projects	47,500	50,000	50,000	50,000	50,000
Subtotal - Improvements	**$ 947,500**	**$ 950,000**	**$ 950,000**	**$ 950,000**	**$ 950,000**
TOTAL - CARE TAX FUND	**$ 947,500**	**$ 950,000**	**$ 950,000**	**$ 950,000**	**$ 950,000**
CIP FUND					
Vehicles & Equipment					
ITS Equipment	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
Traffic Data Collection Trailers	-	60,000	-	-	-
Subtotal - Vehicles & Equip.	**$ 5,000**	**$ 65,000**	**$ 5,000**	**$ 5,000**	**$ 5,000**
Improvements					
Traffic Signals - New	$ -	$ 325,000	$ -	$ 1,175,000	$ 1,700,000
Rapid Rect. Flashing Beacon	-	35,000	-	-	-
HAWK Signal	-	90,000	-	-	-
800 North Landscaping	-	125,000	220,000	-	-
MAG Funded Projects	-	132,500	297,000	170,000	-
Flashing Yellow Arrow Upgrades	-	-	265,000	210,000	265,000
Orem Boulevard - Fence Replace	-	-	35,000	-	-
Nielsen's Grove Park	-	45,000	-	45,000	-
Scera Park	-	75,000	-	-	450,000
City Center Park	-	35,000	-	-	-
Windsor Park	-	20,000	-	300,000	100,000
Hillcrest Park	-	75,000	-	-	-
Community Park	-	275,000	-	-	-
Cemetery Improvements	-	12,000	217,000	100,000	-
Bonneville Park	-	-	120,000	20,000	-
Geneva Park	-	-	150,000	20,000	-
Mt. Timpanogos Park	-	-	-	45,000	-
Westmore Park	-	-	-	125,000	200,000
Springwater Park	-	-	-	-	125,000
Street Improvements - Misc.	151,385	-	-	-	-
Street Improvements - Low OCI	-	300,000	300,000	300,000	-
1200 W / 960 N-1600 N - Rcnstrct	-	800,000	-	-	-
Parking Lot Improvements	-	344,200	50,000	50,000	50,000
Building Improvements - Misc.	20,000	140,000	350,000	700,000	1,180,000
Subtotal - Improvements	**$ 171,385**	**$ 2,828,700**	**$ 2,004,000**	**$ 3,260,000**	**$ 4,070,000**
TOTAL - CIP FUND	**$ 176,385**	**$ 2,893,700**	**$ 2,009,000**	**$ 3,265,000**	**$ 4,075,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
WATER FUND					
Vehicles & Equipment					
Pickup Trucks	$ 32,000	$ 62,000	$ 128,000	$ 55,000	$ 90,000
Dump Trucks	155,000	78,000	-	-	175,000
Jet Vac Trucks	100,000	-	-	-	-
Excavators / Trackhoes	-	-	-	246,000	-
Vehicles/Equip. Replacement	155,000	235,000	212,000	19,000	33,000
Subtotal - Vehicles & Equip.	**$ 442,000**	**$ 375,000**	**$ 340,000**	**$ 320,000**	**$ 298,000**
Improvements					
Waterline Replacements - 4"	$ 425,000	$ -	$ 35,000	$ 55,000	$ 102,000
Storage Tank	-	650,000	650,000	650,000	650,000
Water Improvements - Misc.	165,000	75,000	75,000	75,000	75,000
Facility Improvements	37,000	-	-	-	-
Subtotal - Improvements	**$ 627,000**	**$ 725,000**	**$ 760,000**	**$ 780,000**	**$ 827,000**
TOTAL - WATER FUND	**$ 1,069,000**	**$ 1,100,000**	**$ 1,100,000**	**$ 1,100,000**	**$ 1,125,000**
WATER RECLAMATION FUND					
Vehicles & Equipment					
Pickup Trucks	$ 47,000	$ 62,000	$ -	$ -	$ 34,000
Cargo & Utility Vans	-	33,000	100,000	135,000	110,000
Dump Trucks	-	165,000	-	-	100,000
Jet Vac Trucks	-	-	-	-	116,000
Printer & Plotter	22,000	-	-	-	-
Asphalt Sawcutter	30,000	-	-	-	-
Large Pipe Camera Tractor	30,000	-	-	-	-
Screenings Washers	90,000	110,000	-	-	-
Dipping Trough Linear Actuators	40,000	-	-	-	-
Belt Press Feed Pumps	15,000	-	-	-	-
Pretreatment Composite Sampler	10,000	-	-	-	-
Headworks Conveyors Gear Box	10,000	-	-	-	-
DAF Replacement VFD	10,000	-	-	-	-
LM Mixer Gear Drive & Roller Kit	5,000	-	-	-	-
Stick Welder	5,000	-	-	-	-
Lab Floor Tile Replacement	10,000	-	-	-	-
Press - Solids Handling	-	-	-	565,000	-
Plant Equipment Replacement	-	300,000	300,000	300,000	300,000
Vehicles/Equip. Replacement	640,000	240,000	360,000	330,000	-
Subtotal - Vehicles & Equip.	**$ 964,000**	**$ 910,000**	**$ 760,000**	**$ 1,330,000**	**$ 660,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
WATER RECLAMATION FUND (continued)					
Improvements					
Routine Maintenance Elimination	$ 620,000	$ -	$ 290,000	$ -	$ 786,000
Cemetery - Install 4" Lateral	75,000	-	-	-	-
Carterville Force Main Replace	-	710,000	-	-	-
Springwater Lift Station	-	300,000	350,000	585,000	-
System Replacement	-	-	520,000	-	-
Headworks Aeration Basin	-	-	-	-	464,000
Miscellaneous Projects	63,000	80,000	80,000	85,000	90,000
Subtotal - Improvements	**$ 758,000**	**$ 1,090,000**	**$ 1,240,000**	**$ 670,000**	**$ 1,340,000**
TOTAL - WATER REC. FUND	**$ 1,722,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 2,000,000**	**$ 2,000,000**
STORM SEWER FUND					
Vehicles & Equipment					
Pickup Trucks	$ -	$ -	$ -	$ 66,000	$ 34,000
Dump Trucks	-	217,000	-	-	79,000
Street Sweepers	225,000	-	239,000	100,000	100,000
Utility Vehicles	15,000	-	-	-	-
Vehicles/Equip. Replacement	16,000	-	-	28,000	6,000
Subtotal - Vehicles & Equip.	**$ 256,000**	**$ 217,000**	**$ 239,000**	**$ 194,000**	**$ 219,000**
Improvements					
Storm Sewer Line - 400 N 250 E	$ 258,000	$ -	$ -	$ -	$ -
Storm Sewer Line - 900 S	566,000	122,000	-	-	-
Storm Sewer Line - Heat Plant Rd	-	393,000	-	-	-
Storm Sewer Line - 1200 N 800 W	-	793,000	757,000	-	-
Detention Basin - Bonneville Elem.	-	-	599,000	-	-
Storm Sewer Line - 800 W	-	-	51,000	247,000	-
Storm Sewer Line - 1200 N	-	-	-	1,141,000	-
Detention Basin - Lakeridge Jr.	-	-	-	162,000	906,000
Storm Sewer Line - Lakeridge Jr.	-	-	-	-	795,000
Water Improvements - Misc.	206,000	212,000	218,000	225,000	232,000
Facility Improvements	24,000	-	-	-	-
Subtotal - Improvements	**$ 1,054,000**	**$ 1,520,000**	**$ 1,625,000**	**$ 1,775,000**	**$ 1,933,000**
TOTAL - STORM SEWER FUND	**$ 1,310,000**	**$ 1,737,000**	**$ 1,864,000**	**$ 1,969,000**	**$ 2,152,000**

CITY OF OREM
TENTATIVE BUDGET

FISCAL YEAR 2016-2017

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '16-'17	PROJECTED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21
FLEET MAINTENANCE FUND					
Vehicles & Equipment					
Pickup Trucks	$ -	$ -	$ -	$ -	$ 30,000
Miscellaneous Equipment	-	5,000	5,000	5,000	5,000
Subtotal - Vehicles & Equip.	**$ -**	**$ 5,000**	**$ 5,000**	**$ 5,000**	**$ 35,000**
TOTAL - FLEET MAINT. FUND	**$ -**	**$ 5,000**	**$ 5,000**	**$ 5,000**	**$ 35,000**
INFORMATION TECHNOLOGY FUND					
Vehicles & Equipment					
Server Replacements	$ -	$ 25,300	$ 25,300	$ 27,000	$ 28,000
Miscellaneous Equipment	77,419	84,300	89,100	95,800	96,500
Subtotal - Vehicles & Equip.	**$ 77,419**	**$ 109,600**	**$ 114,400**	**$ 122,800**	**$ 124,500**
TOTAL - I.T. FUND	**$ 77,419**	**$ 109,600**	**$ 114,400**	**$ 122,800**	**$ 124,500**
ALL FUNDS					
Vehicles & Equipment					
General Fund	$ 935,000	$ 675,000	$ 750,000	$ 820,000	$ 825,000
Road Fund	212,000	275,000	272,000	263,000	266,000
CIP Fund	5,000	65,000	5,000	5,000	5,000
Water Fund	442,000	375,000	340,000	320,000	298,000
Water Reclamation Fund	964,000	910,000	760,000	1,330,000	660,000
Storm Sewer Fund	256,000	217,000	239,000	194,000	219,000
Fleet Maintenance Fund	-	5,000	5,000	5,000	35,000
Information Technology Fund	77,419	109,600	114,400	122,800	124,500
Subtotal - Vehicles & Equip.	**$ 2,891,419**	**$ 2,631,600**	**$ 2,485,400**	**$ 3,059,800**	**$ 2,432,500**
Improvements					
General Fund	$ 166,363	$ 280,000	$ 280,000	$ 280,000	$ 280,000
Road Fund	1,799,101	1,755,000	1,757,000	1,760,000	1,762,000
CARE Tax Fund	947,500	950,000	950,000	950,000	950,000
CIP Fund	171,385	2,828,700	2,004,000	3,260,000	4,070,000
Water Fund	627,000	725,000	760,000	780,000	827,000
Water Reclamation Fund	758,000	1,090,000	1,240,000	670,000	1,340,000
Storm Sewer Fund	1,054,000	1,520,000	1,625,000	1,775,000	1,933,000
Subtotal - Improvements	**$ 5,523,349**	**$ 9,148,700**	**$ 8,616,000**	**$ 9,475,000**	**$ 11,162,000**
GRAND TOTAL - ALL FUNDS	**$ 8,414,768**	**$ 11,780,300**	**$ 11,101,400**	**$ 12,534,800**	**$ 13,594,500**

EXHIBIT
“B”

City of Orem, Utah
Proposed Fees & Charges
Fiscal Year 2016-2017

Summary of Proposed Changes

CITY MANAGER

Passports

Overnight Fee..... $25.00/$20.00
Passport Photos (May be purchased from the City or supplied from other sources) ..... $16.00/$13.00
Second Set ……...$8.00

DEVELOPMENT SERVICES

Business License Fees

Commercial Business License Base Fee--New Businesses/Renewals (disproportionate base fee)*....$100.00/$150.00
Commercial Business License ~~Base Fee~~ New Businesses-Set-Up Fee--~~Renewals~~.....$50.00/$100.00
~~Commercial License, Base Fee*.....$30.00~~

Development Review Applications

Fence Modification/Waiver.....$500.00/$100.00
Subdivision Plats/Site Plans:

8. Site Plan Administrative Approval.....$600.00/$500.00
9. Temporary Site Plan ~~or Day Care~~ .....$175.00/$100.00
10. Day Care.....$100.00

Building Safety Permits

Temporary Certificate of Occupancy:

3. Apartment/Condominium
   A. When entire building complete and approved but on-site improvements not complete.....$375.00
   B. When only some units completed .....$375.00/building=$30.00/unit to be occupied

Engineering Fees

After-hours fee.....$100.00/Minimum+$60.00/hour if over two hours

** Lane ~~Road~~ Closure Fees required on projects where closures exceed 24 hours or require multiple daily closures:

Summary of Proposed Changes (continued)

Subdivisions

Street Lights

1. Residential/Commercial Poles ..... $3,825.00/$3,600.00 each
   - a. Light Pole Base& Fixture ..... $2,085.00/$1,980.00
   - b. Junction Box & Installation ..... $185.00/$175.00
   - e. LED/Bulb Driver & Eye ..... $545.00/$535.00
   - f. Cable & Conduit - $1.50/ft. (avg. 65') $97.50
   - g. Trench for Power - $8.50/ft. (avg. of 65') ..... $552.50/$452.00
2. Corridor Pole ..... $5,185.00/$4,950.00 each
   - a. Light Pole Base & Fixture ..... $3,610.00/$3,500.00
   - b. Junction Box & Installation ..... $185.00/$175.00
   - e. LED/Bulb, Driver & Eye ..... $360.00/$345.00
   - g. Trench for Power - $8.50/ft. (avg. of 65') ..... $552.50/$452.00

LIBRARY

Library Fees and Charges

Copies (includes sales tax)

3. Copies of Historic Photos ..... $4.00/$2.00/each
4. Genealogy Fan Chart ..... $5.00/$2.50

Miscellaneous

5. Damaged/Missing Security or RFID Tag ..... $2.00/$1.50
8. ~~Opaque Projector Use ..... $0.50/30 minutes~~

Repairable Book Damage

1. Cleanable Markings ..... $1.50/$1.25/page
2. Clear Protective Cover (torn or missing) ..... $2.00/$1.00
3. Vistafoil Covering $5.00
6. Fly Page Replacement $3.50

Replacement Fee for Lost or Permanently Damaged Items – *When the list price is known, the replacement fee is the list price plus a processing fee. When the list price is unknown, the replacement fee is an average replacement price as listed below (includes adjusted processing fee)*

6. Cassette or CD Pouch ..... $6.00/$5.00
14. DVD Security Hub ..... $1.00/$0.50
22. Media Kit ..... $50.00/$25.50
24. Pamphlet File Carrier ..... $1.00/$0.50
25. Pamphlet File Material ..... $2.00/$1.75
26. Paperback Book ..... $9.00/$8.00
29. Read Along Book ..... $35.00/$30.00
30. Reference Book ..... $80.00/$75.50
40. Tyvek Envelope ..... $1.00/$0.50

POLICE

Reports

Photographic Disc (or e-mail – same charge as disc):

3. All Video reports/camera $45.00

Police Reports ..... $16.00/$15.00

Traffic School ..... $65.00/$60.00

Summary of Proposed Changes (continued)

PUBLIC WORKS

Cemetery

Burial Lot Fees: Resident

3. Transfer Fee (resident to resident, non-resident to non-resident, or non-resident to resident) ..... $15.00/$0.00

Water Rates

¾" Meter ..... $14.44/$14.19/month
1" Meter ..... $36.59/$35.95/month
1 ½" Meter ..... $103.00/$101.22/month
2" Meter ..... $169.43/$166.50/month
3" Meter ..... $258.02/$253.55/month
4" Meter ..... $435.14/$427.61/month
6" Meter ..... $1,099.42/$1,080.38/month
8" Meter ..... $1,468.48/$1,443.05/month
10" Meter ..... $2,202.72/$2,164.59/month

RECREATION

City of Orem Scera Park Pool Fees

General Admission

2. Family (Monday, 5:00 pm to 7:00 pm/~~8:00 pm~~) $25.00

Pool Reservations

1. Time Blocks*
   a. Monday through Thursday ..... 7:30 pm to 9:00 pm/8:30 pm to 10:00 pm

Indoor (Specialist) Classes

Personal Trainer (1-hour sessions) ..... $50.00/$45.00/session

Racquetball

1. League ..... $36.00 non-member/$16.00 member/$30.00/player
2. Private (1-hour class) ..... $24.00/$15.00/class
4. Tourney:
   Adult..... 1st event - $25.00; 2nd event - $10.00 ~~Youth entry - $15.00. With Shirt - $32.00. Referee Fee - $3.00~~
   Youth ..... 1st event - $15.00; 2nd event - $5.00

Indoor (Specialist) Classes (continued)

Scout Pow Wow

2. Archery ..... $20.00/$15.00/individual

Wellness Testing Programs

3. Infrared Fat Test ..... $10.00/$5.00

Park Pavilion Reservation Fees (sales tax included)

All City Parks Except Mt. Timpanogos, Palisade and Nielsen's Grove Parks

1. Large Pavilions
   a. Weekdays ..... $50.00/$45.00/block

Summary of Proposed Changes (continued)

Recreation Center Business Passes*

Non-resident (total number of eligible business members listed)

1. 5 to 250 ..... $90.00/$85.00/person
2. 251 to 500 ..... $85.00/$80.00/person
3. 501 to 750 ..... $80.00/$75.00/person
4. 751 to 1,000 ..... $75.00/$70.00/person
5. 1,001 and Greater ..... $70.00/$65.00/person

Resident (total number of eligible business members listed)

1. 5 to 250 ..... $65.00/$60.00/person
2. 251 to 500 ..... $60.00/$55.00/person
3. 501 to 750 ..... $55.00/$50.00/person
4. 751 to 1,000 ..... $50.00/$45.00/person
5. 1,001 and Greater ..... $45.00/$40.00/person

*These prices do not include sales tax. If your company is tax exempt, you will be required to present your current tax exempt number.

Recreation Center Daily Rates (Daily Rates Include Sales Tax)

Rentals & Miscellaneous Fees

1. Basketball Court – Full Gymnasium $75.00/hour
2. Basketball Court – Half Gymnasium $50.00/hour
9. Locker Key Replacement ..... $14.00/$10.00
13. Racquetball Court $20.00/hour/court
17. Swimming Pool Lanes $15.00/hour/lane

Recreation Center Group Discount Rates – Regular Hours (includes sales tax)

Adult (14 and older)

1. 1 to 24 ..... $4.25/$4.00 each
2. 25 to 74 (discount rate – 10%) ..... $3.80/$3.60 each
3. 75 to 124 (discount rate – 15%) ..... $3.60/$3.40 each
4. Over 124 (discount rate – 20%) ..... $3.40/$3.20 each

Youth (4 to 13)

1. 1 to 24 ..... $3.25/$3.00 each
2. 25 to 74 (discount rate – 10%) ..... $2.90/$2.70 each
3. 75 to 124 (discount rate – 15%) ..... $2.75/$2.55 each
4. Over 124 (discount rate – 20%) ..... $2.60/$2.40 each

Recreation Center Individual and Family Passes (only one discount applicable per pass)

Monthly EFT Fees

Setup Fee $40.00

City of Orem, Utah
Proposed Fees & Charges
Fiscal Year 2016-2017

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ADMINISTRATIVE SERVICES

Documents

Budget Copies $5.00
Copy Machine Copies ..... $0.10/page or side for the public
General Plan (hard copy, black & white) $50.00
General Plan (CD) $10.00
General Plan (internet) ..... Free
Special Information Searches ..... Actual cost including employee salary

Miscellaneous

Bicycle License ..... Free

Service Billing

Late Payment ..... $15.00 after 30 days from billing
Service Charge (returned checks) $20.00

Utility Connections

After Hours Charge $50.00
Application for Special Improvement District (SID) ..... $7,500 + Costs
Broken Lock & Bracket Fine $55.00
Deposit (if required) ..... 3 x average month's bill
Field Service/Reconnect (Reconnect is two trips/fees) $25.00
Illegal Connection Fine $250.00
Street Lighting Fee $3.25/month
Utility Hook-up Fee $25.00

CITY MANAGER

City Center Use*

Rotunda or Council Chambers: Monday – Friday, 8:00 a.m. to 8:30 p.m. ..... No charge

Type of Use: City of Orem sponsored/Orem Committees, PTA & Commissions, Governmental Agencies~~,~~ Political Groups, defined as current legislators for the purpose of town hall meetings and Neighborhood Meetings, as required by Development Services for proposed developments.

* Groups shall be limited to 150 people. City Center is not available on City observed holiday.

Miscellaneous

Digital CD/DVD Recordings of City Meetings $10.00

Passports

Application Fee (Payable to "Department of State"):

1. Passport Book – Age 16 & Older ..... Fee set by the U.S. Department of State
2. Passport Book – Under Age 16 ..... Fee set by the U.S. Department of State
3. Passport Card – Age 16 & Older ..... Fee set by the U.S. Department of State
4. Passport Card – Under Age 16 ..... Fee set by the U.S. Department of State

Execution Fee (Added to each application – payable to "The City of Orem") ..... Fee set by the U.S. Department of State
Overnight Fee ..... $25.00/$20.00
Passport Photos (May be purchased from the City or supplied from other sources) ..... $16.00/$13.00
Second Set $8.00

Solid Waste**

Additional Containers $9.65/month
Green Waste $5.70/month
Multiple Units ..... $10.65+$10.65 each additional unit/month
Recycling Fee ..... $3.20 /Month
Residential ..... $10.65 /month
Trailer Courts & Condominiums ..... $10.65+$10.65 each additional unit/month

**The City Manager is authorized to pass on tipping fee increases to the Solid Waste base rate at the time of increase by the Solid Waste District.

DEVELOPMENT SERVICES

Appeals

Board of Adjustment $600.00
Board of Appeals $400.00
City Council $600.00
Planning Commission $600.00
Special Exception for Multi-family Dwellings ~~Variance~~ $1,500.00

Bonds

Christmas Tree Lots $50.00
Fireworks Stands $300.00
Pawn Broker ..... $3,000 Surety
Private Investigator ..... $3,000 Surety or $300.00 cash
Temporary Business ..... $3,000 Surety or $300.00 cash
Tow-truck/Parking Enforcement ..... $1,000 Surety

Business License Fees

Business License List – Complete List ..... $25.00 or free on internet
Business License List – Monthly New Business List ..... $20.00 or free on internet
Change of Business Location – Non-renewal $20.00
Change of Business Name $20.00
Change of Ownership $20.00
Commercial Business License Base Fee--New Businesses/Renewals (disproportionate base fee)* .... $100.00/$150.00
Commercial Business License ~~Base Fee~~ New Businesses-Set-Up Fee-- ~~Renewals~~ ..... $50.00/$100.00
Commercial Inspection $60.00
~~Commercial License, Base Fee* ..... $30.00~~
Commercial License, Per Employee Fee ($6,000 maximum) $10.00
Home Occupation Inspection (if required) $60.00
Home Occupation License, Base Fee $30.00
Reprint of Lost License $5.00
Solicitor Badge Fee $5.50
Solicitor License $60.00
Late Fees – In addition to fees shown above

1. Home Occupations
   a. February 1 to April 30 ..... $20.00
   b. Payments starting May 1 ..... $30.00
2. Commercial Businesses
   a. February 1 to April 30 ..... $30.00
   b. Payments starting May 1 ..... $30 outlined above + an additional 10% each following month

*Temporary, solicitor, seasonal or special event businesses will not be subject to the prorate provision.

Development Review Applications

Public Noticing.....Total cost of noticing paid by applicant
Annexation Request..... $1,500.00 + cost of legal noticing
City Code Amendment $1,100.00
Concrete/Masonry Fence $50.00
Conditional Use Permits $1,100.00
Condominium Conversion..... $300.00 + $55.00/unit
Fence Modification/Waiver .....$500.00/$100.00
General Plan Amendment Request $1,000.00
Other $200.00
Street Vacation $1,200.00
Subdivision Plats/Site Plans:

1. Additional Reviews ..... 2. through 7., $500.00/review after 3 reviews
2. PRD Preliminary..... $800.00+ $20.00/lot
3. PRD Final ..... $600.00+ $30.00/lot
4. Preliminary, Residential..... $800.00+ $20.00/lot
5. Final, Residential (not including recording fees)..... $600.00+ $20.00/lot
6. Plat Amendments, Including Lot Line Adjustment (not including recording fees) .....$800.00+ $20.00/lot
7. Site Plans $1,500.00
8. Site Plan Administrative Approval .....$600.00/$500.00
9. Temporary Site Plan ~~or Day Care~~ .....$175.00/$100.00
10. Day Care $100.00

Zoning Ordinance Amendment $1,200.00
Zoning Ordinance Amendment/New PD Zone $2,200.00

Sign Posting Fee

Development Review Requests:

1. Annexation
2. Commercial Adjacent to Residential Zones
3. Conditional Use Permit
4. Condo Conversions
5. General Plan Amendments
6. Non-residential in Residential Zones
7. Plat Amendments
8. Preliminary Plats with Deep Lots
9. Rezones
10. Site Plans in following zones: PD1, PD4, PD5, PD15, PD16, PD21
11. Text Changes in Creating or Amending PD Zones $25.00/request

Public Sign Replacement Fee $65.00

Improvement Bond – Commercial & Residential Contract Construction

All Improvement Bonds – Commercial & Multifamily..... 110% of estimated cost as determined by City Engineer
New Single Family
Undeveloped Lot ..... 110% of estimated cost as determined by City Engineer
Developed Lot $1,000.00
Single Family Additions greater than 500 square feet.....$200.00

Building Safety Permits

Basement Finishes (existing homes).....$30.00 + 1% of valuation based upon building standards by ICC
Building Demolition Permit .....UAC rate ($30.00 minimum)
Building Permits – Total of:

1. Current Building Valuation as Published by ICC ..... Table 3A, 1997 UAC ($30.00 minimum) + 5%
2. Storm Water Pollution Prevention Plan (SWPPP) Fee on New Construction and Additions Over 500 Square Feet $50.00

Clear Certificate of Non-compliance.....$110.00
Construction Water.....$30.00
Electrical Permit ..... Table 3B, 1997 UAC ($30.00 minimum) + 5%
Mechanical Permit..... Table 3C, 1997 UAC ($30.00 minimum) + 5%
Plumbing Permit..... Table 3D, 1997 UAC ($30.00 minimum) + 5%
Sign Permits – Valuation as Provided by Applicant..... Table 3A, 1997 UAC ($30.00 minimum) + 5%
Temporary Certificate of Occupancy:

1. Commercial ..... $375.00 (non-refundable)
2. Residential.....$240.00 ($100.00 refunded, if completed within 30 days, unless illegally occupied)
3. Apartment/Condominium
   A. When entire building complete and approved but on-site improvements not complete.....$375.00
   B. When only some units completed .....$375.00/building=$30.00/unit to be occupied

Building Safety Plan Review

Commercial & Residential .....The lesser of 65% of the permit fee **or** the actual cost
Fast Track:

1. Commercial and/or Deferred Submittals.....
   A. Single building project – value less than $5 million.....$700.00 minimum + $60/hour if over 4 hours
   B. Single building project – value $5 million - $15 million.....$900.00 minimum + $60/hour if over 6 hours
   C. Single building project – value greater than $15 million...$1100.00 minimum + $60/hour if over 8 hours
   D. Multi building project ..... $700.00 per building minimum + $60/hour if over 4 hours each
2. Residential.....$250.00 minimum + $60.00/hour if over 2 hours

Plan Review Required by Changes..... $30.00 minimum + $60.00/hour if over ½ hour
Buildings over four stories..... Third party structural review required - cost

Building Safety Miscellaneous Fees

Building Without a Permit..... Double building permit fee including plumbing, electrical and mechanical
Investigation Fee.....100% UAC Rate
Refunds:

1. When Permits Not Issued .....100% of permit fee only (City retains plan review fee)
2. When Permit Issued But No Work Performed ..... 80% of permit fee only (City retains plan review fee)

Building Safety Special Inspections

Inspections Outside of Normal Working Hours ..... $100.00 + $60.00 /hour if over 2 hours
Other Inspections.....$40.00 + $60.00 /hour if over ½ hour
Pre-move Inspections ..... $100.00 + IRS mileage if out of City
Required Inspection Call-back for a Re-inspection $50.00

Engineering Fees

Permit Fee $50.00
After-hours fee ..... $100.00/Minimum+$60.00/hour if over two hours
Road Cut Fee**
Age of Roadway
0-2* years ..... $5,000.00 + $2.00/linear foot
2-5 years ..... $250.00 + $1.50/linear foot
5 + years ..... $150.00+$1.00/linear foot
Road Bore Fees**
0-2* years $5,000.00
2-5 years $250.00
5 + years $150.00
Length of Bore
0 – 50 feet ..... $50.00 + ROW Pothole Fee $5.00 each
50 – 300 feet ..... $150.00 + ROW Pothole Fee $5.00 each
300 feet + ... $300.00 + ROW Pothole Fee $5.00 each

*requires City Engineer Approval; fees are a minimum charge with additional requirements to be negotiated

** Lane ~~Road~~ Closure Fees required on projects where closures exceed 24 hours or require multiple daily closures:

Sub Local/Local Street Lane Closure (lane/day/block) $75.00
Urban Collector❶ Lane Closure (lane/day/block) $150.00
Minor Arterial❶ Lane Closure (lane/day/block) $500.00
Principal Arterial❶ Lane Closure (lane/day/block) $1,000.00
Sidewalk or Bike Lane (day/block) $50.00

❶ Urban Collector, Minor Arterial and Principal Arterial Street closures will occur at night or on weekends unless approved by the City Engineer.

Subdivisions

Engineering Construction Inspections
1. Annual Performance Cash Bond (held for one year from date last permit pulled) $1,000.00
2. Asphalt Permit ..... $50.00 first 20,000 sq ft + $10.00 each additional 10,000 sq ft
3. Curb, Gutter & Sidewalk Permit ..... $50.00 first 30 ft + $10.00 each additional 100 ft
4. Grading Permit $50.00
5. Miscellaneous Other Permits $50.00

Processing Check to County Recorder:
1. Original Linen ..... As Charged by County
2. Per Lot ..... As Charged by County
3. Recorded Copies ..... As Charged by County

Miscellaneous
1. Approved Drawings PDF Diskette $40.00/page
2. Barricades (provided) $28.00/barricade
3. Blueprints 24 X 18 ..... $3.00/page
4. Blueprints 24 X 36 ..... $3.00/page
5. Blueprints 36 X 36 or larger $5.00/page
6. Color Maps 8 ½ X 12 ..... $1.00 each
7. Color Maps 11 X 11 ..... $5.00 each
8. Color Maps 18 X 18 ..... $10.00 each
9. Color Maps 24 X 36 ..... $15.00 each
10. Color Maps 36 X 48 ..... $20.00 each
11. Construction Specs $35.00/book
12. Copies of Documents $0.30/page
13. Engineering Copies 36 X 48 (b&w) $3.00/page

Street Signs
1. Extra Panel $110.00each
2. 30" Stop or Traffic Sign, etc. $105.00/each
3. Street Address Sign $245.00/each
4. 36" Stop or Traffic Sign, etc. $165.00/each

Street Lights
1. Residential/Commercial Poles ..... $3,825.00/$3,600.00 each
   a. Light Pole Base& Fixture ..... $2,085.00/$1,980.00
   b. Junction Box & Installation ..... $185.00/$175.00
   c. Base Installation $165.00
   d. Pole Installation $195.00
   e. LED/Bulb Driver & Eye ..... $545.00/$535.00
   f. Cable & Conduit - $1.50/ft. (avg. 65') $97.50
   g. Trench for Power - $8.50/ft. (avg. of 65') ..... $552.50/$452.00
2. Corridor Pole ..... $5,185.00/$4,950.00 each
   a. Light Pole Base & Fixture ..... $3,610.00/$3,500.00
   b. Junction Box & Installation ..... $185.00/$175.00
   c. Base Installation $165.00
   d. Pole Installation $215.00
   e. LED/Bulb, Driver & Eye ..... $360.00/$345.00
   f. Cable & Conduit - $1.50/ft. (avg. 65') $97.50
   g. Trench for Power - $8.50/ft. (avg. of 65') ..... $552.50/$452.00

Subdivision Improvement Bond (estimated cost per City Engineer)
1. Change of Address $50.00
2. Re-processing Plat $20.00
3. Revisions Prior to Recording $50.00

Survey
1. Performance Cash Bond (held for one year from date last permit pulled) $1,000.00
2. Lien Processing and Filing Per Development $50.00

Southwest Area Annexation Impact Fees

Culinary Water ..... $2,369.00 per ERU
Sewer ..... $3,643.00 per ERU
Park ..... $1,595.00 per ERU
Fire (Residential) ..... $219.00 per Unit
Storm Sewer ..... $8,410.00 per Acre
Fire (Commercial) ..... $5,251.00 per Acre

FIRE

Ambulance Fees

Transport Fees ..... Limits established by the State Bureau of Emergency Medical Services

Annual Commercial Inspection Fees

Assembly (permanent dance clubs) ..... $130.00 to $300.00 (see chart)
1. 0-3,000 sq. ft. $130.00
2. 3,001 to 6,000 sq. ft. $170.00
3. 6,001 to 9,000 sq. ft. $210.00
4. 9,001 to 12,000 sq. ft. $250.00
5. 12,001 sq. ft and above $300.00

Fireworks Displays Inside Permanent Retail Outlets $130.00
Hazardous Materials Dispensing/Use $150.00
Hazardous Materials Production/Processing $200.00
Hazardous Materials Storage Sites $130.00
High Rise Inspections $400.00
Home Day Care $130.00
Hospitals $250.00
Hotel and Large Apartment Complexes (over 16 units)
1. 16-32 units $130.00
2. 33-48 units $170.00
3. 49-64 units $220.00
4. 65-80 units $270.00
5. 81 units and above $320.00

Pre-school/Day Care $130.00
Repair Garages/ Fuel Dispensing Stations $130.00
Restaurants (fire suppression systems) $130.00
State Licensed Health Care Facilities $130.00

False Alarm Fees (per calendar year)

First three false alarms ..... Warning
Fourth false alarm $50.00
Fifth false alarm $75.00
Sixth through ninth false alarm $100.00
Tenth and all subsequent false alarms $200.00

Fire Alarm System Inspections (includes office plan review, 24 hr test & final inspection)

Additions, Remodels or New Construction
1. Under 3,000 sq. ft $130.00
2. 3,001 to 8,000 sq. ft $250.00
3. 8,001 sq. ft and above ..... $250.00 + $0.005/sq. ft

Miscellaneous

Community Emergency Response Team (CERT) Class $45.00

Other Inspections and Re-inspections

Miscellaneous Fire Inspection
1. 0-7,000 sq. ft. $130.00
2. 7,001 to 15,000 sq. ft. $180.00
3. 15,001 to 30,000 sq. ft. $220.00
4. 30,001 to 50,000 sq. ft. $260.00
5. 50,001 sq. ft. and above $300.00

Re-inspection Fee (charged for 3rd and subsequent re-inspections) $130.00
Spray Booth, Spray Room or Limited Spray Area $130.00
Wet Chemical/Hood System $130.00

Reports

EMS Reports $15.00

Service Fees

Arson Investigations ..... Actual cost

Haz-mat Response & Mitigation, Confined Space Rescue, and Non-Orem Fire Control not Otherwise Covered by Agreement or Contract:

1. Equipment
    a. Aerial Truck $325.00/hour
    b. Ambulance $250.00/hour
    c. Brush Truck $150.00/hour
    d. Pumper (engine) $225.00/hour
    e. Equipment $250.00/hour
2. Personnel Cost, Including Fringe Benefits and Overtime ..... Actual Cost
3. Supplies Used on Scene ..... Actual Cost

Inspections Mandated by State Law or Requested by Insurance Company ..... Actual Cost

Sprinkler System Inspections*

Additions, Remodels or New Construction

1. Under 3,000 sq. ft $130.00
2. 3,001 to 8,000 sq. ft $250.00
3. 8,001 sq. ft and above ..... $250.00 + $0.01/sq. ft

*Includes flush, office plan check, hydro and final inspections. Does not include required third-party technical review.

Temporary and Construction Permit Fees

Above Ground Storage Tank

1. Under 500 Gallons ..... $200.00 Per Tank
2. 501 Gallons and Greater ..... $300.00 Per Tank

Fireworks Shows (inside and outside) $300.00

LPG Tank Installation per Tank (125 gallons and above) $130.00

Open Flames and Candles $130.00

Tents or Temporary Membrane Structures ..... $130.00 per structure

Underground Storage Tank Installation ..... $400.00 Per Tank

Underground Storage Tank Removal ..... $400.00 Per Tank

LIBRARY

Library Fees and Charges

Checkout Fees-Feature Films

1. DVD or VHS per Disc or Cassette $1.00/week
2. DVD or VHS in Designated Series per Unit ..... $0.50 per disc or cassette/week
3. DVD or VHS in Designated Series, 4 or More Discs or Cassettes ..... $0.50 per disc or cassette/two weeks

Copies (includes sales tax)

1. Color Printing (8 ½ X 11 only) $0.25/each
2. Letter (8 ½ X 11) $0.10/each
3. Copies of Historic Photos ..... $4.00/$2.00/each
4. Genealogy Fan Chart ..... $5.00/$2.50

Miscellaneous

1. Annotated Booklet $8.00
2. Bar-code Replacement $1.00
3. Canvas Book Bag $5.00
4. CD Label/Tag Insert $3.00
5. Damaged/Missing Security or RFID Tag ..... $2.00/$1.50
6. Interlibrary Loan (shipping & handling) ..... Costs as charged
7. Non-resident Card ..... $100.00 /year or $50.00 /6 months
8. ~~Opaque Projector Use ..... $0.50/30 minutes~~
9. Polishing or CD/DVD Repair – Double Sided $6.00
10. Polishing or CD/DVD Repair – Single Sided $3.00
11. Replacement of User Card $3.50
12. Piano Use Fee $10.00

Overdue Fines

1. 30th Day Overdue: ..... $5.00 per account
2. Debt Collection Fee:
   a. Small Balance ($10.00 to $24.99) ..... $5.00 per account
   b. Large Balance ($25.00 and greater) ..... $10.00 per account
3. Items Not Listed Below $0.10/day
4. Interlibrary Loan Materials $1.00/day
5. Reference Book $1.00/hour
6. Video and DVD $0.50/day

Repairable Book Damage

1. Cleanable Markings ..... $1.50/$1.25/page
2. Clear Protective Cover (torn or missing) ..... $2.00/$1.00
3. Vistafoil Covering $5.00
4. Dust Jacket $5.00
5. End Page Replacement $5.00
6. Fly Page Replacement $3.50
7. Rebinding Oversize Book $20.00
8. Rebinding Standard Size Book $15.00
9. Repairable Water Damage $5.00
10. Spine Repair $4.00
11. Torn Page $2.00/page

Replacement Fee for Lost or Permanently Damaged Items – *When the list price is known, the replacement fee is the list price plus a processing fee. When the list price is unknown, the replacement fee is an average replacement price as listed below (includes adjusted processing fee)*

1. Audio Cassette $10.00
2. Board Book $5.00
3. Book on Cassette $34.00
4. Book on CD $39.00
5. Boy Scout Merit Badge Book $5.00
6. Cassette or CD Pouch ..... $6.00/$5.00
7. CD-ROM $35.00
8. Children's Kit $60.00
9. Compact Disc $15.00
10. DVD $25.00
11. DVD Security Case $3.00
12. DVD Security Case (3-7 discs) $4.00
13. DVD Security Case (8-10 discs) $4.50
14. DVD Security Hub ..... $1.00/$0.50
15. Entertainment Video $30.00
16. Hardback Book $21.50
17. Informational Video $50.00
18. Junior Hardback Book $15.00

19. Junior Paperback Book $9.00
20. Magazine $4.00
21. Map $9.00
22. Media Kit ..... $50.00/$25.50
23. Media Kit Box $10.00
24. Pamphlet File Carrier ..... $1.00/$0.50
25. Pamphlet File Material ..... $2.00/$1.75
26. Paperback Book ..... $9.00/$8.00
27. Processing Fee (board books, magazines, merit badge books) $3.00
28. Processing Fee (other items) $5.00
29. Read Along Book ..... $35.00/$30.00
30. Reference Book ..... $80.00/$75.50
31. Reference Magazine $5.00
32. Reproduction of Graphics for Media Carriers $5.00
33. Sheet Music $20.00
34. Spoken Word Cassette Carrier (1 – 15 tape bays) $5.00
35. Spoken Word Cassette Carrier (16 + tape bays) $10.00
36. Spoken Word CD Carrier (1 disc) $2.50
37. Spoken Word CD Carrier (2 – 8 discs) $7.00
38. Spoken Word CD Carrier (9 + discs) $15.00
39. Trade Paperback Book $15.00
40. Tyvek Envelope ..... $1.00/$0.50
41. Video Carrier $1.00

Stage at City Center Park

1. Reservation Fee ..... $250.00/4 hour block
2. Hourly Rate $75.00

POLICE

Alcohol License Fees (all fees annual except application fee)

Application Fee $225.00
Class A, Off Premise Beer Retailer $600.00
Class B, Restaurant On Premise Beer Retailer $600.00
Class C, Other On Premise Beer Retailer $670.00
Class D, Single Event Permit $575.00
Class E, Liquor License $725.00
License Denial Appeal Fee $75.00

Animal Control Fees

Dog License Fees as Set by the North Utah County Animal Services District – Contact at (801) 785-3442

False Alarm Fees (per calendar year)

First three false alarms ..... Warning
Fourth false alarm $50.00
Fifth false alarm $75.00
Sixth through ninth false alarm $100.00
Tenth and all subsequent false alarms $200.00

Miscellaneous

Criminal History Check $25.00
Resident fingerprinting ..... $10.00 for 2 cards and $5.00 for each additional card
Non-resident Fingerprinting ..... $30.00 for 2 cards and $5.00 for each additional card
Rape Aggression Defense $20.00
VISA Letters (letters of good conduct) $15.00
Weed Abatement Administration Charge $50.00

Reports

Computerized Accident Reconstruction Diagrams $500.00
Photographic Disc (or e-mail – same charge as disc)

1. 1 to 30 Photographs $20.00/disc
2. More than 30 Photographs $30.00/disc
3. All Video reports/camera $45.00

Police Reports ..... $16.00/$15.00
Traffic School ..... $65.00/$60.00

Street Race Events (Bikes, Running, etc.)

Application Fee $50.00
Cleaning Deposit $200.00

PUBLIC WORKS

Cemetery

Burial Lot Fees: Resident

1. Single Lot $1,200.00
2. ½ Lot on Edge of Road (Cemetery picks location) $600.00
3. Transfer Fee (resident to resident, non-resident to non-resident, or non-resident to resident) ..... $15.00/$0.00

Burial Lot Fees: Non-Resident

1. Single Lot $1,500.00
2. ½ Lot on Edge of Road (Cemetery picks location) $750.00
3. Transfer Fee (resident to non-resident) $300.00

Interment: Resident

1. Adult or Junior Burial (over 50") $600.00
2. Infant Burial (under 50") $400.00
3. Cremation Burial $300.00
4. Saturday Burial (in addition to regular interment fee) $400.00

Interment: Non-Resident

1. Adult or Junior Burial (over 50") $750.00
2. Infant Burial (under 50") $500.00
3. Cremation Burial $375.00
4. Saturday Burial (in addition to regular interment fee) $500.00

Disinterment $1,500.00
Burial Right Transactions $15.00
Overtime (after 4:00 p.m.) ..... $75.00 per ½ hour
Headstone Inspection and Setting Fee $35.00

Miscellaneous Charges

1. RV Dump Charges ..... $3.00 /dump
2. Sewer Lateral Cleanout Survey $100.00/cleanout
3. Backhoe $50.00/hour
4. Continuous Rodder $50.00/hour
5. Dump Truck $50.00/hour
6. Excavator $75.00/hour
7. Jet Vacuum Truck $225.00/hour
8. Mini-excavator $50.00/hour
9. Service Truck $25.00/hour
10. Street Sweeper $300.00/hour
11. TV Van $225.00/hour
12. Bucket/Lift Truck $65.00/hour
13. Utility Truck w/Generator and Welder $45.00/hour
14. Pickup Truck $20.00/hour
15. Variable Message Sign $12.00/hour
16. Personnel Cost, Including Fringe Benefits and Overtime ..... Actual Cost

Items 3 through 16 are not intended for rental or contract purposes but may be made available for emergency situations on a case-by-case basis.

Pretreatment Fees

Sewer Pretreatment Fees

1. Annual Sampling Fee (automotive) $200.00
2. Categorical Annual Sampling Fee $800.00
3. Non-categorical Annual Sampling Fee $100.00
4. Reinspection Fee $40.00
5. Surcharge Unit Fees:
    a. Biochemical Oxygen Demand (BOD)* ..... $0.15/lb of BOD
    b. Chemical Oxygen Demand (COD)* ..... $0.10/lb of COD
    c. Flow ..... $0.90/1,000 gallons
    d. Oil and Grease ..... $0.25/lb of oil and grease
    e. Total Suspended Solids (TSS) ..... $0.11/lb of TSS
6. Violation ..... $1,000/day/violation + test costs + all other associated costs

*Depending on the regulated industry, the City will apply either the BOD or the COD surcharge at its own discretion.

Sewer Connection Fees

Multiple Units ..... $600.00/additional unit
Non-participating $1,500.00
Participating $600.00

Sewer Rates

Monthly, All Uses:

1. Base Rate $9.32/connection
2. Base Rate – Multiple Units ..... $9.32 first unit & $8.32 for all others
3. Volume Charge* ..... $1.42 /1,000 gallons

*Effective July 1 of each year, the monthly charge shall be based on the average winter water usage for the preceding months of November through April.

All non-residential sewer accounts will be billed using a water meter size multiplier using the American Water Works Association (AWWA) guidelines. Account holders for water meter sizes 2" and larger may request an adjustment to the multiplier based on qualifying site-specific criteria.

Water Meter Size	3/4"	1"	1 1/2"	2"	3"	4"	6"	8"	10"
AWWA Multiplier	1.00	1.67	3.33	5.33	10.00	20.00	41.67	53.33	96.67

Storm Sewer Fees

Storm Sewer Construction Site Citation Infraction*

1. First Infraction $50.00/day/violation
2. Second Infraction $100.00/day/violation
3. Third Infraction* $200.00/day/violation

Storm Sewer Construction Site Inspections Fee**

1. ≤ 1 acre $75.00
2. > 1 acre and ≤ 5 acres $150.00
3. > 5 acres and ≤ 10 acres $200.00
4. > 10 acres and ≤ 20 acres $300.00
5. > 20 acres and ≤ 30 acres $400.00
6. > 30 acres and ≤ 40 acres $500.00
7. > 40 acres and ≤ 50 acres $650.00
8. > 50 acres $750.00

Storm Sewer Fee per Equivalent Service Unit (ESU) $6.25/month

*With the third citation violation, a 'stop work order' will be issued. All infraction fines are assessed by and payable to the City of Orem.

**Based upon the size of the development/project. If a larger development is broken up and sold in smaller units, each new sub-unit is subject to and needs to apply for a separate SWPPP permit and pay separate inspections fees. Each SWPPP permit is valid for three years. After three year, the applicant is required to reapply and pay appropriate fees based upon the size of the remaining development or file a Notice of Termination of Construction Activity.

Water Rates

All meters are charged the usage charge plus the base rate as stated below. Charges are assessed on total amount of consumption in 1,000 gallon increments in a manner established by policy and ordinance. All fees are double for accounts located outside of the City boundary.

Usage Charge (all meter sizes) ..... $0.58/1,000 gallons

¾" Meter.....$14.44/$14.19/month
1" Meter.....$36.59/$35.95/month
1 ½" Meter.....$103.00/$101.22/month
2" Meter.....$169.43/$166.50/month
3" Meter.....$258.02/$253.55/month
4" Meter.....$435.14/$427.61/month
6" Meter.....$1,099.42/$1,080.38/month
8" Meter.....$1,468.48/$1,443.05/month
10" Meter.....$2,202.72/$2,164.59/month

Fire Hydrant Meter Rental* ..... $20.00/See Note

* In addition to the $20.00 base ~~rate~~ fee, a $1,100.00 deposit is required in the form of cash or certified funds. The charge to rent a meter is $5.00 per day but shall not exceed $100.00 per month. The standard usage charge per 1,000 gallons of water used or $10.00 will be assessed, whichever is greater. The water meter must be returned on a monthly basis for reading and billing purposes, otherwise $50.00 of the deposit shall be forfeited. The maximum meter rental period is three (3) months. If the meter is not returned at the end of the three month period, the deposit shall be completely forfeited.

Water Rights Impact Fees

Development Type/***Water Required****

1.	Apartment Complex/***.31 Acre Feet per Unit***	
	Water Fee	$ 1,079.33
	Credit (Average)	(75.00)
	Final Fee per Unit	$ 1,004.33
2	Condominium/***.57 Acre Feet per Unit***	
	Water Fee	$ 1,984.57
	Credit (Average)	(75.00)
	Final Fee per Unit	$ 1,909.57
3.	Duplex/***.52 Acre Feet per Unit***	
	Water Fee	$ 1,810.48
	Credit (Average)	(75.00)
	Final Fee per Unit	$ 1,735.48
4.	Four-plex/***.35 Acre Feet per Unit***	
	Water Fee	$ 1,218.59
	Credit (Average)	(75.00)
	Final Fee per Unit	$ 1,143.59
5.	Landscape Meter/***1.07 Acre Feet per Unit***	
	Water Fee	$ 3,725.42
	Credit (Average)	(75.00)
	Final Fee per Unit	$ 3,650.42
6.	Single Family Home with 3/4" Meter/***.97 Acre Feet per Unit***	
	Water Fee	$ 3,377.25
	Credit (Average)	(75.00)
	Final Fee per Unit	$ 3,302.25
7.	Small Commercial 3/4" Meter/***.57 Acre Feet per Unit***	
	Water Fee	$ 1,497.13
	Credit (Average)	(75.00)
	Final Fee per Unit	$ 1,422.13

* All other meter sizes will be charged according to the formula adopted in the AWWA Standards.

Water Connection Fees

Meter Size/Description of Service		
1.	3/4" Meter - Non-participating	
	Connection	$ 1,697.00
	Meter	378.00
	Total Fee	$ 2,075.00
2.	3/4" Meter - Participating	
	Connection	$ 171.00
	Meter	378.00
	Total Fee	$ 549.00
3.	1" Meter - Non-participating	
	Connection	$ 1,697.00
	Meter	494.00
	Total Fee	$ 2,191.00
4.	1" Meter - Participating	
	Connection	$ 171.00
	Meter	494.00
	Total Fee	$ 665.00
5.	1-1/2" Meter - Non-participating	
	Connection	$ 1,697.00
	Meter	1,016.00
	Total Fee	$ 2,713.00
6.	1-1/2" Meter - Participating	
	Connection	$ 171.00
	Meter	1,016.00
	Total Fee	$ 1,187.00
7.	2" Meter - Non-participating	
	Connection	$ 1,697.00
	Meter	1,225.00
	Total Fee	$ 2,922.00
8.	2" Meter - Participating	
	Connection	$ 171.00
	Meter	1,225.00
	Total Fee	$ 1,396.00
9.	>2" Meter - Non-participating	
	Connection	$ 1,697.00
	Meter	+Actual Cost
10	>2" Meter - Participating	
	Connection	$ 171.00
	Meter	+Actual Cost
11.	Multiple Units (per additional unit)	$ 171.00
12.	Water Service Deletion (per service)	$ 915.00
13.	Water Tap - 3/4" to 2"	200.00
14.	Water Tap - 4" and Larger	$ 400.00

*All meters installed in existing asphalt shall require an additional $200.00 for local streets. All streets above the collector status - fee will be determined at time of consideration.

RECREATION

The current Utah State sales tax will be added to all fees (unless otherwise noted). Additionally, there is a $5.00 non-refundable fee for all classes and programs.
(Note: All other Recreation Department fees and charges not contained herein shall remain in effect at the current approved rate. The Recreation Director is authorized to adjust any Recreation Department fee to reflect market conditions and to set temporary fees for any Recreation Department programs started in mid-year based upon the expected costs of the program.)

City of Orem Scera Park Pool Fees

General Admission

1. Adults (14 and older) $6.00
2. Family (Monday, 5:00 pm to 7:00 pm/~~8:00 pm~~) $25.00
3. Infant (under 1 years old) ..... No charge
4. Senior Citizens (55 and older) $5.00
5. Toddler (1 to 3) $1.50
6. Water Aerobics and Lap Swim (7:00 am to 9:00 am) $3.50
7. Youth (4 to 13) $5.00

Pool Reservations

1. Time Blocks*
   - a. Monday through Thursday ..... 7:30 pm to 9:00 pm/8:30 pm to 10:00 pm
   - b. Friday
     - i. Block 1 ..... 6:30 pm to 8:00 pm
     - ii. Block 2 ..... 8:30 pm to 10:00 pm
   - c. Saturday
     - i. Block 1 ..... 10:30 am to noon
     - ii. Block 2 ..... 6:30 pm to 8:00 pm
     - iii. Block 3 ..... 8:30 pm to 10:00 pm
2. Deposit for Reservation $100.00
3. Reservation Fee ..... $200.00 + staffing fee
4. Staffing Fee (2 hours)
   - a. 0 to 50 People $200.00
   - b. 51 to 100 People $270.00
   - c. 101 to 200 People $340.00
   - d. 201 to 400 People $390.00
   - e. Over 400 People ..... $390.00 + $100.00/100 people over 400

Pre-sales

1. April ..... 20% off
2. May ..... 10% off
3. Employees ..... 15% off

Punch Passes

1. General Admission
   - a. 25 Passes
     - i. April Pre-sales (20% off) $80.00
     - ii. Employees (15% off) $85.00
     - iii. May Pre-sales (10% off) $90.00
     - iv. Regular Price $100.00

b. 50 Passes
   i. April Pre-sales (20% off) $152.00
   ii. Employees (15% off) $162.00
   iii. May Pre-sales (10% off) $171.00
   iv. Regular Price $190.00

2. Water Aerobics/Lap Swim (7:00 am to 9:00 am)
   a. 20 Passes
      i. April Pre-sales (20% off) $48.00
      ii. Employees (15% off) $51.00
      iii. May Pre-sales (10% off) $54.00
      iv. Regular Price $60.00
   b. 40 Passes
      i. April Pre-sales (20% off) $90.00
      ii. Employees (15% off) $96.00
      iii. May Pre-sales (10% off) $101.00
      iv. Regular Price $112.00

Shade Canopy Rental – 3 ½ Hour Block
1. Monday through Thursday $20.00
2. Friday and Saturday $25.00

Indoor (Specialist) Classes

Child Care
1. Class Fee (1-hour class) $2.00/class
2. Punch Card (1/2-hour increments) ..... $17.00/10 hours

CPR ..... $60.00/9 hours
CPR Recertification $50.00
Dance $4.00/class
Firearms Handling Class (2-hour class)(Min. 5 Students) $15.00/class
Firearms Handling Private Class $20.00/hour
Hunter Education (12-hour class) ..... $15.00/class/5 classes
Lifeguard Training $150.00/class
Little Dragons (45-minute classes) ..... $25.00/4 classes

Martial Arts
1. 1 Hour Classes ..... $25.00/4 classes

Personal Trainer (1-hour sessions) ..... $50.00/$45.00/session

Racquetball
1. League ..... $36.00 non-member/$16.00 member/$30.00/player
2. Private (1-hour class) ..... $24.00/$15.00/class
3. Regular (1-hour classes) ..... $30.00/4 classes
4. Tourney:
   Adult..... 1st event - $25.00; 2nd event - $10.00 ~~Youth entry - $15.00. With Shirt - $32.00. Referee Fee - $3.00~~
   Youth ..... 1st event - $15.00; 2nd event - $5.00

Self Defense
1. Mini-clinic (1 ½ - hour class) $7.50/person
2. Regular (2-hour class) $20.00/class

Scout Pow Wow
1. Swimming $15.00/individual
2. Archery ..... $20.00/$15.00/individual
3. Rifle $15.00/individual
4. Lifesaving $15.00/individual
5. First-Aid $15.00/individual

SCUBA Pool Fee (minimum of five students) $10.00/student

Swimming Classes
1. Private Classes (1/2-hour classes) ..... $50.00/4 classes
2. Semi-private Classes (1/2-hour classes) ..... $30.00/4 classes
3. Summer Recreation Swim Team (1 hour duration) $110.00/season
4. Summer Swimming (30-minute classes) ..... $40.00/9 classes
5. UVU Swim Class $60.00/Semester

Water Safety Instruction $150.00/Class

Weight Training
1. Regular (1-hour classes) ..... $40.00/12 classes
2. Seniors (1-hour classes) ..... $26.00/8 classes

Wellness Testing Programs
1. Corporate Wellness Assessments
   a. Group Body Fat Testing – 20 Person Minimum ..... $20.00 each
   b. Non-profit Group (all groups of 15 – 100 people) $10.00/individual
   c. Non-resident $15.00
   d. Resident $12.00
2. Individualized Wellness Program Package Plus Fitness Profile $50.00
3. Infrared Fat Test ..... $10.00/$5.00

Park Pavilion Reservation Fees (sales tax included)

Time Periods for Reserving Pavilions (5 hours each)
1. Block A – 9:30 a.m. to 2:00 p.m.
2. Block B – 4:00 p.m. to 9:00 p.m.

24 Hour Period Charge* $250.00

All City Parks Except Mt. Timpanogos, Palisade and Nielsen's Grove Parks
1. Large Pavilions
   a. Weekdays ..... $50.00/$45.00/block
   b. Weekends $75.00/block
2. SCERA Park Small Pavilions
   a. Weekdays $30.00/block
   b. Weekends $45.00/block
3. Small Pavilions Except SCERA Park ..... No charge

Mt. Timpanogos Park
1. Bowery
   a. Weekdays $95.00/block
   b. Weekends $125.00/block
2. Hosting Center (available for full-day reservation only)
   a. Reservation Fee $400.00/day
   b. Security Deposit $200.00
3. Small Pavilion Site
   a. Weekdays $65.00/block
   b. Weekends $95.00/block

Nielsen's Grove Park
1. Bowery
   a. Weekdays $75.00/block
   b. Weekends $100.00/block

*Extended reservations are permissible only upon the approval of the Recreation Director and may include the total use of the park. They do not include the pavilion reservation fees.

Orem Senior Friendship Center Activities

Ceramics $1.25/person/visit
Classes – Computer, Computer Lab & Wood Shop $1.25/person/visit
Orem Senior Friendship Center Annual Fee $7.00/person
Gold Membership 80+ /free
Saturday Night Dance Admission $6.00/person
Trips and Tours ..... Fees vary by trip expenses

Orem Senior Friendship Center Facility Rental Fees (Available Monday – Friday)*

Group A: City of Orem & Orem Senior Service Clubs

1. Multipurpose Room ..... No charge
2. Kitchen ..... No charge
3. Conference Room ..... No charge

Group B: Governmental Agencies, Orem Senior Citizen Organizations Non-profit Organizations

1. Multipurpose Room ..... $30.00 flat fee (1 - 4 hour block) + $10.00/hour for each additional hour + staff fees
2. Kitchen ..... $25.00 flat fee (1 - 4 hour block) + $10.00/hour for each additional hour + staff fees
3. Conference Room ..... $10.00 flat fee (1 - 4 hour block) + $10.00/hour for each additional hour + staff fees

Group C: Residents and City General Community Use

1. Multipurpose Room ..... $60.00/hour+staff fees
2. Kitchen ..... $50.00/hour+staff fees
3. Conference Room ..... $15.00/hour+staff fees

Group D: Non-residents, Non-resident Organizations and Commercial Enterprises

1. Multipurpose Room ..... $75.00/hour+staff fees
2. Kitchen ..... $125.00/hour+staff fees
3. Conference Room ..... $30.00/hour+staff fees

Staff Fee $14.00/hour

*Additional Fees May Apply:

1. Deposit – A $125.00 loss/damage deposit is applicable to the Multipurpose Room and Kitchen and is due in advance of booking the reservation. A 50% refund will be applicable if the event is cancelled within a reasonable time period. The loss/damage deposit will be totally or partially refunded based on the cleanliness of the room. Refunds shall be at the discretion of the City.
2. Percentage of Gate Receipts – Groups charging admission or using the Center for commercial functions will required to pay a percentage of gate receipts at a rate agreed upon by the Recreation Department representative and the applicant prior to the approval of the application. The rate shall include any applicable sales tax.
3. Set Up/Take Down Charge – For non-resident and profit-making groups, set/up/take down charges of $20.00 per 100 people will be added.

Outdoor Programs (additional fees: non-resident fee - $10.00; late fee - $5.00)

Adult Programs

1. Basketball
   a. Men's $625.00/team
   b. Women's $400.00/team
2. Kickball $225.00/team
3. Softball
   a. Co-ed – Fall & Summer $375.00/team
   b. Co-ed – Fall-Double Header $525.00/team
   c. Men's – Double Header – Fall $525.00/team
   d. Men's – Double Header - Summer $625.00/team
   e. Men's – Single Games - Fall & Summer $375.00/team
   f. Women's – Fall & Summer $375.00/team

4. Volleyball
    a. Co-ed $250.00/team
    b. Men's $250.00/team
    c. Women's $250.00/team
5. Flag Football (Men's) $450.00/team

Tennis (Specialist) Classes
1. Group Tennis Lessons $35.00/individual
2. Private Lessons $40.00/hour
3. Semi-private Lessons (2-4 students divide cost) $60.00/hour
4. Youth League/Teams $95.00/individual

Tournaments
1. Softball
    a. Girls' May Madness Tournament $375.00/team
2. Tennis
    a. Doubles $25.00
    b. Singles $15.00/individual
3. Lacrosse Tournament $400.00/team

Tiny Tots
1. Basketball $30.00/player
2. Soccer $30.00/player
3. Sports Skill $30.00/player
4. T-ball $30.00/player

Youth Programs
1. Adapted T-ball $30.00/player
2. Basketball
    a. Grades 3 – 6 ..... $50.00/individual+$10/ASD fee
    b. Grades 7 – 8 ..... $55.00/individual+$10/ASD fee
    c. High School(8 players-additional players $35.00) $525.00/team
    d. Little Hoopsters/Super Hoopsters $35.00/individual
3. Coach Pitch $33.00/individual
4. Flag Football $33.00/individual
5. Hershey Track ..... No charge
6. Machine Pitch $38.00/individual
7. Softball
    a. Girls' Accelerated Softball $550.00/team
    b. Girls' Softball $50.00/individual
8. Summer Youth Parks
    a. Junior (4 – 6) ..... $60.00 each
    b. Youth (5 – 11) ..... $120.00 each
9. T-ball…… $33.00/individual
10. Youth Fishing $25.00/individual
11. Youth Lacrosse – 3rd and 4th Grade $55.00/individual
12. Youth Lacrosse – 5th and 6th Grade $65.00/individual
13. Youth Lacrosse – 7th and 8th Grade $75.00/individual
14. Youth Track Club $60.00/individual
15. Youth Wrestling $35.00/individual

Recreation Center Business Passes*

Non-resident (total number of eligible business members listed)

1. 5 to 250 ..... $90.00/$85.00/person
2. 251 to 500 ..... $85.00/$80.00/person
3. 501 to 750 ..... $80.00/$75.00/person
4. 751 to 1,000 ..... $75.00/$70.00/person
5. 1,001 and Greater ..... $70.00/$65.00/person

Resident (total number of eligible business members listed)

1. 5 to 250 ..... $65.00/$60.00/person
2. 251 to 500 ..... $60.00/$55.00/person
3. 501 to 750 ..... $55.00/$50.00/person
4. 751 to 1,000 ..... $50.00/$45.00/person
5. 1,001 and Greater ..... $45.00/$40.00/person

*These prices do not include sales tax. If your company is tax exempt, you will be required to present your current tax exempt number.

Recreation Center Daily Rates (Daily Rates Include Sales Tax)

General Admissions

1. Entire Facility
   a. Adult (14 and older) $4.25
   b. Child (under 4 years old) ..... No charge
   c. Family Night (Monday, 6:00 pm – 10:00 pm) $20.00/family
   d. Senior Citizen (55 and older) $3.25
   e. Youth (4 to 13) $3.25
2. Track Only
   a. Single Entry $1.25
   b. Track Pass (11 punch) $12.50

Rentals & Miscellaneous Fees

1. Basketball Court – Full Gymnasium $75.00/hour
2. Basketball Court – Half Gymnasium $50.00/hour
3. Child Care (1 hour minimum) $2.00/hour
4. Child Care Punch Pass (1/2-hour increments) ..... $17.00/10 hours
5. Classroom (Regular hours rate – Groups I & II only – See after hours group definitions) $20.00/hour
6. Duckling Patch $3.50
7. Foosball $0.60
8. Large Coin Operated Lockers $0.25
9. Locker Key Replacement ..... $14.00/$10.00
10. Racquetball Goggles ..... No charge
11. Racquetball Racket (aluminum) $1.50
12. Racquetball Rental $0.75
13. Racquetball Court $20.00/hour/court
14. Rifle $2.50/hour
15. Swim Suit $3.50
16. Towel $0.75
17. Swimming Pool Lanes $15.00/hour/lane

Recreation Center Group Discount Rates – After Hours

Group I (Elementary and Secondary tax-supported schools within the corporate limits of the City)*

1. Gym/Multi-purpose Room** $75.00
2. Swimming Pool** $75.00
3. Classroom $10.00
4. Foyer $10.00

Group II (Resident and/or non-profit organizations)*

1. Gym/Multi-purpose Room** $100.00
2. Swimming Pool** $100.00
3. Classroom $15.00
4. Foyer $15.00

Group III (Non-resident and/or for profit organizations)*

1. Gym/Multi-purpose Room** $125.00
2. Swimming Pool** $125.00
3. Classroom $25.00
4. Foyer $25.00

*Additional Fees May Apply:

1. Percentage of Gate Receipts – Groups charging admission or using the center for commercial functions will required to pay a percentage of gate receipts at a rate agreed upon by the Recreation Department representative and the applicant prior to the approval of the application. The rate shall include any applicable sales tax.
2. Security Fee – If security is required, the cost will be determined by the number of security personnel needed multiplied by the number of hours scheduled at prevailing rates. Security personnel will be contracted by the applicant by contacting the Orem Public Safety Department.
3. Staff Fee – The Recreation Department reserves the right to evaluate staff requirements for groups and assess the appropriate hourly fee(s) to offset the costs of said staff.

**Locker rooms, shower and sauna included.

Recreation Center Group Discount Rates – Regular Hours (includes sales tax)

Adult (14 and older)

1. 1 to 24 ..... $4.25/$4.00 each
2. 25 to 74 (discount rate – 10%) ..... $3.80/$3.60 each
3. 75 to 124 (discount rate – 15%) ..... $3.60/$3.40 each
4. Over 124 (discount rate – 20%) ..... $3.40/$3.20 each

Child (under 4 years old) ..... No charge

Youth (4 to 13)

1. 1 to 24 ..... $3.25/$3.00 each
2. 25 to 74 (discount rate – 10%) ..... $2.90/$2.70 each
3. 75 to 124 (discount rate – 15%) ..... $2.75/$2.55 each
4. Over 124 (discount rate – 20%) ..... $2.60/$2.40 each

Recreation Center Individual and Family Passes (only one discount applicable per pass)

Non-resident

1. Family
   a. Monthly Pass $59.00
   b. Semi-annual Pass $265.00
   c. Annual Pass $480.00
2. Individual
   a. Monthly Pass $42.00
   b. Semi-annual Pass $165.00
   c. Annual Pass $275.00
3. Senior Citizen
   a. Monthly Pass $30.00
   b. Semi-annual Pass $95.00
   c. Annual Pass $150.00
4. Student
   a. Monthly Pass $35.00
   b. Semi-annual Pass $140.00
   c. Annual Pass $250.00

Resident
1. Family
   a. Monthly Pass $47.00
   b. Semi-annual Pass $215.00
   c. Annual Pass $395.00
2. Individual
   a. Monthly Pass $30.00
   b. Semi-annual Pass $135.00
   c. Annual Pass $225.00
3. Senior Citizen
   a. Monthly Pass $18.00
   b. Semi-annual Pass $60.00
   c. Annual Pass $95.00
4. Student
   a. Monthly Pass $24.00
   b. Semi-annual Pass $115.00
   c. Annual Pass $200.00

Sales - September, December and May
1. Annual Passes ..... 20% off
2. Semi-annual Passes ..... 10% off

Seasonal Pass Discounts (only one discount applicable per pass)
1. Annual Renewals within 30 Days of Expiration ..... 20% off
2. Semi-annual Renewals within 30 Days of Expirations ..... 10% off
3. Volunteer Discount Off Annual and Semi-annual Passes ..... 25% off

Monthly EFT Fees

Setup Fee $40.00

Resident
1. Family $39.00
2. Individual $25.00
3. Senior Citizen $15.00
4. Student $20.00

Non-Resident
1. Family $49.00
2. Individual $35.00
3. Senior Citizen $25.00
4. Student $29.00

Youth Sports

Swimming
1. Group 1 ..... Not Applicable
2. Group 2 ..... Not Applicable
3. Group 3
   a. Short Course ..... $1 per lane per hour
   b. Long Course ..... $2 per lane per hour
   c. Meet Splash Fee ..... $2 per non-Orem participant
4. Group 4
   a. Short Course ..... $8 per lane per hour + daily entry fee
   b. Long Course ..... $12 per lane per hour + daily entry fee
5. Group 5
   a. Short Course ..... $12 per lane per hour + daily entry fee
   b. Long Course ..... $15 per lane per hour + daily entry fee

Football
1. Group 1 ..... See Outdoor Programs section
2. Group 2 ..... Not Applicable
3. Group 3
   a. Participation Fee ..... $4 per participant
   b. OR Per Field Per Season (two games per reservation period) $475
4. Group 4
   a. Per Game Fee $45
   b. OR Per Field Per Season Fee (two games per reservation period) $700
5. Group 5 ..... $55 per game

Baseball
1. Group 1 ..... See Outdoor Programs section
2. Group 2
   a. Participation Fee ..... $4 per participant
   b. Field Preparation Fee ..... $5 per participant
3. Group 3
   a. Field Rental ..... $20 for first game
   b. Field Rental (same day) ..... $10 for all subsequent games
4. Group 4
   a. Field Rental ..... $50 for first game
   b. Field Rental (same day) ..... $25 for all subsequent games
5. Group 5 ..... See Softball/Baseball Field Rental Rates section

Soccer
1. Group 1 ..... Not Applicable
2. Group 2 ..... $4 per participant
3. Group 3 ..... $4 per participant
4. Group 4
   a. Per Game Fee $35
   b. OR Yearly Rental
      I. Two weeknights and Saturday $1,700
      II. Five weeknights and Saturday $2,500
5. Group 5 ..... See Soccer/Lacrosse Field Rental Rates section

Lacrosse
1. Group 1 ..... See Outdoor Programs section
2. Group 2 ..... Not Applicable
3. Group 3 ..... $12.50 per game (must provide own field prep)
4. Group 4 ..... $35 per game (must provide own field prep)
5. Group 5 ..... See Soccer/Lacrosse Field Rental Rates

Soccer/Lacrosse Field Rental Rates

Monday through Thursday (Week Nights, 4:00 p.m. – 9:00 p.m.)
1. Security Deposit ($200.00/field)
2. Rental ($50.00/field/4 hour block)
3. Litter Removal ($18.00)
4. Custodial ($9.00) ..... $277.00 + staff costs

Monday through Thursday (10 hour days)
1. Security Deposit ($200.00/field)
2. Rental ($50.00/field/4 hour block)
3. Litter Removal ($18.00)
4. Custodial ($9.00) ..... $277.00 + staff costs

Weekends (Friday and Saturday)
1. Security Deposit ($200.00/field)
2. Rental ($75.00/field/4 hour block)
3. Litter Removal ($45.00)
4. Custodial ($45.00) ..... $365.00 + staff costs

Softball/Baseball Field Rental Rates

Available Facilities/Parks

1. City Center Little League Complex ..... 6 fields
2. Community Park ..... 1 field
3. Lakeside Sports Park (LSP) ..... 5 fields
4. Orem Elementary Complex ..... 4 fields
5. Windsor Park ..... 2 fields

Custodial (restrooms) ..... $50.00/day for all restrooms at facility
Infield Preparation ..... $35.00/field/prep- includes chalk, machinery, supplies and staff
Lights $25.00/hour/field
Litter Removal ..... $50.00/park - includes 2 pick-ups
Outfield Preparation ..... $50.00 to mow outfield grass prior to tournament in addition to regular mowing schedule
Rental ..... $30.00/hour/field or $175.00/field/day
Security Deposit $300.00/facility
Staff Costs (includes salary and benefits)

1. Scorekeeper $12.00/hour
2. Supervisor $30.00/hour

Tennis Court Rental Rates

2 Courts

1. 2 Hours $40.00
2. 4 Hours $50.00
3. 8 Hours $75.00

3 Courts

1. 2 Hours $50.00
2. 4 Hours $75.00
3. 8 Hours $100.00

4 Courts

1. 2 Hours $60.00
2. 4 Hours $100.00
3. 8 Hours $150.00

5 Courts

1. 2 Hours $75.00
2. 4 Hours $125.00
3. 8 Hours $175.00

6 Courts

1. 2 Hours $100.00
2. 4 Hours $150.00
3. 8 Hours $200.00

9 Courts

1. 2 Hours $200.00
2. 4 Hours $300.00
3. 8 Hours $400.00

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EXHIBIT
“C”

CITY OF OREM

ELECTED OFFICIAL COMPENSATION PROGRAM FOR THE BUDGET YEAR BEGINNING JULY 1, 2016

This Budget Book is provided for general guidance only and does not create a binding contract or any other obligation or liability on the City. The City reserves the right to change the information in the Budget Book at any time and for any reason, formally or informally, and with or without notice. The conditions set forth in this Budget Book do not create an express or implied contract with any person.

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EXHIBIT "C"

CITY OF OREM

FISCAL YEAR 2016-2017

ELECTED OFFICIAL COMPENSATION PROGRAMS

This document contains the compensation program, including salaries and benefits for the fiscal year beginning July 1, 2016 for City of Orem Elected Officials and supersedes all previous policies and procedures affecting compensation except for special programs adopted by the City Council.

WORKER'S COMPENSATION

Elected Officials injured during the performance of their duties are covered by Worker's Compensation as provided by State Law.

INSURANCE PROGRAMS

Elected Officials are eligible for enrollment in the City's various insurance programs as described in this section.

Travel Insurance

The City shall provide $100,000 travel insurance for all Elected Officials while they are traveling on City business.

Medical and Dental Insurance

The City shall provide medical and dental insurance coverage for all Elected Officials and their dependents. The following options are available (Medical and Dental costs are subject to change at the beginning of each calendar year).

Elected Official's Monthly Insurance Options

- Health Insurance: United Healthcare – Participants can choose between two (2) High Deductible Health Plans with Health Savings Accounts or Health Reimbursement Arrangements, as follows:

Plan	Annual Deductible	Annual Out of Pocket Max	HSA/Yr	HSA/Yr Optional Match	HRA/Yr
High Option	$3k(s)/$6k(f)	$4k(s)/$8k(f)	$1.8k(s)/$3.6k(f)	$0.2k(s)$0.4k(f)	$2k(s) $4k(f)
Low Option	$2k(s)/$4k(f)	$3k(s)/$6k(f)	$1.2k(s)/$2.4k(f)	$0.15k(s)$0.3k(f)	$1.35k(s) $2.7k(f)

- Dental Insurance – Dental Select

Elected Officials who choose not to participate in the group health/dental plans, shall receive compensation equivalent to the highest group health/dental insurance monthly premium.

Extended Health Care Coverage (COBRA)

As required by COBRA, health care benefit options will be extended to spouses and dependents of Elected Officials who become divorced, separated, deceased, terminated, or eligible for Medicare. Extended coverage will also be available for a dependent child who reaches the maximum age limit.

If an Elected Official dies while in office, the city will continue its portion of the insurance premium for family coverage for one year as long as the Elected Official was currently enrolled in the City's health and/or dental insurance plan(s) with family coverage at the time of death. Enrolled dependents may pay the insurance premiums to continue the coverage beyond one year as allowed by COBRA.

The city will cover only those family members who are named on the deceased Elected Official's current health and/or dental insurance enrollment form or those family members who would otherwise be eligible for COBRA coverage.

Life Insurance

The City shall provide term life insurance in the amount of $50,000 for each Elected Official while in office. The coverage will be reduced by 50% at age 70.

Elected Officials may also purchase supplemental term life insurance for themselves and eligible dependents.

Retired Life Insurance

Elected Officials who retire with at least 15 years of service at the City of Orem, may choose to continue life insurance in the amount of $5,000 for the Elected Official and $5,000 for his/her spouse. Coverage will be reduced by 50% at age 70. The City shall pay the premium for the retired Elected Official. The premium for coverage on the spouse shall be paid by the retired Elected Official.

Short Term Disability Insurance

The City provides short term disability benefits to Elected Officials who are disabled while in office.

Long-Term Disability Insurance

The City provides long term disability benefits to Elected Officials who are disabled while in office, for more than 120 days. The premium for this policy shall be shared between the City and the Elected Official.

Medicare Coverage

Elected Officials shall be covered by Medicare.

EMPLOYEE ASSISTANCE PROGRAM

The City provides an Employee Assistance Program (EAP) for Elected Officials. An EAP is a confidential counseling and referral service which helps Elected Officials and their family members deal with personal or work-related problems.

FLEXIBLE SPENDING REIMBURSEMENT ACCOUNT

The City provides a program that allows Elected Officials to use before-tax salary dollars to pay for certain health and dependent care expenses.

RETIREMENT

The City shall contribute toward the elected official's retirement.

Elected Officials with eligibility dates before July 1, 2011 are Tier 1 participants and shall have the option to participate in Utah Retirement Systems - Public Employees Non-Contributory Plan, or be exempt from Utah Retirement Systems and participate in the Alternative Retirement System, as follows:

OPTION A	
URS – PE/Non Contributory	18.47%
OPTION B	
Alternative - 401(k)	17.90%

Elected Officials with eligibility dates on or after July 1, 2011 are Tier 2 participants and shall have the option to enroll in the Utah Retirement Systems Tier 2 options.

DEFERRED COMPENSATION

As part of the Social Security Replacement Program, all Elected Officials may choose to participate in the City's Optional Matching 457 Deferred Compensation Plan.

INDEMNIFICATION

Subject to the requirements of federal, state, local law, or City policy, the City shall indemnify all Elected Officials for any claim for alleged personal legal liability arising out of any act or omission by Elected Officials during the performance of their duties, within the scope of their employment, or under color of authority. The City shall also pay the costs of defense in defending any such claim.

The Elected Official shall be responsible to comply with all legal requirements concerning notice to the City, cooperation in the defense of the claim, as well as all other requirements. Failure of the Elected Official to meet all such requirements may result in the City's refusal to defend or indemnify the Elected Official.

SALARY

Title	Monthly Salary
Council Member	$1,100
Mayor	$3,300

EXPENSES

Elected Officials, while performing official assigned duties, shall be reimbursed for expenses incurred.

MILEAGE REIMBURSEMENT

Elected Officials shall be reimbursed for the actual miles they drive in their personal vehicles or receive a $100 (City Council Member) or $200 (Mayor) per month vehicle allowance. The reimbursement rate shall be the standard IRS mileage rate.

RECREATION PASS

Elected Officials are entitled to Fitness Center privileges within the guidelines of City Policy. Elected Officials participating in a physical fitness program may purchase an annual family pass for $100 either through a monthly payroll deduction or a lump sum payment.

CITY OF OREM

EMPLOYEE COMPENSATION PROGRAM FOR THE FISCAL YEAR BEGINNING JULY 1, 2016

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EXHIBIT "C"

CITY OF OREM

FISCAL YEAR 2016-2017

EMPLOYEE COMPENSATION PROGRAM

This document contains the compensation program, including salaries and benefits for Management and Classified employees for the fiscal year beginning July 1, 2016 and supersedes all previous policies and procedures affecting compensation and benefit plans except for special programs adopted by the City Council.

PRIMARY EMPLOYER

The City of Orem is considered the primary employer for all full-time, regular status employees.

FLSA, REGULAR HOURS and WORKWEEK

All employees working for the City of Orem shall be compensated not less than the federal or state minimum wage, whichever is higher.

The City authorizes employees to work in one of the following defined workweeks:

A. A traditional workweek which is seven (7) consecutive days beginning each Sunday morning at 12:00am and ending the following Saturday at midnight.

B. A 9/80 schedule, or 80-hours over nine (9) days in the pay period, with every other Friday off. Employees authorized to work a 9/80 schedule will be classified as either "A" or "B" depending on the start of their workday and their Friday rotation. The workweek for these employees is seven (7) consecutive days.

C. For Plant Process Operators working in the Treatment Plant, the workweek is 7 consecutive days beginning at 12:00AM every Saturday.

D. For Fire Division employees working 24-hour shifts, the workweek is eighteen (18) consecutive days.

E. For all other Public Safety classifications, the workweek begins Sunday at 7:00am and ends the following Sunday at 7:00am.

OVERTIME

For non-exempt employees (defined in the Salary Policy section of this booklet) all hours of work officially ordered and/or approved in excess of forty (40) hours per workweek are overtime. For firefighters working 24-hours shifts, overtime is based on any hours worked over 136 in the 18-day work period. Hours worked shall not include holiday, vacation or sick leave hours.

Overtime worked shall be paid at the rate of time and one-half and may be in the form of compensatory time off or monetary compensation.
The maximum accumulation of comp time is eighty (80) hours (112 hours for 24-hour shift employees). Prior to the end of the pay period that includes April 1 of each year, all comp hours

must be used or all employees will be paid for the hours. Comp time will not be allowed to be carried beyond the dates noted above.

Exempt employees (defined in the Salary Policy section of this booklet) required to work beyond the regular work period may be compensated in accordance with the Administrative Leave Section. However, the City reserves the right to pay exempt employees at an overtime rate for actual overtime worked during a declared emergency.

CALL BACK

Non-exempt employees who have completed their work shift and have left the work premises and then are required to return to work shall receive a minimum of two (2) hours pay at the overtime rate. Hours worked in excess of the two (2) hours shall be paid at the overtime rate.

COURT TIME

Public Safety employees, who are required to appear in court as part of their job, shall receive a minimum of two (2) hours pay at the overtime rate. Hours spent in court in excess of the two (2) hours shall be paid at the overtime rate. In return, Public Safety employees who receive a witness fee for appearing in court shall be required to remit the payment to the City.

ADMINISTRATIVE LEAVE

Exempt employees who, as part of their normal duties, spend more than forty (40) hours a week in work assignments, may receive Administrative Leave in accordance with the City's Exempt Employees Work Policy provided in the General Policy Manual.

HOLIDAYS

Employees, except those in the Fire Division working 24 hour shifts, and employees working ten (10) hour shifts in patrol and communication sections shall receive the following twelve (12) paid Holidays. Full-time employees receive eight (8) or nine (9) hours pay for each Holiday (depending on their authorized workweek); part-time employees receive four (4) hours pay for each Holiday.

HOLIDAY	**DATE**
New Year's Day	January 1st
Civil Rights Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4th
Pioneer Day	July 24th
Labor Day	First Monday in September
Thanksgiving Day	Fourth Thursday in November
Day After Thanksgiving	Friday after Thanksgiving
Christmas Eve	December 24th
Christmas Day	December 25th
Personal Day	As authorized – not available to all employees. Must be used prior to Dec 15th of each year.

Employees who work their regularly scheduled shift on a Holiday will be compensated four (4), eight (8), or nine (9) hours of Holiday pay (depending on full-time or part-time status and their

authorized workweek) plus regular pay for the number of hours actually worked.

Fire Service - 24 Hour Shift Employees
Firefighters will be paid 11.20 hours for each holiday in the pay period the holiday occurs.

Patrol and Communication Section Employees
Patrol and Communication Section employees will be paid eight (8) hours for full-time and four (4) hours for part-time for each holiday in the pay period the holiday occurs.

VACATION

Employees shall earn vacation time as follows:

	Years of Service	Hours earned Annually
24 Hr. Shift Employees	l-5	168
	6-10	192
	11 or more	240
All Other Employees	1-5	120
	6-10	144
	11 or more	168

The maximum accumulation of vacation time beyond the year it is earned is two (2) years.

Upon separation from service for any cause, an employee shall be paid a lump sum payment for any accumulated and unused vacation.

SICK LEAVE

Employees may use sick leave when they are unable to work because of on-duty or off-duty injury or illness or for visits to hospitals, clinics, dentists, etc. for diagnosis of illness or injury, examination and related purposes.

General Management & Classified Employees

Each employee shall earn and may accumulate sick leave as follows:

Regular Work Shift	Hrs Earned Monthly	Hrs Earned Annually	Maximum Hours of Accumulation
24 Hour	11.2	134.4	Unlimited
All Others	8.0	96.0	Unlimited

Executive Management Employees

An executive management employee shall receive 2,080 hours (one year) of sick leave on the date of hire or promotion into an executive management position. The employee shall earn 8 hours of sick leave per month in which to replenish any sick leave time used. Any hours earned over the 2,080 hours will not be credited to the employees account. Upon leaving the City, the executive management employee shall not receive any pay for his/her unused sick leave except as provided in the Sick Bank Section.

FAMILY AND MEDICAL LEAVE OF ABSENCE

Family and medical leave (FMLA) is available to eligible employees.

TIME OFF FOR VOTING

Any employee who does not have three or more hours to vote from the time that polls open until they close, may take up to two hours of paid time to vote, in accordance with Utah State Law.

MEDICAL LEAVE OF ABSENCE

In conjunction with the family and medical leave of absence policy listed above, the City provides for an extended medical leave of absence for an eligible employee who is seriously ill and unable to perform their essential duties and who, after twelve (12) weeks is still unable to return to work.

PERSONAL LEAVE OF ABSENCE

In unique circumstances employees may be granted a leave of absence, without pay, for a period up to sixty (60) consecutive calendar days. No benefits of any type shall be earned by an employee for the duration of the leave of absence. Employees may continue to participate in the health insurance program at their own cost.

EMPLOYEE ASSISTANCE PROGRAM

The City provides an Employee Assistance Program (EAP) for employees. An EAP is a confidential counseling and referral service that is designed to help employees and their family members deal with personal or work-related problems.

MILITARY LEAVE

The City of Orem will comply with the Uniformed Services Employment and Reemployment Rights Act (**USERRA**).

In the event that an employee is absent due to being called into the military service of the United States or the State of Utah for duty, the employee may receive full compensation from the military while on military status. The City shall pay any difference in salary the employee would have received if they would have remained working with the City during the same period of time.

WORKER'S COMPENSATION

An employee injured during the performance of duties is covered by Worker's Compensation as provided by State Law.

JURY LEAVE

Employees who are required to serve as jurors shall be provided jury leave for the duration of the jury duty. Employees serving as jurors shall receive full salary and benefits for up to four (4) weeks per fiscal year of jury duty provided all money, less travel expenses, received by the employee for the jury duty is remitted to the City.

BEREAVEMENT LEAVE

An employee may, upon approval of the Department Director, be granted up to three (3) days leave with pay in the case of a death of a relative of the employee's family defined as a husband,

wife, parents, brother, sister, child, step-child, grandchild, grandparent, mother or father-in-law, sister-in-law, brother-in-law or a spouses grandchild or grandparent. Any additional leave days required shall be charged against vacation time. Firefighters working a 24-hour shift shall be granted up to 34 hours of leave with pay.

UNIFORM POLICY

The City will provide uniforms to both permanent and flexible employees based upon their job duties.

Orem Logo

The Orem logo used on uniforms will be the City's official logo. Wherever possible this logo should utilize the same multi-color scheme as found on the official logo. Public Safety employees will follow department guidelines for identification.

MILEAGE REIMBURSEMENT

Employees shall be reimbursed for all authorized miles traveled in the employee's personal vehicle. The reimbursement rate shall be the standard I.R.S. mileage rate.

VEHICLE ALLOWANCE

Executive Management employees, except those who are assigned a city vehicle, shall receive $425.00 per month as an allowance for the use of their personal vehicles for City business.

RECREATION PASS

Employees actively participating in a physical fitness program are entitled to Fitness Center privileges within the guidelines of City Policy. Employees participating in a Physical Fitness Program may purchase an annual family pass for $100 either through a biweekly payroll deduction or a lump sum payment.

The City shall provide a retired employee a pass to the Fitness Center or a family pass may be purchased for $100 per year.

TUITION ASSISTANCE PROGRAM

The tuition is available according to budget limitations and policies provided.

MOVING EXPENSES

Executive Management employees may be reimbursed at the discretion of the City Manager for the moving expenses for himself, his family, and his personal property from his previous employment to his employment with the City. Said costs shall include packing, transportation, necessary storage costs, and insurance charges.

INSURANCE PROGRAMS

The City shall provide the insurance programs described in this Section. The City reserves the right to provide these insurance programs by self-insurance, through an insurance company or by

any other method which provides the coverage outlined.

Travel Insurance

The City shall provide $100,000 travel insurance for Executive Management Employees while they are traveling on City business. In the event of employee's death, payment will be made to the employee's beneficiary.

Medical and Dental Insurance

Health Insurance – United Healthcare – Participants can choose between two (2) High Deductible Health Plans with Health Savings Accounts as follows:

Plan	Annual Deductible	Annual Out of Pocket Max	HSA/Yr	HSA/Yr Optional Match
High Option	$3k(s)/$6k(f)	$4k(s)/$8k(f)	$1.8k(s)/$3.6k(f)	$0.2k(s)$0.4k(f)
Low Option	$2k(s)/$4k(f)	$3k(s)/$6k(f)	$1.2k(s)/$2.4k(f)	$0.15k(s)$0.3k(f)

Dental Insurance - Dental Select.

The City shall provide each employee a description of the selected insurance plan.

Extended Health Care Coverage (COBRA)

Health care benefit options will be extended to spouses and dependents of employees who become divorced, separated, deceased, terminated, or eligible for Medicare. Extended coverage will also be available for a dependent child who reaches the maximum age limit.

If an active, benefited employee dies, the city will pay the first four (4) months COBRA insurance premium for the deceased employee's family.

The city will cover only those family members who are named on the deceased employee's current health and/or dental insurance enrollment form or those family members who would otherwise be eligible for COBRA coverage.

Life Insurance

The City shall provide term life insurance for each employee in an amount equal to their annual salary, to a maximum of $125,000. Employees making less than $20,000 per year shall be covered for $20,000.

Amounts are reduced 50% at age 70. Additional term life insurance may be purchased by each employee at their cost through payroll deduction.

Line of Duty Life Insurance Benefit

The City shall pay the premium for a police officer's $50,000 line of duty life insurance benefit provided through the Utah State Group Insurance Department, a division of the State Retirement System.

Short-Term Disability Insurance

The City provides short-term disability benefits to employees who are disabled beginning on the 60th day of disability and continuing up to the 119th day of disability.

Long-Term Disability Insurance
The City provides a long-term disability insurance plan for employees who are disabled for 120 days or more. The premium for this policy will be shared between the City and the employee.

Medicare Coverage
Employees hired after March 31, 1986, will be covered by Medicare.

RETIRED EMPLOYEES BENEFITS

Employees Who Retire after January 1, 2012
The City provides a Retirement Health Savings plan for benefitted employees. The purpose of this plan is to assist with the cost of health insurance and other health care costs following retirement.

Participation in the RHS is mandatory and employees will be eligible for City paid contributions.

Life Insurance
Retired employees with at least fifteen (15) years of service with the City, their spouse and dependents will have life insurance coverage as follows:

Type of Coverage	Amount	City Pays	Employee Pays
Employee	$5,000	100%	0%
Spouse	$5,000	0%	100%
Dependent	$2,000	0%	100%

Amounts will be reduced by 50% at age 70.

Although the City expects to continue the insurance programs as outlined above, the City reserves the right to change or discontinue all or any part of these plans and programs at any time.

FLEXIBLE SPENDING REIMBURSEMENT ACCOUNT
The City provides a program that allows employees to use before-tax salary dollars to pay for certain health and dependent care expenses.

RETIREMENT PLANS
All classified and general management employees are required to participate in Utah Retirement System. All employees may participate in the City's Alternate 401(k) Retirement Plan.

For the Fiscal Year beginning July 1, 2016 the City shall make the following contributions to employees' retirement DC and/or DB plans:

Retirement System or Retirement Plan (DC)	Public Employees, Contributory	Public Employees, Non Contributory	Public Safety, Contributory with 4% COLA	Public Safety, Noncontributory with 4% COLA	Firefighters

Tier I– Employed prior to July 1, 2011					
Utah Retirement Systems DB	20.46%	18.47%	39.45%	38.94%	23.37%
Orem City 401(k) DC	0%	0%	0%	0%	0%
TOTAL	**20.46%**	**18.47%**	**39.45%**	**38.94%**	**23.37%**
Tier II– Employed on or after July 1, 2011					
Hybrid Option – to URS DB	18.45%	16.69%	28.00%	28.00%	12.08%
Orem City 401(k) DC	0%	1.21%	0%	0%	5.82%
TOTAL	**18.45%**	**17.90%**	**28.00%**	**28.00%**	**17.90%**
Defined Contribution Option – to URS DC	18.45%	16.69%	28.00%	28.00%	12.08%
Orem City 401(k) DC	0%	1.21%	0%	0%	5.82%
TOTAL	**18.45%**	**17.90%**	**28.00%**	**28.00%**	**17.90%**

All Executive Management Employees have the option of participating in the Utah State Retirement system or the alternate plan, in accordance with State law and regulations as follows:

OPTION A	State	Alternate (401k)	Total
Noncontributory	18.47%	0.0%	18.47%

OPTION B	
Alternate	18.47%

Division Managers (or positions at the Division Manager level) may, under limited circumstances, opt out of the Utah Retirement System as authorized by the City Manager on a case-by-case basis.

DEFERRED COMPENSATION

As part of the Social Security Replacement Program, employees may choose to participate in the City's Optional Matching Deferred Compensation Plan. Employees may elect to contribute, in l/2 percent increments, a percentage of their gross pay to the Optional Deferred Compensation Plan. The City will match the employee's contribution with an equal amount not to exceed the percentage indicated below:

General Management and Classified Employees: Employees hired prior to April 1, 1986 - 5.5%
Employees hired after March 31, 1986 - 4.0%

Executive Management Employees: Employees hired prior to April 1, 1986 - 7.5%
Employees hired after March 31, 1986 - 6.0%

INDEMNIFICATION

Subject to the requirements of federal, state or local law, the City shall indemnify all City employees for any claim for alleged personal legal liability arising out of any act or omission by any employee during the performance of duties, within the scope of employment, or under color of authority.

The employee shall be responsible to comply with all legal requirements concerning notice to the City, cooperation in the defense of the claim, as well as all other requirements. Failure of the employee to meet all such requirements may result in the City's refusal to defend or indemnify the employee.

SALARY POLICY

Salary ranges are subject to change at any time. The following pay grades and ranges are effective July 1, 2016 and are established in accordance with the City's compensation philosophy and policies:

Pay	ANNUAL			MONTHLY			HOURLY		
Grade	Minimum	Mid-Point	Maximum	Minimum	Mid-Point	Maximum	Minimum	Mid-Point	Maximum
22	114,411.16	143,013.95	171,616.75	9,534.26	11,917.83	14,301.40	55.01	68.76	82.51
19	95,901.78	119,877.22	143,852.67	7,991.81	9,989.77	11,987.72	46.11	57.63	69.16
18	87,802.28	109,752.85	131,703.42	7,316.86	9,146.07	10,975.28	42.21	52.77	63.32
17	80,386.83	100,483.54	120,580.25	6,698.90	8,373.63	10,048.35	38.65	48.31	57.97
16	73,597.67	91,997.08	110,396.50	6,133.14	7,666.42	9,199.71	35.38	44.23	53.08
15	67,381.89	84,227.36	101,072.83	5,615.16	7,018.95	8,422.74	32.40	40.49	48.59
14	61,691.07	77,113.84	92,536.60	5,140.92	6,426.15	7,711.38	29.66	37.07	44.49
13	56,480.88	70,601.09	84,721.31	4,706.74	5,883.42	7,060.11	27.15	33.94	40.73
12	51,710.72	64,638.39	77,566.07	4,309.23	5,386.53	6,463.84	24.86	31.08	37.29
11	47,343.43	59,179.28	71,015.14	3,945.29	4,931.61	5,917.93	22.76	28.45	34.14
10	43,344.98	54,181.22	65,017.47	3,612.08	4,515.10	5,418.12	20.84	26.05	31.26
9	39,684.23	49,605.28	59,526.34	3,307.02	4,133.77	4,960.53	19.08	23.85	28.62
8	36,332.65	45,415.81	54,498.97	3,027.72	3,784.65	4,541.58	17.47	21.83	26.20
7	33,264.13	41,580.16	49,896.20	2,772.01	3,465.01	4,158.02	15.99	19.99	23.99
6	30,454.77	38,068.46	45,682.15	2,537.90	3,172.37	3,806.85	14.64	18.30	21.96
5	27,882.68	34,853.34	41,824.01	2,323.56	2,904.45	3,485.33	13.41	16.76	20.11
4	25,527.81	31,909.76	38,291.72	2,127.32	2,659.15	3,190.98	12.27	15.34	18.41

EXECUTIVE POSITIONS	FLSA	Grade
City Manager	Exempt	**22**
Administrative Services Director	Exempt	**19**
Assistant City Manager	Exempt	**19**
Chief of Police	Exempt	**19**
City Attorney	Exempt	**19**
Development Services Director	Exempt	**19**
Fire Chief	Exempt	**19**
Public Works Director	Exempt	**19**
Recreation Director	Exempt	**18**
Library Director	Exempt	**17**

EXEMPT POSITIONS	FLSA	Grade
City Engineer	Exempt	**16**
Deputy City Attorney	Exempt	**16**
Human Resource Division Manager	Exempt	**16**
IT Division Manager	Exempt	**16**
Maintenance Division Manager	Exempt	**16**
Police Captain	Exempt	**16**
Water Resource Division Manager	Exempt	**16**
Accounting Division Manager	Exempt	**15**
Assistant City Attorney	Exempt	**15**
Economic Development Manager	Exempt	**15**
Prosecutor	Exempt	**15**
Assistant to the City Manager	Exempt	**14**
Building Safety Division Manager	Exempt	**14**
Engineering Section Manager - Traffic	Exempt	**14**
Engineering Section Manager	Exempt	**14**
Fire Battalion Chief	Exempt	**14**
Fire Marshall	Exempt	**14**
IT Section Manager	Exempt	**14**
Justice Court Administrator	Exempt	**14**
Library Division Manager	Exempt	**14**
Planning Division Manager	Exempt	**14**
Police Lieutenant	Exempt	**14**
Recreation Manager - Facilities	Exempt	**14**
Streets Section Manager	Exempt	**14**
Transport Operations Engineer	Exempt	**14**
Treasury Division Manager	Exempt	**14**
Water Reclamation Section Manager	Exempt	**14**
Water Section Manager	Exempt	**14**
Information Systems Engineer	Exempt	**13**
Parks Section Manager	Exempt	**13**
Recreation Manager - Programs	Exempt	**13**
Senior Engineer	Exempt	**13**
Senior Programmer/Analyst	Exempt	**13**
City Recorder	Exempt	**12**
City Surveyor	Exempt	**12**
Communications Spec/Webmaster	Exempt	**12**

Computer Programmer/Analyst	Exempt	**12**
Emergency Manager	Exempt	**12**
GIS Planner	Exempt	**12**
IT Help Desk Supervisor	Exempt	**12**
Librarian	Exempt	**12**
Public Works Management Analyst	Exempt	**12**
Planner	Exempt	**12**
Risk Manager	Exempt	**12**

NON EXEMPT POSITIONS	FLSA	Grade
Traffic Engineer	Non-Exempt	**14**
Assistant Building Official	Non-Exempt	**12**
Building Maint. Section Manager	Non-Exempt	**12**
Construction Engineer	Non-Exempt	**12**
Fire Captain	Non-Exempt	**12**
Police Sergeant	Non-Exempt	**12**
Fire Engineer	Non-Exempt	**11**
Fleet Manager	Non-Exempt	**11**
Public Works Field Supervisor	Non-Exempt	**11**
Senior Building Inspector	Non-Exempt	**11**
Associate Engineer	Non-Exempt	**10**
Associate Planner	Non-Exempt	**10**
Building Inspector	Non-Exempt	**10**
Computer Network Administrator	Non-Exempt	**10**
Engineering Specialist	Non-Exempt	**10**
Firefighter/Paramedic	Non-Exempt	**10**
Horticulturist/Urban Forester	Non-Exempt	**10**
Instrumentation/Control Specialist	Non-Exempt	**10**
Plans Examiner	Non-Exempt	**10**
Police Officer	Non-Exempt	**10**
Pre-treatment Coordinator	Non-Exempt	**10**
Purchasing Agent	Non-Exempt	**10**
Storm Water Project Manager	Non-Exempt	**10**
Street Lights/Signal Specialist	Non-Exempt	**10**
Accountant	Non-Exempt	**9**
Associate Librarian	Non-Exempt	**9**
Cemetery Sexton	Non-Exempt	**9**
Evidence Custodian/Technician	Non-Exempt	**9**
Executive/NIA Assistant	Non-Exempt	**9**
Fire Prevention Specialist	Non-Exempt	**9**
Human Resource Generalist	Non-Exempt	**9**
Instrumentation/Control Technician	Non-Exempt	**9**
Lead Mechanic	Non-Exempt	**9**
Public Works Crew Leader	Non-Exempt	**9**
Public Works Program Specialist	Non-Exempt	**9**
PC Coordinator	Non-Exempt	**9**
Recreation Program Coordinator	Non-Exempt	**9**
Recreation Facility Maint. Supervisor	Non-Exempt	**9**

Senior Plant Operator	Non-Exempt	**9**
Traffic Signal Specialist	Non-Exempt	**9**
Victim Assistance Coordinator	Non-Exempt	**9**
Administrative Secretary	Non-Exempt	**8**
Business License Specialist	Non-Exempt	**8**
Construction Technician	Non-Exempt	**8**
Deputy City Recorder	Non-Exempt	**8**
Facility Maintenance Technician	Non-Exempt	**8**
Fleet Mechanic	Non-Exempt	**8**
Justice Court Lead Clerk	Non-Exempt	**8**
Lead Dispatcher	Non-Exempt	**8**
Plant Operator	Non-Exempt	**8**
Pre-treatment Inspector	Non-Exempt	**8**
Residential Plans Examiner	Non-Exempt	**8**
Traffic Sign Specialist	Non-Exempt	**8**
Water Res Utility Specialist	Non-Exempt	**8**
Animal Control Officer	Non-Exempt	**7**
Assistant Librarian	Non-Exempt	**7**
Building Maintenance Technician	Non-Exempt	**7**
Development Services Technician	Non-Exempt	**7**
Dispatcher	Non-Exempt	**7**
Justice Court Clerk	Non-Exempt	**7**
Public Works Technician	Non-Exempt	**7**
Records Office Supervisor	Non-Exempt	**7**
Water Res Utility Technician	Non-Exempt	**7**
Account Clerk	Non-Exempt	**6**
Community Service Specialist	Non-Exempt	**6**
Maintenance Worker (Helper)	Non-Exempt	**6**
Secretary	Non-Exempt	**6**
Victim Advocate	Non-Exempt	**6**
Custodial Supervisor	Non-Exempt	**5**
Storekeeper	Non-Exempt	**5**
Custodian	Non-Exempt	**4**

Individual pay shall be adjusted in accordance with the City's financial capability, performance and the salary plan.

Differential Pay

The City offers differential pay to employees in specific classifications who receive professional certifications which improve their knowledge and proficiency in carrying out their assigned functions through additional training. Differentials shall be paid in accordance with City policy.

Hazard Pay

Upon approval of the City Manager, employees may be awarded additional pay while performing hazardous duties.

PART-TIME EMPLOYEES

Part time employees are regularly scheduled to work less than 40 but more than 19-hours per week and are paid at an hourly rate equivalent to the pay for a full-time employee in the same position.

Employees hired on a part time basis shall be eligible for pro-rated benefits based on their regularly scheduled work hours.

VARIABLE-HOUR EMPLOYEES

Variable-hour employees are employees that are hired to work no more than 1,500 hours in a calendar year and are normally scheduled for 25 hours or less a week and do not work more than 130 hours in a month. Variable-hour employees are at-will employees and are not eligible to receive benefits unless otherwise required by law.

SEASONAL EMPLOYEES

Seasonal employees are hired to work no more than six (6) continuous months and shall not work more than 1,500 hours in a calendar year. Seasonal employees typically work the same period during the calendar year, such as summer or winter. Seasonal employees are at-will employees and are not eligible to receive benefits unless otherwise required by law.

EMPLOYEE RECOGNITION PROGRAM

All employees of the City of Orem will be appropriately recognized and rewarded for their years of service, meritorious performance, and supportive attitude according to established City policy.

COST SAVINGS INCENTIVES

The City Council shall consider the adoption of an Employee Awards Program that provides financial remuneration for cost-saving suggestions and ideas that are implemented by the City.

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OREM

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