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UTAH STATE LIBRARY BOARD MEETING (Electronic)

Minutes

April 13, 2016

1:00 P.M. to 2:00 P.M.

Official Place of Board Meeting

Utah State Library

250 N. 1950 W. Ste A., Board Room #134

Salt Lake City, Utah 84116

801.715.6756

Lorri Quigley, Chair, Called to Order and introductions at 1:06 P.M., April 13, 2016

Attendees Present:

Ms. Quigley

State Library Board Attendees by phone:

Jon Ostler, Vice-Chair, and Board Members Jennifer Throndsen, Chad Hutchings, Carrie Valdes, Grace Acosta and Susan Allred

Introductions:

Board Members and staff verbally identified themselves

Utah State Library (USL) Staff:

Donna Jones Morris, State Librarian/Division Director, Kari May, Assistant Director, Telesa Nicholes, Grants Coordinator, and Ron Van Harten, Administrative Services Manager

Minutes of March 21, 2016 Meeting:

Mr. Hutchings moved to accept the minutes as presented with Mr. Ostler seconding the motion. All Board members verbally identified themselves and voted in the affirmative. The motion passed unanimously.

USL LSTA Five-Year Plan, 2013-2017:

Mrs. Morris highlighted the USL LSTA Five-Year Plan, 2013-2017 and specifically page 9 of the plan which is posted on the USL website. She explained that Amigos was the company that was granted the bid when they submitted an RFP and they evaluated the five year plan that was in existence before the current plan and made firm recommendations for the current plan. She further explained what the recommendations are and that they are posted online as well.

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USL Strategic Plan 2016-2017:

Mrs. Morris highlighted the first goal of the USL Strategic Plan 2016-2017 which is to provide access to quality library materials through Utah's Public Libraries and directly to Utah's residents.

LSTA Grant Priorities for Fiscal Year 2016:

Ms. Nicholes spoke about the new LSTA grants application that will be available online to make applying for grants an easier and more streamlined process. She discussed changes in the way the Institute of Museums and Library Services (IMLS) allows funding opportunities and how these changes have affected the application process. In the past the Utah State Library gave grants under the three categories of Technology, Digitization, and Collections. Now, USL will ask grant applicants to define how their projects align with the goals listed in the LSTA 5 year plan as well as how their project aligns with IMLS project intent categories.

LSTA Allocations Fiscal Years 2014-2016:

Ms. May talked about the document that is labeled LSTA Allocations 2014-2016 and that this document is on our website as well. Ms. May stated that the document gave the broad categories of areas that LSTA funds are spent through the state library. She explained that section one is the bookmobile and blind programs that are state run library programs which USL provides direct service to certain populations in Utah. Section two is the services that USL provide state-wide to libraries in Utah. Section three is the Grants to libraries and this is where the money goes directly to the libraries in the State. Section four is USL Special projects and section five is Directed Projects and/or Grants. She stated that this document gives a side by side comparison over the last three years historically how much money the state has received from IMLS for LSTA funds and then how that has been allocated within the State.

LSTA Grant History Fiscal Years 2011-2016:

Mrs. Morris briefed the board on LSTA grant history from 2011 to 2016. She showed a graph of the LSTA grant history from 2011 to 2016. This graph is posted on our website.

Utah's Online Library Statistics:

Ms. May briefed the board on Utah's online library statistics. She presented a graph to help explain the statistics. This graph is posted on the USL website.

Allocation for LSTA Grant Money, Fiscal Year 2016, 10-1-15 to 9-30-17:

Mrs. Morris recommended that there be a grant cycle of \$300,000 for this year.

Ms. Acosta moved to accept the Grant amount of \$300,000 with Ms. Allred seconding the motion. All Board members verbally identified themselves and voted in the affirmative. The motion passed unanimously.

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Next Meeting Date:

The board reconfirmed the next board meeting will be held on May 23, 2016.

Ms. Quigley adjourned the meeting at 2:00 P.M.

Submitted by,

Ronald R. Van Harten
Administrative Services Manager

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