Park City Fire Service District
Administrative Control Board - Regular Public Meeting Minutes
Park City Fire District Headquarters
March 16, 2011

Called to order by Chairman Walker at 6:30 p.m.

Commissioners Present: Chairman Dianne Walker, Commissioner Robbie Beck, Commissioner Michael Howard, and Commissioner Liza Simpson.

Fire District Personnel Present: Chief Paul Hewitt, AC/FM Scott Adams, AC Frank Heumann, AC Bob Zanetti, BC Bob Evans, BC Ray Huntzinger, Patti Berry, Traci Madson, and Bill Pyper.

Public Present:

I. **Approval of Previous Meeting Minutes:** Chairman Walker called for a motion to approve the minutes of March 2, 2011 moved by Commissioner Beck, seconded by Commissioner Howard, passed by all.

II. **Public Input:**

III. **Commission Reports:**

A. Correspondence: Chairman Walker welcomed Liza Simpson, the newest commissioner. Commissioner Simpson offered a short background about herself. Chairman Walker also introduced a thank-you letter from a citizen related to a Summit Park fire that occurred back in July. Commissioner Beck reported that she also has a verbal thank you; a citizen involved in a recent transport was very appreciative to the crews.

B. Financials: All bills have been reviewed and signed. Chairman Walker acknowledged the final audit report that was submitted.

C. Other:

IV. **Old Business:**

A. Adoption of Training Policy. Patti Berry asked for approval of the Training General Policy Statement, Executive Order III-K-100, moved by Commissioner Beck, seconded by Commissioner Howard, passed by all.

V. **New Business:**

A. None.

VI. **Staff Reports and Input:**

A. AC Heumann reported that the legislative session just ended and reported on some of the bills that relate to the Fire District. AC Heumann explained the Joint Council and their role to review bills that relate and affect the fire service. AC Heumann also explained the Fire Caucus that has been formed. Chief Heumann reported on some of

the bills that were covered this year during the legislation, including bills that affect part-time employees, retirement, and new employees hiring into the system which will have one year to decide whether they want to participate in a defined benefit arrangement or defined contribution.

B. AC Heumann and AC/FM Adams reported on the recent fireworks bill that was passed. This will increase the time that fireworks will be legal, July 1 to July 31, and also defines the types of fireworks that are illegal. There may be some noise complaints associated with this.

C. AC Heumann explained that the State Fire Chiefs Association does all of its own lobbying, with one consultant that is hired to assist.

D. Chairman Walker reminded of ACB training on April 20th, which will go over duties and responsibilities. The training will begin at 5:00 and will last approximately two hours.

E. BC Evans reported on an upcoming engineer's test that will be necessitated by some retirements. BC Evans reported on some upcoming training, including a simulation of firefighter entanglement in a building.

F. Chief Hewitt reported that the Fire District will sponsor a Fire Ops 101 class, which will be for public and elected officials that would like to learn more about what firefighters do.

G. BC Huntzinger reported on some heavy rescue equipment that will be purchased with grant money. This is equipment that the crews will use in the event of a large-scale disaster.

VII. Other:

VIII. Adjournment: With no further business to come before the board, Chairman Walker called for a motion to adjourn, moved by Commissioner Simpson, seconded by Commissioner Howard, adjourned at 6:55 p.m.

The next regularly scheduled meeting of the Park City Fire District Administrative Control Board will be held April 6, 2011, beginning at 6:30 p.m. at the Park City Fire District Administration Building, located at 736 Bitner Road, Park City, UT.

Approved: _____

Date: _____

Prepared by: Traci Madson