

***Pending & Unapproved Minutes*** – These minutes have not yet been formally approved by the Board of Education, and until such formal approval occurs, these minutes are subject to possible future changes.

## **Board of Education**

Beaver County School District

Meeting Date: May 17, 2016

Last Revised: May 18, 2016

The following are minutes taken from the Regular Board Meeting, of the Beaver County School District Board of Education, held on May 17, 2016. This meeting was conducted at the District Office located at 291 North Main, Beaver, Utah, 84713.

In compliance with the American with Disabilities Act, persons needing auxiliary communicative aides and services for these meetings should contact Bonnie Bairett at 435.438.2291 or [bonnie.bairett@beaver.k12.ut.us](mailto:bonnie.bairett@beaver.k12.ut.us), giving at least three working days' notice.

### **Board Member Attendance:**

- Board President—Nicholas Dotson (Precinct 2): Present
- Board Vice President—Carolyn White (Precinct 1): Present
- Board Member—Richard Limb (Precinct 4): Present
- Board Member—Lisa Carter (Precinct 5): Present
- Board Member—Kristina Brown (Precinct 3): Present

### **School District Personnel in Attendance:**

- Dr. Ray Terry Superintendent
- Tracy Davis, Programs Director
- Todd Burke, Business Administrator
- LaRayne Brown, Reading Specialist & Instructional Coach
- Jodi Limb, Minersville School
- Jody Heaps, Minersville School
- David Cluff, Milford High School
- Karen Johnson, Milford Elementary School
- Becca Grimley, Milford High School
- Jennifer Wilson, Milford High School
- Patricia Stewart, Milford Elementary School
- Natalie Dalton, Belknap Elementary School, District ESL

- Marilee Eyre, Beaver High School
- Bonnie Bairett, Food Service
- Michelle Yardley, Accounts Payable
- Becky Parkinson, Payroll & Transportation

**Other Patrons Who Attended:**

- Angela Edwards
- Beau Bradshaw
- Angie Barnes, Milford Elementary School Community Council
- Chris Blomquist
- Kari Hofheins
- Penny Yardley, Beaver High School Community Council
- Wendy Yardley, After School Program
- Debra Roberts

**WORK SESSION MEETING (9:00 am)**

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- A. Welcome: President Dotson
- B. Barton Scholarship Application Review

**CLOSED MEETING (9:05 am)**

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Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, or Collective Bargaining, or Property (Purchase and/or Sale), Security, & Evaluation Committee Deliberations for Procurement.

**Purpose of Closed Meeting:** Character & competence of individuals

**Motion to Enter Closed Meeting Made By:** Richard Limb

**Motion Seconded By:** Kristina Brown

**Board Vote:** Unanimous

- President Dotson: Aye
- Vice President White: Aye
- Board Member Carter: Aye
- Board Member Brown: Aye
- Board Member Limb: Aye

**Those Who Attended the Meeting:**

Nick Dotson, Board President

Carolyn White, Board Vice President  
Lisa Carter, Board Member  
Richard Limb, Board Member  
Kristina Brown, Board Member  
Dr. Ray Terry, Superintendent  
Todd Burke, Business Administrator

**Closed Meeting Ended At:** 9:50 am

**Motion to End Closed Meeting Made By:** Kristina Brown

**Motion Seconded By:** Lisa Carter

**Board Vote:**

President Dotson: Aye  
Vice President White: Aye  
Board Member Carter: Aye  
Board Member Brown: Aye  
Board Member Limb: Aye

## WORK SESSION MEETING - RECONVENED (10:00 am)

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- A. Review of District programs and outcomes of those programs
- Dr. Terry introduced the work session topics of discussion and reviewed the following:
    - The District's Mission Values, Vision & Goals
    - 21<sup>st</sup> century education and how teaching and learning in the classroom has changed and will change in the future
      - Mr. Limb expressed concern about the realities teachers face being overwhelmed with too much
    - The Multi-Tiered Support System Pyramid and Conceptual Framework
    - The District's 5-Year Professional Development Plan
    - 2015-16 initiatives: Instructional Coaches, High School Interventions Specialist, State Assessment Trends, Consultants, State School Grades, etc.
    - Viewed a short segment of the USOE school board discussion with Governor Herbert last week
    - What does the future look like?
      - Special Education push-in model
      - ELL/Migrant Education
      - Gifted & Talented
      - STEM
      - STEAM
      - Curriculum; Testing;

- **Minersville Elementary**, Jodi Limb, Jody Heaps
  - Reviewed the school's MTSS and professional development plan.
  - Reviewed the school's academic achievements and improvements.
  - Use of Google Classroom, Smartboards, & Chromebooks
  - Use of Edivate
  - Summarized specific student successes
  - IXL
  
- **Beaver High School**, LaRayne Brown
  - Reviewed the process the school used to analyze performance data
  - Reviewed the school's professional development plan
  - Reviewed SAGE, ALEKS, Chromebooks, and IXL integration in the school
  - The school identified writing as the area that needed the most improvement.
    - 2015-16 SAGE scores indicated writing proficiencies improved in grades 7<sup>th</sup> through 11<sup>th</sup>
  
- **Belknap Elementary School**, Monte Hawkins
  - Student Learning Outcomes (SLOs)
  - Building Leadership Team (BLT)
  - Writing
  - Reviewed SAGE "Celebrations"
  
- **Milford High School**, David Cluff, Becca Grimley, Jennifer Wilson
  - Reviewed SAGE growth and improvements
  - MHS Secondary Math II Improvements
  - Reviewed class routines and strategies
  - Reviewed progress of special education students and push-in model with Math II
  
- **Milford Elementary School**, Karen Johnson, Angie Barnes, Pat Stewart
  - Milford Elementary School identified writing as an area to focus on
  - Reviewed the school's professional development plan
  - Reviewed writing outcomes and proficiencies which indicated significant gains
  - Reviewed school wide goal to improve LA results by 12% and the school achieved an 11% gain in proficiencies.
  
- **Career Technology Education & Technology**, Tracy Davis, Lane Limb
  - Reviewed new pathways and programs: Health Science, STEM, Marketing, Welding, Automotive, Milling, Technology
  - SWATC Support: Funding to support CNA, Auto, Milling,
  - A review of the vocational programs
  - E-Rate
  - Chromebook and insurance program
  - Reviewed the comprehensive district-wide comprehensive plan

- **BHS 8<sup>th</sup> Grade English**, Marilee Eyre
  - Reported on progress with 8<sup>th</sup> grade Language Arts
  - The classes focused on writing every day, and the 8<sup>th</sup> grade experienced significant gains in writing proficiencies.
  - Mrs. Eyre is currently assigned to follow and teach this group in the coming year.
- **ESL**, Natalie Dalton
  - Likened a correlation between ESL assessments and SAGE assessments
  - Shared and summarized specific successes
  - Summarized the San Diego ESL conference
  - Summarized the integration of Kindle devices in K-2 classes
- **Reading**, LaRayne Brown
  - Summarized the Balanced Literacy program
  - Reported on progress in 3<sup>rd</sup> grade
  - Reported on progress with DRA
  - Reported on leveled reading libraries and scaffolding instructional methods
  - DOK: Depth of Knowledge
  - Mrs. Brown reiterated how good the teachers are doing throughout the District.

## REGULAR BOARD MEETING - PRELIMINARY (2:18 pm)

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- A. Welcome: President Nick Dotson
- B. Pledge of Allegiance: Kristina Brown
- C. Public Input (none)

## BOARD OF EDUCATION ITEMS (2:20 pm)

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- A. Student Recognitions

Minersville School:

The following students were recognized as Students of the Month.

April (Hope)

K - Tayzlee Bailey

1 - Acacia Dalton

2 - Helen Magana

3 & 4 - Kierra James

5 - Haylee Marshall  
7 - Trexton Bailey

6 - Hadlee Marshall  
8 - Brooklyn Crum

May (Courage)

K - Haze Marshall  
2 - Zayley Chadburn  
5 - Dawson Ashley  
7 - Colby Wiseman

1 - Jocelyn Tapia  
3 & 4 - Cooper Pollmann  
6 - Casey Craw  
8 - Jonathan Govers

Beaver High School:

Chad Howard baritone solo I- (superior)  
Jacob Jones baritone solo II+ (excellent)  
Caitlin Bradshaw soprano solo I- (superior)  
Madilynn Riley viola solo I (superior)  
Abby Harris cello solo I (superior)  
Abby Harris piano solo I- (superior)

B. Information Item – Crosswalk at 600 East and 200 North

UDOT plans to install a new crosswalk. Dr. Terry explained the opportunities for the SNAP and other sidewalk grants.

C. Action Item – Exemptions or Guardianships, Transfers (none)

D. Action Item – Approval of Minutes for Open/Closed Meeting(s) Held on April 12<sup>th</sup>

**Motion to Approve Made By:** Carolyn White

**Motion Seconded By:** Lisa Carter

**Board Vote:**

**Nicholas Dotson:** Aye  
**Carolyn White:** Aye  
**Richard Limb:** Aye  
**Lisa Carter:** Aye  
**Kristina Brown:** Aye

D. Action Item – Travel: Schools (none)

E. Action Item – Travel: Board of Education (none)

**Motion to Approve Made By:**

**Motion Seconded By:**

**Board Vote:**

**Nicholas Dotson:** Aye

**Carolyn White:** Aye

**Richard Limb:** Aye

**Lisa Carter:** Aye

**Kristina Brown:** Aye

F. Action Item - Next Year’s board meeting Schedule:

**Motion to Approve Made By:** Kristina Brown

**Motion Seconded By:** Richard Limb

**Board Vote:**

**Nicholas Dotson:** Aye

**Carolyn White:** Aye

**Richard Limb:** Aye

**Lisa Carter:** Aye

**Kristina Brown:** Aye

**FINANCIAL ITEMS (2:30 pm)**

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A. Action Item - Approval of Warrants, Budgets, Financial Reports, & Capital Expenditures Priority List

**Motion to Approve Made By:** Lisa Carter

**Motion Seconded By:** Kristina Brown

**Board Vote:**

**Nicholas Dotson:** Aye

**Carolyn White:** Aye

**Richard Limb:** Aye

**Lisa Carter:** Aye

**Kristina Brown:** Aye

B. Information Item – Bids, RFPs, Current Projects Report – Update

BHS Metal Shop & Airflow

- Engineer visit
- Question as to why smoke alarms haven’t tripped if smoke is problematic

- Re-route flex pipe ducts to create a different circulation pattern
- Drop curtains to contain smoke around ventilation ducts

Beaver U ADA Accessibility Update

- Temporary ramp from Beaver City
- Expect door to be installed in next 2 weeks
- No response from metal contractors to build a ramp

Projects in Budget Proposal

- MHS Fire Panel & CO system
- Delay other school CO systems until January to see how property tax revenues pan out with Sun Edison & CS Mining situation
- Moving forward with MHS ADA door access systems – 4 doors
- Delay KT Gym ADA door access bid until January – Sun Edison & CS Mining

10<sup>th</sup> Street Freezer Failure, \$10,000 insurance claim on loss of food

C. Action Item – School MHS Trustlands Plans

**Motion to Approve Made By:** Lisa Carter

**Motion Seconded By:** Carolyn White

**Board Vote:**

**Nicholas Dotson:** Aye

**Carolyn White:** Aye

**Richard Limb:** Aye

**Lisa Carter:** Aye

**Kristina Brown:** Aye

D. Action Item – 2016-17 Utah Cooperative Acquiring Resources Efficiently UCARE (Child Nutrition Program Purchasing Contract & Agreement)

No motion made. This item will be included as an action item in the next board meeting.

E. Information Item – Utah State Office of Education Inquiry – Fiscal Year 2015 Audit Follow Up Items

F. Information Item – Sun Edison Bankruptcy Notice

Information was shared from the County regarding the Sun Edison situation was shared with the group.

Mr. Burke shared information regarding discussions with USOE and state tax commission specialists regarding restructuring tax rates to capture “guarantee” and “basic” program state funding.

Mr. Burke reviewed the tax base concentration and impact to patrons if Sun Edison and CS Mining defaults on property tax payments.

G. Information & Discussion Item – Review of Tentative FY17 Budget

Mr. Burke reviewed the Utah State Office of Education Accounting and Budget Handbook, chapter 2, guidelines for budget development and adoption.

- Roles and responsibilities of the Board, Superintendent, and Business Administrator as explained in Utah law
- Public hearing and advertising requirements
- The Financial Section will be made available to the public on Monday, May 23<sup>rd</sup> in preparation for the budget hearing on June 7<sup>th</sup>.

Mr. Burke shared budget reports from other neighboring districts with the Board for comparison to our District's budget report.

Mr. Burke reviewed the following key elements of the Superintendent's budget proposal for the coming year:

- National excellence in budgeting received for the prior year's budget report
- Public Budget Hearing Notice
- What is a School District Budget?
- Economic cycles and outlook
- "Listen Carefully for Hints of the Next Global Recession"
- Property Tax Revenue Risk & Contingency Plan
- Dashboard Summary – Elements Impacting the Budget
- General Fund: Budget Decisions & Assumptions
- Utah School Districts – FY15 Fund Balances & Tax Base Concentration Comparison
- Utah Weighted Pupil Unit History

H. Information Item – Association of School Business Officials International Request to Use District Budget Report as a National Training Resource

ASBO International has requested they be given permission to use the District's prior year annual budget report as a training resource and example for school districts around the country to follow.

## **INSTRUCTION & EDUCATION ITEMS (4:10 pm)**

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A. Action, Information, Discussion Item – After School Program, Wendy Yardley

Mrs. Yardley summarized the successes with the After School Achievement Program (ASAP). The daily schedule for the program is outlined as follows:

2:50 – 3:20 Signing in, hand washing, nutrition snack

- 3:20 – 3:50 Homework and reading time
- 3:50 – 4:20 Life or social skills lesson or other activities
- 4:20 – 4:50 Physical fitness, arts, and crafts group activities
- 4:50 – 5:20 Supervised free play

The curriculum is augmented with arts and crafts, cooking, science, and physical fitness.

## PERSONNEL ITEMS (4:27 pm)

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- A. Action Item - BES Hiring Requests (none)
- B. Action Item – BHS: Fine Arts Teacher Kierstin Greenlese
- C. Action Item – MHS Music Position, Adam Saunders
- D. Action Item – MHS Head Cheer Advisor, Tiffany Mayer
- E. Action Item – MES Teacher, Nicole Carney
- F. Action Item – MES P/T Food Service Worker, Gladys Lepe
- G. Action Item – Letter of Resignation, Teri Eyre
- H. Action Item – Letter of Resignation, Amy Barney

**Motion to Approve all Personnel Changes (items A - H) Made By:** Carolyn White

**Motion Seconded By:** Lisa Carter

**Board Vote:**

**Nicholas Dotson:** Aye

**Carolyn White:** Aye

**Richard Limb:** Aye

**Lisa Carter:** Aye

**Kristina Brown:** Aye

- J. Action Item – Request for Employee Extended Leave

**Motion to Approve Made By:** Kristina Brown

**Motion Seconded By:** Carolyn White

**Board Vote:**

**Nicholas Dotson:** Aye

**Carolyn White:** Aye

**Richard Limb:** Aye

**Lisa Carter:** Aye

**Kristina Brown:** Aye

## POLICIES (4:32 pm)

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A. Action Item – District Educator Evaluation Policy (3<sup>rd</sup> Reading & Adoption)

Note vote taken. Tabled to follow up on the note included in last month’s board meeting minutes:

Note: Add “provisional” status is to be maintained until teacher receives full licensure.

B. Action Item – Special Education Policy Manual (2<sup>nd</sup> Reading)

**Motion to Approve Made By:** Carolyn White

**Motion Seconded By:** Richard Limb

**Board Vote:**

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

## SUPPORT SERVICES (4:41 pm)

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A. Action Item – Surplus Property: Minersville Equipment, Food Service Equipment, Technology Equipment, and other various equipment

**Motion to Approve Made By:** Richard Limb

**Motion Seconded By:** Kristina Brown

**Board Vote:**

Nicholas Dotson: Aye

Carolyn White: Aye

Richard Limb: Aye

Lisa Carter: Aye

Kristina Brown: Aye

B. Action Item – Transportation School Activity Bus Trips, May 17<sup>th</sup> – June 30<sup>th</sup>

**Motion to Approve Made By:** Lisa Carter

**Motion Seconded By:** Richard Limb

**Board Vote:**

**Nicholas Dotson:** Aye

**Carolyn White:** Aye

**Richard Limb:** Aye

**Lisa Carter:** Aye

**Kristina Brown:** Aye

## C. Information Item – Child Nutrition Standards &amp; Training Resources, Utah State Office of Education

## DISCUSSION ITEMS (4:50 pm)

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- A. BEA/BSEA (none)
- B. Community Councils/Parent Organizations (none)
- C. Public Input (none)
- D. Superintendent, Dr. Terry
  - Regional leadership meeting, June 8<sup>th</sup>, Cedar Mountain
  - Butter cow competition
- E. Business Administrator, Todd Burke (none)
- F. Tracy Davis, Program Director
  - Holly Blackner was selected as Region FCCLA advisor of the year.
- G. Board Member Reports
  - Board Member White:
    - Will not be able to attend LIC on the 23<sup>rd</sup> due to other commitments. Mrs. Carter will attend in place of Mrs. White.
  - Graduation Assignments:
    - Mrs. Brown, Beaver High School
    - Mrs. Carter, Milford High School

## CLOSED MEETING (6:10 pm)

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Closed meetings by law may be held for the purpose of discussions related to the Competence and Character of Individuals, or Collective Bargaining, or Property (Purchase and/or Sale), Security, & Evaluation Committee Deliberations for Procurement.

**Purpose of Closed Meeting:** Collective Bargaining

**Motion to Enter Closed Meeting Made By:** Richard Limb

**Motion Seconded By:** Lisa Carter

**Board Vote:** Unanimous

President Dotson: Aye  
Vice President White: Aye  
Board Member Carter: Aye  
Board Member Brown: Aye  
Board Member Limb: Aye

**Those Who Attended the Meeting:**

Nick Dotson, Board President  
Carolyn White, Board Vice President  
Lisa Carter, Board Member  
Richard Limb, Board Member  
Kristina Brown, Board Member  
Dr. Ray Terry, Superintendent  
Todd Burke, Business Administrator

**Closed Meeting Ended At:** 6:18 pm

**Motion to End Closed Meeting Made By:** Lisa Carter

**Motion Seconded By:** Kristina Brown

**Board Vote:**

President Dotson: Aye  
Vice President White: Aye  
Board Member Carter: Aye  
Board Member Brown: Aye  
Board Member Limb: Aye

## REGULAR BOARD MEETING - ADJOURNMENT (6:20 pm)

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President Dotson adjourned and dismissed the meeting at 6:20 pm. Next Board meeting is scheduled for June 7, 2016.

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Nicholas Dotson, Board of Education President

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Todd S. Burke, Business Administrator

UNAPPROVED