

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held April 14, 2016, at the District Office, Delta, Utah.

Meeting convened at 11:00 a.m.

The Vice-President of the Board called the meeting to order at 11:00 a.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The Vice-President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 21.

Call to Order

Members in attendance: Adam R. Britt, Vice-President  
Todd E. Holt, Member  
David E. Lund, Member  
Jeffery G. Schena, Member  
David V. Styler, Superintendent  
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David V. Styler

Pledge of Allegiance: David V. Styler

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Review of Policies

Appointments and Contracts

Millard School District Policy - File Code: 4070  
First Reading

Salary Schedule

Millard School District Policy - File Code: 4080  
First Reading

Substitute Teachers

Millard School District Policy - File Code: 4100  
First Reading

Professional Development

Millard School District Policy - File Code: 4130  
First Reading

3. Policy Review

Review of Policies  
Continued

Section 6 of Policy Manual -- File Codes: 6010 - 6090

4. Discussion of Board Goals for 2016

Board of Education Work Session was from 10:00 am. to 11:00 a.m.

Interviews for individuals who had submitted a "Letter of Interest" to serve on the Millard School District Board of Education to represent District #3, which consists of Oak City #6, Leamington #7, Abraham #14, Garrison #16, Lynndyl #19, and Sutherland #20. This would be an interim Board of Education position until December 31, 2016 to fill the vacancy created by the untimely passing of Board President, Daniel Anderson.

Interviews for  
Individuals to  
Serve on Board of  
Education Rep-  
resenting District

The following individuals had submitted a "Letter of Interest" and were interviewed by the Members of the Board in an Open Meeting of the Millard School District Board of Education:

Individuals Inter-  
viewed

- Mr. Jerald Anderson
- Mr. Gordon Rawlinson
- Mr. Daron P. Smith
- Mr. Ronald Scott Wilson

Each individual was given ten minutes for each interview.

Deliberations and discussion by the Members of the Millard School District Board of Education, regarding the individuals listed above, began at 11:50 a.m.

Deliberations

The Members of the Board of Education took a lunch break at 12:10 p.m., with Board Vice-President giving the instruction that there was to be no discussion of the above candidates for District #3 during the lunch recess.

Lunch Break

1:00 p.m. -- Continuation of deliberations and discussion regarding the appointment of an individual to serve on the Millard School District Board of Education representing District #3.

Continuation of  
Deliberations

Appointment of Board Member to Represent District #3

Mr. Ronald Scott  
Wilson Appointed  
to Millard Board  
of Education

Member Lund made a motion to appoint Mr. Ronald Scott Wilson to serve on the Millard School District Board of Education, representing District #3, seconded by Member Schena and carried unanimously by the Members of the Board.

Mr. Ronald Scott Wilson was called and will return to the meeting shortly.

Member Holt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2015-2016 school year and the 2016-2017 school year) and Litigation, as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Lund, with the voting as follows:

Closed Executive  
Session

- |               |     |
|---------------|-----|
| Member Holt   | Aye |
| Member Lund   | Aye |
| Member Schena | Aye |
| Member Britt  | Aye |

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Lund, with the voting as follows: Regular Session

Member Schena	Aye
Member Lund	Aye
Member Holt	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:15 p.m. to 1:50 p.m. Time

I, Adam R. Britt, Vice-President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2015-2016 school year and Litigation, as provided for in Utah Code: 52-4-205(1)(a). Certification

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Adam R. Britt

Mr. Ronald Scott Wilson arrived at the meeting at 2:00 p.m.

Vice-President Adam R. Britt expressed the congratulations of the Members of the Millard School District Board of Education to Mr. R. Scott Wilson for his appointment as a Member of the Millard School District Board of Education. Congratulations to Mr. R. Scott Wilson

Mr. Ronald Scott Wilson, newly appointed as a Member of the Millard School District Board of Education, was present to take the Oath of Office, as administered by the Business Administrator. Oath of Office for Board Member Wilson  
Exhibit #22.

#### Reorganization of Millard Board of Education Leadership

Member Holt made a motion to nominate Member Adam R. Britt to serve as President of the Millard School District Board of Education, seconded by Member Wilson and carried unanimously by the Members of the Board. Reorganization of Board Leadership: Member Britt to Serve as President

Member Britt accepted the Chair, as President of the Millard School District Board of Education, and conducted the remainder of the meeting.

Member Britt expressed his appreciation for the vote of confidence for him to serve as President of the Millard School District Board of Education, as the Board serves the students, staff, and patrons of the Millard School District.

Member Holt made a motion to nominate Member Jeffery G. Schena to serve as Vice-President of the Millard School District Board of Education, seconded by Member Wilson, with call for question. Member Schena to Serve as Board Vice-President

Member Lund suggested that with Member Schena serving on the Utah High School Activities Board of Trustees that Member Holt may be better to serve as Vice-President of the Millard School Board of Education.

President Britt called for a vote on motion made by Member Holt to nominate Member Jeffery G. Schena to serve as Vice-President of the Millard School District Board of Education. This motion had been seconded by Member Wilson.

The voting was as follows;

Member Holt	Aye
Member Wilson	Aye
Member Schena	Aye
Member Britt	Aye
Member Lund	Nay

Appointment of Individuals for Audit Committee, Foundation Board and Delta Area Chamber of Commerce

Board Member Appointments

Discussion was held regarding the need to appoint a Board Member and another individual to serve on the Millard School District Audit Committee, with the retirement of Mrs. Jean Crafts. There is also a need to appoint a Member of the Board to serve on the Millard School District Foundation Board.

Member Holt made a motion to appoint Board Member David Lund and Mrs. Kris Albrecht, Millard School District Child Nutrition Supervisor, to serve on the Millard School District Audit Committee, Board Member Schena to serve on the Millard School District Foundation Board, and Board Member Wilson to represent the Millard School District Board of Education with the Delta Area Chamber of Commerce, seconded by Member Lund and carried unanimously by the Members of the Board.

Minutes

Approval of Minutes

Minutes of the Board of Education meeting held March 10, 2016 were approved by a motion from Member Schena, seconded by Member Lund and carried unanimously by the Members of the Board.

Superintendent Styler’s Report

Superintendent Styler’s Report

1. Superintendent Styler reviewed with the Members of the Board the discussions and meetings regarding Delta High School’s graduation and moving the formal ceremony from the Palladium to the auditorium. With Superintendent Styler working with the parents group and Mrs. Teresa Thompson, Principal of Delta High School, as a good compromise had been achieved to the satisfaction of those involved in the discussions. This compromise should address the concerns of the parents and Delta High School. Information regarding Delta High School’s graduation schedule and events was shared with the Members of the Board.

2. Superintendent Styler gave a short update of the legislation that will affect public education for the coming school year.

Board President’s Report

Board President’s Report

None

Business Administrator Report

BA Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills and Approval of Financial Reports

Payment of bills from check #010232 to check #010424, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #23.

Adult High School Secondary Diplomas

Wayne Lolani

Tenisia Faith Smith

Adult High School  
Secondary Di-  
ploma

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2015-2016 Compulsory Attendance Compliance

Parent(s)

Child(ren)

School / Grade

2015-16 Compul-  
sory Attendance  
Compliance

Yvette Nielson

Cameron Theobald

DHS / 11th grade

Recommended that the above students be exempted from compulsory attendance for the 2015-2016 school year based on signed affidavits.

In-Lieu of Transportation Request

Parent(s)

Child(ren)

School

Mileage

In-Lieu of Trans-  
portation Request

Landon & Tawnya  
Kesler

Reese Kesler  
Bronson Kesler

FES / 2nd grade  
FES / Kgdn

15 miles

Recommended for approval.

Updated Activity Schedule

Delta High School Track and Field Schedule

DHS Updated  
Track and Field  
Schedule

Personnel Items:

Personal Items

Letter of Resignations

Letters of Resigna-  
tion

Mr. Jared Smith - Delta High School Head Boys' Basketball Coach

Mr. Kurtis Topham - Delta High School Head Girls' Basketball Coach

Recommended for Acceptance

Ratification of Millard High School Cheerleading Advisor

MHS Cheerlead-  
ing Advisor

Mrs. Sally Sagers

Ratification of Fillmore Elementary School Lunch Worker

FES Lunch Work-

Mrs. Franki Rich - 4 hours Part-Time / At-Will

Recommendation for Fillmore Middle School Secretary

FMS Secretary

Mrs. Merlynn Erreguin

Recommendation for Delta High School Head Boys' Basketball Coach

DHS Head Boys  
Basketball Coach

Mr. Kurtis Topham

Ratification of Individuals for Special Education Speech Language Pathologist

MSD for Speech  
Language Pathol-  
ogist Positions

Mrs. Mylisa Jacobson - 5.75 hr IA at Delta South Elementary School  
for 2016-2017 School Year

Mr. McKay Shields - Remain in Current Position at Millard High  
School for 2016-2017 School Year

Mylisa would begin course work this summer to complete the requirements to become a Speech Language Technician (SLT) while working as an Instructional Assistant at Delta South Elementary School. Beginning with the 2017-2018 school year, and upon successful completion of the SLT, she would be employed as an SLT while working to complete the Speech Language Pathologist (SLP) program.

McKay would begin course work this summer to complete the requirements to become a Speech Language Technician (SLT) while continuing to work his current assignment at Millard High School for the 2016-2017 school year. Beginning with the 2017-2018 school year, and upon successful completion of the SLT, he would be reassigned as an SLT serving the students in the Fillmore schools while working to complete the Speech Language Pathologist (SLP) program.

If successful with the completion of the SLP program both Mylisa and McKay would commit to work as a Speech Language Pathologist for no less than seven (7) years in the Millard School District

Member Lund made a motion to approve and accept the Consent Items, as listed above, seconded by Member Schena and carried unanimously by the Members of the Board.

Information Items

Information Items

None

A review was made of the proposed Millard School District's Annual Capital Projects Budget for the 2016-2017 school year.

C/O Recommended Projects for 2016-2017 School Year

**Millard School District  
Annual Capital Projects Budget**

The Millard School District has a Capital Budget of approximately \$3.6 million for its yearly projects. The annual budget items are as follows:

Maintenance	\$ 90,000.*	Technology	\$200,000.**
School Buses	\$241,777	Roof Repair	\$ 50,000
Carpet	\$ 40,000.	Office Equip.	\$ 65,000
Concrete	\$ 20,000.*	Vehicles Repl	\$ 80,000.
Painting	\$ 25,000.	Parking Lots	\$150,000.
		Playgrounds	
Extra Curricular	\$ (60,500.)	Sch Lunch Equip	\$ 10,000.
Contingency	\$ 50,000.	Band Equipment	\$ 10,000.
Yamas Contract	\$ 41,274.	Fixed Assets Inv	\$ 13,650
C/O Support of M&O	\$ 300,000	Food Delivery Truck	\$101,000
		<b>TOTAL</b>	<b>\$1,427,201</b>

School Requests: \$ 172,470

TOTAL with Schools \$ 973,494

Lease Revenue Bond Payments:

Lease Revenue Bonds - Series 2011 / QSCB	\$ 608,830
Lease Revenue Bonds - Series 2012 / MHS (2-1-2016)	\$ 716,123
Lease Revenue Bonds - Series 2013 / DHS (2-15-2016)	\$ 617,836
Lease Revenue Bond Fees to Zions Bank	\$ 8,000
<b>TOTAL for Lease Revenue Payments</b>	<b>\$1,945,789</b>

GRAND TOTAL for All Expenditures \$3,225,740

**2016-2017 School Year**

<u>Facility</u>	<u>Project</u>	<u>Cost</u>
District	Replace One (1) Vehicle	\$ 34,000*
	Replace One (1) Suburban	\$ 43,000*
BUS Garage	Purchase of Two (2) School Buses	\$ 241,777*
	One (1) Route Bus / Activity Bus	
School Food Service	Food Delivery Truck	\$ 101,000*
	Remodel FES Serving Line	\$ 2,500
DNES	Teacher Desks	\$ 1,100*
DNES	Student Desk & Chairs Combo	\$ 9,000*
DNES	Replacement Chairs Computer Lab	\$ 1,200*
DNES	Library Shelving for Literacy Room	\$ 10,800*
DNES	Lighting Control Systems for all Restrooms	\$ ?
DNES	Grind Uneven Concrete Surface Areas	\$ W/O

DSES	New Copier	\$ 9,000*	C/O Requests Continued
DSES	Student Chairs / Desk Combo	\$ 7,800*	
DSES	Replace or Repair Speaker / Intercoms	\$ W/O	
DSES	Vacuum with Wider Head	\$ 950	
DSES	Repair Counter Tops	\$ W/O	
DSES	Removal of Berms in back of Building	\$ *	
FES	Concrete Repair / Replacement Front	*	
FES	Sound System Upgraded	\$ *	
FES	Student Chairs / Desks Combo	\$ 8,440*	
FES	Teacher Chair (2)	\$ 650*	
FES	New Copy Machine	\$ 9,000*	
FES	Teacher Desk	\$ 550*	
FES	Book Shelves	\$ 2,400*	
Garrison	None	\$	
DMS	Double Doors at Chorus Room Hall	\$ 10,000	
DMS	Replacement of Windows - South Side	\$ 10,000	
DMS	Two (2) Classroom set of Tables & Chairs	\$ 8,500*	
DMS	Chairs for STEM Classroom	\$ 1,000*	
DMS	Repair or Replace Shed (Custodial)	\$ W/O	
DMS	Repair or Replace Uneven Concrete (Concrete Budget)	\$ *	
DMS	Repair Bleachers in Big Gym	\$ Hold	
DMS	Carpet Shampoo	\$ 8,600	
FMS	New Computers (1/2 CTE - 1/2 Technology)	\$ 2,050	
FMS	Volleyball Posts and Nets	\$ Denied	
FMS	One (1) Set of Soccer Goals	\$ 1,000	
FMS	One (1) Set of Classroom Desks	\$Withdrawn	
FMS	Replace main stage lights	\$ ???	
FMS	Replace broken concrete East playground	\$ *	
FMS	7 Roof Drains (Two are needed)	\$ W/O	
FMS	Sprinkler head covers in gym entry	\$ W/O	
DHS	Sand & Refinish Palladium Floor	\$ Hold	
DHS	Volleyball Standards	\$ 3,584	
DHS	Ice Machine in Girls Locker Room	\$ 1,876	
DHS	Window Washing System	\$ 8,630	
DHS	Fix Palladium Bleachers	\$ ???	
DHS	Repair / Replace Speaker on Football Field	\$ 5,000	
MHS	High Speed Copier	\$ 3,000*	
MHS	Library Sound System	\$ 1,600*	
MHS	Book Cases	\$ 850*	
MHS	Ice Machine	\$ 3,600	
MHS	Student Desk Chair Combo	\$ 10,111*	
MHS	Four (4) Teacher Desks	\$ 1,630*	
MHS	New 4-Wheeler and plow	\$ 9,700	
MHS	Computer Tables for Library	\$ 1,000*	
MHS	Smart Board for Library	\$ 5,000*	
MHS	Portable Pressure Lock Gate	\$ 1,560	
MHS	Fixed Garbage Cans	\$ 1,400	
MHS	Security Cameras	\$ 22,000*	
EskDale HS	Fire Proof Cabinets for Flammables	\$ 2,500	

DTC	Computers Two Classrooms (35) 1/2 CTE	\$ 30,000	C/O Requests
DTC	Exhaust Systems in Classroom	\$ 10,000	Continued
DTC	43" Belt Sander - Wood Shop (\$27,000)	\$ Hold	
DTC	Two (2) Lathes (\$20,000)	\$ Hold	
DTC	Computers	\$ 20,000	
DTC	New Greenhouse	\$ Hold	
DTC	Pickup for Ag Department (\$30,000)	\$ Denied	
DTC	Chromebook Lab for Ag	\$ 10,000	
DTC	Stock Trailer for Ag (\$10,000)	\$ Denied	
DTC	Cattle Watering Troughs	\$ 2,000	
DTC	FFA Greenhouse (\$47,000)	\$ Denied	
DTC	Cattle Guards, Fencing, Gates for Ag	\$ ?	
DTC	Reproductive Technology and Equipment	\$ ?	

#### PAINT REQUESTS

**Equally Among Schools** **\$ 25,000**

#### CARPET REQUESTS

DES	Replace Tile at Classroom Doorways	W/O
	Back Wall - Media Center	Hold
	Patch Carpet in Rooms 185 - 190 -196	Hold
	Replace Tile in Front Hallway	
FES	Front Entrance (Entrance Carpet Squares)	Carpet Budget
	North Hallway	Carpet Budget
DMS	Orchestra Room	Carpet Budget
	North Hallway	Carpet Budget
MHS	Replace Tile under Ice Machine	W/O

#### WINDOW BLIND REQUESTS

DNES	Rooms 190 and 196	Carpet Budget
	Outside Windows near Office	Carpet Budget
DSES	Rooms 102 and 103	Carpet Budget
	Rooms: 128 - Media Center - Pull Down	Carpet Budget
FES		\$
FMS		\$
DMS	Black Out Curtains for Room #20	Carpet Budget
DHS	Dance Studio at Palladium	Carpet Budget
DHS	Band and Chorus Room Entrance	Carpet Budget

Member Holt made a motion to approve the Capital Projects for the 2016-2017 School year, as listed above, seconded by Member Lund and carried unanimously by the Members of the Board.

Out-of-State Student / Employee Travel Request

Out-of-State  
Student / Advisor  
Request

1. National Future Business Leaders (FBLA) Leadership Conference  
Students: Derek Atkinson / Advisor: Ms. Carol Meinhardt  
Atlanta, Georgia  
June 28 - July 3, 2016

Derek Atkinson placed first in the Future Business Leaders of America (FBLA) state competitions and has accepted the opportunity of attending the National Competition in Atlanta, Georgia. Derek took first place in two tests, with Derek being a Sophomore competing against juniors and seniors. The cost will be approximately \$2,065.00 for Ms. Carol Meinhardt to attend.

Member Schena made a motion to give approval for Derek Atkinson to attend the National FBLA Leadership Conference, with Ms. Carol Meinhardt, as Advisor, seconded by Member Holt made carried unanimously by the Members of the Board.

Millard School District "Honoring Excellence"

Student Excellence

Delta High School

Braydon Bryner - Sterling Scholar Winner / Math  
Celeste Stephenson - Sterling Scholar Winner / General  
Halie Allen - Sterling Scholar Runner-up / Music  
Kasen Callister - Sterling Scholar Runner-up / Agriculture Science  
Regan Cropper - Sterling Scholar Runner-up / World Language  
Mary Ellen Draper - Sterling Scholar Runner-up / Visual Arts  
Kaitlyn Ferris - Sterling Scholar Runner-up /  
Family & Consumer Science  
Christi Kooyman - Sterling Scholar Runner-up / Business & Marketing  
Austin Roundy - Sterling Scholar Runner-up /  
Computer and Information Technology

MSD Honoring  
Excellence  
Honoring Student  
Excellence:  
Sterling Scholar  
Winners and  
Runner-ups

Millard High School

Beau Gehre - Sterling Scholar Winner / Science  
Dylan Anspach - Sterling Scholar Runner-up /  
Trade and Technical Education  
Michael Speakman - Sterling Scholar Runner-up /  
Computer and Information Technology

Each were given a certificate of excellence.

Honoring Personnel Excellence

Mrs. Sherilyn Anderson and members of her family were present for the Board of Education to honor her husband, Daniel Anderson, for his service on the Millard School District Board of Education and his service as President of the Board. Daniel passed away unexpectedly on March 1, 2016.

Honoring Person-  
nel Excellence:  
Board President  
Daniel Anderson

Public Comment

Public Comment

None

Communications for Board Members

Communications  
for Board Mem-  
bers

1. Thank you note from Mrs. Sherilyn Anderson and her family for the beautiful arrangement sent for the funeral of her husband, Board President Daniel Anderson.

2. Thank you note from Droubay Chevrolet for the recent purchase of a Suburban and Pickup.

3. School Newsletters:

School Newslet-  
ters

a. Delta South Elementary School's - "Bunny Bulletin"  
April 2016

b. Delta North Elementary School's "Bulldog Bulletin"  
April 2016

Board Member Comments

Board Member  
Comments

1. Member Holt congratulated Scott Wilson on his appointment to serve on the Millard School District Board of Education. He is looking forward to serving with him and is looking forward to great things.

2. Member Wilson expressed his honor for being chosen to serve on the Millard School District Board of Education and is looking forward to learning the duties of this position. Member Wilson expressed that this was totally unexpected and is looking forward to taking an active role on the Millard School District Board of Education.

3. Member Lund congratulated Member Wilson on his appointment, as he was greatly impressed with him. There were great individuals interviewed and this was a difficult choice to make.

Member Lund expressed his thanks for the opportunity of attending the National School Boards Association Conference. It was great to sit with other board members from around the country and get their perspectives on public education. This was a great learning experience.

4. Member Schena congratulated and welcomed Member Wilson for his willingness to serve on the Board of Education. Member Schena was so impressed with Member Wilson for speaking from his heart and is looking for great things as he serves on the Board.

Member Schena expressed his appreciation for Member Britt and his willingness to accept the Office of President of the Millard School District Board of Education.

5. Member Britt welcomed Member Wilson and congratulated him for his willingness to serve on the Millard School District Board of Education. Member Britt expressed his appreciation for the vote of confidence extended to him in appointing him to serve as President of the Board of Education. Member Britt expressed his gratitude for the other board members' willingness to accept the various roles and assignments that come with serving on the Board of Education.

Board Member Comments continued:

Board Member  
Comments

6. Superintendent Styler welcomed Member Wilson and was glad for his willingness to serve and is looking forward to serving with him. Change is a tough thing especially with the passing of Member Anderson, however, Member Wilson will serve well in this position.

Superintendent Styler expressed his appreciation for the new leadership of the Millard School District Board of Education. Thanks to Member Britt and Member Schena for their willingness to serve.

Superintendent Styler thanked the Members of the Board for the opportunity to attend the National School Boards Association Conference. This was a good learning experience and a great opportunity.

7. Business Administrator Keith Griffiths welcomed Member Wilson and he is looking forward to serving and working with Member Wilson. Congratulations for your willingness to serve.

Keith also expressed his thanks for the privilege and opportunity of attending the National School Boards Association Conference.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, May 12, 2016, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:00 p.m.

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator