

NOTICE AND AGENDA

Notice is hereby given that the Planning Commission of Millville City will hold a meeting on Thursday, **May 19, 2016** in the Millville City Office, at 510 East 300 South, Millville, Utah, which meeting shall begin promptly at **8:00 p.m.**

1. Roll call
2. Opening remarks/Pledge of Allegiance.
3. Review and approval of agenda
4. Review and approval of minutes from May 5, 2016.
5. Action Items:
 - A. Consideration of zoning clearance for a building permit by Visionary Homes, for a residence to be located at 134 North 430 East, lot #17 Mond-Aire Heights Subdivision in Millville, Ut.
6. Discussion Items:
 - A. Ordinance change re: facilities for the elderly
 - B. Subdivision requirements checklist prior to building permit issuance.
 - C. City Council Report – review minutes from May 12, 2016 meeting.
 - D. Agenda items for next meeting.
 - E. Other.
7. Calendaring of future Planning Commission Meeting.
8. Assignment of Representative to next City Council Meeting.
9. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Adria Davis at (435) 213-0787 at least three working days prior to the meeting.

Notice was posted on May 16, 2016 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was sent electronically to the Utah Public Meeting Notice Website (<http://www.utah.gov/pmn/index.html>) on May 16, 2016.



Adria Davis, Secretary
Millville City Planning Commission

MILLVILLE PLANNING COMMISSION MEETING

City Hall - 510 East 300 South - Millville, Utah

May 5, 2016

1. Roll Call:

Chairman Jim Hart, Commissioners Bonnie Farmer, Lynette Dickey, Garrett Greenhalgh, Natalie Smith (Alt.) and Larry Lewis (Alt.)

Others Present:

Councilman Michael Callahan, Treasurer Tara Hobbs, Bodie Lyon, and Michael Brent George. Secretary Adria Davis recorded the minutes.

2. Opening Remarks/Pledge of Allegiance

Chairman Hart opened the meeting at 8:03 p.m.
He led those present in the Pledge of Allegiance.

3. Review and Approval of agenda

The agenda for the Planning Commission meeting of May 5, 2016 was reviewed. A motion was made by Commissioner Dickey to approve the agenda as presented. Commissioner Farmer seconded. Commissioners Hart, Farmer, Dickey, Greenhalgh, Smith (Alt.) and Lewis (Alt.) voted yes, with Commissioner Thompson excused.

4. Review and Approval of the Minutes of the Planning Commission Meeting

The minutes for the meeting of Apr 21, 2016 were reviewed. A motion was made by Commissioner Lewis (Alt.) to approve the minutes as outlined. Commissioner Greenhalgh seconded. Commissioners Hart, Farmer, Dickey, Greenhalgh, Smith (Alt.) and Lewis (Alt.) voted yes, with Commissioner Thompson excused.

5.A. Consideration of zoning clearance for a building permit by Michael Brent George, for an accessory building to be located on the property at 565 North Main in Millville.

This is a pole barn for storing yard machinery. It will be 20' x 32'. The drawing shows it 4' from the street on the side of a corner lot next to the driveway. The commissioners reviewed the ordinance stating the side setback must be 25' from the street on a corner lot. Mr. George stated this wouldn't work to move the structure in that far and withdrew the request to reconsider his future direction with this project.

6.A. Ordinance change re: facilities for the elderly

Discussion was continued from prior meetings regarding the wording of this ordinance.

Suggestions included:

Changing 'home' to 'facility'

Changing 'Cache County Health Dept.' to 'Local Health Dept.'

Addition of buffer zone (1/4-1/2 acre) to minimize effects of noise or light on neighbors

Which zones would changes apply to, and

Defining elderly

This item was continued to the next meeting for further input.

6.B. City Council Reports – review minutes from Apr 28, 2016 meeting.

The commissioners were given copies of the minutes. No comments were made.

6.C. Agenda Items for Next Meeting

Discussion – Ordinance on Elderly facilities

Discussion – Checklist for subdivision requirements prior to building permit issuance.

6.D. Other

Commissioner Farmer has recently constructed a high tunnel (green house) on her corner lot. Commissioner Farmer presented the commission with copies of Utah Legislation relating to High Tunnel Code 2015 showing exemption from municipal regulation. 10-9a-525-3 states that no building permit shall be required for the construction of a high tunnel.

7. Calendaring of future Planning and Zoning Meeting

The next meeting will be held Thursday, May 19, 2016.

8. Assignment of Representative for City Council Meeting

No representative was assigned. Councilman Callahan was in attendance acting as representative for the recently vacated role of Development Coordinator.

9. Adjournment

Chairman Hart moved to adjourn the meeting at 8:56 p.m. Commissioner Lewis (Alt.) seconded.

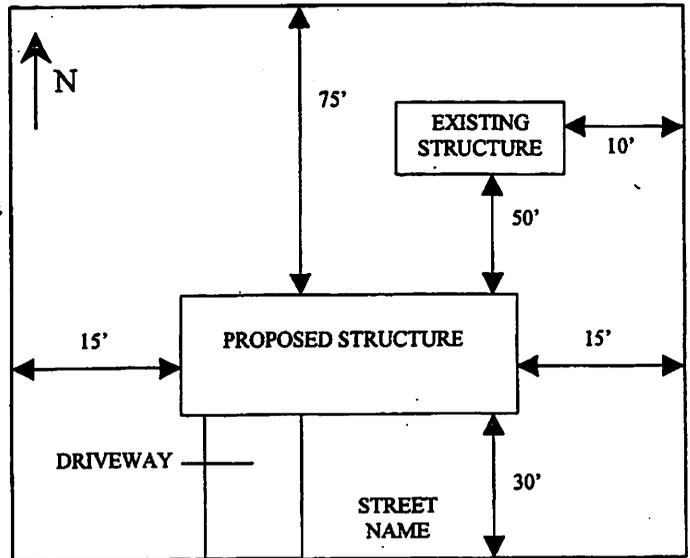


MILLVILLE CITY
ZONING CLEARANCE FOR BUILDING PERMIT
THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

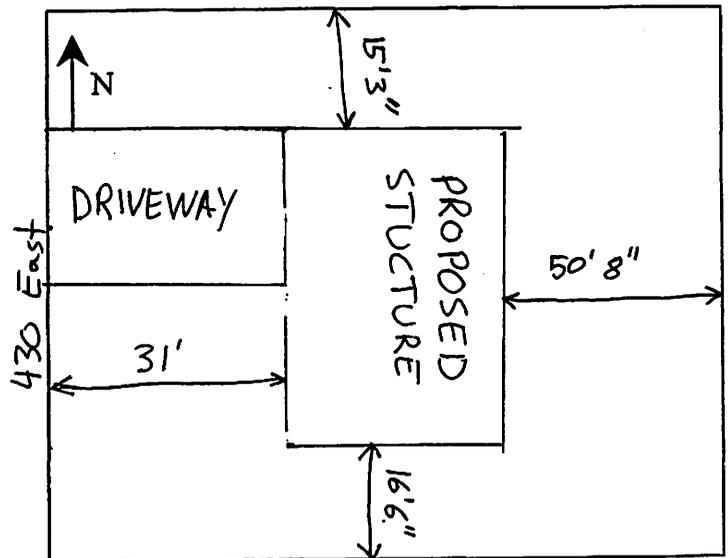
APPLICATION INFORMATION

1. Visionary Homes
APPLICANT'S NAME
2. 50 East 2500 North Suite #101
MAILING ADDRESS
- North Logan Ut 84341
CITY STATE ZIP CODE
3. _____ HOME TELEPHONE 4. 435-752-1480 #2033
BUSINESS TELEPHONE
5. _____
OWNER'S NAME (if different from applicant)
6. Single Family
TYPE OF STRUCTURE
7. 1850 # 8. _____
SQUARE FOOTAGE ZONE
9. Mond Aire Heights #17
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 03 - 194 - 0017
TAX IDENTIFICATION NUMBER
11. 134 North 430 East Millville
ADDRESS OF CONSTRUCTION
12. .33 Acres 13. _____
LOT SIZE LOT ELEVATION
14. SEWER SEPTIC TANK N/A
(choose one)
15. CITY WATER PRIVATE WELL N/A
(choose one)
16. ELECTRICITY GAS OTHER UTILITY
(specify in remarks)
17. _____
REMARKS

SAMPLE PLOT PLAN
 (numbers do not represent required setbacks)



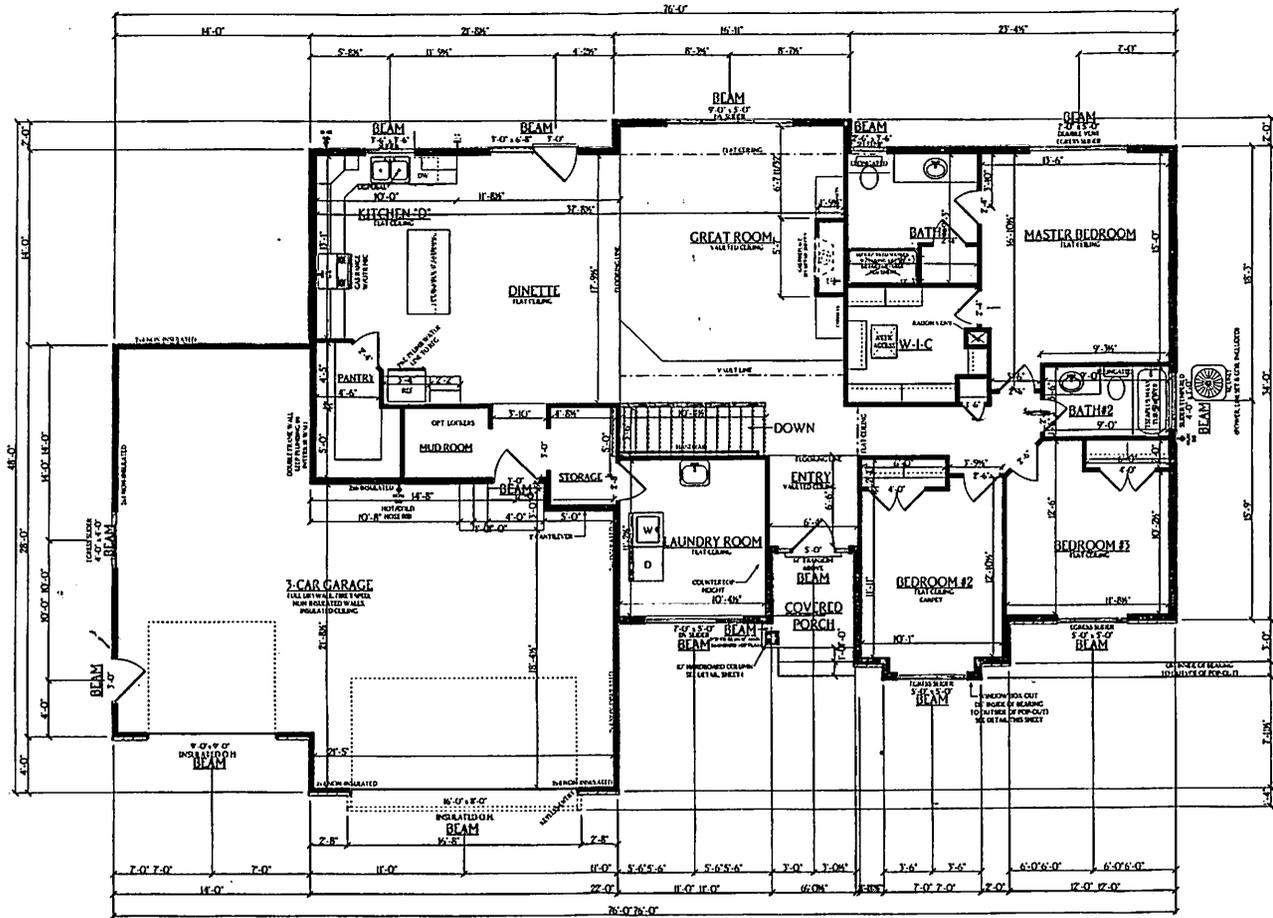
PLOT PLAN



APPROVED - PLANNING AND ZONING _____ DATE _____

FEES PAID - TREASURER _____ DATE _____

This property is being approved for building permit issuance as indicated above. Any change in the type or placement of the structure is not allowed. This clearance is not a waiver of compliance with either the zoning ordinance or the building codes. Millville City Form 101 - 15 Nov. 2003 (previous edition is obsolete)



MAIN LEVEL LAYOUT
 9'-0" CEILINGS UNLESS OTHERWISE NOTED
 DIMENSIONS & ENGINEERING

PLANS PRINTED ON
 11 x 17 PAPER ARE
 1/2 THE SCALE NOTED.



Drawn by: Liam Fletcher
 Checked by: Salesperson
 Date: May 13, 2016
 Builder & G.C.:
 Visionary Homes
 50 East 2500 North #101
 North Logan, UT 84341
 (435) 752-1480
www.visionaryhomes.com

"The CAMBRIDGE"
 MAIN LEVEL LAYOUT
 DIMENSIONS & ENGINEERING
 SCALE: 1/4" = 1'-0"

© COPYRIGHT VISIONARY HOMES 2016

Plan current up to:
 Addendum #4

Client: Paul and
 Nichole Shelton

SHEET
6D
 OF 9

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
May 12, 2016

PRESENT: Michael Johnson, Michael Callahan, Julianne Duffin, Mark Williams, Rose Mary Jones, Tara Hobbs, Gary Larsen, Zan Murray, Patricia Cronin, Martha Balph, Sally Sears, J. Dayton Crites, Sam Whelan, Landon Vincent, Gabe Whelan

Call to Order/Roll Call

Mayor Michael Johnson called the City Council Meeting to order for May 12, 2016 at 7:06 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Michael Callahan, Julianne Duffin, and Mark Williams were in attendance with Councilmembers Cindy Cummings and Ryan Zollinger excused. Also Recorder Rose Mary Jones and Treasurer Tara Hobbs were present.

Opening Remarks/Pledge of Allegiance

Councilmember Duffin led all present in the pledge of allegiance and then offered a prayer.

Approval of agenda and time allocations

The agenda for the City Council Meeting of May 12, 2016 was reviewed. **Councilmember Williams moved to approve the agenda for May 12, 2016.** Councilmember Duffin seconded. Councilmembers Callahan, Duffin, and Williams voted yes with Councilmembers Cummings and Zollinger excused. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting for April 28, 2016. **Councilmember Duffin moved to approve the minutes for April 28, 2016.** Councilmember Callahan seconded. Councilmembers Callahan, Duffin, and Williams voted yes with Councilmembers Cummings and Zollinger excused. (A copy of the minutes is included as Attachment "B".)

Report on P & Z Meeting held May 5, 2016

Councilmember Callahan reported on the Planning Commission Meeting held May 5, 2016. (A copy of the draft minutes is included as Attachment "C".) He explained toward the end of the meeting there was an extended and spirited discussion about the need for a checklist for building permits and also various subdivision requirements. He felt this should be addressed.

Councilmember Duffin also asked if the Planning Commission had addressed the development of a map for sidewalks and curb and gutter in specific areas of the City. There was also discussion about high tunnel greenhouses; it was explained they do not require a building permit.

Information Regarding the Cache Valley Transit District

Patricia Cronin reported to the Council, as Millville's representative for the Cache Valley Transit District, regarding an internal review which was published for 2015. She briefly reviewed the history, mission, and value statements of the District. She explained the District has expanded since it started, and at the present time, Wellsville is considering joining with the District within the year. Ms. Cronin reviewed the policies, procedures and practices, which she concurred with most of them. She explained the Board has extra meetings often for the purpose of entertaining one on one discussions for concerns throughout the valley. She also discussed the operation with a zero-fare cost and also other options. She was not entirely favorable of the zero-fare and thought paying something would be feasible; however, she felt those who totally depend on this service with poverty income could be handled in some different manner. She also explained the District's books are transparent and could be reviewed by anyone interested.

The Council then spent time considering the bus stops currently being used and those proposed. There were two new bus stops (to be in close proximity to the new high school) on the 100 West road proposed. Because of the narrow road on 100 West, the Council did not feel this would be the best place, as there is no sidewalk. They had a concern for safety on that road. The new stops are proposed to be implemented by August 1.

Ms. Cronin suggested requesting that a covered stop be built at approximately 200 South and Main Street, as there are individuals riding the bus to work from the businesses on 300 South.

The Council requested Ms. Cronin explain the Council's concerns to the CVTD Board.

(The Internal Review and map which was reviewed are included with the minutes as Attachment "D".)

Proposal for Permanent Restriction of Fireworks east of 500 East

Martha Balph made a presentation to the Council requesting to have a permanent restriction for fireworks east of 500 East. A petition had been circulated and she explained all homeowners in the area east of 500 East were contacted. The response showed 93% were in favor of this proposal. She provided information regarding the cost of funding wildfires and the new Senate Bill which had passed in the last legislative session, which requires funding for wildfires occurring within municipal boundaries.

Mayor Johnson reported on some of the findings he had obtained from the State Code and his interpretation was that cities could be restrictive where structures intermingle with hazardous environmental concerns. Councilmember Duffin questioned the reasoning of those who had declined from signing the petition; Mrs. Balph indicated it was because of their desire to have family events that include fireworks.

(The information prepared by Mrs. Balph is included along with the original signed petition and included with the minutes as Attachment "E".)

Councilmember Callahan moved to draft an ordinance to restrict fireworks to be reviewed at the next possible meeting. Councilmember Duffin seconded. Treasurer Hobbs praised both Martha Balph and Sally Sears for going the extra mile in keeping their large properties cut down and under control. The Council agreed the landowners do have the responsibility in making this effort. Mrs. Balph indicated the type of grass that grows in this area is considered a noxious weed and hard to control. Councilmembers Callahan, Duffin, and Williams voted yes with Councilmembers Cummings and Zollinger excused.

During the process for getting a permanent ordinance prepared and a public hearing held, the Council felt it would be appropriate to consider a temporary ban on fireworks for this year. This will be considered at the next Council Meeting. Councilmember Duffin will work with Attorney Jorgensen in getting an ordinance prepared for a permanent ban.

Proposed Rate Increase on Water Rates and Stormwater Fees

Mayor Johnson discussed with the Council a proposal to increase the water rates by \$.05 per 1000 gallons used and also an increase in the stormwater fees from \$2 to \$3 per month. The amount raised by these increases would be about \$6,000 to the water fund and a 50% increase in the stormwater fund. The needs for the increases were more fully identified in the budget discussion.

(Information in consideration for this increase is included with the minutes as prepared by Superintendent Gary Larsen as Attachment "F".)

Review of System for Emergency Notifications to Residents

Councilmember Callahan discussed with the Council various scenarios of a system for Emergency Notifications and what it could be used for. He pointed out how Nibley City had used this when they had a water contamination incident and how many residents had opted out and then decided they wanted to be part of this service. The cost for this is approximately \$3,000 for one year. It would be available for land lines, cell phones, and other media sources. This cost would include the set up and training. The Emergency Operation Center operators should also be trained to use the system. The system can also

be used for non-emergency calls to remind residents of upcoming events or pertinent information for a specific area of the community.

Treasurer Hobbs indicated there may be grants available for this funding.

The cost could be reduced if the service was signed up for three years or longer. **Councilmember Callahan moved to continue forward with the ReGroup Company people to obtain a written proposal with needed funding to come from the General Fund so this would be available to start on July 1.** Councilmember Williams seconded. Councilmembers Callahan, Duffin, and Williams voted yes with Councilmembers Cummings and Zollinger excused.

Budget Presentation for Fiscal Year 2017

Mayor Johnson and Recorder Jones reviewed information for fiscal year 2017 with the Council. A 'Budget in Brief' showing various projects to be completed in each category and the basis for it was reviewed. (A copy of the budget information is included with the minutes as Attachment "G".)

Additions to the general fund budget were included as follows.

- There was an increase noted regarding the amount for the sidewalk TAP Grant.
- Superintendent Gary Larsen proposed an additional project for having crack seal on some of the park asphalt in this fiscal year.
- Leak detection of water lines to be budgeted for FY2017.
- Extending sidewalk on 450 North eastward to connect the existing sidewalk on the north side of the street. Engineer Murray reported he has a call into Jeff Gilbert to find out if the sidewalk could be extended as part of the 450/550 Road Project. If allowed, this would be a 7% match.
- There is a RAPZ Grant proposed to be awarded to the City in the amount of \$20,000.

The Water/Sewer Fund was then discussed. The betterment projects included with the CCCOG 450/550 North road were reviewed in more depth. The costs for the water line project on 550 North and the dry sewer which will be placed under the 450 North roundabout were discussed for funding possibilities. It was the consensus of the Council to request an additional release of funds from the Division of Drinking Water for monies we have in our Water Capital Replacement Fund. This would be for \$93,000 to pay for the Automatic Meter Read system. Superintendent Larsen indicated the request could be made; this did not mean the funds would have to be spent.

The Council also reviewed the Stormwater Fund with the proposed increased revenue to cover additional mandated requirements.

In the Capital Project Fund, it was proposed to budget for a new city pickup as well as Form Based Code.

The budget for Fiscal Year 2016 will be reviewed at the next Council Meeting as well as additional information on the Fiscal Year 2017 budget.

There was also discussion regarding the Miss Millville Scholarship Funds that had been received and the need to issue the checks to the recipients.

Presentation regarding Trail Systems

County Trail Coordinator Dayton Crites made a presentation to the Council regarding Trail Systems after he introduced himself to the Council. He started working for Cache County in January, 2016. He presented a broad overview of what he would like to see happen in the future as far as planning for trails. He has been working with the DWR on a project which will add about 1.7 miles of river trail along the south side of the Blacksmith Fork River.

He feels by planning the trails, this will also help to make available funding options through grants, etc. He explained the trails infrastructure has an economic benefit to the area where they are included, as well as promoting health and safety factors.

There was discussion about the deer fence trail directly above Millville. He will be working with the DWR and this trail should soon be available spring, summer, and fall, closing in the winter time. This trail will be for non-motorized seasonal use.

By planning the trail system, this helps with development in various areas. Trailhead access points could be included with development.

There was discussion about the property on the south eastern part on Millville extending into the County and whether this will be available for public or just for private use.

He would like to reach out to the canal companies having them include trails in their easements. Councilmember Callahan indicated Millville Irrigation Company only has the easement to get the water down the canal, there is no property easement.

Mr. Crites expressed his willingness to work with Millville and help in any way he could.

Consideration of an Agreement between Nibley City and Millville City for Sewer Usage

Engineer Zan Murray reviewed with the Council an Intercity Wastewater Agreement for sewage between Millville and Nibley Cities. There was concern about this agreement if Nibley were to change from using Logan City as their treatment facility and what affect this would have on Millville City. It was suggested that Attorney Jorgensen review the

document and make sure the way this is written would be in the City's best interest. Millville City bought into the Nibley sewer system and there is a value for it. Nibley City would need to purchase the capacity that is there if the cities were to decide to handle this differently. It is proposed that Millville will bill Cache County School District and the Seminary for their water usage to determine the cost for the wastewater used in these facilities. It was suggested to meet with Attorney Jorgensen and include the Mayor, Superintendent Larsen, and Councilmember Zollinger to review some of these concerns. Engineer Murray will set up the meeting with Attorney Jorgensen. This item will be again discussed after a recommendation is completed with our Attorney.

(The information reviewed is included with the minutes as Attachment "H".)

Consideration for the Proposed Sewer Ordinance

Engineer Murray reviewed with the Council the proposed sewer ordinance for Millville City. This draft is taken from the Nibley City Ordinances as they have them. There were definitions reviewed. There was also a review of how this ordinance is written requiring any building within 300 feet of a line to connect to the sewer at their cost. Engineer Murray brought up a concern from Councilmember Zollinger regarding individuals requesting lot-size reductions if the sewer is available. There was also discussion on whether this would instigate the payment of the Nibley Sewer Upsizing Bond with which Millville participated. There was also discussion about the roadways and how they will be affected.

The interpretation of the way the ordinance was written was discussed. There was discussion if this would be a city-wide system or if a service district could be formed. The Council was asked to read this and think about it.

There was also discussion about the sewer laterals and if the City or the property owner would be responsible for them. If there is a sewer blockage, it may be on the individual's property. The municipalities are going to away from owning the laterals and having them be the property of the homeowner. Insurance companies are also encouraging this to happen that way.

Engineer Murray is awaiting receipt of a letter from Issa Hamud from Logan City to confirm that Nibley will bill Millville and that no bill is to be received from Logan City with regard to the Millville treatment connection for sewage.

There was consideration for whether a sewer enterprise fund needs to be set up at this time. There are calculations that Engineer Murray will go through to determine the costs for the ERUs; a rate will be set. There was a question raised about whether the bonds set between Millville and the State of Utah would then be activated for repayment. Engineer Murray will consult with Walt Baker on this to find out the answer. The proposed

ordinance will need to be reworked so the formatting will be in accordance with Millville's code. Also this may need to be reviewed by our attorney.

This item was continued to the next meeting for clarification, specifically on where hookups for the sewer would be available. (A copy of the information is included with the minutes as Attachment "I".)

Consideration for Adoption of the Final Draft of the Interlocal Agreement for Ridgeline High School between Cache County School District and Millville City

Engineer Murray reviewed with the Council the Interlocal Agreement between Millville and Cache County School District for the high school. The agreement includes an impact fee payment of water and roadways for up to 2,000 students. There was also discussion on the impact fee amount in the agreement and the cost of assets that will be determined for our City asset list; these amounts should match. Engineer Murray will need to work through these fees to calculate the roadway improvements, water improvements, and miscellaneous items such as signs and street lights. This is a transparency issue to show how the impact fees were collected and spent. The number will be changed to match the infrastructure received.

This item will be continued to the next agenda. (Information reviewed is included with the minutes as Attachment "J".)

Power Backup for Emergency Operation Center

Harry Meadows discussed with the Council a generator that could be used as a backup for the Emergency Operation Center. Information was provided for a Kodiak Power Machine at the cost of \$2,080.

There was also discussion about having a generator to back up the wells and booster pumps; this would be a trailer-mounted generator and the cost would be about \$50,000.

The budget was reviewed to see if the generator for the operation center could be purchased in this fiscal year. This will be considered upon finding out what is in the budget. (The information presented was included with the minutes as Attachment "K".)

There was also follow up on the Baker Annexation request. Development Coordinator Meadows had talked with them and informed them that there is more to do with the process before the annexation petition can be acted upon.

Bills to be paid

The bills were presented. They are as follows:

| | | |
|-----------------------------------|-----------|---------------------|
| Stephanie Eggleston | 3.78 | General |
| Tara Hobbs | 79.92 | Stormwater |
| Rose Mary Jones | 49.20 | General |
| Adria Davis | 10.48 | P&Z |
| Chad Kendrick | 65.00 | Road |
| Julianne Duffin | 165.99 | Youth Council |
| Heidi Checketts | 22.37 | Youth Council |
| Alicia Nyman | 53.80 | Youth Council |
| Melanie Nichols | 30.00 | Youth Council |
| Angie Spackman | 13.27 | Youth Council |
| Utah Division of Finance | 91,633.21 | Water |
| Rocky Mountain Power— | | |
| North Park | 75.77 | Park |
| Shop | 177.90 | Building |
| Crossing Guard | 16.94 | Crossing Guard |
| Ball Park | 9.85 | Park |
| North Well | 17.31 | Water |
| Park Well | 1,549.82 | Water |
| Water Treatment | 57.23 | Water |
| Highline Reservoir | 711.90 | Water |
| Public Treasurers Investment Fund | 7,667.00 | Water |
| Cache County Service Area | 10,652.77 | Sanitation |
| Cache County Service Area | 1,722.00 | 9-1-1 |
| Cache County Service Area | 11.39 | Stormwater |
| Watkins Printing | 130.79 | MissMillville/Water |
| AT&T | 51.20 | General |
| Caselle | 125.00 | Water |
| Maceys | 260.78 | Miss Millville |
| Lewis Young Robertson Burningham | 2,467.50 | General |
| Intermountain Traffic Safety | 512.59 | CrossingGuard/Road |
| J-U-B Engineer | 1,375.00 | Engineer/Stormwater |
| Valley Implement | 4,090.38 | CCCOG/Road |
| Salary Register | 13,042.42 | |

Councilmember Duffin moved to pay the bills. Councilmember Williams seconded. Councilmembers Callahan, Duffin, and Williams voted yes with Councilmembers Cummings and Zollinger excused.

City Reports

Roads/Sidewalks:

Superintendent Larsen had nothing to report on the roads.

City Parks:

Superintendent Larsen asked if there were any questions about parks. Mayor Johnson asked if there had been any vandalism continuing at the north park. Superintendent Larsen reported there had been none for over a year.

Culinary Water System:

Superintendent Larsen reported he had received the first shipment of the Auto Meter Read meters. They will be installed as soon as time permits.

Treasurer Hobbs requested help with the computer conversion needed to be compatible with this AMR system. Recorder Jones was asked to contact Jeff Young to see if they would be willing to help out in getting us set up with the needed software, etc.

Review of Non-Standard Lots:

Mayor Johnson requested the discussion of non-standard lots be continued to the next Council Meeting agenda for additional discussion.

Subdivision Permitting Criteria Approval

Councilmember Callahan requested that some type of criteria or checklist be developed to make sure all building permits and subdivision approvals are being handled the same way. Mayor Johnson has been in contact with Planning Commission Chairman Hart keeping him abreast of when infrastructure has progressed to the point that the subdivisions could proceed with the building permit process.

There was also discussion about building permit approvals and when impact fees are being paid. It was the consensus of the Council that all fees should be paid at the time of the approval. If an individual's funding is not completed, the building clearance process should not be considered on the P&Z agenda until the funds are available for payment. Treasurer Hobbs indicated that sometimes the building clearances are approved and she could wait three or four months for the requestor to pay their fees; sometimes they do not ever follow up on their building approval.

Councilmember Reports

(A copy of the Councilmember Reports listing is included with the minutes as Attachment "L".)

Councilmember Duffin had the completed General Plans ready to be handed out. The officials wanting a printed copy were given one.

Other items for Future Agendas

Councilmember Callahan requested having the Emergency Notification for Residents considered at the next meeting.

Treasurer Hobbs reported the dumpster which is being used for the spring cleanup has a rental fee of \$5.71 per day. As there is a predetermined amount to be expensed for this project, \$125.61 has been used for the rental fees. The dumpster will be dumped one last time and then this will complete the spring cleanup project for the year.

Mayor Johnson indicated a business license had been received from Mary Kate Johnson with the payment for teaching tennis lessons, as addressed at the last Council Meeting. Although this did not come through the same process as usual, it was the consensus of the Council that this had already been preapproved and so the license is to be issued.

The Emergency Operation Power Backup was again addressed. There is not enough funding in the current budget for this year. The consensus of the Council was to have this item included in the budget for Fiscal Year 2017.

There was a question on the Tibbitts Subdivision and finalizing the plat for it. There is still a Land Agreement outstanding with other property owners. The plat has been signed by the City; the Wilkers still need to sign this after they receive authorization by their bank.

Mayor Johnson requested completing information with Hickman Land Title for a boundary line adjustment. It was a plat that dealt with the corner where Nettleton's home is. Engineer Murray will contact Stacie as Hickman Title to check on what is still needed.

Mayor Johnson reported the authorization for the land acquisition for the CCCOG project is nearly completed; there are still items to be completed with LaMont and Linda Mathews. Mayor Johnson will follow up with Attorney Jorgensen to see what still needs to be completed.

Engineer Murray reported on the 450/550 North Road Project. The City has received easement documents from CenturyLink. One of the documents is for a 10x20' easement for them to place equipment on. There are some errors in the documents received. These

will be fixed and then the Mayor will need to sign them. CenturyLink is still in the design process for the moving of their lines.

Comcast is in the process of moving their lines.

Engineer Murray reviewed the construction phase of this project. Facer is doing the excavation for the piping for the storm drain line. The following week they would like to install the dry sewer at the 450 North Main location. The dry sewer will start at 400 North, go to 450 North, and then eastward on 450 North to approximately 50 East. Each of these projects will require a one week shut down of the roadway. The required signage will be used to make sure the traffic is diverted.

There will be another shut down of the road to tie in 550 North and the collector road. Engineer Murray explained the project is not going to be completed in time for school to start; however, he proposed having all of the other work except for the roundabout completed. When the utility boxes for CenturyLink that sits near Main Street are moved, the contractor will be able to complete the project. The contractor would like to be able to do the road paving (possibly the 2nd or 3rd week of June). This will also close down the road for approximately a week. By completing the paving, all of the project should be completed except for the Main Street corridor.

There was discussion about the contractor demobilizing because of the delay with CenturyLink. He has the right to do this and then would charge the City again for mobilization. The alternatives are being considered. It was proposed to have three road closures instead of two.

To help with public relations, signage will be made for the closures, information will be included in the water bills to let the residents know, and media alerts are available for those who would like to participate in them.

As there will be asphalt cut for the piping projects, the Council determined to have the road patched to help with the control of dust and potholes until CenturyLink can get their lines relocated.

There was a concern expressed about the water being shut off. In the project contract, it requires a 24-hour notice be given; apparently this did not happen. There should have been a door hanger notification made. Engineer Murray will discuss this with the contractor.

Adjournment

Councilmember Callahan moved to adjourn. Councilmember Duffin seconded. Councilmembers Callahan, Duffin, and Williams voted yes with Councilmembers Cummings and Zollinger excused. The meeting adjourned at 10:54 p.m.