



## PROVO MUNICIPAL COUNCIL

### Work Meeting Minutes

1:30 PM, Tuesday, October 20, 2015  
Room 310, Council Conference Room  
351 W. Center St., Provo, Utah

#### THE FOLLOWING ELECTED OFFICIALS WERE PRESENT:

Council Member David Sewell  
Council Member Calli Hales  
Council Member Vernon K. Van Buren  
Council Member Gary Winterton  
Council Member Harold L. Miller, Jr.  
Council Member Gary Garrett  
Mayor John R. Curtis

Excused: Council Member Kim Santiago  
Conducting: Council Chair Gary Garrett

#### Agenda

#### Roll Call

#### Opening Prayer

Casey Serr, Engineer, offered the opening prayer.

Mr. Serr described his history of employment and current duties with the City.

#### Council Business: Outcomes and Ends Policies

**1. A discussion on the Municipal Council priorities for Fiscal Year ending June 30, 2016. (15-105)**

Matthew Taylor, Executive Director, presented. A few months ago, the Municipal Council discussed various potential Municipal Council priorities to focus on for the Fiscal Year 2015-2016. Each Council Member listed her or his individual priorities for the current fiscal year. The attached list of the top five priorities also indicates possible dates for the initial Work Session discussion of each one (Attachment 1).

Two or three of the priorities will be worked on by Council Staff and discussed with Council Members each month. The Council Staff will facilitate a dialogue around these

issues. Some topics will be multifaceted because of their complexity.

**2. A discussion on a Provo City Municipal Council Zoning Summit to be held December 3, 2015. (15-135)**

The Provo Municipal Council Policy Governance Committee, in conjunction with Don Jarvis, Chair of the Sustainability and Natural Resources Committee, and the Administration, has created an agenda for a Zoning Summit sponsored by the Council. The Summit will consist of presentations by various local and regional experts. This is also a major priority of the Provo City People's Lobby. The Administration is seeking support for the Zoning Summit from the Council before devoting resources to the event.

**Motion:** Council Member Gary Winterton moved to approve the Council's support of the Zoning Summit. Seconded by Council Member Calli Hales.

**Roll Call Vote:** The motion passed 6:0. Council Member Kim Santiago excused.

**3. A discussion on a process for the update of Vision 2030. (15-062)**

Matthew Taylor, Executive Director, presented. Over the past few months the Municipal Council Policy Governance Subcommittee has met various times with the Administration to discuss the next steps for Vision 2030. The Subcommittee drafted a proposed statement for the Municipal Council to consider and adopt, which is contained in today's materials. Council Member Gary Winterton commented that Vision 2030 was formulated at a higher level than the General Plan was and that the public needs to be aware of this difference. The General Plan is a statutorily required document. There are a few categories related to land use and development that appear in the General Plan and are not found in Vision 2030. Vision 2030 provides a much broader vision than the General Plan does. Part of the appeal of Vision 2030 is that not everything in it falls under the Administration's responsibility. It contains things that other entities should handle. The General Plan is very narrow by contrast.

Community Development is working on specific Neighborhood Plans because of Vision 2030. Bill Peperone, Assistant Community Development Director, recommended that Vision 2030 be updated yearly, so that it will always be a 20-year-out vision document. He also would like to see the document codified. Council Member Hal Miller suggested that Brian Jones, Bill Peperone and Gary McGinn join the subcommittee's next meeting to revise the current proposal and, at the same time, to discuss how to craft an ordinance amendment to present to the Council at its November meeting. Mr. Miller suggested that a cumulative report of completed objectives accompany Vision 2030. Gary McGinn, Community Development Director, stated that a scorecard could be maintained for the projected objectives within the next five-year window of Vision 2030. Also, the objectives could be prioritized and accompanied by an indication of who is responsible for each

objective and a recommended path to its accomplishment.

**Motion:** Council Member Harold L. Miller, Jr. moved that Brian Jones, Bill Peperone and Gary McGinn join the subcommittee meeting and revise the proposal here today and at the same time discuss how to craft an ordinance amendment to bring to the November Work Meeting a definitive proposal. Seconded by Council Member Gary Winterton.

**Roll Call Vote:** The motion passed 6:0. Council Member Kim Santiago excused.

## **Council Business: Governance Process and Rules**

### **4. Internal Governance Policy Evaluation**

#### **o A discussion on proposed changes to Council Committees. (15-102)**

This item was addressed in the October 6, 2015 Work Meeting. Today, the intention is to give further definition to the role and purpose of the makeup of the Council Committees, particularly, how to engage citizens in the committees and what their role will be. It will be desirable to engage them in making recommendations to the Council. Language for this proposed policy was introduced to the Council Members.

**Motion:** Council Member Harold L. Miller, Jr. moved to approve updating the Council Handbook with the proposed language. Seconded by Council Member Vernon K. Van Buren.

**Roll Call Vote:** The motion passed 6:0. Council Member Kim Santiago excused.

## **Mayor's Items and Reports**

### **5. An update on the Solid Waste District. (15-136)**

Wayne Parker, Chief Administrative Officer, presented. Mr. Parker presented a video on the South Utah Valley Solid Waste District (SUVSWD) (<http://www.suvswd.org/>) that was narrated by Terry Ficklin, the District Director.

In 1984, Provo City entered into a lease agreement with the Utah School and Institutional Trust Lands Administration (SITLA) for 630 acres in Elberta, Utah, south and west of Utah Lake. In 1989, work began on the installation of the Bayview Landfill. In that same year, Provo City worked with four other cities to create the South Utah Valley Solid Waste District (SUVSWD). Operational responsibilities for the Bayview Landfill were assigned to SUVSWD, but the lease was retained in Provo City's name.

As early as 2000, the Provo City Attorney's office recommended transferring the lease to SUVSWD. Given that it operates the landfill and regularly makes decisions related to the landfill, transferring the lease was seen as a way of minimizing Provo City's liability for actions taken by SUVSWD.

Additionally, SUVSWD has been working for more than 2 years now on a gas-to energy-project at the Bayview Landfill. Due diligence is underway with the contractor selected by SUVSWD to undertake the project. It has been recommended by the District, the contractor and SITLA that the lease be transferred to SUVSWD.

A resolution authorizing the Mayor to transfer all of the Provo City's rights, interests and duties under the SITLA lease to the South Utah Valley Solid Waste District will be forthcoming.

## **Administrative Updates**

Mayor Curtis thanked the Council Members for their help in hosting the Sister City delegation from Meissen, Germany.

## **Closed Meeting**

The Municipal Council or the Governing Board of the Redevelopment Agency will consider a motion to close the meeting for the purposes of holding a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. seq., Utah Code.

Brian Jones, Council Attorney, noted that a closed session had been requested. He stated that a closed meeting could be held for the purposes of holding a strategy session to discuss pending or reasonably imminent litigation; and/or to discuss the purchase, sale, exchange, or lease of real property; and/or the character, professional competence, or the physical or mental health of an individual. Mr. Jones understood the topics to be considered fell under one of those areas.

**Motion:** Council Member Calli Hales moved to close the meeting. Seconded by Council Member Gary Winterton.

**Roll Call Vote:** The motion passed 6:0. Council Member Kim Santiago excused.

**Motion:** Council Member Dave Sewell moved to adjourn. Seconded by Calli Hales.

**Roll Call Vote:** The motion passed 6:0. Council Member Kim Santiago excused.

