

**Paragonah Town Board
Public Hearing/Regular Town Board Meeting
44 North 100 West, Paragonah Town Hall
April 13, 2016 – 7:00 p.m.**

Attendance/Town Board: Mark Barton, Marge Cipkar (Mayor Pro-Temp), Earl Olsen, Mike Abbott. Absent: Connie Robinson (Mayor)

Others in Attendance: Jayne Stones (Town Clerk), Gerald Wolf (Town Maintenance), Eric Walker, Jeremy Franklin, August Franklin, Shirley Lister.

Pledge

1. Call meeting to order: Marge Cipkar welcomed everyone to the meeting. She explained Mayor Robinson will be joining the meeting shortly, via phone.

2. Adopt Agenda: Mark Barton moved to adopt the agenda as presented. Mike Abbott seconded the motion. All in favor. Motion carried.

3. Open Public Hearing: Marge Cipkar opened the public hearing to receive comments concerning the proposed annexation of property owned by August and Jeremy Franklin.

4. Receive comments on Franklin Annexation: The annexation agreement was reviewed and discussed. There were no public comments or concerns expressed.

5. Close public hearing: Mike Abbott moved to close public hearing. Earl Olsen seconded the motion. All in favor. Motion carried.

6. Approve minutes of March 9, 2016, regular meeting: Earl Olsen moved to approve the minutes of the March 9, 2016, regular meeting as presented. Mark Barton seconded the motion. All in favor. Motion carried.

7. Review Annexation Agreement for Franklin Annexation and make any necessary adjustments: Town Board members discussed the annexation agreement. The Franklin's were asked if they had any questions or concerns regarding the agreement. The Franklin's said they could not see any problems with the agreement.

Mark Barton moved to accept the annexation agreement as presented. Earl Olsen seconded the motion. All in favor. Motion carried.

8. Make decision concerning Ordinance 16-1, An ordinance annexing specific property owned by Jeremy and August Franklin to Paragonah Town:

Marge Cipkar moved to accept Ordinance 16-1. Mark Barton seconded the motion. All in favor. Motion carried.

9. Review job descriptions: Town Board members reviewed the updated job descriptions for town employees. Mark Barton suggested that "other duties as assigned" be added to all the job descriptions. Also, the job description for Certified Water Operator needs to specify that

Paragonah Town Board
Public Hearing/Regular Town Board Meeting
April 13, 2016
Page 2

certification needs to be kept current. All employees need to keep time cards and include description of jobs performed. The meter reader job description needs to clarify it is a 16 hr. per month job.

Mayor Robinson joined the meeting via phone. She explained Tom Milk is concerned about David Gray's water line contaminating the water. Another letter needs to be sent to the Gray's telling them they have 2 weeks to fix the problem.

Discussion took place concerning problems with dogs running loose. In the last newsletter residents were asked to please help solve this problem by obeying the leash law.

Mayor Robinson explained when the power went out over the Easter weekend, Mark was out of town and someone called Parowan City to come over and help us get the power back on. Jayne Stones commented that Mayor Robinson told her to call Parowan. Mark Barton said even though he was out of town, he was aware of the outage and was on the phone with Rocky Mountain Power. Parowan City wrote Connie a letter stating we do not have an agreement with them to help with power and they will no longer be able to help because of the liability involved. She said we need to see if we can get some type of agreement with Parowan to help us if this happens again. We need to look into our insurance coverage and see if it would cover Parowan when they come over to help us in emergencies. The town needs to have a backup plan if Mark is unavailable.

Discussion took place concerning the moratorium on building. The Franklin's would like to build this year and we have already issued 2 building permits for new homes. The moratorium can be changed. Marge Cipkar said if the purpose of the moratorium was because of the water supply – nothing has changed. We do not have more water. Mark Barton said he would like to review the ordinance to see exactly how it reads. Jayne Stones was asked to put this on the agenda for next month.

Mayor Robinson said she talked to the Chief of Police in Parowan about servicing Paragonah and he said so far everything is working out good.

10. Review applications and make decision on who to hire for summer help: Mayor Robinson reported she talked to Justin Wayment (Town Attorney) and we are not required to advertise each year for summer help. This only applies when a position becomes vacant. She apologized to Eric Walker and suggested that we keep Eric on as summer help. She also suggested Joe Lister be hired 2 days a week to trim weeds at the cemetery and along the streets.

Eric Walker asked about getting a raise. Town Board members asked how much of a raise he was wanting. Eric said between 50 cents - \$1.00. Jayne Stones was asked to put this item on the agenda for next month's meeting.

**Paragonah Town Board
Public Hearing/Regular Town Board Meeting
April 13, 2016
Page 3**

Mark Barton moved to re-hire Eric Walker for summer help and Joe Lister 2 days a week to trim weeds. Connie Robinson seconded the motion. All in favor. Motion carried.

Mayor Robinson left meeting via phone.

11. Mayor's Report: Already given.

12. Water Department Report: Mike Abbott reported he talked to Tom Milk about getting certified and he is getting him some information. As discussed earlier, the Town needs to send another letter to David Gray about fixing his water line

13. Power/Fire Department Reports: Mark Barton said he is working on upgrading/replacing poles on 100 West. A notice needs to be posted there will be varying power outages in the area of 200 South starting April 18th, as Mark works on upgrading the system. Mark had nothing to report for the Fire Department.

14. Cemetery/Planning and Zoning Reports: Marge Cipkar reported she went up to the cemetery and it is looking good. All the graves have been covered with sod/seed. Hazel Jean Robinson's grave has really sunk and needs to be fixed. Gerald Wolf said he will look at it tomorrow.

15. Roads/Park/Building Reports: Earl Olsen said he and Mark got conflicting information about redoing the curb and gutter on main street in front of the church. One was told that we would be required to pay for half the cost and the other that it would cost the town nothing but we would need to have someone from the Town oversee the project. Earl said he will talk to Ryan Orton who works for the state road department and get clarification.

Earl also reported our building inspector Rob Dalley did a gas inspection for Paul Arnold. While he was doing the inspection he noticed the power and other remodeling was being redone in the home. He told them they need to get a building permit. They got one for the gas inspection but not the remodeling. This issue has still not been resolved.

16. Open Discussion: Shirley Lister explained her son Joe Lister's work schedule will need to be coordinated with his part-time job in Parowan. Jayne told board members she needs to meet with each one of them by the end of the month to go over the budget for the 2017 fiscal year.

17. Adjourn Meeting/Review Financial Statements/Approve Bills: Mark Barton moved to adjourn meeting/review financial statements/approve bills. Earl Olsen seconded the motion. All in favor. Motion carried.