

FIRE COMMISSION REGULAR MEETING MINUTES

Fire Station 1 Thursday April 21, 2016

Attending:

All Commissioners, Mitch Stock, Leta Vaughn, Bob Russell, Chief Ron Drake, Jazmine Duncan

Call to order: 7:02

-Approval of Minutes Leta Vaughn motions, Bob Russell second unanimous.

Public Comments: none

-Fire Chief's Report: Ron Drake

Two fires one at Hittle Bottom on 3/22/16 and one at Daystar 4/16/16.
Engine 30 we need to fill with water and see how much damage it has. Ron will strip it and bring it over to station 1. Need to call Rudy Sandoval and see if anyone needs or wants it.
Also the Mac needs a new home, Leta will look for a forum to post it.
Dustin looked at hummer to figure out the lights high beam issue and he couldn't figure it out. Mitch mentioned keeping the hummer at Bob Lippmans and move 31 because it can be inspected. Got the windows closed on the hummer.
Jeff Whitney called about the Town being a Wild Urban Interface saying we are not an official designation and would not want to be because it would totally change the building requirements.
Ron picked up a pager that the Wilson's are letting us try out, they are \$5 more than our old ones. Ron thinks they are too complicated to use and is happy with our old ones.
Ron bought paint for the Fire Station 1 bay and inside classroom.

-Treasurer's Report: Bob Russell

--Financial accounting update (ongoing)
--Discussion and possible action on policies/procedures for department/district purchasing, accounting, reporting and record-keeping (ongoing)
--Discussion and possible action on budget approval process, amendments, and reporting (ongoing)
Pretty close to on budget and we are in pretty good shape.

-State/County/Town Hazard Mitigation Planning update: Jazmine Duncan/Bob Russell Trying to get everybody ready for creating the emergency plan.

-Emergency Medical Responder Report: Bob Russell

nothing to report

-Firewise update: Completion of Community Fire Plan; CV crew work and budget (FFSL) appointing a new liaison: Bob Lippman will be the coordinator for chipper day this time but not next time. Mitch mentioned to Bob L. to have him finish the fire plan. Still need to find someone to take over firewise. Leta will call bob and have him do a clear description of the firewire liaison job in writing.

-Discussion and possible action on MOU Between the Utah Division of Forestry, Fire, and State Lands and Castle Valley Fire District

Ron signed the MOU contract with the State last week. Needs to know who is going to be at the meeting about the new MOU rules on the 6th and 7th of May. Mitch can go, Bob will check his schedule. Ron will be going. Ron talked to Grand Tire about inspections and they will need the registration to those trucks. Cody and Rudy will help us get the registrations for the trucks. Trucks have to be done at the shop to be

inspected. All of this will be explained at meeting. Do we meet the insurance for liability requirements? Ron Drake will go over our coverage with the insurance agent to make sure we meet the MOU minimums.

-Discussion and possible action on Military Engine Conversion update: Bob

Russell: Not much new most of major items are purchased and Mengel is working on the piping details . Bob R. has idea about using new engine as a focal point for a community event. Maybe a 4th of July parade with a picnic and get community involvement. Maybe pancake breakfast? Hotdog grilling?

-Discussion and possible action on Purchasing Bowthorpe Property

The Town has had discussions with Yogi Bowthorpe about getting a lease for the well there. Yogi is in agreement to lease the well with an easement. Mayor Erley wants to have the lease be between the Town and Yogi and then have a MOU with the Fire District. Bob Russell: all they need from us was an estimate of how many acre feet we will use for the water rights. They may want us to help pay. Mitch's concern is what happens if the Town were to be defunct, would we still have the access to that well? He would like the Town to add that we have access in perpetuity.

-Discussion and possible action on long term planning, fire dept. needs, priorities, vision and policies: development of standard operating guidelines, policies and procedures

SCBA bottles are expiring and what to do about it. Most expire in august. Ron there is a grant next summer that they like to give money for SCBA's. Looks like a good chance we could get it with help from the Fire Chief in Price. Bob R. is uncomfortable not having a specific plan wants to have a plan to replace them with or without a grant. Should be putting money towards a few bottles every year. They cost around \$850 each. Ron would like to go to the 4000# bottles we would have to get new regulators. Mitch: we should aggressively look for used bottles. Maybe contact UFRA and see if he can give us some leads.

-Discussion and possible action on Workman's Comp Insurance claims processing: Bob Russell

Letter has been signed and sent to the lawyer.

-Special topics for Closed Session (if necessary): personnel matters, award & recognition program, etc.

Adjourn Leta motions Bob R. seconds, unanimous 8:53

Leta Vaughn, CVFPA Secretary, May 5, 2016

Adjourn

APPROVED