MINUTES OF THE
REGULAR MEETING OF THE
EMERY COUNTY SPECIAL SERVICE DISTRICT #1
April 11, 2016

Attendees at the meeting:

Chairman Kent Petersen
Board Members, Bevan Wilson, Richard Jensen, Merrill Swasey and Dean King
Howard Tuttle and Merrial Johansen, Johansen and Tuttle Engineering
Paul Cowley, Emery County Commissioner
Leslie Bolinder, Secretary for District

The agenda was suspended and item #3A was moved up on the agenda.

1. DISCUSSION OF INTERLOCAL AGREEMENT BETWEEN ECSSD#1 AND EMERY COUNTY

The Interlocal Agreement between ECSSD#1 and Emery County has expired. A motion was made by Bevan Wilson to approve the Interlocal Agreement between ECSSD#1 and Emery County for services. The term of this agreement is five years. This agreement pays for clerk/auditor/treasurer services, secretarial services, and helps to fund the public lands director position. The motion was seconded by Richard Jensen and approved by all members present.

2. JOHANSEN & TUTTLE ENGINEERING - UPDATE OF CURRENT PROJECTS.

South Moore Phase 10 - County Road 803

The change order has been approved. UDOT is preparing the last payment to Nielson Construction. The project will be kept open due to the strip of asphalt that failed on SR10 is failing again. It was mentioned again that the district should not have to pay a match on the repairs on SR10 (UDOT's road). The engineer said he spoke with UDOT about this issue. He also reported that the project underrun on dust control/watering line items.

South Moore - Phase 11- County Road 803

A site showing for Phase 11 is scheduled for April 28th at 10:00 a.m. Bids will be opened on May 5th at 2:00 p m. in the office of the engineer. The board can take action in their meeting on May 9th to award the bid.

Deer Creek Road Repairs

Wayde Nielson called a meeting on the Deer Creek Road. Pacificorp wants an estimate of how much money is needed to upgrade/repair this road for completion this year. A meeting was set for April 18th, on site, to further discuss this project. Before construction, the county will need to acquire a legal right of way. It was suggested to include the cost of the chip seal in the bid.

Chip Seal State Park Roads

No action. This project is on the STIP list for 2020.

Lone Tree Bridge Replacement

No action. This project is on the STIP list for 2020.

Little Wild Horse/Chute Canyon Culvert/Dip

A site showing for this project is scheduled for April 28th at 2:00 p.m. on site. The bid opening will be May 5th at 2:00 p.m. in the office of the engineer.

The engineer will clear the projects with BLM and SITLA.

3. APPROVAL OF PAYMENT OF BILLS AND FINANCIAL REPORT DISCUSSION.

The bills and the financial report were approved on a motion by Merrill Swasey and a second by Richard Jensen. The motion was approved by all members present.

A. Discussion of financial report revenue and expenditures.

Steve Barton was present at the meeting to explain the financial report to the board. He went page by page of the report that is prepared by the clerk/auditor. He made the district aware that $250,000 was invested in the credit union across the street and the remainder of the district's monies is held in a PTIF account held by the state. Leslie reported that she anticipates the county receiving approximately $70,000 in mineral lease revenue each month. This district receives 55% of the amount the county receives from the state through MMS. It was noted that the county has not received any funds from SITLA lands (exchange lands) for three quarters. The Constitutional Defense Fund, created by legislature, receives the first $1,000,000 from mineral revenue on SITLA lands. Bevan mentioned it might be time for the county to pursue a change in legislation. The district has been responsible with the mineral lease revenue over the years and has fund balance to fund projects through these hard times.

5. APPROVAL OF MARCH 14, 2016 MEETING MINUTES.

The minutes for the March 14, 2016 regular meeting were approved on a motion by Dean King and a second by Merrill Swasey. The motion was approved by all members present.

ADJOURNMENT

The meeting was adjourned as the agenda came to the end. The next meeting is scheduled for May 9, 2016.

Approved by:

Kent Petersen, Chairman

BILLS APPROVED BY ECSSD#1
April 11, 2016

Emery County - 98-4000-2800 - Telephone	$30.00
Rocky Mountain Power - 98-4000-7503 (Estimate)	$175.00
Bevan K. Wilson - 98-4000-6210- Board Meeting Stipend/Project Mgr.	$300.00
98-4000-2300 - Mileage	$ 21.60
98-4000-2800 - Cell Phone	$ 50.00
	$371.60
Dean King - 98-4000-6210 - Board meeting Stipend/Project Mgr.	$300.00
98-4000-2300 - Mileage	$101.52
98-4000-2800 - Cell Phone	$ 50.00
	$451.52
Kent Petersen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	$300.00
98-4000-2300 -Mileage & Refreshments	$30.24
98-4000-2800 - Cell Phone	$50.00
	$380.24
Richard Jensen - 98-4000-2800- Cell Phone	$50.00
98-4000-2300 - Mileage/Expenses	$18.90
98-4000-6210 - Board member Stipend/Project Mgr.	$300.00
	$368.90
Merrill Swasey - 98-4000-2800 - Cell Phone	$50.00
98-4000-2300- Mileage/Expenses	$5.40
98-4000-6210 - Board Member Stipend/Project Mgr.	$300.00
	$355.40

TOTAL: $2,132.66

EMERY COUNTY SPECIAL SERVICE DISTRICT NO. 1

75 E. Main Street · P.O. BOX 1055
Castle Dale, Utah 84513
Telephone: (435) 381-3575

April 12, 2016

Steven Barton
Emery County Treasurer
Emery County Courthouse
Castle Dale, UT 84513

Dear Steve:

Please transfer sufficient funds from PTIF 1325 to ECSSD#1 checking account to cover bills approved in their regularly scheduled meeting on April 11, 2016 (attached).
Thank you.

Sincerely,

Leslie Bolinder

Leslie Bolinder, Secretary for District

cc: Brenda Tuttle