



**WORK/STUDY AGENDA
SPRINGVILLE CITY COUNCIL MEETING**

MAY 10, 2016 AT 7:00 P.M.

Multipurpose Room
110 South Main Street
Springville, Utah 84663

CALL TO ORDER- 5:15 P.M.

COUNCIL BUSINESS

1. Calendar

- May 14 – 2016 Art Ball at the Springville Museum of Art 6:00 p.m.
- May 17 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- May 21 – Bike with the Mayor 10:00 a.m.
- May 30 – Memorial Day (City Offices Closed)
- June 7 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- June 4-11 – Art City Days
- June 11 – Grand Parade 10:00 a.m.

2. **DISCUSSION/PRESENTATIONS**

- a) City Trees – Alex Roylance, Building and Grounds Director
- b) Golf Course – Bruce Riddle, Assistant City Administrator/Finance Director

3. **MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**

- c) Discussion with Department Directors
- d) Commission, Board, and Committee Minutes
 - i. Aquatic Activity Center Design Ad Hoc minutes for March 03, 2016 and April 14, 2016
 - ii. Emergency Preparedness Committee minutes for March 17, 2016
 - iii. Library Board minutes for February 11, 2016 and March 10, 2016
 - iv. Spanish Fork/Springville Airport Board minutes for April 07, 2016
 - v. Water Board minutes for April 12, 2016
- e) Mayor and Council Reports

4. **CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION**

The Springville City Council may temporarily recess this meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah State Code Annotated §52-4-205

ADJOURNMENT

CERTIFICATE OF POSTING

The undersigned duly appointed City Recorder of Springville City, does hereby certify that the above notice and agenda was posted within the Springville City limits on May 05, 2016 at Springville City Hall, on the City Hall Notice Board, on the Springville City website at www.springville.org/agendasminutes on the Utah Public Notice Website at <http://www.utah.gov/pmn/index.html> and provided to at least one newspaper of general circulation within the geographic jurisdiction of the public body
/s/ Kim Rayburn, City Recorder

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.



SPRINGVILLE CITY AQUATIC CENTER DESIGN AD HOC COMMITTEE

Minutes of the meeting held on March 3, 2016
Springville Civic Center – Multi-Purpose Room

CALL TO ORDER: Meeting was called to order by Troy Fitzgerald. He welcomed Jared Butler from Hogan Construction. Troy went over the updated plans and they haven't changed much. We need detailed plans finished by June. Basketball court shown is same size as Marriot Center floor and Vivint Smart Home Arena floor. There will be a complete sound barrier between competition and leisure areas on the first floor.

Shallowest end of competition pool is 4-5 feet, with 14-15 feet at the deepest end. Water area shown here is larger than Provo Recreation Center water area. Lorinne Morris would like to see more deck space than storage space. There will always be lap lanes available. Restrooms have been added upstairs in the exercise areas. Lorinne wants to know why diving and fun elements are in the competition pool area. Troy explained that it gives us more options for programming. Older kids will be in competition area and younger kids will be in leisure area. Competition pool will be much deeper to accommodate diving. Lorinne likes the quietness of the fitness area in Provo's center. Spectator chairs could be put in the track area during meets.

Katie Sosa suggested extending the 2nd floor vending area over the main entrance to give more room for tables and chairs. Other opinions are to not have permanent seating on the second floor so there is more flat space for exercise classes, etc. Harold Davis feels there should be more permanent seating than what the current pool has. Harold suggested extending second floor over storage area by leisure pools. Shari Eves would like to see an area for parents and kids to eat in the leisure area.

John Penrod introduced the builders, Jared Butler and Kelly & Melissa Hall of Hogan Construction. City Council hired them at last meeting. Hogan has done recreation centers in Bountiful, Farmington, Grand County, Clearfield and Charger Arena at Corner Canyon High School. They are excited to be a part of this project. There will be impacts to the neighborhoods and they will do the best they can to make it as positive as possible. CMGC (construction management general contractor) will manage the construction and mostly bring in sub-contractors. They mitigate plans to minimize number of change orders. If money is saved through this process it will go back into the facility. Hogan will give us preliminary cost of facility when the plans are finalized.

ATTENDANCE: MaryLyne Witney, Alyssa Oman, Katie Sosa, Shari Eves, Harold Davis, Lorinne Morris, Marcie Harris

CITY REPS: Corey Merideth, Troy Fitzgerald, John Penrod, Alex Roylance, Teresa Tipton

VISITORS: Lisa Willey, Craig Conover, Jared Butler, Kelly & Melissa Hall

ADJOURNMENT: 7:34 p.m.

NEXT MEETING: Thursday, April 14



SPRINGVILLE CITY AQUATIC CENTER DESIGN AD HOC COMMITTEE

Minutes of the meeting held on April 14, 2016
Springville Civic Center – Multi-Purpose Room

CALL TO ORDER: Troy Fitzgerald brought the meeting to order. Geotechnical Report; there is risk of differential settlement in a seismic event. This is causing problems. Ground improvement is needed and our ability to build the facility how we want to is significantly over budget.

Troy went over the updated plans. Storage and electrical room will be between basketball court and competition pool. Harold Davis would like to see the child watch area expanded. The changes in the plans are stairs and elevator areas. City Council wants lounge area to have visual access to both pools. Council wants architect to leave the plan how it is and add a spa. Harold suggested putting spa in the life guard area. Very little changes were made on second floor. More square footage added in exercise/track area. More room was added upstairs between the two pool areas. Katie Sosa suggested divider doors in the class area. It would be nice to have sound barriers between some activities. The plans are really looking good!

Smiths is putting in the road at 1200 West, from 400 South to 700 South. City will take it past the Aquatics Center. Exterior appearance of facility generates some concerns. Initial concerns are about cost of glazing the windows. Great art opportunities are available on the outside walls of the facility. Outside view is like three big boxes stuck together. Outside materials are block and metal. MaryLyn Witney suggested making it look more appealing if it can be done, financially. Committee would like to see more color, without being gaudy. Marcie Harris likes the idea of doing design and colors similar to our city buildings downtown. Warmer colors are more desirable. Lisa Willey suggested using accent colors with a neutral on the main structure.

ATTENDANCE: Katie Sosa, MaryLyn Witney, Harold Davis, Shari Eves, Marcie Harris

CITY REPS: Troy Fitzgerald, Alex Roylance, Meredith Jones, Corey Merideth, John Penrod, Teresa Tipton

VISITORS: Lisa Willey

ADJOURNMENT: 7:35 p.m.

NEXT MEETING: Thursday, May 5th



**MINUTES FOR THE REGULAR MEETING
OF THE EMERGENCY PREPAREDNESS COMMITTEE
OF THE CITY OF SPRINGVILLE, UTAH
March 17, 2016
5:30 p.m.**

ATTENDANCE: (ROLL)

WELCOME:

Chief Clinton conducting.

APPROVAL OF THE MINUTES

Martin Palmer made the motion to accept the meeting minutes from February 18, 2016, David Waters seconded the motion, motion passed.

COMMITTEE BUSINESS

RADIO TEST: Michael Preuss reported that a NET test was held March 6, 2016, there were five check-ins representing four sectors (sector 3, 4, 5, 7). The recent power outage was discussed during the NET test.

NET tests are held the first Sunday of the month at 6:30 p.m. on frequency 145.75.

CERT REPORT: Shauna Johnson reported that a mock disaster was held for the Merit Academy CERT course. Cindy McNeese was in charge, it went well with approximately twenty students participating.

CHIEF'S REPORT: Preparations at the Stake level for the Mock Disaster Drill – August 2016:

- 1) Stake Command Post
- 2) Stake Communication Specialist (should have two)
- 3) Ward Emergency Representatives
- 4) Block Captains
- 5) Emergency Markers and Packets to each household (check that these have been provided)

Chief is concerned about full participation.

The question was asked as to who opens a Command Center? The Stake President is THE incident commander; if he is unavailable the responsibility goes down the chain of command to First Counselor, Second Counselor, etc.

REMINDER – the emergency markers and packet should be funded in each Ward's budget. The Emergency Preparedness Manuals are available to purchase at Copies Plus.

PRESENTATION: Martin Palmer, Cindy McNeese, Shauna Johnson, and Paula McDonald, all attended a course on Spontaneous Volunteer Management and how to set up a Volunteer Reception Center (VRC). Chief

APPROVED 04/21/2016

Clinton showed a power point presentation on managing volunteers. The VRC is a new concept, key points include:

- Initially volunteers are to report to their Stake Center for assignments, by the second day or later they may be sent to the City Command Center for assignments.
- The first wave of volunteers will be used to manage the volunteers, such as giving assignments, documentation, and time keeping.
- There should be a volunteer intake process followed that includes documenting the volunteer's information such as: Name, Address, Contact information (phone, radio, etc.) any skillset or equipment they may have. A handout was provided for collecting necessary volunteer information
- It would be helpful to have a map of the Sector available to show assignment areas
- Complete and proper record keeping is vital for obtaining help from FEMA.

GOOD OF THE ORDER: Chief Finlayson will be doing a presentation at the April meeting, Stake Presidents and Stake representatives are invited to attend.

ADJOURNED:

APPROVED 04/21/2016

Minutes of the Springville Public Library Board of Trustees
Regular Meeting
Board Meeting Room, located on the 2nd Floor of the Springville Library
February 11, 2016, 7:00 p.m.

Present: MariLee Allred, Joey Franklin, Keith Leatham, Chantel Daines, Lauren Tolman

I. Approval of January minutes & February agenda

Motion to approve minutes by Chantel.
2nd by Keith. All approved.
Motion to approve agenda by Joey.
2nd by Keith. All approved.

II. Friends of the Library

- a. Chair/director position needs to be filled, either by current library board member or new ex officio member
 - i. MariLee asked members of the board to reach out to friends and neighbors for people who might be interested in serving on the board.

III. Library Foundation, Roger Layton

Roger not present.

IV. Director's Report, Lauren Tolman

- a. Update on activities and/or issues at the library
Large print books borrowed from state lending library have been a success. Library looking into possibility of purchasing for our own collection.
Lauren reviewed Lego night, Valentine's dance, Friends' book sales, etc.

V. Other Discussion Items

- a. Vacancies on Library Board: 1 voting board member; 1 Friends of the Library member.

VI. Adjournment

Motion to adjourn by Joey.
Second by Keith.
Motion carried.

Minutes of the Springville Public Library Board of Trustees
Regular Meeting
Board Meeting Room, located on the 2nd Floor of the Springville Library
March 10, 2016, 7:00 p.m.

Present: MariLee Allred, Joey Franklin, Keith Leatham, Pam Vaughn, Tom Smith, Adrienne Ottley.

- I. February minutes approved.
- II. March Agenda approved.
- III. Friends of the Library
 - a. Board discussed need to reach out to volunteers who can fill vacancies, including Chair/director position for Friends of Library.
- IV. Library Foundation, Roger Layton
 - a. Roger was absent. No report.
- V. Director's report, Pam Vaughn
 - a. Pam discussed current events at the library.
- VI. Other Discussion Items
 - a. Vacancies on Library Board: 1 voting board member; 1 Friends of the Library member needed.
 - i. Board decided to postpone this decision until more board members were present.
 - b. State of the Library presentation
 - i. MariLee showed the board the presentation she gave the city council about our amazing library.
- VII. Adjournment
 - a. Motion to adjourn was seconded and approved.

Spanish Fork/Springville Airport Board Meeting Minutes
Held Springville City Council Work Room
April 7, 2016 4:00 pm

Board Members in Attendance:

Clair Anderson – Springville
Brandon Gordon – Spanish Fork (by phone)
Matt Taylor – Chairman - Spanish Fork
Doug Ford - Spanish Fork
Jason Miller - Springville Councilman

Staff:

Cris Child – Airport Manager
Bruce Riddle – Springville City Finance
Dave Bradford - Airport Facilities Manager
Dave Anderson – SF City Planner
Jered Johnson – SF City Engineering Dept.

Absent/Excused:

Brian Park - Springville

Jason Sant - SF City Assistant Attorney

Public Attendees:

Gordon Jacobs - Insar

Jim Robinson

Steve Wilson-Utah Aviation Services

Item 1. Minutes from the March 3rd meeting. A motion to approve the minutes was made by Clair Anderson and seconded by Doug Ford. The vote was unanimous in favor.

Item 2. Facilities Report. Dave Bradford reported that the snow removal equipment has been serviced and put away for the Summer and that the Contract for the Asphalt Maintenance is underway with the crack sealing having been completed recently and the slurry seal coming in the next few weeks.

Item 3. Financial Report. The monthly Financial Report was presented by Bruce Riddle. A motion to approve the report was made by Doug Ford and seconded by Clair Anderson. The vote was unanimous in favor.

Item 4. Airport Engineering Consultant Request for Qualifications. Statements of Qualifications were received for the position from Terracon, Armstrong Consultants and CLH Architects/Engineers, A motion to recommend that the City Councils contract with Armstrong Consultants for these services was made by Clair Anderson and seconded by Doug Ford. Jason Miller abstained from voting, all other board members present voted in favor.

Item 5. Airport Improvement Update. David Hartman of Armstrong Consultants reviewed the Airports recent past and upcoming Capital Improvement Projects with the Board and provided the attached report to the board.

Item 6. Airport Design Standards. It was decided that beginning with first 10 pages in the May meeting the board will review 10 pages of the proposed standards at each upcoming meeting in an effort to get the document ready to go to the councils within the next few months.

Item 7. Hangar Minimum Standards Modification. A motion was made by Clair Anderson and seconded by Doug Ford to add the use of Masonry and Stucco as acceptable trim materials to the current Hangar Minimum Standards. The vote was unanimous in favor.

Item 8. Airport Signs. As part of the improvements to Main Street the Board is requesting the inclusion of a sign on Main Street identifying the Airport which would be of similar construction and style to the Spanish Fork Sign currently located on the South Bound I-15 off ramp at the Main Street exit. Another sign of similar design will be constructed at the entrance to the Airport at 2050 North and 300 West. The 300 West sign would be constructed and paid for by businesses on the Airport and would include panels identifying those businesses. A system for adding, removing and allocating space on the sign to Airport Businesses will need to be finalized prior to sign construction.

Item 9. Report on UAOA Conference. The conference was attended by Matt Taylor, Jim Robinson, Cris Child and Dave Bradford. Several informative educational sessions were provided on topics important to the operation of an airfield. The Highlight of the conference was the presentation to the Spanish Fork/Springville Airport the "Airport of the Year" Award by the Utah Division of Aeronautics.

Item 10. Aeroplanes, Trains and Automobiles Co-Chair. It was informally decided that in organizing future Aeroplanes, Trains and Automobiles events which are held every other year at U77, each event will have a Chairman and a Co-Chairman. In the subsequent event, The Co-Chairman will become the Chairman and he will

recruit a new Co-Chairman for the next successive event. For 2016 Cris Child will act as Chairman and Jim Robinson as Co-Chairman.

Other Items: Landscaping Water Meter. In regards to the landscaping being installed in conjunction with the new hangars the board expressed their support for including the cost of the Water Meter in the Airport's capital improvement budget.

The meeting was adjourned at 5:40 pm. The next meeting will be held at 4pm on May 5, 2016.



ARMSTRONG

Airport Improvement Update

Spanish Fork-Springville Airport

April 2016

RECAP

2015 Runway Shift and Extend (Phase III)

Taxiway A1, Relocate RW 30 threshold, irrigation lines, taxilane, final lifts asphalt, seal coat and marking
Complete: Goran Construction - \$1,520,499

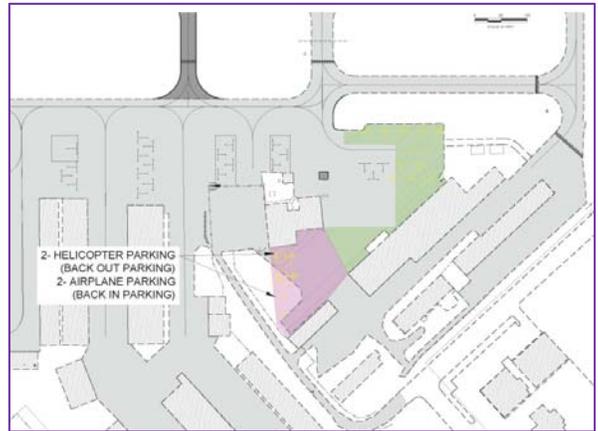
Runway Shift and Extend (Phases I, II & III)
Bid/Award: \$4,110,353
Final Cost: \$3,995,569

2015 Apron Rehabilitation/Reconstruction

Complete: Morgan Asphalt - \$339,174

Land Acquisition

Williams #1, Williams #2, Hanson, Hansen: Completed, house removed
As-built ALP & Exhibit A Property Map: In process



Airport of the Year...Congratulations!



ARMSTRONG

Airport Improvement Update

Spanish Fork-Springville Airport

April 2016

CURRENT PROJECTS

AWOS: SOW Pending FAA approval
 Bid: June/July 2016
 Construct: Sep/Oct 2016

Aeronautical Obstruction Survey: Survey Data and Photogrammetry collected. NGS validation in process.

Instrument Approach Procedure (IAP): Preliminary draft procedures completed. Final procedures pending survey data. Estimated completion: 2018

Taxiway Bravo / IMSAR Development

Preliminary Siting: Complete
 Environmental: CatEx Approved
 Airspace Review: Complete / No FAA objection (with conditions)
 Geotech Requirements: Provided to IMSAR
 Design: Pending consultant selection
 FAA Reimbursement of Public Use Portion: Approved

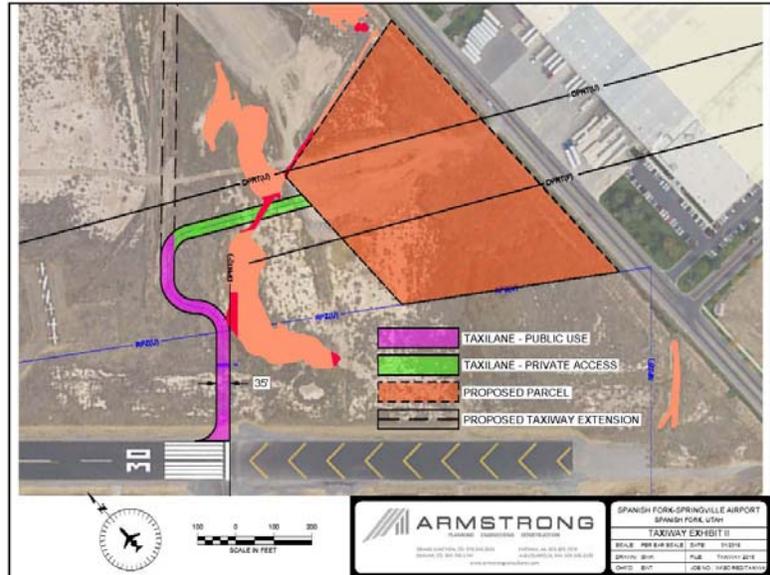
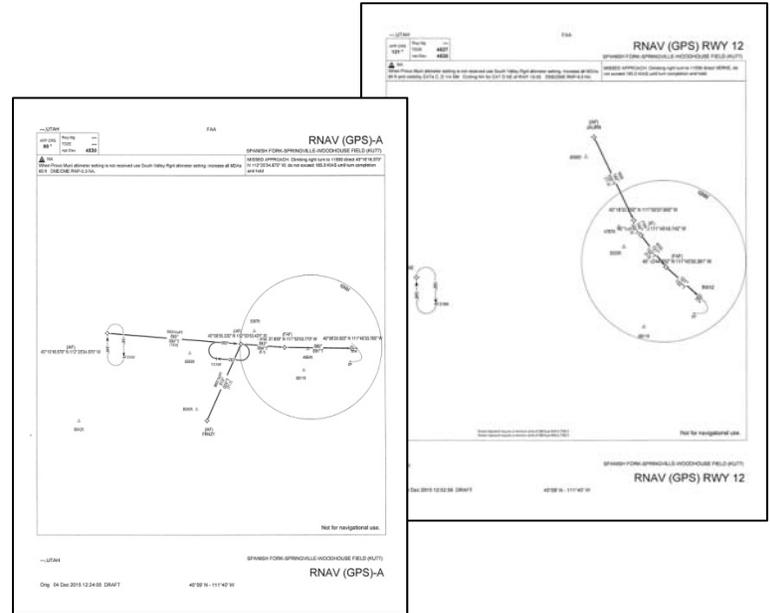
Taxiway A Pavement Condition

Conduct survey as part of Taxiway B design – baseline condition
 Annual surveys to monitor movement/condition

ON THE HORIZON

6-Year Airport Development Plan (ADP)

2016	AWOS	\$330,000
2016	Taxiway Bravo Construction	\$500,000
2017	Repay for AWOS	\$150,000
2018	Carryover	\$150,000
2019	Carryover	\$150,000
2020	Repay for Taxiway Bravo	\$150,000
2021	Pipe Irrigation Ditches	\$350,000
TBD	SRE, SRE Building	
	Pavement Preservation	
	Taxiway A Reconstruct	
	Land Acquisition	
	Fencing	



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1 **MINUTES OF THE SPRINGVILLE CITY WATER BOARD**

2
3 Tuesday, April 12, 2016
4 6:30 a.m.
5 110 South Main Street
6 Springville, Utah 84663
7

8
9 **ATTENDANCE**

10
11 Councilmember
12 Richard Child

Secretary
Marcie Clark

13
14 Board Members
15 Alton Beck
16 Nile Hatch - absent
17 Calvin Crandall
18 Rollin Hotchkiss
19 Rod Andrew

City Staff
Brad Stapley – Public Works Director
Shawn Barker – Water Superintendent

20
21 Visitors: Henry (Chip) Reynolds

22
23 The minutes from the March 8, 2016 meetings were reviewed. Mr. Beck made motion to approve minutes. Mr.
24 Andrew seconded.

25
26 Mr. Stapley reviewed what he presented to City Council last week on Pressurized Irrigation (PI), particularly the
27 policy and rates. The City Council approved a base rate increase for culinary water to \$12.00/month to begin May 1,
28 2016. That will be for every resident, whether they have PI or not. Mr. Stapley reviewed the incentives to connect to
29 PI. We're assuming the average cost to connect to PI will be \$460/household.

30
31 There is a 12" PI main line that was never connected at 950 W Center. That pipe will be installed after school is out.
32 The meters are expected to be delivered next week on April 20th. The contractor has been working in the PI boxes,
33 installing a spacer for the meter. They are almost done with three of the four quadrants in the west fields.

34
35 Mr. Stapley reviewed the presentation he gave to City Council on PI.

36
37 Mr. Stapley distributed a copy of his Staff Report: Establishing Rates and Fees for Providing Culinary and Secondary
38 Water by Means of the Springville City Municipal Culinary and Secondary Water Systems. The Resolution on
39 Water Rates was also reviewed and discussed. Mr. Crandall asked if a base rate for PI will be billed monthly. Mr.
40 Stapley explained that Springville won't bill a separate base rate for PI. Residents will only pay for PI when it's in
41 use.

42
43 Mr. Crandall asked when the PI lines will be charged. Mr. Barker didn't have a definite date. He explained that
44 Central Utah Water is currently doing some work with a flow control issue at their turn out. That's one of the
45 reasons Bartholomew Pond is low right now. We're also working on maintenance of the pond, along with the
46 SCADA project. The water is being filled with spring water right now.

47
48 New Business: Culinary Water Tiered Rates

49
50 Mr. Stapley explained that most residents don't get above the second tier (20,001-60,000 gallons). He wants to
51 shrink three tiers to encourage conservation and increase revenues. We will look at the actual usage in Mr. Hatch's
52 program to determine the range of each tier. Other issues are going on that affect this, such as Burt Springs surface
53 water influence and having to drill another well.

54
55 Mr. Barker stated that he is still waiting for the State on the Burt Springs test.
56

1 Mr. Hotchkiss recommended we wait until we have the results from Burt Springs before deciding on the tiers.

2
3 Next item: Plat A Irrigation Rates. Mr. Stapley stated that when we met with the Plat A users last year, we explained
4 the cost of the system and the rates. The \$23 Strawberry Water fee went away and we didn't adjust our fee schedule.
5 The City is still subsidizing Plat A Irrigation too much.

6
7 Mr. Crandall explained his recollection of the \$23 Strawberry Water fee. He believes it came about in the 1980's
8 when Strawberry Water built the diversion dam in Spanish Fork Canyon. He thinks Springville Irrigation Company
9 kept the \$23 fee on the accounts, even after the bond was paid.

10
11 Mr. Reynolds made a comment that he didn't notice a decrease in his Plat A water bill this year. Ms. Clark explained
12 that there was a 20% increase in the rates, even though the \$23 Strawberry Water fee dropped off.

13
14 Mr. Hotchkiss would like to better understand the relationship between Springville Irrigation Company and the City,
15 along with water rights, billing, where the money goes, and who does what.

16
17 Mr. Stapley explained that the water the City uses for Plat is part of a water right owned by the City and it has
18 nothing to do with the Irrigation Company. Cl. Child explained that the Springville Irrigation Company (SIC)
19 delivers the water to Plat A. Mr. Barker clarified that SIC has water turns ahead of us and after us. Mr. Crandall
20 explained that Plat A is an island with SIC surrounding it. The City has two turn outs and five different ditches.

21
22 Mr. Stapley stated that he will have an overview of Plat A irrigation at the next meeting.

23
24 Mr. Stapley had the group go into his office to look at the Public Works organizational chart on the wall. He
25 explained that the water division is the largest division in Public Works. He will add another full-time person in July.
26 Mr. Stapley mentioned a new project he is working on with the pond. The pond serves three purposes – 1)
27 stabilization pond for the pressure for the secondary water system, 2) recreation area for residents, and 3) trout
28 fishery. It's hard to get all three together because of the trout. Chemicals can't be used. Other plans are being
29 reviewed to keep the algae down and keep the quality up. We have a firm looking at the water quality now.

30
31 Mr. Crandall moved to adjourn. Mr. Beck seconded. All were in favor.

32
33 *Adjourn* – This meeting adjourned at 7:30 a.m.

Monthly Department Reports

- | | |
|---|---|
| <p>1) Administrative Services
Community/Public Relations
Economic Development
Information Technology
Volunteer Coordinator
Human Resources
Recorder
Justice Court</p> <p>2) Assistant City Administrator
Finance Department
Accounting
Treasury
Utility Billing</p> <p>Springville Library</p> <p>Hobble Creek Golf Course
Golf
Restaurant</p> <p>Recreation & Community Events Department
Community Events
Pool
Recreation
Senior Citizens</p> <p>3) Assistant City Administrator
Legal Department
Legal
Risk Management
CTC Coordinator
Victim Advocate</p> | <p>Department of Buildings and Grounds
Cemetery
Facilities
Canyon Parks
City Parks
Urban Forest</p> <p>Community Development Department
Building
Code Enforcement
Planning
Business Licensing</p> <p>4) Springville Museum of Art</p> <p>5) Power Department
Distribution
Electrical Operations
Generation
Metering</p> <p>6) Department of Public Safety
Ambulance/EMT
Emergency Preparedness
Fire
Police</p> <p>7) Department of Public Works
Engineering
Streets
Water
Water Reclamation</p> |
|---|---|

April 2016 Volunteer Hours

Project	Place	Number of Volunteers	Hours	Value \$\$\$\$
Drug Prevention	Comm. That Care	20	150	1500
Cleaning, Weeding	Parks- Kim F.	8	16	160
Planting Trees	Arborists- Gary			0
Cleaning, Misc.	Senior Center	76	651	6510
Cleaning	Swimming Pool			0
Front Deask	Civic Center	1	45	450
Cleaning, Shelving, Misc.	Library- Kim Christensen	14	113.5	1135
Desk, Phones, Cleaning	Museum-Brittany	74	596	5960
Coaching	Recreation	148	493	4930
Wedding, Raking, Misc.	Cemetery/Larry	0	0	0
Board of Adjustments	Planning/Zoning			0
Planning Commission	Planning/Zoning		20.28	202.8
Emergency Prepared	CERT/Fire		50	500
Board Meeting	Parks/Teresa		14	140
Water Board	P.W/Marcie	4	4	40
Scouts/Eagle Scouts	Springville			0
Power Board	Power-Kami	5	6.15	61.5
				0
				0
				0
		TOTAL VOLUNTEERS	TOTAL HOURS	TOTAL VALUE \$\$\$\$
		345	2158.93	21589.3
				0
				0
				0
				0

Human Resource Report

Kathy Hansen, PHR

April 2016

Department	Position	Status	Notes
Golf	<i>Starter, Maintenance, Janitor, night waterman</i>	Part-time Part-time	4 hires
Public Safety	<i>Vol Firefighter/EMT's Firefighter/EMT Police Officer 1 Crossing Guard</i>	Part-time Volunteer Part-time Full-time Part-time	2 new hires 1 new hire 1 new hire 1 new hire
Waste Water	<i>Compost Yard Attendant</i>	Part-time	2 new hires
Community Dev	<i>Landmarks Intern</i>	Part-time	1 new hire
Parks/Cemetery	<i>Maintenance Workers</i>	Seasonal	4 new hires
Water	<i>Water Master</i>	Part-time	2 new hires
Recreation	<i>Referee's/Commissioners Instructors</i>	Part-time Part-time	15 new hires 4 new hires

Total number full time hires in April: 1

Total number part time hires in April: 36

Springville City Monthly Department Report
City Records Office – May 2016

Goal #1 – Compliance with Federal and State Statute and Springville City Code				
Strategy – To maintain compliance with all postings and notices.				
Measures	APRIL		2016	2017 (Target)
Percentage of City Council, Boards & Commissions Agenda's posted within 24 hours of meeting on the States website	92%		95%	100%
Percentage of City Council minutes presented to the Council for approval no later than two meetings after the meeting date	74%		84%	100%
Percentage of Boards and Commissions completing annual training	0%		0%	100%
Percentage of GRAMA requests responded to within five business days	#Total Received 6	#Complete 6	98%	100%
	Electrically 4			
Goal #2 – Implement an updated electronic document management system and contract work flow approval process to track records more efficiently.				
Strategy – Provide an efficient filing system for ease of access to records. Maintain current system to the best of ability until updated software can be implemented.				
Measures			2016	2017 (Target)
Number of fully executed documents, ordinances, resolutions, contracts and agreements received	# Completed 18		68	n/a
Percentage of fully executed documents scanned and filed within 30 days	0%		50%	100%
Number of Contracts and Agreements Processed with Contract Cover Sheets and Required Signatures	#Received 18	Cover Sheet Completed 3	17%	100%
Goal #3 – Management of Electronic Media				
Strategy – Develop a policy and procedure to preserve and maintain email and social media postings to meet State Records requirements.				
Measures			2016	2017 (Target)
Percentage of electronic media segregated and stored by State retention schedule	0%		0%	100%

Significant Events

Council Discussion Items

Springville City Monthly Department Report

Justice Court – April 2016

Performance Management Statistics

Compliance & Clearance Rates – Review number of cases filed and compare with cases terminated, this will disclose how the court is keeping up with the caseload.

Strategy – Compare reports monthly to determine if court is keeping up with collections, dismissals, probation compliance and closing of cases.

Measures -Review reports monthly to maintain compliance.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
%	1.21	.90	1.22	1.32								
Filed	240	294	272	217								
Dispo	292	265	333	287								

Case Flow Management - Ensure accountability by fair, equitable, and timely treatment of those involved in the criminal justice system.

Strategy - Schedule appointments as quickly as possible, allowing walk-in defendants to see the Judge without an appointment on court days. Prepare and monitor cases, manage court processes, requests for information, motions, and compliance.

Measures – Track number of appointments scheduled monthly.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	446	311	401	373								

Significant Events

1.

Council Discussion Items

Springville City Monthly Department Report

Finance Department – May 2016

Performance Management Statistics (March 2016 vs. March 2015 Measures)

- **Number of Invoices Processed:** 3/16: 1,319 3/15: 1,043
- **% Paid on time:** 3/16: 98% 3/15: 96%
- **Number of POs opened:** 3/16: 52 3/15: 42
- **% Opened after Invoice date:** 3/16: 6% 3/15: 10%
- **Utility Accounts and Revenue Billed:**

<u>Utility</u>	<u>Customers</u>		<u>Revenue (\$)</u>	
	3/16	3/15	3/16	3/15
Water	8,668	8,472	295,832.69	272,866.92
Sewer	9,114	8,796	296,844.59	263,546.40
Electric	11,395	10,764	1,793,135.76	1,690,267.15
Storm Water	8,717	8,504	80,468.51	75,206.61
Garbage	8,579	8,335	115,311.17	107,689.81
Recycling	1,643	976	9,261.33	5,693.99
Yard Light	93	94	2007.96	2,033.77

- **Utility Delinquent Notices:** 3/16: 941 3/15: 806
- **Non-payment Disconnects:** 3/16: 52 3/15: 72
- **Transactions Processed:** 3/16: 12,895 3/15: 12,803
 - By Cashiers:** 3/16: 6,135 (48 %) 3/15: 6,598 (52%)
 - Online:** 3/16: 6,760 (52 %) 3/15: 6,205 (48%)

Significant Events.

- Tentative Budget presented for consideration

Council Discussion Items

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 9 MONTHS ENDING MARCH 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	707,148.61	8,777,992.89	11,101,201.00	2,323,208.11	79.1
LICENSE REVENUE	46,197.00	631,965.42	615,000.00	(16,965.42)	102.8
INTERGOVERNMENTAL REVENUE	141,388.05	978,145.18	1,251,882.00	273,736.82	78.1
CHARGES FOR SERVICES	41,179.83	483,733.48	648,750.00	165,016.52	74.6
FINES AND FORFEITURES	38,064.70	292,664.70	435,500.00	142,835.30	67.2
MISCELLANEOUS REVENUE	104,518.10	824,036.34	1,005,000.00	180,963.66	82.0
CONTRIBUTIONS & TRANSFERS	346,655.42	3,119,898.78	4,195,865.00	1,075,966.22	74.4
TRANSFERS & OTHER REVENUE SO	675.00	67,405.26	187,332.00	119,926.74	36.0
	<u>1,425,826.71</u>	<u>15,175,842.05</u>	<u>19,440,530.00</u>	<u>4,264,687.95</u>	<u>78.1</u>
<u>EXPENDITURES</u>					
LEGISLATIVE	7,360.61	99,881.17	142,149.00	42,267.83	70.3
RECREATION ADMIN AND EVENTS	11,738.29	103,467.35	361,373.00	257,905.65	28.6
ADMINISTRATION	49,337.89	524,719.54	855,113.00	330,393.46	61.4
INFORMATION SYSTEMS	25,737.31	253,199.51	368,462.00	115,262.49	68.7
LEGAL	33,804.91	333,030.35	483,942.00	150,911.65	68.8
FINANCE	36,487.83	377,305.03	520,067.00	142,761.97	72.6
TREASURY	30,609.29	292,688.30	395,438.00	102,749.70	74.0
BUILDING INSPECTIONS	20,237.64	200,019.27	272,811.00	72,791.73	73.3
PLANNING & ZONING	31,098.22	315,871.39	478,080.00	162,208.61	66.1
PUBLIC WORKS	27,852.98	217,394.76	278,164.00	60,769.24	78.2
FACILITIES MAINTENANCE	.00	38.64	.00	(38.64)	.0
CITY ENGINEER	52,649.19	472,493.47	733,525.00	261,031.53	64.4
POLICE EXPENDITURES	242,770.50	2,431,683.65	3,664,768.00	1,233,084.35	66.4
POLICE DISPATCH	48,088.20	453,254.06	634,048.00	180,793.94	71.5
FIRE DEPARTMENT	91,917.89	709,496.60	1,089,754.00	380,257.40	65.1
AMBULANCE EXPENDITURES	.00	16.59	.00	(16.59)	.0
MUNICIPAL COURT EXPENDITURES	25,509.48	243,228.35	388,018.00	144,789.65	62.7
STREETS EXPENDITURES	62,418.03	882,961.88	1,237,349.00	354,387.12	71.4
PARKS EXPENDITURES	66,309.97	713,857.61	994,347.00	280,489.39	71.8
CANYON PARKS	16,333.51	171,384.55	315,094.00	143,709.45	54.4
ART MUSEUM EXPENDITURES	34,372.15	320,417.89	482,226.00	161,808.11	66.5
SWIMMING POOL	28,127.06	226,113.40	303,304.00	77,190.60	74.6
RECREATION EXPENDITURES	44,928.43	417,615.81	480,048.00	62,432.19	87.0
CEMETERY	12,374.91	111,144.24	238,339.00	127,194.76	46.6
ARTS COMMISSION	400.00	17,165.53	33,050.00	15,884.47	51.9
LIBRARY EXPENDITURES	94,480.40	668,028.74	992,602.00	324,573.26	67.3
SENIOR CITIZENS	10,240.96	71,902.03	93,984.00	22,081.97	76.5
TRANSFERS, OTHER	169,254.00	1,876,390.24	4,020,549.00	2,144,158.76	46.7
	<u>1,274,439.65</u>	<u>12,504,769.95</u>	<u>19,856,604.00</u>	<u>7,351,834.05</u>	<u>63.0</u>
	<u>151,387.06</u>	<u>2,671,072.10</u>	<u>(416,074.00)</u>	<u>(3,087,146.10)</u>	<u>642.0</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

SPECIAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	.00	30,864.16	486,797.00	455,932.84	6.3
MISCELLANEOUS REVENUE	51.22	749.20	60,560.00	59,810.80	1.2
	<u>51.22</u>	<u>31,613.36</u>	<u>547,357.00</u>	<u>515,743.64</u>	<u>5.8</u>
<u>EXPENDITURES</u>					
TRANSFERS, OTHER	.00	205,994.03	547,357.00	341,362.97	37.6
	<u>.00</u>	<u>205,994.03</u>	<u>547,357.00</u>	<u>341,362.97</u>	<u>37.6</u>
	<u>51.22</u>	<u>(174,380.67)</u>	<u>.00</u>	<u>174,380.67</u>	<u>.0</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

DEBT SERVICE & BOND REDEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	64,941.33	584,471.97	1,295,669.00	711,197.03	45.1
	64,941.33	584,471.97	1,295,669.00	711,197.03	45.1
<u>EXPENDITURES</u>					
BOND EXPENDITURES	582,398.13	804,982.51	1,295,669.00	490,686.49	62.1
	582,398.13	804,982.51	1,295,669.00	490,686.49	62.1
	(517,456.80)	(220,510.54)	.00	220,510.54	.0

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

MUNICIPAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MBA REVENUE	.00	93,333.75	373,335.00	280,001.25	25.0
	.00	93,333.75	373,335.00	280,001.25	25.0
<u>EXPENDITURES</u>					
MBA DEBT SERVICE	64,387.50	371,835.00	371,835.00	.00	100.0
MBA MISC. EXPENSES	.00	1,500.00	1,500.00	.00	100.0
	64,387.50	373,335.00	373,335.00	.00	100.0
	(64,387.50)	(280,001.25)	.00	280,001.25	.0

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CAPITAL IMPROVEMENT REVENUES	116,275.07	13,242,882.58	1,277,752.00	(11,965,130.58)	1036.4
CONTRIBUTIONS & TRANSFERS	.00	.00	431,839.00	431,839.00	.0
	<u>116,275.07</u>	<u>13,242,882.58</u>	<u>1,709,591.00</u>	<u>(11,533,291.58)</u>	<u>774.6</u>
<u>EXPENDITURES</u>					
LEGISLATIVE EXPENDITURES	.00	344,250.00	.00	(344,250.00)	.0
INFORMATION SYSTEMS	9,983.00	34,737.78	47,900.00	13,162.22	72.5
FACILITIES EXPENDITURES	19,896.74	26,059.89	211,887.47	185,827.58	12.3
POLICE EXPENDITURES	20,742.35	25,636.35	26,472.01	835.66	96.8
FIRE DEPARTMENT	.00	44,255.00	154,000.00	109,745.00	28.7
DEPARTMENT 4221	.00	.00	180,000.00	180,000.00	.0
STREETS EXPENDITURES	267.96	810,429.46	1,906,925.30	1,096,495.84	42.5
PARKS EXPENDITURES	.00	64,489.24	243,009.46	178,520.22	26.5
CANYON PARKS	.00	14,090.00	31,691.00	17,601.00	44.5
ART MUSEUM EXPENDITURES	.00	.00	12,800.00	12,800.00	.0
RECREATION EXPENDITURES	27,000.00	27,000.00	.00	(27,000.00)	.0
CEMETERY EXPENDITURES	3,870.00	14,081.00	(23,575.00)	(37,656.00)	59.7
	<u>81,760.05</u>	<u>1,405,028.72</u>	<u>2,791,110.24</u>	<u>1,386,081.52</u>	<u>50.3</u>
	<u>34,515.02</u>	<u>11,837,853.86</u>	<u>(1,081,519.24)</u>	<u>(12,919,373.10)</u>	<u>1094.6</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

SPECIAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SPECIAL REVENUES	32,683.90	1,039,036.17	1,647,488.00	608,451.83	63.1
	32,683.90	1,039,036.17	1,647,488.00	608,451.83	63.1
<u>EXPENDITURES</u>					
PARK IMPACT FEE PROJECTS	.00	135,033.15	228,309.61	93,276.46	59.1
TRANSFERS	.00	.00	1,552,548.00	1,552,548.00	.0
	.00	135,033.15	1,780,857.61	1,645,824.46	7.6
	32,683.90	904,003.02	(133,369.61)	(1,037,372.63)	677.8

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

INTERNAL SERVICE FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	19,908.43	167,036.06	252,976.00	85,939.94	66.0
CONTRIBUTIONS & TRANSFERS	.00	132,250.99	1,080,361.00	948,110.01	12.2
	<u>19,908.43</u>	<u>299,287.05</u>	<u>1,333,337.00</u>	<u>1,034,049.95</u>	<u>22.5</u>
<u>EXPENDITURES</u>					
CENTRAL SHOP	19,908.43	163,073.65	239,529.00	76,455.35	68.1
FACILITIES MAINTENANCE	56,360.41	441,168.63	667,741.00	226,572.37	66.1
FACIL MAINT - CAPITAL EXPENSE	10,165.00	26,745.99	375,000.00	348,254.01	7.1
TRANSFERS, OTHER	.00	720.71	13,448.00	12,727.29	5.4
	<u>86,433.84</u>	<u>631,708.98</u>	<u>1,295,718.00</u>	<u>664,009.02</u>	<u>48.8</u>
	<u>(66,525.41)</u>	<u>(332,421.93)</u>	<u>37,619.00</u>	<u>370,040.93</u>	<u>(883.7)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

VEHICLES AND EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3600	561.19	4,185.19	.00	(4,185.19)	.0
SOURCES OF REVENUES	.00	127,519.50	950,690.00	823,170.50	13.4
SOURCE 3900	.00	8,375.00	.00	(8,375.00)	.0
	<u>561.19</u>	<u>140,079.69</u>	<u>950,690.00</u>	<u>810,610.31</u>	<u>14.7</u>
<u>EXPENDITURES</u>					
CITY ENGINEER	.00	28,181.50	28,500.00	318.50	98.9
POLICE	29,169.24	99,903.32	144,000.00	44,096.68	69.4
STREETS	.00	.00	23,000.00	23,000.00	.0
PARKS	.00	4,241.49	118,000.00	113,758.51	3.6
CANYON PARKS	.00	.00	85,000.00	85,000.00	.0
CEMETERY	.00	(3,272.00)	89,786.40	93,058.40	(3.6)
SEWER	.00	.00	200,000.00	200,000.00	.0
ELECTRIC	.00	.00	66,000.00	66,000.00	.0
GOLF COURSE	.00	12,474.00	14,000.00	1,526.00	89.1
	<u>29,169.24</u>	<u>141,528.31</u>	<u>768,286.40</u>	<u>626,758.09</u>	<u>18.4</u>
	<u>(28,608.05)</u>	<u>(1,448.62)</u>	<u>182,403.60</u>	<u>183,852.22</u>	<u>(.8)</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	330,604.67	4,006,623.46	8,066,251.00	4,059,627.54	49.7
	<u>330,604.67</u>	<u>4,006,623.46</u>	<u>8,066,251.00</u>	<u>4,059,627.54</u>	<u>49.7</u>
<u>EXPENDITURES</u>					
WATER EXPENDITURES	137,789.63	1,211,410.02	1,878,976.00	667,565.98	64.5
DEPARTMENT 5150	1,739.89	10,980.35	188,371.00	177,390.65	5.8
PROJECTS	34,532.09	898,660.19	5,500,278.32	4,601,618.13	16.3
IMPACT FEE PROJECTS	.00	1,339.11	565,344.22	564,005.11	.2
DEPARTMENT 6900	87,331.08	150,606.11	832,800.00	682,193.89	18.1
PRINCIPAL	.00	150,480.00	125,552.00	(24,928.00)	119.9
TRANSFERS, OTHER	60,364.16	608,085.98	852,354.00	244,268.02	71.3
	<u>321,756.85</u>	<u>3,031,561.76</u>	<u>9,943,675.54</u>	<u>6,912,113.78</u>	<u>30.5</u>
	<u>8,847.82</u>	<u>975,061.70</u>	<u>(1,877,424.54)</u>	<u>(2,852,486.24)</u>	<u>51.9</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	333,512.41	3,097,974.44	4,257,662.00	1,159,687.56	72.8
	<u>333,512.41</u>	<u>3,097,974.44</u>	<u>4,257,662.00</u>	<u>1,159,687.56</u>	<u>72.8</u>
<u>EXPENDITURES</u>					
SEWER EXPENDITURES	87,753.67	325,958.50	437,970.00	112,011.50	74.4
WASTE WATER TREATMENT PLANT	108,108.12	663,728.87	917,928.00	254,199.13	72.3
VEHICLES & EQUIP-WASTE WATER	.00	49,970.00	187,945.93	137,975.93	26.6
PROJECTS	102,617.00	103,201.86	1,138,000.00	1,034,798.14	9.1
IMPACT FEE PROJECTS	.00	.00	20,000.00	20,000.00	.0
BOND PRINCIPAL	.00	730,969.23	759,448.00	28,478.77	96.3
PRINCIPAL	.00	96,000.00	96,000.00	.00	100.0
TRANSFERS, OTHER	49,786.18	730,257.11	988,842.00	258,584.89	73.9
	<u>348,264.97</u>	<u>2,700,085.57</u>	<u>4,546,133.93</u>	<u>1,846,048.36</u>	<u>59.4</u>
	<u>(14,752.56)</u>	<u>397,888.87</u>	<u>(288,471.93)</u>	<u>(686,360.80)</u>	<u>137.9</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

ELECTRIC UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	1,950,289.10	21,019,727.57	28,751,280.00	7,731,552.43	73.1
	1,950,289.10	21,019,727.57	28,751,280.00	7,731,552.43	73.1
<u>EXPENDITURES</u>					
ELECTRIC DISTRIBUTION	162,958.78	1,562,026.85	2,115,285.00	553,258.15	73.8
ELECTRIC GENERATION	134,273.03	1,427,046.83	1,932,071.00	505,024.17	73.9
NEW DEVELOPMENT	93,546.49	541,795.17	529,144.96	(12,650.21)	102.4
GENERATION PROJECTS	116,573.00	522,365.07	5,880,095.74	5,357,730.67	8.9
IMPACT FEE PROJECTS	8,359.11	186,212.66	597,843.00	411,630.34	31.2
TRANSFERS, OTHER	1,481,828.17	12,984,011.44	19,443,805.00	6,459,793.56	66.8
	1,997,538.58	17,223,458.02	30,498,244.70	13,274,786.68	56.5
	(47,249.48)	3,796,269.55	(1,746,964.70)	(5,543,234.25)	217.3

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

STORM WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3700	83,911.72	924,775.61	1,096,962.00	172,186.39	84.3
	83,911.72	924,775.61	1,096,962.00	172,186.39	84.3
<u>EXPENDITURES</u>					
STORM DRAIN EXPENDITURES	28,029.58	243,578.50	483,008.00	239,429.50	50.4
DEPARTMENT 6050	.00	.00	246,000.00	246,000.00	.0
DEPARTMENT 6800	.00	.00	911,000.00	911,000.00	.0
TRANSFERS, OTHER	27,300.18	245,228.13	367,122.00	121,893.87	66.8
	55,329.76	488,806.63	2,007,130.00	1,518,323.37	24.4
	28,581.96	435,968.98	(910,168.00)	(1,346,136.98)	47.9

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

WASTE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	124,908.88	1,104,757.56	1,475,000.00	370,242.44	74.9
	<u>124,908.88</u>	<u>1,104,757.56</u>	<u>1,475,000.00</u>	<u>370,242.44</u>	<u>74.9</u>
<u>EXPENDITURES</u>					
SOLID WASTE EXPENDITURES	69,445.21	673,069.45	1,008,451.00	335,381.55	66.7
SOLID WASTE RECYCLING	240.10	2,847.83	31,427.00	28,579.17	9.1
TOOLS & EQUIPMENT	.00	52,487.00	52,487.00	.00	100.0
TRANSFERS, OTHER	20,532.20	184,375.69	385,221.00	200,845.31	47.9
	<u>90,217.51</u>	<u>912,779.97</u>	<u>1,477,586.00</u>	<u>564,806.03</u>	<u>61.8</u>
	<u>34,691.37</u>	<u>191,977.59</u>	<u>(2,586.00)</u>	<u>(194,563.59)</u>	<u>7423.7</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

GOLF COURSE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	46,911.16	584,900.79	920,600.00	335,699.21	63.5
	46,911.16	584,900.79	920,600.00	335,699.21	63.5
<u>EXPENDITURES</u>					
GOLF COURSE EXPENDITURES	42,443.39	491,645.32	768,677.00	277,031.68	64.0
GOLF CART PROJECTS	(31,250.00)	3,779.94	47,902.47	44,122.53	7.9
TRANSFERS, OTHER	4,589.33	41,303.97	148,883.00	107,579.03	27.7
	15,782.72	536,729.23	965,462.47	428,733.24	55.6
	31,128.44	48,171.56	(44,862.47)	(93,034.03)	107.4

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

REDEVELOPMENT AGENCY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	.00	122,441.85	110,000.00	(12,441.85)	111.3
	.00	122,441.85	110,000.00	(12,441.85)	111.3
<u>EXPENDITURES</u>					
WATER EXPENDITURES	.00	10,000.00	91,000.00	81,000.00	11.0
	.00	10,000.00	91,000.00	81,000.00	11.0
	.00	112,441.85	19,000.00	(93,441.85)	591.8

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

CEMETERY TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	4,247.16	38,604.38	76,500.00	37,895.62	50.5
	4,247.16	38,604.38	76,500.00	37,895.62	50.5
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	4,247.16	38,604.38	76,500.00	37,895.62	50.5

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	3,106.69	114,600.74	103,400.00	(11,200.74)	110.8
CONTRIBUTIONS & TRANSFERS	.00	4,438.16	4,000.00	(438.16)	111.0
	<u>3,106.69</u>	<u>119,038.90</u>	<u>107,400.00</u>	<u>(11,638.90)</u>	<u>110.8</u>
<u>EXPENDITURES</u>					
EXPENDITURES	3,927.65	57,134.37	98,200.00	41,065.63	58.2
	<u>3,927.65</u>	<u>57,134.37</u>	<u>98,200.00</u>	<u>41,065.63</u>	<u>58.2</u>
	<u>(820.96)</u>	<u>61,904.53</u>	<u>9,200.00</u>	<u>(52,704.53)</u>	<u>672.9</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2016

AIRPORT CIP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	11,632.74	1,973,040.18	1,605,000.00	(368,040.18)	122.9
	11,632.74	1,973,040.18	1,605,000.00	(368,040.18)	122.9
<u>EXPENDITURES</u>					
CAPITAL EXPENSE	.00	2,097,960.81	1,680,000.00	(417,960.81)	124.9
	.00	2,097,960.81	1,680,000.00	(417,960.81)	124.9
	11,632.74	(124,920.63)	(75,000.00)	49,920.63	(166.6)

Springville City
Monthly Department Report
Golf Course April 2016

Performance Management Statistics

- 1. Revenue for April totals \$82,498.66
- 2. Weather a huge factor last two weeks of the month.
- 3. 2016 Annual Passes, Punch Cards, Gift Certificates on sale.
- 4. Course Conditions.
- 5. Council Discussions.

1. Revenue comparison of 2014-15 to 2015-16

	<u>2014-15</u>	<u>2015-16</u>
July	\$141,905.43	\$153,059.76
August	\$131,097.91	\$134,719.01
September	\$123,149.07	\$114,141.08
October	\$85,483.10	\$88,376.14
November	\$6783.15	\$5400.77
December	\$12,791.50	\$15,150.37
January	\$4184.53	\$1823.88
February	\$42994.95	\$2973.30
March	\$58,477.79	\$47,735.08
April	<u>\$63,417.85</u>	<u>\$82,735.66</u>
Total Revenue:	\$670,285.59	\$646,115.05

1. For the month of April this fiscal year we were \$19317.81 ahead of April 2014-15. For fiscal year 2015-16 we are \$24170.54 behind fiscal 2014-15. Our increase this year is largely due are later start this year. Actual rounds in 2015-16 were 5012, compared to 4669 for 2014-15.
2. Weather: A great start to the month was ruined with a cool, wet ending. We had 13 weather days out of 30.
3. 2016 Annual Passes, Punch cards, Gift Certificates are on sale.
4. Golf Course Condition: The golf course is open, and spring maintenance is underway. Green aerification is complete. Hopefully the greens will be completely healed in the next ten days. The work on the roof is nearing completion.
5. Council Discussions:

Thanks,

Craig Norman

Springville City Monthly Department Report

Legal Department – May 2016

Performance Management Statistics

- Springville Justice Court cases filed:

	<u>April 2016</u>	<u>April 2015</u>	<u>April 2014</u>
(traffic/misdemeanor/small claim)	196/18/3	153/16/10	189/43/2
- Percentage of Convictions (includes guilty pleas held in abeyance) for DUI, drug related, domestic violence and theft cases resolved in April 2016 in Springville's Justice Court.
 - DUI 100% (9 cases)
 - Drug Related 89% (9 cases)
 - Domestic Violence 80% (5 cases)
 - Theft 100% (6 cases)
- Victim Advocate helped approximately 24 new victims (16 primary and 8 secondary) and 13 ongoing victims and provided 212 services to victims.
- Number of claims filed against the City and amount spent on claims:
 - April 2016 – 0 claims submitted. Total 2016 = 4 claims (\$995.00).
 - 2015 total – 28 claims (\$36,247).
 - 2014 total – 25 claims (\$51,656).
 - 2013 total – 22 claims (\$21,528).
 - 2012 total – 21 claims (\$25,000).

Significant Events – CTC, Youth Court, Youth City Council

1. Art City Days. CTC is currently helping with another "Board Game Competition" that will be held on Thursday during Art City Days at Cherry Creek Elementary School. The event will include a board game competition using local businesses that specialize in board games to help with the event. This will be our CTC's second Art City Days board game event.
2. Take Back Event. CTC is planning to hold a drug take back event on May 7th from 10 a.m. to 2 p.m. in front of the Springville Library.
3. Youth City Council. We have new Youth City Council adult coordinators, Brett and Renae Nelson. Kerry and Diane Oman have been in charge of the Youth City Council for the past three years. They have done an excellent job. This year we have had a small drop in applicants for Youth City Council. We have approximately 65 applicants. The Youth City Council is planning to be sworn in on May 17th. The Council is getting ready for Art City Days and other events coming up in the near future.
4. Youth Court. We have had a lot of interest in Youth Court for the coming year. We have had over 30 applicants and are planning to have more applications submitted. There is a Youth Court Conference to help train the youth volunteers that will take place in July at Weber College.

Springville City Monthly Department Report

Buildings and Grounds Department – May 2016

Performance Management Statistics

- **Canyon Parks/City Parks**

- 2016 YTD Canyon pavilion reservations = 350 Average annual Canyon pavilion rentals since 2010 = 468
- 2016 YTD Campsite reservations = 191 Average annual Campsite Reservations since 2010 = 588
- 2016 YTD City pavilion reservations = 17
- 2016 YTD Bartholomew Park Pavilions Reservations = 31 2015 Bartholomew Park reservations = 257
- 2016 Park Rental Season Revenue YTD = \$69,890 Average Season Revenue since 2007 = \$97,998
 - 2016 Bartholomew Park Pavilion Revenue YTD = \$1,115
- 2016 Field rental revenue YTD = \$5,564
-

- **Cemeteries**

- 2016 YTD Burials = 50 Cremation Burials = 6 Plots Sold = 37
- 2016 YTD Revenues = \$68,514 Average annual revenue since 2007 = \$219,481
- Average annual burials since 2008 = 195 Average annual plot sales since 2010 = 143
- Total plots in our cemeteries = 25,293 Total plots sold = 21,233
- Total plots occupied = 13,691 Total unsold plots = 4,070
-

- **Urban Forestry**

- 2016 Trees Planted = 329 2016 Trees Removed = 50 2016 Trees Pruned = 6 2016 Stumps Removed = 0
- Average yearly trees planted since 2010 = 422 Average removed = 340 Average pruned = 437
- Years Springville has been honored as a Tree City USA = 37
-

- **Facilities**

- Work orders completed YTD = 872 2016 down time days = 0 2016 call backs = 0
- Total percentage of work orders complete = 88% New work orders in April = 137 Completed work orders = 150
- Work Orders Derived From:
- Inspections = 24% Scheduled Maintenance = 43% Work requests = 34%
- Current work orders pending = 12 In progress = 8 Completed = 88%

Significant Events



SPRINGVILLE MUSEUM OF ART APRIL 2016 DIRECTOR'S REPORT

Swimming Lessons by Mark Goodson; 2016 Spring Salon First Place Award

Volunteer Hours:

April	#	Hours
Visitor Services	36	209
Special Events	14	64
Exhibitions		
Docents	5	20
Interns	11	290
Board		
Hafen-Dallin	8	13
Total	74	596

Performance Management Statistics:

Attendance and Visitation:

Open Hours Adults: 3,572
 Open Hours Children: 950
 After Hours Adults: 1,597
 After Hours Children: 187

Total Attendance: 6.306

April 2016	Individuals	Individuals on Docent Led Tours	Individuals on Self-Guided Tours	Total Groups
Total Church	10		10	1
Total Community				
Total School Groups	125	125		1
Total All Groups	135	125		2

Current Exhibitions

Voices: People, Places, and Ideas in Utah Art
 through July 2016.

Russian Stories, Soviet Ideals
 January 21, 2015- May 2017

Sanctuaries of Mind
 September 1, 2015- 2018

Here, There and Everywhere
 January 3 – May 15, 2016

Middle | Nowhere
 January 3 – May 15, 2016

92nd Annual Spring Salon
 April 20—July 9

Upcoming 2016 Exhibitions

3-Mile Radius
 June 1—October 29

Glimpses of Springville
 June 1—October 29



The Spring Salon

was first held in 1922, begun by students and teachers of Springville High School who wanted to exhibit and promote original artwork. The Salon has been held annually since that time, except during World War II when fuel and other goods were rationed nationwide. The Springville Museum of Art continues the tradition today and invites all artists in Utah to participate in the 92nd Annual Spring Salon. This exhibition is a juried competition that showcases the diversity and quality of contemporary Utah art.



AN EVENING IN RUSSIA

Patrons were invited to sample Soviet culture on April 15th at the Museum.

The evening was highlighted by two performances from Swan Lake by members of the Utah Regional Ballet in the Grand Gallery.

Samplings of breads, jams and jellies and Russian pickles were enjoyed by patrons.



April Events Listing

Fri, Apr 8 @ 4:00pm
 Wed, Apr 13 @ 5:00pm
 Sun, Apr 17 @ 4:30pm
 Tues, Apr 19 @ 7:00pm
 Wed, Apr 20 @ 7:00pm

Thu, Apr 21 @ 10:00am
 Wed, Apr 27 @ 5:00pm
 Wed, Apr 27 @ 7:00pm
 Sat, Apr 30 @ 10:00am

Junior Art Guild Activity (Salon intake)
 An Evening in Russia
 Arts Commission Concert Series
 Spring Salon Preview Night
 Awards Ceremony and Opening Reception for Spring Salon
 Docent Training (Spring Salon)
 Oh the Places You'll Go!
 Historical Society Lecture
 Art Royalty Orientation Workshops

Springville City Monthly Department Report ****Electric – May – 2016****

Performance Management Statistics – As of 30 April 2016 – 83.33 % of FY 2016 Elapsed

- **Monthly Retail Revenue – \$1,862,752** Trending **UP (+) 3.59%** from last year (2015: \$1,798,228)
- **FY 2016 YTD Retail Revenue – \$20,803,876** **86.33 %** of budget for retail sales (*FY16 Budget: \$24,096,715*)

Goal – Efficiently manages wholesale power costs to maintain annual budgeted expenditures.

Measure	FY 2013	FY 2014	FY 2015	FY 2016
Budgeted Power Resource Cost / MWh	\$ 68.99	\$ 67.49	\$ 65.50	Budget Target - \$ 65.00
Actual Power Resource Cost / MWh (as of 3-31-2016)	\$ 60.97	\$ 59.66	\$ 62.40	<u>YTD Actual – \$ 59.50</u>

Goal – Maintain and improve the Distribution system reliability

Measures	FY 2013	FY 2014	FY 2015	FY 2016 (Target/ <u>YTD Actual</u>)
SAIDI: System Average Interruption Duration Index (minutes)	10.21	38.70	24.31	64.62 / <u>140.081</u>
CAIDI: Customer Average Interruption Duration Index(minutes)	90.55	64.46	60.28	149.52 / <u>91.267</u>

Significant Projects and Tasks Review –

- Generation Division - WHPP - Resources

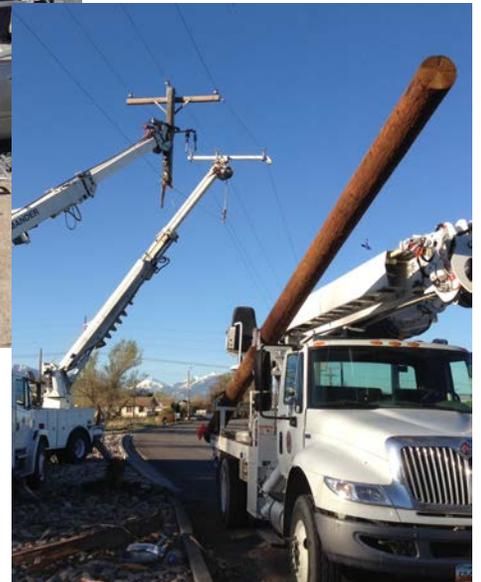
- ✓ Total system demand for April **peaked at 36.92 MW** (as compared to **35.42 MW in 2015**), on the 21st of the month at 11:00 am. **Total system energy** delivered at Baxter and Dry Creek substations was **19,124,109 kWh** for the month (as compared to **18,762,636 kWh in 2015**). Total **internal hydro** production: **59,066 kWh**.
- ✓ The **Nebo** power plant schedule provided **34.8 %** or **6,655,500 kWh** for HLH resource. The LLH and HLH **contracts** provided approximately **27.2 %** or **5,192,816 kWh** and the remainder energy came from the other UAMPS Project resources-*CRSP, Horse Butte & Pleasant Valley Wind, San Juan, Blue Mountain Biogas, Unplanned Market Pool, 38.0 %* or **7,275,793 kWh**.



Crews respond to various types of auto/pole and transformer accidents. The broken pole was from a DUI event. The car in the fence and HV electrical equipment was a distracted driver.



Securing the OPGW Fiber conductor on the top of the West 46kV loop from Hobbles Creek to Dry Creek Substations



Department of Public Safety – May 2016

		FEB	MAR	APR
Police Betterment Goals	Number of domestic violence cases	4	14	10
	Number of drug cases reported	20	14	11
	Number of persons arrested for drug & DUI crimes	25	9	19
	Total number of adult arrests	49	54	50
	Total number of juvenile arrests	29	13	10
	Property crimes per 1,000 population	1.10	1.84	1.65
	Violent crimes per 1,000 population	0.00	0.13	0.06
	Value of property stolen	\$38,458	\$52,220	\$132,247
	Value of property recovered (Running total for year)	\$42,575	\$47,303	\$77,739
	Percent of property recovered (Running total for year)	110.71%	90.58%	58.78%
	Number of adults referred for prosecution			
	To Utah County	6	0	6
	To Springville Prosecutor	43	54	44
	Average number of hours of training per police officer (Target 80 hours) COMPILED AT YEAR'S END			
Dispatch Betterment Goals	Number of 911 calls received	592	628	721
	Average time to answer 911 calls in seconds (Target under 4 seconds)	4	3	3
	Number of administrative (Non-911) calls received	2,987	3,732	4,061
	Average time to answer administrative calls (target under 5 seconds)	3	3	3
	Percent of administrative calls answered in under 10 seconds (Target 95% or higher)	99.40%	97.46%	99.12%
	Hold a monthly quality review (# Calls Reviewed)	11	12	11
	QA scoring percentage (Goal 90%)	96.4%	99.6%	98.6%
	Total calls for service (CAD calls)	2357	2646	2275
	Total police incident reports	1028	1204	1191
	Total fire and ambulance reports	376	305	275
	Total calls to non-public safety departments (Nature "UTILITY PROBLEM")	5	2	13
Fire/EMS Betterment Goals	Maintain volunteer members at an acceptable level (Target average of 40 fully trained)	37	36	35
	Maintain part-time staff at a level to cover all shifts (Target 22)	21	21	21
	Maintain equipment to an ISO 5 rating (Target "YES")	Yes	Yes	Yes
	Muster 15 firefighters on major fire calls within 14 minutes (Target 90%)	N/A	N/A	#DIV/0!
	Initiate fire attack within 2 minutes of arrival (Target meet criteria in 90% of fire calls)	N/A	N/A	100%
	Confine structure fire to building of origin (Target meet criteria in 90% of structure fires)	N/A	N/A	#DIV/0!
	Percent of EMS cases that meet or exceed State standards of care (Target 95%)	90%	95%	94%
	Percent of time on-duty EMTs arrive in less than 8 minutes (Target 90%)	95%	96%	95%
	Percent of time volunteer EMTs arrive in less than 14 minutes (Target 90%)	89%	90%	94%
	Percent of plan reviews completed within 21 days (Target 90%)	100%	100%	100%
	Percent of annual business inspections and re-inspections completed annually (Target 100%)	100%	100%	100%
	Number of youth prevention groups taught (Target 30 groups or classes per year)	6	3	6

Springville City Monthly Department Report

Public Works – April 2016 Accomplishments

Performance Management Statistics

	FEB	MAR	APR
• Administration - Customer Service Work Orders Received:	189	246	269
• Water - Leaks Repaired in the Water Distribution System	8	9	17
• Water Stopped Meters (current #/#fixed this month)	0/0	2/2	0/0
• Wastewater Collection - Footage of Sewer Pipe Televised:	8,300	10,139	4,414
• Wastewater Treatment Plant - Sewage Treated (mgd*)	3.29	3.19	3.16
• Engineering - In-house design projects:	10	10	10
• Streets - <i>Citizen Work Orders Completed**</i>	27	9	9
• Recycle Accounts	1,721	1,778	1,829

* (million gallons per day)

** (includes traffic sign & sidewalk replacements, street sweeping call-outs, pot-hole filling)

Significant Events

PW Administration: Worked with the MAG Technical Advisory Committee to secure rankings for possible MAG funding for 1200 W and the Tintic Realignment totaling \$7.6 M dollars. Continued work with UPRR regarding the UPRR/UTA Tintic RR Line Spur, which affects the 950 W RR Crossing. Continued work with UDOT and an engineering consultant on the 400 South widening project (between 100 W & 400 E). Visited some of the businesses along the 400 S corridor regarding the 400 S Widening project.

Engineering Division:

- Transportation Master Plan, CIP, IFFP and IFA is in draft-FINAL format.
- The design of the 950 West – 1350 South At-Grade Railroad Crossing Design project is complete. Only cross-bucks, LED flashing stop signs and pedestrian gates at the are required. The project bids mid-May. The Contract stipulates that the crossing be completed by mid-August before school starts.
- Working with UDOT to connect the new traffic signal controller at 400 S/800 E to the City owned fiber optic network that will allow the signal to “speak” to the other signals on 400 S. The remaining signals along 400 S will be connected with the 400 S widening project presently under design by UDOT.
- 400 S Widening project from 400 E to Main Street. UDOT and the City have teamed up for this project using the MAG tip money to fund it. Included with this project will be the installation of fiber optic lines between the signals at Main Street, 200 East and 400 East to be able to coordinate the signals.
- Construction of 700 N from 200 East to 250 East is under way. A sidewalk will be installed on the south side of 700 S adjacent to the LDS Church ball fields as directed by the City Council.

Streets Division: Completed annual Spring Clean-up. Repaired sever sections of damaged guard rail in various parts of the city. Completed a City-wide sidewalk trip hazard inspection.

Water Division: Crews continue to be busy with the Pressurized Irrigation Implementation Project testing isolation valves, identifying and remedying utility conflicts, and locating service connection points. Contractor continues work on Pressurized Irrigation Meter Assembly Installation contract.

Wastewater/Storm Water Division: Cleaned 1,348 feet of sewer main pipeline. Cleaned 32 sewer manholes. Cleaned out 3 Storm Drain boxes. Completed 40 hours of sewer and storm water system mapping. Sold 614 yd³ of compost (most ever recorded in 1 month). Continued OSHA required “Arc Flash” study. Initiated repair contract for Roughing Tower and STM Aerotors. Completed 66 grease interceptor inspections. Juan Garrido passed his Grade IV certifications in Wastewater Treatment and Collections.