

MEMORANDUM

TO: Members, Utah State Board of Education

FROM: Natalie Grange, CPA CFE
School Finance Director

Thalea Longhurst
Career and Technical Education Director

DATE: May 12-13, 2016

ACTION: R277-911 *Secondary Career and Technical Education (Amendment)*

Background:

The Public Education Appropriations Subcommittee modified the Special Education and CTE add-on WPU value in the 2016 legislative session, increasing it to the value of the regular WPU. The value of the add-on WPU is part of the state local education agency (LEA) Career and Technical Education (CTE) maintenance of effort (MOE) calculation set forth in Board rule R277-911-4. With the increase of the value of the add-on WPU, LEA's will see their state MOE requirement increase in FY2017. This issue was addressed by the Finance Committee in April and staff was instructed to bring potential modifications to Board rule before the Committee in May.

Board Strategic Plan:

This item supports the following imperative(s) and strategies in the Board's Strategic Plan:

- Educational Equity
- System Values

Action:

It is proposed that the Finance Committee consider approving R277-911, as amended, on first reading and, if approved by the Committee, the Board consider approving R277-911, as amended on second reading.

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1 **R277. Education, Administration.**

2 **R277-911. Secondary Career and Technical Education.**

3 **R277-911-[2]1. Authority and Purpose.**

4 ~~[A.](1)~~ This rule is authorized by:

5 ~~(a)~~ Utah Constitution Article X, Section 3, which vests general control and
6 supervision ~~[of the]~~over public education~~[-system]~~ in the Board~~[-by]~~;

7 ~~(b)~~ Section 53A1-401, which allows the Board to make rules to execute the
8 Board's duties and responsibilities under the Utah constitution and state law;

9 ~~(c)~~ Section 53A-15-202, which allows the Board to establish minimum
10 standards for CTE programs in the public education system~~[-]~~; and

11 ~~(d)~~ Sections 53A-17a-113 and 53A-17a-114, which direct the Board to
12 distribute specific amounts and percentages for specific CTE programs and facilitate
13 administration of various programs.

14 ~~[B.](2)~~ This rule establishes standards and procedures for ~~[school~~
15 ~~districts]~~LEAs seeking to qualify for funds administered by the Board for CTE
16 programs in the public education system.

17 **R277-911-[1]2. Definitions.**

18 ~~[A.](1)~~ "Aggregate membership" means the sum of all days in membership
19 during a school year for:

20 ~~(a)~~ the student~~[-]~~;

21 ~~(b)~~ the program~~[-]~~;

22 ~~(c)~~ the school~~[-]~~;

23 ~~(d)~~ the LEA~~[-]~~; or

24 ~~(e)~~ the state.

25 ~~[B.](2)~~ "Approved program" means a program approved by the Board that
26 meets or exceeds the state program standards or outcomes for career and technical
27 education programs.

28 ~~[C. "Board" means the Utah State Board of Education.]~~

29 ~~[D.](3)~~ "Bureau of Apprenticeship and Training" means a branch office for
30 apprenticeship administered by the United States Department of Labor and located
31 in Salt Lake City.

32 ~~[E:]~~(4)(a) “Career and technical education” or ~~[{]}“CTE{]}”~~ means organized
33 educational programs ~~[which directly or indirectly prepare individuals for~~
34 ~~employment, or for additional preparation leading to employment, in occupations~~
35 ~~where entry requirements generally do not require a baccalaureate or advanced~~
36 ~~degree. These programs provide all students an undisrupted education system,~~
37 ~~driven by a student education occupation plan (SEOP), through competency-based~~
38 ~~instruction, culminating in essential life skills, certified occupational skills, and~~
39 ~~meaningful employment.]~~that:

40 (i) prepare individuals for a wide range of high-skill, high-demand careers;
41 (ii) provide all students with a seamless education system from public
42 education to post-secondary education, driven by a SEOP/Plan for College and
43 Career Readiness; and.

44 (iii) provide students competency-based instruction, hands-one experiences,
45 and certified occupational skills, culminating in further education and meaningful
46 employment.

47 (b) ~~[A]~~CTE areas of study include:

- 48 (i) agriculture;
- 49 (ii) business;
- 50 (iii) family and consumer sciences;
- 51 (iv) health science ~~[and technology];~~
- 52 (v) information technology;
- 53 (vi) marketing;
- 54 (vii) skilled and technical sciences; and
- 55 (viii) technology and engineering education.

56 ~~[F:]~~(5)(a) “CTE pathway” means a planned ~~[GTE / academic continuum of~~
57 ~~courses within a CTE field beginning in the ninth grade and continuing with post~~
58 ~~secondary training which culminates in an associate degree, apprenticeship,~~
59 ~~certificate of completion, or baccalaureate degree.]~~sequence of courses within a
60 program of study to assure strong academic and technical preparation connecting
61 high school course work to work beyond high school.

62 (b) A CTE pathway ensures that a student will be prepared to take advantage
63 of the full range of post-secondary options, including:

- 64 (i) on-the-job training;
- 65 (ii) certification programs; and
- 66 (iii) two- and four-year college degrees.

67 ~~[G.](6)~~ “CIP code” means the Classification of Instructional Programs, a
68 federal curriculum listing.

69 ~~[H. “Comprehensive counseling and guidance program” means the~~
70 ~~organization of resources to meet the priority needs of students through four delivery~~
71 ~~system components as outlined in R277-462.]~~

72 ~~[I.](7)(a)~~ “Course” means an individual CTE class structured by state-
73 approved standards and CIP code.

74 (b) An approved course may require one or two periods for up to one year.

75 (c) Courses may be completed by demonstrated competencies or by course
76 completion.

77 ~~[J.](8)(a)~~ “Entry-level” means a set of tasks identified and validated by
78 workers and employers in an occupation as those of a beginner in the field.

79 (b) Entry-level skills are a limited subset of the total set of tasks performed by
80 an experienced worker in the occupation.

81 (c) Competent performance of entry-level tasks enhances employability and
82 initial productivity.

83 ~~[K.](9)~~ “Extended year program” means CTE programs no longer than 12
84 weeks in duration, offered during the summer recess, and supported by extended-
85 year or other CTE funds.

86 (10) “CTE Maintenance of Effort” or “MOE” means the expenditure plan
87 outlined in Subsection R277-911-4(1).

88 ~~[L.](11)~~ “Program” means a combination of CTE courses that:

89 (a) provides the competencies for specific job placement or continued related
90 training; and

91 (b) is outlined in the SEOP/Plan for College and Career Readiness using all
92 available and appropriate high school courses.

93 ~~[M.](12)~~ “Program completion” means the student completion of a sequence
94 of approved courses, work-based learning experiences, ~~[and/]~~ or other prescribed
95 learning experiences as determined by the ~~[student education occupation~~

96 ~~plan~~(SEOP)/Plan for College and Career Readiness.

97 [N.](13) "Regional consortium" means the ~~[school districts]~~LEAs, applied
98 technology colleges, colleges and universities within the regions that approve CTE
99 programs.

100 [O.](14) "Registered apprenticeship" means a training program that:

101 (a) includes on-the-job training in a specific occupation combined with related
102 classroom training; and

103 (b) has approval of the Bureau of Apprenticeship and Training.

104 [P.](15) "Related training" means a course or program that is:

105 (a) directly related to an occupation~~[that is]~~;

106 (b) compatible with apprenticeship training~~[and is]~~;

107 (c) taught in a classroom; and

108 (d) approved by the Bureau of Apprenticeship and Training.

109 [Q.](16) "Scope and sequence" means the organization of all CTE courses
110 and related academic courses into programs within the high school curriculum that
111 lead to:

112 (a) specific skill certification[;];

113 (b) job placement[;];

114 (c) continued education; or

115 (d) training.

116 [R. ~~"SEOP" means student education occupation plan. An SEOP shall~~
117 ~~include:~~

118 ~~——(1) a student's education occupation plans (grades 7-12) including job~~
119 ~~placement when appropriate;~~

120 ~~——(2) all Board, local board and local charter board graduation requirements;~~

121 ~~——(3) evidence of parent, student, and school representative involvement~~
122 ~~annually;~~

123 ~~——(4) attainment of approved workplace skill competencies; and~~

124 ~~——(5) identification of post secondary goals and approved sequence of courses.]~~

125 [S.](17)(a) "Skill certification" means a verification of competent task
126 performance.

127 (b) ~~[Verification of the skills standard]~~Skills certification is provided by an

128 approved state or national program certification process.

129 ~~[F. “USOE” means the Utah State Office of Education.]~~

130 ~~[H.](18)~~ “Weighted pupil unit” or “WPU” means ~~[weighted pupil unit. F]the~~
131 basic unit used to calculate the amount of state funds for which an [school
132 district]LEA is eligible.

133 ~~[V.](19)(a)~~ “Work-based learning” means a student instructional program ~~[in~~
134 ~~which]that:~~

135 (a) provides a student~~[is]~~ train[ed]ing by employment or other activity at a
136 work site~~[, either];~~

137 (b) may take place at a place of business, a home, or a farm~~[,];~~ and

138 (c) is supplemented by needed classroom instruction or teacher assistance.

139 **R277-911-3. CTE Program Approval.**

140 ~~[A.](1)(a) [Program Planning:]~~ The Superintendent shall approve CTE
141 programs~~[are]~~ based on verified training needs of the area and~~[provide students~~
142 ~~with]~~ the competencies necessary ~~[for]to provide~~ occupational opportunities for
143 students.

144 (b) Programs are supported by a data base, including:

145 ~~[(1)]i~~ local, regional, state, and federal manpower projections;

146 ~~[(2)]ii~~ student occupational/interest surveys;

147 ~~[(3)]iii~~ regional job profile;

148 ~~[(4)]iv~~ advisory committee information; and

149 ~~[(5)]v~~ follow-up evaluation and reports.

150 ~~[B.](2) [Program Administration: School district]LEA~~ CTE directors shall meet
151 the requirements specified in ~~[Subsections 9(A), (B) and (C)]R277-911.~~

152 ~~[C.](3) [Learning Resources:]~~ Within available resources, instructional
153 materials, including textbooks, reference materials, and media, shall reflect current
154 technology, processes, and information for the CTE programs.

155 ~~[D. Student services provided by school districts or consortia of school~~
156 ~~districts:]~~

157 ~~[(1)4](a)~~ An LEA shall provide CTE guidance, counseling, and Board
158 approved testing ~~[shall be provided]~~ for students enrolled in CTE programs.

159 (2)b) An LEA shall develop a written plan for placement services ~~[shall be~~
160 ~~developed]~~ with the assistance of local advisory committees, business and industry,
161 and the Department of Workforce Services.

162 (3)c) An LEA shall develop a SEOP/Plan for College and Career Readiness
163 ~~[SEOP shall be developed]~~ for all students~~[-The plan],~~ which shall include:

164 (a)i) a student's education occupation plans (grades 7-12), including job
165 placement when appropriate;

166 (b)ii) all Board, local board and local charter board graduation requirements;

167 (c)iii) evidence of annual parent, student, and school representative
168 involvement ~~[annually];~~

169 (d)iv) attainment of approved workplace skill competencies; and

170 (e)v) identification of a CTE post-secondary goal and an approved sequence
171 of academic and CTE courses.

172 [E-](5)(a) ~~[Instruction:]~~ An LEA shall use ~~[C]~~curricula and instruction ~~[shall~~
173 ~~be]~~that is directly related to business and industry validated competencies.

174 (b) An LEA shall use a valid skill certification process to verify ~~[S]~~successful
175 completion of competencies~~[-shall be verified by a valid skill certification process].~~

176 (c) An LEA shall provide ~~[f]~~instruction in proper and safe use of any
177 equipment required for skill certification ~~[shall be provided]~~ within the approved
178 program.

179 [F-](6) ~~[Equipment and Facilities:]~~ An LEA shall provide and safely maintain
180 ~~[E]~~equipment and facilities, consistent with the validated competencies identified in
181 the instruction standard~~[-shall be provided and maintained safely, consistent with]~~
182 and applicable state and federal laws.

183 [G-](7)(a) ~~[Instructional Staff:]~~ Counselors and instructional staff shall hold
184 valid Utah teaching licenses with endorsements appropriate for the programs they
185 teach.

186 (b) Licenses and endorsements required under Subsection (7)(a) ~~[These]~~ may
187 be obtained through an institutional recommendation or through occupational and
188 educational experience verified by the ~~[USOE]~~ Board's licensure process.

189 (c) CTE program instructors shall keep technical and professional skills
190 current through business~~[f]~~ and industry involvements in order to ensure that

191 students are provided accurate state-of-the-art information.

192 ~~[H.](8) [Equal Educational Opportunity:]~~ An LEA shall conduct CTE programs
193 ~~shall be conducted]~~ consistent with ~~the]~~ Board policies and state and federal laws
194 and regulations on access that prohibit discrimination on the basis of:

195 (a) race[;];

196 (b) creed[;];

197 (c) color[;];

198 (d) national origin[;];

199 (e) religion[;];

200 (f) age[;];

201 (g) sex[;]; and

202 (h) disability.

203 ~~[I.](9)(a) [CTE advisory council:]~~ An LEA shall establish an active advisory
204 ~~council [shall be established]~~ to review all CTE programs annually.

205 (b) ~~[The]~~An advisory council may serve several ~~[school districts]~~LEAs or a
206 region.

207 (c) ~~[The]~~An advisory council reviews ~~the];~~

208 (i) program offerings[;];

209 (ii) quality of programs[;]; and

210 (iii) equipment needs.

211 ~~[(2)10] [Program advisory committee:]~~ A program advisory committee made
212 up of individuals who are working in the occupational area shall support [E]each
213 state-funded approved CTE program[shall be supported] at the ~~[school district/]~~LEA
214 or regional level [by a program advisory committee made up of individuals who are
215 working in the occupational area. Basic exploratory programs shall have an advisory
216 committee].

217 ~~[J.](11) [CTE student leadership organizations: School districts]~~LEAs are
218 encouraged to make ~~this]~~ training available through nationally-chartered CTE
219 student leadership organizations in each area of study.

220 ~~[K.](12) [Program and instruction evaluation: Each school district]~~An LEA,
221 with oversight by local program advisory committee members, shall make an annual
222 evaluation of its CTE programs.

223 **R277-911-4. Disbursement and Expenditure of CTE Funds – General**
224 **Standards.**

225 ~~[A:]~~(1) To be eligible for state CTE program funds, an ~~[school district]~~LEA
226 shall first expend for CTE programs an amount equivalent to the regular WPU for
227 students in approved CTE programs, grades nine through twelve, based on prior
228 year aggregate membership in funded CTE programs, times the current year WPU
229 value, less ~~[an]the amount for [indirect costs as computed by the USOE]~~:

- 230 (a) college and career awareness;
231 (b) work-based learning; and
232 (c) comprehensive counseling and guidance.

233 ~~[B:]~~(2) An LEA may thereafter expend State CTE program funds~~[may~~
234 ~~thereafter be expended]~~ only for approved CTE programs, grades nine through
235 twelve.

236 (3) An LEA that does not meet MOE may be subject to a corrective action
237 plan and potential reduction of funds or penalty in accordance with R277-114.

238 **R277-911-5. Disbursement of Funds – Added Cost Funds.**

239 ~~[A:]~~(1)(a) ~~[Weighted pupil units]~~WPUs shall be allocated for the added
240 instructional costs of approved CTE programs operated or contracted by ~~[school~~
241 ~~districts]~~an LEA.

242 (b) Programs and courses provided through applied technology colleges, and
243 higher education institutions do not qualify for added cost funds except for specific
244 contractual arrangements approved by the Board.

245 ~~[B:]~~(2)(a) Computerized or manually produced records for CTE programs
246 shall be kept by:

- 247 (i) teacher[;];
248 (ii) class[;]; and
249 (iii) [Classification of Instructional Program (CIP)] code.

250 (b) [These r]Records described in Subsection (2)(a) shall show clearly and
251 accurately the entry and exit date of each student and whether a student has been
252 absent from a CTE class ten consecutive days.

253 ~~[C:]~~(3) Added cost funds shall not be generated:

254 ([1]a) during bus travel;
255 ([2]b) until [the]a student starts attending [the]an approved CTE course;
256 ([3]c) when [the]a student has been absent, without excuse, for the previous
257 10 days.

258 [D.](4) [All a]Approved CTE programs shall receive funds determined by prior
259 year hours of membership for approved programs.

260 [E.](5) Allocations under this R277-911-5 are computed using grades nine
261 through twelve aggregate membership in approved programs for the previous year
262 with a growth factor applied to [school districts]LEAs experiencing growth of one
263 percent or greater in grades nine through twelve except as provided by R277-462
264 and R277-916.

265 [F.](6) Added cost funds shall be used to cover the added CTE program
266 instructional costs of [school district]LEA programs.

267 (7) An LEA that does not comply with the requirements of this Subsection may
268 be subject to a corrective action plan and potential reduction of funds or penalty in
269 accordance with R277-114.

270 ~~**R277-911-6. Disbursement of Funds – Equipment Set Aside Funds.**~~

271 ~~—— A. Equipment set aside funds shall pay for CTE program equipment needs.~~

272 ~~—— B. Each school district is eligible for a minimum amount of equipment set~~
273 ~~aside funds.~~

274 ~~—— C. Applicants for funds may submit proposals as individual school districts~~
275 ~~or as regional groups. All proposals shall show evidence of coordination within a~~
276 ~~service delivery area. A regional group shall include recommended priorities for~~
277 ~~funding in its proposal.]~~

278 **R277-911-[7]6. Disbursement of Funds – Skill Certification.**

279 [A.]An [School districts]LEA that demonstrates approved student skill
280 certification may receive additional compensation.

281 [B.](2)(a) To be eligible for skill certification compensation, an [school
282 district]LEA shall show its student completer has demonstrated mastery of
283 standards, as established by the Board.

284 (b) An authorized test administrator shall verify student mastery of the skill
285 standards.

286 ~~[C:]~~(3) The Superintendent may only disburse ~~[\$]~~skill certification
287 compensation~~[-shall be available only]~~ if an approved skill certification assessment
288 is developed for the program.

289

290 **R277-911-[8]7. Disbursement of Funds – CTE Leadership Organization Funds.**

291 ~~[A:]~~(1) Participating ~~[school districts]~~LEAs sponsoring CTE leadership
292 organizations shall be eligible for a portion of~~[-the]~~ funds set aside for ~~[this~~
293 ~~purpose]~~these organizations.

294 ~~[B:]~~(2) Qualifying CTE leadership organizations shall be nationally chartered
295 and include:

296 (a) SkillsUSA (an association of Skilled and Technical Sciences Education
297 students)~~];~~;

298 (b) DECA (Distributive Education Clubs of America)~~];~~;

299 (c) FFA (Future Farmers of America)~~];~~;

300 (d) HOSA (Health Occupations Students of America)~~];~~!

301 (e) FBLA (Future Business Leaders of America)~~];~~;

302 (f) FCCLA (Family, Career and Community Leaders of America)~~];~~; and

303 (g) TSA (Technology Students Association).

304 ~~[C:]~~(3) Up to ~~[one percent]~~1% of the state CTE appropriation for ~~[school~~
305 ~~districts]~~LEAs shall be allocated to eligible ~~[school districts]~~LEAs based on
306 documented prior year student membership in approved CTE leadership
307 organizations.

308 ~~[D:]~~(4)(a) A portion of funds allocated to an ~~[school district]~~LEA for CTE
309 leadership organizations shall be used to pay the ~~[school district's]~~LEA's portion of
310 statewide administrative and national competition costs.

311 (b) An LEA shall use the ~~[The]~~ remaining amount ~~[shall be]~~ available for the
312 ~~[school district]~~LEA's CTE leadership organization expenses.

313 **R277-911-[9]8. Disbursement of Funds – School District and Charter School**
314 **WPU.**

315 ~~[A:]~~(1) The Superintendent shall allocate WPU for costs of administration
316 of CTE programs ~~[shall be allocated]~~ as described in this section. ~~[follows:]~~

317 ~~([4]2)~~(a) The Superintendent shall distribute Twenty (20) WPU ~~[shall be~~
318 ~~allocated]~~ to ~~[each]~~a school district for costs associated with the administration of
319 CTE.

320 (b) To qualify, a school district~~s]~~ shall employ a minimum one-half time CTE
321 director.

322 ~~([2]3)~~(a) To encourage multi district CTE administrative services, the
323 Superintendent shall distribute 25 WPU~~s]~~ ~~[shall be allocated]~~ to ~~[each]~~a school
324 district that consolidates CTE administrative services with one or more other school
325 districts~~;~~;

326 (b) To qualify, ~~[the]~~ a participating school district ~~[s must]~~ shall employ a full-
327 time CTE director.

328 ~~([3]4)~~(a) The Superintendent shall distribute Twenty-five (25) WPU~~s]~~ ~~[shall be~~
329 ~~allocated]~~ to a single charter school acting as fiscal agent, to provide CTE
330 administrative services to all charter schools offering CTE pathways, grades 9-12.

331 (b) If more than ~~[ten (]10[)]~~ charter schools offer CTE pathways, an additional
332 the Superintendent shall distribute ~~[five (]5[)]~~ WPU~~s]~~ ~~[shall be allocated]~~ for each
333 additional charter school over ~~[ten (]10[)]~~.

334 (c) To qualify, the charter school acting as fiscal agent must employ a full-
335 time CTE director.

336 ~~([4]5)~~(a) ~~[Ten (]10[)]~~ The Superintendent shall distribute 10~~] WPU~~~~s]~~ ~~[shall be~~
337 ~~allocated]~~ to a small school district consisting of only necessarily existent small high
338 school(s),~~[and]~~ where multi-district CTE administration is not feasible.

339 (b) To qualify, a small school district shall assign a CTE director to a
340 minimum of part-time CTE administration.

341 ~~[B:]~~(6) To qualify for 10, 20 or 25 CTE administrative WPU as provided
342 ~~[under R277-911-9A]~~ in this Subsections (1) through (5), a CTE director shall:

343 ~~([4]a)~~ hold or be in the process of completing requirements for a ~~[current Utah~~
344 ~~Administrative/Supervisory]~~ Education Leadership License Area of Concentration
345 described ~~[specified]~~ in R277-505; ~~[and]~~

346 ~~([2]b)~~[a] have an endorsement in at least one career and technical area listed

347 in Rule R277-518, ~~Career and Technical Education Licenses~~; and
348 (c)(i) have four years of experience as a full-time career and technical
349 educator; or
350 (b)ii) complete a prescribed professional development program provided by
351 the ~~USOE~~ Superintendent within a period of two years following board appointment
352 as an ~~school district/charter school~~ LEA CTE director.

353 ~~C:~~ (7) In addition to WPU's appropriated under ~~R277-911-9A~~ Subsections
354 (1) through (5), the Superintendent shall allocate funds to each approved high school
355 ~~[qualifies for funding according to the following criteria]~~ as described in Subsections
356 (8) through (15):

357 ~~(1)~~ (8) ~~The Superintendent shall distribute 10~~ WPU's ~~are allocated~~
358 to ~~each~~ a high school that:

359 (a) conducts approved programs in a minimum of two CTE areas ~~[e.g.~~
360 ~~agriculture; business; family and consumer sciences; health science and technology;~~
361 ~~information technology; marketing; skilled and technical sciences; and technology~~
362 ~~and engineering education]~~ specified in Subsection R277-911-1(4)(b);

363 (b) conducts a minimum of six different state-approved CIP coded courses
364 including at least one CTE pathway; and

365 (c) has at least one approved career and technical student leadership
366 organization.

367 (9) Consolidated courses in small schools may count as more than one
368 course as approved by the ~~[appropriate state CTE specialist(s)]~~ Superintendent; and
369 ~~[(c) has at least one approved career and technical student leadership~~
370 ~~organization.]~~

371 ~~(2)~~ (10) ~~Fifteen~~ The Superintendent shall distribute 15 ~~WPU's~~ ~~shall be~~
372 ~~allocated]~~ to ~~each~~ a high school that:

373 (a) conducts approved programs in a minimum of three CTE areas specified
374 in Subsection R277-911-2(4)(b);

375 (b) conducts a minimum of nine different state-approved CIP coded courses
376 including at least one CTE pathway; and

377 (c) has at least one approved CTE student leadership organization.

378 (11) Consolidated courses in small schools may count as more than one

379 course as approved by the ~~[appropriate state CTE specialist(s)]~~ Superintendent.

380 ~~(c) has at least one approved CTE student leadership organization.~~

381 ~~([3]12) [Twenty (1)]The Superintendent shall distribute 20[)] WPU[s shall be~~
382 ~~allocated] to [each]a high school that:~~

383 (a) conducts approved programs in a minimum of four CTE areas specified
384 in Subsection R277-911-2(4)(b);

385 (b) conducts a minimum of twelve different state-approved CIP coded
386 courses including at least two CTE pathways; and

387 (c) has at least one approved CTE student leadership organization.

388 (13) Consolidated courses in small schools may count more than one course
389 as approved by the [appropriate state CTE specialist(s)]Superintendent.

390 ~~[(c) has at least two approved CTE student leadership organizations.]~~

391 ~~(14) [Twenty-five (1)]The Superintendent shall distribute 25[)] WPU[s shall be~~
392 ~~allocated] to [each]a high school that:~~

393 (a) conducts approved programs in a minimum of five CTE areas specified
394 in Subsection R277-911-2(4)(b);

395 (b) conducts a minimum of fifteen different state-approved CIP coded
396 courses including at least two CTE pathways; and

397 (c) has at least three approved CTE student leadership organizations.

398 (15) Consolidated courses in small schools may count more than one course
399 as approved by the [appropriate state CTE specialist(s)]Superintendent.

400 ~~[(c) has at least three approved CTE student leadership organizations.]~~

401 ~~[D. Also, a](16)(a) A maximum of one approved alternative high school, as~~
402 ~~outlined in Rule R277-730, per school district may qualify for funds under Subsection~~
403 ~~(12).~~

404 ~~(b) [School districts]LEAs~~ sharing an alternative school shall receive a
405 prorated share.

406 ~~[E.](17) Programs and courses provided through school district technical~~
407 ~~centers ~~shall~~ may not receive funding under this section.~~

408 **R277-911-[10]9. Disbursement of Funds – School District Technical Centers.**

409 ~~[A.](1)(a) The Superintendent may award [A]a maximum of forty WPU[s may~~

410 ~~be computed]~~ for each school district operating an approved school district center.

411 (b) To qualify under the approved school district technical center provision,
412 the school district shall:

413 ([1]i) provide at least one facility other than an existing high school as a
414 designated school district technical center;

415 ([2]ii) employ a full-time CTE administrator for the center;

416 ([3]iii) enroll a minimum of 400 students in the school district technical center;

417 ([4]iv) prevent unwarranted duplication by the school district technical center
418 of courses offered in existing high schools, applied technology colleges, and higher
419 education institutions;

420 ([5]v) centralize high-cost programs in the school district technical center;

421 ([6]vi) conduct approved programs in a minimum of five CTE areas specified
422 in Subsection R277-911-1(4)(b); and

423 ([7]vii) conduct a minimum of fifteen different state-approved CIP coded
424 courses.

425 **R277-911-~~[11]~~10. Disbursement of Funds – Summer CTE Agriculture**
426 **Programs.**

427 ~~[A-](1)(a)~~ To receive state summer CTE agriculture program funds, an ~~[school~~
428 ~~district]~~LEA shall submit to the ~~[USOE]~~Superintendent, an application for approval
429 of the ~~[school district's]~~LEA's program.

430 (b) ~~[Applications shall be received]~~An LEA shall submit its application prior to
431 the annual due date specified by the Superintendent each year.

432 (c) The Superintendent shall send ~~[N]~~notification of approval of ~~[the school~~
433 ~~district's]~~an LEA's program~~[shall be made]~~ within ten calendar days of receiving the
434 application.

435 ~~[B-](2)~~ A teacher of a summer CTE agriculture program shall:

436 ([1]a) hold a valid Utah teaching license, with an endorsement in agriculture,
437 as outlined in Subsection R277-911-3[G](7);

438 ([2]b) develop a calendar of activities which shall be approved by ~~[school~~
439 ~~district]~~LEA administration and reviewed by the ~~[state specialist for CTE agricultural~~
440 ~~education]~~Superintendent;

441 ~~[(3)c](1)~~ work a minimum of eight hours a day in the summer CTE agriculture
442 program[-];

443 (ii) An LEA may approve [E]exceptions which shall be reflected in the
444 calendar of activities~~[-and be approved by the school district administration];~~

445 ~~[(4)d]~~ not engage in other employment, including self-employment, which
446 conflicts with the teacher's performance in the summer CTE agriculture program;

447 ~~[(5)e]~~ develop and file a weekly schedule and a monthly report outlining
448 accomplishments related to the calendar of activities with:

449 (i) the school principal[-];

450 (ii) ~~the [school district]~~LEA CTE director[-]; and

451 (iii) ~~the [state specialist for agricultural education]~~Superintendent; and

452 ~~[(6)f]~~ visit the participating students a minimum of two times during the
453 summer program with a minimum average of four on-site visits to students.

454 ~~[C.](3)~~ College interns may be approved to conduct summer CTE agriculture
455 programs upon approval by the ~~[state specialist for CTE agricultural~~
456 ~~education]~~Superintendent.

457 ~~[D.](4)~~ Students enrolled in the summer CTE agriculture program shall:

458 ~~[(1)a]~~ have on file in the ~~[teacher's and school district]~~LEA office ~~[a]the~~
459 student's ~~[education occupation plan(]SEOP[)]/Plan for College and Career~~
460 Readiness goal related to agriculture;

461 ~~[(2)b]~~ in conjunction with the student's parent or employer and the teacher,
462 develop an individual plan of activities, including a supervised occupational
463 experience program;

464 ~~[(3)c]~~ have completed the eighth grade; and

465 ~~[(4)d]~~ have not have graduated from high school.

466 ~~[E.](5)(a)~~ The ~~[USOE CTE agricultural education specialist]~~Superintendent
467 shall collect data from the program and staff of each ~~[school district]~~LEA to ensure
468 compliance with approved standards.

469 (b) An LEA shall submit to the Superintendent [A]a final program report, on
470 forms provided by the ~~[USOE, shall be submitted to the USOE]~~Superintendent on
471 the annual due date specified by the Superintendent.

472 ~~[F.](6)(a)~~ The Superintendent shall allocate Summer CTE agricultural funding[

473 ~~shall be allocated]~~ to each ~~[school district]~~LEA conducting an approved program for
474 a minimum of 35 students lasting nine weeks.

475 (b) An ~~[school district]~~LEA may receive funding for no more than nine weeks
476 or 35 students.

477 ~~[G.](7) [School districts]~~An LEA operating a program[s] with fewer than 35
478 students per teacher or for fewer than nine weeks ~~[shall]~~may only receive a prorated
479 share of the summer CTE agricultural allocation.

480 **R277-911-~~[12]~~11. Disbursement of Funds - Comprehensive Counseling and**
481 **Guidance; ~~[CTE Introduction]~~College and Career Awareness, and Work-Based**
482 **Learning Programs.**

483 A. The ~~[board]~~Superintendent shall distribute funds to ~~[school districts]~~LEAs
484 consistent with Section 53A-17a-113~~[(2)(3)(4) and (6)]~~.

485 ~~[B.](2) [School districts]~~An LEA shall spend funds distributed for
486 comprehensive guidance consistent with Subsection 53A-1a-106(2)(b) and R277-
487 462, which explain the purpose and criteria for student education plans (SEPs) and
488 ~~[student education occupation plans (SEOP)]~~Plan for College and Career
489 Readiness.

490 ~~[C.](3) [School districts]~~An LEA may spend funds allocated under this section
491 to fund work-based learning programs consistent with ~~[Section 53A-17a-113(1)(c);~~
492 ~~other criteria of the Section,]~~Rules R277-915 and R277-916.

493 ~~[D.](4) [School districts]~~An LEA may spend funds allocated under this section
494 to fund ~~[CTE Introduction]~~ College and Career Awareness programs consistent with
495 ~~[Section 53A-17a-113 and]~~Rule R277-916.

496 **KEY: career and technical education**

497 **Date of Enactment or Last Substantive Amendment: ~~[January 7, 2009]~~2016**

498 **Notice of Continuation: August 14, 2012**

499 **Authorizing, and Implemented or Interpreted Law: Art X Sec 3; 53A-15-202;**

500 **53A-17a-113 [through 115] and 114**