



# Memo

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**Date:** 5 May 2016

**To:**

**Cc:**

**From:** Brad Wilson, City Recorder/Financial Officer

**RE:** Minutes of the 2 May 2016 City Council Budget Meeting

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Please note that the following minutes are awaiting formal approval and are in draft or unapproved form.

**MINUTES OF THE  
MIDWAY CITY COUNCIL  
(Budget Meeting)**

**Wednesday, 2 May 2016, 2:00 p.m.  
Midway City Office Building, Downstairs Conference Room  
74 North 100 West, Midway, Utah**

**Note:** Notices/agendas were posted at 7-Eleven, Ridley's Express and the Midway City Office Building. Notices/agendas were provided to the City Council, City Engineer, Planning Director, Building Safety Official, Treasurer, Public Works Assistant Crew Chief, and The Wasatch Wave. The public notice/agenda was published on the Utah State Public Notice Website and the City's website. A copy of the public notice/agenda is contained in the supplemental file.

**1. Call to Order**

Mayor Bonner called the meeting to order at 2:10 p.m.

**Members Present:**

Colleen Bonner, Mayor  
Ken Van Wagoner, Council Member  
Karl Dodge, Council Member  
Kent Kohler, Council Member  
Lisa Christen, Council Member (Arrived at 2:15 p.m.)  
Bob Probst, Council Member

**Staff Present:**

Shane Owens, Public Works Assistant Crew Chief (Arrived at 2:17 p.m.)  
Brad Wilson, Recorder/Financial Officer

**Others Present:**

Ken Mickelson, Resident

**2. FY 2017 Budget - Review and Discuss the Preliminary Fiscal Year 2017 Budget for Midway City**

Brad Wilson reviewed the balance for each fund in the preliminary budget. The meeting attendees then discussed the funding for the capital projects in the CIP, Water and Ice Rink Funds.

Council Member Dodge asked if the City's reserves, in the Public Treasurers' Investment Fund (PTIF), were federally insured. Mr. Wilson did not know but said that he would find out. Council Member Dodge suggested splitting the reserves among federally insured institutions.

The Council agreed to postpone the expansion of the maintenance building. \$150,000 would be budgeted in FY 2017 for the project with the same amount budgeted in FY 2018 for a total of \$300,000.

The meeting attendees discussed a vehicle replacement program for the Public Works

Department. Mr. Wilson reported that at least eight vehicles of various types could be replaced in FY 2017. Council Member Van Wagoner suggested purchasing several of the vehicles on credit to distribute the expense over time. Mayor Bonner asked Council Member Van Wagoner and Mr. Wilson to prepare a proposal for using credit.

The Council agreed to postpone the resurfacing of the ice rink concrete slab. \$35,000 a year for four years would be set aside for the project.

Council Member Dodge asked Mr. Wilson to prepare a 20 year cost to operate and maintain the ice rink. The cost should include the replacement of the chiller, Zamboni, trailers, skates, etc.

Mayor Bonner indicated that the Council needed to talk about pay raises and a cost of living adjustment (COLA).

**Motion:** Council Member Dodge moved to go into a closed executive session to discuss the character, professional competence, or physical or mental health of an individual.

**Second:** Council Member Van Wagoner seconded the motion.

**Discussion:** None

**Vote:** The motion was approved with the Council voting as follows:

Council Member Van Wagoner	Aye
Council Member Dodge	Aye
Council Member Kohler	Aye
Council Member Christen	Aye
Council Member Probst	Aye

**Note:** Pursuant to section 52-4-206, Utah Code Annotated 1953, the closed executive session was not recorded nor was written minutes kept. An affidavit affirming the purpose of the meeting is contained in the supplemental file.

**Motion:** Council Member Probst moved to go out of the closed executive session.

**Second:** Council Member Kohler seconded the motion.

**Discussion:** None

**Vote:** The motion was approved with the Council voting as follows:

Council Member Van Wagoner	Aye
Council Member Dodge	Aye
Council Member Kohler	Aye

Council Member Christen  
Council Member Probst

Aye  
Aye

Brad Wilson reported that several departments requested line items for compensatory time because of their increased workload. He noted that the Public Works Department had such a line item in recent budgets. He said that the Planning and Zoning Department requested \$3,000 and the Building Safety Department requested \$2,000. He noted that these costs would be significantly less than hiring additional staff.

Council Member Van Wagoner cautioned that compensatory time could be misused and create scheduling conflicts. The Council discussed requiring that compensatory time be taken within the same pay period or paid to the employee at the end of the pay period.

The Council agreed to add the requested line items for compensatory time.

Mayor Bonner indicated that she would work with the Human Resources Manager to determine the budget amounts for the pay raises and COLA discussed in the closed session.

### **3. Department Reports**

#### Colleen Bonner, Mayor

**Valais Park** – Mayor Bonner indicated that the Valais Park should be used for more than just open space. Council Member Van Wagoner wished that the park was more in the center of the City.

Council Member Christen asked what presentation a group wanted to give regarding the park. Mayor Bonner responded that they wanted to talk about maintenance and moving the proposed Pickleball courts to Heber City.

**Lot Sizes** – Mayor Bonner recommended that lot sizes should not be reduced to compensate for the required open space in a development. Council Member Dodge said that the City should encourage community space.

#### Ken Van Wagoner, Council Member

**Items in the Right-of-Ways** – The Council discussed items such as rocks and stakes which property owners were putting in the street right-of-ways.

#### Karl Dodge, Council Member

**Roof Pitches** – Council Member Dodge asked about the request to allow flat roofs in the City.

Mayor Bonner responded that some residents did not want the City regulating home styles, etc. Council Member Dodge expressed concern that flat roofs could allow an additional story on a house. He said that they could also increase the size of a house.

Mayor Bonner explained that a home, being built in the City, did have some portions of the roof that were flat. She said that approving the building permit for the home was an oversight.

Mayor Bonner suggested that homes with flat roofs be limited to a lesser height than the current standard. Council Member Van Wagoner suggested limiting the number of stories and proportions of houses.

The Council reviewed the proposed location for the home, with a flat roof, that Todd Drennan wanted to build. Mr. Drennan was the applicant requesting that flat roofs be allowed.

Council Member Dodge said that the City should not legislate the style of a house but it should regulate height, etc.

#### **4. Adjournment**

**Motion:** Council Member Van Wagoner moved to adjourn the meeting. Council Member Kohler seconded the motion. The motion passed unanimously.

The meeting was adjourned at 4:43 p.m.

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Colleen Bonner, Mayor

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Brad Wilson, Recorder