MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

April 19, 2016
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor Kendon Godfrey
Councilmembers: Richie Calderwood
Steven Palmer
Elaine Goodey
Ryan Thompson

Kristi Hidalgo, Town Clerk

Also in attendance: Cache County Sheriff's Office Lieutenant Michael Petersen

1. CALL TO ORDER

Mayor Godfrey called the Clarkston Town Council to order at 7:00 p.m. Councilmember E. Goodey led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Godfrey addressed the minutes of the Clarkston Town Council Meeting held April 5, 2016. Councilmember R. Thompson motioned for the Clarkston Town Council to approve and adopt the minutes of April 5, 2016. Councilmember R. Calderwood seconded the motion. All in favor "Aye". Motion carried

2. NEW BUSINESS

Cache County Sheriff's Office – Lieutenant Michael Petersen – Fiscal Year 2016- 2017 Law Enforcement and Animal Control Contracts – Lieutenant Petersen came before the Council to discuss the Clarkston Town Law Enforcement and Animal Control Contracts for FY 2017. Lieutenant Petersen noted that there was no rate increase for either one of the contracts and attributed this to lower fuel prices at the pump. Lieutenant Petersen reported that The Cache County Sheriff's Office has hired two full time Animal Control Officers, Floyd Powell and Doug Toone. There will also be a resource officer placed in the new high school currently being built in North Logan. Lieutenant Petersen also informed the Council that the Cache County Sheriff's Office has deployed a canine into the patrol unit. He will be assigned to Deputy Jason Whittier and will be an asset county wide. The dog is trained in apprehension, tracking, and drug detection. The Cache County Sheriff's Office plans to introduce the dog to the public at town celebrations this year. Mayor Godfrey informed Lieutenant Petersen that new stop signs were installed on 300 south and requested that officers patrol this street for the next few weeks.

Business License Application – Brinnley Noble and Duston Godfrey - Brinnley Noble and Duston Godfrey were not present at the Town Council Meeting. Mayor Godfrey

stated that the name of the business is D&B Dog Kennel. They plan to breed dogs and raise puppies. Councilmember R. Calderwood motioned to approve the Business License Application as long as all of the Animal Control Regulations are adhered to. Councilmember E. Goodey seconded the motion. All in Favor "Aye". Motion carried

3. DEPARTMENTS

Mayor Godfrey – Town Attorney Information – At the Town Council Meeting held April 5, 2016 Jason Jeppsen came before the Council and proposed the following:

1. That Clarkton Town draft a contractual agreement with him stating that if future property owners utilize the road he built to his property they must reimburse him for a portion of the costs he incurred to build the road, or
2. That Clarkston Town draft a contractual agreement stating that if future property owners utilize the road he built that the town will require them to further develop the road all the way through to 200 North.

Mayor Godfrey informed the Council that he contacted the Clarkston Town Attorney again concerning this issue and was again advised against entering into any contract. Mayor Godfrey stated that the Council has the following three options:

1. Deny his proposal.
2. Enter into a contract with Mr. Jeppsen requiring future property owners to reimburse Mr. Jeppsen for the road. Mayor Godfrey stated that the town attorney strongly recommended, if a contract is done, keeping a copy of the contract on file at the Town Hall. Councilmember R. Calderwood stated that, if this option is decided upon, a copy of the contract should be sent to the surrounding property owners.
3. Enter into a contract requiring people to access the lots in question from 200 North and require them to build a road in from 200 North over to meet the road built by Mr. Jeppsen. The town attorney stipulated that Mr. Jeppsen would then be required to extend his road to his south property line, which would make it halfway through the block. Mayor Godfrey specified that there are two potential building lots available on 200 West.

Mayor Godfrey stated that his concern about entering into a contract with Mr. Jeppsen is that it will set a precedence. If the town does it for one it must be done for all. Another concern is that the town would be responsible to track and enforce the contract. Councilmember R. Thompson declared that he is not in favor of doing a contract. Councilmember R. Thompson feels that Mr. Jeppsen had the option to build a private road and chose not to. Councilmember R. Calderwood agreed and feels that a contract is not a good idea. The Council determined to deny Mr. Jeppsens proposal.

Project Bids – Mayor Godfrey stated that he has secured bids to complete the second phase of the Parks Project. This phase is to do the following:

- Excavate and widen the road from the end of the curb by the civic center to the edge of the asphalt on Center Street.
- Provide, place, grade and compact 8" of pit run for roadway

- Provide, place, grade, and compact 4" of road base for roadway.

Mayor Godfrey reported that CDC Construction came in with the lowest bid. CDC Construction will begin the project in a couple of weeks. It should be completed before Pony Express Days.

Water Conservancy District – Mayor Godfrey stated that the Town Council needs to be educated on the Water Conservancy District. Bob Fotheringham and Craig Buttars from the Cache County Executive Council will be coming to a Town Council Meeting to discuss the Water Conservancy District and Mayor Godfrey feels that it is important for the Council to be informed before they come so that any questions the council may have can be answered. Mayor Godfrey read a letter he received from Nick Galloway, Manager of the Benson Culinary Water Improvement District.
See Attachment A
The letter stated that in the near future City and Town Councils will be asked to support the creation of a water conservancy district in Cache County. The letter said that the Benson Culinary Water Improvement District supports that effort. However, they do not support the creation of a water conservancy district which would be involved with retail water sales to individual consumers, or the use of tax funds collected county wide to support or develop facilities and infrastructure for private developments outside municipal boundaries, as has been done in other conservancy districts. The Benson Culinary Water Improvement District believes that the sole purpose for a water conservancy district should be to develop large water storage and wholesale distribution facilities and to provide water to municipalities, irrigation companies, and water districts, which own and operate their own distribution systems to deliver water to retail customers. County tax funds should be used to benefit the entire county.
Mayor Godfrey informed the Council that the Cache Water Conservancy District has been before the voters twice and been defeated twice. They are trying to get it on the ballot again for the upcoming election, in November. Mayor Godfrey stated that a concern he has with the development of a water conservancy district is that it is another taxing entity. Mayor Godfrey stated that the Council will, in the future, have to vote on whether or not to support the development of a water conservancy district.
Councilmember R. Calderwood, who has been assigned by Mayor Godfrey to attend the Cache County Water Conservancy District Group Meetings, reported that Michael Gibbons would like to be on the June 7, 2016 Town Council Meeting Agenda. He would like to discuss the Cache Water Conservancy District and encourage the Council to pass a resolution in support of the Cache Water Conservancy District being on the ballot again in November. Councilmember R. Calderwood said that information on the water conservancy district can be accessed on the following website: cachewaterdistrict.com
Councilmember R. Calderwood stated that the defined purpose of the Cache Water Conservancy District is to plan for and facilitate the long term conservation, development, protection, distribution, management, and stabilization of water rights and water supplies for domestic, irrigation, power, manufacturing, municipal, recreation, and other beneficial uses in a cost effective way to meet the needs of the residents and growing population of Cache County. The main purpose or drive is to protect the Bear River Water Shed from the Wasatch Front. Councilmember R. Calderwood reported that

a resolution in support of the Cache Water Conservancy District being on the ballot, in the upcoming election in November, must be approved by the Clarkston Town Council by June 7, 2016. The following is the Cache Water Conservancy District Process for the resolution:

1. Adopt resolution by each municipality and county. Mail a copy to Cache County.
2. Public hearings are to be held within 45 days of resolution.
3. Protest period open for 60 days
4. Election

Councilmember R. Calderwood informed the Council that the Public Hearing must be posted and printed in the Herald Journal Newspaper once a week for four consecutive weeks and posted on the Public Notice Website two weeks in advance. The district may be required to reimburse cities and towns for newspaper publication costs.
The Council would like Mr. Michael Gibbons to come to a Town Council Meeting before June 7, 2016. The Council feels that it would be good to have him come, before the day that the resolution needs to be approved, to discuss and answer questions they may have so that an appropriate decision can be made and a resolution approved by June 7, 2016. Councilmember R. Calderwood will find out if Mr. Gibbons can come to a Town Council meeting in May. Mayor Godfrey concluded by again encouraging the Council to educate themselves on the creation of the water conservancy district in Cache County and how it will impact Clarkston Town and its citizens.

2016 Citizen of the Year – Mayor Godfrey asked the Council to be thinking of people to nominate for the 2016 Citizen of the Year Award.

Councilmember R. Calderwood – Water Department - Springs Redevelopment Project Update – Councilmember R. Calderwood reported that the bids were received for the Springs Redevelopment Project and the lowest bid was more than the original estimation for the project. The decision was made to go back to the State Division of Drinking Water and ask for more money. It is anticipated that the funding package will remain the same, 50% grant and 50% loan. The loan will be increased to 1.8 million dollars, which is $200,000 more than the original loan. Mayor Godfrey stated that, because of this funding setback, construction on the project will not begin until August. Mayor Godfrey specified that the water base rate will not need to be increased more than the approved $3.00. The water base rate will increase from 32.75 to $35.75 when the loan is closed.

Councilmember S. Palmer - LUDMA – Elimination of Page 3 on Building Permit Application- Councilmember S. Palmer stated that the LUDMA Commission would like to eliminate the third page of the Building Permit Application. The third page asks for a list of names and addresses of all property owners within 300 feet of the building that will be constructed. Mayor Godfrey stated that this was implemented many years ago and was meant to be a courtesy by letting surrounding neighbors know that a building was going to be built near them and they could oppose it, if they desired. The Council determined this page was not necessary anymore and will be eliminated from the Building Permit Application.

Roads Department – Stop Signs on 300 South and Main Street – The Council determined to make the intersection at 300 South and Main Street a four way stop. Two stop signs have already been installed at this intersection, one facing east and one facing west. The Council determined to install two more stop signs at this intersection, one facing north and one facing south. The two stop signs facing east and west will be removed during the winter months. Councilmember S. Palmer will contact Roads Supervisor, David Hale, and instruct him to install the two stop signs, one facing north and one facing south.

Councilmember E. Goodey – Animal Control – Delinquent Dog Licensing Update - Councilmember E. Goodey informed the Council that there are three people who have been issued Delinquent Dog Citations that still have not licensed their dogs. There are two people who need to show proof of rabies vaccination and have not. Councilmember E. Goodey stated that there may be some new citizens to Clarkston Town that have not licensed their dogs yet.

Emergency Preparedness – Councilmember E. Goodey recommended collecting Clarkston Citizen E-mails so that emergency information could be sent out quickly. Councilmember R. Calderwood stated that a faster way to get emergency information out to citizens is by putting it on Face Book. Clarkston Town already has an Official Face Book page. Mayor Godfrey stated that many of the older generation doesn't do E-mail or Face Book so a calling tree may be necessary for some citizens. The Council discussed what the best way would be to collect e-mail addresses from citizens. Mayor Godfrey suggested sending a letter out with the water statements stating that the town is collecting e-mail addresses to notify people in case of an emergency. If they would like to be notified in case of an emergency by e-mail they can send in their e-mail address with their water payment.

Pony Express Days – Councilmember E. Goodey stated that she would like to have a banner made to be used in the parade and then display it on the town square throughout the day. The Council will think about it. Councilmember E. Goodey wondered if the town sound system was used for the Talent Program last year. Councilmember E. Goodey stated that Randy Smith is Chair Person for the Talent Program and can get a good sound system, if necessary, for the program. Councilmember R. Calderwood replied that the town's sound system was used for the program last year, and worked well. Councilmember E. Goodey determined that the Pony Express Booth Permit fees would be $15 for Clarkston Citizens and $25 for all others. Wristbands for the Kids Games and tickets for the Pony Express Day Dinner will be sold at the Town Hall.

Councilmember R. Thompson – Town Clean-Up Day – The Town Clean- Up Day will be held Saturday April 30, 2016 at 9:00 a.m. Councilmember R. Thompson wondered how many people to plan on for food. The Council determined to plan for 80 people. Councilmember R. Thompson will purchase hamburgers, hotdogs, chips, pop, and cookies for that day. Mayor Godfrey told Councilmember R. Thompson that he will need to get the cookers from Wellsville City.

Fire Department – Councilmember R. Thompson stated that his key to the Fire Department does not work. Councilmember R. Calderwood stated that the Fire Department has a key pad system now and suggested that Councilmember R. Thompson talk to Fire Chief Brooks Dufner about getting another key pad code just for the Town Council Members.

Cemetery – Councilmember R. Thompson informed the Council that he will wire a light to shine on the flag out at the cemetery so the Cemetery Sexton, Jerry Godfrey, will not have to take the flag down every night.

Neighborhood Watch – Councilmember R. Thompson reported that he has not been able to find anyone willing to be Chairperson for Neighborhood Watch. Councilmember R. Thompson stated that Randy and Sari Jardine are willing to be in charge of National Night Out this year but do not want to do the Neighborhood Watch. The Council determined to keep National Night Out on the third Monday of August. This year it will be on August 21st. The Council recommended names of possible Neighborhood Watch Chairpersons. Councilmember R. Thompson will contact these people.

4. RELEVANT BUSINESS

Next Meeting - The next meeting will be a Town Council Meeting and will be held Tuesday May 3, 2016 at 7:00 p.m.

5. ADJOURN

There being no further business to come before the Council, Councilmember S. Palmer motioned that the Clarkston Town Council Meeting adjourn. Councilmember R. Thompson seconded the motion. All members present voted "Aye". Motion carried. The meeting adjourned at 8:45 p.m.

TOWN OF CLARKSTON, STATE OF UTAH
CORPORATE SEAL
CACHE COUNTY

Kristi Hidalgo
Clarkston Town Clerk