

Spanish Fork/Springville Airport Board Meeting Minutes
Held Springville City Council Work Room
April 7, 2016 4:00 pm

Board Members in Attendance:

Clair Anderson – Springville
Brandon Gordon – Spanish Fork (by phone)
Matt Taylor – Chairman - Spanish Fork
Doug Ford - Spanish Fork
Jason Miller - Springville Councilman

Staff:

Cris Child – Airport Manager
Bruce Riddle – Springville City Finance
Dave Bradford - Airport Facilities Manager
Dave Anderson – SF City Planner
Jered Johnson – SF City Engineering Dept.

Absent/Excused:

Brian Park - Springville

Jason Sant - SF City Assistant Attorney

Public Attendees:

Gordon Jacobs - Insar

Jim Robinson

Steve Wilson-Utah Aviation Services

Item 1. Minutes from the March 3rd meeting. A motion to approve the minutes was made by Clair Anderson and seconded by Doug Ford. The vote was unanimous in favor.

Item 2. Facilities Report. Dave Bradford reported that the snow removal equipment has been serviced and put away for the Summer and that the Contract for the Asphalt Maintenance is underway with the crack sealing having been completed recently and the slurry seal coming in the next few weeks.

Item 3. Financial Report. The monthly Financial Report was presented by Bruce Riddle. A motion to approve the report was made by Doug Ford and seconded by Clair Anderson. The vote was unanimous in favor.

Item 4. Airport Engineering Consultant Request for Qualifications. Statements of Qualifications were received for the position from Terracon, Armstrong Consultants and CLH Architects/Engineers, A motion to recommend that the City Councils contract with Armstrong Consultants for these services was made by Clair Anderson and seconded by Doug Ford. Jason Miller abstained from voting, all other board members present voted in favor.

Item 5. Airport Improvement Update. David Hartman of Armstrong Consultants reviewed the Airports recent past and upcoming Capital Improvement Projects with the Board and provided the attached report to the board.

Item 6. Airport Design Standards. It was decided that beginning with first 10 pages in the May meeting the board will review 10 pages of the proposed standards at each upcoming meeting in an effort to get the document ready to go to the councils within the next few months.

Item 7. Hangar Minimum Standards Modification. A motion was made by Clair Anderson and seconded by Doug Ford to add the use of Masonry and Stucco as acceptable trim materials to the current Hangar Minimum Standards. The vote was unanimous in favor.

Item 8. Airport Signs. As part of the improvements to Main Street the Board is requesting the inclusion of a sign on Main Street identifying the Airport which would be of similar construction and style to the Spanish Fork Sign currently located on the South Bound I-15 off ramp at the Main Street exit. Another sign of similar design will be constructed at the entrance to the Airport at 2050 North and 300 West. The 300 West sign would be constructed and paid for by businesses on the Airport and would include panels identifying those businesses. A system for adding, removing and allocating space on the sign to Airport Businesses will need to be finalized prior to sign construction.

Item 9. Report on UAOA Conference. The conference was attended by Matt Taylor, Jim Robinson, Cris Child and Dave Bradford. Several informative educational sessions were provided on topics important to the operation of an airfield. The Highlight of the conference was the presentation to the Spanish Fork/Springville Airport the "Airport of the Year" Award by the Utah Division of Aeronautics.

Item 10. Aeroplanes, Trains and Automobiles Co-Chair. It was informally decided that in organizing future Aeroplanes, Trains and Automobiles events which are held every other year at U77, each event will have a Chairman and a Co-Chairman. In the subsequent event, The Co-Chairman will become the Chairman and he will

recruit a new Co-Chairman for the next successive event. For 2016 Cris Child will act as Chairman and Jim Robinson as Co-Chairman.

Other Items: Landscaping Water Meter. In regards to the landscaping being installed in conjunction with the new hangars the board expressed their support for including the cost of the Water Meter in the Airport's capital improvement budget.

The meeting was adjourned at 5:40 pm. The next meeting will be held at 4pm on May 5, 2016.



ARMSTRONG

Airport Improvement Update

Spanish Fork-Springville Airport

April 2016

RECAP

2015 Runway Shift and Extend (Phase III)

Taxiway A1, Relocate RW 30 threshold, irrigation lines, taxilane, final lifts asphalt, seal coat and marking
Complete: Goran Construction - \$1,520,499

Runway Shift and Extend (Phases I, II & III)

Bid/Award: \$4,110,353

Final Cost: \$3,995,569

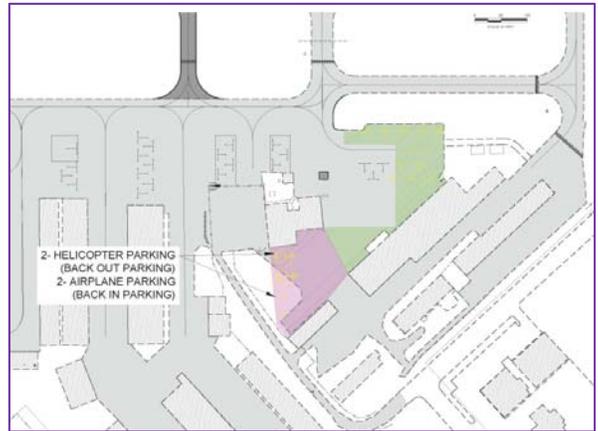
2015 Apron Rehabilitation/Reconstruction

Complete: Morgan Asphalt - \$339,174

Land Acquisition

Williams #1, Williams #2, Hanson, Hansen: Completed, house removed

As-built ALP & Exhibit A Property Map: In process



Airport of the Year...Congratulations!



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Airport Improvement Update

Spanish Fork-Springville Airport

April 2016

CURRENT PROJECTS

AWOS: SOW Pending FAA approval
Bid: June/July 2016
Construct: Sep/Oct 2016

Aeronautical Obstruction Survey: Survey Data and Photogrammetry collected. NGS validation in process.

Instrument Approach Procedure (IAP): Preliminary draft procedures completed. Final procedures pending survey data. Estimated completion: 2018

Taxiway Bravo / IMSAR Development

Preliminary Siting: Complete
Environmental: CatEx Approved
Airspace Review: Complete / No FAA objection (with conditions)
Geotech Requirements: Provided to IMSAR
Design: Pending consultant selection
FAA Reimbursement of Public Use Portion: Approved

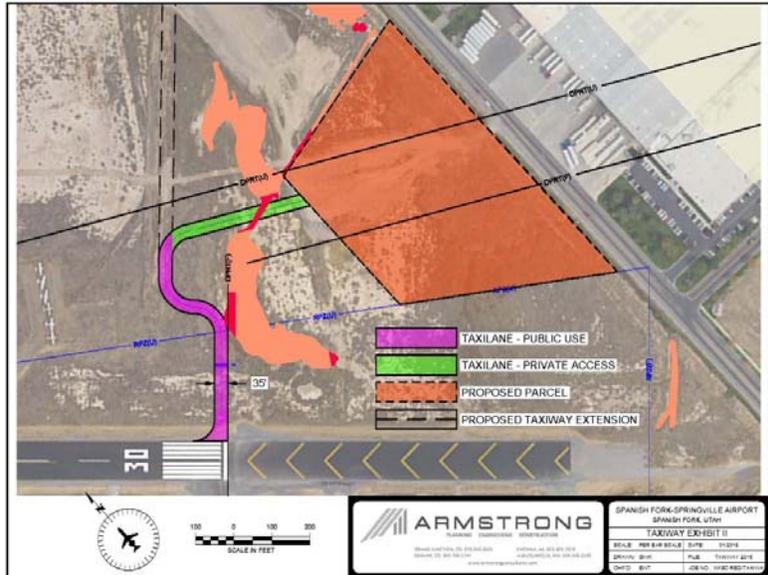
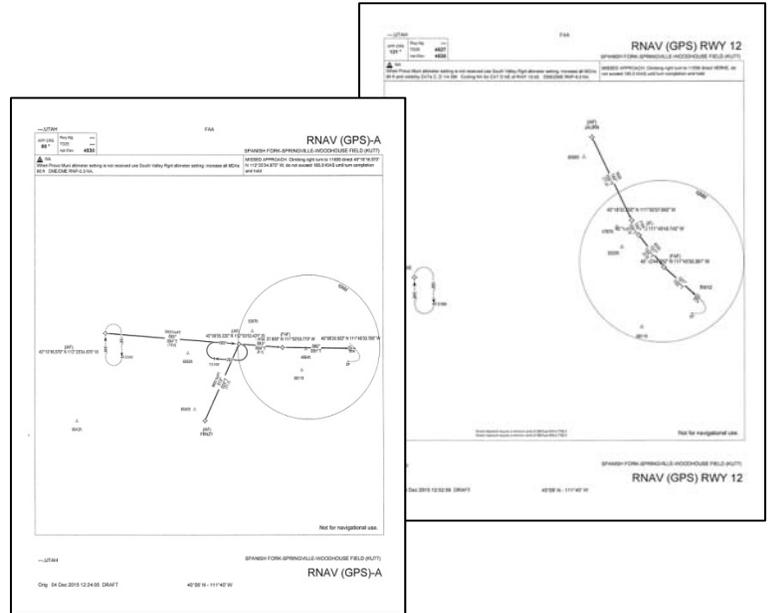
Taxiway A Pavement Condition

Conduct survey as part of Taxiway B design – baseline condition
Annual surveys to monitor movement/condition

ON THE HORIZON

6-Year Airport Development Plan (ADP)

2016	AWOS	\$330,000
2016	Taxiway Bravo Construction	\$500,000
2017	Repay for AWOS	\$150,000
2018	Carryover	\$150,000
2019	Carryover	\$150,000
2020	Repay for Taxiway Bravo	\$150,000
2021	Pipe Irrigation Ditches	\$350,000
TBD	SRE, SRE Building	
	Pavement Preservation	
	Taxiway A Reconstruct	
	Land Acquisition	
	Fencing	



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