

The Regular Meeting of the
Brian Head Town Council Acting as the Governing Body of
The Brian Head Special Service District
Town Hall - 56 North Highway 143
Brian Head, UT 84719
TUESDAY, APRIL 26, 2016 @ 1:00 PM

AGENDA

- A. CALL TO ORDER** **1:00**
- B. PLEDGE OF ALLEGIANCE**
- C. DISCLOSURES**
- D. PUBLIC INPUT/ REPORTS (Limited to three (3) minutes) Non-Agenda Items**
- E. APPROVAL OF THE MINUTES:** March 22, 2016 Town Council Meeting
- F. AGENDA ITEMS:**
- 1. UTAH PATCHWORK PARKWAY ANNUAL REPORT.** Nancy Dalton, Secretary. Ms. Dalton will give the annual Patchwork Parkway report.
 - 2. RESOLUTION ADOPTING THE FISCAL YEAR 2017 STRATEGIC PLAN.** Bret Howser, Town Manager. The Council will consider a resolution adopting the FY 2017 Strategic Plan.
 - 3. SPECIAL SERVICE DISTRICT: A RESOLUTION ANNEXING PORTIONS OF THE TOWN OF BRIAN HEAD, UTAH INTO THE BOUNDARIES AND SERVICE AREA OF THE BRIAN HEAD SPECIAL SERVICE DISTRICT, UTAH.** Nancy Leigh, Town Clerk. The Board will consider a resolution annexing properties within the Town of Brian Head into the Brian Head Special Service District.
- G. CLOSED SESSION OF THE TOWN COUNCIL** to discuss the character, professional competence, or physical or mental health of an individual
- H. ADJOURNMENT**

Date: April 15, 2016

Available to Board Members as per Resolution No. 347 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the Council may participate by means of a telephonic or telecommunications conference. In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call Brian Head Town Hall @ (435) 677-2029 at least three days in advance of the meeting.

CERTIFICATE OF POSTING

I hereby certify that I have posted copies of this agenda in three public and conspicuous places within the Town Limits of Brian Head; to wit, Town Hall, Post Office and The Mall on this 15th day of April 2016 and have posted such copy on the Utah Meeting Notice Website and have caused a copy of this notice to be delivered to the Daily Spectrum, a newspaper of general circulation.

Nancy Leigh, Town





Town Council Staff Report

Subject: Patchwork Parkway Annual Report & Request
Author: Nancy Leigh, Town Clerk
Department: Administration
Date: April 26, 2016
Type of Item: Legislative

SUMMARY:

Nancy Dalton with the Patchwork Parkway will be presenting the annual report along with a request for \$1,500.

PREVIOUS COUNCIL ACTION:

The Council has contributed towards the Patchwork Parkway since its beginning in 2010. The town contributes \$1,500 annually to the Patchwork Parkway.

BACKGROUND:

The Patchwork Parkway has worked with the town since 2010 on the draft of the master trails plan along with identifying trailhead kiosks for the town's trails. Brian Head has in returned participated by contributing annually towards to the Patchwork Parkway for their continued support.

ANALYSIS:

Nancy Dalton will give a presentation on the Patchwork Parkway's progress. The funds that are contributed to the Patchwork Parkway are identified in the Redevelopment Agency and have been identified in the FY2017 budget.

This will be an annual presentation by the Patchwork Parkway.

DEPARTMENT REVIEW:

N/A

FINANCIAL IMPLICATIONS:

The request is for \$1,500 which is identified in the Redevelopment Agency.

BOARD/COMMISSION RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

N/A

PROPOSED MOTION:

N/A



Utah's Patchwork Parkway 2015 Annual Report April 2016

"Utah's Patchwork Parkway offers travelers a diverse patchwork of colors, cultures, and climates."

National Scenic Byway Program

National Scenic Byway Program still intact without earmarked funding. FHWA Transportation Bill reauthorized September 30, 2015 for five years. Byways and their communities are eligible to apply for FHWA through federal and state DOT funding programs.

Utah State Scenic Byway Program

- Oct 2015, Utah State Scenic Byway Program's Livability Plan was completed and includes strategies to sustain, market, and fund state and local byway programs.
- TODS (Tourist Oriented Directional Signage) program has been developed and is starting the implementation phase through UDOT. This program provides off-the-byway businesses with an opportunity to have directional signage to their business from the byway (main highways). Program is similar to the blue lodging, fuel, restaurant signs along I-15. All-American Road Hwy. 12 just completed its initial survey. Utah's Patchwork Parkway Committee has submitted a request to UDOT to survey our byway.
- HB 232 passed in the 2016 legislative session which now allows a second method for segmentation. Prior to this bill, segmentation requests were only heard at the local government level. Nancy Dalton is on the State Scenic Byway Committee's sub-committee that is working with UDOT on the Administrative Rules to implement this second method of segmentation.
- Santa Clara Councilman Ken Sizemore and business owner Nancy Dalton serve on the State Scenic Byway Committee.

2010 FHWA Awarded Grant Project:

Interpretive & Signage Master Plan and Sign Implementation Project

Left to be Completed in the Grant Project:

- Fabrication of Brian Head Trailhead Signs and installation Spring 2016

- Working with Panguitch City to design and fabricate a Byway Interpretive Panel to be located at new Garfield County/Panguitch City Visitor Center. This panel will be regional, showcasing the three southwest Utah byways, three national parks, 2 national monuments and Heritage Hwy. 89. Also participating in this project are All-American Road Hwy. 12, State Scenic Byway 9-Scenic Zion Byway, and Heritage Highway 89.



2010 FHWA Grant Contributions

FHWA	\$226,156	
Garfield County	\$ 9,500	
Iron County	\$ 9,500	
Brian Head Town	\$ 28,039	(includes match for Brian Head Trail Head Signs)
Panguitch City	\$ 4,750	
Parowan City	\$ 4,750	
Total	\$282,695	

Marketing





Town Council Staff Report

Subject: FY 2017 Proposed Strategic Plan
Author: Nancy Leigh
Department: Administration
Date: 4-26-16
Type of Item: Legislative

SUMMARY:

During the March 22, 2016 Council meeting, the Council reviewed the strategic plan and made some changes to the plan. Attached is the final draft of the FY 2017 Strategic Plan for Council's approval and adoption.

PREVIOUS COUNCIL ACTION:

Council began the strategic planning process in 2013 by adopting a Community Vision and Town Goals. The Council then adopted a set of strategies and action steps each of the past two years, which has served as the guiding operating plan for the year.

BACKGROUND:

Council met at a Strategic Planning Retreat in January and reviewed the Community Vision, Town Goals, and FY 2016 Strategies & Action Steps. Based on discussion and direction from that retreat, staff then drafted a proposed FY 2017 Strategic Plan.

Council reviewed the draft of the Strategic Plan during the March 23, 2016 meeting and identified changes and additions to the plan. On April 10, 2016, Council held the annual budget work session in which the FY 2017 budget is based on the strategic plan.

ANALYSIS:

The FY 2017 Proposed Strategic Plan is attached.

DEPARTMENT REVIEW:

The attached draft Strategic Plan is a collaboration of the Administration, Public Works, and Public Safety Departments

FINANCIAL IMPLICATIONS:

The FY 2017 budget will be based on this strategic plan.

BOARD/COMMISSION RECOMMENDATION:

Planning Commission made some suggestions which have been incorporated into the plan along with some additional action steps identified by Council.

RECOMMENDATION:

Council should review and approve the attached FY 2017 Proposed Strategic Plan by resolution.

PROPOSED MOTION:

I move to adopt Resolution No. 455, a resolution adopting the Fiscal Year 2017 Strategic Plan as proposed.

ATTACHMENTS:

A – FY 2017 Proposed Strategic Plan

DRAFT



BRIAN HEAD TOWN

RESOLUTION NO. _____

**A RESOLUTION ADOPTING THE FISCAL YEAR 2017 STRATEGIC PLAN
BASED ON THE BRIAN HEAD COMMUNITY VISION STATEMENT.**

WHEREAS, the Town Council adopted the Community Vision with the intent to develop an overall vision of the town’s culture, environment, and economy into a statement reflecting the town: “Brian Head is a Rustic Mountain Village with Diverse Recreation and Complementary Commercial Opportunities Where People and Nature Co-Exist”, and;

WHEREAS, with the adoption of the Community Vision; the Town Goals, Strategies, Action Steps, and Resource Allocation were developed as a policy making and administrative tool to strengthen the continuity of the Council’s objectives, community vision and staff’s performance, and;

WHEREAS, the 2017 Fiscal Year Strategic Plan identifies the Goals, Strategies and Action Steps are hereby presented and approved by the Town Council as the guiding document for operations in the town for fiscal year 2017, and:

NOW THEREFORE BE IT RESOLVED by the Brian Head Town Council of Brian Head, Iron County, State of Utah, the following attachment “A” Fiscal Year 2017 Strategic Plan is hereby adopted:

DATED this ____day of April, 2016

VOTE:

Mayor H.C. Deutschlander	Aye_____	Nay_____
Council Member Clayton Calloway	Aye_____	Nay_____
Council Member Larry Freeberg	Aye_____	Nay_____
Council Member Reece Wilson	Aye_____	Nay_____
Council Member David Bourne	Aye_____	Nay_____

BRIAN HEAD TOWN

H. C. Deutschlander, Mayor

ATTEST:

Nancy Leigh, Town Clerk

(SEAL)



BRIAN HEAD TOWN STRATEGIC PLAN

FISCAL YEAR 2017



Adopted April 26, 2016

CONTENTS

PURPOSE STATEMENT

Brian Head Town exists to serve the interests of its residents, homeowners, businesses and guests. As a local government entity, the Town Council and staff strive to accomplish those things which Town stakeholders expect of their local government in the most efficient manner possible. In order to accomplish this, the Town engages in a detailed and thorough strategic planning process which is described in these pages.

This document focuses on the strategies which will be administered by the staff of Brian Head Town in order to pursue the goals of the Town Council and effectuate the vision set forth by the community. Many of these strategies may be ongoing or long-term in nature, but each strategy will be pursued to one degree or another during the course of Fiscal Year 2017 (July 1, 2016 thru June 30, 2017).

Certain action steps which will be carried out in pursuit of these strategies are also detailed herein. These action steps, along with typical day-to-day duties, make up the work plan for staff for the fiscal year. This document stems from the Community Vision, and serves as the basis for the fiscal year budget.

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STRATEGIC PLANNING PROCESS

Brian Head Town engages in strategic planning in order to ensure that the community's expectations of its local government are being met. Through strategic planning, all resources (meaning every tax dollar spent and each man hour worked) are tied back to a clear community vision through goals, strategies, and action steps.

The elements of strategic planning shown here are intended to establish what it is the residents and guests of Brian Head expect from their local government by 1) defining a vision, 2) fleshing out that vision in a set of outcome-oriented goals, 3) developing strategies to effectuate those goals, 4) identifying the action steps staff will take in pursuit of the strategies, and 5) allocating resources to these actions. In this manner, we will better ensure that finite resources are being most effectively applied toward achieving what the community ultimately expects of its local government.

COMMUNITY VISION

In August of 2013, the Town Council directed town staff to re-establish a community vision which would drive a new effort in strategic planning. A focus group of individuals representing various facets of the community was assembled to look at Brian Head through the lenses of culture, economy, and environment, and from their discussion and brainstorming on those topics

derive a single unifying statement defining a vision of what Brian Head is and hopes to become. The Brian Head Town Community Vision was then submitted to the public and Council for approval in a series of public hearings in September and October 2013.

STRATEGIC PROCESS

COMMUNITY

VISION



TOWN

GOALS



STRATEGIES



ACTION

STEPS



RESOURCE

ALLOCATION

The Council adopted the Brian Head Town Community Vision which is summarized in the statement at the bottom of this page. Further information about this vision, including more detailed descriptions of the current and ideal culture, environment, and economy of the Town are included in the Brian Head Town Community Vision document available online at www.brianheadtown.utah.gov or by contacting Town Hall at 435-677-2029.

TOWN GOALS

Following adoption of the community vision, the Town Council developed a set of Town goals which flow from the vision. These goals highlight aspects of the vision which require special attention from the staff. Council will review these goals annually to monitor the progress made on each goal and may modify these goals in the short term. The goals are detailed more particularly in the following section of this document.

***BRIAN HEAD IS A RUSTIC MOUNTAIN VILLAGE WITH
DIVERSE RECREATION AND COMPLEMENTARY
COMMERCIAL OPPORTUNITIES WHERE PEOPLE AND
NATURE CO-EXIST***



STRATEGIC PLANNING PROCESS

STRATEGIES & ACTION STEPS

This FY 2017 Strategic Plan document deals with the strategies and action steps portion of the strategic planning process. These elements were developed by Town staff and have been crafted particularly to bring about the Town goals and community vision.

Each year, the Council and staff reviews strategies or services currently provided by Brian Head Town and we ask ourselves what aspect of the community vision or Town goals this activity serves. If a given strategy is geared toward achieving one the goals or the vision, it remains in the strategic plan, and in many cases is enhanced with new action steps. If a strategy is not determined to be effectively achieving the vision or goals, it is modified or discarded. Where Town goals are being addressed by few current services or programs, strategies may be added along with associated action steps.

The remainder of this document describes these strategies and action steps for the upcoming fiscal year.

RESOURCE ALLOCATION

With the vision, goals, strategies and action steps all identified, what remains is to allocate time and resources to these elements. This is done each year through the budget process. The details of resource allocation are contained in the Town's budget document, which has been reformatted to align budget data with these elements of strategic planning. The draft FY 2017 Budget Document will be completed in April 2016 and can be found online at www.brianheadtown.utah.gov or by contacting Town Hall at 435-677-2029.



TOWN GOALS

Each January the Town Council meets in a Strategic Planning Retreat to set broad guiding strategic policy for the year. During this retreat, the Council reviews the Town's progress toward the existing Town Goals and considers any potential modifications of the Town Goals.

The following goals were derived from the Community Vision and have been set by the Town Council to guide policy and action for Brian Head Town during Fiscal Year 2017.

Economy ECONOMY

- 1) Attract more visitors and return visitors
- 2) Increase support for local events
- 3) Establish a business climate that is attractive to resort-complementary commercial establishments



Culture CULTURE

- 1) Foster a stronger sense of community and well-informed public discourse
- 2) Engage the community with activities that build unity
- 3) Increase livability of Town by making area more pedestrian and bike friendly

Environment ENVIRONMENT

- 1) Maintain emphasis on and protect the natural environment
- 2) Guide growth of the built environment to be consistent with the General Plan
- 3) Expand and improve the trails system
- 4) Improve the first impression of Brian Head



STRATEGIES

ADMINISTRATION DEPARTMENT STRATEGIES

Public Information & Communication

Strategy: *Hold regular public meetings (PI01)*

Goals Impacted: Culture #1

Action Step	Lead Staff	By When
Hold Council Meeting each 2 nd /4 th Tuesday	N. Leigh	Ongoing
Hold Planning Commission each 1 st /3 rd Tuesday	W. Dowland	Ongoing
Conduct Annual Open Meeting Training	N. Leigh	02/2017

Strategy: *Actively solicit greater community participation (PI02)*

Goals Impacted: Culture #1 and #2

Action Step	Lead Staff	By When
Collect email addresses for property owners and residents	Guest Svcs	Ongoing
Encourage residents/businesses to sign up for reverse 911	Guest Svcs	Ongoing
Prepare quarterly newsletter	C. Johnson	Quarterly
Facebook post for each Council Meeting	N. Leigh	Biweekly
Send info via email list on important Council agenda items (at least three times each year)	N. Leigh	3x per Yr
Hold specially noticed citizens' budget workshop	B. Howser	04/2017

Strategy: *Enhance online and social media presence and participation (PI03)*

Goals Impacted: Culture #1 and #2, Economy #1 and #2

Action Step	Lead Staff	By When
Minimum of three updates per week on all social media sites	Public Info	Weekly
Monthly business spotlight on social media	Public Info	Monthly
Monthly calendar and information updates on websites	Public Info	Monthly
Push social media through newsletter and utility bills	W. Dowland	Ongoing
Develop Twitter presence	Public Info	09/2016
Integrate social media into single platform (FB/Instagram/Twitter)	Public Info	09/2016

Strategy: *Designate and train public information officers (PI04)*

Goals Impacted: Culture #1

Action Step	Lead Staff	By When
Complete IS-42, IS-100, IS-120 online pre-requisites	B. Howser	12/2016
Attend Iron County PIO group trainings	B. Howser	Ongoing



STRATEGIES

Strategy: *Keep Town Hall open and staffed with knowledgeable and personable personnel (PI05)*

Goals Impacted: Culture #1; Economy #1

Action Step	Lead Staff	By When
Have front desk and phone coverage 9-4:30 all weekdays	W. Dowland	Ongoing
Create daily list of duties for front desk	Guest Svcs	07/2106
Create and maintain FAQ list for front desk	Guest Svcs	09/2016
Replace Town Hall phone system	N. Leigh	07/2016
Tie in phone system to Public Safety Building	N. Leigh	07/2016

Strategy: *Maintain clear and accessible records for the public (PI06)*

Goals Impacted: Culture #1

Action Step	Lead Staff	By When
Maintain Records Officer Certification	N. Leigh	09/2016
Post minutes within 3 days of adoption on website	N. Leigh	Ongoing

Strategy: *Distribute press releases and legal notifications (PI07)*

Goals Impacted: Culture #1 & #2

Action Step	Lead Staff	By When
Update quick reference press distribution list	Guest Svcs	Quarterly
Legal notifications as required by statute	N. Leigh	Ongoing
Press releases for critical matters	B. Howser	Ongoing
Press release roundup at weekly staff meetings	B. Howser	Weekly

Strategy: *Educate the residents and guests on Town history (PI08)*

Goals Impacted: Culture #1 & #2; Economy #1

Action Step	Lead Staff	By When
Maintain Brian Head history scrapbook	Guest Svcs	Ongoing
Work with Frontier Homestead to get Brian Head exhibit	N. Leigh	06/2017
Revamp Brian Head History on website	Public Info	12/2016

Strategy: *Plan and carry out community events geared toward building Town unity (PI09)*

Goals Impacted: Culture #1 & #2; Economy #1

Action Step	Lead Staff	By When
Town Cleanup & Arbor Day	Guest Svcs	06/2017
Fall Town Appreciation Day	B. Howser	09/2016
Rent out Pavilion and Public Safety conference room to public	Guest Svcs	Ongoing



STRATEGIES

Community Development

Strategy: *Maintain land management policies that reflect the Community Vision and General Plan (CD01)*

Goals Impacted: Environment #1, #2 & #4; Economy #1 & #3

Action Step	Lead Staff	By When
Review and update LMC as issues arise	B. Howser	Ongoing
Revise parking requirement to address backing out onto street by Bristlecone Pond	B. Howser	07/2016
Retaining walls standards for review	B. Howser	09/2016
Definition for “equipment” for home occupations	B. Howser	09/2016
Explore night skies ordinance	B. Howser	06/2017
Review garage, driveways, hardscape in setbacks	B. Howser	06/2017
Adjust Transportation Master Plan to address parking	B. Howser	06/2017
Review General Plan map and adjust as necessary	B. Howser	06/2017
Complete ULCT or ULGT webinar training with Commission (geared more toward future planning)	W. Dowland	06/2017

Strategy: *Provide a clear, timely, customer-friendly planning/building process (CD02)*

Goals Impacted: Environment #2; Economy #3

Action Step	Lead Staff	By When
Put building packets in easy-to-use online module	B. Howser	09/2016
Audit, inventory, and archive building information by property	W. Dowland	06/2017
Recreate zoning map in our own GIS file we can manage	W. Dowland	12/2016

Strategy: *Conduct timely, equitable and professional building inspections (CD03)*

Goals Impacted: Environment #2; Economy #3

Action Step	Lead Staff	By When
Coordinate inspections with Iron County	W. Dowland	Ongoing
Do staff design review on all permits	W. Dowland	Ongoing

Strategy: *Ensure adherence to policies through consistent code enforcement (CD04)*

Goals Impacted: Environment #2 & #4; Economy #3

Action Step	Lead Staff	By When
Conduct code enforcement violation assessments	J. Morgan	Weekly
Hold staff code enforcement coordination meetings	J. Morgan	Monthly
Address complaints as they arise	W. Dowland	Ongoing
Maintain code enforcement log	W. Dowland	Ongoing
Work with CBL to clean up maintenance yard	B. Howser	07/2016



STRATEGIES

Strategy: *Establish affordable housing strategy (CD05)*

Goals Impacted: Economy #3

Action Step	Lead Staff	By When
Seek CDBG grant or other funding for affordable housing plan	C. Johnson	06/2017

Economic Development

EVENTS

Strategy: *Assist with special events which draw visitors to the community (ED01)*

Goals Impacted: Economy #2 & #3

Action Step	Lead Staff	By When
Coordinate public services as needed	N. Leigh	Ongoing
Update online calendars with all events	Public Info	Ongoing
Advertise all events month and week prior on social media	Public Info	Ongoing

Strategy: *Plan and carry out a limited number of Town-sponsored events (ED02)*

Goals Impacted: Economy #1, #3

Action Step	Lead Staff	By When
Summer youth fishing derby	W. Dowland	07/2016
4th of July Fireworks	D. Benson	07/2016
4th of July Band and Program	B. Howser	07/2016
Plan/Carry Out ATV Rally with Cedar Breaks Lodge (not on July 4 th)	W. Dowland	08/2016
New Year's Fireworks	D. Benson	12/2016
Plan/Carry Out Snowmobile Rally with Cedar Breaks Lodge	N. Leigh	02/2017

BUSINESS RETENTION & ATTRACTION

Strategy: *General area marketing (ED03)*

Goals Impacted: Economy #1 & #3

Action Step	Lead Staff	By When
Seasonal "Come to Brian Head" radio ads	B. Howser	Seasonally
Update www.visitbrianhead.org with local business information	Public Info	Quarterly
Continue participation in joint marketing with Resort	B. Howser	09/2016
Create and implement "local spring water" marketing campaign	B. Howser	10/2016
Close out old Chamber and get funds to pay for website	B. Howser	12/2016



STRATEGIES

Strategy: *Build needed public infrastructure for resort commerce (ED04)*

Goals Impacted: Economy #3; Environment #3 & #4

Action Step	Lead Staff	By When
Improve wayfinding signage	B. Howser	09/2016

Strategy: *License businesses to ensure health, safety and welfare (ED05)*

Goals Impacted: Economy #3

Action Step	Lead Staff	By When
License new businesses	N. Leigh	Ongoing
Renew existing licenses	N. Leigh	10/2016
Identify unlicensed businesses and bring into compliance	Guest Svcs	Ongoing

Strategy: *Facilitate mobility and decrease traffic through public transit (ED06)*

Goals Impacted: Economy #1 & #3; Environment #1 and #4

Action Step	Lead Staff	By When
Re-bid shuttle service for double loop concept	B. Howser	07/2016
Bid out single commercial loopsummer shuttle service on event weekends (with service to CBL as an add-alternate)	B. Howser	07/2016
Develop cost estimates for bus shelters	T. Gurr	09/2016
Review bus shelter design with Planning Commission	B. Howser	03/2017

Strategy: *Provide core goods and services which are not provided by private businesses (ED07)*

Goals Impacted: Economy #3

Action Step	Lead Staff	By When
Maintain retail fuel service	N. Leigh	Ongoing

Strategy: *Encourage resort-commercial development within Village Core (ED08)*

Goals Impacted: Economy #3; Environment #2 & #4

Action Step	Lead Staff	By When
Develop marketing/incentive package for potential developers	B. Howser	09/2016



STRATEGIES

Strategy: Operate Visitor Center (ED09)

Goals Impacted: Economy #1 & #3; Environment #4

Action Step	Lead Staff	By When
Staff Town Hall half day on Saturday from June – mid Sept	Guest Svcs	Ongoing
Set up a written brochure distribution plan	Guest Svcs	07/2106
Distribute brochures weekly	Guest Svcs	Weekly

Strategy: Better integrate Town with Cedar Breaks National Monument (ED10)

Goals Impacted: Economy #1, #3; Environment #3

Action Step	Lead Staff	By When
Explore feasibility for summer transit service to CBNM	B. Howser	12/2016
Develop plan for winter visitor center for CBNM in Town	B. Howser	12/2016
Finalize plan for connection trail to CBNM	B. Howser	06/2017

Strategy: Incentivize local business innovation & initiative (ED11)

Goals Impacted: Economy #1 & #3

Action Step	Lead Staff	By When
Create policy for Resort Initiative Fund	B. Howser	07/2016
Administer Resort Initiative Fund	B. Howser	Ongoing

Strategic Planning

Strategy: Foster strategic thinking and action throughout the organization (SP01)

Goals Impacted: General

Action Step	Lead Staff	By When
Deliver quarterly strategic updates to Council	B. Howser	Quarterly
Monthly department head strategy check-ins with Town Mgr	B. Howser	Monthly

Strategy: Measure performance to test effectiveness of strategies (SP02)

Goals Impacted: General

Action Step	Lead Staff	By When
Investigate car counter feasibility	B. Howser	09/2016
Planning Commission Aesthetics Assessment	B. Howser	06/2017
Count attendance at Council Mtg/Community Events	Guest Svcs	Ongoing
Count Pavilion/Conference Room Rentals	Guest Svcs	Ongoing



STRATEGIES

Strategy: *Align resources with objectives in short and long term (SP03)*

Goals Impacted: General

Action Step	Lead Staff	By When
Strategic Planning Retreat	N. Leigh	01/2017
Strategic Plan Update	B. Howser	03/2017
Budget Adoption	C. Johnson	06/2017

Strategy: *Execute plan for resource allocation (SP04)*

Goals Impacted: General

Action Step	Lead Staff	By When
Payroll/Accounts Receivable/Cash Mgt/Debt Mgt	C. Johnson	Ongoing
Purchase Orders & Accounts Payable	N. Leigh	Ongoing
Administer Depreciable Asset Management Replacement Plan	B. Howser	Ongoing

Strategy: *Integrate Community Vision into branding (SP05)*

Goals Impacted: General

Action Step	Lead Staff	By When
Create style guide compliant templates	B. Howser	09/2016
Update entryway signs compliant with Style Guide	B. Howser	09/2016
Street Sign redesign (implement gradually)	B. Howser	09/2016
Wayfinding redesign and implementation	B. Howser	09/2016
Vehicle marking design compliant with Style Guide	B. Howser	09/2016

Financial Management – GAIN EFFICIENCIES IN ORDER TO MAXIMIZE RESOURCES

Strategy: *Receive and invest funds for greatest return at very low risk (FM01)*

Goals Impacted: General

Action Step	Lead Staff	By When
Daily monitoring of checking and PTIF	C. Johnson	Ongoing
Sales tax database updates	N. Leigh	Monthly
Cross-check nightly rental licenses with state tax commission	N. Leigh	Quarterly
Enhanced retail service fee reminder emails and delinquent notices	N. Leigh	Quarterly



STRATEGIES

Strategy: *Maximize revenue importation to offset burden on residents and local businesses (FM02)*

Goals Impacted: Economy #3 and General

Action Step	Lead Staff	By When
Secure UDOT FLAP grant	C. Johnson	06/2017
Complete CIB Process	C. Johnson	06/2017
Complete CDBG Process	C. Johnson	06/2017
Get streets projects listed in STIP process	B. Howser	06/2017
Maintain master grant list and coordinate grant renewals	C. Johnson	Ongoing
Monthly check-in on Grants.gov	C. Johnson	Ongoing

Strategy: *Minimize the risk of losing resources to injury or lawsuit (FM03)*

Goals Impacted: General

Action Step	Lead Staff	By When
Maintain on-duty accident log	C Johnson	Ongoing
Maintain building safety as needed	T. Gurr	Ongoing
Keep current on all insurances	C. Johnson	Ongoing
Review all non-recurring legal documents	Attorney	Ongoing
Defend against lawsuits as necessary	Attorney	Ongoing
Safety committee meetings monthly	C. Johnson	Monthly
Semi-Annual all-staff safety trainings	C. Johnson	Semi-Annual

Strategy: *Adhere to purchasing policies (FM04)*

Goals Impacted: General

Action Step	Lead Staff	By When
Maintain contract database and issue RFP's as necessary	N. Leigh	Ongoing
Issue POs for all purchases over \$250/\$500	N. Leigh	Ongoing

Strategy: *Prepare and share clear and accurate financial information (FM05)*

Goals Impacted: Culture #1 & General

Action Step	Lead Staff	By When
Prepare Annual Impact Fee Report	C. Johnson	08/2016
Prepare Annual RDA Report	C. Johnson	08/2016
Carry out annual financial audit and prepare CAFR	C. Johnson	12/2016
Conduct Continuing Disclosure	C. Johnson	01/2017
Prepare budget document according to GFOA guidelines	C. Johnson	04/2017
Prepare and transmit data for state transparency website	C. Johnson	Ongoing
Monthly budget monitoring	C. Johnson	Monthly
Create citizen-friendly budget-in-brief	C. Johnson	07/2016



STRATEGIES

Strategy: *Set fee levels that cover costs but don't deter investment in the community (FM06)*

Goals Impacted: Economy #3

Action Step	Lead Staff	By When
Review development fee schedule	B. Howser	08/2016
Study enhanced services retail business license fee	B. Howser	12/2016
Update Impact Fees	B. Howser	06/2017

Personnel Management – ENGAGE STAFF IN ORDER TO MAXIMIZE QUALITY OF SERVICE

PHYSIOLOGICAL NEEDS

Strategy: *Encourage employee physical wellness (PM01)*

Goals Impacted: General

Action Step	Lead Staff	By When
Hold Healthy Utah Fair	C. Johnson	03/2017
Employee “Biggest Loser” challenge	C. Johnson	06/2017

Strategy: *Provide reasonable work hours and leave time (PM02)*

Goals Impacted: General

Action Step	Lead Staff	By When
Quarterly emails to encourage proper leave bank maintenance	C. Johnson	Quarterly

SAFETY NEEDS

Strategy: *Compensate Staff Regularly (PM03)*

Goals Impacted: General

Action Step	Lead Staff	By When
Bi-weekly payroll	C. Johnson	Ongoing

Strategy: *Provide peace-of-mind through financial management and health plan (PM04)*

Goals Impacted: General

Action Step	Lead Staff	By When
Renew PEHP health plan	C. Johnson	12/2016
Hold URS Personal Retirement Planning event	C. Johnson	06/2017
Personal Financial Mgt Training (URS)	B. Howser	06/2017



STRATEGIES

SOCIAL NEEDS

Strategy: *Foster strong sense of team (PM05)*

Goals Impacted: General

Action Step	Lead Staff	By When
Summer teamwork summit	B. Howser	08/2016

Strategy: *Establish a friendly and cohesive work environment (PM06)*

Goals Impacted: General

Action Step	Lead Staff	By When
Celebrate staff birthdays	C. Johnson	Ongoing
Quarterly pot-lucks	C. Johnson	Ongoing
Annual holiday “ugly sweater” party	C. Johnson	12/2016

ESTEEM NEEDS

Strategy: *Attract and retain staff capable of providing “very good” quality of service (PM07)*

Goals Impacted: General

Action Step	Lead Staff	By When
Develop recruitment template	B. Howser	12/2016

Strategy: *Train staff sufficiently to provide “very good” quality of service (PM08)*

Goals Impacted: General

Action Step	Lead Staff	By When
Annual customer service training	Guest Svcs	12/2016
Update training schedule	B. Howser	01/2017

Strategy: *Stretch staff through inclusive decision-making and progressive goals (PM09)*

Goals Impacted: General

Action Step	Lead Staff	By When
Do mid-year check-in reviews	C. Johnson	11/2016
Carry out annual performance reviews	C. Johnson	05/2017



STRATEGIES

Strategy: Recognize and reward desired progression (PM10)

Goals Impacted: General

Action Step

Council recognition for certifications, advancements, etc

Public recognition of 5, 10, 15, 20 year service awards

Instant recognition bonuses

Christmas cards

Lead Staff

C. Johnson

C. Johnson

C. Johnson

B. Howser

By When

Ongoing

12/2017

Ongoing

12/2016



STRATEGIES

PUBLIC SAFETY DEPARTMENT STRATEGIES

General Public Safety Strategies

BE PREPARED TO MOBILIZE EMERGENCY MANAGEMENT/INCIDENT COMMAND SYSTEM

Strategy: *Train Town staff and elected officials in their roles & responsibilities for emergency management (PS01)*

Goals Impacted: General

Action Step	Lead Staff	By When
Complete ICS 100 for all <i>new</i> Town staff and elected officials	D. Benson	06/2017
Conduct an annual refresher with Town staff and elected officials on NIMS Training	D. Guymon	06/2017

Strategy: *Maintain documented emergency response plan (PS02)*

Goals Impacted: General

Action Step	Lead Staff	By When
Review, update, and make necessary changes to current Emergency Response Plan	D. Benson	06/2017
Integrate emergency response plan into PS Dept training	B. Benson	06/2017

Strategy: *Establish Public Safety Facility as the emergency Operations Facility (PS07)*

Goals Impacted: General

Action Step	Lead Staff	By When
Do three EOC setup exercises each year in conjunction with other trainings	B. Benson	06/2017
Establish a routine for testing EOC/PSB equipment (generator, AV equipment etc.) for proper working condition	D. Guymon	10/2017

PROVIDE PUBLIC SAFETY PERSONNEL THE TOOLS NECESSARY TO PROPERLY PERFORM THE MANY DIFFERENT HAZARDS OF THEIR JOB

Strategy: *Physical Tools- Actual equipment/tools needed to perform (PS03)*

Goals Impacted: General

Action Step	Lead Staff	By When
Review and update our equipment replacement schedule for all Public Safety related equipment	B. Benson	01/2017
Acquire a "Body Worn Camera" system to be integrated into Daily police operations	D. Benson	01/2017



STRATEGIES

Strategy: *Health and Fitness- Items needed to maintain a healthy lifestyle that will allow personnel to keep up with both the emotional as well as the physical demands of a public safety officer (PS04)*

Goals Impacted: General

Action Step	Lead Staff	By When
Establish baseline medical evaluation and vaccination for new staff members	D. Benson	Ongoing
Participate in organized run with all Public Safety Dept. members	D. Guymon	10/2016
Annual Pack Test	D. Benson	06/2017
Create a physical fitness calendar to track and record regular Fitness activities	D. Guymon	12/2016

ENHANCE COMMUNICATION WITH THE PUBLIC REGARDING PUBLIC SAFETY ISSUES

Strategy: *Improve community image and visibility (PS05)*

Goals Impacted: Culture #1 & #2

Action Step	Lead Staff	By When
Annual Public Safety Open House	J. Burton	07/2016
Carry out “Community Oriented Policing” training	D. Benson	06/2017
Award citations for merit	D. Benson	Ongoing
Participate in quarterly Town Newsletter with an appropriate article	D. Benson	Ongoing
Weekly posts on Brian Head Public Safety Facebook page	D. Benson	Weekly

RESPONSE

Strategy: *Respond to public safety emergencies as they arise (PS06)*

Goals Impacted: General

Action Step	Lead Staff	By When
Respond to all hazard calls as they arise	All	Ongoing
Utilize all PS equipment/vehicles regularly to be familiar with their use and limits	D. Benson	Ongoing

Strategy: *Proactively provide emergency medical treatment for residents and visitors (PS08)*

Goals Impacted: General

Action Step	Lead Staff	By When
Develop emergency medical training program for PS officers	J. Burton	Ongoing
Acquire new AED	J. Burton	09/2016
Acquire 2 “12 Lead” heart monitors (contingent on grant funding)	J. Burton	06/2017



STRATEGIES

Marshal's Office Strategies

Strategy: *Provide a proactive and highly visible police presence throughout the Town during all hours of the day and night (MA01)*

Goals Impacted: General

Action Step	Lead Staff	By When
Increase full time staffing levels to 5 Marshals	D. Benson	09/2016
Continue current shifts and coverage	D. Benson	Ongoing
Increase man power and coverage to maintain an appropriate presence during busy weekends, holidays and special events	D. Benson	Ongoing
Patrol every road in the community once per shift	D. Benson	Ongoing

Strategy: *Train Deputies and give tools necessary to maintain a true public safety response (MA02)*

Goals Impacted: General

Action Step	Lead Staff	By When
40 hours per year of EMS training per marshal	J. Burton	Annually
36 hours of Fire Training per year per marshal	B. Benson	Annually
40 hours of Law Enforcement training per year per marshal	D. Guymon	Annually
6 Dive team operations (dives) per year	J. Morgan	Annually
Monthly dive team trainings	J. Morgan	Monthly
Annual Ice Rescue training refresher	B. Benson	Annually

Strategy: *Ensure safety and security of business operations (MA03)*

Goals Impacted: General

Action Step	Lead Staff	By When
Perform nightly security checks on our 24 hour business	D. Benson	Daily
Perform physical and visual checks of business properties that are closed for operation during evening and night hours	D. Benson	Daily

Strategy: *Keep Brian Head a multi-recreational community by providing heightened police coverage during peak times (MA04)*

Goals Impacted: Economy #2 & #3 and General

Action Step	Lead Staff	By When
Create OHV safety brochure for education shift distribution	B. Howser	07/2016
OHV education shifts on busy/holiday weekends	D. Guymon	Ongoing
Provide traffic control during special events	D. Guymon	Ongoing
Visible/proactive presence during busy/holiday weekends	D. Guymon	Ongoing



STRATEGIES

Fire Department Strategies

Strategy: *Retain and recruit volunteer fire personnel locally to respond to fire hazards within the Town of Brian Head (FD01)*

Goals Impacted: General

Action Step	Lead Staff	By When
Assist the “Volunteer Fire Association” in establishing by-laws and financials separate from the Town (Non-Profit)	D. Benson	01/2017
Invite residents to volunteer	D. Benson	Ongoing
Make firehouse a welcome place for firefighters to frequent during personal time	D. Benson	Ongoing
Conduct open houses where recruiting and public information can be handed out and questions answered about volunteering as a firefighter	D. Benson	Ongoing
Train part-time deputies in fire	D. Benson	Ongoing
Train the Public Works Department in fire operations to the level of Structural FF1/FF2 and Ice Rescue	B. Benson	Ongoing

Strategy: *Retain and recruit wildland fire division personnel that can respond to fires outside of our community (FD02)*

Goals Impacted: General

Action Step	Lead Staff	By When
Continue to provide specific wildland training and recruit training for Wildland Fire Division	B. Benson	Ongoing
Provide opportunities for members of the wildland division to progress their qualifications towards engine boss	B. Benson	Ongoing
Assist Utah Forestry, Fire & State Lands with fuel reduction	D. Benson	Ongoing
Recruit another Engine Boss	D. Benson	Ongoing

Strategy: *Train all fire department personnel in the strategies and tactics used for structural and wildland fires as well as rescue operations (FD03)*

Goals Impacted: General

Action Step	Lead Staff	By When
Create a training schedule for regular meetings that refresh fire department members on current tactics	B. Benson	01/2017
Host training for new members that bring them up to desired levels of structural fire, wildland fire, and rescue operations standards (FFI, FFII, Wildland I, Wildland II, Engine Boss, Extrication and Ice Rescue)	D. Benson	Ongoing



STRATEGIES

Strategy: *Train all fire department personnel with a working knowledge of the Incident Management System/Incident Command System in order for them to assist with “All Hazard” situations (FD04)*

Goals Impacted: General

Action Step	Lead Staff	By When
Attend an ICS refresher training	B. Benson	06/2017
Use the ICS system during training scenarios	B. Benson	06/2017
Look for and attend a FEMA certified ICS/IMS course	B. Benson	06/2017
Use the ICS system during multi-agency trainings	B. Benson	06/2017

Strategy: *Provide opportunities for fire personnel to advance in the Emergency Medical field (FD05)*

Goals Impacted: General

Action Step	Lead Staff	By When
Notify fire personnel of EMT courses and assist in registering and training them to desired levels including EMTB and Advanced EMT	J. Burton	Ongoing
Provide a CPR, AED, First Aid course as dictated by department staffing	J. Burton	02/2017
Help maintain training hours of fire department members who already possess EMT certifications (EMS Online)	J. Burton	Ongoing

Strategy: *Keep our commercial properties safe from fire hazards (FD06)*

Goals Impacted: General

Action Step	Lead Staff	By When
Conduct annual fire inspections and hold accountable for remedying hazards found	D. Benson	Ongoing
Monitor snow removal from around private hydrants and require property management/homeowners to remedy problems	D. Benson	Ongoing
Review “Fire Pre-plans” on commercial properties and make appropriate adjustments to pre-plan	B. Benson	01/2017



STRATEGIES

Strategy: *Identify areas where our ISO rating can be improved and work to improve in those areas (FD07)*

Goals Impacted: General

Action Step	Lead Staff	By When
Actively monitor the sale and purchase of certified ladder trucks that would meet aerial needs of Brian Head and ISO	D. Benson	Ongoing
Assist Public Works with Annual Hydrant Testing	B. Benson	Ongoing
Annually inspect/flow-test all hydrants and record results	T. Gurr	Ongoing
Maintain fire apparatus and record a maintenance log	B. Benson	01/2017
Actively monitor the sale and purchase of a replacement structure pumper	B. Benson	Ongoing

Strategy: *Create opportunities for a more visible role of fire personnel giving a greater sense of their presence in and around the community (FD08)*

Goals Impacted: Culture #1 & #2

Action Step	Lead Staff	By When
Annual Public Safety Open House	J. Burton	07/2016
Pancake Breakfast	D. Benson	07/2016
“Hero Day” at Brian Head Resort	D. Benson	03/2017
“9-11” Gathering	D. Benson	09/2016
Thanksgiving Dinner (2 nd Annual)	J. Burton	11/2016

Strategy: *Market our wildland division to other agencies (FD09)*

Goals Impacted: General

Action Step	Lead Staff	By When
Be listed on “National” (ROSS)	D. Benson	Ongoing

Strategy: *Expand fuels reduction projects in and around Brian Head (FD10)*

Goals Impacted: General

Action Step	Lead Staff	By When
Burn slash piles located on Snowshoe and Toboggan	D. Benson	10/2016
Assist with the burning of slash piles along Alpine Creek Trail	D. Benson	10/2016
Pursue “Cat Fire” funding and projects throughout Town	D. Benson	Ongoing
Utilize fire personnel on a part-time basis to cut fuel breaks and burn slash around the Town	D. Benson	Ongoing



STRATEGIES

PUBLIC WORKS DEPARTMENT STRATEGIES

Streets Strategies

Strategy: Maintain and improve gravel roads (STo1)

Goals Impacted: General

Action Step	Lead Staff	By When
Road blading on all dirt roads	T. Gurr	06/2017
Mag Chloride treatment on Spruce/Fir	T. Gurr	08/2016
Mag Chloride treatment on Hidden Lake	T. Gurr	06/2016
Milled asphalt on Lower Spruce/North Falcon/Rue Jolley	T. Gurr	08/2016
Widen/Improve South Falcon and cross street	T. Gurr	08/2016
Widen/Improve Snowshoe	T. Gurr	08/2016
Widen/Centerline Trail Road	T. Gurr	08/2016

Strategy: Maintain paved roads (STo2)

Goals Impacted: General

Action Step	Lead Staff	By When
Acquire a crack sealer/training	T. Gurr	07/2016
Finish crack seal & slurry seal on Village Way	T. Gurr	07/2016
Grader patch on Village Way from pumphouse to intersection with Steam Engine (including intersection)	T. Gurr	08/2016
Crack seal Hunter Ridge – Hwy 143 to Trails at Navajo	T. Gurr	09/2016
Crack seal upper Ridgeview	T. Gurr	09/2016
Crack seal Steam Engine (as money and time allow)	T. Gurr	09/2016

Strategy: Implement Streets Master Plan (STo3)

Goals Impacted: General

Action Step	Lead Staff	By When
Engineering on Ridgeview/Pinehurst/Eagles Roost	B. Howser	07/2016
Bid out Ridgeview/Pinehurst/Eagles Roost improvements	B. Howser	07/2016
Complete Ridgeview/Pinehurst/Eagles Roost improvements	T. Gurr	09/2016
Engineering for 2017 SMP implementation projects	T. Gurr	04/2017
Bid out 2017 SMP implementation projects	T. Gurr	05/2017



STRATEGIES

Strategy: *Train staff to provide highest quality maintenance in safest manner possible (STo4)*

Goals Impacted: General

Action Step	Lead Staff	By When
Road School	W. Dowland	04/2017
Local Technical Assistance Program Trainings (as available)	W. Dowland	Ongoing
Train Kim and Jesse in the grader (50-100 hours)	T. Gurr	06/2017

Strategy: *Snow Removal (STo5)*

Goals Impacted: Economy #3 & General

Action Step	Lead Staff	By When
Equipment Maintenance	T. Gurr	09/2016
Sandblast and paint dump truck bed	T. Gurr	10/2016
Acquire new sander	T. Gurr	10/2016
Materials acquisition	W. Dowland	09/2015
Respond to storms as needed	T. Gurr	Ongoing

Strategy: *Street Lights & Signs (STo6)*

Goals Impacted: Economy #1 & #3, Environment #4

Action Step	Lead Staff	By When
Continue dialogue with RMP about LED conversion	B. Howser	Ongoing
Identify signs for replacement/repair or new signs needed	T. Gurr	07/2016

Strategy: *Begin moving toward a long-term storm drain system (STo7)*

Goals Impacted: General

Action Step	Lead Staff	By When
Find grant funding for Storm Drain Master Plan	C. Johnson	06/2017
Bid out Storm Drain Master Plan (contingent on funding)	B. Howser	06/2017

Strategy: *Improve multi-modal transportation options (STo8)*

Goals Impacted: Economy #1; Culture #1 & #3, Environment #2, #3 & #4

Action Step	Lead Staff	By When
Work with UDOT to develop plan for getting crosswalks	B. Howser	06/2017
Survey guests walking in the street to figure out why	B. Howser	06/2017
Price out millings and asphalt for Town Trail	B. Howser	06/2017



STRATEGIES

Parks & Recreation Strategies

Strategy: Maintain and enhance recreation infrastructure (PK01)

Goals Impacted: Culture #2, Economy #1 & #3

Action Step	Lead Staff	By When
Repaint basketball court lines	K. Hunter	07/2016
Install second tetherball pole	K. Hunter	07/2016
Inspect/repair playground equipment	T. Gurr	07/2016
Inspect/repair picnic pads/tables/BBQ racks	T. Gurr	07/2016
Work with ranchers to manage the cattle/sheep	B. Howser	07/2016
Work with Parowan to finish ATV trail in Parowan Canyon	B. Howser	09/2016
Post summer/winter safety signs at park	T. Gurr	Ongoing
Above ground irrigation and seed on South/West of Pond	T. Gurr	05/2016
Permanent irrigation and sod on North end of Pond	T. Gurr	06/2016
Asphalt parking and stair access on Vasels (wrap into Ridgeview)	T. Gurr	09/2016
Volleyball court (as time allows)	T. Gurr	09/2016
Acquire mower for Bristlecone Park	T. Gurr	06/2016
Install monument sign for Bristlecone Park	T. Gurr	09/2016

Strategy: Increase awareness of public recreation facilities (PK02)

Goals Impacted: Economy #1 & #3

Action Step	Lead Staff	By When
Provide public information	W. Dowland	Ongoing
Print new trail map brochures	B. Howser	07/2016

Strategy: Enhance trails system consistent with Trails Master Plan (PK03)

Goals Impacted: Environment #3; Economy #1 & #3

Action Step	Lead Staff	By When
Obtain any outstanding easements/licenses	B. Howser	Ongoing
Work with Resort on permission for improvements on Alpine Creek Loop (long loop) and Navajo Loop	B. Howser	07/2016
Replace carsonite signs on Town Trail	Trails Crew	06/2016
Clean up debris off side of Town Trail	Trails Crew	06/2016
Clear Alpine Creek Loop Trail	Trails Crew	07/2016
Repair bridge and other tread improvements on Alpine Creek Loop Trail	Trails Crew	07/2016
Signage on Alpine Creek Loop Trail	Trails Crew	07/2016
Build Manzanita Trail connector from Town Trail	Trails Crew	08/2016
Sign Manzanita Trail	Trails Crew	08/2016
Incorporate Snowmobile Trail into Trails Master Plan	W. Dowland	10/2016



STRATEGIES

Water System – PROVIDE SAFE, AFFORDABLE WATER VIA A RELIABLE STORAGE AND DISTRIBUTION SYSTEM

Strategy: *Meet State DEQ water quality standards (WA01)*

Goals Impacted: General

Action Step	Lead Staff	By When
Monthly/Annual testing per DEQ schedule	C. Leigh	Ongoing
Rural Water Training	W. Dowland	03/2017
Division of Drinking Water Trainings (as available)	W. Dowland	Ongoing

Strategy: *Ensure sufficient water supply (WA02)*

Goals Impacted: General

Action Step	Lead Staff	By When
Lease water from Parowan Reservoir Company	B. Howser	Ongoing
Evaluate Mammoth Spring for potential improvements	C. Leigh	09/2016

Strategy: *Maintain & Improve Water Storage & Distribution System (WA03)*

Goals Impacted: General

Action Step	Lead Staff	By When
Repair system leaks/breaks/etc	T. Gurr	Ongoing
Develop a pro-active maintenance plan/schedule	T. Gurr	09/2016
Complete dedicated water line from Town Hall Well to Mammoth Tank	T. Gurr	09/2016
Install water line per Vasels Agreement	T. Gurr	09/2016
Audit existing water meters and replace defective meters	W. Dowland	10/2016



STRATEGIES

Sewer System Strategies – SAFELY AND AFFORDABLY DISPOSE OF SANITARY SEWER INTO AN APPROVED TREATMENT FACILITY

Strategy: *Maintain & Improve Wastewater Collection System to DEQ Standards (SE01)*

Goals Impacted: General

Action Step	Lead Staff	By When
Repair system leaks/breaks/etc	T. Gurr	Ongoing
Wastewater Certification	W. Dowland	Ongoing
Camera 20% of system	T. Gurr	10/2016
Rod 20% of system	T. Gurr	10/2016

Strategy: *Treat wastewater consistent with DEQ standards (SE02)*

Goals Impacted: General

Action Step	Lead Staff	By When
Maintain contract with Parowan City for treatment	B. Howser	Ongoing
Meet quarterly with Parowan to review flows and costs	B. Howser	Quarterly

Solid Waste Strategies

Strategy: *Collect solid waste regularly consistent with State regulations (SW01)*

Goals Impacted: Environment #1 & #4, and Economy #3

Action Step	Lead Staff	By When
Weekly trash collection Monday and Friday	J. English	Ongoing
Enhanced collection service during peak times	J. English	Ongoing
Inventory and condition assessment of containers	J. English	07/2016
Purchase new containers as necessary	W. Dowland	08/2016
Branding for containers (paint brown like Nat'l Parks)	T. Gurr	09/2016

Strategy: *Collect recyclable material regularly and transport to recycling facility (SW02)*

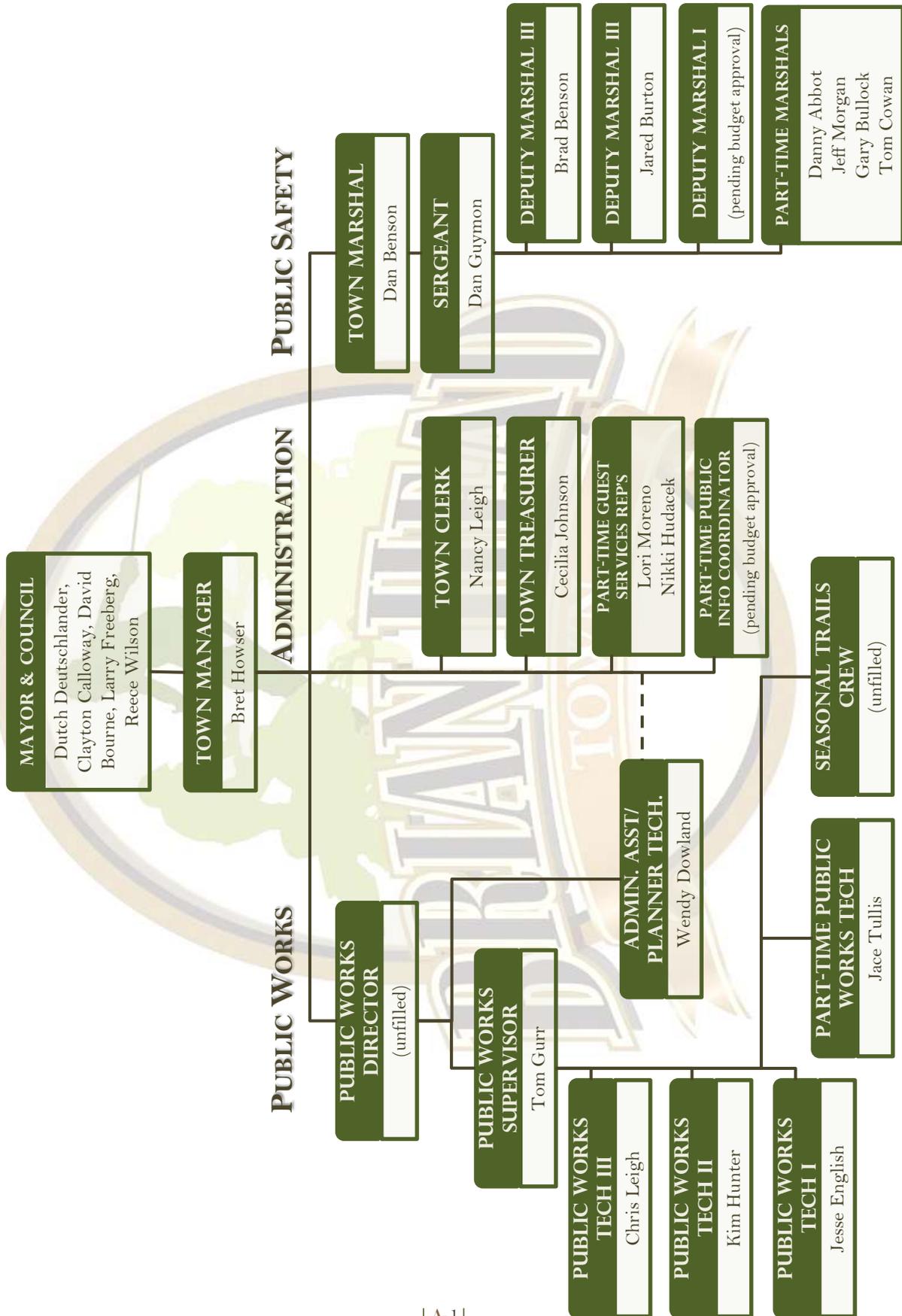
Goals Impacted: Environment #1 & #4, and Economy #3

Action Step	Lead Staff	By When
Recycling collection as needed	J. English	Ongoing
Inventory and condition assessment of containers	J. English	07/2016
Purchase new containers as necessary	W. Dowland	08/2016
Price out recycling through third party	T. Gurr	09/2016



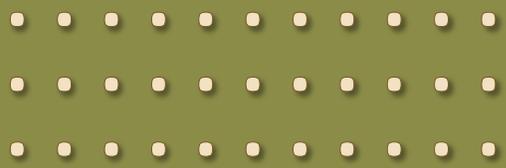
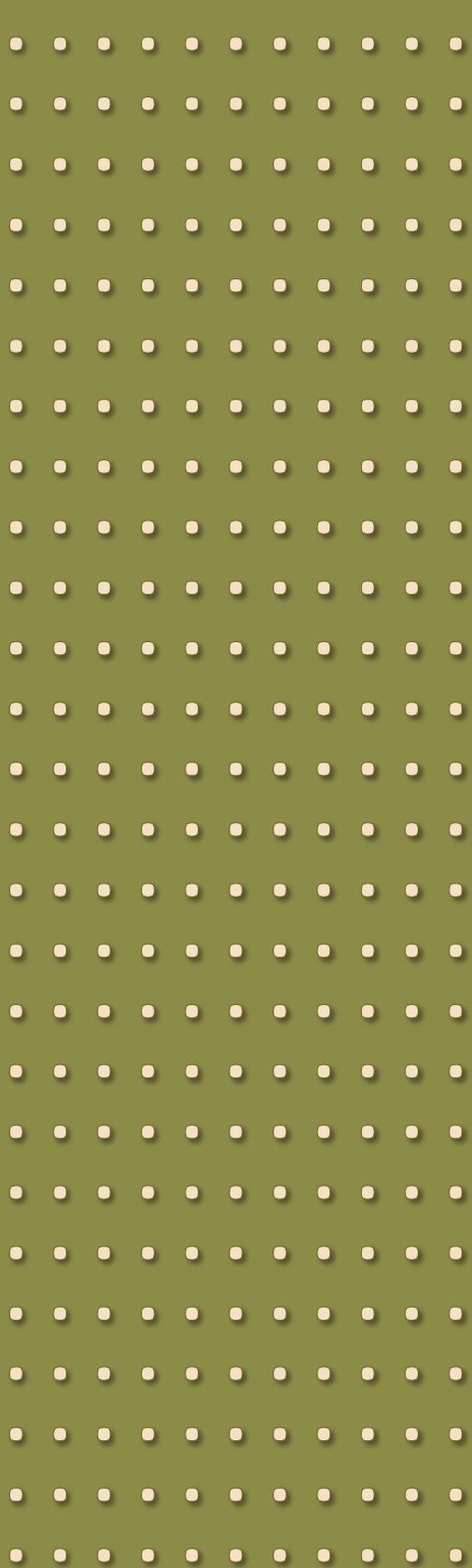


APPENDICES



APPENDIX B

Final FY 2016 Quarterly Strategic Update Report will be inserted upon completion





Special Service District Staff Report

Subject: Resolution Annexing Portions of the Town of Brian Head into the Boundaries and Service Area of the Special Service District.
Author: Nancy Leigh, Town/District Clerk
Department: Administration
Date: April 26, 2016
Type of Item: Legislative

SUMMARY:

The Council will meet as the governing board of the Special Service District for this agenda item. The resolution is the final steps for the board for annexing the boundaries within the town into the Special Service District.

PREVIOUS COUNCIL ACTION:

On January 19, 2016, the Council/Board adopted Resolution No. SSD-019, a resolution proposing annexation of certain properties into the Special Service District. On February 23, 2016, the Council/Board held a public hearing to receive public comment on the proposed annexation. No comments were received during the public hearing.

BACKGROUND:

The properties the District is proposing to annex are those properties that were annexed by the town in 2008, approximately 386 acres located in the northeast side of Brian Head between Forest Drive and going up towards the Steam Engine subdivision. The district is looking to mirror the current town boundaries by annexing these properties into the Special Service District.

The purpose of the Special Service District was to purchase 400 acre feet of water rights in the Parowan Valley. In 2012 the District held an election to bond for 2.6 million dollars for the Bristlecone Pond project which now utilizes part of the 400 acre feet of water.

ANALYSIS:

This item is a housekeeping item in order to keep the boundaries of the Special Service District the same as the town's boundaries. There was a delay in moving forward with the expansion of the SSD when the town was waiting for a potential annexation of Aspen Drive, which failed to move forward.

As part of the annexation process, a 60 day contest period which begins after the public hearing is required to allow the public to submit their comments. The contest period has

expired and the Council/Board can now move forward with the proposed annexation. There have been no written comments received within the contest period.

DEPARTMENT REVIEW:

The Administration and Legal departments have reviewed this item.

FINANCIAL IMPLICATIONS:

Costs have been mainly for legal fees and notification in the newspaper at an estimated cost of \$8,000.

BOARD/COMMISSION RECOMMENDATION:

N/A

STAFF RECOMMENDATION:

Staff recommends the Council/Board move forward in expanding the Special Service District as proposed.

PROPOSED MOTION:

I move to adopt Resolution No. SSD-020, a resolution annexing portions of the Town of Brian Head into the boundaries and service area of the Brian Head Special Service District as proposed.

ATTACHMENTS:

Resolution # SSD-020

Surveyor's Map of proposed annexation

TOWN OF BRIAN HEAD, UTAH
TOWN COUNCIL
ACTING AS THE GOVERNING BODY OF THE BRIAN HEAD SPECIAL SERVICE DISTRICT

SPECIAL SERVICE DISTRICT ANNEXATION RESOLUTION
April 26, 2016

RESOLUTION _____

**A RESOLUTION ANNEXING PORTIONS OF THE TOWN OF
BRIAN HEAD, UTAH INTO THE BOUNDARIES AND SERVICE
AREA OF THE BRIAN HEAD SPECIAL SERVICE DISTRICT,
UTAH.**

WHEREAS, pursuant to a Resolution (Exhibit “A”) adopted on January 12, 2016, the Town Council of the Town of Brian Head, Utah (the “Council”), acting as the Governing Body of the Brian Head Special Service District (the “District”), gave notice of its intention to annex property lying within the Town of Brian Head and adjacent to the current Special Service District (the “District”) boundaries into the boundaries and service area of the District; and

WHEREAS, the Town Clerk caused public notice to be given of the District’s intention and of the time and place of a public hearing called for February 23, 2016, through (1) the publication of an appropriate Notice (Exhibit “B”) in a newspaper of general circulation in the Town of Brian Head, Utah, once each week during four consecutive weeks, not fewer than five days and no more than 20 days before the date of the public hearing; (2) the posting of an appropriate Notice on the Utah Public Notice Website at least 35 days before said public hearing, in accordance with Section 45-1-101, Utah Code Annotated; and (3) the posting of an appropriate Notice in at least three public places in Brian Head, Utah, at least 21 days before said public hearing; and

WHEREAS, the public hearing was properly noticed and held at the designated time and place, the Town Council considered all protests filed and heard and considered all interested persons desiring to be heard, and received additional protests and comments for 60 days thereafter, as provided in Section 17D-1-206, Utah Code Annotated; and

WHEREAS, neither (1) the registered voters residing within the territory to be annexed (in greater or equal number to 25% of the votes cast within the territory to be annexed during the most recent U.S. presidential election prior to the adoption of the resolution), nor (2) the owners of more than 25% of the total private land area to be annexed (with a value equal to at least 15% of all private real property to be annexed), have timely filed written protests against the annexation of the property into the District; and

WHEREAS, the boundary of the property of the proposed annexation is not included within an area of an existing special service district that provides the same service as the District.

NOW, THEREFORE, the Town Council of the Town of Brian Head, Utah, acting as the Governing Body of the Brian Head Special Service District, Utah, hereby resolves as follows:

Section 1. That the Town Council, acting as the Governing Body of the District, does hereby find and determine:

- a. That the Town Clerk caused public notice to be given of the District's intention and of the time and place of a public hearing called for February 23, 2016, through (1) the publication of an appropriate Notice (Exhibit "B") in a newspaper of general circulation in the Town of Brian Head, Utah, once each week during four consecutive weeks, not fewer than five days and no more than 20 days before the date of the public hearing; (2) the posting of an appropriate Notice on the Utah Public Notice Website at least 35 days before said public hearing; and (3) the posting of an appropriate Notice in at least five public places in Brian Head, Utah, at least 21 days before said public hearing.
 - (a) That a public hearing on the annexation resolution of the District and the continued furnishing of the services described in Section "c" below was held and conducted by this Council, acting as the Governing Body of the District, as required by law and the Resolution giving notice thereof, on February 23, 2016, at 1:00 p.m. at the regular meeting place of the Council in the Town of Brian Head, Utah, at which public hearing the Council considered all interested persons desiring to be heard.
 - (b) That the District considered all protests, comments, and public input filed within 60 days following the public hearing.
 - (c) That after careful consideration of all factors involved and of all objections and protests, it has been and is hereby found, determined and declared that all objections and protests were inadequate and the proposed property shall be annexed into the District with the following boundaries being created and continuing to provide the services described herein, and that all proceedings already taken in establishing the District have been in compliance with law.
- b. That there is hereby annexed property into the established special service district within the Town of Brian Head, Utah. The boundaries and service area of the District correspond exactly with the boundaries of the Town of Brian Head, Utah as they existed on February 23, 2016 (the date when the Town Council adopted the Resolution of Intent to Annex the District Boundaries). The boundaries of the District are more particularly described as follows (a map of showing said boundaries is attached hereto as Exhibit "C"):

A PARCEL OF LAND LOCATED IN SECTIONS 1, 2, 3, 10, & 11, OF TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN AND SECTION 34 OF TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SECTION 1, TOWNSHIP 36 SOUTH, RANGE 9

WEST, SALT LAKE BASE & MERIDIAN; THENCE N89°48'38"W ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 1, 2,635.35 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 1; THENCE N89°21'11"W ALONG THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 1, 2,641.73 FEET TO THE CORNER COMMON TO SECTIONS 1, 2, 11, & 12, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N89°37'56"W ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 11, 2,639.67 FEET TO THE NORTH QUARTER CORNER OF SAID SECTION 11; THENCE S00°33'33"W ALONG THE EAST LINE OF THE WEST HALF OF SECTION 11, 5,263.55 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 11; THENCE N89°32'31"W ALONG THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 11, 2,634.37 FEET TO THE SOUTHWEST CORNER OF SECTION 10, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N00°53'15"E ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SECTION 10, 2,639.60 FEET TO THE EAST QUARTER CORNER OF SAID SECTION 10, SAID POINT ALSO BEING THE SOUTHEAST CORNER OF THE BRIAN HEAD UNIT 3 ADDITION; THENCE ALONG SAID BRIAN HEAD UNIT 3 ADDITION THE FOLLOWING (9) CALLS: 1) THENCE N89°20'58"W, 1,010.37 FEET; 2) THENCE N25°17'22"E, 117.67 FEET; 3) THENCE N23°00'04"W, 218.89 FEET; 4) THENCE S67°27'52"W, 136.53 FEET; 5) THENCE N60°15'32"W, 51.62 FEET; 6) THENCE N06°31'15"E, 381.82 FEET; 7) THENCE S63°56'04"E, 32.35 FEET; 8) THENCE CONTINUE SOUTHEASTERLY ALONG SAID LINE, 140.28 FEET; 9) THENCE N14°36'57"E, 258.23 FEET TO SOUTHEAST CORNER OF THE BRIAN HEAD ANNEXATION PLAT OF THE "SILVER RIDGE ADDITION", THENCE ALONG SAID "SILVER RIDGE ADDITION" THE FOLLOWING (3) CALLS: 1) THENCE N64°59'01"W, 158.57 FEET 2) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 33.00 FEET AND A CENTRAL ANGLE OF 116°06'17" (CHORD BEARS N37°25'41"W, 56.00 FEET) ; THENCE NORTHWESTERLY ALONG THE ARC A DISTANCE OF 66.87 FEET; 3) THENCE N00°47'44"W, 51.20 FEET TO THE BRIAN HEAD UNIT 3 ADDITION; THENCE ALONG SAID BRIAN HEAD UNIT 3 ADDITION THE FOLLOWING (2) CALLS: 1) THENCE S70°31'06"W, 197.54 FEET; 2) THENCE N00°15'05"E, 389.38 FEET TO THE SOUTHEAST CORNER OF THE NORTHWEST OF THE NORTH EAST QUARTER OF SAID SECTION 10; THENCE N89°30'14"W FEET ALONG THE SOUTH LINE OF SAID NORTHWEST QUARTER, 1,316.60 TO THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER; THENCE N00°25'54"E ALONG THE WEST LINE OF SAID NORTHEAST QUARTER, 1,313.46 FEET TO THE SOUTH QUARTER CORNER OF SECTION 3, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N00°18'56"E ALONG THE WEST LINE OF THE EAST HALF OF SAID SECTION 3, 5,342.39 FEET TO THE NORTH QUARTER CORNER OF SAID SECTION 3, SAID POINT ALSO BEING ON THE SOUTH LINE OF SECTION 34, TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE S89°20'31"E ALONG SAID SOUTH LINE OF SECTION 34, 1,278.41 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 34; THENCE N00°07'02"E ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 34, 2,707.20 FEET TO THE CENTER OF SAID SECTION 34, SAID POINT ALSO BEING THE NORTH MOST WESTERLY CORNER OF THE GURR FARMS CO. ADDITION; THENCE ALONG SAID GURR FARMS CO. ADDITION THE FOLLOWING (15) CALLS: 1) THENCE S89°04'19"E, 375.52 FEET; 2) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 330.03 FEET AND A CENTRAL ANGLE OF 30°09'06" (CHORD BEARS N04°49'20"E, 171.68 FEET), THENCE NORTHERLY ALONG THE ARC A DISTANCE OF 173.68 FEET; 3) THENCE N10°15'13"W, 31.16 FEET; 4) THENCE N21°16'58"E, 160.79 FEET; 5) THENCE N44°01'31"E, 518.83 FEET 6) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 344.80 FEET AND A CENTRAL ANGLE OF 51°49'20" (CHORD BEARS N18°06'52"E, 301.34 FEET), THENCE NORTHERLY ALONG THE ARC A DISTANCE OF 311.86 FEET; 7) THENCE N07°47'48"W, 114.58 FEET; 8) THENCE N11°19'13"E, 184.94 FEET; 9) THENCE N28°13'16"E, 261.60 FEET; 10) THENCE N04°41'34"E, 207.84 FEET; 11) THENCE S89°44'48"E, 446.40 FEET; 12) THENCE S50°07'48"E, 420.00 FEET; 13) THENCE S60°10'50"E, 377.00 FEET; 14) THENCE S89°44'48"E, 543.05 FEET; 15) THENCE S00°17'25"W, 1,320.67 FEET TO THE EAST QUARTER CORNER OF SECTION 34, TOWNSHIP 35

SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE S00°17'09"E ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 34, 2,698.70 FEET TO THE SOUTHEAST CORNER OF SAID SECTION 34; THENCE ALONG THE SOUTH LINE OF TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN THE FOLLOWING (6) CALLS: 1) THENCE S89°18'57"E, 1,302.50 FEET; 2) THENCE S89°27'51"E, 2,655.47 FEET; 3) THENCE N89°57'15"E, 1,310.87 FEET; 4) THENCE CONTINUE EASTERLY ALONG SAID LINE, 92.27 FEET; 5) THENCE N89°56'45"E, 1,217.43 FEET; 6) THENCE N89°10'45"E, 2,623.48 FEET TO THE NORTHEAST CORNER OF SECTION 1, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE ALONG THE EAST LINE OF SAID SECTION 1 THE FOLLOWING (2) CALLS: 1) THENCE S00°28'18"W, 2,775.96 FEET; 2) THENCE S00°16'04"W, 2,625.07 FEET TO THE POINT OF BEGINNING.

CONTAINING: 99,541,140 SQUARE FEET OR 2,285.150 ACRES, MORE OR LESS.

- c. That the District may furnish any one or more of the following services within its boundaries as previously established:
- (a) water, including culinary and irrigation
 - (b) sewerage
 - (c) drainage
 - (d) garbage collection and disposal
 - (e) health care
 - (f) transportation
 - (g) fire protection and emergency medical and ambulance
 - (h) providing, operating, and maintaining correctional and rehabilitative facilities and programs for municipal, state, and other detainees and prisoners
 - (i) flood control
 - (j) recreation
 - (k) street lighting
 - (l) animal shelter and control
 - (m) consolidated 911 and emergency dispatch

and related services within the area included within its boundaries, through facilities or systems acquired or constructed for that purpose through construction, purchase, lease, contract, gift, condemnation or any combination thereof.

- d. That the District hereby finds and determines that neither (1) the registered voters residing within the territory to be annexed (in greater or equal number to 25% of the votes cast within the territory to be annexed during the most recent U.S. presidential election prior to the adoption of the resolution), nor (2) the owners of more than 25% of the total private land area to be annexed (with a value equal to at least 15% of all private real property to be annexed), have timely filed written protests against the annexation of the property into the District.
- e. That any person who filed a written protest at the public hearing or within 60 days after the conclusion of the public hearing held on February 23, 2016, with the Town, against the annexation of the District boundaries and who is a qualified

voter residing within the District or whose property has been included within the boundaries of the District notwithstanding such protest, may, within 30 days after the adoption of this resolution, file an action in district court challenging the actions of the District in annexing the District boundaries. The only grounds upon which a person may file an action in district court challenging the annexation are (1) that the protestor's property will not be benefited by one or more of the types of services authorized to be furnished by the District, or (2) that the proceedings taken in annexing the District boundaries have not been in compliance with applicable law. Persons who fail to file a written protest as provided in this section will be deemed to have consented to the inclusion of their land within the District. Failure to timely file a challenge in district court forecloses the right of all owners of property and of qualified voters within the District to further object.

- f. That all acts and resolutions in conflict with this resolution or any part thereof are hereby repealed.
- g. That this resolution shall take immediate effect upon its adoption and approval.

ADOPTED, APPROVED, and ORDERED by majority vote at a duly called meeting of the Town Council of Brian Head, Utah, acting as the Governing Body of the Brian Head Special Service District, Utah, this _____, 2016.

BRIAN HEAD, UTAH

By: _____
H. C. Deutschlander, Mayor of Brian Head,
Utah, acting as Chair of Governing Body of
District

ATTEST:

Nancy Leigh, Town Clerk

(SEAL)

RECORD OF PROCEEDINGS

April 26, 2016

The Town Council of Brian Head, Utah, met in public session at its regular meeting place in the Town of Brian Head, Utah, at 1:00 p.m., or as soon thereafter as feasible, on April 26, 2016, with the following members present:

H.C. Deutschlander	Mayor
Larry Freeberg	Council Member
Clayton Calloway	Council Member
Reece Wilson	Council Member
David Bourne	Council Member

Also present:

Bret Howser	Town Manager
Nancy Leigh	Town Clerk

Absent:

After the meeting had been duly called to order and the minutes of the preceding meeting read and approved, and after other matters not pertinent to this resolution had been discussed, the Town Clerk presented to the Town Council a Certificate of Compliance With Open Meeting Law with respect to this April 26, 2016 meeting, a copy of which is attached.

Council Member _____ then introduced and moved the adoption of the foregoing resolution, which motion was seconded by Council Member _____ and the motion was passed as follow:

AYE:

NAY:

ABSTAIN:

CERIFICATE OF TOWN CLERK

I, Nancy Leigh, the duly qualified and acting Town Clerk of the Town of Brian Head, Utah, certify according to the records of the Town in my official possession that the foregoing constitutes a true and correct copy of the minutes of the meeting of the Town Council held on April 26, 2016, including a resolution adopted at that meeting as the minutes and resolution are officially of record in my possession.

I further certify that I caused a Notice of Intention to be published (1) in a newspaper of general circulation in the Town of Brian Head, Utah, once each week during four consecutive weeks, not fewer than five days and no more than 20 days before the date of the public hearing called for February 23, 2016; (2) on the Utah Public Notice Website at least 35 days before the date of the public hearing called for February 23, 2016; and (3) in at least five public places in Brian Head, Utah, at least 21 days before the date of the public hearing called for February 23, 2016.

IN WITNESS WHEREOF, I have subscribed my official signature and impressed the official seal of the Town this _____, 2016.

Nancy Leigh, Town Clerk

(S E A L)

CERTIFICATE OF COMPLIANCE WITH OPEN MEETING LAW

I, Nancy Leigh, the Town Clerk of the Town of Brian Head, Utah, certify, according to the records of the County in my official possession, and upon my own knowledge and belief, that in accordance with the requirements of Section 52-4-202, Utah Code Annotated, 1953, as amended, I gave not less than 24 hours public notice of the agenda, date, time, and place of the April 26, 2016, public meeting held by the Town Council as follows:

(a) By causing a Meeting Notice, in the form attached, to be posted at the Town’s principal offices at least 24 hours prior to the convening of the meeting, the Meeting Notice having continuously remained so posted and available for public inspection until the completion of the meeting; and

(b) By causing a copy of the Meeting Notice to be delivered to a newspaper of general circulation within the Town at least 24 hours prior to the convening of the meeting.

(c) By causing a copy of such Meeting Notice to be posted on the Utah Public Notice Website at least 24 hours before the convening of the meeting.

In addition, the Notice of 2016 Annual Meeting Schedule for the Town Council (attached hereto) was given specifying the date, time and place of the regular meetings of the Town Council to be held during the year, by causing said Notice to be (1) posted on January 6, 2016, at the principal office of the Town, (2) provided to at least one newspaper of general circulation within the Town on January 6, 2016, and (3) posted on the Utah Public Notice Website.

IN WITNESS WHEREOF, I have subscribed my official signature this _____, 2016.

Nancy Leigh, Town Clerk

(S E A L)

[Attach Meeting Notice]

[Attach Notice of 2016 Annual Meeting Schedule]

[Attach Proof of Posting Notice on Utah Public Notice Website]

EXHIBIT A

Resolution proposing annexation

EXHIBIT B

Notice of intent to annex and of public hearing

EXHIBIT C

Map of new District boundaries

TOWN OF BRIAN HEAD, UTAH
TOWN COUNCIL
ACTING AS THE GOVERNING BODY OF THE BRIAN HEAD SPECIAL SERVICE DISTRICT

RESOLUTION PROPOSING ANNEXATION INTO SPECIAL SERVICE DISTRICT
January 12, 2016

RESOLUTION NO. SSD-019

**A RESOLUTION PROPOSING THE ANNEXATION OF CERTAIN
PROPERTY INTO THE BRIAN HEAD SPECIAL SERVICE
DISTRICT, CALLING A PUBLIC HEARING AND PROVIDING
NOTICE THEREOF, AND RELATED MATTERS.**

WHEREAS, the Town Council of Brian Head, Utah (the "Town") in 2008, having determined that the public health, convenience, and necessity required the establishment of the Brian Head Special Service District, Utah (the "District"), established the District to provide certain services within the proposed District's boundaries, pursuant to the provisions of Article XIV, Section 8 of the Utah Constitution and Title 17D, Chapter 1, Utah Code Annotated (the "Special Service District Act"); and

WHEREAS, the boundaries of the proposed District are to consist of all of the Town of Brian Head, Utah, and to be coterminous therewith; and

WHEREAS, all of the property to be included in the District, meaning the Town of Brian Head, Utah, is to be benefited by the District and its provision of the proposed services; and

WHEREAS, the boundaries of the Town of Brian Head, Utah, have subsequently changed, thus requiring that certain property be annexed into the District;

NOW THEREFORE, BE IT RESOLVED by the Town Council of Brian Head, Utah, acting as the Governing Body of the Brian Head Special Service District, Utah, as follows:

Section 1. The District intends to amend the boundaries and service area of the District by annexation of the following property located in the Town of Brian Head, Iron County, Utah (see also the Map of Property Proposed to be Annexed, attached as Exhibit B):

A PARCEL OF LAND LOCATED IN SECTIONS 1, 2, 3, 10, & 11, OF TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN AND SECTION 34 OF TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SECTION 1, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N89°48'38"W ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 1, 2,635.35 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 1; THENCE N89°21'11"W ALONG THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 1, 2,641.73 FEET TO THE CORNER COMMON TO SECTIONS 1, 2, 11, & 12, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE

N89°37'56"W ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 11, 2,639.67 FEET TO THE NORTH QUARTER CORNER OF SAID SECTION 11; THENCE S00°33'33"W ALONG THE EAST LINE OF THE WEST HALF OF SECTION 11, 5,263.55 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 11; THENCE N89°32'31"W ALONG THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 11, 2,634.37 FEET TO THE SOUTHWEST CORNER OF SECTION 10, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N00°53'15"E ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SECTION 10, 2,639.60 FEET TO THE EAST QUARTER CORNER OF SAID SECTION 10, SAID POINT ALSO BEING THE SOUTHEAST CORNER OF THE BRIAN HEAD UNIT 3 ADDITION; THENCE ALONG SAID BRIAN HEAD UNIT 3 ADDITION THE FOLLOWING (9) CALLS: 1) THENCE N89°20'58"W, 1,010.37 FEET; 2) THENCE N25°17'22"E, 117.67 FEET; 3) THENCE N23°00'04"W, 218.89 FEET; 4) THENCE S67°27'52"W, 136.53 FEET; 5) THENCE N60°15'32"W, 51.62 FEET; 6) THENCE N06°31'15"E, 381.82 FEET; 7) THENCE S63°56'04"E, 32.35 FEET; 8) THENCE CONTINUE SOUTHEASTERLY ALONG SAID LINE, 140.28 FEET; 9) THENCE N14°36'57"E, 258.23 FEET TO SOUTHEAST CORNER OF THE BRIAN HEAD ANNEXATION PLAT OF THE "SILVER RIDGE ADDITION", THENCE ALONG SAID "SILVER RIDGE ADDITION" THE FOLLOWING (3) CALLS: 1) THENCE N64°59'01"W, 158.57 FEET 2) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 33.00 FEET AND A CENTRAL ANGLE OF 116°06'17" (CHORD BEARS N37°25'41"W, 56.00 FEET); THENCE NORTHWESTERLY ALONG THE ARC A DISTANCE OF 66.87 FEET; 3) THENCE N00°47'44"W, 51.20 FEET TO THE BRIAN HEAD UNIT 3 ADDITION; THENCE ALONG SAID BRIAN HEAD UNIT 3 ADDITION THE FOLLOWING (2) CALLS: 1) THENCE S70°31'06"W, 197.54 FEET; 2) THENCE N00°15'05"E, 389.38 FEET TO THE SOUTHEAST CORNER OF THE NORTHWEST OF THE NORTH EAST QUARTER OF SAID SECTION 10; THENCE N89°30'14"W FEET ALONG THE SOUTH LINE OF SAID NORTHWEST QUARTER, 1,316.60 TO THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER; THENCE N00°25'54"E ALONG THE WEST LINE OF SAID NORTHEAST QUARTER, 1,313.46 FEET TO THE SOUTH QUARTER CORNER OF SECTION 3, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N00°18'56"E ALONG THE WEST LINE OF THE EAST HALF OF SAID SECTION 3, 5,342.39 FEET TO THE NORTH QUARTER CORNER OF SAID SECTION 3, SAID POINT ALSO BEING ON THE SOUTH LINE OF SECTION 34, TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE S89°20'31"E ALONG SAID SOUTH LINE OF SECTION 34, 1,278.41 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 34; THENCE N00°07'02"E ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 34, 2,707.20 FEET TO THE CENTER OF SAID SECTION 34, SAID POINT ALSO BEING THE NORTH MOST WESTERLY CORNER OF THE GURR FARMS CO. ADDITION; THENCE ALONG SAID GURR FARMS CO. ADDITION THE FOLLOWING (15) CALLS: 1) THENCE S89°04'19"E, 375.52 FEET; 2) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 330.03 FEET AND A CENTRAL ANGLE OF 30°09'06" (CHORD BEARS N04°49'20"E, 171.68 FEET), THENCE NORTHERLY ALONG THE ARC A DISTANCE OF 173.68 FEET; 3) THENCE N10°15'13"W, 31.16 FEET; 4) THENCE N21°16'58"E, 160.79 FEET; 5) THENCE N44°01'31"E, 518.83 FEET 6) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 344.80 FEET AND A CENTRAL ANGLE OF 51°49'20" (CHORD BEARS N18°06'52"E, 301.34 FEET), THENCE NORTHERLY ALONG THE ARC A DISTANCE OF 311.86 FEET; 7) THENCE N07°47'48"W, 114.58 FEET; 8) THENCE N11°19'13"E, 184.94 FEET; 9) THENCE N28°13'16"E, 261.60 FEET; 10) THENCE N04°41'34"E, 207.84 FEET; 11) THENCE S89°44'48"E, 446.40 FEET; 12) THENCE S50°07'48"E, 420.00 FEET; 13) THENCE S60°10'50"E, 377.00 FEET; 14) THENCE S89°44'48"E, 543.05 FEET; 15) THENCE S00°17'25"W, 1,320.67 FEET TO THE EAST QUARTER CORNER OF SECTION 34, TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE S00°17'09"E ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 34, 2,698.70 FEET TO THE SOUTHEAST CORNER OF SAID SECTION 34; THENCE ALONG THE SOUTH LINE OF TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN THE FOLLOWING (6) CALLS: 1) THENCE S89°18'57"E, 1,302.50 FEET; 2) THENCE S89°27'51"E, 2,655.47 FEET; 3) THENCE N89°57'15"E, 1,310.87 FEET; 4) THENCE CONTINUE EASTERLY ALONG SAID LINE, 92.27 FEET; 5) THENCE N89°56'45"E, 1,217.43 FEET; 6) THENCE N89°10'45"E, 2,623.48 FEET TO THE NORTHEAST CORNER OF SECTION 1, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE ALONG THE EAST LINE OF SAID SECTION 1 THE FOLLOWING (2) CALLS: 1) THENCE S00°28'18"W, 2,775.96 FEET; 2) THENCE S00°16'04"W, 2,625.07 FEET TO THE POINT OF BEGINNING.

CONTAINING: 99,541,140 SQUARE FEET OR 2,285.150 ACRES, MORE OR LESS.

Section 2. The boundaries and service area of the Brian Head Special Service District are to consist of all of the Town of Brian Head, Utah. Therefore, the District intends to annex certain property into the special service district so as to make the boundaries of the District coterminous with the boundaries of the Town.

Section 3. The services to be provided by the District shall remain unchanged.

Section 4. The Town Council, acting as the Governing Body of the District, will hold a public hearing on the proposed annexation to the District on February 23, 2016, at 1:00 p.m. or as soon thereafter as feasible, at 56 N. North Hwy 143, Brian Head, Utah. All interested person are invited to attend and comment on the proposed annexation.

Section 5. Following the annexation proposed by this resolution, the District will encompass all of the current incorporated boundaries of the Town of Brian Head, Utah.

Section 6. The Town Council, acting as the Governing Body of the District, directs the Town Clerk to cause to be prepared and published the Notice of Intention in substantially the form attached hereto as Exhibit A, describing the proposed annexation into the District and call the aforementioned public hearing, which Notice will be published (1) in a newspaper of general circulation in the Town of Brian Head, Utah, once each week during four consecutive weeks, not fewer than five days and no more than 20 days before the date of the public hearing; (2) on the Utah Public Notice Website at least 35 days before said public hearing, in accordance with Section 45-1-101, Utah Code Annotated; and (3) in at least five public places in Brian Head, Utah, at least 21 days before said public hearing.

Section 7. The Town Council, acting as the Governing Body of the District, directs the Town Clerk to complete the attached Record of Proceedings.

ADOPTED, APPROVED, and ORDERED by majority vote at a duly called meeting of the Town Council of Brian Head, Utah, acting as the Governing Body of the Brian Head Special Service District, Utah, this January 12, 2016.

BRIAN HEAD, UTAH

By 

H.C. Deutschlander, Mayor of Brian Head,
Utah, acting as Chair of Governing Body of
District

ATTEST:


Nancy Leigh, Town Clerk



RECORD OF PROCEEDINGS

January 12, 2016

The Town Council of Brian Head, Utah, met in public session at its regular meeting place in the Town of Brian Head, Utah, at 1:00 p.m., or as soon thereafter as feasible, on January 12, 2016, with the following members present:

H.C. Deutschlander	Mayor
Larry Freeberg	Council Member
David Sky Bourne	Council Member
Clayton Calloway	Council Member

Also present:

Bret Howser	Town Manager
Nancy Leigh	Town Clerk

Absent:

Reece Wilson	Council Member
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After the meeting had been duly called to order and the minutes of the preceding meeting read and approved, and after other matters not pertinent to this resolution had been discussed, the Town Clerk presented to the Town Council a Certificate of Compliance With Open Meeting Law with respect to this January 12, 2016 meeting, a copy of which is attached.

Council Member Larry Freeberg then introduced and moved the adoption of the foregoing resolution, which motion was seconded by Council Member Clayton Calloway and the motion was passed as follow:

AYE: Council Member Clayton Calloway
Council Member Larry Freeberg
Council Member David Bourne
Mayor H.C. Deutschlander

NAY:

ABSENT: Council Member Reece Wilson

CERTIFICATE OF TOWN CLERK

I, Nancy Leigh, the duly qualified and acting Town Clerk of the Town of Brian Head, Utah, certify according to the records of the Town in my official possession that the foregoing constitutes a true and correct copy of the minutes of the meeting of the Town Council held on January 12, 2016, including a resolution adopted at that meeting as the minutes and resolution are officially of record in my possession.

I further certify that I caused a Notice of Intention to be published (1) in a newspaper of general circulation in the Town of Brian Head, Utah, once each week during four consecutive weeks, not fewer than five days and no more than 20 days before the date of the public hearing called for February 23, 2016; (2) on the Utah Public Notice Website at least 35 days before the date of the public hearing called for February 23, 2016; and (3) in at least five public places in Brian Head, Utah, at least 21 days before the date of the public hearing called for February 23, 2016.

IN WITNESS WHEREOF, I have subscribed my official signature and impressed the official seal of the Town this January 12, 2016.





Nancy Leigh, Town Clerk

CERTIFICATE OF COMPLIANCE WITH OPEN MEETING LAW

I, Nancy Leigh, the Town Clerk of the Town of Brian Head, Utah, certify, according to the records of the County in my official possession, and upon my own knowledge and belief, that in accordance with the requirements of Section 52-4-202, Utah Code Annotated, 1953, as amended, I gave not less than 24 hours public notice of the agenda, date, time, and place of the January 12, 2016, public meeting held by the Town Council as follows:

(a) By causing a Meeting Notice, in the form attached, to be posted at the Town's principal offices at least 24 hours prior to the convening of the meeting, the Meeting Notice having continuously remained so posted and available for public inspection until the completion of the meeting; and

(b) By causing a copy of the Meeting Notice to be delivered to a newspaper of general circulation within the Town at least 24 hours prior to the convening of the meeting.

(c) By causing a copy of such Meeting Notice to be posted on the Utah Public Notice Website at least 24 hours before the convening of the meeting.

In addition, the Notice of 2016 Annual Meeting Schedule for the Town Council (attached hereto) was given specifying the date, time and place of the regular meetings of the Town Council to be held during the year, by causing said Notice to be (1) posted on January 06, 2016, at the principal office of the Town, (2) provided to at least one newspaper of general circulation within the Town on January 06, 2016, and (3) posted on the Utah Public Notice Website.

IN WITNESS WHEREOF, I have subscribed my official signature this January 12, 2016.



Nancy Leigh, Town Clerk



[Attach Meeting Notice]

[Attach Notice of 2016 Annual Meeting Schedule]

[Attach Proof of Posting Notice on Utah Public Notice Website]

The Regular Meeting of the
Brian Head Town Council Acting as
The Governing Body of the
Brian Head Special Service District
Town Hall - 56 North Highway 143
Brian Head, UT 84719
TUESDAY, JANUARY 12, 2015 @ 1:00 PM

AGENDA

- A. SWEARING IN OF NEW COUNCIL MEMBERS** **1:00**
- B. CALL TO ORDER**
- C. PLEDGE OF ALLEGIANCE**
- D. DISCLOSURES**
- E. APPROVAL OF THE MINUTES:** December 8, 2015 Town Council Meeting
- F. PUBLIC INPUT/ REPORTS (Limited to three (3) minutes) Non-Agenda Items**
- G. AGENDA ITEMS:**
- 1. INTRODUCTION / PUBLIC HEARING: ZONE CHANGE REQUEST.** Bret Howser, Town Manager, will give a brief explanation of the zone change request. The Council will hold a public hearing to receive comment on a proposed zone change request from Single Family Residential to Light Industrial for lots located on Spruce Street. Comments are limited to three minutes and written comments may be submitted to the Town Clerk no later than noon on January 12, 2016.
 - 2. ORDINANCE AMENDING THE ZONE DISTRICT MAP.** Bret Howser, Town Manager. The Council will consider an ordinance amending the Zone District Map of the Land Management Code.
 - 3. SIGN CODE DISCUSSION.** Bret Howser, Town Manager. The Council will hold a discussion on the revisions to the sign code.
 - 4. SNOW REMOVAL POLICY DISCUSSION.** Tom Stratton, Public Works Director. The Council will hold a discussion on the town's snow removal policy.
 - 5. RESOLUTION AMENDING THE BRIAN HEAD PERSONNEL POLICY AND PROCEDURE MANUAL, Title 3, Chapter F-2-k Nepotism.** Cecilia Johnson, Town Treasurer. The Council will consider a resolution amending the Personnel Policy Manual addressing Nepotism.
 - 6. RESOLUTION APPOINTING A MAYOR PRO-TEM.** Nancy Leigh, Town Clerk. The Council will consider a resolution appointing a Mayor Pro-Tem.
 - 7. A RESOLUTION AUTHORIZING THE \$706,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016 (THE "BONDS") TO REFUND ITS OUTSTANDING GENERAL OBLIGATION REFUNDING BONDS, SERIES 2004 (THE "REFUNDED BONDS"); AND RELATED MATTERS.** Bret Howser, Town Manager. The Council will consider a resolution authorizing \$706,000 in GO Bonds, series 2016 refunding the 2004 GO Bonds
- BRIAN HEAD SPECIAL SERVICE DISTRICT**
- 8. A RESOLUTION PROPOSING THE ANNEXATION OF CERTAIN PROPERTY INTO THE BRIAN HEAD SPECIAL SERVICE DISTRICT, CALLING A PUBLIC HEARING AND PROVIDING NOTICE THEREOF, AND RELATED MATTERS.** Bret Howser, Town Manager. The Board will consider a resolution calling for a public hearing to propose annexation into the Special Service District boundaries.



H. ADJOURNMENT

Date: January 8, 2016

Available to Board Members as per Resolution No. 347 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the Council may participate by means of a telephonic or telecommunications conference. In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call Brian Head Town Hall @ (435) 677-2029 at least three days in advance of the meeting.

CERTIFICATE OF POSTING

I hereby certify that I have posted copies of this agenda in three public and conspicuous places within the Town Limits of Brian Head; to wit, Town Hall, Post Office and The Mall on this 8th day of January 2016 and have posted such copy on the Utah Meeting Notice Website and have caused a copy of this notice to be delivered to the Daily Spectrum, a newspaper of general circulation.

Nancy Leigh, Town Clerk





**BRIAN HEAD TOWN COUNCIL
MEETING SCHEDULE**

2016

LOCATION:

**BRIAN HEAD TOWN HALL - COUNCIL CHAMBERS
56 NORTH HIGHWAY 143, BRIAN HEAD, UT 84719**

TIME:

**ALL MEETINGS ARE SCHEDULED TO BEGIN AT 1:00 P.M. (MST) UNLESS
OTHERWISE NOTICED.**

DATES:

ALL MEETINGS ARE SCHEDULED FOR THE 2ND & 4TH TUESDAY OF EACH MONTH

JANUARY: 12th & 26th

FEBRUARY: 9th & 23rd

MARCH: 8th & 22nd

APRIL: 12th & 26th

MAY: 10th & 24th

JUNE: 14th & 28th

JULY: 12th & 26th

AUGUST: 9th & 23rd

SEPTEMBER: 13th & 27th

OCTOBER: 11th & 25th

NOVEMBER 8th & 22nd

DECEMBER: 13th

**THERE WILL BE ONE COUNCIL MEETING SCHEDULED FOR THE MONTH OF
DECEMBER, 2016 WHICH WILL BE THE 2ND TUESDAY:**

**THE MEETINGS OF THE BRIAN HEAD REDEVELOPMENT AGENCY, BRIAN
HEAD SPECIAL SERVICE DISTRICT AND THE BRIAN HEAD MUNICIPAL
BUILDING AUTHORITY WILL BE HELD WHEN NEEDED AND WILL BE
POSTED ACCORDINGLY.**

Dated this 31st day of December, 2015

In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call the Brian Head Town Hall @ 435-677-2029 giving at least three (3) days notice prior to the meeting.

CERTIFICATE OF POSTING

I hereby certify that on December 31, 2015, I have posted copies of this 2013 Meeting Schedule in three public and conspicuous places within the Town limits of Brian Head, to wit: Town Hall, Post Office and The Mall and have caused a copy of this notice to be delivered to the Daily Spectrum and have posted it on the Utah Public Meeting Notice Website.

Nancy Leigh, Town Clerk

Entity: Brian Head

Body: Brian Head Town Council

Subject:	Public Meetings
Notice Title:	Regular Meeting of the Town Council
Meeting Location:	Town Hall Council Chambers 56 North Highway 143 Brian Head 84719
Event Date & Time:	January 12, 2016 1:00 PM - 4:00 PM
Description/Agenda:	<p style="text-align: right;">A. SWEARING IN OF</p> <p>NEW COUNCIL MEMBERS</p> <p>B. CALL TO ORDER</p> <p>C. PLEDGE OF ALLEGIANCE</p> <p>D. DISCLOSURES</p> <p>E. APPROVAL OF THE MINUTES: December 8, 2015 Town Council Meeting</p> <p>F. PUBLIC INPUT/ REPORTS (Limited to three (3) minutes) Non-Agenda Items</p> <p>G. AGENDA ITEMS:</p> <p>1. INTRODUCTION / PUBLIC HEARING: ZONE CHANGE REQUEST. Bret Howser, Town Manager, will give a brief explanation of the zone change request. The Council will hold a public hearing to receive comment on a proposed zone change request from Single Family Residential to Light Industrial for lots located on Spruce Street. Comments are limited to three minutes and written comments may be submitted to the Town Clerk no later than noon on January 12, 2016.</p> <p>2. ORDINANCE AMENDING THE ZONE DISTRICT MAP. Bret Howser, Town Manager. The Council will consider an ordinance amending the Zone District Map of the Land Management Code.</p> <p>3. SIGN CODE DISCUSSION. Bret Howser, Town Manager. The Council will hold a discussion on the revisions to the sign code.</p> <p>4. SNOW REMOVAL POLICY DISCUSSION. Tom Stratton, Public Works Director. The Council will hold a discussion on the town's snow removal policy.</p> <p>5. RESOLUTION AMENDING THE BRIAN HEAD PERSONNEL POLICY AND PROCEDURE MANUAL, Title 3, Chapter F-2-k Nepotism. Cecilia Johnson, Town Treasurer. The Council will consider a resolution amending the Personnel Policy Manual addressing Nepotism.</p> <p>6. RESOLUTION APPOINTING A MAYOR PRO-TEM. Nancy Leigh, Town Clerk. The Council will consider a resolution appointing a Mayor Pro-Tem.</p>

7. A RESOLUTION AUTHORIZING THE \$706,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016 (THE 'BONDS') TO REFUND ITS OUTSTANDING GENERAL OBLIGATION REFUNDING BONDS, SERIES 2004 (THE 'REFUNDED BONDS'); AND RELATED MATTERS. Bret Howser, Town Manager. The Council will consider a resolution authorizing \$706,000 in GO Bonds, series 2016 refunding the 2004 GO Bonds

BRIAN HEAD SPECIAL SERVICE DISTRICT

8. A RESOLUTION PROPOSING THE ANNEXATION OF CERTAIN PROPERTY INTO THE BRIAN HEAD SPECIAL SERVICE DISTRICT, CALLING A PUBLIC HEARING AND PROVIDING NOTICETHEREOF, AND RELATED MATTERS. Bret Howser, Town Manager. The Board will consider a resolution calling for a public hearing to propose annexation into the Special Service District boundaries.

H. ADJOURNMENT

Notice of Special Accommodations:

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Nancy Leigh (435) 677-2029 at least three days prior to the meeting.

Notice of Electronic or telephone participation:

Available to Board Members as per Resolution No. 347 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the Council may participate by means of a telephonic or telecommunications conference.

Other information:

Contact Information:

Nancy Leigh
4356772029
nleigh@bhtown.utah.gov

Posted on:

January 08, 2016 03:02 PM

Last edited on:

January 08, 2016 03:02 PM

Printed from Utah's Public Notice Website (<http://pmn.utah.gov/>)

EXHIBIT A

NOTICE OF INTENTION TO ANNEX CERTAIN PROPERTY INTO THE BRIAN HEAD SPECIAL SERVICE DISTRICT, UTAH

NOTICE is hereby given to all interested persons that on January 12, 2016, the Town Council of the Town of Brian Head, Utah (the "Council"), acting as the Governing Body of the Brian Head Special Service District (the "District"), adopted a resolution declaring its intention to annex certain property into the boundaries and service area of the District and calling a public hearing on the proposed annexation.

Following the proposed annexation, the boundaries of the District will be coterminous with the presently incorporated boundaries of the Town of Brian Head, Utah. The property proposed to be annexed is located in the Town of Brian Head, Iron County, Utah and is described more particularly as follows:

A PARCEL OF LAND LOCATED IN SECTIONS 1, 2, 3, 10, & 11, OF TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN AND SECTION 34 OF TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SECTION 1, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N89°48'38"W ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 1, 2,635.35 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 1; THENCE N89°21'11"W ALONG THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 1, 2,641.73 FEET TO THE CORNER COMMON TO SECTIONS 1, 2, 11, & 12, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N89°37'56"W ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 11, 2,639.67 FEET TO THE NORTH QUARTER CORNER OF SAID SECTION 11; THENCE S00°33'33"W ALONG THE EAST LINE OF THE WEST HALF OF SECTION 11, 5,263.55 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 11; THENCE N89°32'31"W ALONG THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 11, 2,634.37 FEET TO THE SOUTHWEST CORNER OF SECTION 10, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N00°53'15"E ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SECTION 10, 2,639.60 FEET TO THE EAST QUARTER CORNER OF SAID SECTION 10, SAID POINT ALSO BEING THE SOUTHEAST CORNER OF THE BRIAN HEAD UNIT 3 ADDITION; THENCE ALONG SAID BRIAN HEAD UNIT 3 ADDITION THE FOLLOWING (9) CALLS: 1) THENCE N89°20'58"W, 1,010.37 FEET; 2) THENCE N25°17'22"E, 117.67 FEET; 3) THENCE N23°00'04"W, 218.89 FEET; 4) THENCE S67°27'52"W, 136.53 FEET; 5) THENCE N60°15'32"W, 51.62 FEET; 6) THENCE N06°31'15"E, 381.82 FEET; 7) THENCE S63°56'04"E, 32.35 FEET; 8) THENCE CONTINUE SOUTHEASTERLY ALONG SAID LINE, 140.28 FEET; 9) THENCE N14°36'57"E, 258.23 FEET TO SOUTHEAST CORNER OF THE BRIAN HEAD ANNEXATION PLAT OF THE "SILVER RIDGE ADDITION", THENCE ALONG SAID "SILVER RIDGE ADDITION" THE FOLLOWING (3) CALLS: 1) THENCE N64°59'01"W, 158.57 FEET 2) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 33.00 FEET AND A CENTRAL ANGLE OF 116°06'17" (CHORD BEARS N37°25'41"W, 56.00 FEET); THENCE NORTHWESTERLY ALONG THE ARC A DISTANCE OF 66.87 FEET; 3) THENCE N00°47'44"W, 51.20 FEET TO THE BRIAN HEAD UNIT 3 ADDITION; THENCE ALONG SAID BRIAN HEAD UNIT 3 ADDITION THE FOLLOWING (2) CALLS: 1) THENCE S70°31'06"W, 197.54 FEET; 2) THENCE N00°15'05"E, 389.38 FEET TO THE SOUTHEAST CORNER OF THE NORTHWEST OF THE NORTH EAST QUARTER OF SAID SECTION 10; THENCE N89°30'14"W FEET ALONG THE SOUTH LINE OF SAID NORTHWEST QUARTER, 1,316.60 TO THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER; THENCE N00°25'54"E ALONG THE WEST LINE OF SAID NORTHEAST QUARTER, 1,313.46 FEET TO THE SOUTH QUARTER CORNER OF SECTION 3, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N00°18'56"E ALONG THE WEST LINE OF THE EAST HALF OF SAID SECTION 3, 5,342.39 FEET TO THE NORTH QUARTER CORNER OF SAID SECTION 3, SAID POINT ALSO BEING ON THE SOUTH LINE OF SECTION 34, TOWNSHIP 35 SOUTH, RANGE

9 WEST, SALT LAKE BASE & MERIDIAN; THENCE S89°20'31"E ALONG SAID SOUTH LINE OF SECTION 34, 1,278.41 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 34; THENCE N00°07'02"E ALONG THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 34, 2,707.20 FEET TO THE CENTER OF SAID SECTION 34, SAID POINT ALSO BEING THE NORTH MOST WESTERLY CORNER OF THE GURR FARMS CO. ADDITION; THENCE ALONG SAID GURR FARMS CO. ADDITION THE FOLLOWING (15) CALLS: 1) THENCE S89°04'19"E, 375.52 FEET; 2) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 330.03 FEET AND A CENTRAL ANGLE OF 30°09'06" (CHORD BEARS N04°49'20"E, 171.68 FEET), THENCE NORTHERLY ALONG THE ARC A DISTANCE OF 173.68 FEET; 3) THENCE N10°15'13"W, 31.16 FEET; 4) THENCE N21°16'58"E, 160.79 FEET; 5) THENCE N44°01'31"E, 518.83 FEET 6) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 344.80 FEET AND A CENTRAL ANGLE OF 51°49'20" (CHORD BEARS N18°06'52"E, 301.34 FEET), THENCE NORTHERLY ALONG THE ARC A DISTANCE OF 311.86 FEET; 7) THENCE N07°47'48"W, 114.58 FEET; 8) THENCE N11°19'13"E, 184.94 FEET; 9) THENCE N28°13'16"E, 261.60 FEET; 10) THENCE N04°41'34"E, 207.84 FEET; 11) THENCE S89°44'48"E, 446.40 FEET; 12) THENCE S50°07'48"E, 420.00 FEET; 13) THENCE S60°10'50"E, 377.00 FEET; 14) THENCE S89°44'48"E, 543.05 FEET; 15) THENCE S00°17'25"W, 1,320.67 FEET TO THE EAST QUARTER CORNER OF SECTION 34, TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE S00°17'09"E ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 34, 2,698.70 FEET TO THE SOUTHEAST CORNER OF SAID SECTION 34; THENCE ALONG THE SOUTH LINE OF TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN THE FOLLOWING (6) CALLS: 1) THENCE S89°18'57"E, 1,302.50 FEET; 2) THENCE S89°27'51"E, 2,655.47 FEET; 3) THENCE N89°57'15"E, 1,310.87 FEET; 4) THENCE CONTINUE EASTERLY ALONG SAID LINE, 92.27 FEET; 5) THENCE N89°56'45"E, 1,217.43 FEET; 6) THENCE N89°10'45"E, 2,623.48 FEET TO THE NORTHEAST CORNER OF SECTION 1, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE ALONG THE EAST LINE OF SAID SECTION 1 THE FOLLOWING (2) CALLS: 1) THENCE S00°28'18"W, 2,775.96 FEET; 2) THENCE S00°16'04"W, 2,625.07 FEET TO THE POINT OF BEGINNING.

CONTAINING: 99,541,140 SQUARE FEET OR 2,285.150 ACRES, MORE OR LESS.

The District provides the following services: water, including culinary and irrigation, sewerage, drainage, garbage collection and disposal, health care, transportation, fire protection and emergency medical and ambulance, providing, operating, and maintaining correctional and rehabilitative facilities and programs for municipal, state, and other detainees and prisoners, flood control, recreation, street lighting, animal shelter and control, and consolidated 911 and emergency dispatch to properties within the District's boundaries. The same resolution also provided for the holding of a public hearing on the proposed annexation to the District.

In the event the annexation of the described property to the District takes place and in the event an election is called and a majority of qualified electors voting at an election grant approval, taxes may be annually levied upon all taxable property annexed into the District. For services provided by the District, such as water services, fees and charges may be imposed to pay for all or part of the services to be provided by the District.

The boundaries and service area of the proposed District consist of all of the Town of Brian Head, Utah. The boundaries of the Town of Brian Head, Utah have changed since the District was established. Therefore it is necessary to amend the boundaries of the District to be coterminous with the boundaries of the Town.

A public hearing will be held on February 23, 2016, at 1:00 p.m., at 56 N. North Hwy 143, Brian Head, Utah. Any interested person may protest the proposed annexation either orally at the public hearing, or in a written protest filed with the Brian Head Town Clerk. All written protests

must be filed within 60 days after the conclusion of the public hearing and must explain the reasons for protesting. A person who has submitted a protest against the annexation may withdraw the protest, or may cancel such a withdrawal, within 60 days after the conclusion of the public hearing. The Council, acting as Governing Body of the District, will hear all interested persons desiring to be heard and will give full consideration to all protests. If special accommodations are required at the public hearing, please call (435) 677-2029 with reasonable advance notice.

Any written protest made on behalf of a corporation owning property within the proposed annexation area must be signed by the president, vice president, or any duly authorized agent of the corporation. Where property within the proposed annexation area is owned by more than one person or entity, all owners holding title to the property must join in the signing of the protest in order for it to be considered in the 25% calculation discussed below.

If, within the designated protest period, either (1) the registered voters residing within the territory to be annexed (in greater or equal number to 25% of the votes cast within the territory to be annexed during the most recent U.S. presidential election prior to the adoption of the resolution), or (2) the owners of more than 25% of the total private land area to be annexed (with a value equal to at least 15% of all private real property to be annexed), file written protests against the annexation of the property into the District, then the District is required by law to abandon the proposed annexation. Taxes may be annually levied upon all taxable property within the District and fees and charges may be imposed to pay for all or part of the services to be provided.

After the public hearing and protest period closes, the District must adopt a resolution either carrying out the proposed annexation or abandoning the proposed annexation. A resolution approving the annexation may contain any changes from the initial resolution or this notice of intention the District determines to be appropriate, including reduction of boundaries of the proposed annexation area. The boundaries of the proposed annexation area may not be increased unless the District gives a new notice of intention and holds a new public hearing.

Any person who timely files a written protest and who is a registered voter residing within, or owning property within, the District, may file an action in district court challenging the annexation within 30 days after the adoption of the annexation resolution. The grounds for such a petition are limited to: (1) a claim that the petitioner's property will not be benefited by the services to be provided by the District; and (2) a claim that the procedures used to expand the District violated applicable law. No person may challenge this annexation of the District, or the provision of a service by the District, more than 30 days after the adoption of the creation resolution.

FAILURE TO TIMELY FILE A WRITTEN PROTEST PRECLUDES THE PROTESTANT FROM (1) BEING INCLUDED IN THE 25% CALCULATION DISCUSSED ABOVE AND (2) FILING ANY DISTRICT COURT ACTION CHALLENGING THE ANNEXATION. FAILURE TO TIMELY FILE A DISTRICT COURT CHALLENGE FORECLOSES ANY FUTURE RIGHTS TO OBJECT TO THE ANNEXATION.

DATED January 12, 2016

/s/
Nancy Leigh, Town Clerk

EXHIBIT B

Map of Property proposed to be annexed

**NOTICE OF INTENTION TO ANNEX CERTAIN PROPERTY
INTO THE BRIAN HEAD SPECIAL SERVICE DISTRICT, UTAH**

NOTICE is hereby given to all interested persons that on January 12, 2016, the Town Council of the Town of Brian Head, Utah (the "Council"), acting as the Governing Body of the Brian Head Special Service District (the "District"), adopted a resolution declaring its intention to annex certain property into the boundaries and service area of the District and calling a public hearing on the proposed annexation.

Following the proposed annexation, the boundaries of the District will be coterminous with the presently incorporated boundaries of the Town of Brian Head, Utah. The property proposed to be annexed is located in the Town of Brian Head, Iron County, Utah and is described more particularly as follows:

A PARCEL OF LAND LOCATED IN SECTIONS 1, 2, 3, 10, & 11, OF TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN AND SECTION 34 OF TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SECTION 1, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N89°48'38"W ALONG THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 1, 2,635.35 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 1; THENCE N89°21'11"W ALONG THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 1, 2,641.73 FEET TO THE CORNER COMMON TO SECTIONS 1, 2, 11, & 12, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N89°37'56"W ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION 11, 2,639.67 FEET TO THE NORTH QUARTER CORNER OF SAID SECTION 11; THENCE S00°33'33"W ALONG THE EAST LINE OF THE WEST HALF OF SECTION 11, 5,263.55 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 11; THENCE N89°32'31"W ALONG THE SOUTH LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 11, 2,634.37 FEET TO THE SOUTHWEST CORNER OF SECTION 10, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N00°53'15"E ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SECTION 10, 2,639.60 FEET TO THE EAST QUARTER CORNER OF SAID SECTION 10, SAID POINT ALSO BEING THE SOUTHEAST CORNER OF THE BRIAN HEAD UNIT 3 ADDITION; THENCE ALONG SAID BRIAN HEAD UNIT 3 ADDITION THE FOLLOWING (9) CALLS: 1) THENCE N89°20'58"W, 1,010.37 FEET; 2) THENCE N25°17'22"E, 117.67 FEET; 3) THENCE N23°00'04"W, 218.89 FEET; 4) THENCE S67°27'52"W, 136.53 FEET; 5) THENCE N60°15'32"W, 51.62 FEET; 6) THENCE N06°31'15"E, 381.82 FEET; 7) THENCE S63°56'04"E, 32.35 FEET; 8) THENCE CONTINUE SOUTHEASTERLY ALONG SAID LINE, 140.28 FEET; 9) THENCE N14°36'57"E, 258.23 FEET TO SOUTHEAST CORNER OF THE BRIAN HEAD ANNEXATION PLAT OF THE "SILVER RIDGE ADDITION", THENCE ALONG SAID "SILVER RIDGE ADDITION" THE FOLLOWING (3) CALLS: 1) THENCE N64°59'01"W, 158.57 FEET 2) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 33.00 FEET AND A CENTRAL ANGLE OF 116°06'17" (CHORD BEARS N37°25'41"W, 56.00 FEET); THENCE NORTHWESTERLY ALONG THE ARC A DISTANCE OF 66.87 FEET; 3) THENCE N00°47'44"W, 51.20 FEET TO THE BRIAN HEAD UNIT 3 ADDITION; THENCE ALONG SAID BRIAN HEAD UNIT 3 ADDITION THE FOLLOWING (2) CALLS: 1) THENCE S70°31'06"W, 197.54 FEET; 2) THENCE N00°15'05"E, 389.38 FEET TO THE SOUTHEAST CORNER OF THE NORTHWEST OF THE NORTH EAST QUARTER OF SAID SECTION 10; THENCE N89°30'14"W FEET ALONG THE SOUTH LINE OF SAID NORTHWEST QUARTER, 1,316.60 TO THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER; THENCE N00°25'54"E ALONG THE WEST LINE OF SAID NORTHEAST QUARTER, 1,313.46 FEET TO THE SOUTH QUARTER CORNER OF SECTION 3, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE N00°18'56"E ALONG THE WEST LINE OF THE EAST HALF OF SAID SECTION 3, 5,342.39 FEET TO THE NORTH QUARTER CORNER OF SAID SECTION 3, SAID POINT ALSO BEING ON THE SOUTH LINE OF SECTION 34, TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE S89°20'31"E ALONG SAID SOUTH LINE OF SECTION 34, 1,278.41 FEET TO THE SOUTH QUARTER CORNER OF SAID SECTION 34; THENCE N00°07'02"E ALONG THE WEST

LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 34, 2,707.20 FEET TO THE CENTER OF SAID SECTION 34, SAID POINT ALSO BEING THE NORTH MOST WESTERLY CORNER OF THE GURR FARMS CO. ADDITION; THENCE ALONG SAID GURR FARMS CO. ADDITION THE FOLLOWING (15) CALLS: 1) THENCE S89°04'19"E, 375.52 FEET; 2) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 330.03 FEET AND A CENTRAL ANGLE OF 30°09'06" (CHORD BEARS N04°49'20"E, 171.68 FEET), THENCE NORTHERLY ALONG THE ARC A DISTANCE OF 173.68 FEET; 3) THENCE N10°15'13"W, 31.16 FEET; 4) THENCE N21°16'58"E, 160.79 FEET; 5) THENCE N44°01'31"E, 518.83 FEET 6) TO THE POINT OF CURVE OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 344.80 FEET AND A CENTRAL ANGLE OF 51°49'20" (CHORD BEARS N18°06'52"E, 301.34 FEET), THENCE NORTHERLY ALONG THE ARC A DISTANCE OF 311.86 FEET; 7) THENCE N07°47'48"W, 114.58 FEET; 8) THENCE N11°19'13"E, 184.94 FEET; 9) THENCE N28°13'16"E, 261.60 FEET; 10) THENCE N04°41'34"E, 207.84 FEET; 11) THENCE S89°44'48"E, 446.40 FEET; 12) THENCE S50°07'48"E, 420.00 FEET; 13) THENCE S60°10'50"E, 377.00 FEET; 14) THENCE S89°44'48"E, 543.05 FEET; 15) THENCE S00°17'25"W, 1,320.67 FEET TO THE EAST QUARTER CORNER OF SECTION 34, TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE S00°17'09"E ALONG THE EAST LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 34, 2,698.70 FEET TO THE SOUTHEAST CORNER OF SAID SECTION 34; THENCE ALONG THE SOUTH LINE OF TOWNSHIP 35 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN THE FOLLOWING (6) CALLS: 1) THENCE S89°18'57"E, 1,302.50 FEET; 2) THENCE S89°27'51"E, 2,655.47 FEET; 3) THENCE N89°57'15"E, 1,310.87 FEET; 4) THENCE CONTINUE EASTERLY ALONG SAID LINE, 92.27 FEET; 5) THENCE N89°56'45"E, 1,217.43 FEET; 6) THENCE N89°10'45"E, 2,623.48 FEET TO THE NORTHEAST CORNER OF SECTION 1, TOWNSHIP 36 SOUTH, RANGE 9 WEST, SALT LAKE BASE & MERIDIAN; THENCE ALONG THE EAST LINE OF SAID SECTION 1 THE FOLLOWING (2) CALLS: 1) THENCE S00°28'18"W, 2,775.96 FEET; 2) THENCE S00°16'04"W, 2,625.07 FEET TO THE POINT OF BEGINNING.

CONTAINING: 99,541,140 SQUARE FEET OR 2,285.150 ACRES, MORE OR LESS.

The District provides the following services: water, including culinary and irrigation, sewerage, drainage, garbage collection and disposal, health care, transportation, fire protection and emergency medical and ambulance, providing, operating, and maintaining correctional and rehabilitative facilities and programs for municipal, state, and other detainees and prisoners, flood control, recreation, street lighting, animal shelter and control, and consolidated 911 and emergency dispatch to properties within the District's boundaries. The same resolution also provided for the holding of a public hearing on the proposed annexation to the District.

In the event the annexation of the described property to the District takes place and in the event an election is called and a majority of qualified electors voting at an election grant approval, taxes may be annually levied upon all taxable property annexed into the District. For services provided by the District, such as water services, fees and charges may be imposed to pay for all or part of the services to be provided by the District.

The boundaries and service area of the proposed District consist of all of the Town of Brian Head, Utah. The boundaries of the Town of Brian Head, Utah have changed since the District was established. Therefore it is necessary to amend the boundaries of the District to be coterminous with the boundaries of the Town.

A public hearing will be held on February 23, 2016, at 1:00 p.m., at 56 N. North Hwy 143, Brian Head, Utah. Any interested person may protest the proposed annexation either orally at the public hearing, or in a written protest filed with the Brian Head Town Clerk. All written protests must be filed within 60 days after the conclusion of the public hearing and must explain the reasons for protesting. A person who has submitted a protest against the annexation may

withdraw the protest, or may cancel such a withdrawal, within 60 days after the conclusion of the public hearing. The Council, acting as Governing Body of the District, will hear all interested persons desiring to be heard and will give full consideration to all protests. If special accommodations are required at the public hearing, please call (435) 677-2029 with reasonable advance notice.

Any written protest made on behalf of a corporation owning property within the proposed annexation area must be signed by the president, vice president, or any duly authorized agent of the corporation. Where property within the proposed annexation area is owned by more than one person or entity, all owners holding title to the property must join in the signing of the protest in order for it to be considered in the 25% calculation discussed below.

If, within the designated protest period, either (1) the registered voters residing within the territory to be annexed (in greater or equal number to 25% of the votes cast within the territory to be annexed during the most recent U.S. presidential election prior to the adoption of the resolution), or (2) the owners of more than 25% of the total private land area to be annexed (with a value equal to at least 15% of all private real property to be annexed), file written protests against the annexation of the property into the District, then the District is required by law to abandon the proposed annexation. Taxes may be annually levied upon all taxable property within the District and fees and charges may be imposed to pay for all or part of the services to be provided.

After the public hearing and protest period closes, the District must adopt a resolution either carrying out the proposed annexation or abandoning the proposed annexation. A resolution approving the annexation may contain any changes from the initial resolution or this notice of intention the District determines to be appropriate, including reduction of boundaries of the proposed annexation area. The boundaries of the proposed annexation area may not be increased unless the District gives a new notice of intention and holds a new public hearing.

Any person who timely files a written protest and who is a registered voter residing within, or owning property within, the District, may file an action in district court challenging the annexation within 30 days after the adoption of the annexation resolution. The grounds for such a petition are limited to: (1) a claim that the petitioner's property will not be benefited by the services to be provided by the District; and (2) a claim that the procedures used to expand the District violated applicable law. No person may challenge this annexation of the District, or the provision of a service by the District, more than 30 days after the adoption of the creation resolution.

FAILURE TO TIMELY FILE A WRITTEN PROTEST PRECLUDES THE PROTESTANT FROM (1) BEING INCLUDED IN THE 25% CALCULATION DISCUSSED ABOVE AND (2) FILING ANY DISTRICT COURT ACTION CHALLENGING THE ANNEXATION. FAILURE TO TIMELY FILE A DISTRICT COURT CHALLENGE FORECLOSES ANY FUTURE RIGHTS TO OBJECT TO THE ANNEXATION.

DATED January 12, 2016

/s/ Nancy Leigh
Town Clerk

**BRIAN HEAD SPECIAL SERVICE DISTRICT
ANNEXATION 2016**

SURVEYOR'S CERTIFICATE

I RANDY N. MILLER CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR IN ACCORDANCE WITH THE LAWS OF THE STATE OF UTAH. I DO HEREBY CERTIFY THAT THIS MAP AND ACCOMPANYING LEGAL DESCRIPTION WERE PREPARED UNDER MY DIRECTION BASED SOLELY UPON RECORD DATA FROM VARIOUS SOURCES. NO GROUND SURVEY WAS PERFORMED AND THE PREPARATION OF THIS MAP IS SUFFICIENT FOR THE INTENDED PURPOSE, TO MODIFY THE BOUNDARY OF A POLITICAL SUBDIVISION WITHIN IRON COUNTY UTAH.



LEGAL BOUNDARY DESCRIPTION:

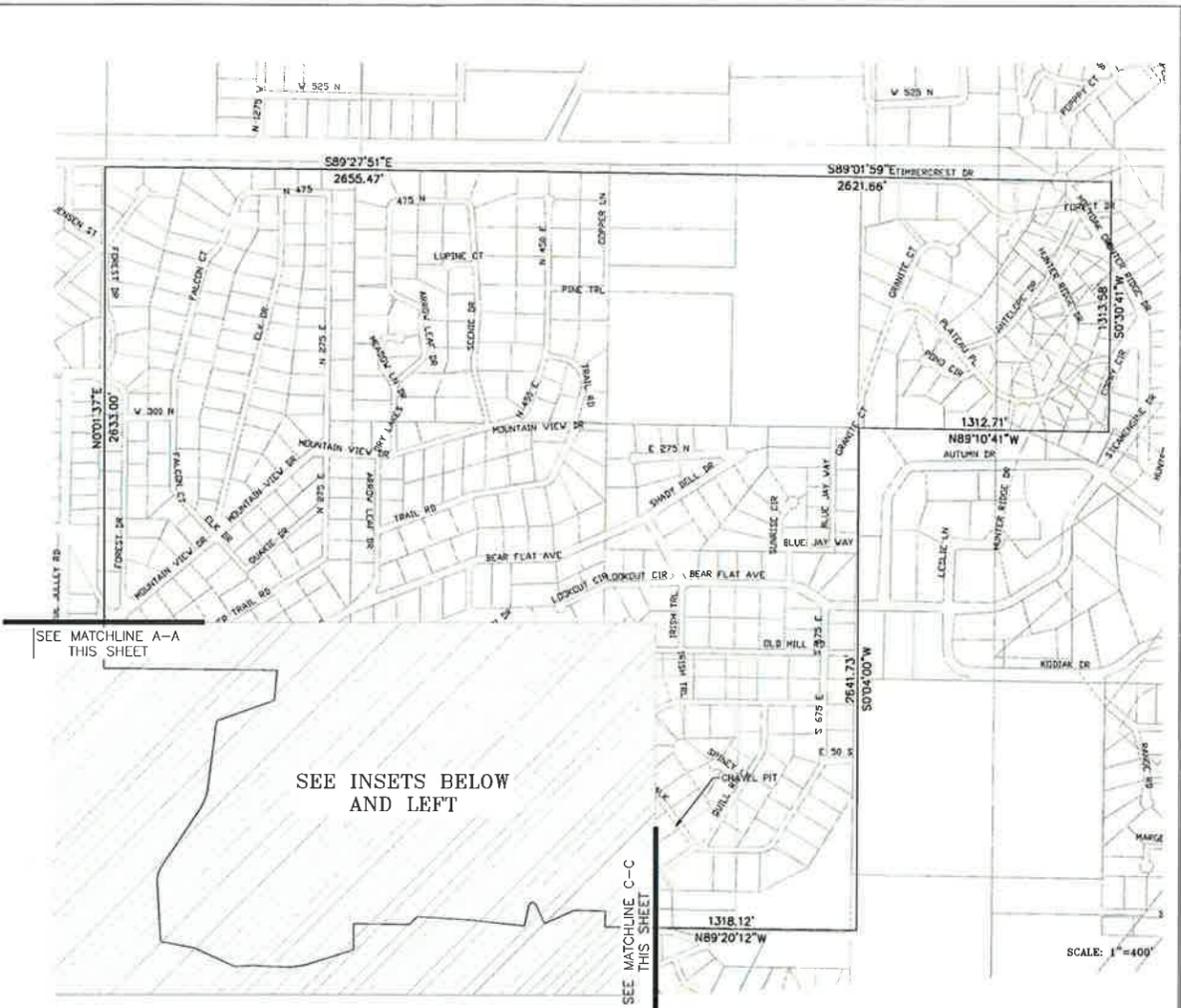
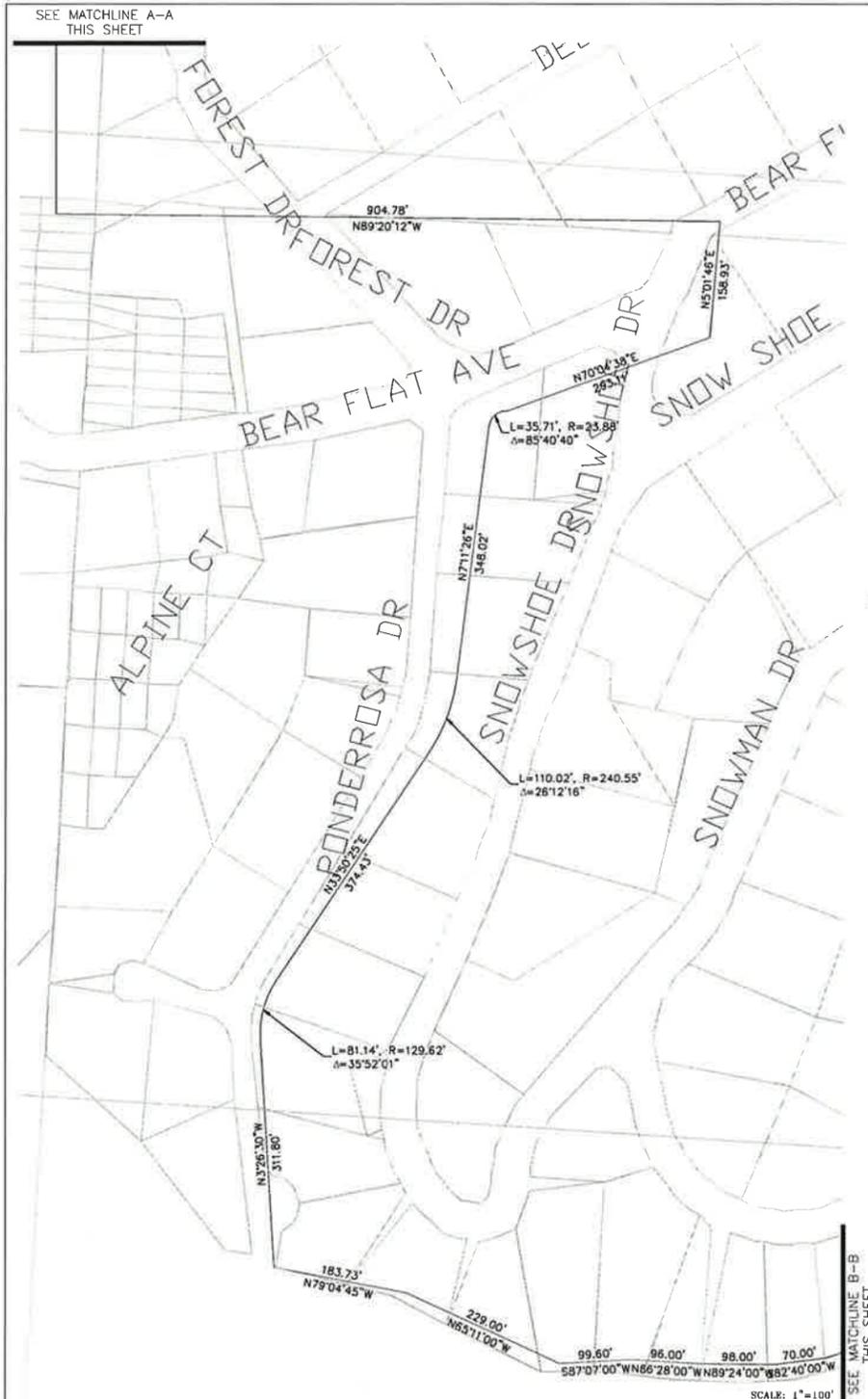
A LEGAL DESCRIPTION OF LANDS SITUATE IN IRON COUNTY UTAH, PREPARED BY RANDY N. MILLER UTAH PLS #501187 RESIDING IN SYRACUSE, DAVIS COUNTY UTAH FOR THE PURPOSE OF DESCRIBING AN ADDITION TO BRIAN HEAD TOWNSHIP BASED ON RECORD DATA FROM PLATS AND RECORDER'S MAPS CETERA BUT CLEARLY NOT BASED ON AN ACTUAL SURVEY AND NOT INTENDED TO BE USED AS SUCH:

BEGINNING AT THE NORTH QUARTER CORNER OF SECTION 2, TOWNSHIP 36 SOUTH, RANGE 9 WEST AND RUNNING THENCE SOUTH 89° 27' 51" EAST 2655.47 FEET TO THE NORTHEAST CORNER OF SAID SECTION 2; THENCE SOUTH 89° 01' 59" EAST 2621.66 FEET TO THE NORTH QUARTER CORNER OF SECTION 1, SAID TOWNSHIP AND RANGE; THENCE SOUTH 00° 30' 41" WEST 1313.58 FEET TO THE CENTER NORTH SIXTEENTH CORNER OF SAID SECTION 1; THENCE NORTH 89° 10' 41" WEST 1312.71 FEET TO THE NORTHWEST SIXTEENTH CORNER OF SAID SECTION 1; THENCE SOUTH 00° 04' 00" WEST 2641.73 FEET TO THE SOUTHWEST SIXTEENTH CORNER OF SAID SECTION 1; THENCE NORTH 89° 20' 12" WEST 1318.12 FEET TO THE SOUTH SIXTEENTH CORNER COMMON TO SECTIONS 1 AND 2, SAID TOWNSHIP AND RANGE; THENCE NORTH 00° 45' 54" EAST 84.14 FEET ALONG THE EAST LINE OF SAID SECTION 2 MORE OR LESS TO A POINT COLLINEAR WITH THE NORTH LINE OF LOT B, BLOCK H SKI HAVEN CHALETS UNIT C; THENCE NORTH 89° 14' 20" WEST 165.28 FEET TO THE NORTHWEST CORNER OF SAID LOT B; THENCE SOUTH 86° 03' 45" WEST 170.97 FEET ALONG AND PAST THE NORTH LINE OF LOT 4 SAID BLOCK I TO A POINT ON THE EAST LINE OF LOT 4, BLOCK I SAID UNIT C; THENCE MORE OR LESS ALONG LOT 4 OF SAID BLOCK I THE FOLLOWING 3 COURSES:

1. NORTH 23° 58' 14" WEST 108.11 FEET;
2. 50.24 FEET ALONG A 20.00 FOOT RADIUS CURVE TO THE LEFT (CHORD BEARS SOUTH 84°08'05" WEST 38.03 FEET);
3. SOUTH 12° 08' 24" WEST 109.06 FEET TO A POINT COLLINEAR WITH THE SOUTH LINE OF LOT 17 BLOCK E SKI HAVEN CHALETS UNIT C;
- THENCE NORTH 83° 55' 02" WEST 290.33 FEET MORE OR LESS TO THE SOUTHWEST CORNER OF SAID LOT 17; THENCE NORTH 86° 34' 55" WEST 274.89 FEET MORE OR LESS TO THE SOUTHWEST CORNER OF LOT B SAID BLOCK E; THENCE SOUTH 46° 37' 52" WEST 58.92 FEET MORE OR LESS TO THE SOUTHEAST CORNER OF LOT 2, BLOCK B SAID UNIT C; THENCE NORTH 89° 20' 12" WEST 292.28 FEET MORE OR LESS TO THE SOUTHWEST CORNER OF LOT 14, BLOCK D SKI HAVEN CHALETS UNIT B; THENCE SOUTH 00° 08' 00" WEST 137.40 FEET MORE OR LESS TO THE SOUTHEAST CORNER OF LOT 13 SAID BLOCK D; THENCE ALONG THE SOUTHERLY LINES OF SKI HAVEN CHALETS UNIT B THE FOLLOWING 8 COURSES:

1. SOUTH 72° 41' 00" WEST 271.90 FEET;
 2. SOUTH 82° 40' 00" WEST 70.00 FEET;
 3. NORTH 89° 24' 00" WEST 98.00 FEET;
 4. NORTH 86° 28' 00" WEST 96.00 FEET;
 5. SOUTH 87° 07' 00" WEST 99.60 FEET;
 6. NORTH 65° 11' 00" WEST 229.00 FEET;
 7. NORTH 79° 04' 45" WEST 183.73 FEET;
 8. THENCE NORTH 03° 28' 30" WEST 311.80 FEET TO A POINT OF CURVATURE MORE OR LESS ON THE WEST LINE OF LOT 9 SKI HAVEN CHALETS UNIT A;
- THENCE ALONG THE EAST LINE OF FOREST DRIVE THE FOLLOWING 7 COURSES:
1. 81.14 FEET ALONG A 129.62 FOOT RADIUS CURVE TO THE RIGHT (CHORD BEARS NORTH 14°29'30" EAST 79.83 FEET);
 2. NORTH 33° 50' 25" EAST 374.43 FEET;
 3. 110.01 FEET ALONG A 240.55 FOOT RADIUS CURVE TO THE LEFT (CHORD BEARS NORTH 20°44'17" EAST 109.06 FEET);
 4. NORTH 07° 11' 26" EAST 348.02 FEET;
 5. 35.71 FEET ALONG A 23.88 FOOT RADIUS CURVE TO THE RIGHT (CHORD BEARS NORTH 50°01'46" EAST 32.48 FEET);
 6. NORTH 70° 04' 38" EAST 293.11 FEET;
 7. NORTH 05° 01' 48" EAST 158.03 FEET MORE OR LESS TO A POINT SOUTH 89° 20'12" EAST 904.78 FEET FROM THE CENTER QUARTER CORNER OF SAID SECTION 2; THENCE NORTH 89° 20' 12" WEST 904.78 FEET MORE OR LESS TO THE CENTER QUARTER CORNER OF SAID SECTION 2; THENCE NORTH 0° 01' 37" EAST 2633.00 FEET TO THE POINT OF BEGINNING BEING THE NORTH QUARTER CORNER OF SECTION 2 TOWNSHIP 36 SOUTH, RANGE 9 WEST.

SCALE: 1"=400'



SEE INSETS BELOW AND LEFT



Certificate of Acceptance
I, H.C. "Dutch" Deutschlander, Mayor of the Town of Brian Head, Utah do hereby certify that this Annexation Plat is in conformance with title 10 Chapter 2, Part 3 of the Utah Code and is hereby ordered filed for record in the office of the County Recorder on this the _____ day of _____, 20____.

H.C. "Dutch" Deutschlander
Mayor

Attest

Iron County Recorder
I, Debbie Johnson, County Recorder of Iron County do hereby certify that this annexation plat was filed for record in my office on the _____ day of _____, 20____.

Debbie Johnson
County Recorder
Patsy Cutler

Book _____ Page _____ Entry No. _____ Fee \$ _____

Recorded at the request of _____

Town Attorney
Approval as to form this _____ day of _____ A.D., 20____.

Eric Todd Johnson, Town Attorney

Town Engineer
Approved this _____ day of _____ A.D., 20____.

Town Engineer, Brent Gardner, P.E.

SCALE: 1"=100'

SCALE: 1"=100'