

## MINUTES OF A REGULAR MEETING

March 22, 2016

The meeting was called to order at 5:30 p.m. by Mayor Vaun D. Ryan.

A roll call was taken which showed council members Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer present. Troy will be in attendance later. Mayor Ryan stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director John Zilles, City Engineer/Planner Chris Thomsen, Hal Huff, Nichole Nelson, Steven Timothy, Lloyd Mecham, Mark Reidhead, Aaron Brown, Thomas Nordstrom, Louis Feigt, Earl Hawkins, Larry Henley, M. Redmond, Brian Ballou, JR Bird, Joan Mortensen, Jesse Danler, and Ben Mower present.

Opening prayer was given by Ryan Snow.

### **MINUTES**

A motion was made by Councilman Aaron Weight to approve the minutes of the regular meeting of March 1, 2016, after revision. Motion was seconded by Councilman Dustin White. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion was carried unanimously.

### **POLICIES AND PROCEDURES MANUAL**

City Manager Ryan Snow explained the need to update the city's policies and procedures manual. Changes have been made and council is asked to ratify the updated manual. After discussion, a motion was made by Councilman Albert Foster to approve the updated Policies and Procedures Manual. Motion seconded by Councilman Aaron Weight. Those voting Aye are Albert Foster, Aaron Weight, Joe Burdick, and Dustin White. Motion carried unanimously.

### **ANNEXATION PETITION FOR STONEGATE AREA**

City Recorder Carolyn Wilcken presented the petition received for annexation of the Stonegate area. After presentation, a motion was made by Councilman Aaron Weight to approve allowing the annexation process to proceed forward. Motion seconded by Councilman Albert Foster. Those voting Aye are Albert Foster, Aaron Weight, Joe Burdick, and Dustin White. Motion carried unanimously.

### **PUBLIC HEARING – ORDINANCE 2016-401 REMOVING RATES FROM ORDINANCES**

Mayor Ryan stated that this is a public hearing to receive input regarding Ordinance 2016-401, removing rates from ordinances. Mayor Ryan asked if there were any comments from the public. City Manager Ryan Snow explained the purpose for removing rates from ordinance format. There

were no comments. After discussion, a motion was made by Councilman Joe Burdick to approve Ordinance 2016-401, removing rates from ordinances. Motion seconded by Councilman Dustin White. Those voting Aye are Albert Foster, Aaron Weight, Joe Burdick, and Dustin White. Motion carried unanimously.

### **PUBLIC HEARING – RESOLUTION 2016-276 SEWER RATE INCREASE TO BALLARD CITY**

Mayor Ryan stated that this is a public hearing to receive input regarding Resolution 2016-276, a sewer rate increase to Ballard City. City Manager Ryan Snow explained the need for this rate increase is due to the fact that the rate Roosevelt has been collecting hasn't changed from the original agreement since 1989 and this increase only covers the rate of inflation. Mayor Ryan asked if there were any comments from the public. Mark Reidhead from Ballard asked for clarification of a number of items. Earl Hawkins asked why rates have changed. Lloyd Mecham clarified that we are metering the Ballard sewer and asked where the meter is set and what is being metered. After discussion, a motion was made by Councilman Aaron Weight to approve Resolution 2016-275 affective July 1<sup>st</sup> and provide any data requested by Ballard, a sewer rate increase to Ballard City. Motion seconded by Councilman Dustin White. Those voting Aye are Albert Foster, Aaron Weight, Joe Burdick, and Dustin White.

### **PUBLIC HEARING – ORDINANCE 2016-402 GOLF COURSE**

Mayor Ryan stated that this is a public hearing to receive input regarding Ordinance 2016-402, an update of the golf course ordinance. Mayor Ryan asked if there were any comments from the public. City Manager Ryan Snow explained the purpose for updating the golf ordinance. JR Bird asked for an explanation of the pro's and con's of removing the golf course advisory board from operating under the city's oversight. Golf Committee Chairperson Joan Mortensen explained that the Board had discussed it and feels they can operate more efficiently as an independent organization and that they entire Board felt the same way. Brian Ballou, a member of the Golf Course Committee, stated that he supports removing their Committee from city oversight and that not only can an independent organization function more efficiently, but will be able to accomplish much more and be more inclusive of all golfers and not just those that are citizens of Roosevelt. After discussion, a motion was made by Councilman Albert Foster to approve Resolution 2016-402 updating the golf course ordinance. Motion seconded by Councilman Joe Burdick. Those voting Aye are Albert Foster, Aaron Weight, Joe Burdick, and Dustin White. Councilman Troy Rohrer abstained due to the fact he was not present during the discussion.

### **PUBLIC HEARING ORDINANCE 2016-404 QUESTAR GAS FRANCHISE AGREEMENT**

Mayor Ryan stated that this is a public hearing to receive input regarding Ordinance 2016-404, a Questar Gas Franchise Agreement. Mayor Ryan asked if there were any comments from the public. After discussion, a motion was made by Councilman Dustin White to approve Ordinance 2016-404, renewing the Questar Gas Franchise Agreement. Motion seconded by Councilman Aaron Weight. Those voting Aye are Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy Rohrer.

**PURCHASE ORDERS**

A motion was made by Councilman Aaron Weight to approve the following purchase orders. Motion seconded by Councilman Troy Rohrer. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried unanimously.

70208	Nathan Brockbank	\$ 35,405.50
70121	Duchesne County	33,300.00
70209	Horrocks Engineers	12,111.00
	Moon Lake Electric	10,772.79
	K & K Sanitation	<u>58,111.19</u>
	<b>TOTAL</b>	<b><u>\$149,700.48</u></b>

**CITY MANAGER REPORT**

Ryan Snow reported on the construction progress of the swimming pool.

**COUNCIL REPORTS**

- A. Parks & Recreation – Albert Foster and Dustin White
- B. Capital Projects – Joe Burdick and Aaron Weight
- C. Finance and Audit – Vaun Ryan and Troy E. Rohrer
- D. Swimming Pool Construction – Albert Foster and Joe Burdick
- E. UBIC, Red Mud Run – Aaron Weight
- F. Beautification, Cleanup, Basin Arts Council – Dustin White
- G. Economic Development, Planning and Zoning – Joe Burdick
- H. Chamber of Commerce, Emergency Management – Troy E. Rohrer
- I. UBAOG, Mosquito Abatement – Vaun Ryan
- J. Airport – Albert Foster

A motion was made by Councilman Aaron Weight to adjourn the meeting. Motion seconded by Councilman Joe Burdick. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried unanimously.

Meeting adjourned at 6:36 p.m.

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Vaun D. Ryan, Mayor

ATTEST:

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Carolyn Wilcken, Recorder