

## NOTICE AND AGENDA

Notice is hereby given that the Planning Commission of Millville City will hold a meeting on Thursday, **April 21, 2016** in the Millville City Office, at 510 East 300 South, Millville, Utah, which meeting shall begin promptly at **8:00 p.m.**

1. Roll call
2. Opening remarks/Pledge of Allegiance.
3. Review and approval of agenda
4. Review and approval of minutes from Apr 7, 2016.
5. Action Items:
  - A. Review and Consideration for recommendation to the City Council of the Final Plat for the Tibbitts Subdivision.
6. Discussion Items:
  - A. Ordinance change re: facilities for the elderly
  - B. City Council Report – review minutes from Apr 14, 2016 meeting.
  - C. Agenda items for next meeting.
  - D. Other.
7. Calendaring of future Planning Commission Meeting.
8. Assignment of Representative to next City Council Meeting.
9. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Adria Davis at (435) 213-0787 at least three working days prior to the meeting.

Notice was posted on Apr 18, 2016 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was sent electronically to the Utah Public Meeting Notice Website (<http://www.utah.gov/pmn/index.html>) on Apr 18, 2016.

  
\_\_\_\_\_  
Adria Davis, Secretary  
Millville City Planning Commission

# **MILLVILLE PLANNING COMMISSION MEETING**

**City Hall - 510 East 300 South - Millville, Utah**

**April 7, 2016**

## **1. Roll Call:**

Commissioners Lynette Dickey, Bonnie Farmer, Garrett Greenhalgh, Natalie Smith (Alt.), and Larry Lewis (Alt.)

## **Others Present:**

Development Coordinator Harry Meadows, Councilman Michael Callahan, Olaf Nervig, Todd & Jenny Condie, Dan Hunsaker, Tiffany & Michael Torrey. Secretary Adria Davis recorded the minutes.

## **2. Opening Remarks/Pledge of Allegiance**

Commissioner Dickey opened the meeting at 8:01 p.m. She led those present in the Pledge of Allegiance.

## **3. Review and Approval of agenda**

The agenda for the Planning Commission meeting of April 7, 2016 was reviewed. A motion was made by Commissioner Farmer to approve the agenda as presented. Commissioner Smith (Alt.) seconded. Commissioners Dickey, Farmer, Greenhalgh, Smith (Alt.), and Lewis (Alt.) voted yes.

## **4. Review and Approval of the Minutes of the Planning Commission Meeting**

The minutes for the meeting of Mar 17, 2016 were reviewed. A motion was made by Commissioner Lewis (Alt.) to approve the minutes as outlined. Commissioner Greenhalgh seconded. Commissioners Dickey, Farmer, Greenhalgh, Smith (Alt.), and Lewis (Alt.) voted yes.

**Commissioner Thompson and Chairman Hart arrived at the meeting.**

## **5.A. Consideration of zoning clearance for a building permit by Olaf Nervig, for an accessory building on the property located at 85 West 200 North in Millville.**

Olaf will be removing the existing 12' x 20' carport and replacing it with a new 20' x 20' carport which has a roof and open framing. The structure will be half anchored into the existing concrete and half anchored 3' into the ground, the same as a mobile home anchor. It's built to withstand 90 mph winds, and 40 lb. snow capacity. Commissioner Greenhalgh moved to approve the clearance. Commissioner Dickey seconded. Commissioners Dickey, Hart, Farmer, Thompson, and Greenhalgh voted yes.

## **5.B. Consideration of zoning clearance for a building permit by Adam and Megan Miller, for a residence to be located at 135 North 430 East, Mond-Aire Heights Subdivision lot #14, in Millville.**

As the Millers were not present, Chairman Hart made a motion to skip ahead to item 5.C. Commissioner Dickey seconded. Commissioners Dickey, Hart, Farmer, Thompson, and Greenhalgh voted yes.

**5.C. Consideration of change from Lot #8 to Lot #16 in the Mond-Aire Heights Subdivision for Todd and Jenny Condie on preapproved residence.**

The same residence is being built that has already been approved; only the location and orientation on the lot are changing. The new lot is slightly smaller in size. The commissioners reviewed the setbacks for this corner lot. Using 400 East as the frontage to the house it would have a 25' rear setback. Commissioner Dickey made a motion to approve the building clearance for this new lot #16. Commissioner Lewis (Alt.) seconded. Commissioners Dickey, Hart, Farmer, Thompson, and Greenhalgh voted yes.

Chairman Hart made a motion to return to item 5.B. Commissioner Dickey seconded. Commissioners Dickey, Hart, Farmer, Thompson, and Greenhalgh voted yes.

**5.B.** The Millers were still not present so Commissioner Thompson contacted them by phone (She is a relative). They wanted to proceed but were unable to attend. The commission continued with the review of their building clearance.

Commissioner Thompson made a motion to approve the building clearance, Commissioner Greenhalgh seconded. Commissioners Dickey, Hart, Farmer, Thompson, and Greenhalgh voted yes.

**6.A. Ordinance change re: facilities for the elderly**

Commissioner Greenhalgh had put together some proposed changes that will be reviewed at a later meeting.

**6.B. City Council Reports – review minutes from Mar 24, 2016 meeting.**

The commissioners were given copies of the minutes. Some discussion was held about what the impact fees were and what they covered (\$12,500 = roadway, parks, water, storm water, infrastructure integrity, hillside overlay).

**6.C. Agenda Items for Next Meeting**

Discussion – Ordinance on Elderly facilities

**7. Calendaring of future Planning and Zoning Meeting**

The next meeting will be held Thursday, April 21, 2016.

**8. Assignment of Representative for City Council Meeting**

No representative was assigned.

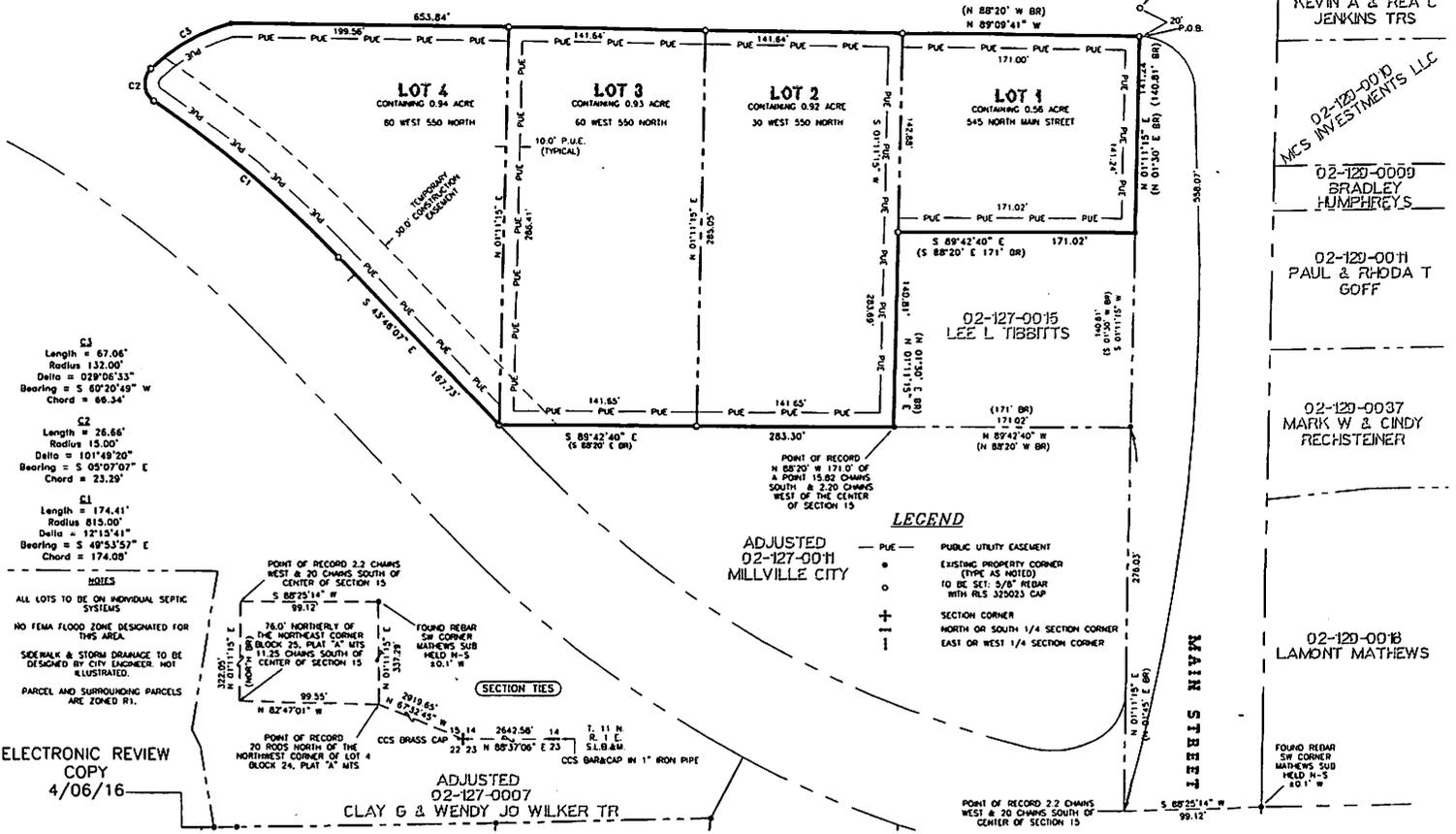
**9. Adjournment**

Chairman Hart moved to adjourn the meeting at 8:46 p.m.  
Commissioner Lewis (Alt.) seconded.

**FINAL PLAT**  
**TIBBITTS SUBDIVISION**  
 PART OF THE SOUTHWEST 1/4  
 SECTION 15, T. 11 N., R. 1 E., S.L.B.&M.  
 MILLVILLE CITY, CACHE COUNTY, UTAH  
 APRIL 2016

02-127-0001 STANLEY E HURST      02-127-0014 STANLEY E HURST      02-127-0008 LILLIAN ALBRECHT      02-127-0005 PATRICIA REES      02-127-0013 MICHAEL B GEORGE

550 NORTH



**S1**  
 Length = 67.06'  
 Radius = 132.00'  
 Delta = 028°06'33"  
 Bearing = S 60°20'49" W  
 Chord = 66.34'

**S2**  
 Length = 26.66'  
 Radius = 15.00'  
 Delta = 101°49'20"  
 Bearing = S 05°07'07" E  
 Chord = 23.29'

**S3**  
 Length = 174.41'  
 Radius = 815.00'  
 Delta = 12°15'41"  
 Bearing = S 49°53'52" E  
 Chord = 174.08'

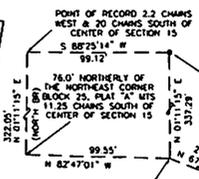
**NOTES**  
 ALL LOTS TO BE ON INDIVIDUAL SEPTIC SYSTEMS  
 NO FEMA FLOOD ZONE DESIGNATED FOR THIS AREA  
 SIDEWALK & STORM DRAINAGE TO BE DESIGNED BY CITY ENGINEER, NOT ILLUSTRATED  
 PARCEL AND SURROUNDING PARCELS ARE ZONED R1.

ELECTRONIC REVIEW  
 COPY  
 4/06/16

**LEGEND**

- PUE - PUBLIC UTILITY EASEMENT
- (TYPE AS NOTED)
- (S 88°20' E 171' 00") - EXISTING PROPERTY CORNER TO BE SET 3/8" REBAR WITH RLS 3/50X2 CAP
- (171' 00") - SECTION CORNER
- (171' 00") - NORTH OR SOUTH 1/4 SECTION CORNER
- (171' 00") - EAST OR WEST 1/4 SECTION CORNER

ADJUSTED  
 02-127-0011  
 MILLVILLE CITY



POINT OF RECORD 2.2 CHAINS WEST & 20 CHAINS SOUTH OF CENTER OF SECTION 15  
 S 88°25'14" W 99.12'

POINT OF RECORD 2.2 CHAINS WEST & 20 CHAINS SOUTH OF CENTER OF SECTION 15  
 S 88°25'14" W 99.12'

POINT OF RECORD 2.2 CHAINS WEST & 20 CHAINS SOUTH OF CENTER OF SECTION 15  
 S 88°25'14" W 99.12'

**CERTIFICATE OF DEDICATION**

KNOW ALL MEN BY THESE PRESENTS THAT THE UNDERSIGNED, GARY L. TIBBITTS, BEING THE OWNER, PROPRIETOR, OR PARTIES OF INTEREST IN THE LAND SHOWN IN THIS PLAT, DO HEREBY CERTIFY:

THAT THE FOREGOING PLAT DESIGNATED AS THE TIBBITTS SUBDIVISION, IS LOCATED IN SECTION 15, TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE SALT LAKE BASE AND MERIDIAN, AND WHEREIN, MILLVILLE CITY, CACHE COUNTY, UTAH, IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

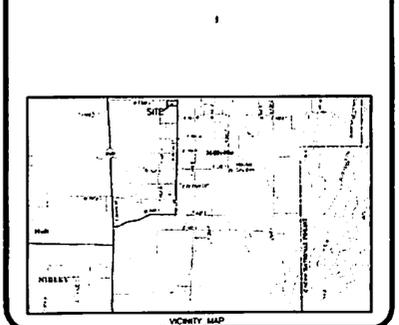
A PARCEL OF GROUND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 15, TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE SALT LAKE BASE AND MERIDIAN, COMMENCING AT THE BRASS CAP FOUND AT THE SOUTHWEST CORNER OF SECTION 15, TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE SALT LAKE BASE AND MERIDIAN, FROM WHICH THE CACHE COUNTY SURVEYORS BAR AND CAP FOUND AT THE SOUTH QUARTER CORNER OF SECTION 14 BEARS NORTH 88°37'06" EAST 2,842.08 FEET, AND RUNNING THENCE NORTH 07°32'45" WEST 2,919.65 FEET TO THE SOUTHWEST CORNER OF PARCEL 02-130-0001 AT A POINT DESCRIBED OF RECORD AS BEING LOCATED NORTH 20 RODS FROM THE NORTHWEST CORNER OF LOT 4, BLOCK 24, PLAT "A" OF THE MILLVILLE TOWNSHIP SURVEY; THENCE NORTH 87°47'01" WEST 99.55 FEET TO A POINT LOCATED NORTHERLY 76 FEET FROM THE NORTHWEST CORNER OF BLOCK 25, PLAT "A" OF THE MILLVILLE TOWNSHIP SURVEY; THENCE NORTH 01°15' EAST (NORTH BY EAST) 322.05 FEET TO A POINT DESCRIBED OF RECORD AS BEING LOCATED SOUTH 20 CHAINS AND WEST 2.2 CHAINS FROM THE CENTER OF SECTION 15; THENCE NORTH 01°11'15" EAST (NORTH BY EAST) 171.02 FEET TO A POINT DESCRIBED OF RECORD AS BEING LOCATED SOUTH 1'30" WEST 20 FEET FROM THE INTERSECTION OF THE SOUTH LINE OF 500 NORTH STREET (500 NORTH) AND THE WEST LINE OF MAIN STREET, BEING 11.23 CHAINS SOUTH AND 2.11 CHAINS WEST OF THE CENTER OF SECTION 15, AND RUNNING THENCE NORTH 89°09'41" WEST (NORTH 88°20' WEST BY RECORD) 653.84 FEET TO THE POINT OF A MONUMENTARY CURVE, OF WHICH THE RADIUS POINT BEARS SOUTH 19°02'57" EAST 132.00 FEET, THENCE SOUTHWESTERLY 87.06 FEET ALONG THE ARC OF A 132.00 FOOT RADIUS CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 29°08'37" AND A LONG CHORD THAT BEARS SOUTH 07°02'49" WEST 84.34 FEET TO RIGHT-OF-WAY LINE AND THE POINT OF COMPOUND CURVE; THENCE SOUTHERLY 26.66 FEET ALONG THE ARC OF A 15.00 FOOT RADIUS CURVE TO THE LEFT THROUGH A CENTRAL ANGLE OF 101°49'20" AND A LONG CHORD THAT BEARS SOUTH 05°07'07" EAST 23.29 FEET TO THE POINT OF REVERSE CURVE; THENCE SOUTHEASTERLY 174.41 FEET ALONG THE ARC OF A 815.00 FOOT RADIUS CURVE TO THE RIGHT THROUGH A CENTRAL ANGLE OF 12°15'41" AND A LONG CHORD THAT BEARS SOUTH 49°53'52" EAST 174.08 FEET; THENCE SOUTH 43°46'07" EAST 167.73 FEET; THENCE SOUTH 88°42'40" EAST (SOUTH 88°20' EAST BY RECORD) 283.30 FEET TO THE SOUTHWEST CORNER OF PARCEL 02-127-0015, BEING NORTH 89°42'40" WEST 171.02 FEET (NORTH 88°20' WEST 171 FEET BY RECORD) FROM THE WEST RIGHT-OF-WAY LINE OF MAIN STREET; THENCE FOLLOWING THE BOUNDARY OF SAID PARCEL -0015 THE FOLLOWING TWO COURSES, 1) NORTH 01°11'15" EAST (NORTH 01°30' EAST BY RECORD) PARALLEL TO MAIN STREET 140.81 FEET; 2) THENCE SOUTH 89°42'40" EAST 171.02 FEET (SOUTH 88°20' EAST 171 FEET BY RECORD) TO THE WEST RIGHT-OF-WAY LINE OF MAIN STREET; THENCE NORTH 01°11'15" EAST 141.24 FEET (NORTH 01°30' EAST 140.81 FEET BY RECORD) TO THE POINT OF BEGINNING, CONTAINING 3.55 ACRES AND FOUR LOTS, AND THAT THIS SUBDIVISION, AS IT IS DESCRIBED AND AS IT APPEARS ON THIS PLAT, IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER(S) AND PROPRIETOR(S), AND THAT THIS IS A CORRECT PLAT OF THE AREA AS IT IS DIVIDED INTO LOTS, BLOCKS, STREETS AND EASEMENTS, AND THAT THE UNDERSIGNED OWNER(S) OF THE LAND SHOWN AND DECLARED ON THIS PLAT DOES (DO) HEREBY DEDICATE TO THE CITY OF MILLVILLE AND ITS LICENSEES FOR PERPETUAL PUBLIC USE ALL STREETS, ALLEYS, EASEMENTS FOR THE PURPOSES DESIGNATED AND OTHER LANDS WITHIN THE BOUNDARY LINES OF THE PLAT AS INDICATED AND NOT OTHERWISE DEDICATED FOR PUBLIC USE.

**TRUSTEE ACKNOWLEDGEMENT**

STATE OF UTAH  
 COUNTY OF \_\_\_\_\_  
 ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

PERSONALLY APPEARED BEFORE ME \_\_\_\_\_ TIBBITTS,  
 AS A TRUSTEE OF THE SHERRY L. TIBBITTS REVOCABLE TRUST,  
 DATED APRIL 13, 2005  
 A SIGNER OF THE HEREOF OWNERS DEDICATION, WHO DULY  
 ACKNOWLEDGED TO ME THAT HE SIGNED IT FREELY AND VOLUNTARILY AND  
 FOR THE PURPOSES THEREIN INTENDED.

NOTARY PUBLIC



**SURVEYOR'S CERTIFICATE**

I, Jeff S. Hansen, do hereby certify that I am a registered land surveyor licensed under the laws of the State of Utah, that this plat is a true, correct, and complete plat of the Tibbitts Subdivision as laid out, plotted, dedicated, and shown herein, that such plat was made from an accurate survey of said property by me and under my supervision and correctly shows the location and dimensions of the lots, easements, and streets of said subdivision as the same are shown upon the ground in compliance with the City of Millville regulations governing the subdivision of land to an accuracy of one part in ten thousand (10,000).

**PLANNING COMMISSION APPROVAL**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_  
 BY THE MILLVILLE CITY PLANNING AND ZONING COMMISSION.

\_\_\_\_\_  
 CHAIRPERSON

**COUNCIL APPROVAL AND ACCEPTANCE**

PRESENTED TO THE MILLVILLE CITY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_, AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.

\_\_\_\_\_  
 COUNCIL CHAIRPERSON

\_\_\_\_\_  
 ATTEST

**UTILITIES APPROVAL**

BY SHOWING BELOW THE FOLLOWING UTILITY COMPANIES CERTIFY THAT THEY HAVE REVIEWED THIS SUBDIVISION PLAT AND AGREE TO PROVIDE THE PERTINENT SERVICES NEEDED WITHIN THE RIGHT OF WAYS SHOWN.

ROCKY MOUNTAIN POWER      QUESTAR GAS  
 CENTURYLINK      COMCAST CABLE

**COUNTY RECORDER'S NO.**

STATE OF UTAH, COUNTY OF \_\_\_\_\_, RECORDED \_\_\_\_\_  
 AND FILED AT THE REQUEST OF \_\_\_\_\_ FILE \_\_\_\_\_  
 DATE \_\_\_\_\_ ABSTRACTED \_\_\_\_\_

INDEX FILED IN: FILE OF PLATS      COUNTY RECORDER

**APPROVAL AS TO FORM**

APPROVED AS TO FORM THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, A.D. 20\_\_\_\_

\_\_\_\_\_  
 ATTORNEY

**ENGINEER'S CERTIFICATE**

I CERTIFY THAT I HAVE EXAMINED THIS PLAT AND FIND IT TO BE CORRECT AND IN ACCORDANCE WITH THE INFORMATION ON FILE IN THIS OFFICE.

\_\_\_\_\_  
 DATE \_\_\_\_\_

\_\_\_\_\_  
 ENGINEER

**SUBDIVISIONS**

**PROPERTY SURVEYS**  
**TOPOGRAPHIC SURVEYS**  
**CONSTRUCTION STAKING**

16-009

**JSH**

**SURVEYING & DRAFTING INC.**

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**MILLVILLE CITY COUNCIL MEETING**  
**City Hall – 510 East 300 South – Millville, Utah**  
**April 14, 2016**

**PRESENT:** Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Rose Mary Jones, Tara Hobbs, Harry Meadows, Gary Larsen, Chad Jensen, Kimberly Walton, Necole Walton

**Call to Order/Roll Call**

Mayor Michael Johnson called the Council Meeting to order at 7:02 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Michael Callahan, Cindy Cummings, Julianne Duffin were in attendance with Councilmember Mark Williams absent and Councilmember Ryan Zollinger excused. Also Treasurer Tara Hobbs and Recorder Rose Mary Jones were present.

**Opening Remarks/Pledge of Allegiance**

Councilmember Callahan led all present in the pledge of allegiance.

**Approval of agenda and time allocations**

The agenda for the City Council Meeting of April 14, 2016 was reviewed.

**Councilmember Duffin moved to approve the agenda for April 14, 2016.**

Councilmember Callahan seconded. Councilmembers Callahan, Cummings, and Duffin voted yes with Councilmember Williams absent and Councilmember Zollinger excused. (A copy of the agenda is included as Attachment "A".)

**Approval of minutes of the previous meeting**

The Council reviewed the minutes of the City Council Meeting for March 24, 2016.

**Councilmember Cummings moved to approve the minutes for March 24, 2016.**

Councilmember Callahan seconded.

**Councilmember Williams arrived at the meeting at this time.**

There was a question regarding the Tibbitts Subdivision and whether it had been approved. Development Coordinator Harry Meadows indicated it will be on the Planning Commission's agenda for this upcoming meeting. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused. (A copy of the minutes is included as Attachment "B".)

**Report on P & Z Meeting held March 17, 2016**

Development Coordinator Harry Meadows reported on the Planning Commission Meeting held April 7, 2016. There was no discussion or questions regarding the draft minutes. (A copy of the minutes is included as Attachment "C".)

**Youth Council Report**

Councilmember Duffin requested to have this item deferred until later in the meeting when the Youth Council representative had arrived.

**Review of Proposed 2017 Contracts for Law Enforcement and Animal Control**

Mayor Johnson introduced Sheriff Chad Jensen. Sheriff Jensen discussed the law enforcement contract first and reviewed the number of citations that had been given so far this year, which was higher than last year.

There was an extensive discussion regarding the new high school and the different school zones that will be effected by traffic patterns. It was suggested to have Millville, Nibley, and Providence officials meet with Sheriff Jensen to look at the traffic flows on the different roads to determine if speed zones or barricades of some sort may need to be installed.

He also reported that the number of calls for services is also up since last year. He felt this was due to the population continuing to increase. However, there have been several more violent type offenses happening within the County.

Sheriff Jensen reported their department had just put into a service a canine that will help with locating narcotics as well as being used for apprehensions. He indicated the County and Logan City are working closely and sharing their animals so they should be able to cover most of the needs in a timely manner.

There was a concern discussed about the safety of the elementary school children running on the roadways. This was brought to the attention of the principal. Sheriff Jensen indicated their office has available several reflective vests to be used as needed.

Sheriff Jensen indicated their patrol division will be adding more officers onto the swing shift between 6 p.m. and 2 a.m. and felt this would be beneficial in meeting the required needs.

Sheriff Jensen reported the cost for services has remained the same as last year. He reported they are trying to implement new techniques and scheduling to help keep the cost static. He also reported the eight School Resource Officers are used on patrol duty during the summer. He felt confident their department is doing a good job.

Sheriff Jensen addressed the Animal Control Contract, which is also to remain at the same cost. They have hired some civilians to help with this service. They have been given the authority to write tickets and enforce the laws as needed. They currently have two full-time officers and one part-time officer. They will be able to patrol Monday through Saturday 15 to 16 hours each day with Sunday being a little less.

There was discussion about excessive speeds on 4-wheelers. If there are specific times or areas that need to be targeted, the Sheriff's office would appreciate being advised of this.

Mayor Johnson along with the Council expressed appreciation to the Sheriff and his department for the efficient manner which they are performing and the ease of working with them.

**Councilmember Duffin moved to renew the Law Enforcement and Animal Control Contracts for the amount stated in the contracts. Councilmember Williams seconded. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused. (A copy of the contracts are included with the minutes as Attachment "D".)**

#### **Youth Council Report**

Councilmember Duffin introduced Kimberly Walton who is currently serving as Treasurer of the Youth Council. Kimberly reported on activities which they have had during the past few weeks. In February, the Youth Council helped with the Literacy Night at the Elementary School. They also had an activity where they watched a movie "Forever Strong" which was about a coach, Larry Gelwix. He was the featured speaker at their next activity, which was the Youth Council Conference at Utah State University. There were 30 youth that attended the conference with 5 advisors. At the conference, Millville City Youth Council was awarded second place in the Youth Council Challenge; this was a competition among 19 Youth Councils. The Youth Council was also in charge of the Easter activity the first part of April.

#### **Review of a System for Emergency Notifications to Residents**

Councilmember Callahan will research with Utah League of Cities and Towns regarding any other pertinent information available regarding emergency notifications to residents. He requested this be continued to the next meeting for additional discussion.

#### **Review of Impact Fee Analysis Amounts for Road, Park, and Water Fees; Review of Proposed Ordinance / Consideration for Setting a Public Hearing**

Councilmember Duffin reviewed with the Council an updated Code Ordinance for the Impact Fees as provided by Attorney Jorgensen. There were a few changes noted in the

draft regarding the verbiage recommended by Attorney Jorgensen, repealed impact fees, changing the days of noticing from 14 days to 10 days, and inclusion of tables with the fees identified. There was also discussion on the Chapter number that is to be used in our Code Book. It is set for 3.16; however, this will need to be renumbered.

**Councilmember Duffin moved to set a public hearing on the Impact Fee Ordinance for April 28, 2016. Councilmember Cummings seconded.**

The Council reviewed a prepared public hearing notice. The hearing on the Impact Fee Ordinance will be immediately following the General Plan hearing which will begin at 7:15 p.m.

Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused. (A copy of the Ordinance Code Draft and Public Hearing Notice are included with the minutes as Attachment "E".)

**Bills to be paid**

The bills were presented. They are as follows:

Stephanie Eggleston	3.78	Animal Control
Tara Hobbs	117.72	Water
Tara Hobbs	24.49	General
Tara Hobbs	504.00	General
Rose Mary Jones	227.56	Water
Rose Mary Jones	138.00	General
Adria Davis	8.64	P&Z
Gary Larsen	11.53	Water
Brian Jenkins	110.85	Safety
Rocky Mountain Power—		
North Park	128.00	Park
Shop	185.34	Building
Crossing Guard	17.02	Crossing Guard
Ball Park	6.84	Park
North Well	18.05	Water
Park Well	1,279.94	Water
Water Treatment	100.30	Water
Highline Reservoir	752.19	Water
Public Treasurers Investment Fund	7,667.00	Water
Cache County Service Area	10,398.65	Sanitation
Cache County Service Area	1,719.00	9-1-1
Watkins Printing	282.10	MissMill/General
AT&T	53.59	General
Caselle	125.00	Water
Maceys	37.86	General

BILLS (Continued)--

Riverside Carwash	6.28	Stormwater
Thomas Petroleum	51.49	Stormwater
Abbey Inn	367.16	Road
Utah League of Cities and Towns	230.00	Road
Utah Local Government Trust	319.87	Water
Bear River Health Department	140.00	Water
IPACO	57.00	Park
Bridgerland Cache Animal Hospital	240.50	Animal Control
STOTZ Equipment	508.92	Park
South Fork Hardware	53.96	Park
Intermountain Traffic Safety	96.20	Road
Diane Zollinger	25.00	Youth Council
Karlette Johnson	25.00	Youth Council
Julianne Duffin	50.00	Youth Council
Nicole Norris	25.00	Youth Council
Melanie Nichols	50.00	Youth Council
Pam Waldron	75.00	Youth Council
Charlotte McConkie	25.00	Youth Council
Cynthia Mathews	25.00	Youth Council
Heidi Johnson	25.00	Youth Council
Annette Pehrson	25.00	Youth Council
Krista Melani	25.00	Youth Council
Heidi Checketts	25.00	Youth Council
Emily Davis	25.00	Youth Council
Pam Johnson	25.00	Youth Council
Crystal Blankenship	25.00	Youth Council
Jill Woolley	25.00	Youth Council
Jamie Zollinger	25.00	Youth Council
Necole Walton	25.00	Youth Council
Bonnie Fuhriman	25.00	Youth Council
Suzie Simmons	25.00	Youth Council
Lynette Harris	25.00	Youth Council
Michelle Hill	25.00	Youth Council
Kim Tibbitts	25.00	Youth Council
Alicia Nyman	25.00	Youth Council
Tara Hobbs	25.00	Youth Council
Lamont and Linda Mathews Trustees	12,600.00	Road
Salary Register	13,427.42	

**Councilmember Cummings moved to pay the bills for April 14, 2016.** Councilmember Williams seconded. There was discussion on the payment to Mathews regarding the road project; Bridgerland Cache Animal Hospital for the care of a dog—Councilmember Williams will make contact with them regarding this billing; and STOTZ Equipment

which was for mower parts. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused.

### City Reports

#### Roads/Sidewalks:

Superintendent Gary Larsen reported on the irrigation line being installed between 350 and 400 North on Main Street. The CCCOG agreed with the change in the project from the 450 North location. The City will be purchasing these materials with the cost of the project at approximately \$3,700. This is part of the 450/550 North Road project.

Superintendent Larsen reviewed with the Council the current cost being charged for stormwater and what had been expended this year for the 100 North Canal Bypass project. The proposed amount for the next fiscal year budget is \$19,600.

Councilmember Callahan had attended the training class for the new stormwater guidelines. He questioned if the current amount projected would cover all of the requirements being mandated by the state; he expressed his concern for all of these mandates being required.

The roundabout project at 450 North and Main is ongoing. There were concerns expressed about the one-day road closure at that intersection and the lack of notification to drivers about it.

It was suggested that the link provided by J-U-B updating the public to the 450 Main roadway closures be posted on the posting boards for residents to take advantage of.

Councilmember Williams also reported on one of the properties impacted by the 450/550 North roadway project. Kermit Price had agreed to an exchange of property; however, the elevation of the road will be 4 feet higher than the existing grade, causing a slope onto a portion of his property that he had not been aware of in the exchange. He felt he had been blindsided by this property transfer.

Councilmember Duffin informed the Council that the City had received a grant from the CMPO for Safe Route to Schools. This grant will provide sidewalks to be built from Main Street to 100 West on 100 North and also from the Post Office westward to 100 West on 200 North. The cost to the City will be between \$6,000 for state funding and \$12,600 for federal funding. Superintendent Larsen would prefer to have this project completed this upcoming summer if possible. Councilmember Duffin will follow up to find out more of the financial costs.

**City Parks:**

Superintendent Larsen reported he had renewed the contract for the North Park ground maintenance with Turf-It for \$75 per service. They will be starting in mid-May to take care of this.

Superintendent Larsen informed the Council he has hired a seasonal worker full time for May through August. He will be helping with park maintenance and also with setting the water meters.

**Culinary Water System:**

Superintendent Larsen reported water purchased from Cache Valley Ranches has not been proved up on to date. An extension has been given by the State Water Engineer until 2019 to do so. He explained that with the upgrade on the park well and pumping 880 g/m of the 900 g/m water right, our current water right is about to capacity. The City will start using the water right from the Cache Valley Ranches in the Glen Ridge well and will start to prove up on it this summer.

Superintendent Larsen reported he had received a letter from the Utah Drinking Water Board acknowledging receipt of Millville to use funds from our Capital Facilities Replacement Fund. No other action is required.

The final report on the Aquifer Storage and Recovery Project which was completed on the Glen Ridge well has still not been completed. This is still in review with the Utah Geological Survey.

Superintendent Larsen provided information on the cost for culinary water for our City. The existing monthly rate is: base - \$28; 0-10,000 gallons @ \$.75 per thousand gallons; 10,001 + @ \$.90 per thousand gallons. By increasing the cost per thousand gallons by \$.05, this would add an additional \$6,050 annually to the revenues for the water system.

**Review of Non-Standard Lots**

There was some discussion about non-conforming lots—the actions allowed by the appeal authority and how to identify circumstances which may allow for this. Information presented from the State Code on variances was reviewed. (A copy of this information is included with the minutes as Attachment “F”.) Mayor Johnson will consult with Attorney Jorgensen for clarification on this matter.

### City Celebration

Councilmember Cummings reported on the upcoming City Celebration. She had been unable to contact Fireworks West to obtain information about the cost for having fireworks in our City. She explained there is a Pickle Ball tournament planned as well as a tennis tournament. There will be the Fun Run in the morning with the parade also in the morning. The water activity with the firemen will follow the parade. Dinner was planned to start at 5:30 p.m.; USU catering services will be used. The car show will go from 6 – 7 p.m. followed by the rodeo starting at 7 p.m. Fireworks may follow the rodeo. There was also discussion about some type of a shooting activity. Treasurer Tara Hobbs requested to have information available regarding Millville's stormwater at the event; this is part of the required education for stormwater and the public outreach.

### Councilmember Reports

Councilmember Williams reported there were nine girls that had wanted to participate in the Miss Millville Pageant; however, because of scheduling conflicts, two of them had to drop out. They had obtained donations in the amount of \$750 to be used toward scholarships for the girls. There are sophomore, junior and senior girls invited to participate. A queen and two attendants will be chosen. They will be invited to ride the float as well as the Mini Miss Millville girls. The royalty would like to be included in the City Celebration and perhaps have a kissing booth, where they would give out candy kisses.

Councilmember Cummings discussed a concern at 380 East between 200 and 300 North where a child had been hit by a car. This is because of all of the construction going on in the Mond-Aire Subdivision. There was discussion about the parental awareness and obligation in training their children to stay out of the roadway. The consensus of the Council was to have a sign—"Children at Play"—installed in this area.

Councilmember Cummings also reported on vandalism at the back of her house as it had been egged; this had to have come from the church parking lot.

Councilmember Duffin invited the Council to participate on Wednesday, May 4 at 7 p.m. with the Youth Council where each would give a very brief summary of what they do and their assignments as a City official.

Councilmember Duffin discussed having the Council take a tour through the Zollinger complex, as they had been invited to do so from Lance Zollinger. She will contact Mr. Zollinger requesting him to set a time for a tour to take place.

Councilmember Callahan reported he had no volunteers that had come forth to work on the Community Fair Booth. He will prepare a flyer to be put on the City's posting boards requesting help.

Councilmember Callahan requested being able to take an inventory of the City museum, as this is now one of his assignments.

Councilmember Callahan had received a call from Jake Young regarding the Form Based Code plan. The City is awaiting a contract to be prepared by their company.

**Other items for Future Agendas**

Councilmember Callahan requested taking action at the next meeting regarding the Emergency Notification System.

Councilmember Cummings requested not to report at every meeting on the City Celebration. This will be included on the agenda when she deems necessary.

Councilmember Duffin requested having a presentation made by our County Trails Coordinator, Dayton Crites. This was tentatively set for May 12 at 7:45 p.m.

Treasurer Hobbs reported on Spring Cleanup with the dumpster being brought in on Monday, April 18. This will be available until the allowed funds have been expended.

Treasurer Hobbs indicated the water meter reads were not completed until today; therefore, the water bills will be delayed and going out on Monday.

Treasurer Hobbs also discussed some concerns with the Council about trailers being occupied and people living in them within the City and County. This is against the ordinances. Councilmember Callahan will look into these concerns.

Recorder Jones questioned the items to be included for transparency with the agenda packet materials. There was clarification sought about what should be included. Mayor Johnson will make this clarification with Attorney Jorgensen.

Development Coordinator Meadows indicated he would like to still be part of the Emergency Operation Center after leaving employment as the Development Coordinator. He questioned whether the Council would be interested in purchasing an emergency backup power system. He provided information on a solar energy system that would cost approximately \$2080. There was also discussion about using a generator. He requested this be included on the next agenda for the Council's decision.

There was also discussion about updated training for CERT and whether the individuals that had completed the course would be willing to receive updated training. Councilmember Cummings will provide contact information to Development Coordinator Meadows for those individuals that had previously participated and been trained.

Mayor Johnson discussed with the Council a request to expedite the building in Phase 2 of the Mond-Aire Subdivision. There are still several items to be completed i.e. roads cut in and the utilities installed. Bear River Health Department has not performed any perk tests for septic systems in this phase and will not issue septic tank permits until this is completed. It was the consensus that building should not be allowed for this Phase until the infrastructure is in place.

Councilmember Duffin requested all Councilmembers to bring their General Plan books to the next meeting for the public hearing.

#### Adjournment

**Councilmember Duffin moved to adjourn the meeting.** Councilmember Cummings seconded.

Councilmember Callahan clarified he had changed his cell phone number and wanted the Council to have the new information and also have the website updated; his new number is 435-265-5691.

Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused. The meeting adjourned at 9:44 p.m.