



MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, OCTOBER 20, 2015, AT 5:15 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were present: Councilmember Richard Child, Councilmember Craig Conover, Councilmember Christopher Creer, Councilmember Dean Olsen, Councilmember Chris Sorensen, City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle and City Recorder Kim Rayburn.

Also present were: Public Safety Director Scott Finlayson, Administrative Services Manager Rod Oldroyd, Shawn Barker, Water Superintendent, Community Development Director Fred Aegerter, Recreation Director Corey Merideth and Museum of Art Director Dr. Rita Wright.

MAYOR AND COUNCIL DINNER – 4:45 P.M.

The Mayor and Council will meet in the Council Work Room for informal discussion and dinner. No action will be taken on any items.

COUNCILMEMBER CHILD MOVED TO APPOINT COUNCILMEMBER CONOVER AS MAYOR PRO TEM TO PERFORM DURING THE MAYOR'S ABSENCE THE DUTIES AND FUNCTIONS OF MAYOR. COUNCILMEMBER OLSEN SENCENDED THE MOTION, AND ALL PRESENT VOTED AYE.

CALL TO ORDER

Mayor Pro Tem Conover welcomed everyone and called the meeting to order at 5:16 p.m.

COUNCIL BUSINESS

1) Calendar

- October 20-23, 26-30 – Early Voting, City Civic Center, Polls Open 1:00 p.m. - 5:00 p.m.
- October 31 - Halloween (City Down Town Trick-or-Treat 3:00 p.m. – 5:00 p.m.)
- November 01 – Day Light Savings Time Ends
- November 03 - Election Day (No City Council Meeting)
- November 10 - Work/Study Meeting at 5:15 p.m.
- November 11 – Veteran's Day (City Offices Closed)
- November 17 - Work/Study Meeting at 5:15 p.m., City Council Meeting at 7:00 p.m.
- November 24-25 – Thanksgiving Holiday (City Offices Closes)

Mayor Pro Tem Conover asked if there were any questions or additions to the calendar. There were none.

- 2) Discussion on this evening's Regular Meeting agenda items
 - a) Invocation – Councilmember Conover
 - b) Pledge of Allegiance – Councilmember Sorensen
 - c) Consent Agenda
 1. Approval of City purchase orders required to be signed per Springville City Purchasing Code.
 2. Approval of Minutes for the September 08, 2015, City Council Work/Study meeting.

Mayor Pro Tem Conover asked if there were any questions regarding the regular agenda.

With regards to the public hearing on the agenda, Attorney Penrod stated that it is treated as a public hearing per the new legislation. He explained that while the Council doesn't have to necessarily open a hearing to receive public comments, they do need to close the public hearings after all residents who wish to speak have voiced their opinions and concerns.

Councilmember Sorensen stated that he has received questions concerning the roundabout at the top of Canyon Road and Red Devil Drive. He wanted to know if the roundabout was still proposed legislation. City Administrator, Troy Fitzgerald, stated that the Council has had several quick discussions about the round-a-bout; however, the project has not been put into the budget. Administrator Fitzgerald stated that the project has not been funded and that no money has been allocated to it at this point. However, this project is on the five year plan. Administrator Fitzgerald stated that during the budget process, the Council was asked which projects needed to be prioritized, and the roundabout was not one of them.

3) **DISCUSSIONS/PRESENTATIONS**

- a) **Pressurized Irrigation Policy** – Public Works Director Brad Stapley

Administrator Fitzgerald presented for Director Stapley in his absence. He stated that the Council direction had been understood to mean a mandatory connection for all residents who are able to hook-on to secondary water. Further, the Council indicated that the City will be responsible for meter assembly. Administrator Fitzgerald explained that \$800,000 has been placed into this year's budget for secondary water meter assembly and installation. He pointed out that several residents have sprinklers under their drive-ways, which could be quite expensive to hook-up the secondary water. Administrator Fitzgerald stated that several residents have 150 feet or more away from the actual sprinkling system, and that some residents will have several issues, while others will be easy to hook-up. Councilmember Conover asked why a secondary line would have been placed under drive-ways. Administrator Fitzgerald explained that this depended on the developers and the home owners. Some home owners do not even know that the secondary hook-up is under their drive-way. Councilmember Child commented that it may be more cost effective for the City to put in all new connections and simply abandon old connections, and Administrator Fitzgerald agreed with this point. He stated that there has been some

debate on how to go about hooking-up secondary water for residents. Several contractor bids have been received, which range from between \$300 - \$700 per connection. Administrator Fitzgerald explained that this project will cost approximately \$400,000 to \$1 million out of the City's budget. He verified that not all 1600 residences need to be completed within the next eight months, but rather the target completion date would be either May or June. Councilmember Child suggested that the meter based portion of the project be completed during the winter months when the contractors aren't as busy.

Administrator Fitzgerald suggested that residents be given \$200 to install their own meter, and asked the Council whether or not they thought that this would be feasible. He stated that staff is working on the budget so that the City will not take a huge hit. Councilmember Sorensen commented that the City originally said they would pay for this project. Administrator Fitzgerald suggested that one option would be to give residents the money for standard connections; however, if the box is buried by concrete, the City would not pay for any additional costs to access the box. Director Stapley had at one point suggested doing a higher rate for culinary, issuing citations, or having incentives for those hook-up connections within the specified time frame.

City Administrator Fitzgerald expressed that he was nervous about being on resident's property, and suggested that an incentive option would be the best option moving forward. He stated that they are working towards getting out an RFP and moving forward in an orderly basis in each area. Councilmember Sorensen stated that central Utah expects every resident to be hooked up. Administrator Fitzgerald replied that they want as many people hooked up as possible because of the cross-contamination risks, and grant funding. However, there are added concerns related to private property.

Administrator Fitzgerald stated that he will come back with an RFP for the Council's approval, and explained that neighborhoods can be sectioned off, which would place approximately 300-400 homes in each section. Councilmember Child suggested that they stay off private property. City Administrator Fitzgerald stated that his staff could work on setting up penalties and arranging for incentives during the next couple of months, and Water Superintendent, Shawn Barker, will complete the GIS work. Councilmember Sorensen suggested that this project be spread over several budget years, and that the City help out with costs. He explained that they need to make this project as palatable to residents as possible. Councilmember Child asked Administrator Fitzgerald to ensure that future developments do not bury meter bases under drive-ways. Administrator Fitzgerald stated that he will be part of inspections and permits for new developments.

b) **Building Fees and Credit Card Payments** – Community Development Director Fred Aegerter

Community Development Director, Fred Aegerter, has been receiving inquiries from residents to pay for building permits with credit cards, and explained that the challenge would be the related expense. Director Aegerter stated that other cities have allowed for a maximum amount to be placed onto a credit card. After looking at what other cities have done, he looked into the cost of the 2% service charge from September and projected it out for the remainder of 2015. Councilmember Conover questioned how the County managed credit card fees. Assistant City Administrator/Finance Director, Bruce Riddle, stated that the credit card agreement does not allow for surcharges of any kind; however, things could have changed recently and he will look into this matter further. Director Aegerter stated that residents are

constantly asking to pay with credit cards. Councilmember Sorensen stated that the City should not have to pay when residents use credit cards.

Director Aegerter stated that his recommendation is to stay with a lower amount just for the convenience of residents coming in with a small remodel, and suggested adding a 2% convenience fee. Director Aegerter explained that a large percentage of residents are now using credit cards. Councilmember Sorensen suggested to research whether it is possible to charge fees for higher amounts but not small amounts. Director Aegerter will come back with more information for the City Council.

4) **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

Councilmember Sorensen requested an explanation in regards to the architects who are working on the new aquatic center and if they have done anything to help out with the bond. Attorney Penrod stated that the architects have helped with informational materials and pamphlets only. Administrator Fitzgerald did not know whether the architects have been contacted by the pro-aquatics representatives. Councilmember Sorensen stated that the architects were going to put together promotional videos and did not feel that the City had gotten their money's worth.

Administrator Fitzgerald mentioned that he has reviewed Spanish Fork's agreement pertaining to the railroad crossing, noting that their agreement allows Spanish Fork to take on the entire cost. He explained that a presentation for UTA is currently being put together. Administrator Fitzgerald stated that he has a new contact for the Union Pacific Railroad; however, the phone is never answered and no voicemail has been set up. He stated that he is working on getting answers from UTA and Union Pacific.

Councilmember Sorensen asked for an update on businesses. City Administrator Fitzgerald stated that the engineer for Smith's will be submitting final paperwork for building permits. He also mentioned that True Hardware is not going to be building a new facility and will be moving into the old Sprinkler World building. Administrator Fitzgerald stated that plans for a few large subdivisions have been submitted in the West Fields area. He also stated that a large concept store is looking to move into Springville.

Recreation Director, Corey Merideth is working on a proposal and feasibility study for the County grant proposal.

In response to a question from the Council, Administrator Fitzgerald stated that if the Council is interested, the Civic Center can be open on Election night; however, results will be posted on the website.

Councilmember Sorensen stated that the traffic light located at 800 North and 400 South is working pretty well. Administrator Fitzgerald replied that the traffic lights located at 200 South, 400 South and Main will be coordinated next year.

5) CLOSED SESSION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205.

COUNCILMEMBER CHILD MOVED TO ADJOURN THE CITY COUNCIL MEETING AT 6:15 P.M. AND CONVENE IN A CLOSED SESSION TO DISCUSS PROPERTY. COUNCILMEMBER CREER SECONDED THE MOTION AND THE VOTE IS RECORDED AS FOLLOWS:

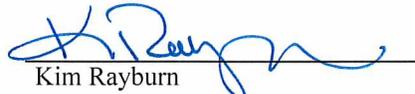
COUNCILMEMBER CHILD	AYE
COUNCILMEMBER CONOVER	AYE
COUNCILMEMBER CREER	AYE
COUNCILMEMBER OLSEN	AYE
COUNCILMEMBER SORENSEN	AYE

6) ADJOURNMENT

THE CLOSED SESSION ADJOURNED AT 6:24 P.M. AND COUNCILMEMBER CHILD MOVED TO ADJOURN THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AT 6:44 P.M. COUNCILMEMBER CREER SECONDED THE MOTION, ALL VOTED AYE.

This document constitutes the official minutes for the Springville City Council Work/Study meeting held on Tuesday, October 20, 2015.

I, Kim Rayburn, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, October 20, 2015


Kim Rayburn
City Recorder