

CITY COUNCIL AGENDA REQUEST FORM

DATE OF COUNCIL MEETING: April 20, 2016

WHO IS REQUESTING: Jill Spencer, City Planner

TELEPHONE NUMBER: (801) 465-5233

TITLE OF ITEM FOR AGENDA: 2016 Municipal Recreation Grant Program

LENGTH OF TIME REQUESTING: 10 Minutes

DETAILED REASON FOR REQUEST & EXPLANATION:

The Utah County Board of Commissioners has imposed a tax on restaurants throughout the County to create a funding source for recreation and tourism in Utah County. Although much of the money has been appropriated for existing projects, there are some funds available for communities to use for qualified projects.

The grant amount available to Payson is **\$20,954.53** (combined total for years 2015 and 2016). To ensure eligibility, the project must involve the development or construction of tourism, recreation, cultural, or convention facilities. It is proposed that we purchase and install an electronic sign at Centennial Pioneer Plaza (Wagon Wheel Park) located on the northwest corner of 100 North and Main Street to promote our community and the tourism and recreation activities in our area.

As a requirement of the grant, the City must upfront the costs associated with the project and then submit proof of payment to Utah County for reimbursement. The City Council recently approved a budget amendment to cover the remaining costs associated with the community sign. Following authorization of the project by the Utah County Attorney's office, staff will finalize the sign application and authorize Freedom LED to manufacture and install the sign. All reimbursement claims must be submitted by October 28, 2016.

Anticipated Action by the City Council

The deadline for submission of applications is Monday, May 2, 2016. Staff is requesting approval from the City Council to submit an application for restaurant tax funding to assist in the improvement of municipal facilities/programs and authorization for the Mayor to sign the application.