



Mark Shepherd, Chairman  
Gary Petersen, Vice-Chair  
Jerry Chatterton, Member  
Erik Craythorne, Member  
Keri Benson, Member Nike  
Peterson, Member John  
Petroff, Member Mark  
Shepherd, Member

**NORTH DAVIS FIRE DISTRICT  
ADMINISTRATIVE CONTROL BOARD MEETING  
STATION 41  
381 NORTH 3150 WEST  
WEST POINT CITY, UT 84015**

**APRIL 21, 2016 at 6:00 PM**

1. Call to Order
2. Citizen Comment
3. Consideration of Approval of Minutes from February 18, 2016
4. Consideration of Approval of Bills for February 2016 & March 2016
5. Consideration of Approval of Financial Reports for February 2016 & March 2016
6. Discussion of FY2016/2017 Tentative Budget and FY2015/2016 Amended Budget
7. Consideration of Adoption of Resolution No. 2016R-2, the Fiscal Year 2016/2017 Tentative Budget
  - a. Public Hearing
  - b. Action
8. Consideration of Scheduling a Public Hearing to Adopt the Fiscal Year 2015/2016 Amended Budget.
9. Consideration of Scheduling a Public Hearing to Adopt the Fiscal Year 2016/2017 Final Budget.
10. Consideration of Scheduling a Public Hearing to Adopt the 2016 Calendar Year Property Tax Rate.
11. Fire Chiefs Report
  - a. Termination of North Davis Fire District Retirement Health Savings Plan (RHS) with ICMARC.
12. Motion to Adjourn

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| FY2017 Tentative Budget available for public inspection at Station 41, 381 North 3150 West, West Point City, UT 84015 |
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Dated the 14<sup>th</sup> day of April, 2016

Misty Rogers

On Thursday, April 14, 2016 a copy of the foregoing notice was posted in conspicuous view in the front foyer of the North Davis Fire District Offices, on the North Davis Fire District website at <http://northdavisfiredistrict.com> and State of Utah Public Meeting Notice website at <http://pmn.utah.gov>. - Dated this 14<sup>th</sup> day of April, 2016 – Misty Rogers, District Clerk

Board Members may participate in the meeting via telephonic communication. If a Board Member does participate via telephonic communication, the Board Member will be on speakerphone. The speakerphone will be amplified so that the other Board Members and all other persons present will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Misty Rogers, District Clerk, at (801) 525-2850 ext. 102 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the District Clerk no later than the Wednesday prior to the meeting at noon. Comments can be emailed [to tmrogers@nofires.org](mailto:tmrogers@nofires.org).



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

April 21, 2016

**Agenda Item:** Citizen Comment

**Information:**



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

April 21, 2016

**Agenda Item:** North Davis Fire District Administrative Control Board Meeting Minutes

**Information:** Minutes from the February 18, 2016 North Davis Fire District Administrative Control Board Meeting.

**Recommendation:** Approve the minutes as presented or amended. Please contact the District Clerk with any corrections.



**North Davis Fire District  
Administrative Control Board Meeting  
381 North 3150 West  
West Point City, UT 84015**

**February 18, 2016**

Minutes from the North Davis Fire District Administrative Control Planning Workshop and Board Meeting held at 5:00 pm on February 18, 2016 at Station 41, 381 North 3150 West, West Point City, Utah 84015.

Board Members Present: Mark Shepherd (Chairman), Gary Petersen (Vice-Chairman), Nike Peterson, Keri Benson, and John Petroff

Board Members Excused: Erik Craythorne and Jerry Chatterton

Members of Staff Present: Chief Mark Becraft, Deputy Chief John Taylor and District Clerk Misty Rogers

**NDFD PLANNING SESSION – 5:00 PM**

Chief Becraft welcomed those in attendance. He then stated the North Davis Fire District (NDFD) Planning Workshop is a time to reflect on where the district has been, where it currently is, and where it is headed.

**NDFD Statistics (NFPA 1710)**

Chief Becraft stated the NDFD responded to 3,128 calls in 2015 and each year the NDFD gets busier. A map of the NDFD “1710” response areas were then presented to the Board. Chief Becraft stated because of “chitter-chatter” about Sunset Fire Department joining the NDFD, Sunset City boundaries were included in the “1710” response area map. Chief Becraft informed the Board that Sunset City falls within the “1710” response time for Station 42. He then stated until he receives direction from the NDFD Board or their Councils, a study to incorporate Sunset City into the district will not be conducted.

**NDFD, NFPA 1710 Response Area and Time**

The NFPA 1710 report allows for a 60 second turnout time and a 4-minute response time for the first arriving unit/and or the initial full alarm assignment within 8-minute response time to 90% of the incidents. All areas within the district fall within NFPA 1710 response times.

Chief Becraft stated with the approval of the Board, three additional full-time employees were hired in FY2016. Because of the hiring of three additional full-time firefighters, the NDFD is capable of deploying a full alarm assignment. Chief Becraft stated with current employee positions, station manning is adequate and additional manpower will not be requested in FY2017.

Chief Becraft stated the new transport engine is a great addition to the NDFD and is being utilized more than initially thought. Mr. Petroff asked if the transport engine would ever be operated by only one employee. Chief Becraft stated no, there will always be a minimum of two employees operating the

engine. He then informed the Board that UFA recently visited Station 41 to view the new Engine. Chief Taylor stated that a department from North Carolina has purchased a transport engine using the NDFD specs.

### **Personnel and Policy**

Chief Becraft stated when necessary the NDFD Personnel Policy and Procedures Manual will be amended. He then stated the NDFD Impact Fees adopted by the Board in November became effective on February 17<sup>th</sup>.

### **Auto Aid, Mutual Aid, MOU**

Chief Becraft stated no changes are currently being recommended to the Auto Aid and Mutual Aid MOU. However, with the change to Federal Government laws the NDFD may pursue resources from H.A.F.B. when necessary. Chief Becraft stated when possible, the NDFD will assist with Forest Service and Wildland in areas within the state of Utah. However, due to the size of the district the NDFD cannot assist with out of state Forest Service and Wildland. Chief Becraft stated if the district were larger out of state assistance could be applicable. Vice-Chair Petersen asked if the NDFD has an obligation to assist out of state Forest Service and Wildland because of the MOU. Chief Taylor stated no, the NDFD has the authority to refuse.

### **Fleet Management Projections**

Chief Becraft stated the NDFD closely follows a fleet management plan. The district planned to sale the oldest ambulance after the purchase of the new rescue engine. Because of resale value, the district decided to keep the ambulance. Chief Becraft stated because of repairs to other NDFD ambulances, the oldest ambulance is still being utilized.

Chief Becraft stated this year the Board approved a purchase of a ladder truck (possibly from Roy City). Because a new ladder truck should have been purchased in 2005, Chief Becraft recommended purchasing a ladder truck using Capital funds. Mr. Petroff asked which station would house the new truck. Chief Becraft stated the new ladder truck would be housed at Station 41. Chairman Shepherd agreed with Chief Becraft, a ladder truck should have been purchased in 2005.

Chief Becraft recommended continuing to lease purchase the two Frontline Apparatuses and pay cash for all other purchases. He then recommended budgeting \$57,000 in FY2017 for fleet replacement. Chief Becraft clarified that the fleet projection does not include purchase of a Ladder Truck.

Chief Becraft stated with the new impact fees and future growth in both Clearfield and West Point, a considerable amount of revenue may be collected. Depending on the amount of revenue received, Station 41's bond may be paid off early than anticipated. If Station 41's bond is paid off early, the rebuilding of Station 42 could be earlier than expected. Vice-Chair Petersen asked where the new Station 42 would be built. Chief Becraft stated the NDFD owns the land where Station 42 is currently located. Station 42 would likely be torn down and rebuilt in the same location.

### **NDFD Personnel**

Chief Becraft again expressed his appreciation to the Board for adding three additional full-time positions in FY2016. He then stated the FY2016 part-time wages will likely be over budget due to Captain Stone being out on medical leave for nearly two years as well as other unforeseen circumstances. Chief Becraft informed the Board that Mr. Stone has taken a medical retirement and

has expressed his appreciation to the Board and the NDFD for their support. Chief Becraft stated a new Captain will be promoted within the next few weeks.

Chief Becraft stated he had been asked by the Board to review part-time wages. Comparison departments included Roy and South Davis Metro. The wage study indicates that the NDFD part-time wages will need to be increased 20%. Chief Becraft stated pay should be based on the employee's performance. He recommended increasing all part-time wages 20% with a cap of \$19.00 per hour. Chief Becraft stated full-time wages start slightly lower; however, the full-time wage is capped \$5,000 higher than other firefighters. Chief Becraft then informed the Board that NDFD wages cannot be compared to those in the Salt Lake Valley. He then stated because of benefits, a part-time firefighter wage cannot be compared to that of a full-time firefighter. Chief Taylor stated part-time firefighters must choose their schedule one month in advance and shift selections are done on a seniority basis. Mr. Petroff asked the starting wage of a part-time firefighter. Chief Becraft stated if the Board approves the 20% increase to part-time wages, the starting wage will be approximately \$13.80 per hour. Mr. Petroff then asked the starting wage of full-time firefighter. Chief Becraft stated the starting wage for a full-time firefighter is approximately \$11.50 per hour. However, Full-time firefighters have a regular shift, receive health, dental, and retirement benefits and have the capability to earn automatic overtime each pay cycle.

#### **NDFD Code Enforcement**

Chief Becraft stated Chief Taylor is "on-top" of Code Enforcement. Chief Taylor pre-plans and meets with cities for their DRC meetings. Mr. Petroff asked if the ISO rating would be affected if the IBC code with no additional requirements were adopted. Chief Becraft and Chief Taylor agreed that adopting the IBC code would likely not affect the ISO Rating.

#### **Emergency Planning**

Chief Becraft stated the NDFD actively participates in emergency planning.

#### **Fire Hydrants**

Chief Becraft stated fire hydrants in both West Point and Clearfield are GPS located.

#### **NDFD ISO Study**

Chief Becraft stated the NDFD was "dinged" for not having a reserve ladder apparatus. He then stated some deployment recommendations are not feasible for the NDFD. Chief Becraft stated it was recommended to keep better training documentation, but overall water supply and public education is great. Chief Becraft stated obtaining an ISO rating lower than 4 is unlikely without a significant amount of money to purchase equipment and manpower.

#### **NDFD Budget and Revenues**

Chief Becraft stated the FY2017 Tentative Budget process has started and the budget committee will meet on March 24<sup>th</sup> at 12:00 pm to discuss the budget. Chairman Shepherd and Chief Becraft agreed that Chairman Shepherd, Vice-Chairman Petersen, Chief Becraft, Deputy Chief Taylor, Treasurer Alan McEwan, and Deputy Clerk Misty Rogers will serve on the budget committee

Chief Becraft informed the Board that the amount of Ambulance Revenue budgeted in FY2017 will be the same as in FY2016. He then stated because of upcoming projects, impact fee revenue in FY2017 will be increased slightly. Chief Becraft informed the Board that the property tax growth will be calculated off of what was received in FY2016 and not off of the projected amount. He then stated a 4% increase

to PEHP Healthcare has been budgeted for FY2017. Both Vice-Chair Petersen and Mr. Petroff recommended budgeting for a 10% increase to the cost of healthcare. Chief Becraft stated because fuel is volatile, FY2017 will budget the same amount as in FY2016. He then stated Capital purchases in FY2017 will include a truck for Chief Taylor, a new extractor and additional radios. Chief Becraft stated the NDFD is progressing and moving in a good direction.

The Planning Session Adjourned at 6:00 PM and the NDFD Administrative Control Board entered into the regular Board Meeting at 6:05 PM.

#### **NDFD ADMINISTRATIVE CONTROL BOARD MEETING – 6:05 PM**

Board Members Present: Mark Shepherd (Chairman), Gary Petersen (Vice-Chairman), Nike Peterson, John Petroff, and Jerry Chatterton

Board Members Excused: Erik Craythorne and Keri Benson

Members of Staff Present: Chief Mark Becraft, Deputy Chief John Taylor and District Clerk Misty Rogers

#### **1. Call to Order**

#### **2. Citizen Comment**

#### **3. Consideration of Approval of Minutes from the January 21, 2016 Administrative Control Board Meeting**

Vice-Chairman Petersen motioned to approve the minutes from the January 21, 2016 Administrative Control Board Meeting. Mr. Petroff seconded the motion. The Board unanimously agreed.

#### **4. Consideration of Approval of Bills for January 2015**

Mr. Petroff motioned to approve the January 2015 bills for the NDFD. Ms. Peterson seconded the motion. The Board unanimously agreed.

#### **5. Consideration of Approval of Financial Report for January 2015**

Chief Becraft stated 62% of the FY2016 budget year has elapsed. The Profit and Loss Report indicates that 60% of the Ambulance Revenue budgeted has been received. Chief Becraft reminded the Board that Ambulance Revenue for FY2016 will continue to be received through August 2016. He then informed the Board that Profit and Loss also indicates full-time wages are under budget but 91% of part-time wages have been spent. Vice Chair Petersen motioned to approve the January 2015 Financial Report. Ms. Peterson seconded the motion. The Board unanimously agreed.

#### **6. Consideration of Approval of Resolution 2016R-1, a Resolution Amending Section 214:1 (Employee Classifications) of the NDFD Policy and Procedures Manual**

Chief Taylor stated because the NDFD utilizes Interns, it is necessary to define a "Volunteer Employee" in NDFD Policy and Procedures Manual. Vice-Chairman Petersen recommended only using the term "Volunteer" and not "Volunteer Employee," the Board Agreed. Mr. Petroff motioned to approve Resolution 2016R-1, a resolution amending Section 214:1 for the NDFD Policy and

Procedures Manual providing the definition of a “volunteer”. Vice-Chairman Petersen seconded the motion. The Board unanimously agreed.

Roll Call Vote:

Mr. John Petroff - yes  
Vice-Chairman Petersen - yes  
Ms. Peterson - yes  
Chairman Shepherd - yes

**7. Fire Chief’s Report**

Chief Becraft stated in May, the Board will have the opportunity to conduct his evaluation. He then stated the Board will have the ability to enter into a Closed Session as permitted by UCA 52-4-204.

**8. Motion to Adjourn**

Vice-Chairman Petersen stated the budget for the NDFD has progressed and evolved since the creation of the district. He then expressed his satisfaction with regards to how the NDFD has progressed over the past few years. Chairman Shepherd agreed, he then stated expressed the importance and need of Ambulance Revenue. Vice-Chairman Petersen agreed, Ambulance Revenue is much appreciated. He then stated if it weren’t for Ambulance Revenue the district would likely have higher fees.

Chief Becraft agreed with Chairman Shepherd and Vice-Chairman Petersen. He then stated inter-facility transfers also assist the NDFD budget. Chief Becraft then stated if the Certified Tax Rate decreases, the Board will need to determine if the NDFD should complete the Truth in Taxation process. Mr. Petroff expressed his disapproval of completing a Truth in Taxation process for FY2017. He then expressed the importance of not spending all of the revenue being received. The Board expressed their appreciation to Chief Becraft and Chief Taylor.

Mr. Petroff motioned to adjourn. Mr. Chatterton seconded the motion. The Board unanimously agreed.

Adopted the 21<sup>st</sup> day of April, 2016

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MARK SHEPHERD, CHAIRMAN

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MISTY ROGERS, DISTRICT CLERK



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

APRIL 21, 216

**Agenda Item:** Approval of North Davis Fire District Bills for February 2016 and March 2016

**Information:** A report of all expenditures for the month of February 2016 and March 2016 are included in this packet.

**Recommendation:** Approve the expenditure of bills for February 2016 and March 2016 as presented.

## North Davis Fire District Transaction List by Vendor February through March 2016

| Type  | Date       | Num      | Memo             | Account              | Clr | Split              | Amount    |
|---|------------|----------|------------------|----------------------|-----|--------------------|-----------|
| <b>A-1 Uniforms</b>                           |            |          |                  |                      |     |                    |           |
| Bill Pmt -Check                               | 02/22/2016 | 11414    | Clothing Allo... | Cash Zions Bank-G... | X   | Accounts Pay...    | -155.64   |
| Bill  | 03/01/2016 | 37485    | Clothing Allo... | Accounts Payable     |     | Clothing Allow...  | -155.64   |
| Bill  | 03/03/2016 | 37487    | Kevin Lloyd      | Accounts Payable     |     | Clothing Allow...  | -103.88   |
| Bill Pmt -Check                               | 03/03/2016 | 11506    | Kevin Lloyd      | Cash Zions Bank-G... | X   | Accounts Pay...    | -103.88   |
| Bill  | 03/14/2016 | 37507    | Hawkins          | Accounts Payable     |     | Clothing Allow...  | -122.26   |
| Bill  | 03/16/2016 | 37510    | Dunstan, Sha...  | Accounts Payable     |     | Clothing Allow...  | -18.88    |
| Bill  | 03/22/2016 | 37518    | Rhees, Josh      | Accounts Payable     |     | -SPLIT-            | -208.64   |
| Bill Pmt -Check                               | 03/23/2016 | 11529    | Dunstan, Sha...  | Cash Zions Bank-G... |     | Accounts Pay...    | -18.88    |
| Bill  | 03/30/2016 | 37527    | Baron, Mikell    | Accounts Payable     |     | Clothing Allow...  | -35.88    |
| <b>AAA Fire Safety &amp; Alarm, Inc</b>       |            |          |                  |                      |     |                    |           |
| Bill  | 02/01/2016 | 30925    | Acct # 27551...  | Accounts Payable     |     | Equipment Ma...    | -336.00   |
| Bill  | 02/08/2016 | 31976    |                  | Accounts Payable     |     | Equipment Ma...    | -100.50   |
| Bill  | 03/01/2016 | 31906    |                  | Accounts Payable     |     | Equipment Ma...    | -80.25    |
| Bill  | 03/08/2016 | 31975    | 31975            | Accounts Payable     |     | Equipment Ma...    | -184.00   |
| Bill Pmt -Check                               | 03/23/2016 | 11530    |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -364.75   |
| <b>AFLAC</b>                                  |            |          |                  |                      |     |                    |           |
| Bill  | 02/29/2016 | 110068   | Acct # AUT72     | Accounts Payable     |     | -SPLIT-            | -581.82   |
| Bill Pmt -Check                               | 03/09/2016 | 11439    | Acct # AUT72     | Cash Zions Bank-G... | X   | Accounts Pay...    | -581.82   |
| <b>Airgas Intermountain Inc</b>               |            |          |                  |                      |     |                    |           |
| Bill  | 02/05/2016 | 9047...  | Payer # 2384...  | Accounts Payable     |     | Medical Suppli...  | -13.57    |
| Bill  | 02/15/2016 | 9048...  | Payer # 2384...  | Accounts Payable     |     | Medical Suppli...  | -40.72    |
| Bill  | 02/22/2016 | 9048...  | Payer # 2384...  | Accounts Payable     |     | Medical Suppli...  | -39.75    |
| Bill Pmt -Check                               | 02/22/2016 | 11415    | Payer # 2384...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -39.75    |
| Bill Pmt -Check                               | 02/24/2016 | 11388    | Payer # 2384...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -40.72    |
| Bill  | 02/29/2016 | 9048...  | Payer 2384711    | Accounts Payable     |     | Medical Suppli...  | -27.14    |
| Bill  | 02/29/2016 | 9934...  | Payer 2384711    | Accounts Payable     |     | Medical Suppli...  | -150.22   |
| Bill Pmt -Check                               | 03/03/2016 | 11507    |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -201.03   |
| Bill  | 03/07/2016 | 9049...  | Payer # 2384...  | Accounts Payable     |     | Medical Suppli...  | -50.81    |
| Bill Pmt -Check                               | 03/09/2016 | 11440    | Payer 2384711    | Cash Zions Bank-G... | X   | Accounts Pay...    | -27.14    |
| Bill  | 03/14/2016 | 9049...  | Payer # 2384...  | Accounts Payable     |     | Medical Suppli...  | -50.81    |
| Bill Pmt -Check                               | 03/23/2016 | 11531    | Payer # 2384...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -50.81    |
| Bill  | 03/23/2016 | 9049...  | Payer # 2384...  | Accounts Payable     |     | Medical Suppli...  | -32.97    |
| Bill  | 03/28/2016 | 9049...  | Payer # 2384...  | Accounts Payable     |     | Medical Suppli...  | -18.84    |
| Bill  | 03/31/2016 | 9935...  | Payer #2384...   | Accounts Payable     |     | -SPLIT-            | -160.58   |
| <b>Apparatus Equipment &amp; Service, Inc</b> |            |          |                  |                      |     |                    |           |
| Bill  | 02/26/2016 | 10334    |                  | Accounts Payable     |     | Vehicle Mainte...  | -330.63   |
| Bill  | 02/29/2016 | 10315    |                  | Accounts Payable     |     | Vehicle Mainte...  | -2,605.49 |
| Bill Pmt -Check                               | 03/03/2016 | 11508    |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -2,936.12 |
| <b>Arrow International, Inc</b>               |            |          |                  |                      |     |                    |           |
| Bill  | 02/29/2016 | 9382...  | Acct # 142135    | Accounts Payable     |     | -SPLIT-            | -599.96   |
| Purchase Order                                | 03/24/2016 | 1458     |                  | Purchase Orders      |     | Medical Suppli...  | -590.00   |
| <b>Backflow Services</b>                      |            |          |                  |                      |     |                    |           |
| Bill  | 03/09/2016 | 16216    | Backflow Tes...  | Accounts Payable     |     | Utilities (Gas,... | -100.00   |
| Bill Pmt -Check                               | 03/09/2016 | 11441    | Backflow Tes...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -100.00   |
| <b>Backus Lock-N-Key</b>                      |            |          |                  |                      |     |                    |           |
| Bill Pmt -Check                               | 03/03/2016 | 11509    |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -120.00   |
| Bill  | 03/14/2016 | 28955    |                  | Accounts Payable     |     | Equipment Ma...    | -120.00   |
| <b>Batteries &amp; Bulbs</b>                  |            |          |                  |                      |     |                    |           |
| Bill Pmt -Check                               | 02/22/2016 | 11416    | 8015252852       | Cash Zions Bank-G... | X   | Accounts Pay...    | -111.90   |
| Bill  | 02/29/2016 | 356-2... | Customer # 8...  | Accounts Payable     |     | Equipment Ma...    | -111.90   |
| <b>Bell Janitorial Supply</b>                 |            |          |                  |                      |     |                    |           |
| Bill Pmt -Check                               | 02/22/2016 | 11417    | Order # 1161...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -319.31   |
| Bill  | 02/29/2016 | 4101...  | Order # 1161...  | Accounts Payable     |     | Equipment Ma...    | -319.31   |
| <b>Blomquist Hale Consulting Group, Inc</b>   |            |          |                  |                      |     |                    |           |
| Bill  | 02/01/2016 | FEB1...  |                  | Accounts Payable     |     | EA Assistance...   | -215.00   |
| Bill Pmt -Check                               | 02/22/2016 | 11418    | MARCH 2016       | Cash Zions Bank-G... | X   | Accounts Pay...    | -215.00   |
| Bill  | 03/01/2016 | MAR...   | MARCH 2016       | Accounts Payable     |     | EA Assistance...   | -215.00   |
| <b>Blueline Services</b>                      |            |          |                  |                      |     |                    |           |
| Bill  | 02/29/2016 | 25183    |                  | Accounts Payable     |     | -SPLIT-            | -100.00   |
| Bill Pmt -Check                               | 03/09/2016 | 11442    |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -100.00   |
| Bill  | 03/31/2016 | 25564    |                  | Accounts Payable     |     | -SPLIT-            | -250.00   |
| <b>Brandon Stone</b>                          |            |          |                  |                      |     |                    |           |
| Bill  | 03/10/2016 | XXX-...  | Aflac Reimbu...  | Accounts Payable     |     | Aflac Pre-Tax      | -17.94    |
| Bill Pmt -Check                               | 03/23/2016 | 11532    | Aflac Reimbu...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -17.94    |
| <b>Brian's Canvas Products, Inc</b>           |            |          |                  |                      |     |                    |           |
| Bill  | 03/28/2016 | 79134    |                  | Accounts Payable     |     | Medical Suppli...  | -45.00    |

## North Davis Fire District Transaction List by Vendor February through March 2016

| Type   | Date       | Num      | Memo              | Account              | Clr | Split               | Amount    |
|--|------------|----------|-------------------|----------------------|-----|---------------------|-----------|
| <b>Bureau of Emergency Medical Services</b>      |            |          |                   |                      |     |                     |           |
| Purchase Order                                   | 02/29/2016 | 1450     |                   | Purchase Orders      |     | Travel and Tra...   | -115.00   |
| <b>CenturyLink</b>                               |            |          |                   |                      |     |                     |           |
| Bill   | 02/01/2016 | 2/1/1... | Acct # O-801...   | Accounts Payable     |     | Utilities (Gas,...  | -265.22   |
| Bill   | 03/01/2016 | 3/1/1... | Acct O-801-...    | Accounts Payable     |     | Utilities (Gas,...  | -265.22   |
| Bill Pmt -Check                                  | 03/03/2016 | 11510    | Acct O-801-...    | Cash Zions Bank-G... | X   | Accounts Pay...     | -265.22   |
| <b>Child Support Services</b>                    |            |          |                   |                      |     |                     |           |
| Check  | 02/12/2016 | 11473    | PAYROLL D...      | Cash Zions Bank-G... | X   | -SPLIT-             | -316.18   |
| Check  | 02/26/2016 | 11478    | Payroll Date ...  | Cash Zions Bank-G... | X   | -SPLIT-             | -252.46   |
| Check  | 03/11/2016 | 11484    | Payroll 3/11/...  | Cash Zions Bank-G... | X   | -SPLIT-             | -252.46   |
| Check  | 03/25/2016 | 11492    | TREMEA, C...      | Cash Zions Bank-G... | X   | -SPLIT-             | -252.46   |
| <b>Clearfield Aquatic Center</b>                 |            |          |                   |                      |     |                     |           |
| Check  | 02/12/2016 | 11474    | PAYROLL D...      | Cash Zions Bank-G... | X   | Clearfield City ... | -136.27   |
| Check  | 02/26/2016 | 11479    | Payroll Date ...  | Cash Zions Bank-G... | X   | Aquatic Cente...    | -127.10   |
| Check  | 03/11/2016 | 11485    | Payroll 3/11/...  | Cash Zions Bank-G... | X   | Aquatic Cente...    | -127.10   |
| Bill   | 03/17/2016 | Watki... |                   | Accounts Payable     |     | Subscriptions,...   | -9.17     |
| Bill Pmt -Check                                  | 03/17/2016 | 11528    |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -9.17     |
| Check  | 03/25/2016 | 11493    | PAYROLL D...      | Cash Zions Bank-G... |     | Aquatic Cente...    | -127.10   |
| <b>Clearfield City Corp</b>                      |            |          |                   |                      |     |                     |           |
| Bill   | 02/01/2016 | 12/23... | Acct. 411.00      | Accounts Payable     |     | Utilities (Gas,...  | -224.55   |
| Bill   | 02/08/2016 | 0208-... | Customer ID ...   | Accounts Payable     |     | -SPLIT-             | -9,103.70 |
| Bill Pmt -Check                                  | 02/24/2016 | 11389    | Customer ID ...   | Cash Zions Bank-G... | X   | Accounts Pay...     | -9,103.70 |
| Bill   | 02/29/2016 | .411.... | Acct # .411.11    | Accounts Payable     |     | Utilities (Gas,...  | -235.07   |
| Bill Pmt -Check                                  | 03/03/2016 | 11511    | NOR-001           | Cash Zions Bank-G... | X   | Accounts Pay...     | -7,982.49 |
| Bill   | 03/08/2016 | 0308-... | NOR-001           | Accounts Payable     |     | -SPLIT-             | -7,982.49 |
| Bill Pmt -Check                                  | 03/09/2016 | 11443    | Acct # .411.11    | Cash Zions Bank-G... | X   | Accounts Pay...     | -235.07   |
| <b>Clearfield City Employees Association</b>     |            |          |                   |                      |     |                     |           |
| Check  | 02/12/2016 | 11475    | PAYROLL D...      | Cash Zions Bank-G... | X   | Clearfield City ... | -10.00    |
| Check  | 02/26/2016 | 11480    | Payroll Date ...  | Cash Zions Bank-G... | X   | Clearfield City ... | -10.00    |
| Check  | 03/11/2016 | 11486    | Payroll 3/11/...  | Cash Zions Bank-G... |     | Clearfield City ... | -5.00     |
| Check  | 03/25/2016 | 11494    | PAYROLL D...      | Cash Zions Bank-G... |     | Clearfield City ... | -5.00     |
| <b>Colonial Insurance</b>                        |            |          |                   |                      |     |                     |           |
| Bill   | 02/14/2016 | 7927...  | Billing Contro... | Accounts Payable     |     | -SPLIT-             | -36.91    |
| Bill Pmt -Check                                  | 02/24/2016 | 11390    | Billing Contro... | Cash Zions Bank-G... | X   | Accounts Pay...     | -36.91    |
| Bill   | 02/28/2016 | 7927...  | BCN - E7927...    | Accounts Payable     |     | -SPLIT-             | -36.91    |
| Bill Pmt -Check                                  | 03/09/2016 | 11444    | BCN - E7927...    | Cash Zions Bank-G... | X   | Accounts Pay...     | -36.91    |
| Bill   | 03/23/2016 | 7927...  | BCN - E7927...    | Accounts Payable     |     | -SPLIT-             | -36.91    |
| Bill Pmt -Check                                  | 03/23/2016 | 11533    | BCN - E7927...    | Cash Zions Bank-G... | X   | Accounts Pay...     | -36.91    |
| <b>Comcast</b>                                   |            |          |                   |                      |     |                     |           |
| Bill   | 02/19/2016 | 2/28/... | Acct # 8495 ...   | Accounts Payable     |     | Utilities (Gas,...  | -302.39   |
| Bill Pmt -Check                                  | 02/22/2016 | 11419    |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -874.29   |
| Bill   | 02/23/2016 | 3/1/1... | Acct # 8495 ...   | Accounts Payable     |     | Utilities (Gas,...  | -571.90   |
| Bill   | 03/19/2016 | 3/28/... | Acct # 8495 ...   | Accounts Payable     |     | Utilities (Gas,...  | -302.39   |
| Bill   | 03/29/2016 | 4/1/1... | Acct # 8495 ...   | Accounts Payable     |     | Utilities (Gas,...  | -571.90   |
| <b>Comcast Business</b>                          |            |          |                   |                      |     |                     |           |
| Bill   | 02/15/2016 | 4118...  | Acct # 93018...   | Accounts Payable     |     | Utilities (Gas,...  | -483.21   |
| Bill Pmt -Check                                  | 02/24/2016 | 11391    | Acct # 93018...   | Cash Zions Bank-G... | X   | Accounts Pay...     | -483.21   |
| Bill   | 03/15/2016 | 4183...  | Acct # 93018...   | Accounts Payable     |     | Utilities (Gas,...  | -483.21   |
| Bill Pmt -Check                                  | 03/23/2016 | 11534    | Acct # 93018...   | Cash Zions Bank-G... | X   | Accounts Pay...     | -483.21   |
| <b>Crown Trophy</b>                              |            |          |                   |                      |     |                     |           |
| Bill Pmt -Check                                  | 02/22/2016 | 11420    |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -45.00    |
| Bill   | 03/01/2016 |          |                   | Accounts Payable     |     | Special Depart...   | -45.00    |
| Bill Pmt -Check                                  | 03/03/2016 | 11512    |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -387.50   |
| Bill   | 03/12/2016 | 26791    |                   | Accounts Payable     |     | Special Depart...   | -387.50   |
| <b>Dave Youngberg</b>                            |            |          |                   |                      |     |                     |           |
| Bill Pmt -Check                                  | 02/22/2016 | 11421    | Clothing Allo...  | Cash Zions Bank-G... | X   | Accounts Pay...     | -224.78   |
| Bill   | 03/01/2016 | 7710...  | Clothing Allo...  | Accounts Payable     |     | Clothing Allow...   | -224.78   |
| <b>Davin Rutland</b>                             |            |          |                   |                      |     |                     |           |
| Bill Pmt -Check                                  | 02/22/2016 | 11422    | Clothing Allo...  | Cash Zions Bank-G... | X   | Accounts Pay...     | -124.17   |
| Bill   | 02/29/2016 | 113-2... | Clothing Allo...  | Accounts Payable     |     | Clothing Allow...   | -124.17   |
| <b>Davis &amp; Weber Secondary Water Systems</b> |            |          |                   |                      |     |                     |           |
| Bill   | 03/01/2016 | 12-57... | Annual Seco...    | Accounts Payable     |     | Utilities (Gas,...  | -277.00   |
| Bill Pmt -Check                                  | 03/09/2016 | 11445    | Annual Seco...    | Cash Zions Bank-G... | X   | Accounts Pay...     | -277.00   |
| <b>DCSO</b>                                      |            |          |                   |                      |     |                     |           |
| Bill   | 02/01/2016 | JANU...  | JANUARY 20...     | Accounts Payable     |     | Paramedic Fees      | -3,775.76 |
| Bill Pmt -Check                                  | 02/24/2016 | 11392    | JANUARY 20...     | Cash Zions Bank-G... | X   | Accounts Pay...     | -3,775.76 |
| Bill Pmt -Check                                  | 03/03/2016 | 11513    | NDFD - Para...    | Cash Zions Bank-G... |     | Accounts Pay...     | -2,675.57 |
| Bill   | 03/11/2016 | Febru... | NDFD - Para...    | Accounts Payable     |     | Paramedic Fees      | -2,675.57 |

## North Davis Fire District Transaction List by Vendor February through March 2016

| Type                              | Date       | Num      | Memo              | Account              | Clr | Split             | Amount     |
|-----------------------------------|------------|----------|-------------------|----------------------|-----|-------------------|------------|
| <b>Dell Marketing L.P.</b>        |            |          |                   |                      |     |                   |            |
| Bill                              | 02/15/2016 | XJW...   | Customer # 1...   | Accounts Payable     |     | Computer Mai...   | -826.80    |
| Bill Pmt -Check                   | 02/24/2016 | 11393    | Customer # 1...   | Cash Zions Bank-G... | X   | Accounts Pay...   | -826.80    |
| <b>DELUXE BUSINESS SOLUTIONS</b>  |            |          |                   |                      |     |                   |            |
| Check                             | 02/11/2016 | eftps    |                   | Cash Zions Bank-G... | X   | Bank Charges      | -45.78     |
| Check                             | 03/16/2016 | eftps    | NDFD Checks       | Cash Zions Bank-G... | X   | Bank Charges      | -340.06    |
| <b>Eric Craythorne</b>            |            |          |                   |                      |     |                   |            |
| Check                             | 03/23/2016 | DIRE...  | NDFD Admin...     | Cash Zions Bank-G... | X   | -SPLIT-           | -810.65    |
| <b>Firmco Medical Inc</b>         |            |          |                   |                      |     |                   |            |
| Bill Pmt -Check                   | 02/22/2016 | 11423    | Customer # ...    | Cash Zions Bank-G... | X   | Accounts Pay...   | -131.07    |
| Bill                              | 02/29/2016 | 41493    | Customer # ...    | Accounts Payable     |     | Medical Suppli... | -131.07    |
| <b>Fisch Internet Solutions</b>   |            |          |                   |                      |     |                   |            |
| Bill                              | 02/22/2016 | 3311     |                   | Accounts Payable     |     | Computer Mai...   | -1,060.00  |
| Bill Pmt -Check                   | 02/22/2016 | 11424    |                   | Cash Zions Bank-G... | X   | Accounts Pay...   | -1,060.00  |
| <b>Fuelman</b>                    |            |          |                   |                      |     |                   |            |
| Bill                              | 02/01/2016 | NP46...  | Acct # BG21...    | Accounts Payable     |     | -SPLIT-           | -1,868.70  |
| Bill Pmt -Check                   | 03/03/2016 | 11514    | BG2126827         | Cash Zions Bank-G... | X   | Accounts Pay...   | -1,508.57  |
| Bill                              | 03/04/2016 | NP46...  | Acct # BG21...    | Accounts Payable     |     | -SPLIT-           | -1,508.57  |
| <b>Gary Petersen</b>              |            |          |                   |                      |     |                   |            |
| Check                             | 03/23/2016 | 11490    | NDFD Admin...     | Cash Zions Bank-G... | X   | -SPLIT-           | -810.65    |
| <b>Goodson Signs</b>              |            |          |                   |                      |     |                   |            |
| Bill                              | 03/29/2016 | 1039     | North Davis ...   | Accounts Payable     |     | -SPLIT-           | -254.00    |
| <b>Henry Schein</b>               |            |          |                   |                      |     |                   |            |
| Purchase Order                    | 02/04/2016 | 1445     |                   | Purchase Orders      |     | -SPLIT-           | -653.77    |
| Bill                              | 02/08/2016 | 2767...  |                   | Accounts Payable     |     | -SPLIT-           | -785.76    |
| Bill Pmt -Check                   | 02/22/2016 | 11425    | 1292286           | Cash Zions Bank-G... | X   | Accounts Pay...   | -1,270.24  |
| Purchase Order                    | 02/24/2016 | 1445     |                   | Purchase Orders      |     | -SPLIT-           | -785.76    |
| Bill                              | 02/24/2016 | 2767...  |                   | Accounts Payable     |     | -SPLIT-           | -653.77    |
| Bill Pmt -Check                   | 02/24/2016 | 11394    | 1292286           | Cash Zions Bank-G... | X   | Accounts Pay...   | -1,439.53  |
| Purchase Order                    | 02/25/2016 | 1449     |                   | Purchase Orders      |     | -SPLIT-           | -1,270.24  |
| Bill                              | 03/02/2016 | 2821...  | Customer # 1...   | Accounts Payable     |     | -SPLIT-           | -1,270.24  |
| Purchase Order                    | 03/14/2016 | 1454     |                   | Purchase Orders      |     | -SPLIT-           | -1,462.12  |
| Bill                              | 03/23/2016 |          |                   | Accounts Payable     |     | -SPLIT-           | -1,462.12  |
| Bill Pmt -Check                   | 03/23/2016 | 11535    | 1292286           | Cash Zions Bank-G... | X   | Accounts Pay...   | -1,462.12  |
| Bill                              | 03/25/2016 | 2909...  | Acct # 12922...   | Accounts Payable     |     | Medical Suppli... | -119.00    |
| Purchase Order                    | 03/31/2016 | 1462     |                   | Purchase Orders      |     | Equipment Ma...   | 0.00       |
| <b>Intermountain WorkMed</b>      |            |          |                   |                      |     |                   |            |
| Bill                              | 03/01/2016 | LA27...  | NORTH DAV...      | Accounts Payable     |     | Misc Services     | -15.00     |
| Bill Pmt -Check                   | 03/03/2016 | 11515    | NORTH DAV...      | Cash Zions Bank-G... | X   | Accounts Pay...   | -15.00     |
| <b>Iris Medical Inc</b>           |            |          |                   |                      |     |                   |            |
| Bill                              | 02/01/2016 | JANU...  |                   | Accounts Payable     |     | Collection Con... | -5,748.94  |
| Bill Pmt -Check                   | 02/24/2016 | 11395    |                   | Cash Zions Bank-G... | X   | Accounts Pay...   | -5,748.94  |
| Bill Pmt -Check                   | 03/03/2016 | 11516    | February 2016     | Cash Zions Bank-G... | X   | Accounts Pay...   | -5,456.46  |
| Bill                              | 03/11/2016 | Febru... | February 2016     | Accounts Payable     |     | Collection Con... | -5,456.46  |
| <b>IRS Deposit</b>                |            |          |                   |                      |     |                   |            |
| Check                             | 02/08/2016 | eftps    | Brandon Sto...    | Cash Zions Bank-G... | X   | -SPLIT-           | -2,767.52  |
| Check                             | 02/12/2016 | EFTPS    | PAYROLL D...      | Cash Zions Bank-G... | X   | -SPLIT-           | -11,961.74 |
| Check                             | 02/26/2016 | eftps    | Payroll Date ...  | Cash Zions Bank-G... | X   | -SPLIT-           | -12,061.84 |
| Check                             | 03/04/2016 | eftps    | Payroll 3/4/2...  | Cash Zions Bank-G... | X   | -SPLIT-           | -2,949.72  |
| Check                             | 03/11/2016 | eftps    | Payroll 3/11/...  | Cash Zions Bank-G... | X   | -SPLIT-           | -11,707.66 |
| Check                             | 03/24/2016 | eftps    | PAYROLL D...      | Cash Zions Bank-G... | X   | -SPLIT-           | -7,825.86  |
| Check                             | 03/25/2016 | EFTPS    | PAYROLL D...      | Cash Zions Bank-G... | X   | -SPLIT-           | -11,878.32 |
| <b>Jake Rast</b>                  |            |          |                   |                      |     |                   |            |
| Bill Pmt -Check                   | 02/24/2016 | 11396    | clothing allow... | Cash Zions Bank-G... | X   | Accounts Pay...   | -21.27     |
| <b>John Petroff</b>               |            |          |                   |                      |     |                   |            |
| Check                             | 03/23/2016 | DIRE...  | NDFD Admin...     | Cash Zions Bank-G... | X   | -SPLIT-           | -810.65    |
| <b>John Taylor</b>                |            |          |                   |                      |     |                   |            |
| Bill                              | 02/01/2016 | 1434...  | REIMBURSE...      | Accounts Payable     |     | Equipment Ma...   | -28.92     |
| Bill Pmt -Check                   | 02/22/2016 | 11426    | 6157105-5501      | Cash Zions Bank-G... | X   | Accounts Pay...   | -2,561.13  |
| Bill                              | 03/01/2016 | 2016 ... | Tuition Reim...   | Accounts Payable     |     | Travel and Tra... | -2,561.13  |
| <b>Kevin Lloyd</b>                |            |          |                   |                      |     |                   |            |
| Bill                              | 02/23/2016 | 131.29   | Vehicle Maint...  | Accounts Payable     |     | Vehicle Mainte... | -131.29    |
| Bill Pmt -Check                   | 02/24/2016 | 11413    | Vehicle Maint...  | Cash Zions Bank-G... | X   | Accounts Pay...   | -131.29    |
| <b>Layton City Fire/Ambulance</b> |            |          |                   |                      |     |                   |            |
| Bill                              | 02/22/2016 | 28100    | Call Number ...   | Accounts Payable     |     | Paramedics        | -286.68    |
| Bill Pmt -Check                   | 02/22/2016 | 11427    | 7462              | Cash Zions Bank-G... | X   | Accounts Pay...   | -286.68    |
| Bill Pmt -Check                   | 03/03/2016 | 11517    | 7462              | Cash Zions Bank-G... | X   | Accounts Pay...   | -286.68    |
| Bill                              | 03/05/2016 | 7638     | Call Number       | Accounts Payable     |     | Paramedics        | -286.68    |

## North Davis Fire District Transaction List by Vendor February through March 2016

| Type                         | Date       | Num       | Memo              | Account              | Clr | Split               | Amount    |
|------------------------------|------------|-----------|-------------------|----------------------|-----|---------------------|-----------|
| <b>LegalShield</b>           |            |           |                   |                      |     |                     |           |
| Bill                         | 02/05/2016 | FEB ...   | GROUP 011...      | Accounts Payable     |     | -SPLIT-             | -125.57   |
| Bill                         | 03/05/2016 | Marc...   | Group # 011...    | Accounts Payable     |     | -SPLIT-             | -125.57   |
| Bill Pmt -Check              | 03/09/2016 | 11446     | Group # 011...    | Cash Zions Bank-G... | X   | Accounts Pay...     | -125.57   |
| <b>Liberty Mutual</b>        |            |           |                   |                      |     |                     |           |
| Bill                         | 02/16/2016 | 0000...   | Client # 0000...  | Accounts Payable     |     | -SPLIT-             | -266.50   |
| Bill Pmt -Check              | 02/24/2016 | 11397     | Client # 0000...  | Cash Zions Bank-G... | X   | Accounts Pay...     | -266.50   |
| Bill                         | 03/16/2016 | 0000...   | Client # 0000...  | Accounts Payable     |     | -SPLIT-             | -273.28   |
| Bill Pmt -Check              | 03/23/2016 | 11536     | Client # 0000...  | Cash Zions Bank-G... |     | Accounts Pay...     | -273.28   |
| <b>Life-Assist Inc</b>       |            |           |                   |                      |     |                     |           |
| Purchase Order               | 02/04/2016 | 1444      |                   | Purchase Orders      |     | -SPLIT-             | -518.70   |
| Bill                         | 02/08/2016 | 740432    | Customer # 8...   | Accounts Payable     |     | -SPLIT-             | -518.70   |
| Bill Pmt -Check              | 02/24/2016 | 11398     | Customer # 8...   | Cash Zions Bank-G... | X   | Accounts Pay...     | -518.70   |
| Purchase Order               | 03/14/2016 | 1455      |                   | Purchase Orders      |     | -SPLIT-             | -759.19   |
| Bill                         | 03/23/2016 | 744640    |                   | Accounts Payable     |     | -SPLIT-             | -759.19   |
| Bill Pmt -Check              | 03/23/2016 | 11537     |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -759.19   |
| Purchase Order               | 03/24/2016 | 1457      |                   | Purchase Orders      |     | -SPLIT-             | -1,196.04 |
| Bill                         | 03/25/2016 | 745902    | Customer No...    | Accounts Payable     |     | -SPLIT-             | -1,196.04 |
| Purchase Order               | 03/31/2016 | 1463      |                   | Purchase Orders      |     | Equipment Ma...     | 0.00      |
| <b>LN Curtis and Sons</b>    |            |           |                   |                      |     |                     |           |
| Bill                         | 03/02/2016 | 3167...   |                   | Accounts Payable     |     | Small Equipm...     | -147.99   |
| Bill Pmt -Check              | 03/03/2016 | 11518     |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -29.04    |
| Bill Pmt -Check              | 03/09/2016 | 11447     |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -147.99   |
| Bill                         | 03/09/2016 | 3167...   |                   | Accounts Payable     |     | Small Equipm...     | -29.04    |
| Bill                         | 03/14/2016 | 3167...   | Invoice -3167...  | Accounts Payable     |     | Small Equipm...     | -114.00   |
| Bill Pmt -Check              | 03/23/2016 | 11538     | Invoice -3167...  | Cash Zions Bank-G... | X   | Accounts Pay...     | -114.00   |
| Bill                         | 03/31/2016 | 3167...   |                   | Accounts Payable     |     | -SPLIT-             | -340.48   |
| Bill                         | 03/31/2016 | 8181...   |                   | Accounts Payable     |     | -SPLIT-             | -534.00   |
| <b>Logo Lady</b>             |            |           |                   |                      |     |                     |           |
| Bill Pmt -Check              | 03/03/2016 | 11519     |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -55.00    |
| Bill                         | 03/09/2016 | 1362      | Fitted Hat - J... | Accounts Payable     |     | Clothing Allow...   | -17.00    |
| Bill                         | 03/09/2016 | 1363      | Hoodie - Ben...   | Accounts Payable     |     | Clothing Allow...   | -38.00    |
| <b>Lowes</b>                 |            |           |                   |                      |     |                     |           |
| Bill                         | 02/18/2016 | 964547    | Acct # 99006...   | Accounts Payable     |     | -SPLIT-             | -16.61    |
| <b>Mark Becraft</b>          |            |           |                   |                      |     |                     |           |
| Bill Pmt -Check              | 02/22/2016 | 11428     | Per Diem          | Cash Zions Bank-G... | X   | Accounts Pay...     | -191.00   |
| Bill                         | 03/03/2016 | Marc...   | Per Diem          | Accounts Payable     |     | -SPLIT-             | -191.00   |
| <b>Mark Kortright</b>        |            |           |                   |                      |     |                     |           |
| Bill                         | 03/09/2016 | 002-0...  | Clothing Allo...  | Accounts Payable     |     | Clothing Allow...   | -167.95   |
| Bill Pmt -Check              | 03/09/2016 | 11448     | Clothing Allo...  | Cash Zions Bank-G... | X   | Accounts Pay...     | -167.95   |
| <b>Mark Shepherd</b>         |            |           |                   |                      |     |                     |           |
| Check                        | 03/23/2016 | 11491     | NDFD Admin...     | Cash Zions Bank-G... | X   | -SPLIT-             | -1,132.58 |
| <b>Mark Weekes</b>           |            |           |                   |                      |     |                     |           |
| Bill Pmt -Check              | 02/22/2016 | 11429     | Clothing Allo...  | Cash Zions Bank-G... | X   | Accounts Pay...     | -338.04   |
| Bill                         | 02/29/2016 | 0031...   | Clothing Allo...  | Accounts Payable     |     | -SPLIT-             | -338.04   |
| <b>McEwan and Company</b>    |            |           |                   |                      |     |                     |           |
| Bill Pmt -Check              | 02/22/2016 | 11430     |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -750.00   |
| Bill Pmt -Check              | 02/24/2016 | 11399     |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -768.75   |
| Bill                         | 02/24/2016 | 1153      |                   | Accounts Payable     |     | -SPLIT-             | -750.00   |
| Bill                         | 02/29/2016 | 1165      |                   | Accounts Payable     |     | Professional S...   | -450.00   |
| <b>Melodi's Pest Control</b> |            |           |                   |                      |     |                     |           |
| Bill                         | 02/18/2016 | 15964     |                   | Accounts Payable     |     | Equipment Ma...     | -80.00    |
| Bill Pmt -Check              | 02/24/2016 | 11400     |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -80.00    |
| Bill Pmt -Check              | 03/03/2016 | 11520     |                   | Cash Zions Bank-G... | X   | Accounts Pay...     | -80.00    |
| Bill                         | 03/15/2016 | 15995     |                   | Accounts Payable     |     | Equipment Ma...     | -80.00    |
| <b>Misty Rogers</b>          |            |           |                   |                      |     |                     |           |
| Bill Pmt -Check              | 02/22/2016 | 11431     | Petty Cash        | Cash Zions Bank-G... | X   | Accounts Pay...     | -100.00   |
| Bill                         | 02/29/2016 | Petty ... | Petty Cash        | Accounts Payable     |     | Equipment Ma...     | -100.00   |
| <b>Moreton</b>               |            |           |                   |                      |     |                     |           |
| Bill                         | 02/05/2016 | 229417    | Policy # VFIS...  | Accounts Payable     |     | Liability Insura... | -4,244.00 |
| Bill Pmt -Check              | 02/22/2016 | 11432     | VFISTR2054...     | Cash Zions Bank-G... | X   | Accounts Pay...     | -587.00   |
| Bill                         | 03/03/2016 | 230814    | Policy # 0558...  | Accounts Payable     |     | Professional S...   | -587.00   |
| <b>Napa Auto</b>             |            |           |                   |                      |     |                     |           |
| Bill                         | 02/29/2016 | 653602    | Acct # 16101...   | Accounts Payable     |     | Vehicle Mainte...   | -15.66    |
| Bill Pmt -Check              | 03/09/2016 | 11449     | Acct # 16101...   | Cash Zions Bank-G... | X   | Accounts Pay...     | -15.66    |
| Bill                         | 03/10/2016 | 655516    | Acct # 16101...   | Accounts Payable     |     | -SPLIT-             | -11.18    |
| Bill                         | 03/15/2016 | 6562...   | Acct # 16101...   | Accounts Payable     |     | -SPLIT-             | -25.53    |
| Bill                         | 03/15/2016 | 6562...   | Acct # 16101...   | Accounts Payable     |     | -SPLIT-             | -10.99    |

## North Davis Fire District Transaction List by Vendor February through March 2016

| Type  | Date       | Num      | Memo             | Account              | Clr | Split              | Amount     |
|---|------------|----------|------------------|----------------------|-----|--------------------|------------|
| <b>National Fire Codes</b>                  |            |          |                  |                      |     |                    |            |
| Bill  | 03/07/2016 | 6656...  | ID Number 2...   | Accounts Payable     |     | Subscriptions,...  | -1,305.00  |
| Bill Pmt -Check                             | 03/09/2016 | 11500    | ID Number 2...   | Cash Zions Bank-G... | X   | Accounts Pay...    | -1,305.00  |
| <b>North Davis Firefighters Association</b> |            |          |                  |                      |     |                    |            |
| Check                                       | 02/12/2016 | ACH      | PAYROLL D...     | Cash Zions Bank-G... | X   | NDFD Associ...     | -180.00    |
| Check                                       | 02/26/2016 | ach      | Payroll Date ... | Cash Zions Bank-G... | X   | NDFD Associ...     | -160.00    |
| Check                                       | 03/11/2016 | ach      | Payroll 3/11/... | Cash Zions Bank-G... | X   | NDFD Associ...     | -165.00    |
| Check                                       | 03/25/2016 | ACH      | PAYROLL D...     | Cash Zions Bank-G... | X   | NDFD Associ...     | -160.00    |
| <b>O'Reilly Auto Parts</b>                  |            |          |                  |                      |     |                    |            |
| Bill  | 03/28/2016 | 3598...  | Customer # 1...  | Accounts Payable     |     | Vehicle Mainte...  | -99.99     |
| <b>Office Depot</b>                         |            |          |                  |                      |     |                    |            |
| Bill  | 02/01/2016 | 8179...  | Acct 41036931    | Accounts Payable     |     | -SPLIT-            | -375.40    |
| Bill  | 02/08/2016 | 8227...  | Acct 41036931    | Accounts Payable     |     | -SPLIT-            | -54.09     |
| Purchase Order                              | 02/12/2016 | 1447     |                  | Purchase Orders      |     | Office supply ...  | -14.64     |
| Bill  | 02/18/2016 | 8227...  | Acct # 41036...  | Accounts Payable     |     | Office supply ...  | -24.06     |
| Bill Pmt -Check                             | 02/22/2016 | 11433    | Acct # 41036...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -14.64     |
| Bill Pmt -Check                             | 02/24/2016 | 11401    |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -80.99     |
| Bill  | 02/24/2016 | 8240...  | Acct # 41036...  | Accounts Payable     |     | Office supply ...  | -14.64     |
| Purchase Order                              | 03/07/2016 | 1451     |                  | Purchase Orders      |     | Office supply ...  | -60.38     |
| Purchase Order                              | 03/08/2016 | 1452     |                  | Purchase Orders      |     | -SPLIT-            | -44.86     |
| Purchase Order                              | 03/09/2016 | 1453     |                  | Purchase Orders      |     | -SPLIT-            | -94.39     |
| Purchase Order                              | 03/15/2016 | 1456     |                  | Purchase Orders      |     | Office supply ...  | -64.45     |
| Bill  | 03/22/2016 | 8284...  | Acct # 41036...  | Accounts Payable     |     | Office supply ...  | -60.38     |
| Bill  | 03/22/2016 | 8286...  | Acct # 41036...  | Accounts Payable     |     | -SPLIT-            | -44.86     |
| Bill  | 03/22/2016 | 8289...  | Acct # 41036...  | Accounts Payable     |     | -SPLIT-            | -57.77     |
| Purchase Order                              | 03/22/2016 | 1453     |                  | Purchase Orders      |     | Office supply ...  | -36.62     |
| Bill  | 03/22/2016 | 8289...  | Acct # 41036...  | Accounts Payable     |     | Office supply ...  | -36.62     |
| Credit                                      | 03/22/2016 | 8289...  | Acct # 41036...  | Accounts Payable     |     | Office supply ...  | 8.82       |
| Bill  | 03/22/2016 | 8308...  | Acct # 41036...  | Accounts Payable     |     | Office supply ...  | -64.45     |
| Bill Pmt -Check                             | 03/23/2016 | 11539    |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -190.81    |
| <b>Orbital ATK, Inc.</b>                    |            |          |                  |                      |     |                    |            |
| Bill  | 03/14/2016 | 0080...  | Voucher # 70...  | Accounts Payable     |     | Plan Review F...   | -10.00     |
| Bill Pmt -Check                             | 03/23/2016 | 11540    | Voucher # 70...  | Cash Zions Bank-G... |     | Accounts Pay...    | -10.00     |
| <b>Payroll</b>                              |            |          |                  |                      |     |                    |            |
| Check                                       | 02/08/2016 | PRDD     | BRANDON S...     | Cash Zions Bank-G... | X   | -SPLIT-            | -9,392.78  |
| Check                                       | 02/12/2016 | PRDD     | PAYROLL D...     | Cash Zions Bank-G... | X   | -SPLIT-            | -35,010.38 |
| Check                                       | 02/26/2016 | prdd     | Payroll Date ... | Cash Zions Bank-G... | X   | -SPLIT-            | -35,079.90 |
| Check                                       | 03/04/2016 | PRDD     | Payroll 3/4/2... | Cash Zions Bank-G... | X   | -SPLIT-            | -5,518.65  |
| Check                                       | 03/11/2016 | PRDD     | Payroll 3/11/... | Cash Zions Bank-G... | X   | -SPLIT-            | -33,062.82 |
| Check                                       | 03/23/2016 | PRDD     | BOARD PAY...     | Cash Zions Bank-G... | X   | -SPLIT-            | -993.44    |
| Check                                       | 03/24/2016 | PRDD     | PAYROLL D...     | Cash Zions Bank-G... | X   | -SPLIT-            | -23,601.79 |
| Check                                       | 03/25/2016 | PRDD     | PAYROLL D...     | Cash Zions Bank-G... | X   | -SPLIT-            | -34,247.82 |
| <b>PEHP Flex</b>                            |            |          |                  |                      |     |                    |            |
| Check                                       | 02/26/2016 | 11481    | Payroll Date ... | Cash Zions Bank-G... | X   | -SPLIT-            | -509.78    |
| Check                                       | 03/25/2016 | 11495    | PAYROLL D...     | Cash Zions Bank-G... | X   | -SPLIT-            | -509.78    |
| <b>PEHP Group Insurance</b>                 |            |          |                  |                      |     |                    |            |
| Bill  | 02/22/2016 | 0121...  | Policy 1131      | Accounts Payable     |     | -SPLIT-            | -19,524.10 |
| Bill Pmt -Check                             | 02/24/2016 | 11402    | Policy 1131      | Cash Zions Bank-G... | X   | Accounts Pay...    | -19,524.10 |
| Bill  | 03/20/2016 | 0121...  | Policy # 1131    | Accounts Payable     |     | -SPLIT-            | -20,497.66 |
| Bill Pmt -Check                             | 03/23/2016 | 11541    | Policy # 1131    | Cash Zions Bank-G... | X   | Accounts Pay...    | -20,497.66 |
| <b>Pioneer Overhead</b>                     |            |          |                  |                      |     |                    |            |
| Bill Pmt -Check                             | 03/03/2016 | 11521    |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -127.50    |
| Bill  | 03/10/2016 | 18883    |                  | Accounts Payable     |     | Equipment Ma...    | -127.50    |
| <b>Pitney Bowes</b>                         |            |          |                  |                      |     |                    |            |
| Bill  | 03/13/2016 | 3971...  | Acct # 39714...  | Accounts Payable     |     | Office supply ...  | -136.74    |
| Bill  | 03/16/2016 | 4360...  | Acct #8000-9...  | Accounts Payable     |     | Office supply ...  | -50.00     |
| Bill Pmt -Check                             | 03/23/2016 | 11542    | 3971470          | Cash Zions Bank-G... |     | Accounts Pay...    | -136.74    |
| <b>Questar Gas Company</b>                  |            |          |                  |                      |     |                    |            |
| Bill  | 02/10/2016 | 1/14/... | Acct 848237...   | Accounts Payable     |     | Utilities (Gas,... | -887.18    |
| Bill  | 02/11/2016 | 1/15/... | Acct # 83193...  | Accounts Payable     |     | Utilities (Gas,... | -730.70    |
| Bill Pmt -Check                             | 02/24/2016 | 11403    | 8319361492       | Cash Zions Bank-G... | X   | Accounts Pay...    | -1,617.88  |
| Bill Pmt -Check                             | 03/03/2016 | 11522    | 8319361492       | Cash Zions Bank-G... | X   | Accounts Pay...    | -945.88    |
| Bill  | 03/11/2016 | 2/12/... | Acct # 83193...  | Accounts Payable     |     | Utilities (Gas,... | -453.97    |
| Bill  | 03/11/2016 | 2/11/... | 2/11/16-3/10/... | Accounts Payable     |     | Utilities (Gas,... | -491.91    |

## North Davis Fire District Transaction List by Vendor February through March 2016

| Type                                      | Date       | Num       | Memo             | Account              | Clr | Split              | Amount     |
|---|------------|-----------|------------------|----------------------|-----|--------------------|------------|
| <b>Rocky Mountain Power</b>               |            |           |                  |                      |     |                    |            |
| Bill                                      | 02/15/2016 | 1/13/...  | Acct # 00815...  | Accounts Payable     |     | Utilities (Gas,... | -1,077.54  |
| Bill Pmt -Check                           | 02/24/2016 | 11404     | 00815760-00...   | Cash Zions Bank-G... | X   | Accounts Pay...    | -1,077.54  |
| Bill                                      | 03/15/2016 | 2/11/...  | Acct # 00815...  | Accounts Payable     |     | Utilities (Gas,... | -995.60    |
| Bill Pmt -Check                           | 03/23/2016 | 11543     | 00815760-00...   | Cash Zions Bank-G... | X   | Accounts Pay...    | -995.60    |
| <b>Roger Montgomery</b>                   |            |           |                  |                      |     |                    |            |
| Bill Pmt -Check                           | 02/22/2016 | 11434     | Clothing Allo... | Cash Zions Bank-G... | X   | Accounts Pay...    | -208.83    |
| Bill                                      | 03/03/2016 | 0063...   | Clothing Allo... | Accounts Payable     |     | -SPLIT-            | -208.83    |
| <b>Sam's Club MC/SYNCB</b>                |            |           |                  |                      |     |                    |            |
| Bill                                      | 02/08/2016 | 8556...   | ACCT # 5530...   | Accounts Payable     |     | Equipment Ma...    | -367.20    |
| Bill Pmt -Check                           | 02/24/2016 | 11405     | ACCT # 5530...   | Cash Zions Bank-G... | X   | Accounts Pay...    | -367.20    |
| <b>Sarah Smith</b>                        |            |           |                  |                      |     |                    |            |
| Bill                                      | 03/29/2016 | 4000...   | Clothing Allo... | Accounts Payable     |     | Clothing Allow...  | -112.39    |
| <b>Scott Call</b>                         |            |           |                  |                      |     |                    |            |
| Bill Pmt -Check                           | 02/22/2016 | 11435     | Reimburse...     | Cash Zions Bank-G... | X   | Accounts Pay...    | -11.70     |
| Bill                                      | 02/29/2016 | 023457    | Reimburse...     | Accounts Payable     |     | Equipment Ma...    | -11.70     |
| <b>Shay Holley</b>                        |            |           |                  |                      |     |                    |            |
| Bill                                      | 02/01/2016 | Febru...  | NDFD Physic...   | Accounts Payable     |     | Professional S...  | -700.00    |
| Bill Pmt -Check                           | 02/22/2016 | 11436     | Physician Ad...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -700.00    |
| Bill                                      | 03/01/2016 | Marc...   | Physician Ad...  | Accounts Payable     |     | Professional S...  | -700.00    |
| <b>Standard Plumbing Supply</b>           |            |           |                  |                      |     |                    |            |
| Bill                                      | 03/08/2016 | FDG8...   |                  | Accounts Payable     |     | Equipment Ma...    | -127.19    |
| Credit                                    | 03/10/2016 | FGH...    |                  | Accounts Payable     |     | Equipment Ma...    | 61.17      |
| <b>Stauffer's Towing LLC</b>              |            |           |                  |                      |     |                    |            |
| Bill                                      | 03/14/2016 | 195848    |                  | Accounts Payable     |     | Vehicle Mainte...  | -450.00    |
| Bill Pmt -Check                           | 03/23/2016 | 11544     |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -450.00    |
| <b>Symbol Arts</b>                        |            |           |                  |                      |     |                    |            |
| Bill Pmt -Check                           | 03/09/2016 | 11501     | CUSTOMER ...     | Cash Zions Bank-G... | X   | Accounts Pay...    | -35.00     |
| Bill                                      | 03/29/2016 | 0254...   | Customer No...   | Accounts Payable     |     | Clothing Allow...  | -170.00    |
| <b>Tire World</b>                         |            |           |                  |                      |     |                    |            |
| Bill                                      | 02/12/2016 | 23670     | Sales Order ...  | Accounts Payable     |     | Vehicle Mainte...  | -37.54     |
| Bill Pmt -Check                           | 02/24/2016 | 11406     | Sales Order ...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -37.54     |
| <b>Utah Communications Authority</b>      |            |           |                  |                      |     |                    |            |
| Bill Pmt -Check                           | 02/22/2016 | 11437     | VOID: Custo...   | Cash Zions Bank-G... | X   | Accounts Pay...    | 0.00       |
| Bill                                      | 02/29/2016 | 59260     |                  | Accounts Payable     |     | -SPLIT-            | -860.30    |
| Bill                                      | 03/01/2016 | 58738     | January 2016...  | Accounts Payable     |     | -SPLIT-            | -860.30    |
| Bill Pmt -Check                           | 03/09/2016 | 11502     | January 2016...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -860.30    |
| <b>Utah Communications Inc</b>            |            |           |                  |                      |     |                    |            |
| Purchase Order                            | 02/18/2016 | 1448      |                  | Purchase Orders      |     | Capital Projects   | -495.00    |
| Bill                                      | 02/29/2016 | 113970    | Customer ID ...  | Accounts Payable     |     | Equipment Ma...    | -300.00    |
| Bill Pmt -Check                           | 03/03/2016 | 11523     | Customer ID ...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -300.00    |
| <b>Utah Local Governments Trust</b>       |            |           |                  |                      |     |                    |            |
| Bill                                      | 02/16/2016 | Marc...   | Policy # 1638.0  | Accounts Payable     |     | -SPLIT-            | -3,749.11  |
| Bill Pmt -Check                           | 02/24/2016 | 11407     | Policy # 1638.0  | Cash Zions Bank-G... | X   | Accounts Pay...    | -3,749.11  |
| Bill                                      | 03/14/2016 | April ... | Customer # 1...  | Accounts Payable     |     | -SPLIT-            | -3,816.66  |
| Bill Pmt -Check                           | 03/23/2016 | 11545     | Customer # 1...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -3,816.66  |
| <b>Utah Retirement Systems</b>            |            |           |                  |                      |     |                    |            |
| Check                                     | 02/12/2016 | ACH       | PAYROLL D...     | Cash Zions Bank-G... | X   | Retirement         | -6,496.25  |
| Check                                     | 02/26/2016 | ach       | Payroll Date ... | Cash Zions Bank-G... | X   | Retirement         | -6,586.63  |
| Check                                     | 03/11/2016 | ach       | Payroll 3/11/... | Cash Zions Bank-G... | X   | Retirement         | -6,265.98  |
| Check                                     | 03/25/2016 | ACH       | PAYROLL D...     | Cash Zions Bank-G... | X   | Retirement         | -11,508.33 |
| <b>Utah State Firemen's Association</b>   |            |           |                  |                      |     |                    |            |
| Bill                                      | 02/29/2016 |           |                  | Accounts Payable     |     | -SPLIT-            | -936.00    |
| <b>Utah State Tax Commission</b>          |            |           |                  |                      |     |                    |            |
| Check                                     | 02/01/2016 | eftps     |                  | Cash Zions Bank-G... | X   | State W/H          | -8,385.53  |
| Check                                     | 02/12/2016 | EFTPS     | PAYROLL D...     | Cash Zions Bank-G... | X   | State W/H          | -4,382.61  |
| Check                                     | 03/11/2016 | eftps     | Payroll 3/11/... | Cash Zions Bank-G... | X   | State W/H          | -4,658.54  |
| <b>Utah Valley University</b>             |            |           |                  |                      |     |                    |            |
| Bill                                      | 02/05/2016 | A22931    |                  | Accounts Payable     |     | Travel and Tra...  | -40.00     |
| Bill Pmt -Check                           | 02/24/2016 | 11408     |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -40.00     |
| Bill Pmt -Check                           | 03/03/2016 | 11524     | Kevin Lloyd      | Cash Zions Bank-G... | X   | Accounts Pay...    | -40.00     |
| Bill                                      | 03/11/2016 | A23084    | Kevin Lloyd      | Accounts Payable     |     | Travel and Tra...  | -40.00     |
| <b>Vantagepoint Transfer Agents - 401</b> |            |           |                  |                      |     |                    |            |
| Check                                     | 02/12/2016 | 11476     | PAYROLL D...     | Cash Zions Bank-G... | X   | -SPLIT-            | -1,550.61  |
| Check                                     | 03/11/2016 | 11487     | Payroll 3/11/... | Cash Zions Bank-G... | X   | -SPLIT-            | -1,550.61  |
| Check                                     | 03/25/2016 | 11496     | PAYROLL D...     | Cash Zions Bank-G... | X   | -SPLIT-            | -1,550.61  |

## North Davis Fire District Transaction List by Vendor February through March 2016

| Type                                      | Date       | Num      | Memo             | Account              | Clr | Split              | Amount     |
|---|------------|----------|------------------|----------------------|-----|--------------------|------------|
| <b>Vantagepoint Transfer Agents - 457</b> |            |          |                  |                      |     |                    |            |
| Check                                     | 02/12/2016 | 11477    | PAYROLL D...     | Cash Zions Bank-G... | X   | -SPLIT-            | -1,183.89  |
| Check                                     | 02/26/2016 | 11482    | Payroll Date ... | Cash Zions Bank-G... | X   | -SPLIT-            | -1,550.61  |
| Check                                     | 02/26/2016 | 11483    | Payroll Date ... | Cash Zions Bank-G... | X   | -SPLIT-            | -1,191.06  |
| Check                                     | 03/11/2016 | 11488    | Payroll 3/11/... | Cash Zions Bank-G... | X   | -SPLIT-            | -1,167.27  |
| Check                                     | 03/25/2016 | 11497    | PAYROLL D...     | Cash Zions Bank-G... | X   | -SPLIT-            | -1,165.88  |
| <b>Verizon Wireless</b>                   |            |          |                  |                      |     |                    |            |
| Bill                                      | 02/11/2016 | 9759...  | Acct # 64201...  | Accounts Payable     |     | Verizon            | -1,226.19  |
| Bill Pmt -Check                           | 02/24/2016 | 11409    | Acct # 64201...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -1,247.85  |
| Bill                                      | 02/28/2016 | 9761...  | Acct 642010...   | Accounts Payable     |     | Verizon            | -1,226.19  |
| Bill Pmt -Check                           | 03/09/2016 | 11503    | Acct 642010...   | Cash Zions Bank-G... | X   | Accounts Pay...    | -1,226.19  |
| Bill                                      | 03/28/2016 | 2/29/... | Acct # 64201...  | Accounts Payable     |     | Verizon            | -1,570.53  |
| <b>Visa Zions</b>                         |            |          |                  |                      |     |                    |            |
| Check                                     | 02/11/2016 | eftps    | xxxx-xxxx-xxx... | Cash Zions Bank-G... | X   | Equipment Ma...    | -22.96     |
| Check                                     | 02/23/2016 | eftps    | Becraft, M.      | Cash Zions Bank-G... | X   | -SPLIT-            | -1,854.80  |
| Check                                     | 02/23/2016 | eftps    | Weekes, Mark     | Cash Zions Bank-G... | X   | -SPLIT-            | -27.40     |
| Check                                     | 02/23/2016 | eftps    | Taylor, John     | Cash Zions Bank-G... | X   | -SPLIT-            | -464.09    |
| Check                                     | 02/23/2016 | eftps    | Tremea, Chris    | Cash Zions Bank-G... | X   | -SPLIT-            | -501.77    |
| Check                                     | 02/23/2016 | eftps    | Rogers, Misty    | Cash Zions Bank-G... | X   | Computer Mai...    | -296.82    |
| Check                                     | 02/23/2016 | eftps    | Hadley, Allen    | Cash Zions Bank-G... | X   | Equipment Ma...    | -18.11     |
| Check                                     | 03/03/2016 | eftps    | xxxx-xxxx-xxx... | Cash Zions Bank-G... | X   | -SPLIT-            | -77.45     |
| Check                                     | 03/23/2016 | eftps    | xxxx-xxxx-xxx... | Cash Zions Bank-G... | X   | -SPLIT-            | -80.55     |
| Check                                     | 03/23/2016 | eftps    | xxxx-xxxx-xxx... | Cash Zions Bank-G... | X   | Vehicle Mainte...  | -28.52     |
| Check                                     | 03/23/2016 | eftps    | xxxx-xxxx-xxx... | Cash Zions Bank-G... | X   | -SPLIT-            | -205.13    |
| Check                                     | 03/23/2016 | eftps    | xxxx-xxxx-xxx... | Cash Zions Bank-G... | X   | -SPLIT-            | -77.02     |
| Check                                     | 03/23/2016 | eftps    | xxxx-xxxx-xxx... | Cash Zions Bank-G... | X   | -SPLIT-            | -321.37    |
| <b>W. Russ O'Donnell</b>                  |            |          |                  |                      |     |                    |            |
| Bill                                      | 02/24/2016 | 0093...  | Clothing Allo... | Accounts Payable     |     | Clothing Allow...  | -192.68    |
| Bill Pmt -Check                           | 02/24/2016 | 11410    | Clothing Allo... | Cash Zions Bank-G... |     | Accounts Pay...    | -192.68    |
| <b>Waste Management</b>                   |            |          |                  |                      |     |                    |            |
| Bill Pmt -Check                           | 02/22/2016 | 11438    | 3/1/2016 - 3/... | Cash Zions Bank-G... | X   | Accounts Pay...    | -74.89     |
| Bill                                      | 02/25/2016 | 1827...  | 3/1/2016 - 3/... | Accounts Payable     |     | Utilities (Gas,... | -74.89     |
| Bill                                      | 03/29/2016 | 1829...  | Acct # 586-0...  | Accounts Payable     |     | Utilities (Gas,... | -80.56     |
| <b>Weidner &amp; Associates</b>           |            |          |                  |                      |     |                    |            |
| Bill                                      | 02/02/2016 | 110900   |                  | Accounts Payable     |     | Small Equipm...    | -318.00    |
| Bill                                      | 02/03/2016 | 110905   |                  | Accounts Payable     |     | Small Equipm...    | -318.00    |
| Bill                                      | 02/11/2016 | 110967   | Invoice # 110... | Accounts Payable     |     | Small Equipm...    | -277.74    |
| Bill Pmt -Check                           | 02/24/2016 | 11411    | Invoice # 110... | Cash Zions Bank-G... | X   | Accounts Pay...    | -277.74    |
| Bill Pmt -Check                           | 03/03/2016 | 11525    |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -65.58     |
| Bill                                      | 03/04/2016 | 111199   |                  | Accounts Payable     |     | Small Equipm...    | -264.00    |
| Bill Pmt -Check                           | 03/09/2016 | 11504    |                  | Cash Zions Bank-G... | X   | Accounts Pay...    | -264.00    |
| Bill                                      | 03/10/2016 | 111226   |                  | Accounts Payable     |     | Small Equipm...    | -65.58     |
| Bill                                      | 03/22/2016 | 111325   |                  | Accounts Payable     |     | Small Equipm...    | -348.87    |
| Bill                                      | 03/22/2016 | 111352   |                  | Accounts Payable     |     | Small Equipm...    | -1,191.00  |
| <b>West Point City (2)</b>                |            |          |                  |                      |     |                    |            |
| Bill                                      | 02/01/2016 | 1/1/1... | Acct # 12.85...  | Accounts Payable     |     | Utilities (Gas,... | -121.75    |
| Bill                                      | 02/29/2016 | 2/1/1... | Acct # 12.85...  | Accounts Payable     |     | Utilities (Gas,... | -112.60    |
| Bill Pmt -Check                           | 03/09/2016 | 11505    | Acct # 12.85...  | Cash Zions Bank-G... | X   | Accounts Pay...    | -112.60    |
| Bill                                      | 03/31/2016 | 3/1/1... | Acct # 12.85...  | Accounts Payable     |     | Utilities (Gas,... | -113.81    |
| <b>Wiggins &amp; Co</b>                   |            |          |                  |                      |     |                    |            |
| Bill Pmt -Check                           | 02/24/2016 | 11412    | Client # 1061... | Cash Zions Bank-G... | X   | Accounts Pay...    | -306.50    |
| Bill Pmt -Check                           | 03/03/2016 | 11526    | Client No. 10... | Cash Zions Bank-G... | X   | Accounts Pay...    | -400.20    |
| <b>Zions Bank Trustee</b>                 |            |          |                  |                      |     |                    |            |
| Check                                     | 02/23/2016 | MDSP     | FEBRUARY ...     | Cash Zions Bank-G... | X   | Trustee Acct- ...  | -19,254.17 |
| Check                                     | 03/25/2016 | MDSP     |                  | Cash Zions Bank-G... | X   | Trustee Acct- ...  | -18,935.45 |



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

April 21, 2016

**Agenda Item:** Approval of North Davis Fire District Financial Report for February 2016 and March 2016.

**Information:** The Financial Reports for February 2016 and March 2016 are included in this packet.

**Recommendation:** Approve the North Davis Fire District Financial Reports for February 2016 and March 2016 as presented or amended.

## North Davis Fire District Profit & Loss Budget vs. Actual July 2015 through June 2016

|   | Jul '15 - Jun ...   | Budget              | \$ Over Budget     | % of Budget  |
|---|---------------------|---------------------|--------------------|--------------|
| <b>Ordinary Income/Expense</b>            |                     |                     |                    |              |
| <b>Income</b>                             |                     |                     |                    |              |
| Ambulance                                 | 720,699.27          | 935,752.00          | -215,052.73        | 77.0%        |
| Assistance to Firefighters                | 25.00               |                     |                    |              |
| EMS Per Capita                            | 0.00                | 1,300.00            | -1,300.00          | 0.0%         |
| Fee in Lieu                               | 131,730.91          | 150,000.00          | -18,269.09         | 87.8%        |
| Fire Protection                           | 1,409.71            | 1,475.00            | -65.29             | 95.6%        |
| Impact Fees                               | 21,042.27           | 60,000.00           | -38,957.73         | 35.1%        |
| Incident Report                           | 10.00               |                     |                    |              |
| Inspection Fees                           | 1,935.00            | 1,000.00            | 935.00             | 193.5%       |
| Interest Income-General Fund              | 9,760.13            | 13,000.00           | -3,239.87          | 75.1%        |
| Medical Supplies                          | -6,062.10           |                     |                    |              |
| Miscellaneous Service Revenues            | 100.00              | 15,000.00           | -14,900.00         | 0.7%         |
| Paramedic Fees                            | -6,451.33           |                     |                    |              |
| Permit Fees                               | 320.00              | 1,500.00            | -1,180.00          | 21.3%        |
| Plan Review Fees                          | 4,683.28            | 3,500.00            | 1,183.28           | 133.8%       |
| Property Taxes                            | 1,854,104.72        | 2,275,826.21        | -421,721.49        | 81.5%        |
| PUBLIC CPR CLASSES                        | -42.80              |                     |                    |              |
| Reimburse Dental                          | 0.00                |                     |                    |              |
| Uncategorized Income                      | 1,164.00            |                     |                    |              |
| <b>Total Income</b>                       | <b>2,734,428.06</b> | <b>3,458,353.21</b> | <b>-723,925.15</b> | <b>79.1%</b> |
| <b>Gross Profit</b>                       | <b>2,734,428.06</b> | <b>3,458,353.21</b> | <b>-723,925.15</b> | <b>79.1%</b> |
| <b>Expense</b>                            |                     |                     |                    |              |
| <b>Administrative Control Board</b>       |                     |                     |                    |              |
| Board of Directors Payroll                | 19,479.60           | 25,972.80           | -6,493.20          | 75.0%        |
| Administrative Control Board - Other      | 10.00               |                     |                    |              |
| <b>Total Administrative Control Board</b> | <b>19,489.60</b>    | <b>25,972.80</b>    | <b>-6,483.20</b>   | <b>75.0%</b> |
| Administrative Fees                       | 86.50               | 180.00              | -93.50             | 48.1%        |
| Bank Charges                              | 3,291.36            | 3,950.00            | -658.64            | 83.3%        |
| Clothing Allowance                        | 21,232.84           | 22,540.00           | -1,307.16          | 94.2%        |
| Collection Contract(Iris Medica           | 73,925.13           | 116,418.56          | -42,493.43         | 63.5%        |
| Computer Maintenance & Supply             | 6,915.60            | 14,100.00           | -7,184.40          | 49.0%        |
| Dental Insurance                          | 10,526.05           |                     |                    |              |
| Dispatch Services                         | 77,924.00           | 85,000.00           | -7,076.00          | 91.7%        |
| EA Assistance Program                     | 2,100.00            | 2,520.00            | -420.00            | 83.3%        |
| <b>Employees Wages</b>                    |                     |                     |                    |              |
| <b>Full Time Employee Wages</b>           |                     |                     |                    |              |
| Auto Overtime                             | 65,289.19           | 88,936.00           | -23,646.81         | 73.4%        |
| Differential Pay                          | 3,076.96            |                     |                    |              |
| Extended Overtime                         | 5,161.64            |                     |                    |              |
| Hourly Acting Captain                     | 40,899.54           |                     |                    |              |
| Retro Pay                                 | 1,820.79            |                     |                    |              |
| Salary                                    | 61,004.80           |                     |                    |              |
| Sick Leave                                | 40,392.91           |                     |                    |              |
| Vacation Leave                            | 70,077.42           |                     |                    |              |
| Full Time Employee Wages - Other          | 755,720.86          | 1,234,115.53        | -478,394.67        | 61.2%        |
| <b>Total Full Time Employee Wages</b>     | <b>1,043,444.11</b> | <b>1,323,051.53</b> | <b>-279,607.42</b> | <b>78.9%</b> |
| Part-Time Employee Wages                  | 203,373.23          | 196,124.51          | 7,248.72           | 103.7%       |
| <b>Total Employees Wages</b>              | <b>1,246,817.34</b> | <b>1,519,176.04</b> | <b>-272,358.70</b> | <b>82.1%</b> |
| Equipment Maintenance & Supply            | 22,012.02           | 29,707.00           | -7,694.98          | 74.1%        |
| FICA                                      | 91,186.15           | 118,012.64          | -26,826.49         | 77.3%        |
| Garnishment                               | 0.00                |                     |                    |              |
| Grant Expenses                            | 0.00                | 1,300.00            | -1,300.00          | 0.0%         |
| Insurance (Health)                        | 123,160.92          | 209,449.95          | -86,289.03         | 58.8%        |
| Lease Obligation-interest                 | 28,906.37           | 28,927.50           | -21.13             | 99.9%        |
| Lease Obligations-principal               | 108,063.09          | 108,063.09          | 0.00               | 100.0%       |
| Liability Insurance (Risk Manag           | 50,177.00           | 52,258.96           | -2,081.96          | 96.0%        |
| Medical Supplies Expenses                 | 23,502.01           | 35,850.00           | -12,347.99         | 65.6%        |

**North Davis Fire District**  
**Profit & Loss Budget vs. Actual**  
 July 2015 through June 2016

|  | Jul '15 - Jun ...   | Budget              | \$ Over Budget     | % of Budget   |
|--|---------------------|---------------------|--------------------|---------------|
| Misc Services                                    | 6,180.41            | 16,095.00           | -9,914.59          | 38.4%         |
| Office supply & expenses                         | 6,856.97            | 8,944.00            | -2,087.03          | 76.7%         |
| Paramedics                                       | 22,190.18           | 40,800.00           | -18,609.82         | 54.4%         |
| Payroll Expenses                                 | -7,791.28           |                     |                    |               |
| Professional Services                            | 50,253.86           | 64,015.00           | -13,761.14         | 78.5%         |
| Retirement                                       | 170,461.12          | 227,920.69          | -57,459.57         | 74.8%         |
| Shipping Charges                                 | 205.73              | 1,000.00            | -794.27            | 20.6%         |
| Small Equipment                                  | 26,989.47           | 27,224.00           | -234.53            | 99.1%         |
| Special Department Allowance                     | 11,634.54           | 13,160.00           | -1,525.46          | 88.4%         |
| Subscriptions, Memberships                       | 9,936.03            | 12,925.00           | -2,988.97          | 76.9%         |
| Transfer Out General Fund                        | 0.00                | 231,050.00          | -231,050.00        | 0.0%          |
| Travel and Training                              |                     |                     |                    |               |
| Airfare  | 250.00              |                     |                    |               |
| Travel Per Diem                                  | 2,417.00            |                     |                    |               |
| Travel and Training - Other                      | 22,987.22           | 32,600.00           | -9,612.78          | 70.5%         |
| <b>Total Travel and Training</b>                 | <b>25,654.22</b>    | <b>32,600.00</b>    | <b>-6,945.78</b>   | <b>78.7%</b>  |
| Ucan Charges (Radio Supply & Ma                  |                     |                     |                    |               |
| RPG001   | 80.00               |                     |                    |               |
| Ucan Charges (Radio Supply & Ma - Other          | 7,232.44            | 10,900.00           | -3,667.56          | 66.4%         |
| <b>Total Ucan Charges (Radio Supply &amp; Ma</b> | <b>7,312.44</b>     | <b>10,900.00</b>    | <b>-3,587.56</b>   | <b>67.1%</b>  |
| Utilities (Gas,Power,Phones)                     |                     |                     |                    |               |
| Verizon  | 11,477.54           |                     |                    |               |
| Utilities (Gas,Power,Phones) - Other             | 37,328.62           | 69,256.00           | -31,927.38         | 53.9%         |
| <b>Total Utilities (Gas,Power,Phones)</b>        | <b>48,806.16</b>    | <b>69,256.00</b>    | <b>-20,449.84</b>  | <b>70.5%</b>  |
| Vehicle Maintenance                              | 60,254.19           | 89,554.00           | -29,299.81         | 67.3%         |
| Workmans Comp                                    | 10,927.87           | 45,000.00           | -34,072.13         | 24.3%         |
| <b>Total Expense</b>                             | <b>2,359,187.89</b> | <b>3,263,870.23</b> | <b>-904,682.34</b> | <b>72.3%</b>  |
| <b>Net Ordinary Income</b>                       | <b>375,240.17</b>   | <b>194,482.98</b>   | <b>180,757.19</b>  | <b>192.9%</b> |
| Other Income/Expense                             |                     |                     |                    |               |
| Other Income                                     |                     |                     |                    |               |
| Capital Projects3                                |                     |                     |                    |               |
| Gain on Sale of Assets                           | 20,000.00           |                     |                    |               |
| <b>Total Capital Projects3</b>                   | <b>20,000.00</b>    |                     |                    |               |
| <b>Total Other Income</b>                        | <b>20,000.00</b>    |                     |                    |               |
| Other Expense                                    |                     |                     |                    |               |
| Capital Projects                                 |                     |                     |                    |               |
| Equipment  | -10.00              | 0.00                | -10.00             | 100.0%        |
| Capital Projects - Other                         | 81,665.79           | 101,397.20          | -19,731.41         | 80.5%         |
| <b>Total Capital Projects</b>                    | <b>81,655.79</b>    | <b>101,397.20</b>   | <b>-19,741.41</b>  | <b>80.5%</b>  |
| Debt Service                                     |                     |                     |                    |               |
| Interest Expense                                 | 38,025.00           |                     |                    |               |
| Principal  | 193,025.00          |                     |                    |               |
| Debt Service - Other                             | 0.00                | 231,050.00          | -231,050.00        | 0.0%          |
| <b>Total Debt Service</b>                        | <b>231,050.00</b>   | <b>231,050.00</b>   | <b>0.00</b>        | <b>100.0%</b> |
| Interest Expense                                 | -946.01             |                     |                    |               |
| Tax Paid   | 2.57                |                     |                    |               |
| <b>Total Other Expense</b>                       | <b>311,762.35</b>   | <b>332,447.20</b>   | <b>-20,684.85</b>  | <b>93.8%</b>  |
| <b>Net Other Income</b>                          | <b>-291,762.35</b>  | <b>-332,447.20</b>  | <b>40,684.85</b>   | <b>87.8%</b>  |
| <b>Net Income</b>                                | <b>83,477.82</b>    | <b>-137,964.22</b>  | <b>221,442.04</b>  | <b>-60.5%</b> |



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

April 21, 2016

**Agenda Item:** FY2016/2017 Tentative Budget and FY2015/2016 Amended Budget

**Information:** A Copy of the FY2016/2017 Tentative Budget has been provided to each Board Member. A Final Budget will be approved at a later date. The Board will be asked to set a date for the adoption of the FY2016/2017 Final Budget and public hearing.

**Recommendation:** Approve the FY2016/2017 Tentative Budget for the North Davis Fire District as presented.

**RESOLUTION 2016R-2**

A RESOLUTION APPROVING AND ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR 2017 FOR THE NORTH DAVIS FIRE DISTRICT FOR THE PERIOD BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017 AND APPROPRIATING FUNDS FOR THE PURPOSES SET FORTH THEREIN

**WHEREAS**, the Administrative Control Board of the North Davis Fire District (hereinafter referred to sometimes as the "District") is required by law to adopt a Budget for the 2017 Budget Year in accordance with the "Uniform Fiscal Procedures for Special Districts Act," §§17B-1-601, et seq., Utah Code Annotated, 1953; and,

**WHEREAS**, the District Treasurer has heretofore caused to be prepared and submitted to the Administrative Control Board a Tentative Budget for the District for the 2017 Budget Year; and

**WHEREAS**, said Tentative Budget appears to be in proper form, subject to minor modifications, and appears correctly to set forth the anticipated disbursements and anticipated receipts of the District for the 2017 Budget Year; and,

**WHEREAS**, a Public Hearing on said Tentative Budget was duly advertised and held according to law.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Administrative Control Board of the North Davis Fire District that the hereto attached Tentative Budget, together with the modifications and adjustments made by the Administrative Control Board. A public hearing will be held, pursuant to authority granted by the provisions of § 17B-1-611, Utah Code Annotated, 1953, and consideration of adoption of the Fiscal Year 2017 Budget will be held by the North Davis Fire District Administrative Control Board on \*\*\*\*\*. A copy of the FY2017 Tentative Budget for the North Davis Fire District will be available for public review at Station 41 of the North Davis Fire District, 381 N 3150 W, West Point City UT 84015.

**PASSED AND ADOPTED** by the Administrative Control Board of the North Davis Fire District this 21<sup>st</sup> day of April, 2016.

NORTH DAVIS FIRE DISTRICT

\_\_\_\_\_  
Mark Shepherd, Chairman

ATTEST:

\_\_\_\_\_  
Misty Rogers, District Clerk



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

April 21, 2016

**Agenda Item:** FY2015/2016 Amended Budget

**Information:** The Board will be asked to set a date for a public hearing and consideration of adoption of the FY2015/2016 Amended Budget. A Copy of the FY2015/2016 Amended Budget will be presented to the Board at a later date.

**Recommendation:** Set a date for a public hearing and consideration of adoption of the FY015/2016 Amended Budget for the North Davis Fire District.



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

April 21, 2016

**Agenda Item:** FY2016/2017 Final Budget

**Information:** The Board will be asked to set a date for a public hearing and consideration of adoption of the FY2016/2017 Final Budget. A copy of the FY2016/2017 Final Budget will be presented to the Board at a later date.

**Recommendation:** Set a date for a public hearing and consideration of adoption of the FY2016/2017 Final Budget for the North Davis Fire District.



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

April 21, 2016

**Agenda Item:** 2016 Property Tax Rate

**Information:** The Board will be asked to set a date for a public hearing and consideration of adoption of the 2016 Calendar Year Property Tax Rate.

**Recommendation:** Set a date for a public hearing and consideration of adoption of the 2016 Calendar Year Property Tax Rate.



ADMINISTRATIVE CONTROL BOARD  
SUMMARY SHEET

April 21, 2016

**Agenda Item:** Fire Chief's Report

- a. Termination of North Davis Fire District Retirement Health Savings Plan (RHS) with ICMARC.

**Information:** Recently the NDFD had been notified of changes to the VantageCare Retirement Health Savings Plan with ICMA-RC. The plan hasn't been utilized in a several years and the NDFD cannot foresee its use in the future. After much consideration, Administration has decided to terminate the plan. This is for informational purpose only, no action from the Board is required.