

MINUTES OF A REGULAR MEETING

November 17, 2015

The meeting was called to order at 5:30 p.m. by Mayor Vaun D. Ryan.

A roll call was taken which showed council members Albert Foster, Aaron Weight, Joe Burdick, Bill Labrum, and present. Beau Hancock was excused. Mayor Ryan stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, City Engineer Chris Thomsen, Hal Huff, Troy Gadd, Dustin White, Nichole Nelson, Beverly Hansen, Steven Timothy, and Jared West present.

Opening prayer was given by Vaun Ryan.

Pledge of allegiance was led by Troy Gadd.

MINUTES

A motion was made by Councilman Bill Labrum to approve the minutes of the regular meeting of October 20, 2015, as presented. Motion was seconded by Councilman Joe Burdick. Those voting Aye were Aaron Weight, Joe Burdick, and Bill Labrum. Motion was carried unanimously.

A motion was made by Councilman Aaron Weight to approve the minutes of the regular meeting of November 3, 2015, as presented. Motion was seconded by Councilman Albert Foster. Those voting Aye were Aaron Weight, Joe Burdick, and Bill Labrum. Motion was carried unanimously.

CITY MANAGER REPORT

City Manager Ryan Snow reported on the progress on the new swimming pool. It should be enclosed by the end of the month. Trusses will be arriving soon. Lagoon Street and State Street has had the paving done. An offer has been made for a new golf pro and we are waiting for their response. The golf course will close December 1st. Ryan met with USU landscaping program personnel and toured Roosevelt to determine what projects they might be able to help us with which includes the Old Park, including the softball fields next to the new pool. Main Street, the cemetery, and a walking path in the Gulch are other areas to consider. Ryan met with the Division of Natural Resources to discuss having a stocked fishing pond and nature walking trail. Third North Utility Project is also being worked on. Sewer connections have been installed and they are working on Wilkins Avenue as well as Third North. They are working to install the culvert as part of this project. Crescent Point has been consulted about their advertising sign for the swimming pool. The County coalition voted to proceed with the Brownsfield application.

PUBLIC HEARING – COMMUNITY IMPACT BOARD FIRE TRUCK APPLICATION

Mayor Ryan stated that this is a public hearing to give the public an opportunity to comment on applying to the Community Impact Board for funding of a replacement fire truck based on the following criteria.

1. We are proposing to request help from CIB to replace our 28 year old fire truck. The fire truck is no longer National Fire Protection Agency compliant. The fire truck currently overheats when climbing hills and has several other mechanical problems. If approved and funded, this will take a major load off our only other pumper/ladder truck, which has an expected replacement cost of 3 times the amount of this pumper truck. The more we can extend the life of the pumper/ladder truck the better we will be.
2. Roosevelt City Fire Department is the primary respondent to fires in Roosevelt City, Ballard City, Western Uintah County, and Eastern Duchesne County. We also have contracts to provide services to the Bureau of Indian Affairs and the Ute Tribe.
3. The City Manager reported that he has looked for funding from various other sources, including Community Development Block Grant, and based on the funding priorities, the fire truck would not be funded through this source because of the focus on infrastructure and low income housing.
4. The City Manager also reported that he has looked at funding through the Fire Fighter Assistance grant with FEMA. The county emergency manager has noted that the application would not be fruitful based on previous applications for the funding. The Fire Fighter Assistance grant is more for personal protective equipment and training. Based on information from FEMA, over the last 4 years less than 1/2 of 1% of the FEMA funds were awarded to areas in Utah. Out of a total of 6,192 grants only 4 vehicles, none of which were similar trucks to what we are requesting, were partially funded in Utah over the last 4 years. We have been advised that FEMA would not be a viable option for this request.
5. The fire truck will cost approximately \$550,000. At this time we are intending to pay approximately 20% of the cost (\$100,000), and will ask for the additional \$450,000 as a grant from the CIB. Our sinking fund has been in place for 4 years. We currently have \$200,000 in the fund, but it would be unwise for us to spend more than the proposed \$100,000 for this application because our only other pumper/ladder truck is 15 years old and the two Type 6 brush trucks and two Type 4 tenders that we have, will also need to be replaced in the coming years for which we will need to have money.
6. It would be financially unwise for us to take on any additional loan in the current economic conditions. As you are aware, with the down turn in the oil economy, our revenues are down 30% to 35%. If we were to take on a loan we would need to use the amount we are contributing to the sinking fund to pay the loan payments which would just get us further behind with our sinking fund.

Mayor Ryan opened the meeting to public comment. Councilman Bill Labrum asked if the old truck was being disposed of and where any funds from it's sale would go. Mayor Ryan stated the funding for the Fire Department comes from the general fund and any money realized would go back to the general fund.

After discussion, a motion was made by Councilman Bill Labrum to proceed with the application process to the CIB. Motion seconded by Councilman Aaron Weight. Those voting Aye were Aaron Weight, Joe Burdick, Bill Labrum, and Albert Foster.

PUBLIC HEARING – ORDINANCE 2015-395 ANNEXATION POLICY PLAN UPDATE

Mayor Ryan stated that this is a public hearing to receive comments from the public regarding the new annexation policy plan boundary ordinance. There were no comments from the public. A motion was made by Councilman Aaron Weight to approve Ordinance 2015-395. Motion was seconded by Councilman Joe Burdick. Those voting Aye were Aaron Weight, Joe Burdick, and Bill Labrum. Motion was carried unanimously.

PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT

Mayor Ryan opened the public hearing for the CDBG program and stated that this hearing is being called to consider potential projects for which funding may be applied under the 2016 Community Development Block Grant Program. It was explained that the grant money must be spent on projects benefiting primarily low and moderate-income persons. The Uintah Basin Association of Governments, in which Roosevelt City is a member, is expecting to receive approximately \$480,000 in this new program year. All eligible activities that can be accomplished under this program are identified in the CDBG Application Policies and Procedures Manual and interested persons can review it at any time. Mayor Ryan read several of the eligible activities listed including examples, such as construction of public works and facilities, ie: water and sewer lines, fire stations, acquisition of real property, provision of public services such as food banks or homeless shelters. Also eligible are loan programs for private businesses which would then hire low income persons and the program can also pay for housing rehabilitation or down payment assistance for low income homeowners. Mayor Ryan indicated that in the past, Roosevelt City has received funding for restroom facilities at the Old Park and Constitution Park, architectural work on the Crossroads Center, funds to demolish buildings on Main Street, playground equipment at the Old Park, and the skate park. The city has handed out its capital investment plan as part of the regions "Consolidated Plan". This list shows which projects the city has identified as being needed in the community. It was asked that anyone with questions, comments or suggestions during the hearing please identify themselves by name, before they speak. The City Recorder will include your names in the minutes and we would like to specifically respond to your questions and suggestions during the hearing. City Manager Ryan Snow explained that he had attended the training and UBAOG specified infrastructure has a high rating in the process. Mayor Ryan then opened the meeting up to further suggestions from the audience. Mayor Ryan then asked if there were any other suggestions. There were none. A motion was made

by Bill Labrum to proceed with the CDBG process. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, and Bill Labrum. Motion carried unanimously.

PURCHASE ORDERS

A motion was made by Councilman Aaron Weight to approve the following purchase orders. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, and Bill Labrum. Motion carried unanimously.

69432	ETJ Law Inc.	\$ 13,258.67
69431	Ascent Aviation Group, Inc.	16,239.71
69404	Westland Construction	809,256.04
69439	Horrocks Engineers	39,455.50
	K & K Sanitation	<u>62,175.33</u>

TOTAL **\$940,385.25**

COUNCIL REPORTS

Albert Foster reported on the potential of extending the fence 30 feet and adding a grass area outside the pool area.

Joe Burdick reported the Christmas lights will be going up next week.

CLOSED SESSION

Mayor Ryan stated the need for a closed session to discuss potential litigation. A motion was made by Councilman Albert Foster to go into a closed session to discuss potential litigation then convene back into the Council meeting. Motion seconded by Councilman Bill Labrum. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, and Bill Labrum. Motion carried unanimously.

A motion was made by Councilman Aaron Weight to adjourn the meeting. Motion seconded by Councilman Bill Labrum. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, and Bill Labrum. Motion carried unanimously.

Meeting adjourned at 7:20 p.m.

Vaun D. Ryan, Mayor

ATTEST:

Carolyn Wilcken, Recorder