



**Minutes of Monthly Meeting of the Board of Trustees
January 12, 2016**

The Tooele Valley Mosquito Abatement District's Board of Trustees met on January 12, 2016 at 6:30 pm at the district offices, 1535 Sunset Road, Lake Point, Utah. An agenda was posted January 8, 2015 on the Utah Public Notice Website, www.utah.gov/pmn/index.html. Trustees attending were Doyle Garrard, Tom Tripp, Randy Salt, Linda Mair, David Durtschi, and Scott Bradshaw.

1. **MINUTES December 8, 2015:** Linda made a motion to approve the minutes of November 10, 2015; Doyle seconded the motion and motion carried.
2. **FINANCIAL REPORT:** Accounts in the financial report ending December 31, 2015 had a balance total of \$1,801,572.03, with \$1,782,991.87 in the Utah Public Treasurer's Investment Fund; and \$18,580.16 in general checking. \$650,616.11 was reported as money available in the general fund and \$1,132,375.76 was available in capital improvements. David made the motion to accept the report; seconded by Linda and motion carried.
3. **ADJUSTMENT TO THE 2015 BUDGET:** Doyle made the motion to transfer \$68,270.00 from the 2015 Budget to the general fund; seconded by David and the motion carried.
4. **TRAVEL POLICY:** There was a discussion and review of the current travel policy. The following paragraph was developed for out of state travel, "All out of state meetings will be attended by the District Manager and one board member, in the event that the District Manager cannot attend; another board member may be assigned to attend, as directed by the board." Tom made a motion to adopt the new paragraph to the travel policy; David seconded the motion and motion carried.
5. **TABLETS:** There was a brief discussion regarding the need of tablets for trustees. The majority of the trustees felt that there was no need for tablets at this time.
6. **BUILDING:** There was a discussion on the schemes presented by Archiplex. The board will take 60 days to further discuss the scope of the project. Scott Bradshaw will contact Archiplex and have them plan out a tentative location for the new building.
7. **AMCA:** Scott Bradshaw and Linda Mair will be attending the 2016 AMCA Meeting being held February 7th -11th.
8. **SOCIAL:** There was a discussion about having a board appreciation dinner. The date and location were finalized.
9. **OTHER BOARD MEMBER REPORTS:** None to report.
10. **MANAGER'S REPORT:** Scott Bradshaw reported teaching four classes at Rose Springs

Elementary. Linda also commented on the success of the education program. Scott also reported on financial and management classes available through the TATC.

David made a motion to adjourn; seconded by Doyle and motion carried.

Meeting adjourned at 8:27 pm.

Minutes recorded by Scott Bradshaw

Attested: _____ Date: _____

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