

Interview Schedule

Peoa Recreation Special Service District

Richins, conference room behind the auditorium

Wednesday, April 13, 2016

(1 vacancy; 1 applicant)

2:05 PM Brad Marchant (reapplying)

(Vacancy is a result of Brad Marchant's term expiring 8/31/15; he wishes to reapply.)

STAFF REPORT

TO: Tom Fisher – County Manager
FROM: Matt Jensen – Risk & Procurement Administrator
DATE: April 7, 2016
SUBJECT: TAP Award from ULGT



As part of the County's efforts to improve safety and reduce risk exposure, the Risk Management Committee has joined the Trust Accountability Program (TAP) offered by the Utah Local Government Trust. The efforts of the Risk Management Committee have qualified the County to **receive the TAP award for 2015, resulting in a rebate of \$6,838.60 which represents 5% of our total General Liability premiums for 2015.** The Risk Management Committee is committed to its involvement in the TAP program and looks forward to future benefits from the education, accountability, and awareness associated with such efforts.

BACKGROUND

The Trust Accountability Program is an innovative program to help Trust member agencies implement programs which will be effective in reducing losses. TAP is designed to be simple and scalable for any size of organization. The TAP requirements, or Elements, are designed to address the most common and costly losses encountered by local governments. The TAP Elements are:

- **Safety Committee:** Have an active safety/risk committee that meets regularly to:
 - Review incidents and near misses to identify root causes, with the goal of preventing recurrence.
 - Audit facilities to identify and correct hazards.
- **Return to Work Program**
 - Adopt a Return to Work Program that guides how to manage a workers compensation claim, get the employee healthy and back to work as soon as possible.
 - Reasonably accommodate doctors' restrictions to get injured employees back to work.
- **Driver Qualification**
 - Adopt a Driver Qualification Program that guides how drivers are selected and actions to be taken if a driver does not meet standards.
 - Monitor drivers records and take appropriate actions when problems arise. The Trust provides a monthly report of drivers' records.
- **Training**
 - Implement a regular training program to ensure employees are aware of hazards and their role in preventing accidents and losses.
- **Sewer Maintenance Program**

To date, 73 of the Trust's 550+ members have achieved the TAP Award. Members who have achieved TAP have significantly better loss performance than those who haven't completed TAP.



Staff Report

To: Summit County Council
Report Date: March 22, 2016
Meeting Date: April 13, 2016
From: Heather Nalette & Brian Bellamy
Project Name: Amendment of Summit County Employee Chart of Positions – Senior Services
Type of Item: Decision

A. Background

On December 17, 2015 the Summit County Council adopted the Chart of Positions in conjunction with the 2016 budget. This request is proposing to change the adopted 2016 Chart of Positions for Senior Services. This change will increase the county-wide part time employee county from 30 – 31.

The change is:

Assistant County Manager Anita Lewis in recognizing the need to adequately staff the Park City senior center is requesting to add one (1) part time cook. The county historically has contracted for this and allowed the individual to use the center kitchen, supplies and equipment. Currently this position is filled by a temporary employee and the senior services staff hopes to see this position become a part time county employee therefore necessitating the need to amend the Chart of Positions. This will address the inevitable problem of the current temporary employee running out of hours.

It is recommended Summit County employ one (1) part-time cook for approximately 15 hours a week at the Park City Senior Center. This position would be classified as a Cook II position with a pay range between \$14.14 - \$19.81 an hour. This change would reallocate monies in the Professional and Technical line item to the Salary line item.

B. Recommendation

Tom Fisher and Anita Lewis support the Senior Services staff recommendation asking the Council approve the changes regarding the Chart of Positions.

Chart of Part-time Positions

3/31/ 2016

Department	Position	2009	2010	2011	2012	2013	2014	2015	2016	2016
		Parttime								
Attorney's Office	Victim Advocate	1					1	1	1	1
	Prosecuting Attorney						1	1	1	1
	Civil Attorney					1	1			
	CJC Director					1	1	1	0	0
	Paralegal	1	1	1	1	1	1	1	1	1
	Legal Secretary	1	1	1	1	1	1	1	1	1
Subtotal		3	2	2	2	4	6	5	4	4
Auditor's Office	Auditing Tech III			1	1	1	1	1		
Subtotal				1	1	1	1	1		
Clerk's Office	Elections Clerk	1	1	1	1	1	1	1	1	1
Subtotal		1								
Council	Chair	1	1	1	1	1	1	1	1	1
	Vice-chair	1	1	1	1	1	1	1	1	1
	Council Member	3	3	3	3	3	3	3	3	3
Subtotal		5								
County Managers Office										
	Senior Coordinator						1	1	1	1
	Senior Secretary							1	1	1
	Senior Cook							1	1	2
	Emergency Manager					1	1	1	1	1
Subtotal						1	2	4	4	5
Engineering	Engineer Sec/Asst Tech	1	1	1	1	1	1	1	1	1
	Engineering Tech	1	1	1	1	1	1			
Subtotal		2	2	2	2	2	2	1	1	1

Chart of Part-time Positions

3/31/ 2016

Department	Position	2009	2010	2011	2012	2013	2014	2015	2016	2016
		Parttime								
Health Department	Clinical Assistant	1	1			1	0	0	0	0
	Early Intervention Interpret	0	0	0	0	0	1	1	1	1
	Nurse Practitioner	1	1							
	Physical Therapist	1	1	1	1	1	1	1	1	1
	Speech Language Patholog	1	1	1	1	1	1	1	1	1
	Occupational Therapist	1	1	1	1					
	Registered Dietician	1	1	1						
	Health Educator	2	2	2	2	2	2	2	2	2
	WIC Nurse	1	1	1	1	1	1	1	1	1
Subtotal		9	9	7	6	6	6	6	6	6
Personnel	HR Tech						1	1	1	1
Subtotal							1	1	1	1
Library	Library Clerks	5	6	6	4	4	4	4	4	4
Subtotal		5	6	6	4	4	4	4	4	4
Sheriff's Office	Corrections Nurses	2	2	2						
	Deputy						1	1	1	1
Subtotal		2	2	2	0	0	1	1	1	1
Solid Waste	Landfill Spotters	1	1	1	1	1	1	1	1	1
Subtotal		1	1	1	1	1	1	1	1	1
Treasurer	Motor Vehicle Tech							2	2	2
Subtotal								2	2	2
Totals		28	28	27	22	25	30	32	30	31

AGREEMENT OF REMOVAL, APPOINTMENT AND ACCEPTANCE, dated as of April 1, 2016, (the “Agreement”) by and among Mountain Regional Water Special Service District, Summit County, Utah, a separate body politic and corporate and a quasi-municipal public corporation duly organized and existing under the Constitution and laws of the State of Utah (the “Issuer”), Wells Fargo Bank, National Association, a national banking association duly organized and existing under the laws of the United States and having a corporate trust office at Denver, Colorado (the “Prior Trustee, Registrar and Paying Agent”), and Zions Bank, a division of ZB, N.A. (the “Successor Trustee, Registrar and Paying Agent”).

RECITALS:

WHEREAS, the Issuer has previously authorized and provided for the issuances of the bonds listed on Exhibit A hereto, (collectively the “Bonds”) currently outstanding under the General Indenture of Trust dated as of June 1, 2001 as amended December 1, 2011 and May 1, 2012 (the “General Indenture”), the Sixth Supplemental Indenture of Trust dated as of August 1, 2008, the Eighth Supplemental Indenture of Trust dated as of August 1, 2009, the Ninth Supplemental Indenture of Trust dated as of December 1, 2011, the Tenth Supplemental Indenture of Trust dated as of May 1, 2012, the Eleventh Supplemental Indenture of Trust dated as of June 1, 2012, and the Twelfth Supplemental Indenture of Trust dated as of December 1, 2014 between the Issuer and the Prior Trustee, Registrar and Paying Agent;

WHEREAS, Section 8.7 of the General Indenture provides that the Prior Trustee, Registrar and Paying Agent may be removed at any time, by an instrument or concurrent instruments in writing delivered to the Prior Trustee, Registrar and Paying Agent, and signed by the Issuer;

WHEREAS, the Issuer desires to remove Prior Trustee, Registrar and Paying Agent and to appoint the Successor Trustee, Registrar and Paying Agent to succeed the Prior Trustee, Registrar and Paying Agent in such capacities under the Indenture; and

WHEREAS, the Successor Trustee, Registrar and Paying Agent is willing to accept such appointment as Successor Trustee, Registrar and Paying Agent under the Indenture;

NOW, THEREFORE, the Issuer, Prior Trustee, Registrar and Paying Agent and Successor Trustee, Registrar and Paying Agent, for and in consideration of the premises and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby consent and agree as follows:

ARTICLE I

THE PRIOR TRUSTEE, REGISTRAR AND PAYING AGENT

SECTION 1.01 Prior Trustee, Registrar and Paying Agent is hereby removed as Trustee, Registrar and Paying Agent under the Indenture and as Dissemination Agent under the Series 2009B Continuing Disclosure Agreement (the “Continuing Disclosure Agreement”).

SECTION 1.02 Prior Trustee, Registrar and Paying Agent hereby assigns, transfers, delivers and confirms to Successor Trustee, Registrar and Paying Agent all rights, titles and interests of Prior Trustee, Registrar and Paying Agent in and to the trust estate, and all duties and obligations of Prior Trustee, Registrar and Paying Agent under the Indenture. Prior Trustee, Registrar and Paying Agent shall execute and deliver such further documents, instruments, and certificates and shall do such other things as the Successor Trustee, Registrar and Paying Agent and Issuer may reasonably require as to more fully and certainly vest and confirm in Successor

Trustee, Registrar and Paying Agent all the rights, titles and interests hereby assigned, transferred, delivered and confirmed to Successor Trustee, Registrar and Paying Agent.

SECTION 1.03 Notwithstanding the removal of the Prior Trustee, Registrar and Paying Agent, the rights of the Prior Trustee, Registrar and Paying Agent to indemnification as provided in the Indenture in connection with its acting as Trustee, Registrar and Paying Agent thereunder shall survive its replacement, and nothing contained in this Agreement shall in any way abrogate the indemnification obligations of the District.

ARTICLE II **THE ISSUER**

SECTION 2.01 The Issuer hereby represents that all conditions relating to the appointment of Zions Bank as Successor Trustee, Registrar and Paying Agent under the Indenture have been met by the Issuer, and the Issuer hereby appoints Successor Trustee, Registrar and Paying Agent as Successor Trustee, Registrar and Paying Agent under the Indenture with like effect as if originally named as Trustee, Registrar and Paying Agent.

ARTICLE III **THE SUCCESSOR TRUSTEE, REGISTRAR AND PAYING AGENT**

SECTION 3.01 Successor Trustee, Registrar and Paying Agent hereby represents and warrants to Prior Trustee, Registrar and Paying Agent and to the Issuer that Successor Trustee, Registrar and Paying Agent is qualified to act as Successor Trustee, Registrar and Paying Agent under the Indenture.

SECTION 3.02 Successor Trustee, Registrar and Paying Agent hereby accepts its appointment as Successor Trustee, Registrar and Paying Agent under the Indenture and accepts the rights, titles, interests, duties and obligations of Prior Trustee, Registrar and Paying Agent under the Indenture, upon the terms and conditions set forth therein, with like effect as if originally named as Trustee, Registrar and Paying Agent.

SECTION 3.03 References in the Indenture to designated office or other similar terms shall be deemed to refer to the designated office of Successor Trustee, Registrar and Paying Agent at Salt Lake City, Utah, or any other office of Successor Trustee, Registrar and Paying Agent at which its corporate trust business shall be administered.

ARTICLE IV **MISCELLANEOUS**

SECTION 4.01 This Agreement and the removal, appointment and acceptance effected hereby shall be effective as of the opening of business on April 20, 2016 (the "Effective Date"). The responsibilities of the Successor Trustee, Registrar and Paying Agent under the Indenture shall commence on the Effective Date, and the Successor Trustee, Registrar and Paying Agent shall assume no responsibility for any liability prior to the Effective Date.

SECTION 4.02 This Agreement shall be governed by and construed in accordance with the laws of the State of Utah.

SECTION 4.03 This Agreement may be executed in any number of counterparts each of which shall be original, but such counterparts shall together constitute but one and the same instrument.

SECTION 4.04 The Prior Trustee, Registrar and Paying Agent shall deliver each of the following to the Successor Trustee, Registrar and Paying Agent on or before, the Effective Date:

- a. The registers relative to the current bondholders and outstanding Bonds;
- b. All unissued Bond certificates along with a copy of the original and any subsequent printer's certificates, if applicable, and, if the Bonds have been delivered in accordance with DTC FAST procedure, the original Bonds;
- c. A list of all assets and account balances for each trust account with any activity in the past 12 months or any assets as of the Effective Date;
- d. The Prior Trustee, Registrar and Paying Agent will transfer all monies or other property held by it for the Bonds to the Successor Trustee, Registrar and Paying Agent. Delivery and receipt of such funds shall be acknowledged by execution of a cross receipt in the form attached as Exhibit B, appropriately completed.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed and acknowledged and duly attested all as of the day and year first above written.

Summit County Council

Attest:

Name: Kent Jones
Title: County Clerk

By: _____
Name: Roger Armstrong
Title: Chair

60 N. Main Street
P.O. Box 128
Coalville, UT 84017

Mountain Regional Water Special Service
District, Summit County, Utah

Attest:

Name: Lisa Hoffman
Title: Accounting Manager

By: _____
Name: Andy Armstrong
Title: General Manager

P.O. Box 982320
6421 N Business Loop Rd #A
Park City, UT 84098

Wells Fargo Bank, National Association,
as Prior Trustee, Registrar and Paying Agent

Attest:

By: _____

Name: Christie Carpenter

Title: Vice President

Name:

Title:

MAC C7300-107

1700 Lincoln St., 10th Floor

Denver, CO 80203

Attn: Corporate Trust Department

Phone: (303)863-5572

Fax: (303) 863-5645

E-mail: Christie.Carpenter@wellsfargo.com

Zions Bank, a division of ZB, N.A.
as Successor Trustee, Registrar & Paying Agent

Attest:

By: _____

Name: Shelene Brown

Title: Vice President

Name:

Title:

One South Main Street, Suite 1200

Salt Lake City, Utah 84133

Attn: Corporate Trust Department

Phone: (801) 844-7561

Fax: (855) 547-5427

E-mail: shelene.brown@zionsbank.com

EXHIBIT A

Mountain Regional Water Special Service District, Summit County, Utah
Water Revenue Bonds, Series 2008

Mountain Regional Water Special Service District, Summit County, Utah
Water Revenue Refunding Bonds, Series 2009B

Mountain Regional Water Special Service District, Summit County, Utah
Taxable Water Revenue Refunding Bonds, Series 2011A

Mountain Regional Water Special Service District, Summit County, Utah
Taxable Water Revenue Bonds, Series 2011B

Mountain Regional Water Special Service District, Summit County, Utah
Water Revenue Refunding Bonds, Series 2012

Mountain Regional Water Special Service District, Summit County, Utah
Water Revenue Bonds, Series 2014

EXHIBIT B

CROSS RECEIPT

Re: Mountain Regional Water Special Service District Water Revenue Bonds

Wells Fargo Bank, National Association, the Prior Trustee, Registrar and Paying Agent, has delivered to the undersigned Successor Trustee, Registrar and Paying Agent on this date, the funds and investments held under the Indenture for the bonds as referenced in Exhibit A as set forth on the account statement (or screen print of current holdings) which is attached to this cross receipt:

Such funds and investments were transferred to the following account of the Successor Trustee, Registrar and Paying Agent:

Zions Bank
ABA No. 124-000-054
Account No. 080-000-433
Account Name: Corporate Trust
Ref: Mt. Regional Water SSD
Attn: Shelene Brown

The Successor Trustee, Registrar and Paying Agent acknowledges receipt of such funds and investments.

The Prior Trustee, Registrar and Paying Agent agrees to forward to the Successor Trustee, Registrar and Paying Agent any earnings or other amounts relating to such funds and investments subsequently received by the Prior Trustee, Registrar and Paying Agent promptly upon receipt.

Dated: _____

Wells Fargo Bank National Association, as Prior Trustee, Registrar and Paying Agent

By: _____
Name:
Title:

Zions Bank, a division of ZB, National Association, as Successor Trustee, Registrar and Paying Agent

By: _____
Name:
Title:

Auditor



Michael R. Howard

April 4, 2016

County Council,

RE: Parcel HC-1-34

The above parcel is scheduled to go to Tax Sale on May 26th. Mr. Scott J. McCardle has submitted a letter explaining a payment plan in order for his property to be pulled from the 2016 Tax Sale.

He is proposing to pay \$500.00 per month or more when he's able to do so. At that rate his taxes will be paid off in 13 to 14 months from his first payment.

The property is .51 acre of recreational land with a cabin. I've included a copy his delinquent tax notice.

Sincerely,

A handwritten signature in black ink that reads "Kathryn Rockhill".

Kathryn Rockhill

Deputy Auditor

APR 04 2016

By _____

Ref: Payment Plan for Back Taxes

March 30, 2016

Parcel Number : HC 1-34

Account Number: 0134704

Attn: Summit County Council

I would like to prevail upon you to allow me to make monthly payments over the next year or until such time that the balance owed is payed off. This inlew of selling off my property for back taxes on the 26th of May.

This will mean paying approximately \$500 a month. With provisions for multiple payments and or an early pay off.

Cause for Failure to pay:

There have been some ongoing Legal issues (Civil court - not related to the property) brought on by an outsider that has caused funds to go elsewhere (attorney fees) . This outsider has lost multiple times on several attempts , which has cost alot, and affected available funds. (state/ federal court record) This all over the past 4+ years.

I and the family would appreciate your assistance and approval of the plan , so we can overcome this tax issue, not lose the property and continue the enjoyment it provides.

Thank You

Scott J. McCardle



801.466.5267 H

801.455.5803 C



.51 ac.
recreational
w/1 Cabin

Summit County Treasurer
Corrie Forsling

*****NOTICE OF DELINQUENT TAXES AND FINAL TAX SALE*****

MCCARDLE SCOTT J
2198 E ATKIN AVE
SALT LAKE CITY, UT 84109

Questions?
Email treasurer@summitcounty.org
or
Call the Treasurer's Office: (435) 336-3267

THIS SERVES AS NOTICE THAT THERE ARE DELINQUENT PROPERTY TAXES DUE ON THE PROPERTY LISTED BELOW. THESE DELINQUENT TAXES AND ALL PENALTIES, INTEREST, AND FEES MUST BE PAID IN FULL OR THE PROPERTY WILL BE SOLD AT A TAX SALE IN MAY OF 2016.

IF PAYMENT IS NOT RECEIVED IN OUR OFFICE ON OR BEFORE MARCH 15, 2016, AN ADDITIONAL \$250 WILL BE ADDED TO THE AMOUNT DUE FOR ADMINISTRATIVE, PUBLICATION OF SALE, AND TITLE SEARCH COSTS.

Legal Description:
LOT 34 HIDDEN COVE #1 SUBDIVISION REVISED CONT 0.51 ACRES M3-323 615-385 2209-1686-1692

YEAR	TAX	PENALTY	INTEREST	TOTAL
2011	\$1,879.64	\$46.99	\$602.02	\$2,528.65
2012	\$1,426.15	\$0.00	\$152.07	\$1,578.22
2014	\$429.40	\$12.99	\$44.95	\$487.34
2015	\$1,822.81	\$45.57	\$53.04	\$1,921.42

GRAND TOTAL DUE AS OF 05/26/2016: \$6,515.63

Methods of Tax Payment:

- ✓ Pay Online via Free E-Check at www.summitcounty.org/treasurer
- ✓ Pay Online via Credit Card at www.summitcounty.org/treasurer (2.5% fee applies)
- ✓ Pay via Telephone at 800-690-2889 (convenience fee applies)
- ✓ Pay via Check. Make payable to Summit County Treasurer and mail to P.O. Box 128, Coalville, UT 84017
- ✓ Pay in Person at Treasurer's office at Summit County Courthouse, 60 N. Main St., Coalville, UT

Parcel Number	HC-1-34
Account Number	0134704
Total Taxes Due	\$6,515.63

6765.63

Auditor



Michael R. Howard

April 7, 2016

County Council.

RE: Parcel RR-A-40

The above property is scheduled to go to Tax Sale on May 26th. Patricia Gates has submitted a letter explaining the circumstances surrounding this property.

The property Co-Trustee was Richard J. Bradford. He was in charge of paying the property taxes. As stated in Patricia's letter he was negligent in doing so. He has since passed away leaving his sister Patricia as Trustee to bring them current.

The property is 20.28 acres of recreational land at Rockport Ranches. I've included a copy of the delinquent tax notice.

Sincerely,

A handwritten signature in cursive script that reads "Kathryn Rockhill".

Kathryn Rockhill
Deputy Auditor

Kathryn Rockhill

From: Richard Gates <rags37@gmail.com>
Sent: Thursday, April 07, 2016 1:18 PM
To: Kathryn Rockhill
Subject: Taxes/Rockport Ranches parcel #RR-A-40

April 7, 2016

To: Summit County Council

From: Patricia Gates, Trustee

Regarding: Taxes, Rockport Ranches parcel # RR-A-40

I am writing this letter to you in regards to Rockport Ranches lot # 40 Back taxes.

I am asking you to consider giving me more time to pay off the back taxes in the amount of \$4347.08.

The property has been in a family trust. My brother was trustee and was in charge of paying the taxes on the property. He was negligent in paying the taxes for the past five years. He passed away in 2015. I am now the trustee of the property. It is not possible for me to pay the full amount at this time.

I would like you to consider a payment of \$483.00 per month until the end of the year or until the property is sold.

At which time the taxes would be paid in full. The property is currently for sale by owner, seller. Our agent has some prospective buyers and expects it to sell soon.

Your consideration in making this agreement is very much appreciated.

Thank you, Patricia Gates, 608 East Southfork Dr., Draper, Utah 84020 801-619-6960



rec. land
20.28 ac.

Summit County Treasurer
Corrie Forsling

*****NOTICE OF DELINQUENT TAXES AND FINAL TAX SALE*****

BRADFORD RICHARD J CO-TRUSTEE
1380 LITTLE CREEK DR
WEST JORDAN, UT 84088

Questions?
Email treasurer@summitcounty.org
or
Call the Treasurer's Office: (435) 336-3267

THIS SERVES AS NOTICE THAT THERE ARE DELINQUENT PROPERTY TAXES DUE ON THE PROPERTY LISTED BELOW. THESE DELINQUENT TAXES AND ALL PENALTIES, INTEREST, AND FEES MUST BE PAID IN FULL OR THE PROPERTY WILL BE SOLD AT A TAX SALE IN MAY OF 2016.

IF PAYMENT IS NOT RECEIVED IN OUR OFFICE ON OR BEFORE MARCH 15, 2016, AN ADDITIONAL \$250 WILL BE ADDED TO THE AMOUNT DUE FOR ADMINISTRATIVE, PUBLICATION OF SALE, AND TITLE SEARCH COSTS.

Legal Description:
LOT 40 ROCKPORT RANCHES, SECTION A, IN SEC 32 T1NR5E CONT 20.28 ACRES M111-761 594-455
RICHARD J BRADFORD & HELEN B BRADFORD, CO-TRUSTEES OF BRADFORD FAMILY LIVING TRUST

YEAR	TAX	PENALTY	INTEREST	TOTAL
2011	\$828.25	\$20.71	\$265.28	\$1,114.24
2012	\$820.47	\$20.51	\$202.93	\$1,043.91
2013	\$820.75	\$20.52	\$143.30	\$984.57
2014	\$440.87	\$11.02	\$44.90	\$496.79
2015	\$434.09	\$10.85	\$12.63	\$457.57

GRAND TOTAL DUE AS OF 05/26/2016: \$4,097.08

Methods of Tax Payment:

- ✓ Pay Online via Free E-Check at www.summitcounty.org/treasurer
- ✓ Pay Online via Credit Card at www.summitcounty.org/treasurer (2.5% fee applies)
- ✓ Pay via Telephone at 800-690-2889 (convenience fee applies)
- ✓ Pay via Check. Make payable to Summit County Treasurer and mail to P.O. Box 128, Coalville, UT 84017
- ✓ Pay in Person at Treasurer's office at Summit County Courthouse, 60 N. Main St., Coalville, UT

Parcel Number	RR-A-40
Account Number	0074033
Total Taxes Due	\$4,097.08

41347.08



MEMORANDUM:

Date: April 13, 2016

To: Council Members

From: Annette Singleton

Re: Summit County Service Area No. 5 (Lake Rockport Estates)

Appoint Jessica Cartwright to Summit County Service Area No. 5. Jessica's term to expire December 31, 2019.