

MINUTES

FINANCE COMMITTEE MEETING

January 13, 2016 - 1:30 p.m.

Five County Association of Governments, Conference Room
1070 West 1600 South, Building B, St. George, Utah

MEMBERS IN ATTENDANCE

Commissioner Dale Brinkerhoff, Chair
Commissioner Mike Dalton, Vice-Chair
Commissioner Victor Iverson

REPRESENTING

Iron County Commissioner Representative
Beaver County Commissioner Representative
Washington County Commissioner

MEMBERS VIA TELEPHONE

Commissioner Jim Matson

Kane County Commissioner Representative

MEMBERS NOT IN ATTENDANCE

Commissioner Dell LeFevre

Garfield County Commissioner Representative

OTHERS IN ATTENDANCE

Bryan Thiriot
Allison McCoy
Diane Lamoreaux

Five County Association of Governments
Five County Association of Governments
Volunteer

DRAFT

Commissioner Dale Brinkerhoff, Chair, called the meeting to order and welcomed those in attendance. It was noted that a quorum was present for conduct of business.

I. COUNTY RESOURCE MANAGEMENT PLANNING PROFESSIONAL(S) CONSULTING SERVICES SELECTION

Mr. Bryan Thiriot reported that meetings were held in Beaver last Friday to discuss information gathering to assist in selecting consultants to assist with county resource management plans. A potential consultant pool was presented for the following individuals/firms that will be contacted to obtain a Request for Qualifications: **1) Jim Long--** Forestry; **2) Lamar Smith--** Grazing; **3) Jim Rasmussen--** Geology; **4) Gilbert Miler--** Socioeconomic ; **5) Durant McArthur--** Vegetation; **6) Norm James--** Law Attorney; **7) Randy Simmons--** Utah State University, Institute of Political Economy; **8) Gregory Thayne--** Wildlife; **9) Susie Becker--** Zion's Bank; **10) Robert Spendlove--** Zion's Bank; and **11) Doyle Shamley--** Veritas Research Consulting.

Commissioner Jim Matson, participating via telephone, explained that the desire is to hire consultants that can assist across the board with data collection in both the Five and Six County regions. Each of the above individuals will be contacted to provide a Request for Qualifications. Parameters will be set for the RFQ in terms of charge on a project basis, hourly rates, daily rates, etc. Consultants will be asked to identify their expectations and what they would be able to deliver. Commissioner Victor Iverson commented that the recent amendment to the Five County Purchasing and Procurement Policy will provide more

flexibility in the contracting process. The Finance Committee is being asked to approve the potential list of consultants that will be contacted for a Request for Qualifications to contract for services in data collection and writing of the county resource management plans. Bryan Thiriot again read the list of potential consultants for consideration.

MOTION WAS MADE BY COMMISSIONER MIKE DALTON, SECONDED BY COMMISSIONER VICTOR IVERSON, TO APPROVE THE LIST OF POTENTIAL CONSULTANTS, AS REVIEWED BY BRYAN THIRIOT, WHO WOULD RECEIVE A FORMAL REQUEST TO PROVIDE A REQUEST FOR QUALIFICATIONS. MOTION CARRIED, WITH COMMISSIONER JIM MATSON VOTING AYE VIA TELEPHONE.

Commissioner Jim Matson asked that staff contact Six County to reaffirm that all consultants are included on the list for consideration. All information for this project will be posted online in a drop box for access by all counties in the Five and Six County region.

Mr. Bryan Thiriot explained that Ron Wilson with Utah State Forestry, Fire & State Lands and Commissioner David Miller with Iron County have been working with Five County AOG staff to provide between \$75,000 and \$100,000 for Five County to become a liaison for community work and efforts relating to community fire planning. This will be a future agenda item that will be presented for consideration. Additional information will be provided as it becomes available.

II. ADJOURN

MOTION WAS MADE BY COMMISSIONER VICTOR IVERSON, SECONDED BY COMMISSIONER MIKE DALTON, TO ADJOURN. MOTION CARRIED BY UNANIMOUS VOTE, WITH COMMISSIONER JIM MATSON VOTING AYE VIA TELEPHONE.

The meeting adjourned 1:45 p.m.