

AGENDA ITEM #II.

MINUTES

FIVE COUNTY ASSOCIATION OF GOVERNMENTS STEERING COMMITTEE MEETING

March 9, 2016 - 2:00 p.m.

Kane County Emergency Services Facility/Search & Rescue Building
30 West Airport Drive, Kanab, Utah

MEMBERS IN ATTENDANCE

Commissioner Mike Dalton, Chair
Carolyn White
Commissioner David Tebbs for
Commissioner Dell LeFevre
Mayor Jerry Taylor
Becki Bronson
Commissioner Jim Matson
Mayor Robert Houston
Wendy Allan
LaRene Cox
Mike Olson for Frank Lojko

REPRESENTING

Beaver County Commissioner Representative
Beaver County Schools Representative
Garfield County Commissioner Representative

Garfield County Mayor Representative
Iron County Schools Representative
Kane County Commissioner Representative
Kane County Mayor Representative
Kane County Schools Representative
Washington Co. Schools Representative
Dixie State University

OTHERS IN ATTENDANCE

Lisa Taylor
Courtney Brinkerhoff
Delaney Glazier
Mayor Phillip Barlow
Richard Barlow
Liz Labato
Bryan Thiriot
Gary Zabriskie
Allison McCoy
Clint Cottam
Diane Lamoreaux

Congressman Stewart's Office
Senator Hatch's Office
Senator Hatch's Office
Hildale City
Hildale City
Department of Workforce Services
Five County Association of Governments
Volunteer

MEMBERS NOT IN ATTENDANCE

Mayor Nolan Davis, Excused
Commissioner Dale Brinkerhoff, Excused
Commissioner Victor Iverson, Excused
Ken Platt
Mayor Connie Robinson
Mayor Tracy Dutson
Donna Law

Beaver County Mayor Representative
Iron County Commissioner Representative
Washington Co. Commissioner Representative
Garfield County Schools Representative
Iron County Mayor Representative
Washington Co. Mayor Representative
Southern Utah University

Commissioner Mike Dalton, Chair, welcomed everyone in attendance. Those asking to be excused include Commissioner Dale Brinkerhoff, Iron County Commissioner Representative; Commissioner Victor Iverson, Washington County Commissioner Representative and Mayor Nolan Davis, Beaver County Mayor Representative. Commissioner David Tebbs was representing Commissioner Dell LeFevre, Garfield County Commissioner Representative and Mr. Mike Olson was representing Frank Lojko, Dixie State University Representative.

I. PLEDGE OF ALLEGIANCE

Commissioner David Tebbs led the group in the pledge of allegiance.

II. MINUTES FEBRUARY 10, 2016 - REVIEW AND APPROVE

Commissioner Mike Dalton, Chair, indicated that a quorum was present to conduct business and presented minutes of the February 10, 2016 meeting for discussion and consideration of approval.

MOTION WAS MADE BY COMMISSIONER JIM MATSON, SECONDED BY MS. CAROLYN WHITE, TO APPROVE MINUTES OF THE FEBRUARY 10, 2016 MEETING AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

III. FY 2016 MID-YEAR BUDGET REVISIONS

Ms. Allison McCoy explained that there are not a significant number of mid-year revisions to the budget. Mid-year budget revisions were provided via e-mail to committee members for review prior to today's meeting. The major change in funding is reflected in the Rural Foster Grandparent Program which was initially funded for a portion of the year. This program has been extended to receive funding for the entire fiscal year. This is a Senior Corps program that will be handed off to another sponsor next year. The funding agency has eliminated match requirement for this program in order for Five County to continue with administration. Budget revisions total \$496,901, of which \$358,246 is added into the Rural Foster Grandparent Program. Other mid-year revisions are minimal and are included in various cost centers. Commissioner Mike Dalton asked for questions and/or discussion of the mid-year budget revisions. He acknowledged no comments and presented the revisions for consideration of the Board.

MOTION WAS MADE BY MS. CAROLYN WHITE, SECONDED BY MS. WENDY ALLEN, TO APPROVE FY 2016 MID-YEAR BUDGET REVISIONS AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

IV. COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

A. 2ND CDBG PUBLIC HEARING

Commissioner Mike Dalton entertained a motion to enter into the CDBG public hearing.

MOTION WAS MADE BY MAYOR ROBERT HOUSTON, SECONDED BY MS. LARENE COX, TO ENTER INTO THE CDBG PUBLIC HEARING. MOTION CARRIED BY UNANIMOUS VOTE.

Mr. Gary Zabriskie explained that the public notice was published in The Spectrum as well as posted on the public meeting website. The CDBG program requires two public hearings to solicit public participation. The first hearing was held in the fall to discuss potential projects that the Association of Governments may make application to the CDBG program for funding. The second hearing today is to solicit

public input in regard to the scope of the project and any changes that may be necessary. Mr. Zabriskie explained that funding in the amount of \$90,000 was pre-approved to the Five County AOG to provide program administration, update of the Consolidated Plan, Technical Assistance, Planning and grantsmanship activities. Staff has been working with communities in the Five County Region over the past several years to develop and update Affordable Housing Plans. Plans will be completed for Iron County and Minersville prior to June 30, 2016. With the completion of these plans, all communities in the region are now in compliance with their Affordable Housing Plans. Escalante City is in the process of completing and revising their plan with goals specific to their community.

Mr. Zabriskie mentioned that a new element has been added to the scope of work this year allowing staff to provide planning assistance to towns who have limited resources available. Staff will work with towns to identify their needs and things that need to be addressed or revised in their general plans and/or zoning ordinances. Limited funding will not allow staff to actually write these plans.

Commissioner Mike Dalton entertained discussion or comments from Board members and those in attendance. No comments were provided. Mr. Zabriskie indicated that staff would proceed with the scope of work and application submission for the FY 2016 program cycle. The hearing was closed.

B. CONSOLIDATED PLAN PUBLIC HEARING

Commissioner Mike Dalton entertained a motion to enter into the Consolidated Plan public hearing.

MOTION WAS MADE BY COMMISSIONER JIM MATSON, SECONDED BY MS. WENDY ALLEN, TO ENTER INTO THE PUBLIC HEARING. MOTION CARRIED BY UNANIMOUS VOTE.

Mr. Gary Zabriskie reported that this public hearing was also advertised in The Spectrum and posted on the public meeting website. He explained that the U.S. Department of Housing and Urban Development (HUD) requires that jurisdictions receiving funding for their programs develop and update a Consolidated Plan. The plan consists of community development, housing, and economic development elements. The five year Consolidated Plan was updated last year for 2015-2020. A one-year action plan is required for years within this planning cycle. Staff has completed the final draft of the one-year action plan for Five County. He shared a copy of the document for those interested in viewing after the meeting. The document is also posted on the Five County website for review and comment over the next 30 day period. The final document will be submitted to the Department of Workforce Services, Division of Housing and Community Development in April. The plan includes lists for one-year and five-year capital improvement projects. Clint Cottam has been very involved with the planning process to include CAP administered programs in the Five County Region's Consolidated Plan. The plan, as written, includes all of the programmatic requirements to keep CDBG funds flowing in the Five County region.

Commissioner Mike Dalton asked for comments and/or questions. No comments were provided. He entertained a motion to approve the Consolidated Plan.

MOTION WAS MADE BY MS. CAROLYN WHITE, SECONDED BY MAYOR ROBERT HOUSTON, TO ADOPT THE CONSOLIDATED PLAN ONE-YEAR ACTION PLAN FOR THE FIVE COUNTY ASSOCIATION OF GOVERNMENTS AS PRESENTED FOR SUBMISSION TO THE UTAH DIVISION OF HOUSING AND COMMUNITY DEVELOPMENT. MOTION CARRIED BY UNANIMOUS VOTE.

V. HUMAN SERVICES COUNCIL - RATIFY RECOMMENDATIONS FROM THE FEBRUARY 10, 2016 HUMAN SERVICES COUNCIL MEETING

Mr. Clint Cottam referenced information on a handout that was provided to Board members via e-mail prior to today's meeting. A brief explanation of the Community Services Block Grant program was provided. The major goal of the program is to assist low-income families moving out of poverty to self-sufficiency. The Human Services Council is required by federal law to govern the CSBG program. The Council consists of 1/3 local elected officials, 1/3 low-income representatives and 1/3 community representatives. The Council forwards recommendations to the Five County AOG Steering Committee for formal approval.

Mr. Cottam reported that several things in the CSBG budget needed to be modified to match up with the Five County Association of Governments Indirect Cost Allocation Plan. Department of Workforce Services staff in the Community Services Division assisted AOG staff in the determination of budget revisions that were needed in order for the AOG to be in fiscal compliance. The Human Services Council established an emergency discretionary response fund in the FY 2016 budget for use as set-aside funding assistance to operate the Hurricane Food pantry. State staff determined that it would more appropriate for some of the salary and fringe, rent, and travel expenses included in this line item to be shifted into operating expenses. It was determined that unclassified other expenses should be less specific and be included in operating expenses. It is anticipated that an approximate 6% increase in funding will be coming into the CSBG allocation as well. Once state staff determines the funding amount, any remnant funding will be placed into the emergency discretionary response fund line item for use with direct client services such as homeless vouchers, scholarships, and other items that help to move individuals and families toward self-sufficiency.

MOTION WAS MADE BY MS. LARENE COX, SECONDED BY MAYOR JERRY TAYLOR, TO RATIFY FY 2016 COMMUNITY SERVICES BLOCK GRANT (CSBG) BUDGET REVISIONS AS PER THE HUMAN SERVICES COUNCIL RECOMMENDATION. MOTION CARRIED BY UNANIMOUS VOTE.

VI. FIVE COUNTY COMMUNITY FOUNDATION UPDATE

Mr. Bryan Thiriot provided an update regarding the Five County Community Foundation, formerly known as the Color Country Resource and Development Council nonprofit organization. The nonprofit charity solicitation permit has been submitted to the state of Utah. Commissioner Jim Matson explained that the nonprofit organization was kept alive until a use became evident to utilize the organization. Information will be forwarded once

the foundation becomes official. The nonprofit designation will assist various programs operated by Five County in solicitation of donations to meet match funding requirements.

VII. FIVE COUNTY NATURAL RESOURCE MANAGEMENT PLANING UPDATE

Mr. Bryan Thiriot explained that HB 123 provided funding for each county to develop natural resource management plans containing 18 specific elements. The Five County AOG and Six County AOG determined that pooling their resources would be advantageous to counties in both regions. A committee has been working to determine what consultants would be needed for collection and analysis of data that will be used in writing the plans. The Request for Qualifications has been completed and five consultants responded with proposals and qualifications. Interviews will be conducted on April 12, 2016 in conjunction with the Six County Leadership Summit. Mr. Thiriot also noted that the Bureau of Land Management will be releasing the 2.0 Federal Land Policy Management Act (FLPMA) for the first time since 1976. The preparation of natural resource management plans by counties will assist in being more fully prepared for the new BLM planning process. It is important that counties be included in the coordination of planning efforts and not just as a cooperating agency to work out issues between local governments and the federal management agencies. The 11 counties will have roughly \$550,000 available to complete work on their natural resource management plans.

VIII. COMMUNITY IMPACT BOARD - FIVE COUNTY AOG REPRESENTATIVE REAPPOINTMENT

Mr. Bryan Thiriot referenced pages 14-15 of the packet containing information regarding the Community Impact Board representative for the Five County AOG. He explained that Commissioner Jim Matson is currently serving as the Five County AOG representative on this board. Mr. Gary Zabriskie mentioned that Commissioner Matson has completed the remainder of the term for Commissioner Denny Drake who left mid-term. Staff is recommending that Commissioner Matson be allowed to serve his own four year term as well. Commissioner Matson has done a great job and has indicated that he would like to continue serving in this capacity.

MOTION WAS MADE BY MAYOR JERRY TAYLOR, SECONDED BY MAYOR ROBERT HOUSTON, TO SUPPORT THE APPOINTMENT OF COMMISSIONER JIM MATSON FOR AN ADDITIONAL FOUR-YEAR TERM ON THE PERMANENT COMMUNITY IMPACT FUND BOARD. MOTION CARRIED BY UNANIMOUS VOTE.

IX. LOCAL AFFAIRS

A. CORRESPONDENCE

Mr. Bryan Thiriot provided a copy of the Six County Leadership Summit agenda and invited Steering Committee members to attend. Those interested in attending should contact Bryan Thiriot to RSVP prior to the April 12, 2016 event. The keynote speaker, Mr. William Fruth, will provide interesting thoughts in his presentations titled "Characteristics of America's Strongest Local Economies" and "The Flow of Money - A Regional Focus". In conjunction with the summit, there will also be a legislative report and update by several Utah State Senators and Representatives.

B. OUT-OF-STATE TRAVEL

Mr. Bryan Thiriot referenced information contained on pages 18-22 of the packet containing an out-of-state travel request for Sheryl Gardner to attend the 2016 Pacific National Service Training Conference on April 19-21, 2016 in Reno, Nevada. He noted that it is a requirement for the Senior Companion and Foster Grandparent programs that a staff member attend a training conference. Budget is available in these programs to cover associated costs and staff is recommending approval.

MOTION WAS MADE BY MS. CAROLYN WHITE, SECONDED BY COMMISSIONER JIM MATSON, APPROVING OUT-OF-STATE TRAVEL AUTHORIZATION FOR SHERYL GARDNER AS PRESENTED. MOTION CARRIED BY UNANIMOUS VOTE.

C. CONGRESSIONAL UPDATES

Ms. Courtney Brinkerhoff, Senator Hatch's Office, introduced Ms. Delany Glazier who is serving as an intern in their office. She encouraged attendees to convey any infrastructure or first responder needs to their office. She reported that Senator Hatch is very focused on the Supreme Court Nomination and feels that this does not need to occur until next year after the election is over. Senator Hatch and staff are working diligently to educate their colleagues regarding the Grand Staircase Escalante National Monument Grazing Plan prior to proceeding with a bill. The Comprehensive Addiction and Recovery Act (CARA) should be voted on any time. This will provide addiction support services for prevention, treatment and recovery. It will also launch an evidence-based opioid and heroin treatment and intervention as well as increased education about these addictions and associated problems. Senator Hatch continues to provide speeches on protecting religious liberties and is providing a book containing his statements on the Senate floor.

Ms. Lisa Taylor reported that Congressman Stewart is in town and will be conducting a town hall meeting tonight in St. George. In the past, it has been difficult to obtain funding for specific projects. The Coal Creek project in Cedar City was recently attached as part of the Omnibus bill and was funded for \$3 million dollars. She also encouraged local officials to discuss infrastructure projects for specific needs. Efforts are being made by Congressman Chaffetz to de-fund the BLM and other federal agencies policing power.

D. SOUTHERN UTAH UNIVERSITY & DIXIE STATE UNIVERSITY UPDATES

Mr. Mike Olson, Dixie State University, reviewed the DSU commencement report which outlines 118 Bachelor degrees and 1,052 Associate degrees that will be awarded in May. Ms. Wendy Allen noted that there is a teacher shortage and wondered how many students are graduating with degrees in education. Mr. Olson indicated that he would check and provide that information to Bryan Thiriot for dissemination. Each of the school district representatives acknowledged that there is a shortage of graduates in the education field and that school districts may have to consider some type of incentive to attract teachers. Mr. Olson noted that 3,700 scholarships are available for the 2016 fall semester and 57% of students admitted have been offered a scholarship. DSU is offering three study abroad opportunities

to China in April, Belize in May and Spain from May to June. This provides a great opportunity for students to study abroad. Ms. Becki Bronson mentioned that it is her understanding that Dixie State University is partnering with the University of Utah to provide a Physician Assistant (PA) program. This is very important and provides excellent health care at a lesser cost than having to visit a physician.

E. AREAWIDE CLEARINGHOUSE REVIEWS

Mr. Gary Zabriskie referenced the late arrival review handout provided for a Utah State Trust Lands Administration action. This project is located in Iron County and county officials are critical of the proposed action. The Iron County Commission has been a partner on this action, but is reluctant to support the project in light of an appeal that is currently under consideration. He read statements from Commissioner David Miller and Commissioner Alma Adams indicating that the county is interested in establishing quality Prairie Dog habitat but is not supportive of the project moving forward until after the appeal is completed. Information will be forwarded to the State Trust Lands Administration indicating a critical review for this project. Commissioner Mike Dalton mentioned that the project is close to the Beaver County line. Once the animals are transplanted on this property they end up in Minersville.

MOTION WAS MADE BY COMMISSIONER JIM MATSON, SECONDED BY MAYOR ROBERT HOUSTON, TO APPROVE STAFF RECOMMENDATION FOR A CRITICAL REVIEW OF THIS PARTICULAR PROJECT. MOTION CARRIED BY UNANIMOUS VOTE.

F. CIB TUTORIALS

Mr. Gary Zabriskie announced upcoming CIB 101 training that will be provided in the Five County Region. The first session is scheduled to be held at the Hatch Town Hall/Community Center on March 10th at 1:30 p.m. The second training session will be held at the Parowan City Office/Public Safety Building on March 11th at 10:00 a.m. A lot of jobs have been lost in the oil and gas industry due to the low cost of oil and gas. Funding from loan repayment is now providing more funds than what is coming in from oil and gas leases and production. He provided an explanation of producing, marginally producing and non-producing counties. Jurisdictions in the Five County Region have been able to obtain low interest loans and to some extent grant funds. The current loan interest rate is 2.5%.

He also announced that CIB prioritization meetings are scheduled in each of the counties as follows: 1) Garfield County, March 17, 2016; 2) Kane County, March 17, 2016; 3) Washington County, March 18, 2016; 4) Beaver County, March 21, 2016; and 5) Iron County, March 21, 2016. Memos and project lists have been mailed to jurisdictions in the Five County region announcing these meetings.

G. OTHER BUSINESS

Mr. Bryan Thiriot announced that there is a conflict with mayors for the April Steering Committee date and asked if members had a problem rescheduling the meeting on April 20th. Arrangements will be made for the meeting to be held at the

Iron County School District office. Those in attendance indicated that this date change would work. Meeting packets will be disseminated one week prior to the meeting.

The meeting adjourned at 3:00 p.m.

DRAFT