

MINUTES OF THE TOWN COUNCIL  
MEETING  
OF THE TOWN OF CLARKSTON

March 15, 2016  
7:00 P.M.

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Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor Kendon Godfrey  
Councilmembers: Richie Calderwood  
Steven Palmer  
Elaine Goodey  
Ryan Thompson

Kristi Hidalgo, Town Clerk

Also in attendance: Kerrilee Palmer, Virgil Hutton - Cache County Sheriff's Deputy

1. CALL TO ORDER

Mayor Godfrey called the Clarkston Town Council to order at 7:05 p.m.  
Councilmember R. Calderwood led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Godfrey addressed the minutes of the Clarkston Town Council Meeting held March 1, 2016. Councilmember R. Calderwood motioned for the Clarkston Town Council to approve and adopt the minutes of March 1, 2016. Councilmember E. Goodey seconded the motion. All in favor "Aye". Motion carried

2. NEW BUSINESS

Cache County Sheriff's Deputy Virgil Hutton – Active Shooter Response Training –  
Mayor Godfrey welcomed Officer Hutton to the meeting and stated that Officer Hutton is Clarkston Town's Star Deputy. Officer Hutton gave a power point presentation on how to respond to an active shooter incident.

See Attachment A

Officer Hutton defined an active shooter as "An Individual actively engaged in killing or attempting to kill people in confined and populated areas; in most cases, active shooters use firearms and there is no pattern or method to their selection of victims."

Officer Hutton discussed the following objectives:

- A Basic knowledge of how to respond to an active shooter incident.
- A Basic knowledge of what the command center does and the people in it.
- A Basic knowledge of how to clear a building.
- A Basic knowledge of all the resources in the area.

Officer Hutton highlighted the following active shooter statistics:

- Active-shooter incidents often occur in small- and medium-sized communities where police departments are limited by budget constraints and small workforces.

- The average active-shooter incident lasts 12 minutes. Thirty-seven percent last less than 5 minutes.
- Overwhelmingly, the offender is a single shooter (98 percent), primarily male (97 percent). In 40 percent of the instances, they kill themselves.
- Two percent of the shooters bring IEDs as an additional weapon.
- In 10 percent of the cases, the shooter stops and walks away. In 20 percent of the cases, the shooter goes mobile, moving to another location.
- Forty-three percent of the time, the crime is over before police arrive. In 57 percent of the shootings, an officer arrives while the shooting is still underway.
- The shooter often stops as soon as he hears or sees law enforcement, sometimes turning his anger or aggression on law enforcement.
- Patrol officers are most likely responding alone or with a partner. When responding alone, 75 percent had to take action.
- A third of those officers who enter the incident alone are shot by the intruder.

Officer Hutton stated that while not every active shooter can be identified and thwarted prior to attacking, many potential active shooters who appear to be on a trajectory toward violence can be stopped. The following are indicators of potential violence by an employee:

- Increased use of alcohol and/or illegal drugs
- Unexplained increase in absenteeism; vague physical complaints
- Noticeable decrease in attention to appearance and hygiene
- Depression / withdrawal
- Resistance and overreaction to changes in policy and procedures
- Repeated violations of company policies
- Increased severe mood swings
- Noticeably unstable, emotional responses
- Explosive outbursts of anger or rage without provocation
- Suicidal; comments about “putting things in order”
- Behavior which is suspect of paranoia, (“everybody is against me”)
- Increasingly talks of problems at home
- Escalation of domestic problems into the workplace; talk of severe financial problems
- Talk of previous incidents of violence
- Empathy with individuals committing violence
- Increase in unsolicited comments about firearms, other dangerous weapons and violent crimes

Officer Hutton talked about preparedness - RUN > HIDE > FIGHT

Good practices for coping with an active shooter situation are:

- Be aware of your environment and any possible dangers
- Take note of the two nearest exits in any facility you visit
- If you are in an office, stay there and secure the door
- If you are in a hallway, get into a room and secure the door

- As a last resort, attempt to take the active shooter down. When the shooter is at close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.
- Call 911, when it is safe to do so!

Business License Application – Michael Braeken – Pro-Tech Auto Glass, LLC – Michael Braeken was not present at the Town Council Meeting. Mayor Godfrey explained that the name of his business is Pro-Tech Auto Glass. Mr. Braeken will provide mobile auto glass services. Mr. Braeken will fix and replace auto glass at the convenience of doing it at clients' homes or work places. Clientele will not be coming to his home. Mr. Braeken estimated monthly sales to be \$2,000 to \$5,000. Councilmember R. Calderwood motioned to approve the business license. Councilmember S. Palmer seconded the motion. All in Favor "Aye". Motion carried

### 3. DEPARTMENTS

Mayor Godfrey – Stop Signs on 300 South – The Council discussed and made a final decision to install stop signs on 300 South. The Council believes stop signs will help to slow down traffic traveling to and from the Short Divide road. Mayor Godfrey specified that the stop signs would be covered and not in force during the winter months, when the Short Divide road is closed. The Council determined to put stop signs at the intersection of Main Street and 300 South, one facing West and one facing East and stop sign at the intersection of 200 West 300 South, one facing North and one facing West. Councilmember R. Calderwood made the motion to install stop signs at the appointed intersections on 300 South. Councilmember R. Thompson seconded the motion. All in Favor "Aye". Motion carried

Councilmember R. Calderwood – Water Department – Spring Redevelopment Project - Councilmember R. Calderwood updated the Council on the Springs Redevelopment Project. Councilmember R. Calderwood stated that Scott Archibald from Sunrise Engineering is ready to put an advertisement in the Herald Journal seeking contractors interested in applying to bid on the project. Councilmember R. Calderwood stated that Clarkston, Trenton, and Newton Towns will review the applications and select qualified contractors to bid the project. Mayor Godfrey informed the Council that the loan closing will be on April 21, 2016, as long as the bids come in within budget.

Councilmember S. Palmer – Easter Egg Hunt – Councilmember S. Palmer stated that the Town Easter Egg Hunt will be Saturday March 26, 2016 at 9:00 am. The Youth Council will meet at 7:00 a.m. to hide the Easter eggs.

Councilmember E. Goodey – Animal Control – Councilmember E. Goodey reported that she gave the Cache County Animal Control Officer the Delinquent Dog List.

Pony Express Days Celebration – Councilmember E. Goodey stated that she has arranged food vendors to provide food for lunch and dinner. All Vendors need to get a Booth Permit from Clarkston Town. Booth permits are \$25.00. Councilmember Goodey

informed the Council that she does not have anyone to be in charge of the Barnyard Animal Games and has not yet decided on music for the dance. Councilmember E. Goodey confirmed that Tyler Godfrey and Jeremy Godfrey have agreed to Chair the Pony Express Horse Race.

Clarkston Town Pony Express Days Proposal – Councilmember E. Goodey read a letter on behalf of Darlene Thompson, who was not present at the Town Council Meeting. See Attachment B

Mrs. Thompsons proposed that Vance Ravsten, a former veteran of Clarkston Town and allegedly the only soldier that didn't return from the war, be remembered at this year's Pony Express Days Flag Raising Ceremony. Mrs. Thompson also suggested that something special be added to the plaque that is now situated on the town square in honor of him. Mayor Godfrey asked the following question: How do we know, for a fact, that Vance Ravsten was the only one killed in the war? Mayor Godfrey stated that we need to find out for certain before proceeding with such a proposal.

Councilmember R. Thompson – Neighborhood Watch – Councilmember R. Thompson reported that the Neighborhood Watch Chairperson, Cynthia Vincent, has resigned. Mayor Godfrey asked the Council to be thinking about a new appointee for this position.

5. RELEVANT BUSINESS

Next Meeting - The next meeting will be a Town Council Meeting and will be held Tuesday April 5, 2016 at 7:00 p.m.

6. ADJOURN

There being no further business to come before the Council, Councilmember R. Calderwood motioned that the Clarkston Town Council Meeting adjourn. Councilmember S.Palmer seconded the motion. All members present voted "Aye". Motion carried.  
The meeting adjourned at 8:35 p.m.

Kristi Hidalgo  
Clarkston Town Clerk

