



## Lakeview Academy Board of Trustees Supporting Documents March 3, 2011



Lakeview Academy Board of Trustees Meeting

February 3, 2011

527 West 400 North Saratoga Springs Utah

Amended agenda

(All times listed are approximate and the board reserves the right to vote on any item on the agenda)

- |       |  |      |
|-------|--|------|
| I.    | Roll Call  | 5:00 |
| II.   | Strategic Development Planning and Training  |      |
|       | 1. Board Action Plan   |      |
| III.  | If needed a motion to enter a closed session for the purpose of discussion of litigation matters, or authorized personal issues. |      |
| IV.   | Action if any from closed session  |      |
| V.    | Questions about the agenda   | 6:30 |
| VI.   | Welcome to General Session   | 7:00 |
| VII.  | Pledge of Allegiance   |      |
| VIII. | Reports  | 7:05 |
|       | 1. Director Reports  |      |
|       | 2. Board Reports   |      |
|       | 3. State Reports   |      |
|       | a. Quarterly financial and enrollment report   |      |
|       | 4. Financial Reports   |      |
|       | a. Balance Sheet Report December 2010  |      |
|       | b. Standard Cash Flow Report December 2010   |      |
|       | c. Account Reconciliation Report December 2010   |      |
|       | d. Monthly Financial Report December 2010  |      |
| VIX.  | Board Business   |      |
|       | 1. Resolution to adopt Director Performance Review   |      |
|       | 2. Resolution to adopt Education Coordinator Performance Review  |      |
|       | 3. Explanation of study vs. action items   |      |
| X.    | Charter/Governance Training<br>Communication or scriblish  | 7:35 |
| XI.   | Public comment not related to items on the agenda, each comment is limited to two minutes.                                       | 8:00 |
| XII.  | Consent Agenda   | 8:10 |
|       | 1. Lakeview Academy December Financials  |      |
|       | 2. June 18, 2009 minutes   |      |

3. August 6, 2009 minutes
4. September 3, 2009 minutes
5. October 1, 2009 minutes
6. October 23, 2009 minutes
7. August 5, 2010 minutes
8. September 2, 2010 minutes
9. January 11 Minutes
10. Trustlands Grant

XIII.	Action Items	8:15
	1. Middle School Elective Intro to Communications Class	
	2. Middle School Elective Foods Class	
	3. Middle School Elective CSI Class	
	4. Benefits and Leave Policy	
	5. Purchase Policy	
XIV.	Executive Session	
	1. Educational Coordinator Report	8:45
	2. Director Coordinating Session	9:15
XV.	New Business	10:45
XVI.	Adjourn	11:00

**Lakeview Academy Board Meeting**  
**Public Comment and Pattern of Formality Guidelines**

The following are guidelines that were taken from Robert's Rules of Order and modified to assist the Lakeview Academy Board in running efficient meetings:

**Public Comment**

1. During the agenda under the Public Comment section, the public may address any issue not related to items already on the agenda. Please state your name for the official minutes. Please be mindful of the length of the board meeting and limit your comments to two minutes.
2. After an item has been introduced and debated by the board, the President will call for Public comment on that item only. Each public attendee shall have the opportunity to speak two times on the same issue on the same day. It shall proceed that everyone will be given their first opportunity to speak before anyone will be given their second opportunity.
3. To maintain order, if someone from the public is out of order, the President will verbally counsel them by calling, "point of order."

**Order of Debate**

1. The item will be introduced by the sponsor if the sponsor is not present then the President will assign someone to do the introduction.
2. Members debate the item (unless no one wished to debate it). Each member is allowed two separate opportunities to speak on the item.
3. The President will then open the item up for Public Comment following the directions in public comment section 2.
4. The item will then be opened up to the Board for additional debate if necessary.
5. A member makes a motion by saying, "I move that..." if it is long, it should be prepared in writing and given to the President or Secretary. If no motion is made then the item dies, and no further debate will occur.
6. Another board member may amend the motion. If the motion is amended the President asks is there any objection to adopting the amendment. If no objection is made, the chair may declare the amendment adopted. If even one member objects, however the amendment is subject to debate and vote like any other motion.
7. If the motion is amended the President may open it up to further board comment if necessary.
8. The President will then call the question and take a vote on the item.
9. The President announces the vote.

**Pattern of Formality**

1. The President should be addressed as Mister or Madam President as appropriate.
2. Wait to be acknowledged verbally or with a nod before speaking by the President.
3. Speak only to the President or through him/her.
4. Avoid personalizing any issue; speak to the subject, not the person you disagree with. An example of this would be if you believe something said to be untrue, you would say, I believe the member is mistaken instead of saying something was a lie.
5. If anyone breaches Robert's Rules or for example speaks out of turn, it is called a point of order and will be corrected by the President or any other board member that catches it. One would say, "Point of Order" The President would acknowledge the person and they would say what breach occurred. The President would then say "the point of order is well taken" or if unfounded, "the point of order is not well taken."

## Director's Report

### Education Coordinator Report

- ✓ Enhancement Day (2<sup>nd</sup> half of year) Schedules completed—Middle School
- ✓ SB 150 testing complete – letters sent to parents (of below benchmark students)  
Reporting form to State Office of Education will be sent before February 15.
- ✓ Intervention Plans completed by each grade level (individual plans for each student not at benchmark)
- ✓ Gifted/Talented Class began January 13—Methods and Materials
- ✓ Writing Gifted Plan for Practicum Project (Bud, Penny and Kathryn)--approved by Dr. Hunsaker

### Elementary Newsletters

#### Kindergarten

2011 is off to a great start! I can't believe we are over half way through this year. The Kindergarten students have made some amazing progress are getting to be so grown up each day it is amazing looking back at where we started. We love to listen to all they have to share and teach us. We started our presentation in January and are amazed at what the kids know and how they can teach the class so much.

#### Classroom Activities and Concepts for January

- Pillar of Character Respect
  - Being considerate and respecting differences and property
- Winter holidays from all around the world- We hope you enjoy looking through your child's personal journal for our holidays around the world.
- Celebrating the Winter Seasons – Teamwork and creativity were necessary in our wonderful season murals
- We have been learning the differences between living and non-living things by comparing rocks to some other things around us.

#### Classroom Activities and Concepts for January

- Pillar of Character Citizenship

- Cooperation, teamwork, taking care of our world, and working to make our communities a better place to be.
- We will continue to learn about living and non-living objects with a focus on non-living this year as we will be covering plants and animals in the spring.
- We will learn about some of our wonderful state and national symbols this month as we celebrate Washington and Lincoln Day.
- We will learn about analyzing reason and conclusions as we listen to the debate and choose our side of the Brush or Not to Brush debate. This will be fun thinking activity related to our dental health study.
  - Feb. 4<sup>th</sup> is our 100<sup>th</sup> day of Kindergarten- we will be having party and celebrating all we have learned and the number 100!
  - Feb. 11<sup>th</sup> will be our Valentine's Day parties were we will celebrate our friendship with a simple festive party!

## **First Grade**

First Grade is busily getting back in the groove of things. We are being readers, writers, mathematicians, and friends.

Our next group of mini classes is ready to start—

\*Social Studies—we will be learning about the continents and oceans. We make a human continent map.

\*Science—The students will be participating in science experiments and the experimental process.

\*Health—the students will be learning about health and yoga.

We will celebrate 100's Day on Jan. 26<sup>th</sup>. We will do special mini classes that day as part of our celebration.

## **Second Grade**

Second grade is having a wonderful January (in spite of the weather)!

As the term wraps up we are working on our portfolios and evaluating our work.

We have been studying homonyms.

We are celebrating 100 days of being in school. We have enhanced this great day with writing, illustrating, math, and reading all focused around 100.

We have spent January learning about habitats. Come see our work during parent teacher conferences next month.

We are continuing to practice our typing skills and will begin publishing next month.

We are comparing and contrasting Native American culture and Chinese culture.

We are delving deeper into using geographic skills to identify features and places on a map and globe.

We have some amazing abilities when it comes to using a hula hoop!

### **Third Grade**

Dashing through 3rd grade!

We have started an exciting unit on Native Americans. The students will be learning about and creating projects based on things that we are learning in Social Studies and during Enhancement Days. Look for headdresses and clay houses. Ask your child about sign language and to speak some Navajo words and phrases!

In health, we are studying skeletons and different bones in our bodies. In science, we are starting a unit on friction and motion. Science extension boxes are still available for checkout! In Character Ed, our theme for the month is respect. We are practicing ways at school and at home (hopefully) that we can show respect for others.

We are practicing our multiplication and division facts and working on new concepts such as: decimals, capacity, and percentages. We have had a “blast” studying and identifying rocks and reading about their uses.

We are looking forward to a science fair/field trip and celebrating a few holidays in between! We are also excited to start our minutes for the Read-A-Thon. The students will do great and thank you for your help!

### **Fourth Grade**

The 4<sup>th</sup> grade’s “Utah County Fair” was a huge success! Each 4<sup>th</sup> grader did a presentation on a Utah county and displayed their hard work in the gym for parents and students to see. Then we celebrated Utah’s 115<sup>th</sup> birthday with song, balloons, flags, and the biggest Utah shaped cake (we believe) ever made!

For enhancement we learned about Utah’s pioneer and Indian heritage with mini classes including making scones and butter in the kitchen, Indian dream catchers, pioneer toys, and handmade Indian beads.

In science we have continued our in-depth study of Utah’s three environments; learning about the plants and animals that live in the forest, the wetlands, and the desert.

In Social Studies we have been studying the Indian tribes that were here when the Mormon pioneers arrived. The Utes (not the football team!), the Shoshone, the Navajo, the Piutes, and the Gosiutes are now not just names to us, but instead, represent real cultures and people. We have also learned about 10 of the most influential people in Utah's history which include, Chief Ouray, Chief Kanosh, Chief Washokie, Chipeta (Chief Ouray's wife), Joseph Smith, Brigham Young, Colonel Thomas L. Kane, Jacob Hamblin, and Heber M. Wells (the first Governor of Utah). We are grateful for the opportunity to learn about Utah's rich and fascinating heritage.

We studied the hazards of smoking and made commercials for a state-wide anti-tobacco contest.

And last but not least, we have been studying the importance of respect; at home, at school, and in the community.

We love the 4<sup>th</sup> grade!

## **Fifth Grade**

January

- We started the year off getting ready to attend Biz Town. So far in 2011 the students have learned about checking and saving accounts, philanthropy, taxes, and the free market model.
- The students have also been learning about theatre. Right now they are memorizing parts in order to perform a small play in class. They are also learning about the musical "Oklahoma". At the end of the month they will be going on a field trip to UVU where they will get a tour of the theatre and attend a live production of "Oklahoma".
- In science the students are studying magnets. Soon, they will be participating in a Match Box car race using magnets!
- Practices for The Liberty Bowl will start soon. Those that choose to participate in The Liberty Bowl will be asked to attend one practice per week, until the actual competition. Questions for The Liberty Bowl will come from major events that happened during the 1700's.

## **Sixth Grade**

\*Our trip to Ballet West was successful; students wrote in their journals and favorites were the Russian dance and the Mirlinton where children dance out from under the tall ladies skirts. They also noted the scenery and the architecture of the theatre.

\*Our Christmas party was lots of fun as students created their own gingerbread houses. Thanks to all parents who gave precious time during this busy season.

\*Third quarter begins Thursday 1-13:

\*In Social Studies we are studying Ancient Greece and their mythology. Excitement abounds thanks to Rick Riordan's Olympians.

\*Science Fair is a major project with grades for every step. Remember parents, you are the coaches not the doers.

\*Students are showing excellent progress in math and writing

\*Ms. Brailsford and Mrs. Christiansen were in charge of this year's spelling bee. Cora Nielsen was the winner, but Mitchell Brown was a challenging opponent for several rounds.

Lakeview Academy BOT Agenda March 3, 2011

Reports

Congratulations to both and all who participated!

Wishing you all a Happy New Year,  
Amanda Christensen  
Linnea Brailsford  
Linda Nelson

### **Spanish – Elementary**

In our Spanish Department we are working on an art project with all of the Spanish Club members. This project has to do with Peru. The students will be making a necklace using different designs based on Inca culture. Social Studies are a very important part of the curriculum of Lakeview Academy and for the State of Utah in general. We are very happy to support our school's social studies objectives in this way. In addition, we are looking for parents with sewing ability for some upcoming projects. If you would like to help, please contact Mrs. Lambson at (801) 331-6788.

### **Art –Elementary**

The **first and second grade** students finished their mobiles (inspired by Alexander Calder) and in honor of Martin Luther King Day they are now learning about the American master artist Jacob Lawrence. Inspired by his works the students will produce art works that emphasize shapes and tools. If you know of anyone who has an interesting tool collection that they would be willing to share with us please have them contact me.

The **third and fourth graders** are entering the final stage of mask making. Their sun and moon masks have exceeded my expectations. Please watch for their masks to be on display during the next few weeks and ask your student to tell you their personal mask story.

The **fifth and sixth graders** also created Alexander Calder inspired mobiles and will start mask making during the last week of January.

The **sixth graders** are learning to step up to the task of turning out a sketchbook drawing every week. I find their drawings delightful.

**Please encourage your children to remember that “practice is not the thing you do once you are good, it is the thing you do that makes you good” (*Outliers*, Malcolm Gladwell)**

### **Music—Elementary**

Our elementary music classes had a great time preparing and performing for the school's annual Christmas program, singing in both English and Spanish. This week the upper grades had a special lesson on Civil Rights that included music and a video about the Civil Rights movement. Kindergarten and 1<sup>st</sup> grade are learning about rhythm, beat and tempo. 2<sup>nd</sup> grade is identifying and listening to the instruments of the orchestra. 3<sup>rd</sup> grade's lessons have been about the 3 B's – Bach,

Brahms and Beethoven. 4th grade has learned our state song 'Utah, We Love Thee' for the County Fair on Friday.

## **Middle School Newsletters**

### **History**

US History- We're finishing up Life as a Revolutionary Soldier and moving on to Manifest Destiny. Who would you be? Billy Yank or Johnny Reb. Soon we'll move to the Civil War and life at that time period. Would you be able to handle it?

Student Government- What powers does the President have? Where can you find out? We're reading Article two of our Constitution and answering those questions. We're also beginning to plan our Valentines Social.

Study Skills- This class is just beginning and we will be learning the 6 Levels of Moral Development. Do you do what you do because of the rules or because you choose to?

Geography/World Civilization- We've finished developing our own countries and their cultures. We'll be making timelines to put everything together and see the cause and effect of history.

### **Math and Science**

Through the winter and spring, Math and Science are combining efforts to create enhancement activities that cross curriculum and provide hands on experience in both fields. We are going to build "balsa" bridges and towers. These exciting activities will provide real life examples of how their knowledge in the classroom can be useful in the real word. It is our hope that in completing several long term projects during enhancements days, that students will be able to apply the knowledge they have or will be gaining during regular instruction as well as gain a deeper appreciation for how interrelated the disciplines are. A lot of fun ought to be had too.

When it warms up, we are going to build and launch two liter bottle rockets. It will be a soaking experience.

January and February –

We are planning on designing and constructing Balsa Towers to stress test.

February and into March

We plan to move on into the construction of Balsa Bridges and stress test them.

March and April

We are considering constructing Trebuchet's

April and May

Bottle Rockets

## English

Mrs. Ettinger's English classes are looking forward to new book clubs and new class arrangements. Seventh grade will be studying literature on a deeper level as they read and create their own stories. Eighth grade will be studying poetry, particularly from Robert Frost, and preparing for the Direct Writing Assessment (DWA) by writing lots of persuasive essays. The ninth grade will be studying *To Kill A Mockingbird* and learning about civil rights.

## Spanish

Health

- We will be learning about mental/emotional health and self-concept.
  - Magazine activity
  - The game of life

Communication

- Gap communication
- Puzzle without language
- Men

Spanish I/II

- Love songs and conversation Hearts

PE

- Interactive games

## Art

### Lakeview Art Studio

In the art studio the Middle School students concluded first semester by making a mobile inspired by the work of Alexander Calder and then put together power point portfolios which include their feelings about the art works they have created this year. On portfolio day, at the end of the year, they will download their power-points to a CD and take home a permanent record of their accomplishments.

The second semester beginning art students are excited to start keeping a sketchbook. They have designed their own sketchbook covers and will begin an exploration of European art history by creating a collage self-portrait. The advanced art students will be challenged to approach their self-portraits from a new direction.

**Volunteers:** All parents of art students are asked to find some time to participate on the Art Committee which meets on Fridays from 11:45-12:30.

## Choir

The Middle School Drama class finished up the semester by performing scenes from plays. We have some great actors and actresses here at Lakeview. It is so fun to see them in action!!!!

The Middle School Choir had a great semester, performing for the Veterans Day Assembly, Lakeview's Annual Christmas Concert and a final performance at Temple Square where they received rave reviews from those in the audience! Yeah!

We are all looking forward to an equally wonderful spring semester!!!!

**BOARD REPORT**

**DIRECTOR: BUD STONE**

**MANAGER: BRYAN ETTINGER**

**ELECTRICAL:** We have been working to find solutions to are interior light system, currently we do not have the ability to turn of the hallway lighting, this means we have them on continually .I have been working with Capital electric and we have found several solutions . We also will set up the office override switches to turn the parking lot lights on and off as needed, plus we will have the ability to use timers to control the on off cycles within the building, to reduce are energy use considerably.

**PLUMBING:** Nothing noted.

**HVAC:** Preventive maintenance program and Repair proposals in proses.  
Correct fuses are now installed in all unites.

**SECURITY:** Mountain West Security has ben completely through are security system. We have had numerous problems with this system, several problems were discovered and repairs have ben maid. We have had no issues to date.

**JANTORIAL:** Nothing noted

**EXTERIOR:** Nothing noted

.NOTE: I have provided a safety Program to Administration this includes out lines and procedures for all aspects of emergency preparedness. Fireflood, earth quake and natural disasters. It also cover Lock downs, Intruder threats and bio hazard situations. This information was given to us by are risk management advisor, who has been very helpful.

NOTE: I now have all MSDS information completed along with all required materials to complete it. All materials will be displayed in the supply room as well as in the science room.

NOTE: Fire extinguishers have been installed in the student kitchen.

<b>Grade</b>	<b>Current Enrollment</b>	<b>Sibling Waitlist (2010-11)</b>	<b>Students Lost</b>	<b>Reason for Exit</b>	<b>Students Gained</b>
K	77	1	0		0
1	76	9	0		0
2	96	0	3	transferred to public x3	0
3	98	0	2	moved out of state/public	0
4	94	0	3	transferred to public x3	0
5	72	0	2	moved out of state/?	0
6	70	0	3	Transferred to public x3	0
7	48	0	3	transferred to public x3	0
8	47	0	3	transferred to public	0

				x3	
9	4	0	2	moved out of state/public	0
<b>Total</b>	<b>682</b>	<b>9</b>	<b>21</b>		<b>0</b>

## **Board Members Report**

Tina Smith

I attended several school functions in February and continued to be amazed by the level of dedication by the teachers and staff as well as the creativity and depth of knowledge exhibited by the students of Lakeview Academy

I met with the rest of the Board of Trustees the month and worked with them on conducting our quarterly evaluation for the Director and the Education Coordinator.

I attended the state charter association meeting at the capitol building: Representatives Hughes, Representative Newbold, and Senator Nierderhauser were there as well and it was an enlightening experience. I also worked with Charter solutions on weekly financial matters, and technology issues.

I was able to work with Cory Thorson and James Fillmore on some technology issues. And last but not least I was able to meet with several board members from other schools and work on building relationships.

---

Alan Daniels

As part of a follow up to my board report last month, I want to comment on some information gleaned from Dr. Kramer, the Principal of Patterson Park Public Charter School, located in Baltimore Maryland. Dr. Kramer has held classes run by the local college, at his school. In place of charging fees for the use of the school, the school has received help from the college to "pay" for the use of the school. I found this to be an interesting method of using the school as a community educational source, while gaining something in return other than money.

I will have written the board's newsletter article before the next board meeting. I understand that Biz town was absolutely fantastic.

I have met with other board members this month to go over the reviews for those individuals that report to the board directly, which are the Director and Educational Coordinator.

I attended the Parent Teacher conference at the Elementary and Middle school levels. I liked the additional information that was displayed with each teacher's name, as well as the slide show that was running. I had attended several other Basketball games, and even ran the score board at two of the games. Both the Boys and Girls teams gave good effort and displayed positive sportsmanship throughout the season, despite their win lose record.

---

Justin Turner

This month I met with the rest of the board of trustees to work on the evaluations for our education coordinator and Director. I am continuing to study the Lakeview Academy charter and policy binder.

---

Cory Thorson

This month I reviewed the financial statements and made sure that spending is in line with the Lakeview Academy Charter.

I reviewed budgets and approved purchases for Lakeview Academy. I was able to work with Joylin Lincoln to write a technology proposal that is on the agenda for the March meeting. This proposal is for the board of Trustees to purchase iPad's to use technology more efficiently in our board meetings.

I meet with the rest of the board of trustees to begin the process of quarterly evaluations for the education coordinator and the director.

---

Joylin Lincoln

I have been working on the charter training for tonight's meeting. The focus of the training will be communication. Communication is a key element to our charter; by focusing on key elements of the charter we can ensure the implementation of the charter.

I was able to complete my assignment of putting together the board agenda and packet and ensuring legal compliance. I also worked with Cory Thorson to write a proposal to streamline this process of creating the board agenda packet by embracing technology.

I have spent a lot of time this month reviewing policies to ensure compliance with state and federal law.

Lakeview Academy  
Balance Sheet  
January 31, 2011

ASSETS

Current Assets		
Cash in Bank	\$	892,274.89
Cash in Savings		250,733.94
Petty Cash in Drawer		792.98
State Purchase Card		20,857.08
US Bank - BOND PRN FD		84,583.38
US Bank - BD INT FUND		299,818.04
US Bank - RESERVE FD		676,346.25
US Bank - TX INS ESC		88,481.81
US Bank - REP REPL FD		57,700.40
US Bank - EXP FUND		1,647.39
US Bank - Analyzed checking		1,410.05
Prepaid Insurance		<u>24,280.26</u>
 Total Current Assets		 2,398,926.47
Property and Equipment		
		<u>0.00</u>
Total Property and Equipment		0.00
Other Assets		
		<u>0.00</u>
Total Other Assets		0.00
Total Assets		<u>\$ 2,398,926.47</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Payroll Clearing	(\$	1,231.52)
Accounts Payable		12,926.79
Income Tax Sweep		494.13

Lakeview Academy BOT Agenda March 3, 2011  
Reports

Lakeview Academy  
Statement of Cash Flow  
For the seven Months Ended January 31, 2011

	Current Month	Year to Date
<b>Cash Flows from operating activities</b>		
Net Income	\$ 213,783.39	\$ 316,264.15
Adjustments to reconcile net income to net cash provided by operating activities		
A/D- Leasehold Improvements	0.00	0.00
A/D- Furniture & Fixtures	0.00	0.00
A/D- Equipment	0.00	0.00
A/D- Start up Costs	0.00	0.00
State WPU Receivable	0.00	0.00
Federal Receivable	0.00	0.00
Prepaid Insurance	0.00	0.00
Rent Deposit	0.00	0.00
Marketable Securities	0.00	0.00
Valuation Allowance	0.00	0.00
Local Receivable	0.00	0.00
State Recievable	0.00	3,812.00
Federal Recieveable	0.00	106,684.36
Prepaid Expenditures	0.00	0.00
Accrued Salaries & Withholding	0.00	(163,664.95)
Deffered Rev - State	0.00	(3,598.00)
Accrued Payroll	0.00	0.00
Payroll Clearing	0.00	(1,231.52)
Accounts Payable	(8,146.89)	(12,081.33)
Merit Pay Accrual	0.00	0.00
Employee Retirement Liability	0.00	0.00
Income Tax Sweep	0.00	701.12
Home Depot Card	0.00	0.00
	<hr/>	<hr/>
Total Adjustments	(8,146.89)	(69,378.32)
	<hr/>	<hr/>
Net Cash provided by Operations	205,636.50	246,885.83

Cash Flows from investing activities  
Lakeview Academy BOT Agenda March 3, 2011  
Reports



Lakeview Academy Monthly Report Compared with Budget For the Seven Months Ending January 31, 2011

Column1 Account ID	Column2 Actual	Column3 Current MonthActual	Column4 AnnualBudget	Column5 Year to DateActual	Column6 Year to DateVariance	Column7 PercentageUsed/Re cieved
Revenue						
01.130A	Student Fees	0.00	9,200.00\$	4,054.77\$	(5,145.23)	44.07
01.310	Income - Background Checks	0.00	1,000.00	1,600.00	600.00	160.00
01.500	Income- Interest	127.74	2,000.00	733.94	(1,266.06)	36.70
01.610	Income Lunch Fee - Students	9,470.99	75,000.00	49,632.18	(25,367.82)	66.18
01.610D	Income - Drama	0.00	0.00	30.00	30.00	0.00
01.620	Lunch Fee - Adult	0.00	1,500.00	0.00	(1,500.00)	0.00
01.900	Income	670.00	0.00	670.00	670.00	0.00
01.900B	Fundraising	2,163.90	20,000.00	21,701.47	1,701.47	108.51
01.900E	Income--Student Government EM	0.00	1,800.00	0.00	(1,800.00)	0.00
01.900M	Income--Student Government MS	0.00	0.00	872.96	872.96	0.00
01.900O	Student Government - Orphanage	14.25	100.00	63.75	(36.25)	63.75
01.920	Income- Corporate Donation	0.00	0.00	500.00	500.00	0.00
01.920B	Income- Cash Donation	0.00	0.00	50.00	50.00	0.00
<b>Local Revenue Subtotal</b>	<b>12,446.88</b>		<b>110,600.00</b>	<b>79,909.07</b>	<b>(30,690.93)</b>	
03.010	Income-K-12 WPU	138,365.00	1,563,079.35	959,204.00	(603,875.35)	61.37
03.020	Income-- Professional Staff	6,642.00	62,523.17	46,492.00	(16,031.17)	74.36
03.105	Income--Special Ed Add-on	15,956.00	179,745.75	111,689.00	(68,056.75)	62.14
03.110	Income--SPED Self- Contained	1,493.00	25,770.00	10,448.00	(15,322.00)	40.54

03.155	Career And Tech Add On	0.00	0.00	1,923.00	1,923.00	0.00
03.211	Income--Accelerated Learning	0.00	2,122.93	544.00	(1,578.93)	25.62
03.215	Income--At-Risk Student Progra	509.00	4,497.86	3,562.00	(935.86)	79.19
03.218	Income - Homeless & Minority	0.00	0.00	397.00	397.00	0.00
03.230	Income--Class Size Reduction	13,332.00	151,836.36	93,326.00	(58,510.36)	61.46
03.270	Income--Interventions for Stud	0.00	11,833.79	3,124.00	(8,709.79)	26.40
03.405	Income--Soc Security & Retirem	385.00	208,549.95	770.00	(207,779.95)	0.37
03.410	Flexible Allocation	19,905.00	0.00	140,001.00	140,001.00	0.00
03.520	Income--LAND Trust	0.00	23,756.58	29,407.00	5,650.42	123.78
03.719	Income--Charter Local Replacem	93,985.00	1,065,520.00	673,366.00	(392,154.00)	63.20
03.770	State Liquor Control Tax	1,427.00	18,800.00	2,741.00	(16,059.00)	14.58
03.799	Income - Summative Testing	149.00	0.00	741.00	741.00	0.00
03.805	Income--Reading Achievement	0.00	13,712.22	5,683.00	(8,029.22)	41.44
03.810	Income--Library Books and Supp	43.00	588.84	300.00	(288.84)	50.95
03.842	Income--Administrative Costs	5,693.00	69,100.00	42,636.00	(26,464.00)	61.70
03.868	Income--Teachers Mat. & Supp.	1,355.00	5,700.00	6,341.00	641.00	111.25
03.876	Income - Educator Salary Adjus	16,332.00	183,518.00	114,318.00	(69,200.00)	62.29
03.990	Income--U-PASS	0.00	0.00	296.00	296.00	0.00

<b>State Revenue Subtotal</b>	<b>315,571.00</b>		<b>3,590,654.80</b>	<b>2,247,309.00</b>	<b>(1,343,345.80)</b>	
04.524	Federal IDEA Flow Through	0.00	114,277.00	(15,941.66)	(130,218.66)	(13.95)
04.524A	Federal IDEA Discretionary	0.00	1,834.00	0.00	(1,834.00)	0.00
04.571	Lunch--Federal Reimbursement	1,237.00	12,174.00	6,597.00	(5,577.00)	54.19
04.572	Federal National School Progra	4,348.00	41,965.00	24,617.00	(17,348.00)	58.66
04.574	Federal Breakfast Program	1,018.00	10,070.00	5,834.00	(4,236.00)	57.93
04.664	IDEA ARRA	0.00	0.00	(24,895.70)	(24,895.70)	0.00
Unknown	Extended Year Special Educator	0.00	0.00	1,299.00	1,299.00	0.00
<b>Federal Subtotal</b>	<b>6,603.00</b>		<b>180,320.00</b>	<b>(2,490.36)</b>	<b>(182,810.36)</b>	
Gross Profit	334,620.88	3,881,574.80	2,324,727.71	(1,556,847.09)	59.89	
Expenses						
115.20	Merit Pay- Admin Expense	0.00	10,000.00	1,500.00	(8,500.00)	15.00
115.22	Wages- Instructional Support	0.00	113,935.00	58,105.70	(55,829.30)	51.00
115.23	Wages Directors	0.00	131,000.00	62,344.89	(68,655.11)	47.59
131.10	Wages- Teachers CACTUS	0.00	1,115,576.00	499,232.85	(616,343.15)	44.75
131A.10	Wages - Special Education	0.00	138,120.00	56,163.90	(81,956.10)	40.66
131B.10	Merit Pay- Teacher Expense	0.00	48,800.00	35,161.00	(13,639.00)	72.05
132.10	Wages- Substitute Teacher	0.00	50,000.00	10,943.88	(39,056.12)	21.89
152.24	Wages - Office Support	0.00	59,780.00	34,137.81	(25,642.19)	57.11
161.10	Wages- Teachers' Aides	0.00	205,570.00	113,053.64	(92,516.36)	55.00
182.26	Wages- Maintenance	0.00	84,680.00	42,294.95	(42,385.05)	49.95
191.31	Wages--School	0.00	47,736.00	26,782.56	(20,953.44)	56.11

	Lunch					
<b>Wages Subtotal</b>	<b>0.00</b>		<b>2,005,197.00</b>	<b>939,721.18</b>		<b>(1,065,475.82)</b>
220.00	Social Security & Medicare Tax	0.00	153,397.57	66,028.19	(87,369.38)	43.04
230.00	Retirement & Mgt. Expense	13,634.63	114,857.89	7,874.39	(106,983.50)	6.86
240.00	Employee Benefits Expense	72,307.34	247,923.59	152,318.11	(95,605.48)	61.44
270.00	Worker's Compensation	1,494.36	15,000.00	7,578.30	(7,421.70)	50.52
280.00	Unemployment Insurance	0.00	2,000.00	1,439.66	(560.34)	71.98
<b>Employee Benefits Subtotal</b>	<b>87,436.33</b>		<b>533,179.05</b>	<b>235,238.65</b>		<b>(297,940.40)</b>
300.10	Special Education Services	526.50	80,000.00	36,575.71	(43,424.29)	45.72
300.20	Outside Services- Prof. & Tech	1,032.91	9,000.00	8,534.16	(465.84)	94.82
310.23	Business Services	7,200.00	86,200.00	50,675.00	(35,525.00)	58.79
330.20	Prof. Dev.- Other	0.00	1,500.00	0.00	(1,500.00)	0.00
330E.10	Professional Development EM	0.00	22,500.00	8,686.24	(13,813.76)	38.61
330M.10	Professional Development - MS	(20.00)	10,000.00	176.50	(9,823.50)	1.77
330S.10	Pro. Development - Special Ed	0.00	5,000.00	0.00	(5,000.00)	0.00
340.23	Bank Fees	172.87	6,000.00	(1,257.58)	(7,257.58)	(20.96)
341.23	Accounting Services	0.00	11,000.00	12,550.00	1,550.00	114.09
<b>Professional &amp; Technical Subtotal</b>	<b>8,912.28</b>		<b>231,200.00</b>	<b>115,940.03</b>		<b>(115,259.97)</b>
400.26	Security Expense	534.00	700.00	1,459.55	759.55	208.51
400.45	Building Improvements	0.00	0.00	5,980.41	5,980.41	0.00
412.26	Garbage Expense	0.00	6,800.00	3,623.60	(3,176.40)	53.29
430.26	Property Repairs & Maint.	0.00	2,000.00	17,794.56	15,794.56	889.73
433.26	Property Services	350.00	2,500.00	1,900.55	(599.45)	76.02

442.26	Storage Expense	709.00	0.00	709.00	709.00	0.00
<b>Purchased Property</b>	<b>1,593.00</b>		<b>12,000.00</b>	<b>31,467.67</b>		<b>19,467.67</b>
<b>Subtotal</b>						
500A.23	HR--Payroll Processing	0.00	0.00	1,129.75	1,129.75	0.00
500B.23	Copier Maintenance Expense	0.00	10,000.00	2,019.41	(7,980.59)	20.19
520.26	Equipment Repairs	430.56	0.00	1,536.74	1,536.74	0.00
521.26	Insurance Expense	0.00	20,564.00	21,512.00	948.00	104.61
531.23	Telephone- Voice	419.93	4,800.00	2,895.17	(1,904.83)	60.32
531B.23	Internet Expense	0.00	4,786.00	648.00	(4,138.00)	13.54
532.23	Postage & Mailing Expense	132.00	3,000.00	1,832.39	(1,167.61)	61.08
540.22	HR-Recruitment	0.00	5,000.00	83.28	(4,916.72)	1.67
540.23	Advertising & Promotions	0.00	2,500.00	1,215.62	(1,284.38)	48.62
581.00	Mileage	33.50	2,000.00	881.60	(1,118.40)	44.08
594.10	Field Trips Expense	0.00	11,800.00	2,625.00	(9,175.00)	22.25
<b>Other Purchased Services</b>	<b>1,015.99</b>		<b>64,450.00</b>	<b>36,378.96</b>		<b>(28,071.04)</b>
600.21	Extra Curricular	66.98	10,000.00	5,116.48	(4,883.52)	51.16
600.24	Supplies- Medical/First Aid	0.00	2,000.00	1,490.68	(509.32)	74.53
600A.21	Student Government Middle Scho	0.00	2,000.00	326.47	(1,673.53)	16.32
600E.20	Supplies - Administration - EM	147.97	2,000.00	1,415.88	(584.12)	70.79
600M.20	Supplies Administration MS	49.00	0.00	98.35	98.35	0.00
610.00	Supplies- Copier & Printer	294.00	5,000.00	5,458.49	458.49	109.17
610.10	Supplies- Classroom	1,841.59	28,000.00	21,008.86	(6,991.14)	75.03
610.20	Supplies Administration -	0.00	1,000.00	315.91	(684.09)	31.59

610.26	Othe Supplies- Custodial Supplies	1,261.47	25,000.00	20,227.67	(4,772.33)	80.91
610A.10	Testing & Testing Materials	0.00	2,000.00	1,373.69	(626.31)	68.68
610B.10	Supplies--Teacher Class Funds	131.50	10,000.00	1,959.23	(8,040.77)	19.59
610C.10	Supplies-Physical Education	0.00	1,000.00	926.79	(73.21)	92.68
610D.10	Supplies-Special Education	0.00	3,000.00	2,714.86	(285.14)	90.50
610E.10	Elementary Enhancement	104.41	7,000.00	3,769.20	(3,230.80)	53.85
610M.10	Middle School Enhancement	77.61	3,000.00	391.28	(2,608.72)	13.04
620.26	Utilities Expense	6,614.14	58,000.00	35,058.43	(22,941.57)	60.45
630.31	Lunch Program-- Food	5,933.29	75,000.00	42,606.74	(32,393.26)	56.81
641.10	Curriculum & Materials	1,767.94	20,000.00	26,659.81	6,659.81	133.30
641A.10	Curriculum--Special Education	0.00	5,000.00	248.39	(4,751.61)	4.97
644.22	Library Books & Supplies	296.89	3,000.00	3,954.25	954.25	131.81
650.00	Computer Supplies & Peripheral	0.00	7,150.00	6,567.77	(582.23)	91.86
650.31	Lunch Program-- Non Food	0.00	8,000.00	377.00	(7,623.00)	4.71
680.26	Maintenance Equipment	677.00	5,200.00	6,389.16	1,189.16	122.87
<b>Supplies and Materials</b>		<b>19,263.79</b>	<b>282,350.00</b>	<b>188,455.39</b>	<b>(93,894.61)</b>	
700.00	Computer Hardware	(100.00)	30,500.00	29,290.20	(1,209.80)	96.03
700.45	Land & Buildings	0.00	0.00	99.00	99.00	0.00
700A.00	Small Equipment Expense	20.43	4,000.00	14,217.35	10,217.35	355.43
700B.00	Furniture Expense	0.00	5,000.00	7,996.18	2,996.18	159.92
<b>Property Subtotal</b>		<b>(79.57)</b>	<b>39,500.00</b>	<b>51,602.73</b>		<b>12,102.73</b>

800.00	Other Expense	0.00	1,000.00	298.16	(701.84)	29.82
800.21	Student Motivation Expense	0.00	1,700.00	128.03	(1,571.97)	7.53
800.22	Employee Motivation Expense	203.17	5,000.00	317.68	(4,682.32)	6.35
800A.22	Professional Dev. Meals	0.00	5,000.00	604.50	(4,395.50)	12.09
800B.23	License & Tax Expense	0.00	1,000.00	0.00	(1,000.00)	0.00
810.23	Dues & Subscriptions	0.00	6,000.00	5,253.54	(746.46)	87.56
830A.51	Debt Service Interest Series A	0.00	525,000.00	260,598.13	(264,401.87)	49.64
830B.51	Debt Service Interest Series B	0.00	5,075.00	0.00	(5,075.00)	0.00
840A.45	Debt Service Princpal Series A	0.00	145,000.00	135,000.00	(10,000.00)	93.10
890.24	Fundraising Expense	2,492.50	10,000.00	7,458.91	(2,541.09)	74.59
<b>Other Subtotal</b>		<b>2,695.67</b>	<b>704,775.00</b>	<b>409,658.95</b>	<b>(295,116.05)</b>	
Total Expenses		120,837.49	3,872,651.05	2,008,463.56	(1,864,187.49)	51.86
Net Income		213,783.39	8,923.75\$	316,264.15\$	307,340.40	3,544.07



## Charter Training – Communication

1. Brainstorm responses to the following questions:
  - a. What types of communication should happen at our school?
  - b. Who should the communication be from? And to whom should they be communicating?
  - c. What methods do we have at our disposal to communicate?
  - d. How often should we be communicating?
  - e. Why should we be communicating?
  
2. Activity Object Lesson:
  
3. In light of our discussion – are there any parallels between the lists we generated and our experiences in the game?
  - a. Do we at times assume that our communication is accurate and adequate with the individuals that we communicate with?
  - b. Are we communicating sufficiently with those parties that we have direct oversight to accomplish the goals of the school?
  - c. The “how” as much as the “what” and the method of our communication are vital to our success. It helps create the environment as well as a relationship of trust and confidence necessary to work together towards a common goal.
  - d. Going forward tomorrow: How will your individual communication going to change?
  - e. Take a minute and write down 2 ways that you are going to change, alter, modify and ultimately improve your communication. Next month we will follow up with stories of success.



---

Lakeview Academy Board of Trustees Meeting  
February 19, 2011  
Minutes

- I. Roll Call  
Tina Smith, Cory Thorson, Joylin Lincoln, Alan Daniels  
Justin Turner was excused
- II. Motion to enter a closed session for the purpose of discussion of litigation matters, or authorized personal issues.  
Cory Thorson made a motion to enter a closed session for the purpose of discussion of litigation matters, or authorized personal issues.
- |                |     |
|----------------|-----|
| Tina Smith     | Aye |
| Cory Thorson   | Aye |
| Alan Daniels   | Aye |
| Joylin Lincoln | Aye |
- Justin Turner arrived for the meeting at 10:10
- III. Action if any from closed session  
No action was taken
- XVI. Adjourn

## **Charterology Conference**

**Proposal Title:** 2011 Charter School Annual Conference Proposal

**Submitted by:** Tina Smith

**Sponsoring Administrator:** NA

### **Proposal Abstract/details:**

This proposal would allow for the Lakeview Academy Board of Trustees, Director, and Education Coordinator to attend the Annual Charter School Conference to be held on June 15 – 16, 2011 at the Salt Lake Community College.

### **Please provide information to the following questions:**

**1) Proposal supports the charter by..?(Please site reference page)**

This proposal will allow the Board of Trustees, the Director, and the Education Coordinator to research different and innovative teaching methods, and create new professional opportunities for educators. See page 7 of Lakeview Academy Charter.

**2) Proposal supports ends policy**

- a.  **Global Ends Policy**
- b.  **Language Arts and Mathematics Ends Policy**
- c.  **Science, Arts, and Technology Ends Policy**
- d.  **Enrollment Ends Policy**
- e.  **Parent Satisfaction Ends Policy**

**It supports this ends policy by...Helping the board and administration create an atmosphere of where students can become capable, confident and contributing.**

**3) Are funds being requested? If so how much and from what budget category?**

Yes,  
\$120 per person  
\$960 total

**4) Does this replace a current program or policy? If so, please attach a redline version of requested changes.**

NO

**5) If a new program/policy, please attach the policy or program proposal.**

NA

- 6) Please attach any other options that may be considered.  
NA
- 7) Please attach any relevant information and all supporting documentation

2011 Annual Charter School  
Conference:  
**Charterology [noun]**  
*the study of what works in education*

**When:**  
**Wednesday June 15, 2011**

6:00 PM

VIP Reception

Dinner

**Thursday June 16, 2011**

8:00 AM - 3:00 PM

Workshops

---

**Where:**  
Salt Lake City Community College  
Larry H. Miller Campus  
9750 South 300 West  
Sandy, UT 84070

---

[Register Now!](#) If you want to buy multiple tickets, please contact Allison Holmes

---

**Now taking Nominations:**

In preparation for the annual conference, please submit your nominations for the following awards:

Charter School of the Year

Charter School Teacher of the Year

Charter School Administrator of the Year

---

**Want to teach at the Conference?**

If you are interested in teaching one of the breakout sessions on Thursday, June 16, please fill out the [application here](#).

---

If you have any questions,  
please contact Allison Holmes  
alliaholmes@gmail.com  
(801) 834-8859

- Keynote Dinner: Individual: \$100.00**  
\$125.00 after Sunday April 17, 2011
- Keynote Dinner: Couple: \$150.00**  
\$175.00 after Sunday April 17, 2011
- Keynote Dinner and VIP Reception: Single: \$150.00**  
\$175.00 after Sunday April 17, 2011
- Keynote Dinner and VIP Reception: Couple: \$250.00**  
\$275.00 after Sunday April 17, 2011
- Thursday Breakout Sessions: \$100.00**  
\$125.00 after Sunday April 17, 2011
- All Events (VIP Reception, Keynote Dinner, Thursday Breakouts): \$150.00**  
\$175.00 after Sunday April 17, 2011

Member Price: All Events: \$120.00  
\$150.00 after Sunday April 17, 2011



Developing youth who are  
CONFIDENT  
CAPABLE &  
CONTRIBUTING

**Proposal Title:** Board Technology Proposal  
**Submitted by:** Cory Thorson, and Joylin Lincoln  
**Sponsoring Administrator:** NA

**Proposal Abstract/details:**

One of the emphases of Lakeview Academy is technology; this emphasis is accomplished by incorporating technology in the everyday classroom. The board believes that by incorporating technology into the classroom as students leave Lakeview Academy they will embrace the use of technology in the world. As the board of trustees embraces the use of technology we would like to propose that we purchase an iPad for each board of trustees member and the director for the purpose of conducting board and school business. This would allow us to move to an electronic packet, save paper, model technology use, and have more efficient communication because we could collaborate on documents in the planning stage. A bid procedure may need to take place to maximize any discounts retailers of the device are willing to give our school but should include the following items:

Apple iPad with Wi-Fi	\$499
Zagg Invisible Anit-Glare Shield for Apple iPad	\$34.99
ZaggMate case with Keyboard	\$99
Hardware Total	\$632.99
Taxes???	
Suggested Software	
Documents to go Premium	\$19.99
Air sharing HD	\$9.99
Keynote	\$9.99
Toodledo0 To Do List	\$2.99
Notes Plus	\$6.99
Software Total	\$49.95
Grand Total	\$682.94
Total for 7	\$4780.58

This would be phase one of the iPad roll out. We would like to utilize this technology through the school and foresee the use of iPods through the building.

**Please provide information to the following questions:**

**8) Proposal supports the charter by..?(Please site reference page)**

This proposal allows the board of trustees to emphasis technology, maintain communication and support the vision of Lakeview Academy as a technology school.- see page 7( innovative teaching methods [technology]will be an integral part of ...Lakeview Academy, page 7 (create new professional opportunities for educators), page 8 (real life application), 9 (provide greater opportunities for parental involvement), 13 (special emphasis will be placed on...technology), page 16a (open communication will take place between all participants in the school community), page 28 (the board is responsible for the overall operations of the school and its financial viability).

Other benefits of this proposal include reduce waste, reduce printing, reduce paper usage, increase communication.

**9) Proposal supports ends policy**

- a.  Global Ends Policy
- b.  Language Arts and Mathematics Ends Policy
- c.  Science, Arts, and Technology Ends Policy
- d.  Enrollment Ends Policy
- e.  Parent Satisfaction Ends Policy

**It supports this ends policy by...**

Modeling the use of technology.

**10) Are funds being requested? If so how much and from what budget category?**

Yes, I would like to take the money from the surplus money for this year.

**11) Does this replace a current program or policy? If so, please attach a redline version of requested changes.**

This would replace the procedure of the Board of Trustees packet that traditionally is handed out on the Thursday prior to a board meeting. The board of Trustees would now receive their packet electronically.

**12) If a new program/policy, please attach the policy or program proposal.**

**13) Please attach any other options that may be considered.**

**14) Please attach any relevant information and all supporting documentation**



**Lakeview Academy**

527 West 400 North Saratoga Springs, Utah 84045

**2011-2012**

<b>December</b>					<b>September</b>							<b>August</b>												
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1		2		3	4		5		6	7		8		9	10		11		12	13		14		15
8	9	10	11	12	5	6	7	8	9	10	11	12	13	14	7	8	9	10	11	5	6	7	8	9
15	16	17	18	19	A	12	13	14	15	16	17	18	19	20	21	14	15	16	17	18	12	13	14	15
22	23	24	25	26	B	19	20	21	22	23	24	25	26	27	28	21	22	23	24	25	19	20	21	22
29		30		31		26		27		28		29		30		28		29		30		26		27
<b>January</b>					<b>February</b>					<b>March</b>					<b>April</b>					<b>May</b>				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
2	3		4	5	6		1	2	3	1	2	2	3	3	4	5	6		1	2	3		4	
9	10	11	12	13	6	7	8	9	10	5	6	7	8	9	9	10	11	12	13	7	8	9	10	11
16	17	18	19	20	13	14	15	16	17	12	13	14	15	16	16	17	18	19	20	14	15	16	17	18
23	24	25	26	27	20	21	22	23	24	19	20	21	22	23	23	24	25	26	27	21	22	23	24	25
30		31		27	28		29		26	27		28		29	30		30		28	29		30		31
Parent Teacher Conf.					August -17th First day of school					January - 16th Martin Luther King Day														
Holiday (no school)					September - 5th Labor Day					February 8th -9th Parent Teacher conf.														
End of Term					September 21st-22nd Parent Teacher conf.					February - 20th Washington & Lincoln Day														
Professional Development (no school)					October - 20th - 21st Fall break					February -21st Professional Development Day														
First/Last Day of School					October - 24th No School					March - 12th Teacher Comp Day No School														
Teacher Comp Day (no school)					November - 23rd Teacher Comp Day No School					March - 13th Professional Development Day														
Early out day 12:30 dismissal					November - 24th - 25th Thanksgiving Break					April 9th - 13th Spring Break														
Teacher Inservice Days					December 19th - Jan 2nd Christmas Break					May 24th Last Day of School														
<b>1st Term = 43 days</b>					<b>2nd Term = 44 days</b>					<b>3rd Term = 44</b>					<b>4th Term = 45</b>									
<b>October 19th – January 11th</b>					<b>January 12th – March 19th</b>					<b>August 17th – October 18th</b>					<b>March 20h – May 24h</b>									



## **Board Meeting Proposal Form**

**Proposal Title:** Building the Middle School

**Submitted by:** Middle School Team

**Sponsoring Administrator:** Mr. Stone

### **Proposal Abstract/details:**

In collaboration we have discussed at length the changes we feel need to be made in the middle school in order to restore viability, create enthusiasm, and foster growth of our student body. Our goal as teachers is to create a middle school that meets the requirements of the charter, retains and expands our student body, and builds community and parental support.

We have discovered as we have spoken at length with parents that their biggest concern is if their student's educational needs are being met. Parents are concerned about students being bored rather than being challenged. The biggest complaint is the lack of electives. Because we know our parents and our students, we are proposing concrete ideas that we know will solve these two issues.

We have great group of 8<sup>th</sup> graders this year. We as teachers know of at least 25 families who are waiting to see what we as Lakeview are going to offer and "if we build it, they will come." We have the support base to make a go of the middle school. Now is the time to build the middle school and the funds are available. We would like to give this information with a concrete plan to all parents of 6<sup>th</sup>-9<sup>th</sup> grade students by April 1, 2011 so they can make informed decisions. We believe that by being proactive and presenting and implementing this plan will create the growth we need.

**Item 1:** We need the middle school pod as the middle school pod. We need the four classrooms being used by the 6<sup>th</sup> grade teachers and Mrs. Lambson. (Please see attached map-Mrs. Lambson would return to the K-2 Pod and Mrs. Garner would swap classrooms with the 6<sup>th</sup> grade). The classrooms need to be available for 4 part-time teachers for English, Math, Science, and P.E. which will be necessary to cover the expected growth. In addition it will move the full-time science teacher to a classroom so the science teachers can share the lab.

Throughout the elementary years students are ability grouped in math and reading. The data has proved that this method is working. We want the same method available in middle school. However, in the middle school, we group by age not ability for all subjects except math, and this is not working. With appropriate staffing, we plan to offer honors and specialized classes. These classes will ensure that all students are challenged and successful. The plan provides the students who are struggling with the opportunity for more specialized and appropriately paced teaching and the benefit of working into a higher class as they increase in ability.

Our students who are more accomplished will have the opportunity to attend honor classes by 9<sup>th</sup> grade. These students would be ready for A.P. classes as sophomores. In addition, these students could attend competitions in art, drama, history, math and science and create some great community awareness and positive reputation for the school. We have some really gifted students within our middle school, and with this plan expect attract many more. We also plan to implement our training from the Gifted and Talented endorsement to appropriately challenge our students with advanced abilities.

**Item 2:** Buy two (2) portable buildings. Information about available portables is attached and discussed in Line Item 3 regarding funding. These would be for two of the 6<sup>th</sup> grade teachers. Another option is to put 2 fourth grade teachers in them since they are by the back door and at ground level. That way they can access the building within their pod. These portables could be placed at the end of the parking lot or in the field.

We know this is a huge undertaking but the school has no other options due to the number of bubble classes. The school has some great in house resources that will make this a possibility. Charter Solutions has helped other clients with this process. Lincoln, Tara, and James are all knowledgeable about this procedure. Mr. Ettinger owned a construction company and worked in the industry for many years. He has connections and the skills we need to set-up such a unit.

**Item 3:** Ms. Matthews needs to be available to teach in the middle school full-time to increase the number of electives the students have available. We would need to hire a part-time art and music teacher for the elementary, as Ms. Garner would like to teach part-time next year while working on professional development.

**Item 4:** We need 3 additional part-time teachers (in addition to the art and music teachers mentioned above). The benefit of part-time is that they do not need to be paid benefits. We propose they are paid a salary of \$15,000 per year. They would teach in math, science, and English. Please see the attached classroom map and tentative schedule. The middle school teachers would appreciate being involved in the hiring process. We want to find teachers who have the same goals and would work well with our team.

**Item 5:** We need a full-time guidance counselor whose job description includes student scheduling, discipline, and counseling for mental and emotional needs.

**Item 6:** We would like to institute an A/B schedule. This allows each teacher to teach one additional elective class that would add variety and diversity to the school and not cost a penny more, because we already work here. However, we need a decision quickly because we will all need to write curriculum proposals. If we switch to an A/B day students will have the option of an additional 2 electives per year. Another reason students are leaving Lakeview is so they can be better prepared for the rigors of high school. Switching to an A/B day schedule will prepare students and calm parental fears.

The students would register for classes in order of seniority. The ninth grade would register first, then 8<sup>th</sup> grade, then 7<sup>th</sup> grade. The school could host an open registration where parents can come and ask questions and meet the teacher. Teachers can answer questions and the guidance counselor can discuss career paths. This way the correct placement can be made so that students are successful and parents feel empowered.

The other benefit of the A/B schedule is that students could take release time during the day. Parents would love it. We understand the concerns with carpooling and liability issues. However it is our understanding that the administration has policies and procedures in place for addressing these concerns.

**Item 7:** We propose to start a tradition of a 9<sup>th</sup> grade study abroad. We will start small the first year by traveling within the United States because students will need to cover the expenses themselves. However, if a plan was in place for a regular 9<sup>th</sup> grade trip, our 7<sup>th</sup> grade students could start saving money and fundraising, and we could travel to England, Italy, Germany, and France the following years. This will be a terrific way to retain students during their middle school career. These trips will be cross-curricular increasing the students understanding of art, drama, history, English, science, and math.

For the field trip next year (brochure attached) we need one chaperone for every 6 students. The trip is 5 days to Washington D.C./Williamsburg VA, and the cost is approximately \$1500 per student. The chaperones travel free for every 6 students. Everything is included - airfare, buses, hotel, guides, event tickets, and includes breakfasts and dinners. Students only need lunch and spending money on the trip. The company with whom we would make the arrangements is fully insured, and provides a guide who is available 24/7. We need to pay deposits beginning about 8 months before the trip, with the full payment due 60 days before we travel.

**Please provide information to the following questions:**

**Proposal supports the charter by..?(Please site reference page)**

**\*\*If you notice we researched and discussed the charter. This proposal is the plan that the charter envisioned for the middle school. It has just never been implemented. Every idea we had came from reading and discussing the schools charter. We want the charter to come to the middle school, and we now have the funding\*\***

**The teachers at Lakeview Academy will be considered a vital resource for the continual evaluation and implementation of the school's learning program. pg. 8**

Lakeview Academy will improve students' learning by establishing high standards, **challenging students to reach their potential**, and **providing the support students need to succeed.** pg. 6

Use a wide variety of instructional methods and technologies to **reach all types of learners.** pg. 7

Provide opportunities for students who are behind to achieve grade-level performance by creating individual student **plans prepared by the grade level team.** pg. 7

At Lakeview Academy, the school will be **divided into pods.** These pods will consist of classrooms with a common area. It allows the grade-level teams to maximize teaching techniques and rotate throughout the grade level.

**Grade levels will be broken into fluid ability groups. A teacher and an assistant (in our case part-time teachers) will supervise an ability group. Having this many people to help will enable the students to truly achieve academic success. Not only will students benefit from having multiple teachers, but they will learn from each other under this learning model. pg. 8**

**Students will have the opportunity to work at their ability level and pace, and not be impeded by another student's rate of progress. pg. 11**

At Lakeview Academy special emphasis will be places on Science, the Arts, and technology. The schools science curriculum will give students exposure and experience with a **wide range of science topics**. pg. 13

Lakeview Academy will be including an **art studio for the Middle School** students. pg. 13

Innovative teaching methods will be an integral part of learning at Lakeview Academy. ....It is our goal to **reach every child** through a variety of teaching methods, thereby meeting the needs of each student. pg 7

Lakeview Academy will measure the learning of our students on many levels. pg. 9

Our philosophy is **education should be individualized** so each student can maximize his or her learning potential. pg. 10

**15) Proposal supports ends policy:**

- a.  **Global Ends Policy**
- b.  **Language Arts and Mathematics Ends Policy**
- c.  **Science, Arts, and Technology Ends Policy**
- d.  **Enrollment Ends Policy**
- e.  **Parent Satisfaction Ends Policy**

**It supports this ends policy by...**

**We discussed the school polices and this proposal supports every ends policy.**

**Global Ends Policy:** Upon completion of 9<sup>th</sup> grade students will be capable, confident, and contributing members of society.

**Language Arts and Mathematics Ends Policy:** Lakeview Academy exists to improve student learning by establishing high standards, challenging all students to reach their potential, and to provide students with the support they need to succeed. Students will show proficiency in language arts and math and at least 80% will score at proficiency or higher on CRT'S.

**Science, Arts, and Technology Ends Policy:** Lakeview Academy will place a special emphasis on Science, the Arts, and Technology. This will be done by incorporating technology in the everyday classroom, focusing on science and providing an opportunity for students to participate and appreciate the arts. Students who take the CRT's, 80% will score proficient or higher. Students will demonstrate adequate mastery of a broad range of art concepts.

**Enrollment Ends Policy:** Lakeview Academy will have a full enrollment of 525 students in the elementary school and 225 students in the middle school by the year 2014.

**Parent Satisfaction Policy:** 80% of parents will rate the school as satisfactory or higher. Lakeview Academy will have at least a 90% retention rate.

**16) Are funds being requested? If so how much and from what budget category?**

Yes, the start-up cost will be at least \$150,000 dollars. This will depend largely on the cost of the portables. If you look at the attached map we will need 2 portables for 6<sup>th</sup> grade teachers. We have done research and figures are attached. We found portables in Provo for \$9,900 dollars (Please see the attached information). We are researching installation costs. Ball park figures for the portables are \$50,000-\$60,000 dollars each.

In addition, we need 4 part time teachers that will cost \$15,000 each.

We would like to use ALL the surplus money available to fund this policy.

In addition, we would like to use the funds generated by our student body to hire a full-time guidance counselor whose job description includes SEOP's and student scheduling. A kindergarten student brings \$3,500 a 1-6 grade student \$5,300, 7-8 grade students \$5,800 and 9<sup>th</sup> grade students \$7,000. A 9<sup>th</sup> grade class of 25 students would bring \$175,000 to the school. A class of 50 would bring \$350,000.

Please consider that the 6<sup>th</sup> grade students next year are the students this school opened its door with. The students and parents love our mission, philosophy, and curriculum. They want to keep their students here and those parents are committed and volunteer their hours. We could have a 7<sup>th</sup> grade class of 75. This year is the time to prepare.

Funds are not being requested for the 9<sup>th</sup> grade travel study. Students would fund their own way.

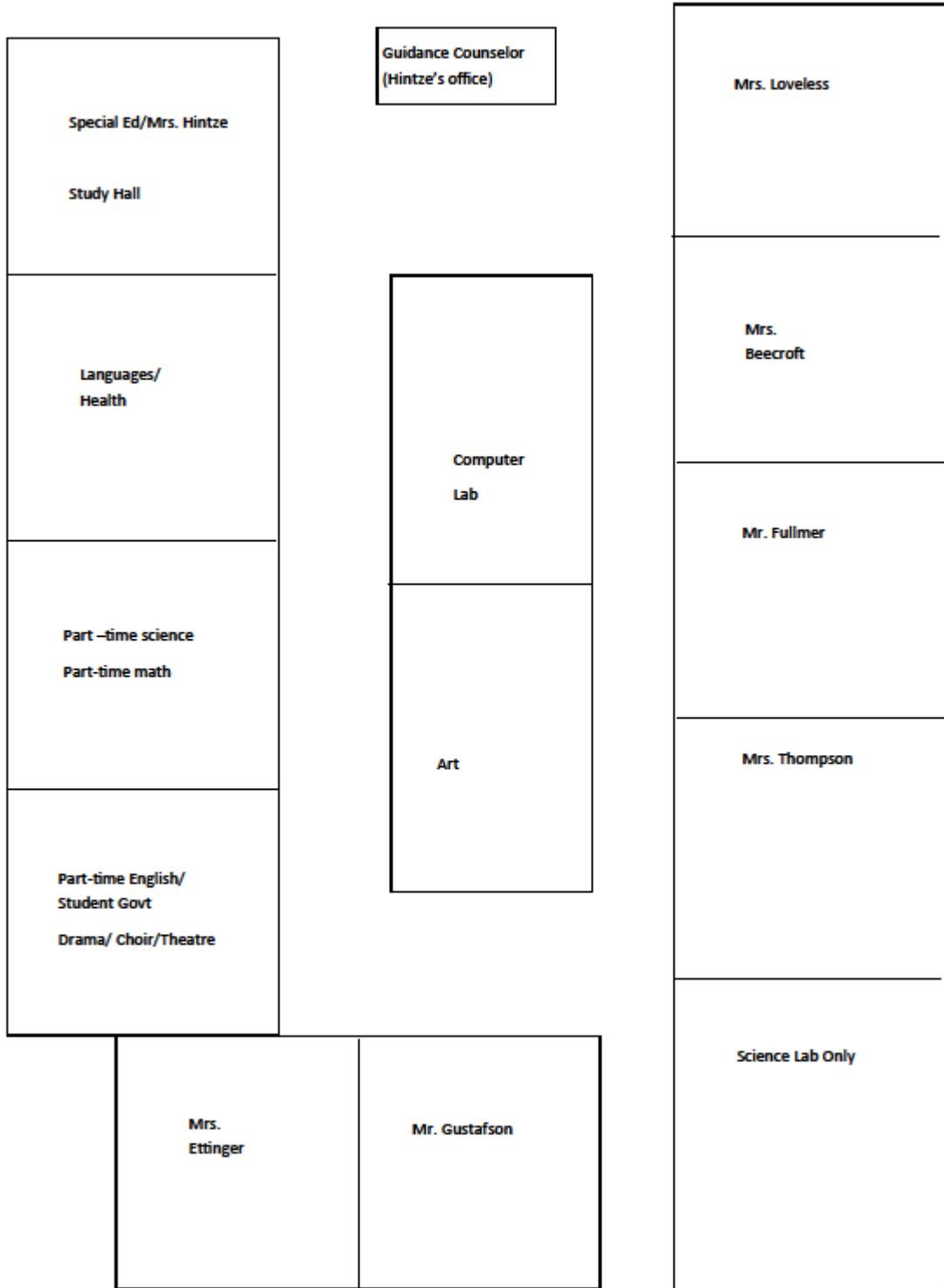
**17) Does this replace a current program or policy? If so, please attach a redline version of requested changes.**

No

**18) If a new program/policy, please attach the policy or program proposal.**

**19) Please attach any other options that may be considered.**

**20) Please attach any relevant information and all supporting documentation**



	<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>B1</b>	<b>B2</b>	<b>B3</b>	<b>B4</b>
<b>Ettinger</b>	9 <sup>th</sup> English	9 <sup>th</sup> English	Shaksp/CW*	8 <sup>th</sup> English	Prep	Intensive Eng	8 <sup>th</sup> English	8 <sup>th</sup> English
<b>Fullmer</b>	Prep	Algebra I	Algebra II	Geometry	Geometry	PreCal	Algebra II	Geometry
<b>Gustafson</b>	US History	US History	Geo/WorldCiv	His.Fair/UTH*	Utah History*	US History	Prep	Geo/WorldCiv
<b>Thompson</b>	Biology	Prep	CSI	Science 8	Biology	Science 8	Adv. Science	Science 8
<b>Proper</b>	Spanish I	PE/PE*	Prep	Spanish III	Health/PE*	Health*	Spanish I	Spanish II
<b>Beecroft</b>	Webpage	Comp in Bus	CTE	Comp Tech*	CTE	CTE	Prep	Yearbook
<b>Matthews</b>	Digital Photo	Art II	3D Art	Sculpture	Art History	Prep	Art I	Art III
<b>Garner</b>	Drama	Choir			Choir	Theatre		
<b>Loveless</b>		Foods I	Foods II		Foods I	Foods II		
<b>PT English</b>			7 <sup>th</sup> English	7 <sup>th</sup> English			Student Govt	7 <sup>th</sup> English
<b>PT Science</b>			Science 7	Science 7			Science 7	Science Expl.
<b>PT Math</b>	Math 7	Math 7			Algebra I	Algebra I		
<b>Mrs. Mitton</b>			Orchestra					
<b>Band</b>				Band I				Band II
<b>PE/Dance</b>	Dance				PE *			

(\*) denotes semester length classes

**Teachers needed**

English part-time

Science part-time

Math part-time

Pe/Dance part-time

English Electives – Shakespeare studies, Creative Writing, Intensive (remedial) English and study skills

History Elective – History Fair preparation with in-depth history studies

Science Electives – CSI (Crime Scene Investigation), Science Exploration – for 7<sup>th</sup> grade students, Advanced science – chemistry et al., 8<sup>th</sup> & 9<sup>th</sup>