

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board Tuesday, March 22, 2016. Commissioners Clyde Slaugh and Karen Perry were present. Commissioner Lytle was excused. Niel Lund-County Attorney, and Sue Olorenshaw, County Clerk were also present. The meeting was called to order at 9:00 a.m. by Commissioner Slaugh.

Also present were: Brian Raymond, Bret Reynolds-CIVCO Engineering, Randy Asay, Hank Gutz, Paul Briggs, and Travis Dupaix.

Old Business: Karen Perry stated the Northeastern Counseling Mental Health First Aid was a very good training and Mrs. Bergmeier did a great job. Mrs. Perry stated they may possibly hold training in May.

Public comment. Bret Reynolds addressed the Commission and apologized for missing several of the last meetings. Mr. Reynolds wanted to remind the Commission of the annual UDOT meeting tomorrow. Brian Raymond stated that in the past, the Mosquito District had appointed their own members however; it appears the Commission needs to appoint the board members. Mr. Raymond stated he may have a potential board member and wanted to make the Commissioners aware that they may have some applications to review.

The minutes of the regular commission meeting held on March 15, 2016 were presented for review and approval. Commissioner Slaugh was absent last week and Commissioner Lytle is absent today so the minutes cannot be approved. The minutes of the March 15th meeting will be tabled until next week.

The invoice register was presented by the Auditor's Office for review and approval. With no questions or comments, motion by Karen Perry to approve the Open Invoice Register in the amount of \$73,967.37. Seconded by Clyde Slaugh, all in favor.

Correspondence: None

Commission Calendar Review. Commissioner Slaugh will be attending the UDOT meeting tomorrow. Commissioner Perry stated that she will be attending the TriCounty Health meeting tomorrow and the UBAOG meeting on Thursday. Niel Lund stated that Mr. Woolley was wondering about the April Commission calendar and wanted to know if there were any changes to the regular meeting schedule.

The following business licenses were presented for review and approval: Charles Card, G & H Garbage, Gene Gautieri, Myvocom, National Outdoor Leadership School, Reed Machine & Fabrication, RMC Unlimited, TB2 Guide Services, LLC, and Walton Feed, Inc. Motion by Karen Perry to approve business licenses A through I. Seconded by Clyde Slaugh, all in favor.

Discussion and consideration of the Annual Sheep Creek Company Stockholders Meeting Proxy. Commissioner Perry stated she had not seen this on an agenda before. Commissioner Slaugh stated he was not sure what needed to be done. May be dealing with the upcoming annual stockholders meeting. Paul Briggs asked if the County owns shares, they may want to be present at the meeting on Saturday at 1:00 p.m. to vote.

Consideration of establishing polling locations for the 2016 primary election. Mrs. Olorenshaw addressed moving the Dutch John polling location to the Flaming Gorge Elementary School. Mrs. Olorenshaw stated that she spoke with Superintendent Northcott regarding the use of the building and they agreed to allow the County to use the school in Dutch John. The Courthouse would remain the polling location for Manila.

Motion by Karen Perry to change the Dutch John polling location to the Flaming Gorge Elementary School. Seconded by Clyde Slaugh, all in favor.

Discussion and consideration of doing a request for proposals for indigent counsel. Niel Lund addressed indigent counsel. The County is currently using Joel Berrett for indigent counsel however; there is no contract in place. The Justice Court has also used Mr. Berrett as well as one or two others that have agreed to accept cases on an hourly basis. Mr. Lund addressed a new District Court case where Mr. Berrett was appointed however; he has now indicated that he will not be available as he will be serving an LDS mission. Mr. Lund indicated that due to possible conflicts, he should not be involved in the process of choosing new counsel. The Commissioners may want to consider calling attorneys to see if they may be interested. Mr. Lund stated that there are both advantages and disadvantages to entering in to a contract. Mr. Lund indicated that with the County's case load, an hourly rate makes sense. Commissioner Perry addressed doing an RFP. Mr. Lund stated that by doing an RFP, the County may at least see who is interested, as well as their background and qualifications, etc. As for the procurement code, the amount would be well under the code. Commissioner Perry stated that if Mr. Lund would get her the names and numbers of attorneys, she will contact them to see if they are interested. If no interest, the Commission can do an RFP.

Bret Reynolds was present to discuss the Dutch John airport preservation project. Mr. Reynolds submitted the bid tabulation. The amount of the contract was \$81,150.00 and the County received one bid from Straight Stripe in the amount of \$68,999.99. Mr. Reynolds stated that he spoke with representatives from the State regarding the contractor. The State has indicated that they are a good contractor and sees no reason to not go ahead with the award. Motion by Karen Perry to award the bid for the Dutch John airport preservation project to Straight Stripe and authorize Commissioner Slaugh to sign the contract once it was been prepared. Motion was seconded by Clyde Slaugh and all were in favor.

Discussion and consideration of Resolution #16-04 Municipal Wastewater Planning Program. Commissioner Perry stated this is a routine annual report. Motion by Karen Perry to approve Resolution #16-04. Seconded by Clyde Slaugh, all in favor.

Motion by Karen Perry to go in and out of the RDA portion of the meeting at 9:22 a.m. Seconded by Clyde Slaugh, all in favor.

Consideration of lease agreements for the Dutch John RV sites. Mr. Lund addressed the Commission. It has been determined that the lots are owned by the RDA and there is no lease in place. Mr. Lund stated that he can create a lease agreement however; the Commission needs to determine the terms of the agreement. Further discussion regarding the RV sites. Commissioner Perry stated that she feels it may be a good idea to do a month to month lease. Mr. Lund agreed that this may be a good idea. The Commission may also want to address the condition of the property and trailers, etc. Once the Commissioners have agreed on terms, the County Attorney's office will draft an agreement.

Discussion regarding the codification project. It was noticed for 1:00 p.m. however; the Commissioners would like to move ahead if possible. Mr. Lund asked for a brief recess to research if this can be done.

Commissioner Slaugh called for a recess at 9:28 a.m.

The regular meeting reconvened at 9:45 a.m. Mr. Lund stated the Commission should be fine to go ahead with codification rather than waiting until 1:00 p.m.

Review and discussion of Title 5, Chapter 1 – Motor Vehicles. Title 6, Public Ways and Property. Title 7, Buildings and Construction. Discussion regarding changes and corrections. Travis Dupaix addressed the Commission. With nothing further the meeting adjourned at 11:45 a.m.

/s/ Sue Olorenshaw

/s/Clyde Slaugh

/s/ Karen Perry