

Date: November 12, 2015
Time: 6:30 p.m.
Place: Willard City Hall, 80 W 50 S, Willard, UT 84340
Attendance: Mayor Kenneth Braegger, Council members Robert Beebe, Del Fredde, Michelle Mund, Mike Crossley and Josh Braegger, Recorder Teri Fellenz, City Planner Bryce Wheelwright

Excused:

Others: (see attached for others)

1. Call to Order

- a. Invocation
- b. Pledge of Allegiance

2. **Open Comment Period** (Individuals have three minutes for open comments. If required, items may be referred to department heads for resolution. Items requiring action by the City Council will be placed on the agenda for a future meeting.)

Eric Householder – Granite Ridge – Presented an update on Phase I of the approved Planned Development. He reviewed the project and stated the zone change has been completed and the Development Agreement was signed in March. He explained they have been working on the engineering review of phase I. He presented a drawing and explained some alterations they are looking at due to an irrigation line. Mayor Braegger stated he did not feel the State would allow it. Discussion was also held on the water system in general and Eric stated they are ready to move forward. They will get the proper submittal to the SLUA.

No additional comment was received.

3. Business

a. Consideration of Resolution 2015-19, A RESOLUTION OF THE WILLARD CITY COUNCIL APPROVING AND ADOPTING FEES TO BE CHARGED BY WILLARD CITY FOR DISCOVERY FEES IN CRIMINAL MATTERS – Recorder Teri Fellenz explained an ordinance and fee schedule has been adopted for records requests including police reports. She stated the requests for information filed in criminal cases for trial are called discovery and not covered under the fee schedule. The proposed resolution would allow for charging for the requests.

Council member Crossley made a motion to approve Resolution 2015-19, seconded by Council member Braegger. The motion carried.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Mund – yes***

b. Review and discussion of requested changes to the Lease Agreement with T-Mobile submitted by Crown Castle for the Cellular Tower on City owned property. Council member Braegger stated the tower was a hotter commodity than originally thought. He has been working with Unison Cellular Lease Advisors who stated they offer \$100,000-250,000 for signing and an increase per month for rent. Josh requested the item be

place on the December 10th agenda for a presentation.

c. Planning Commission

1) Clarification of water charges and review of final document reflecting the approval of a Changes to the Granite Construction Conditional Use Permit for parcel #02-045-0005 to operate a concrete mixing batch plant on the gravel pit site of the Wells Gravel Pit at 750 North for the I-15 Add a Lane project scheduled for 2016. – Mark Greenwood of Granite construction was present. Bryce Wheelwright, City Planner stated they are requesting a clarification or revision of item #6 regarding the water rates. He stated Brigham City charges \$6/1,000 gallons. Mark Greenwood stated at the \$25/1,000 they would not be competitive, especially having to install infrastructure and are looking for a reduced rate of \$6-\$10/1000 gallon which would amount to about \$12,000 for the 1,000,000 gallons required for the project. A discussion was held on the storage capacity. Mark also mentioned speaking to Mayor Braegger about a possible access agreement that would \$0.65/ton royalty and would only be possible if the plant were to come in.

Additional discussion was held on pulling from the spring line and the location of the line and the required storage tank Granite would need to put in. Dust issues were also discussed as well as traffic. It was noted the I-15 project is going to happen and traffic will increase through the community no matter what but with the Wells Facility it would be a straight shot to I-15

Council member Beebe made a motion to approve a \$7/1,000 gallon rate and the \$200 month base fee. The motion was seconded by Council member Crossley.

Additional discussion was held on keeping the usage to 100,000 gallons per day.

Mayor Braegger called for a vote. The motion carried with a unanimous vote.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Mund – yes***

Mark stated there may be some consideration needed for the 26 days for the 24 hour operation hours depending on how the construction proceeds. Bryce noted that it was in original scope of work. Mayor Braegger noted the concern is going to be with the truck traffic and truck brakes increasing the noise. They will wait until the bid is awarded and see what may need to be considered.

d. Approval of minutes: The minutes of the October 22, 2015, meeting were individually reviewed.

Council member Beebe made a motion to approve the minutes as written, seconded by Council member Fredde. The motion carried.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Mund – yes***

e. Financial - The vouchers and warrants were presented to the Council for approval. The reports were individually reviewed.

- 1) Warrants
- 2) Vouchers
- 3) Reports
- 4) Discussion on draft Willard City Purchasing Policy. The draft was not available.

4. Department Reports

a. Maintenance Department

1) Request for approval to purchase salt for snow removal on roads – Doug Thompson, Maintenance Supervisor, presented a request for approval of the expenditure of approximately \$1,500 for the purchase of salt for the roads.

Council member Beebe made a motion to approve \$1,500 for the purchase of salt. The motion was seconded by Council member Mund and the motion carried.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Mund – yes***

2) Request for purchase of diesel fuel for shop tank – Doug then requested approval of approximately \$1,100 for the purchase of approximately 500 gallons of diesel fuel for the shop. The fuel will have the winter additive.

Council member Mund made a motion to approve \$1,100 for the purchase of diesel fuel. The motion was seconded by Council member Crossley and the motion carried with a unanimous vote.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Mund – yes***

3) Discussion and possible decision on repairs for backhoe – Doug then presented a bid for repairs to the backhoe. He stated it was for \$4,251.68 and noted the repairs are for items that need to be replaced due to every day wear and tear. He stated the company issuing the bid stated the backhoe is in good shape for a 20 year old backhoe. Options including leasing were discussed. The Council members determined the repairs need to be completed.

Council member Beebe made a motion to approve \$4,251.68 for the backhoe repairs, seconded by Council member Braegger. The vote was unanimous.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Mund – yes***

4) Discussion on options for tree and limb disposal for city maintenance. Doug then requested ideas for disposing of tree limbs for the City. He explained they have been using the flood control debris basin area for dumping tree limbs and

burnable debris. With the new project they will no longer be able to dump there. The options he sees if finding another area in town or taking them to the green waste in Brigham City or to the Dump. Either will be a charge for the City. Mark Greenwood stated they are also looking for a place to put the wash finds from their processes which could be mixed with wood chips to create compost. The Council will look at options that could be used.

b. Police Department – Chief Loveland was not in attendance and the Council extended their condolences to the Loveland family due to the death of Chief Loveland’s father.

c. Fire Department - Chief Van Mund reported the department finished their final night of class on Wednesday for the AEMT class. He stated they will be providing lunch for 30 people for the testing on Saturday. He also reported the department purchased frames for a 1964 newspaper article they will be presenting the Loveland family about Larry Loveland’s participation in the start of the Fire Department.

5. Council members

a. Robert Beebe – Council member Beebe reported he will get bids for a contractor to install the roof on the fire station. He stated it would be labor only.

b. Mike Crossley

c. Del Fredde – Council member Fredde stated they will be putting out a Request for Proposal to camera and clean the sewer lines. They will be able to work through the winter.

d. Josh Braegger

1) Willard Creek Nature Park and Debris Basin update – Reported they are still waiting on the Corps of Engineers.

e. Michelle Mund

6. Mayor’s General Correspondence and Information

7. Adjourn: A motion was made by Council member Mund to adjourn, seconded by Council member Braegger, motion carried. The meeting adjourned at 7:18 p.m.

Minutes were read individually and approved on December 10, 2015