



**MINUTES FOR THE REGULAR MEETING  
OF THE EMERGENCY PREPAREDNESS COMMITTEE  
OF THE CITY OF SPRINGVILLE, UTAH  
February 18, 2016  
5:30 p.m.**

**ATTENDANCE:** (ROLL)

**WELCOME:**

Chief Clinton conducting.

**APPROVAL OF THE MINUTES**

Brent Ellingson made the motion to accept the meeting minutes from January 21, 2016, Michael Preuss seconded the motion, motion passed.

**COMMITTEE BUSINESS**

**RADIO TEST:** Michael Preuss reported that a NET test was held February 7, 2016, sectors 3, 6, 7, and 8 checked in. He is requesting the names, phone numbers and email addresses for the radio specialist in each sector for follow-up and notifications.

NET tests are held the first Sunday of the month at 6:30 p.m. on frequency 145.75.

**CERT BREAKFAST REPORT:** Shauna Johnson reported that the breakfast was held on February 6, 2016, and has a list of the CERT members that attended. It was estimated that approximately 125 people attended, both Shauna and Martin had positive feedback. It is agreed that this should be an annual event. Chief Clinton spent just under Four Hundred dollars, and had plenty of food. There was enough help with set-up and serving, but should anticipate more attending next year. The scheduled time for serving could be shortened to 1 to 1 ½ hours possibly from 8:00 a.m. to 9:30 a.m. The goal of the breakfast was to connect with CERT members and the community and to increase participation in the August drill.

**CERT BUSINESS:** It was suggested and agreed that a quarterly or bi-annual CERT newsletter should be created; it may be distributed by email, City Source Newsletter, and/or on the Emergency Preparedness section of the City website. The first newsletter should be released early in June to announce the CERT participation in the Art City Day's parade and the mock disaster drill date and information.

The banner for the Art City Day's parade should have the mock disaster date on it and needs to be in larger print.

It is agreed that the colored marker cards will not include a white card. The green card should be used for either vacant or all clear.

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APPROVED MARCH 17, 2016

VICTIM VOLUNTEERS; Chief Clinton and Martin Palmer will start planning the location of the mock disaster and would like a Stake to provide victim volunteers. If each Stake would volunteer on a rotating basis, each Stake would only need to provide volunteers once every eight years. Brent Ellingson volunteered his Stake for this year and will provide the contact information to Chief Clinton. 20 – 30 volunteers are needed to be “victims” Martin will arrange the moulage team.

STAKE REP FOLLOW UP: Chief Clinton provided a hand out for all Stake Representatives. Contact information for all radio operators is needed. Stake representatives need to contact Ward representatives and find out if they have enough block captains, if block captains have been trained, and have contacted all families on their block, also do all household have marker cards and information. If there is help needed to get cooperation and information the Bishop should be contacted. Chief Clinton’s message is to be BOLD. You have been called to represent the Stake and the City.

GOOD OF THE ORDER: 6500 households are expected to participate in the 2016 Mock Disaster Drill. Citizen’s need to be informed and prepared, they should all know their block captain; have an emergency packet with marker cards and instructions. A notice will be prepared for the City Source newsletter with information on the drill and how to get more information.

**ADJOURNED:**