



MINUTES
REGULAR TOWN COUNCIL MEETING
WEDNESDAY, FEBRUARY 17TH, 2016 AT 6:30 P.M.
CASTLE VALLEY COMMUNITY CENTER - 2 CASTLE VALLEY DRIVE

REGULAR TOWN COUNCIL MEETING

Council Members Present: Mayor Erley, Council Members (CM): Duncan, Hill & Drogin

Council Members Absent: Council Member O'Brien

Others Present: Ron Drake, Mary Beth Fitzburgh, Leta Vaughn, Greg Halliday, Wayne Newton, John Groo, Russell Cooper, Emily Svendson, Royce Henningson

Recorder: Alison Fuller

CALL TO ORDER

Mayor Erley called the meeting to order at 6:33 p.m.

1. **Open Public Comment**
2. **Approval of Minutes**

*** Regular Town Council Meeting for January 20th, 2015.**

CM Hill moved to approve the minutes as presented, CM Duncan seconded, the Motion passed unanimously.

3. **Executive Reports**

*** Road Committee**

There was discussion about snow removal. The County has plowed CV Dr. 7 times so far.

*** Planning & Land Use Commission – Marybeth Fitzburgh**

The Septic Permit was included in the report since it was updated by the Sanitarian and Building Permit Agent.

The PLUC clerked wanted some direction from the council regarding what kind of cover letter would accompany the mailing to new property owners with the 'key zoning rules and septic guidelines' and if certain properties should be addressed that may have unique circumstances regarding septic systems.

There was discussion around composting toilets and the Sanitarian being open to composting toilets where septic systems are not a good option, and not, in areas that could easily accommodate a traditional septic system or where it is possible to hook into a public system (Moab & Spanish Valley not CV).

Mayor Erley stated that he would draft a letter to go to areas where the septic situation is unique.

Fitzburgh stated that the Sanitarian would be getting back to the PLUC in March regarding pumpable vault toilets etc.

*** Water Agent Report – John Groo**

There was discussion around an upcoming meeting update for the Moab/Spanish Valley Water Study.

*** Hazard Mitigation Committee – Jazmine Duncan**

CM Duncan stated that the Hazard Mitigation plan came back from FEMA and since it is considered an updated plan there are some additions that will need to be made for updating projects outlined in the previous regional plan CV adopted. She inquired if anyone knew about the Beaver Deceiver program that was a priority project in the previous plan and was looking for any information about this project to include in the update.

Mayor Erley described the sound of water deceiving the beaver and keeping them out of culverts to reduce flooding but doubted it was going to be implemented in CV due to the lack of beavers and food they eat.

4. Correspondences

Bob Shumaker wrote an e-mail about his concerns for the Town leasing another backhoe with funds he believed the Town did not have and that he felt the Town does not have anyone to run the backhoe.

5. Administrative Matters & Procedures

The Community Impact Board (CIB) is having a tutorial workshop in Moab on March 17th at 1 p.m.

The annual UDOT local governments meeting is in Monticello on April 26th from 1-3 p.m.

Mayor Erley explained that the State is not going to chip seal Hwy 128 this year as originally planned and wanted to do a better upgrade to the road at a later date. Thus, the Town will not be able to share expenses as they had hoped to arrange. If citizens had concerns he welcomed their comments which he would bring to the meeting and thought many voices from CV would be good.

CM Hill stated that they had received more than \$400 in donations, ropes, material for the playground and Moab City will relinquish the playground equipment after their meeting on the 24th.

Mayor Erley hoped someone could reach out to Kristin Millis on the GC Rec. Board about getting another grant towards the project since CV had received so little for projects in the past.

NEW BUSINESS

6. Discussion and Possible Action re: Approval of a Conditional Use Permit (CUP) for lot 186.

CM Hill moved to approve the CUP,

CM Duncan wondered if the stipulation put in the PLUC conditions for only receiving 3 deliveries a week was not necessary when private residents can receive packages daily. She wondered what the Town's regulations were on that.

Fitzburgh stated that the PLUC has no regulations on deliveries.

CM Hill suggested changing the number to "...5 deliveries a week" and stated that Mr. Newton's personal deliveries would of course, not be included.

The Motion dropped.

CM Hill moved to approve the CUP with the change of the condition to say "...5 deliveries a week..." CM Duncan seconded, the Motion passed unanimously.

CM Hill moved to change the order of business to #8, CM Duncan seconded, the Motion passed unanimously.

8. Discussion and Possible Action re: Supporting the proposed communication site near the Town of Castle Valley.

Mayor Erley drafted a letter of support for the River Canyon Wireless project for the Town and had CM O'Brien's support as long as there was not a protest at the meeting. He stated that he had not been approached by anyone opposed to the wireless internet transmitters and had been seeking input. He stated it seemed that the general outlook of the public has changed from the past.

Royce presented pictures of the equipment that would be installed ranging from a 5" x 12" bar, a 12" dish, or a satellite dish. The size of the infrastructure would depend on the difficulty in acquiring a good signal. The system would not be for cell phones. He stated that the area under scoping received the signal from Bald Mesa and will shoot it to upper Miller, down to Cliffview, possibly to Fire Station #1, and that it does not travel through trees or thick vegetation. CM Hill asked if the system would affect other wireless systems that are not using his system.

Royce stated that if both wireless systems were on the same house it could affect them.

There was discussion around internet phones that are just like land lines but run off the internet rather than a phone line and can be used to dial 911.

Royce stated that they have a 24 hour back up battery on their system if the power goes out, and that if computers are backed up on a UPS system there would be time to save data before the computer turns off. He stated that the waves do not ionize the air and are a similar concept to cell towers but this system would not be able to host cell service. There was discussion around locating places to shoot the signal unobstructed in the valley and the equipment that would be installed for access points.

Royce encouraged the public to comment to the BLM if they are in support of the project because it will need more in favor than against for it to pass and the opportunity would not come again. There will not be taxes on internet service and was not requiring a long term contract. River Canyon wireless is going to take customers first come first serve, and he was hoping to serve 50 to 100 customers and that his system could handle as many as 600. It would not serve the river corridor resorts as the signal will not reach.

CM Drogin moved to approve the letter of support for the River Canyon Wireless communication site, CM Duncan seconded, the Motion passed unanimously.

7. Discussion and Possible Action re: Possible Changes to the “Spring Clean-Up”.

There was discussion around money in the budget that could be used to pay for the clean-up this year since the Solid Waste District was no longer sponsoring it.

The council felt that it would be a big expense to budget for each year especially since the discount that the solid waste district and Monument Waste have agreed to give may not always exist.

The council discussed charging per load or trying to keep the event free this year. Monument waste estimated \$1530 to haul & dump the waste if it was similar to last year. The council felt it would be a large amount to budget for each year and discussed different fees for different sized loads and staffing the event to collect cash or checks.

CM Duncan questioned if the Town would charge for metal since it is accepted in Moab for free.

CM Hill wondered if the Council should reach out for the community’s input on paying a fee.

The Council discussed April 23 as a tentative date to set up with Monument Waste for the Spring Clean-up.

Halliday suggested hosting the event every other year instead of yearly.

CM Hill moved to table Item 7, CM Duncan seconded the Motion passed unanimously.

9. Discussion and Possible Action re: Amend Resolution 2013-1 The Fee Schedule for Town Permits & fees.

The Council had already agreed on the Fee Schedule but needed to adopt the amended Resolution.

CM Hill moved to adopt the amended, Res. 2013-1, CM seconded the Motion passed unanimously.

10. Discussion and Possible Action re: An agreement with the Grand County Cemetery District for maintenance.

CM Hill stated that she had been talking to the Grand County Cemetery Sexton who was very excited to take over the maintenance of CV cemetery was going to create an MOU for the town to sign. He requested suggestions the council may have to improve the Cemetery. She suggested a shade structure and a bench for people visiting the cemetery. The Sexton had already procured the bench and materials for the shade structure.

The council discussed the lone tree getting watered that was watered by a resident who recently passed away.

CM Hill would relay the suggestion to the GC Sexton.

11. Discussion and Possible Action re: An MOU with the Grand County School District for the school bus parking.

The MOU stated that the School District would pay the Town \$300 annually for power and parking for the school bus.

CM Drogin inquired if that was enough money since one of the Town’s pieces of equipment would be outside.

Ron Drake suggested plugging the bus into a timer that would only heat the battery long enough to start in the cold, rather than heating it all night long.

CM Duncan moved to approve the MOU with the GC School District for the school bus, CM Hill seconded, the Motion passed unanimously.

12. Discussion and Possible Action re: The Building/Landscaping Caretaker Job Description.

Mayor Erley stated that the cleaning position was done on a contract basis and the building/landscaping is a separate job description.

There was discussion around what the current job description states and that some of the duties are going to be contracted out and some of the duties have not been fulfilled.

The council discussed the cleaning position and the building/landscaping caretaker being separate positions.

The Town building has been getting more use and could use more frequent cleanings.

The council discussed if the cleaning contract should be paid hourly or per cleaning.

The council will review the contractor’s responsibility and see how the town employee tracks the duties.

CM Duncan moved to table Item 12, CM Drogin seconded, the Motion passed unanimously.

13. Discussion and Possible Action re: The CV Road Committee’s capital projects recommendations.

The Capital Projects list included:

1. Chip sealing Castle Valley Dr.
2. Securing the access to the Castle Creek/Castle Valley Dr. culvert area.

Mayor Erley stated that currently the easements are about to go through and everyone is agreeable.

3. Securing easements in the Upper 80

Mayor Erley showed an aerial photo from the County Recorder's Office that showed an easement would only be needed from one side of the road. However, this is dependent on the accuracy of the lines on the image and may not be the correct location.

4. Starting work on the 4-season emergency access on areas where work could begin.

Mayor Erley stated that some work could begin on the emergency access and moving culverts around the valley would be necessary in managing drainages in multiple areas.

The council discussed that they have been saving for many years for the chip sealing project and have been able to save more money in the road department since the town has not needed to lease a grader.

CM Hill stated that when she called for a bid on the chip sealing it was noted that a lot of money could be saved by preparing the bar ditches on the road side.

14. Discussion and Possible Action re: Leasing another John Deere backhoe through the State contract.

Mayor Erley stated that the Town's loader does not have breaks and it would cost just as much to get a mechanic to CV as it would to lease a backhoe through the State for a year.

CM Hill moved to lease another backhoe through the State contract, CM Duncan seconded, the Motion passed unanimously.

Mayor Erley stated that another backhoe would be good to move material and be stationed at the river during the emergency access road construction and will have good brakes unlike the current loader.

UNFINISHED BUSINESS

15. Discussion and Possible Action re: The Request for Proposal for the Castle Creek & Castle Valley Dr. culvert reconstruction. [Tabled]

16. Payment of the bills

CM Drogin moved to pay the bills, CM Duncan seconded, the Motion passed unanimously.

CM Duncan moved to adjourn, CM Hill seconded, the Motion passed unanimously.

Mayor Erley adjourned the meeting at 8:01 p.m.

ADJOURNMENT

Approved:



Dave Erley, Mayor Date: 3/16/16

Attested:



Alison Fuller, Town Clerk Date: 3.16.16