

**Park City School District
March 15, 2016
Regular Session 4:00 PM**

Members present

Tania Knauer, Nancy Garrison, Philip Kaplan, JJ Ehlers and Julie Eihausen

Staff Present:

Ember Conley, Todd Hauber, and Lorie Pearce

Call to Order

Board President Knauer called the meeting to order at 4:02 PM. Mr. Todd Hauber led the pledge of allegiance.

Consent Calendar

Member Ehlers made a motion to approve the Consent Calendar as read. Member Garrison seconded the motion. Motion passed unanimously.

- A. Special Regular Session Minutes of March 2, 2016
- B. Work Session Minutes of March 1, 2016
- C. Regular Session Minutes of February 23, 2016
- D. Account Payable Registers of February 17, March 3 and March 8, 2016
- E. February Revenue and Expenditures

Member Eihausen made a motion to adjourn to Closed Session for the purpose of discussing personnel. Member Kaplan seconded the motion. Roll call vote. Motion passed unanimously.

The Board reconvened at 4:12 p.m.

Personnel

Member Ehlers made a motion to approve the personnel report as posted. Member Kaplan seconded the motion. The motion passed unanimously.

Recommendations to Hire

CLASSIFIED

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>FTE</u>
Kristin Guenard	Aquatics	Lifeguard, Instructor Supervisor	Part-time
Camille Evans	Comm. Ed. TSES	Inst. Asst. II - Special Ed.	Part-time
Julia Lowe	Aquatics	Lifeguard, Instructor Supervisor	Part-time
Mikal Peterson	Aquatics	Lifeguard, Instructor Supervisor	Part-time
Shasta Brown	EHMS	Cook	Part-time

Julia Lowe-Kretschmar	MPES	Inst. Asst. II - Reading	Part-time
Skylar Pettigrew	AQUATICS	Lifeguard, Instructor Supervisor	Part time
Fausto Rodriguez	AQUATICS	Lifeguard, Instructor Supervisor, Water Polo Coach	Part time

Monthly Reports

PCEA-Sam Thompson and Renee Pinkney introduced Michael Breinholt as the Educator Feature for the month. Michele has taught in the district for the past 22 years. Michele brings her passion for the natural world to her classroom and students everyday with real work stories and hands on science labs. She shows students how science relates to the world around them.

Celebration: A few of our teachers of received their National Board Certification. LPA negotiations are coming up, and we are looking forward to that. On going concerns are testing, specifically at the high school because there are so many tests. The reading plan discussion, they appreciate the openness with the meetings that have happened so far.

PCEA Concerns:

- a. Teacher Retention
- b. EYE Requirements
- c. PGP Process
- d. State Rule – 20% of our evaluation and the new rule

PCCEA - Ali Gallagher - PCCEA appreciates the opportunity to meet with district administration to talk about the proposed ELA plan. We believe that when we sit down together to discuss the plan, we have a shared vision of success. Transparency is always the best policy. Taking the time to explain the why of every single initiative creates an informed community that feels valued and confident in the way the district is heading. Look forward to meeting with the board and administration on a monthly basis.

Student Council – Eliza- Planning for the Prom has started. Juniors were excited to take the ACT test.

Board Information

Member Ehlers – Several weeks ago, we meet in conjunction with Summit County, North Summit and South Summit. Wasatch was invited, but did not attend. We talked about things that affect all of the school districts. One of the things that was mentioned by the Health Department is a mental health survey that will be going out. We also discussed growth in Summit County, and boundaries between the different districts. There is some interest in a cooperative agreement between the four districts working with MCAT and UCAT to come up with facility for Wasatch and Summit County for CTE courses. The next meeting has been scheduled on March 30.

Superintendent Report

Superintendent Conley presented her monthly report. She reminded everyone why we are here, which is for the students. We are continuing to use the Professional Learning Community Model as the vehicle for ELA Program. Start time forum is Thursday, March 24 at 6:00 pm at the PCHS Lecture Hall.

Recognitions

Jennifer King recognized Mary Sue Purzycki and Nancy Krivik (Nancy was unable to attend) for receiving their National Board Certification. These women possess a willingness to go over and beyond, spending over 600 hours of their own time in completing this certification.

Heidi Kaiserman was recognized as the teacher of the month for Trailside Elementary. She has been in the district for 18 years, starting her career at JRES, then transferring to TES. Heidi is a great teacher loved by all of her students and parents.

Penny Evans was recognized as the classified employee of the month at Trailside. Penny was nominated by many people who wanted to acknowledge everything that she does at the school. She is amazing with everything that she is asked to do. She taught special education for a few years, and she was hired as a special education aide in 2004. She loves her co-workers and the kids.

Report

Trailside Professional Learning Communities

Principal, Robin Williams, shared the Professional Learning Communities Update for Trailside Elementary. Their mission is to provide a high-quality, comprehensive, and meaningful education for all students. Each student will be treated as an individual, given the tools to be a lifelong learner, and taught to function as a member of a group and as a productive member of society.

Trailside Elementary School's vision is to promote collaboration between school and community so that students are empowered to achieve academic excellence and succeed in a globally changing world.

School Goal and Focus

Based on our data team's review and collective recommendation:

- Our school wide focus for 2015-2016 will be beginning reading skills, text complexity and the growth of comprehension.
- We also identified need of common language for writing across all grades.

Our focus

- ELA maps
- ELA shifts
- Use of Galileo and formative assessments
- Instructional strategies
- Shared leadership
- Professional development
- Student support
- Logistics
- Data
- Programs
- Student Recognition

Budget and Legislative Update

Business Administrator, Todd Hauber, presented budget information. Mr. Hauber shared the information showing unrestricted and restricted availability within each program. The programs include:

Student Services

Staff Support Services

Executive Administration
School Administration
Central Services
Operation and Maintenance
Pupil Transportation

Superintendent Conley and Cabinet have reviewed the EMS study that was completed several years ago which outline efficiencies for the district. They are determining what still needs to be done based on this information. The district has been in contact with EMS to complete a new job study so that they can do a comparison on a national level and the also with schools our size. The timeline for this is questionable, as we have been told it may take approximately three months to complete.

Policy 7160 Orderly Termination was discussed by Dr. Conley. Section VIII of this policy requires that if an employee is let go, the district would not be able to rehire that position for two years, or they would have to recall the employee that was let go. Dr. Conley is concerned that this process is going to take longer than we have before the budget needs to be approved.

Dr. Conley said that teachers have been added to classrooms based on administrative needs. Jobs such as custodians, secretaries, have been denied, so we have been adding to instructional staff.

Public Comment

Jim Tedford - Realignment - In reference to some of the recent meetings he has attended, he has heard some good news and some bad news. The good news he is hearing is that the district is going to be a partner with Basin Rec and the city in regards to planning future athletic facilities. The bad news is the realignment. He feels that a 6-7-8 school is a great idea and believes it works really well. Academics should come first not worrying about a building or the traffic. The whole concept of having a junior high and a middle school makes no sense. If you do your research, you will find that is rare. Encourages the Board to do their research and do something else. Recommends that teachers go to the next Middle School Level Teachers Conference before these decisions are made.

Member Ehlers made a motion to move the Athletic Facilities discussion up on the agenda with the remainder of the budget discussion coming later. Member Kaplan seconded the motion. Motion passed unanimously.

Discussion on public comment. Member Garrison wanted to make sure that the public knows that we do send our teachers to regional and national conferences. We are current with practices, and know what is working and what is not. Ecker is a great example of continual growth for students.

Athletic Facilities

Ken Fisher, Recreation Manger at Park City Municipal was before the Board to present their current plan. Three major studies have been done since 2012. A demand study was done by Zion's bank, that looked at the number of facilities compared to other communities in the mountain west. Then we did a citizen survey of residents in the city and basin. Four facilities were identified: Ice sheets, dog parks, field space, and a field house. They then had to look at where these facilities would fit and how much they would cost to build and maintain. They have contracted with LandMark Design and they have looked at 15 spaces in the area. When the Basin Rec got involved, they began looking at property that they owned. We have put together an advisory committee involving many entities and they would like to see the school district property brought into the discussion.

Member Knauer asked what involvement would cost and how it would work. Ken explained that LandMark Design would be in contact with the district and then the scope would be developed and then they would price it out Todd explained that our scope would probably only pertain to the area around Kearns Blvd. Next steps would be; Mr. Hauber will contact the firm and find out what the pricing structure is.

Member Ehlers made a motion for the Board to join the athletic facility master planning process with the city and county. Member Kaplan seconded the motion. Motion passed unanimously.

Budget and Legislative Update Continued

Mr. Hauber shared early retirement data from districts in the state of Utah. If the Board would like this to be an option, a decision would need to be made for budget purposes. 35 or 41 school districts responded to the survey. Mr. Hauber cautioned that there are 5 elements to keep in mind:
Eligibility - Need to have a threshold; 10 years, 15 years, 20 years, etc.
Eligibility Under Utah Retirement System
Stipend - What do we value that at
You can't target certain job classifications, this has to be made available for all.

Mr. Hauber shared the Legislative Update. Most of the bills will become law on May 11, with only a few in July. A 3% increase in the WPU was approved, which would mean \$550,000 to flow through that process. Enrollment growth increased to \$110,000. At that last minute special education and CTE funding changed and they have been consolidated into a single value WPU.

Decision

Capital Outlay Approval

Member Ehlers made a motion to approve the projects in the Capital Outlay Plan for fiscal year 16-17. Member Kaplan seconded the motion.

Discussion: Member Eihausen asked if the principal's could have a discretionary budget to do some of the fix up things that do not rise to the top of the capital outlay list. Dr. Conley will discuss this with the administrators at the next Admin Meeting to see if they can come up with a plan.

Member Eihausen made a motion to amend the original motion that the list will be approved without the high school, Treasure Mountain, and the Learning Center requests until those are discussed at a later meeting. Member Garrison seconded the motion.

Member Kaplan made a motion to amend the amendment and not remove Treasure Mountain from the list and defer the conversation about the High School and the Learning Center to the next meeting. Member Ehlers seconded the motion. Motion passed unanimously.

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Facility Changes

There are two proposed facility changes at EHMS. The first one is to hang flags at the Aquatics Center and the second one is the loading dock.

Member Ehlers made a motion to approve these projects for this year to include the flags at the Aquatics Center and the loading dock at Ecker Hill. Member Garrison seconded the motion. Motion passed unanimously

Other Business Items

Member Knauer met with Crystal to discuss administrative evaluations and also a Board self-evaluation in the May frame time. They also talked about walking through the first draft of the Board Handbook.

There was some discussion to have an additional Board Meeting during the month of April. The outline will be:

April 12 at 9:00 am. Process and Timeline for Facilities and first draft of SCC School Plans

April 19 at 9:00 am Governance

April 26 at 4:00 pm Regular Session

Adjourn

Member Ehlers made a motion to adjourn to April 12, 2016 at 9:00 a.m. for a Work Session. Member Eihausen seconded the motion. Motion passed unanimously.

Meeting adjourned at 7:07 pm

_____ Tania Knauer, President	_____ JJ Ehlers, Member
_____ Philip Kaplan, Member	_____ Nancy Garrison, Member
_____ Julie Eihausen, Member	_____ Todd Hauber, Business Administrator