



MINUTES

CASTLE VALLEY ROADS COMMITTEE MEETING

TUESDAY, FEBRUARY 16th, 2016 at 9:30 A.M.

CASTLE VALLEY COMMUNITY CENTER

2 CASTLE VALLEY DRIVE

Members Present: Merrill Brady, David Erley, Mark Simmons

Members Absent: None

Other Present: Greg Halliday

Recorder: Alison Fuller

Call to Order

Brady called the meeting to order at 9:31 a.m.

1. Open Public Comment

The clerk announced UDOT's annual local governments meeting on April 26th in Monticello.

2. Approval of Minutes:

***January 19th, 2016 Regular Roads Committee Meeting Minutes**

Erley moved to approve the minutes, Simmons seconded, the Motion passed unanimously.

3. Executive Report

January Road Report

Halliday discussed work he had done on Bailey Lane to drain a low spot and future work that could be done to avoid pooling in the future. Crowning the road and cutting a drainage on private property would remedy the issue. He stated that trees need to be trimmed on Castle Creek and shoulder work could begin soon for preparing CV Dr. for repaving.

The group discussed the roads drying enough to run the grader and starting prep for the chip sealing project.

New Business:

4. Discussion and Possible Action re: New Road Department staff.

The group discussed hiring recent applicants and training them on the equipment and having them do the tree trimming work Halliday had discussed previously.

5. Discussion and Possible Action re: Possibly designating more road areas for "No Winter Maintenance".

Halliday stated that the consistency of the snow dictates the graders ability to make it up steep grades. He said that upper Cliffview Lane needs to be designated 'No Winter Maintenance' as the grader cannot make it to the end of that road any time.

6. Discussion and Possible Action re: The upper 80 road easements.

The group discussed that the easements are needed in the area to avoid trespassing on private property, however not all property owners have been willing to grant the easements to the Town.

Erley stated that he would like to reach a resolution with the property owners and will try again to work with everyone.

The group discussed the different property owners that have given easements and those that have not and that a 50 foot easement is needed in the area.

7. Discussion and Possible Action re: The Town’s old Loader.

Erley stated that it makes more sense to lease another backhoe at the low cost of the State Contract instead of putting more money into the old loader with high travel costs for the mechanics to work on it. The committee agreed with Erley and would recommend leasing another backhoe and selling/scraping the loader to the Town Council.

8. Discussion and Possible Action re: Capital project recommendations for the Town Council.

There was discussion around starting work on the 4-season emergency access in areas they are currently permitted to work. They discussed creating the access to the Castle Creek/ CV Dr. culvert area work that could be done in that area.

The committee discussed repaving CV Dr. and the prep work for that project would be a top priority. They discussed the Local, County and State contracts that may be available for hire to do the chip sealing and how much prep work the Town could do to prep for a contractor. Cleaning culverts could happen now, and working on bar ditches could happen as soon as the moisture is right on the roadsides.

The top projects are repaving CV Dr., getting access to the Castle Creek culvert and obtaining the upper 80 road easements.

The 4-season emergency access will mainly begin in the next fiscal year since it is still going through the BLM’s permitting.

They discussed including the mailbox area in the repaving project and the need to create proper drainage and possibly removing the fence that inhibits proper maintenance of the mailbox area drainage.

The group discussed replacing a culvert on Shafer lane and working with private property owners to do so.

Old Business:

9. Discussion and Possible Action re: Developing a policy for the placement requirements and procedures for new power and granting a Right-of-Way Encroachment Permit. [Tabled]

10. Road Budget Review

The budget is still looking good.

Erley moved to adjourn, Simmons seconded, the Motion passed unanimously.

Adjournment

APPROVED: 
Merrill Brady, Roads Committee Chair

ATTESTED: 
Alison Fuller, Town Clerk