

February 10, 2016

**Taylorville Redwood Campus
Academic & Administration Bldg. 428**

8:00 a.m.

Attendance: Trustees—Chair Gail Miller, Sanch Datta, Maria Farrington, W. Tim Miller, Carlos Moreno, Pat Richards, Jim Wall; President Deneece Huftalin, Secretary Janice Schmidt

Excused: Vice Chair Clint Ensign, Trustee David Lang, Annie Schwemmer

Guests: Executive Cabinet members Barbara Grover, Dennis Klaus, Roderic Land, Chuck Lepper, Alison McFarlane, Clifton Sanders; SLCC representatives Louise Bown, Julia Ellis, Josh Elstein, Melissa Flores, Doug Hansen, Kristy Kuhn, Nancy Michalko, Michael Navarre, Lois Oestreich.

	Agenda	Discussion Summary and Action	Assignments
I.	Board Business	Chair Gail Miller called the meeting to order at 8:09 a.m. and welcomed Kristy Kuhn, the new Executive Assistant to the President and Secretary to the Board.	
	A. Action: Nomination and Approval of Honorary Degrees	Trustee Tim Miller moved to approve the selection of Stan Parrish and Barbara Tanner as the SLCC honorary doctorate recipients for 2016. Trustee Moreno seconded the motion; a vote was taken and the motion carried unanimously.	
	B. Action: Bylaws Revisions, Trustee Emeriti, Second Reading	The Bylaws have been revised to allow a former Trustee to be appointed a Trustee Emeritus and to add two committees. There was no discussion on the revisions. Trustee Richards moved, seconded by Trustee Moreno, to approve the Bylaws as revised. A vote was taken and the motion carried unanimously.	
	C. UCAT Board, Trustee W. Tim Miller	Trustee Tim Miller has accepted the assignment to represent SLCC on the UCAT board.	
	D. Trustee Audit Committee Report, Audit Chair Pat Richards	Trustee Audit Committee Chair Richards recognized Doug Hansen and his team for their work in preparing the 2015 Annual Financial Report. It has been reviewed by the Audit Committee and the state auditors gave it an unqualified audit; there were some findings in financial aid for FY15. Copies were provided for the Trustees as information; it will be on the agenda for action in March. Trustee Richards also reported on the January 21 annual meeting with the Regents audit subcommittee where Randy Cutliff provided an extensive report.	
	E. Association of Governing Boards Conference Attendance, Chair Miller	President Huftalin and Trustees Ensign, Farrington, and Wall will attend the AGB conference in Washington DC in April and give a report after their return. Other Trustees may attend in future years on a rotating basis.	

II.	Consent Calendar	Trustee Richards moved, seconded by Trustee Wall, to approve the minutes of the previous meeting and all other items on the Consent Calendar. A vote was taken and the motion carried unanimously.
III.	<p>President's Report A. President Huftalin</p> <p>1. Information: Verbal Faculty Leadership Report, Lois Oestreich, Louise Bown</p> <p>2. Information: Legislative Update</p>	<p>Commencement has been moved to Friday, May 6, to avoid conflict with the U's graduation. The procession will be at 9:30 a.m. and ceremony at 10:00. The honorary degree recipients are both available that day.</p> <p>Higher Ed Day at the Capitol will be February 19 at noon and Trustees were encouraged to attend.</p> <p>In order to highlight the constituent reports, each group will give a verbal report on a rotating basis. Faculty leadership will report at this meeting. Louise Bown, Faculty Association president, said their main purpose is to represent faculty in employment matters, working conditions, and professional growth. They have worked on rank advancement, faculty salary equity, faculty load equity, and merit this semester. Lois Oestreich, Faculty Senate president, said the Senate helps faculty contribute their skills, insights, and creativity to be more effective with students and connect with College stakeholders. The curriculum committee and education committee are reviewing and recommending structural alterations; the Appointment, Promotion, Academic Freedom and Tenure (APAFT) document is being reviewed; and the faculty evaluation system is being reviewed by an outside group to create processes and rubrics to better evaluate faculty classroom practice, online teaching, and professional portfolios.</p> <p>The President and VP Sheehan have given several presentations to legislative groups recently: Higher Ed Appropriations on base budget efficiencies through reallocating within budget lines; fiscal year 2017 budget request; connections and successes with non-credit CTE programs; and the Westpointe Center building ask. The presentations have gone well and there is support for our building, but it may depend on how much there is in the budget.</p>
	B. Instruction Report	In the agenda.
	C. Student Affairs Report	In the agenda
	<p>D. Business Services Report, VP Klaus</p> <p>1. Action: Employee Grievance Policy, Second Reading</p> <p>2. Action: Corrective Action Policy, Second Reading</p>	<p>VP Klaus expressed appreciation to the accounting office for the great financial report. The person who has put the report together for 20 years retired and the position was filled in-house and has continued the excellent work.</p> <p>Both policies have minor changes to make them more appropriate in wording and voice. The purpose is being removed from all policies as it is included in the procedures content. All Human Resources policies are going through review. Trustee Wall moved, seconded by Trustee Tim Miller, to approve the Employee Grievance Policy and the Corrective Action Policy. A vote was taken and the motion passed unanimously.</p>

	E. Government and Community Relations Report	In the agenda.
	F. Institutional Advancement Report, VP McFarlane 1. Information: Moment of Mission, Sundance at The Grand	SLCC's Grand Theatre was a Sundance venue for the second year and the College is negotiating an extension of the contract. Josh Elstein, Coordinator for the Center for Arts and Media (CAM), shared highlights of this year's Sundance experience. The Grand screened 19 films; with 1100 seats it is the largest venue in Salt Lake. Marketing helped showcase the College and patrons gave great feedback. Students participated in exclusive presentations with visiting filmmakers and professionals: Glenn Kiser, Dianne Bellino, and Adam Davies. Sundance provided tickets for students and employees to attend and students could volunteer. A short video about SLCC programs was shown to thousands of high school students before high school screenings at Rose Wagner. In April we will host the Utah high school film festival.
	G. Institutional Effectiveness Report	In the agenda.
	H. Campus-Based & Constituents Reports	In the agenda.
IV.	Information Sharing and Input	Trustee Farrington attended the PACE luncheon and felt it was a great opportunity to encourage and congratulate our high school students in the program. Several PACE sponsors were there.
V.	Adjournment	The meeting adjourned at 8:48 a.m.