

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
February 25, 2016

PRESENT: Michael Johnson, Cindy Cummings, Julianne Duffin, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Harry Meadows, Gary Larsen, David Dickey, Richard Leishman, Brian Jenkins, Jonny Budge, Wade Anderson, LaRay Willden, Katie Andrews

Call to Order/Roll Call

Mayor Michael Johnson opened the Council Meeting calling it to order at 7 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Cindy Cummings, Julianne Duffin, Mark Williams, and Ryan Zollinger were in attendance with Councilmember Michael Callahan absent. Also Treasurer Tara Hobbs and Recorder Rose Mary Jones were present.

Opening Remarks/Pledge of Allegiance

Councilmember Williams welcomed all to the Council Meeting expressing appreciation to those in attendance. He indicated he hoped the meeting would be short and sweet, but time would tell. He then invited all to stand and recite the pledge of allegiance.

Approval of agenda and time allocations

The agenda for the City Council Meeting of February 25, 2016 was reviewed.

Councilmember Cummings moved to approve the agenda for February 25, 2016.

Councilmember Williams seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan absent. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting for February 11, 2016.

Councilmember Cummings moved to approve the minutes for February 11, 2016.

Councilmember Williams seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan absent. (A copy of the minutes is included as Attachment "B".)

Report on P & Z Meeting held February 18, 2016 – Development Coordinator Harry Meadows

Development Coordinator Harry Meadows reported on the Planning Commission Meeting held February 18, 2016. There was discussion about the Mond-Aire Subdivision

Phase 2; to date, there is not a road built nor any electricity to this Phase. The Planning Commission will not be issuing building permits until this is completed. (A copy of the minutes is included as Attachment "C".)

Proposal from the Millville-Nibley Cemetery Board

David Dickey, along with Richard Leishman, Wade Anderson, and LaRay Willden representing the Millville-Nibley Cemetery District, discussed possibilities of expanding the cemetery property with the Council. Mr. Dickey indicated they have property on the eastern border of the cemetery that is not suitable to be used for burials, as it is too steep and rocky. They understood that 200 East is in the Master Road Plan and asked the Council to consider moving that road further to the east on this upper cemetery property. Councilmember Duffin explained the 200 East Road would continue and could eventually connect to Providence City's Main Street.

Superintendent Gary Larsen reminded the Council of the plan to connect the water main from the Center Street line to the 100 North water line, as had been proposed during the 2006 water reservoir project; this would be in the in the 200 East right of way. He also explained to build a road in the upper area would be more expensive.

Mr. Dickey explained there was part of the upper property that could be used for building lots. It was suggested that perhaps the City would be willing to swap the upper property with city-owned property on 200 East. Mr. Dickey indicated the Cemetery District also has built up a cash reserve, which is in excess of the state regulations and they need to spend some money. They also would have the capability of borrowing funds if needed.

The Council reviewed the cost to construct the 200 East Road. There had been a construction bid of \$51,000 to have this completed; this cost is excluding part of the road that will be paid for by a private developer.

LaRay Willden emphasized that the cemetery could be built out within five to seven years. The only property that is adjoining the cemetery is owned by Millville City and Mondell Knowles. They would like to take action and have this resolved as soon as possible.

Mr. Dickey indicated the Cemetery Board has raised the cost for a grave site for individuals living outside of the district. The current rates are \$100 for those living within the district boundary and \$400 for those living outside of the boundary.

The Council will continue their discussion on this matter at a future meeting.

Consideration of Approving a Resolution Establishing the Park Capital Improvement Plan

Mayor Johnson reviewed with the Council a Resolution which had been prepared to Establish the Park Capital Improvement Plan. Councilmember Duffin reported the

Capital Improvement Plan had been developed by herself along with Superintendent Larsen with the cost estimates being supplied by Engineer Zan Murray. The Council had reviewed this plan at the last meeting. It was reported this plan was to help substantiate the Park Impact Fees being discussed.

Councilmember Williams moved to approve the Resolution to Adopt the Millville City Capital Improvement Plan for Parks. Councilmember Duffin seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan absent. (A copy of the Resolution is included as Attachment “D”.)

Review of a System for Emergency Notifications to Residents

As Councilmember Callahan was not in attendance at the meeting, this item was continued to the next meeting.

Consideration for Approval of RAPZ Grant Application

Development Coordinator Meadows had prepared the RAPZ Application for 2016 which is to be signed and turned in next week. The Council complimented him on the great job. This request is to fund the restroom facility by the Splash Pad at the City Park.

Councilmember Cummings moved to accept the RAPZ application as prepared by Harry and have the Mayor sign it. Councilmember Williams seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan absent. (A copy of the application is included as Attachment “E”.)

Consideration for an Emergency Management Pamphlet Project

Development Coordinator Meadows reviewed information to be included with the Emergency Preparedness Pamphlet that was discussed at the last meeting. The new information being added is for Emergency Procedures for Hazardous Spills. (This is included with the minutes as Attachment “F”.) As this will require one additional sheet of paper having four sides, he explained this information will be included on one page, the back of the pamphlet will be left blank, and the other two pages will be left for phone numbers and notes. It was noted the cost for 750 copies of the pamphlet will be approximately \$850.

Brian Jenkins reviewed the procedure for having this delivered by the Eagle Scout with the Council. This scout will need to make a proposal at some point to the City Council.

Councilmember Duffin moved to approve the Emergency Management Pamphlet project as discussed and not to exceed \$900. Councilmember Zollinger seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan absent.

Culinary Water System Audit for 2015

Superintendent Larsen reviewed with the Council the Millville City Water Audit for 2015. He explained the total water production for 2015 was down 3% from the previous year. The electrical cost for operating the pumps was \$18,144. The total capacity for the July production was at 56% with July 3 being the peak day where 76% of the water capacity was used. He also reviewed charts showing the Total Metered Sales by million gallons and the Park and Glenridge Wells Pumping Production. (A copy of the Water Audit is included as Attachment “G”.)

The information from this Audit will be used to file the required report with the State for our water system.

There was also some discussion on whether the water system is covering the costs for operating the system. It has been sometime since the water rate had been raised. Mayor Johnson suggested this may be something the Council would like to consider.

Bills to be paid

The bills were presented. They are as follows:

Mike Johnson	50.00	General
Tara Hobbs	43.20	Water
Questar	489.35	NorthPark/Building
CenturyLink	181.30	General
Rocky Mountain Power	1,167.38	Street lights
Staker Parson	2,017.09	Road
Thomson Electric	161.94	Road
ACN Communications	16.56	Building
Comcast	125.83	Building
Maverik	681.82	Road
Postmaster	1,715.00	Water
Rural Water Association of Utah	780.00	Water
Olson & Hoggan	105.00	Legal
Transportation Repair	842.90	Road
Bear River Health Department	40.00	Water
Riverside Carwash	11.36	Stormwater

BILLS (Continued)--

J-U-B	45,233.50	General/Water
Heidi Checketts	34.60	Youth Council
Cache County Corporation	2,311.50	CPDO, Trails
Utah Association of Public Treasurers	75.00	General
Salary Register	9,321.61	

Councilmember Duffin moved to pay the bills. Councilmember Cummings seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan absent.

City Reports

Roads/Sidewalks:

Superintendent Larsen reported on a storm water mock audit that was to take place. The individual doing the audit had written a grant to observe and inventory the city’s facilities along with the park facilities of several cities throughout the state. She had met with our staff and seemed quite satisfied with how the City is operating. She will not be reporting anything to Water Quality. Superintendent Larsen indicated this audit went very good.

City Parks:

Superintendent Larsen had nothing to report on the parks at this time.

Culinary Water System:

Superintendent Larsen reported a letter had been sent to the Drinking Water Board notifying them of the monies we would like to use from our Capital Facility Replacement Fund. This board will be meeting next week during the RWAU Conference. There may be some reply to the letter following their meeting.

The ASR project report has been through the second draft reading. The Utah Geological Survey had completed their part of the manuscript, and it had been reviewed by the Division of Water Quality. This report was sent to the City to review for any corrections and note any needed changes. This has been completed and returned to Utah Geological Survey. After all of the comments are compiled, there will be a time scheduled for the presentation of this report; this will be some time later in the year.

Jonny Budge, representing J-U-B Engineering, reviewed with the Council the 450 North to 550 North Road Dedication Plat with lot line adjustments. (A copy of this plat is included as Attachment “H”.) This was mainly for the Council’s information. There had been one property owner that had contested the property purchase and the City has started

the procedure for condemnation. There was discussion on whether there could be a settlement made without going through the condemnation process. Mayor Johnson will approach the property owner to try to identify the dollar amount being requested for the property. The State Property Ombudsman may be of some help in acquiring the property without going to court.

It was noted that there will be title insurance on all properties and agreements for the project. The City will be paying for all of the costs for the settlement.

There was also discussion about the Derby Car Subdivision property and the requirements that were placed on that subdivision during their approval process. The curb, gutter and sidewalk was to be installed at the expense of Mr. Grange, with him personally doing the labor for the installation. A drainage pipeline for storm water and irrigation was also to be installed. However, as this project is now abutting this subdivision and the required drain pipe must be installed at the time of the project, it was expedient to have this included as part of the 450-550 North Road Project with Mr. Grange paying for the costs of the materials. Mr. Grange was amiable to do this. The cost of this part of the project will be approximately \$17,000, with Mr. Grange paying his proportionate amount.

Business License Application Process

Councilmember Zollinger discussed the possibility of having the business licensing process for businesses in the commercial zone changed. He questioned if it was needed to have them come before the Council to review their license.

There was discussion about commercial businesses existing in residential zones and how to address their licensing. There was also a discussion about the City ordinances and enforcement of licensing. Home businesses that grow into commercial businesses was also briefly reviewed.

It was the consensus of the Council that there needs to be clarifications made to the ordinances and they all may need to be revamped.

Councilmember Zollinger will find out more information on this issue and bring it back to the Council at a future meeting.

Councilmember Reports

A copy of the Councilmember Reports list is included with the minutes as Attachment "I".

Councilmember Duffin reported she had met with Cindy Gooch, General Plan Coordinator, to have clerical and other changes that had been suggested at the last review by the Council made on the General Plan. There were various changes on formatting in

the document, survey responses, the identified 500 South Road changed to be 600 South, consolidation of some of the maps, and the appendixes updated. Councilmember Duffin requested the Council to go through and make one more final review of the Plan. This will be discussed at the next Council Meeting.

Councilmember Duffin will acquire a digital copy of this plan and send it to all of the Council.

Other items for Future Agendas

Councilmember Duffin questioned when the discussion regarding the cemetery property should continue. There was also discussion on whether an appraisal of the property near the cemetery should be made at this time.

Development Coordinator Meadows reported about the Mond-Aire Subdivision and the need to connect Center Street with this subdivision before five of the lots could be built upon. This may make part of that property more accessible for the cemetery to purchase.

It was the consensus that this property should be discussed in an executive session and one was tentatively scheduled for the next meeting,

Councilmember Duffin is hoping to have the Impact Fee Ordinance drafted for the Council's review at the next meeting.

Treasurer Tara Hobbs reported dogs are to be licensed by March 1. After that date, the list of unlicensed dogs will be turned over to animal control.

Recorder Jones informed the Council of a hot-line provided by Utah Local Government Trust for legal issues regarding our liability coverage.

Development Coordinator Meadows indicated the Planning Commission is to review two building permits, as well as the Conceptual Plan for the Howell Subdivision and the Preliminary Plan for the Copperleaf Subdivision at their next meeting.

Adjournment

Councilmember Duffin moved to adjourn the meeting. Councilmember Cummings seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan absent. The meeting adjourned at 8:43 p.m.

ATTACHMENT "A"

NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold their regularly scheduled council meeting on Thursday, February 25, 2016, at the Millville City Office, 510 East 300 South in Millville, Utah, which meeting shall begin promptly at 7 p.m. (Please note the time given to each agenda item is an approximate time.)

1. Call to Order / Roll Call – Mayor Michael Johnson.
2. Opening Remarks / Pledge of Allegiance – Councilmember Mark Williams.
3. Approval of agenda and time allocation.
4. Approval of minutes of the previous meeting – February 11, 2016.
5. Action Items—
 - A. Report on P & Z Meeting held February 18, 2016 – Development Coordinator Harry Meadows – 7:03 p.m.
 - B. Proposal from the Millville-Nibley Cemetery Board – Richard Leishman, Wade Anderson, LaRay Willden, David Dickey – 7:05 p.m.
 - C. Consideration of Approving a Resolution Establishing the Park Capital Improvement Plan – Mayor Michael Johnson – 7:20 p.m.
 - D. Review of a System for Emergency Notifications to Residents – Councilmember Michael Callahan – 7:25 p.m.
 - E. Consideration for Approval of RAPZ Grant Application – Development Coordinator Harry Meadows – 7:30 p.m.
 - F. Consideration for an Emergency Management Pamphlet Project – Development Coordinator Harry Meadows – 7:35 p.m.
 - G. Culinary Water System Audit for 2015 – Superintendent Gary Larsen – 7:40 p.m.
 - H. Bills to be paid.
6. Discussion Items—
 - A. City Reports.
 1. Roads/Sidewalks – Superintendent Gary Larsen.
 2. City Parks – Superintendent Larsen.
 3. Culinary Water System – Superintendent Larsen.
 - B. Business License Application Process – Councilmember Ryan Zollinger.
 - C. Councilmember Reports.
 - D. Other items for Future Agendas.
7. Adjournment.

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Rose Mary Jones at (435)752-8943 at least three working days prior to the meeting.

Notice was posted on February 22, 2016, a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was sent electronically to the Utah Public Meeting Notices website (<http://www.utah.gov/pmn/index.html>) on February 22, 2016.


Rose Mary A. Jones, Recorder

ATTACHMENT "B"

**MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
February 11, 2016**

PRESENT: Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Rose Mary Jones, Tara Hobbs, Harry Meadows, Gary Larsen, Zan Murray, Brian Jenkins, Ethen Bartlett, Hydi Bartlett, Bob Henke, Scott Sleight, Amber Sleight, Darcy Ripplinger

Call to Order/Roll Call

Mayor Michael Johnson opened the Council Meeting calling it to order at 7 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Cindy Cummings, Julianne Duffin, and Mark Williams were in attendance with Councilmember Ryan Zollinger excused and Councilmember Michael Callahan absent. Also Treasurer Tara Hobbs and Recorder Rose Mary Jones were present.

Opening Remarks/Pledge of Allegiance

Councilmember Duffin requested all attending to join with her in saying the pledge of allegiance; she then offered a prayer.

Councilmember Callahan arrived at the meeting at this time.

Approval of agenda and time allocations

The agenda for the City Council Meeting of February 11, 2016 was reviewed.

Councilmember Williams moved to approve the agenda for February 11, 2016.

Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting for January 28, 2016.

Councilmember Cummings moved to approve the minutes for January 28, 2016.

Councilmember Williams seconded. There was a brief discussion about the signs for the school but no changes were made to the minutes. Councilmembers Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused and Councilmember Callahan abstaining. (A copy of the minutes is included as Attachment "B".)

Consideration for Approval of a Sign Application for the Ridgeline High School

Principal Bob Henke discussed with the Council a Sign Permit Application for Ridgeline High School. He showed the Council a picture of the monument sign which will be located on school property along 300 West, north of the roundabout. This sign will have the same inscription on both sides—‘Ridgeline High School, Home of the Riverhawks’. It will not be illuminated but will have spotlights to light it. He also reviewed the proposed signs for the athletic fields with the dimensions for each sign. (The information presented is included with the minutes as Attachment “C”.) There was discussion on who would be supplying and installing the signs. Principal Henke indicated they will be seeking bids for the signs and will probably have DWA Construction install them.

Councilmember Cummings moved to approve the signs as submitted for the high school. Councilmember Callahan seconded. Councilmembers Callahan, Cummings, and Williams voted yes with Councilmember Zollinger excused and Councilmember Duffin absent.

Consideration of a Business License request for I’d Rather Be Sewing at 220 North 300 East

Amber Sleight requested a business license for “I’d Rather Be Sewing” at 220 North 300 East. (A copy of the business license is included with the minutes as Attachment “D”.) As there was no discussion regarding the license request, **Councilmember Cummings moved to approve a business license for “I’d Rather Be Sewing”.** Councilmember Williams seconded. Councilmembers Callahan, Cummings, and Williams voted yes with Councilmember Zollinger excused and Councilmember Duffin absent.

Capital Improvement Plan for Parks

Councilmember Duffin proposed to the Council a Capital Improvement Plan for Parks. She indicated she had spent time with Superintendent Gary Larsen to develop the list of projects and with Engineer Zan Murray to approximate the costs of each project. Each of the projects were briefly discussed. She indicated that in the General Plan the residents requested retaining the rural atmosphere; she felt that parks would help with this rural feeling. (A copy of the plan is included with the minutes as Attachment “E”.) Recorder Jones was asked to prepare a resolution for the Council to review at the next meeting for adopting this Capital Improvement Plan. Engineer Murray explained with the Parks and Trails Master Plan there could have been several projects selected that could have been included.

There was a discussion about the funding for these projects. The Council felt with the proposed upcoming housing requests, there would be funding with impact fees to cover the costs of several of these projects.

Review of Impact Fee Analysis Amounts for Road, Park, and Water Fees; Review of Proposed Ordinance / Consideration for Setting a Public Hearing

Mayor Johnson and Councilmember Duffin had met with Attorney Bruce Jorgensen to review the Impact Fees which are being proposed; these are to be adopted by ordinance. Attorney Jorgensen suggested one ordinance be prepared to address all of the impact fees. This would be included in Chapter 3 of our code rather than part in Chapter 3 and part in Chapter 13.

The Council reviewed the Impact Fee Comparison which had been prepared showing the fees for other surrounding communities. This information along with the proposed fee summary as prepared by Lewis Young Robertson and Burningham was discussed. It was the consensus, as the fees had decreased in the transportation and water, for them to be set at the suggested amount. The park fee had increased; however, after reviewing the proposed Capital Improvement Plan, the Council felt this should be maintained at the proposed level. (A copy of the information reviewed is included with the minutes as Attachment "F".)

For the purpose of recordkeeping, the Council felt that fees should be set at rounded dollar amounts. The suggested amounts were: Parks - \$5,330; Water - \$3,050; and Transportation - \$1,760. This will again be reviewed when the ordinance has been drafted.

Review of General Plan and Parks and Trails Plan Drafts / Consideration for Setting the Public Hearing

Councilmember Duffin discussed with the Council the draft that had been presented for the General Plan. Councilmember Callahan expressed appreciation for all the hard work that had gone into this plan. He also expressed concern that this is a plan and it should be used as a guideline. There may need to be some leeway in what and how things are developed. Other Councilmembers felt there needed to be some type of a direction for the City.

Mayor Johnson indicated the law requires the City to have some type of a General Plan. A meeting had just recently been held with Nibley City, and they would like to have a copy of our Parks and Trails Plan to make sure their development would coincide with our proposals.

Development Coordinator Meadows reviewed Land Use Goals and Actions and felt they should be in the zoning ordinance as required. There were also suggested changes of various maps to make them uniform.

Recorder Jones reviewed several inconsistencies in the continuity of the Plan. There were several clerical corrections which had been identified to be changed. The charts and graphs were requested to be resized to allow for the documenting commentary to be

placed under the respective items. The community survey information was briefly discussed with the suggestion of having the comments on file with the City instead of the comments as they were prepared, especially if a comment was directed at a person(s). Information referred to in the Plan should have backup information available for clarity.

Councilmember Duffin requested that any further changes be discussed so the draft could be finalized for the public hearing. The noted corrections will be forwarded to J-U-B for updating. This is scheduled to come back to the Council at the March 10 meeting for final review.

Consideration for an Emergency Management Pamphlet Project

Development Coordinator Meadows along with Brian Jenkins discussed the proposed Emergency Management Pamphlet which was distributed to the Council. (A copy of this information is included with the minutes as Attachment "G".) Treasurer Hobbs suggested information be included regarding stormwater and illicit discharge. There will be information prepared for the Council to review at the next meeting. They explained they have a boy that would be willing to deliver this for his Eagle Scout project.

This could be printed at Watkins Printing at a cost ranging from \$700 to \$900. It was suggested to have a bright-colored text-weight cover used. The cost may decrease if the information is printed on white paper.

Awarding of Bids for the 450/550 North Project

Engineer Murray reviewed with the Council the bids which were received regarding the 450/550 North Road project. They were received from LeGrand Johnson Construction Company, Rupp Trucking and Excavation, Staker/Parson Companies, and Whitaker Construction Co. The low bidder for the project was LeGrand Johnson Construction with a bid of \$1,138,198.54. There was also an additive bid to include curb, gutter, sidewalk, and drainage on the left side of the roadway; the low bid for the additive came in from LeGrand Johnson at \$45,794.36. The two bids combined was \$1,183,992.90. With the City's 7% match to the Cache County Council of Governments grant, the estimated cost to the City will be approximately \$104,392.88. (A copy of the information reviewed in included as Attachment "H"). This bid also included the new water line to cost approximately \$54,000 which would include boring under the roadway.

Councilmember Cummings moved to award the contract to LeGrand Johnson for the base bid of \$1,138,198.54 and the additive bid of \$45,794.36 for a total of \$1,183,992.90. Councilmember Williams seconded. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused. Mayor Johnson proceeded to sign the notice of award for the project.

Construction is to start on March 1 with completion scheduled for August 15. There was discussion about having that intersection closed for a 45-day period of time for the construction; this will require the traffic to be rerouted for that period. This will probably not happen until June; however, there will be shorter periods of time for closing the road for utility crossings to be completed.

If utility companies are unable to complete having their utilities relocated at this location in a timely manner, this is out of the control of the contractor and their deadline for completion will be extended. There are fiber optic lines that will be moved with a significant expense to some of the companies because of the franchise agreement.

As the 450 North roundabout will be built on a County road, the County is wanting to remove themselves from ownership and responsibility of the roundabout that will go on Main Street. This would be from the curb on the north to the curb on the south. Engineer Murray will work with the County in preparing needed documents for this ownership transfer.

MS4 Stormwater Permit Process

Engineer Murray informed the Council of an update for the MS4 stormwater permit which is expiring; a new permit will probably be signed within the week. There are new requirements for development regarding retention of water for up to ½ inch of rain. There will be new design standards set to comply with this new rule. He felt the rationale for this is to ensure the pollutants are retained on site after a storm instead of being able to go with the runoff water. There will be a lot more percolation and sump pumps installed to help to comply with this new ruling; however, he stated the drainage in Millville is good.

There are additional educational materials that need to be developed and put out to the community regarding the new stormwater rules. The stormwater coalition will develop the guidelines and the costs will be divided among the communities for payment. The cost for having this done will be approximately \$5,000. The SWPPP will also need to be updated with an additional cost. This needs to be implemented within 120 days, which will be during this fiscal year.

Appointment to Planning Commission

Councilmember Callahan requested having this item continued to the next meeting. Garrett Greenhalgh's term on the Planning Commission expires this month.

Bills to be paid

The bills were presented. They are as follows:

Stephanie Eggleston	3.78	General
Tara Hobbs	41.04	Stormwater
Rose Mary Jones	214.75	General
Adria Davis	6.75	P&Z
Rocky Mountain Power—		
North Park	192.48	Park
Shop	187.47	Building
Crossing Guard	17.06	Crossing Guard
Ball Park	6.84	Park
North Well	17.80	Water
Park Well	87.10	Water
Water Treatment	95.39	Water
Highline Reservoir	790.67	Water
Public Treasurers Investment Fund	7,667.00	Water
Cache County Service Area	10,371.65	Sanitation
Cache County Service Area	1,716.00	9-1-1
Watkins Printing	139.16	General
Cache Valley Publishing	130.35	Road
South Fork Hardware	24.35	Park
AT&T	53.13	General
Lowes	38.52	Road
Caselle	125.00	Water
Maceys	21.50	Youth Council/General
Staker Parson	3,762.97	Road
Utah Government Finance Officers Assoc.	200.00	General
Cache Valley Fire	90.00	Building
Hanceys	840.00	Road
Jack's Tire & Oil	47.95	Road
Jiffy Lube	62.02	Road
USA Bluebook	220.57	Water
Travis Seeholzer	75.00	Water
Kevin Nettleton	75.00	Water
American Water Works Association	86.00	Water
Cache Mayor's Association	350.00	General
Jones Simkins	927.93	General/Water
Blacksmith Fork Veterinary Clinic	510.00	Animal Control
Salary Register	11,709.06	

Councilmember Williams moved to pay the bills. Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused.

City Reports

Sewer:

Superintendent Larsen interjected a report on sewer. He indicated the City had received the construction permit for the high school sewer system from the Division of Water Quality. (A copy of this is included with the minutes as Attachment "I"). The permit is dated February 2, 2016 and is valid for one year. There are inspections required; the stormwater along with all other applicable permits are to be obtained.

Engineer Murray explained that Mayor Johnson, Superintendent Larsen and himself had met with representatives of Nibley City to discuss the requirements for our sewer ordinance. The ordinance will be developed allowing the City to charge accordingly. There will still need to be further discussion with Issa Hamud of Logan City regarding the sewer agreement and disposal.

Stormwater:

Superintendent Larsen also reported on a mock stormwater and investigative inspection by the Division of Water Quality. The inspection is where the stormwater facilities are examined; this is to give a feeling of what the expectations would be in a regular inspection and/or audit.

Superintendent Larsen also requested a follow up with Councilmember Callahan to see if he has information regarding an agreement with Rocky Mountain Power and Martha Balph. Councilmember Callahan thought he had this information.

Roads/Sidewalks:

Superintendent Larsen reported he had received information on additional documents which may be needed regarding the NRCS Project with the river. The project has still not been closed.

City Parks:

Superintendent Larsen did not have a report regarding City Parks at this time.

Culinary Water System:

Superintendent Larsen reported the sewer line with the 450 North Project had been bid at \$32,000 which was down from the projected \$40,000. He also reported the eight-inch water main project had been proposed to cost \$36,000 and was bid at \$54,000; this cost was considerably more than projected.

A letter to the Drinking Water Board is being drafted for funding the water projects from the Water Capital Facilities Replacement Fund. The projects are for the eight-inch water line on 450/550 North road and also the Garr Spring Water project which would change the water usage from irrigation to municipal use. The estimated cost is approximately \$104,000 to be used from this fund.

The park pump project is proceeding. A crane has been at the park well where the carrier pipe and the old pump was removed. A new pump has been placed down the hole. There is still all of the electric work, etc. to be completed.

Capital Project Fund:

Superintendent Larsen reported a new work pickup truck had been budgeted for from this Capital Project Fund this year. He indicated this is to replace the 2001 GMC truck. They are starting to look for this vehicle and hope to purchase it through the state purchasing contract. The old truck will probably be sold as surplus.

The Councilmembers expressed appreciation to Superintendent Larsen and Chad on the excellent job of snow removal during the last big storm.

Follow-up on School Crosswalk

Councilmember Duffin reported she had spoken with a representative at UDOT regarding the safety standards for a crosswalk on the road south of the elementary school. There are specific guidelines that must be followed to allow for an additional crosswalk in that area. According to Principal Gary Thomas, the additional crossing on the south side of the school is included in the school's SNAP Plan. Because of that, this may fall under the exemptions for having a crosswalk installed within a close proximity to the other crosswalk. It was determined to wait until spring to reevaluate this area, as very few children are walking during the winter.

Darcy Ripplinger expressed her concern for the safety of the children who walk from the south side of the school as well as her feeling to fund another crossing guard. She volunteered to help in remedying this safety situation.

There was discussion about where the busses would go, where the bike racks are placed, the direction for cars in the loading zone, and the concern for additional traffic because of the high school. The convenience for parents and children was discussed regarding this matter as well as education on how to ensure safety. The school has placed information in the school newsletter addressing some of these concerns and trying to give direction to the parents.

This will be continued to the April 28 Council Meeting.

Business License Applications

Councilmember Zollinger was excused from the Council Meeting. The business license applications item was continued to the next meeting.

Information for City Budget 2016-17 Fiscal Year

Recorder Jones provided last year's budget information to the Councilmembers for their review in proposing departmental budgets for the upcoming fiscal year.

Councilmember Reports

The listing of the Councilmember Reports are included with the minutes as Attachment "J". Councilmember Duffin reported on a Parents Empowered Program to be held to help parents know how to deter underage drinking. Information could be put in our newsletter to inform parents of the information available.

Other items for Future Agendas

Development Coordinator Meadows requested The Emergency Management Pamphlet Project be included for action at the next meeting.

Councilmember Duffin requested having the General Plan on the agenda at the March 10 Meeting for review and to set the public hearing.

Councilmember Duffin requested having the Youth Council Report at the April 14 Council Meeting.

Councilmember Duffin requested having the school crosswalk item on the April 28 agenda for discussion.

Adjournment

Councilmember Duffin moved to adjourn the meeting. Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused. The meeting adjourned at 9:53 p.m.

ATTACHMENT "C"

MILLVILLE PLANNING COMMISSION MEETING

City Hall - 510 East 300 South - Millville, Utah

Feb 18, 2016

1. Roll Call:

Chairman Jim Hart, Commissioners Bonnie Farmer, Rachel Thompson, Garrett Greenhalgh, and Larry Lewis (Alt.).

Others Present:

Development Coordinator Harry Meadows, Treasurer Tara Hobbs, Todd and Jenny Condie, Eric and Megan Richards, Dan Hunsaker, and Nathan Ballstaedt. Secretary Adria Davis recorded the minutes.

2. Opening Remarks/Pledge of Allegiance

Chairman Hart opened the meeting at 8:01 p.m.
He led those present in the Pledge of Allegiance.

3. Review and Approval of agenda

The agenda for the Planning Commission meeting of Feb 18, 2016 was reviewed. A motion was made by Commissioner Farmer to approve the agenda as presented. Commissioner Thompson seconded. Commissioners Hart, Farmer, Thompson, Greenhalgh, and Lewis (Alt) voted yes.

4. Review and Approval of the Minutes of the Planning Commission Meeting

The minutes for the meeting of Jan 7, 2016 were reviewed. A motion was made by Commissioner Thompson to approve the minutes as outlined. Commissioner Greenhalgh seconded. Commissioners Hart, Farmer, Thompson, Greenhalgh, and Lewis (Alt) voted yes.

5.A Consideration of zoning clearance for a building permit by Ballstaedt Builders Corp, for a residence to be located at 150 North 430 East, Lot #18 Mond-Aire Heights Subdivision in Millville, Utah.

This will be a spec home. Foundation will be set back 30' but roof will extend about 18". There was some concern about granting permits as the subdivision is not complete. Phase 1 is still lacking street lights and signs (and sidewalks, which are not a concern at this point). Commissioner Greenhalgh made a motion to approve the zoning clearance with the stipulation that all improvements must be completed by the developer within two months or the occupancy permit will be withheld. Commissioner Lewis (Alt.) seconded. Commissioners Farmer, Thompson, Greenhalgh, and Lewis (Alt.) voted yes. Chairman Hart voted No.

5.B. Consideration of zoning clearance for a building permit by Todd and Jenny Condie, for a residence to be located at 186 North 480 East, Lot #8 Mond-Aire Heights Subdivision in Millville, Utah.

This home will be facing west with the driveway facing north. It is also in phase 1. Commissioner Lewis (Alt.) made a motion to approve the zoning permit with the same stipulation as above. Commissioner Greenhalgh seconded. Commissioners Farmer, Thompson, Greenhalgh, and Lewis (Alt.) voted yes. Chairman Hart voted No.

5.C. Consideration of zoning clearance for a building permit by Megan and Eric Richards, for a residence to be located at 152 North 480 East, Lot #28 Mond-Aire Heights Subdivision in Millville, Utah.

This home is in phase 2, there was concern about approving permits in this phase as no improvements have even been started. The final plat was approved and recorded, however the city council has made no mention of permits being allowed at this point. The commission would want to see curb and gutter, blacktop, and utilities before they felt comfortable granting permits. Chairman Hart made a motion to deny the zoning clearance as the completion of this phase is still a long ways off. Commissioner Lewis (Alt.) seconded. Commissioners Farmer, Hart, Thompson, Greenhalgh, and Lewis (Alt.) voted in agreement.

6.A New verbiage for subdivision exceptions.

Harry handed out copies of Ordinance 17.52 regarding Residential Facilities for Elderly or Handicapped. The phrasing was discussed as to what the commission wanted to allow and where. Commissioners will review this topic over the next few weeks and bring suggestions to the next meeting.

Harry also handed out copies of Ordinance 16.20.040 regarding subdivision exceptions. The same directions were given to bring suggestions to the next meeting.

6.B. City Council Reports – review minutes from Jan 14, Jan 28, and Feb 11, 2016 meetings.

The commissioners were given copies of all the minutes. No comments were made.

6.C. Agenda Items for Next Meeting

Discussion – Ordinance 17.52, and Ordinance 16.20.040

The View at Copper Leaf subdivision preliminary drawing

7. Calendaring of future Planning and Zoning Meeting

The next meeting will be held Thursday, Mar 3, 2016.

8. Assignment of Representative for City Council Meeting

No representative was assigned.

9. Adjournment

Chairman Hart moved to adjourn the meeting at 9:31 p.m.

ATTACHMENT "D"

RESOLUTION 2016- 1

A RESOLUTION TO ADOPT THE MILLVILLE CITY CAPITAL IMPROVEMENT PLAN FOR PARKS

WHEREAS, Millville City is working on a Parks and Trails Master Plan, and

WHEREAS, this has been reviewed and in the final stages before being adopted; and

WHEREAS, the Council is also reviewing and updating the Park Impact Fee; and

WHEREAS, this has been reviewed and in the final stages before being adopted; and

WHEREAS, the Council felt having a Capital Improvement Plan for Parks would be a benefit for planning within the City;

NOW THEREFORE, the Millville City Council adopts the attached Capital Improvement Plan for Parks.

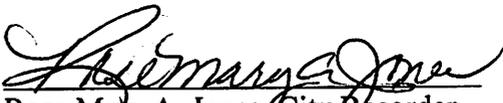
Approved and passed by the Millville City Council this *25* day of *February*, 2016.

BY:



Michael E. Johnson, Mayor

ATTEST:



Rose Mary A. Jones, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Michael Callahan			X	
Cindy Cummings	X			
Julianne Duffin	X			
Mark Williams	X			
Ryan Zollinger	X			

Capital Improvement Plan for Parks

Project	Park	Year	Cost	Info
New restrooms by splash pad	South Park	1-2 years	\$10,000	remainder of RAPZ
Parking South side (400 N)	North Park	2-5 years	\$35,000	
Irrigation system	South Park	2-5 years	\$150,000	
Parking lot East side	South Park	2-5 years	\$50,000	
Top soil, grass and sprinklers	Mond-Aire Park	2-5 years	\$75,000	
Small playground	Mond-Aire Park	2-5 years	\$40,000	
Volleyball court	Mond-Aire Park	2-5 years	\$6,000	
Trail	300 South	2-5 years	\$10,000	Grants pay for rest?
Bleachers for ball diamonds	South Park	1-2 years	\$5,000	
5 year TOTAL			\$381,000	
Additional property West	Glenridge Park	5-10 years	\$50,000	100 ft. protection area
Irrigation system	Glenridge Park	5-10 years	\$20,000	
Fence 2 sides	Glenridge Park	5-10 years	\$18,000	\$30/ft x 600 ft
Basketball Court	Glenridge Park	5-10 years	\$55,000	
10 year GRAND TOTAL			\$524,000	

\$381,000 / 5 years = \$76,200 / \$5,000 impact fee = 15 building permits per year.

\$524,000 / 10 years = \$52,400 / \$5,000 impact fee = 10 building permits per year.

- General Plan Parks & Trails Vision: "Millville promotes a future that enhances outdoor and natural recreation opportunities while protecting open space and sensitive lands."
- "Residents like the rural character of Millville. Preservation, enhancement and thoughtful development of open space can provide a variety of experiences while maintaining the rural character." (General Plan)
- As the community grows, more parks and open space are needed to provide the diversity and quality of life desired.

Goals:

Maintain and reflect the rural character in all parks and trails projects.
Provide recreation opportunities for all ages and user groups.

ATTACHMENT "F"

EMERGENCY PROCEDURES FOR HAZARDOUS SPILLS

Spills or improper discharges may include the following:

- Sanitary wastewater
- Effluent from septic tanks
- Car wash wastewater
- Improper oil disposal
- Radiator flushing disposal
- Spills from roadway accidents
- Improper disposal of auto
- household toxics

Quick response is crucial since many of these discharges may go into the storm water system affecting the local or regional water bodies.

Process and procedures in the case of a hazardous spill or improper discharge:

1. If the spill is hazardous in nature, significant in size, near a water body or may impact human life report the spill immediately to 911.
2. In addition to 911, for spills during working hours, call the Bear River Health Department (BRHD) at (435) 792-6500 to report the situation.
 - a. For afterhours spills or if the health department is not available call the "After Hours" hotline at (435) 716-8771 to report the situation. An individual should return your call within 10 minutes.
3. If the spill is small in nature and does not meet any of the descriptions listed above contact the City Public Works department at (435) 750-0924 to report the situation.

ATTACHMENT "E"

CACHE COUNTY RESTAURANT AND RAPZ TAX PROGRAM 2016 APPLICATION FORM

1. ENTITY INFORMATION					
Name:	Millville City				
Address:	PO Box 566				
City:	Millville	Zip Code:	84326	Website:	millvillecity.org
Type of Entity:	<input checked="" type="checkbox"/> Publicly Owned or Operated		<input type="checkbox"/> Private Nonprofit		
	If Private Nonprofit, list the Tax Identification Number in the box to the right and attach confirmation of 501(c)3 status				

2. PROPOSAL SPECIFICS					
Contact Person:	Harry Meadows		Email:	hwmeadows@comcast.net	
Wk Phone:		Hm Phone:		Cell Phone:	(435) 881-2977
Project start date:	05/01/2016	Total Project Budget:	\$66,750	Funds Requested:	\$66,750
Project end date*:	05/01/2017	*Awarded Funds must be used by 12/31/2018			
Project Title:	South park restroom			Rank:	1
Project Description:	Installation of a two room rest room/maintenance room. Installation of sidewalks, a septic tank and drain field, topsoil and sod.				

3. PROJECT MERIT	
a.	What is the rationale and or purpose for this project?
	This particular Millville City Park is used for baseball, soccer, scouting, city functions and by Forest Service firefighters when needed. With the completion of the new splash pad there is insufficient rest room facilities located in this park. Millville City receives very little monies from sales tax or impact fees. Therefore it takes the City sometimes several rounds of RAPZ funds to complete a project. Without RAPZ support we would have very few facilities for city residents.
b.	Who are the potential beneficiaries of the project? (specify numbers and ages, etc.)
	The beneficiaries of these improvements will be the residents of Millville and surrounding communities. Millville has approximately 1,867 residents, all of which would benefit from the rest room facilities. I have visited several park facilities in the valley and talked with the users. The biggest complaint is the lack of rest room facilities for the number of users. .

c. What are the long-term effects of this project?

Currently there is only one restroom located in our cities largest park. Whereas there are many activities going on simultaneously, soccer, baseball, family functions, splash pad activities and at times large city gatherings. This project would enhance the parks available resources for its residents and other park users including Forest Service Firefighters.

4. BUDGET AND TIMELINE

a. Give a precise line item budget below or attach one to this document. Include all sources and amounts of revenue, including both cash and in-kind donations and sponsorships as well as fees for participation. Also include the amount of requested Restaurant or RAPZ Tax funds in the revenue portion. Expenses need to show a breakdown by category to include separate line item entries such as for salaries, wages, goods and services, equipment, marketing, etc.

Expenses to be paid with RAPZ funds:

Rest room/maintenance room	\$55,000
Septic Tank and Drain Field	\$5,000
Sidewalk	\$5,000
Topsoil	\$1,000
Sod	\$750
TOTAL:	\$66,750

Millville City Funds:

Millville City will expend whatever funds it has to complete this project or apply again next year for RAPZ funds.

Millville City received a \$20,000 RAPZ grant in 2015 for this project and will combine it with whatever grant we receive this year.

b. Describe a brief timeline for completing this project including the starting date as well as various phases or stages throughout the project until its completion. Attach additional pages if necessary.

Order materials and let contracts	April 2016
Construction of Rest Room and septic system	April/May 2016
Completion of sidewalks	April/May 2016
Completion of landscaping	June 2016

5. PREVIOUS RESTAURANT AND RAPZ TAX FUNDING

Briefly report on the previous four years of funds received. Include the title of the project, a short description of each project and whether each project has been completed and all funds used. Please indicate if there was no application for funds, or if they were applied for but not awarded, during these years.

2012

Millville City (South) Park: Picnic Tables, drinking fountain on pad, lights and outlets, BBQ grills on pads.
North Park: Overhead doors for pavilion, BBQ grills on pads, swing set in curbed pit with fall chips. Received \$25,000.00 grant.
All funds were expended. Project was completed in 2011.

2013

South Park: Remove unstable pavers and concrete, remove trees causing the raising of the existing concrete, replace walkway and add concrete pad with a covered picnic table, add shade trees.
North Park: Add a concrete pad with a covered picnic table, add shade trees.
North Bridge "Rest Area": Add a concrete pad with a canopy shelter and picnic table, trim back trees.
Project Completed all RAPZ funds expended.

2014

Park Splash Pad.
Installation of Splash Pad was completed in August of 2014 to include drain and water lines, retaining wall, stairs, paver pads and benches.
Project completed all RAPZ funds used.

2015

South Park Restroom.
Installation of a two room rest room/maintenance room. Installation of sidewalks, a septic tank and drain field, topsoil and sod.
No RAPZ funds from 2015 were spent as of this date.

6. RECOGNITION OF FUNDS

If you have received funds in the past, explain how you have publicly recognized those funds? How would you publicly recognize funds received this year?

Notice of RAPZ tax award will be sent out in city's monthly newsletter. Award will be announced in public meeting and budget hearings. A bronze plaque will be purchased and mounted on splash pad and rest room.


Signature of Entity Representative

Mayor
Title

2/26/16
Date

**MILLVILLE CITY WATER AUDIT
2015**

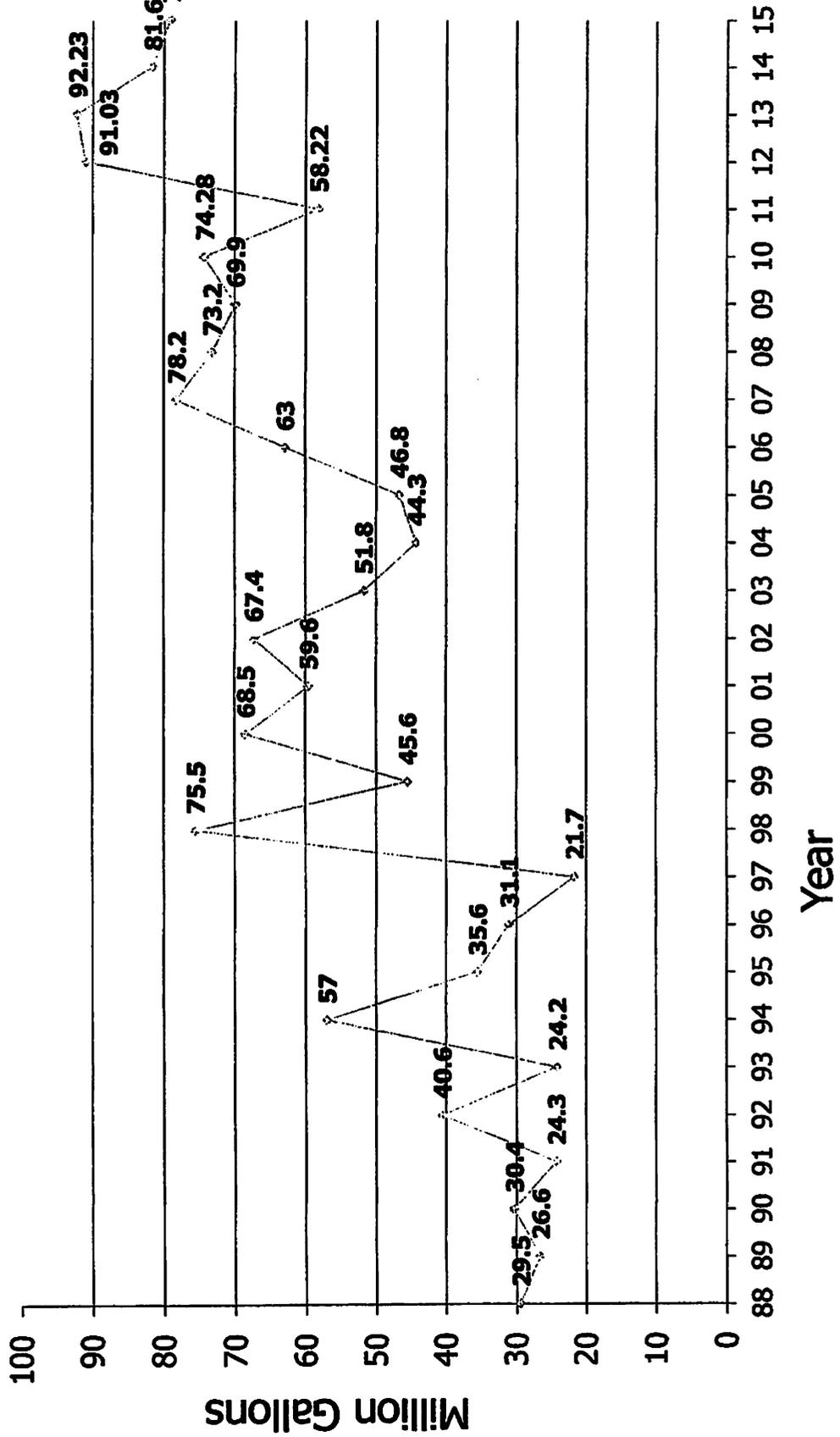
ATTACHMENT "G"

<u>Production</u>	<u>Apr/May</u>	<u>Jun/Jul</u>	<u>Aug/Sep</u>	<u>Total</u>	
1. Park Well	4.79	31.91	23.15	59.85	m/g
2. Glenridge Well	-----	7.34	11.91	19.25	m/g
3. Garr Spring	<u>8.24</u>	<u>8.04</u>	<u>7.25</u>	<u>23.53</u>	m/g
4. Total	13.03	47.29	42.31	102.63	

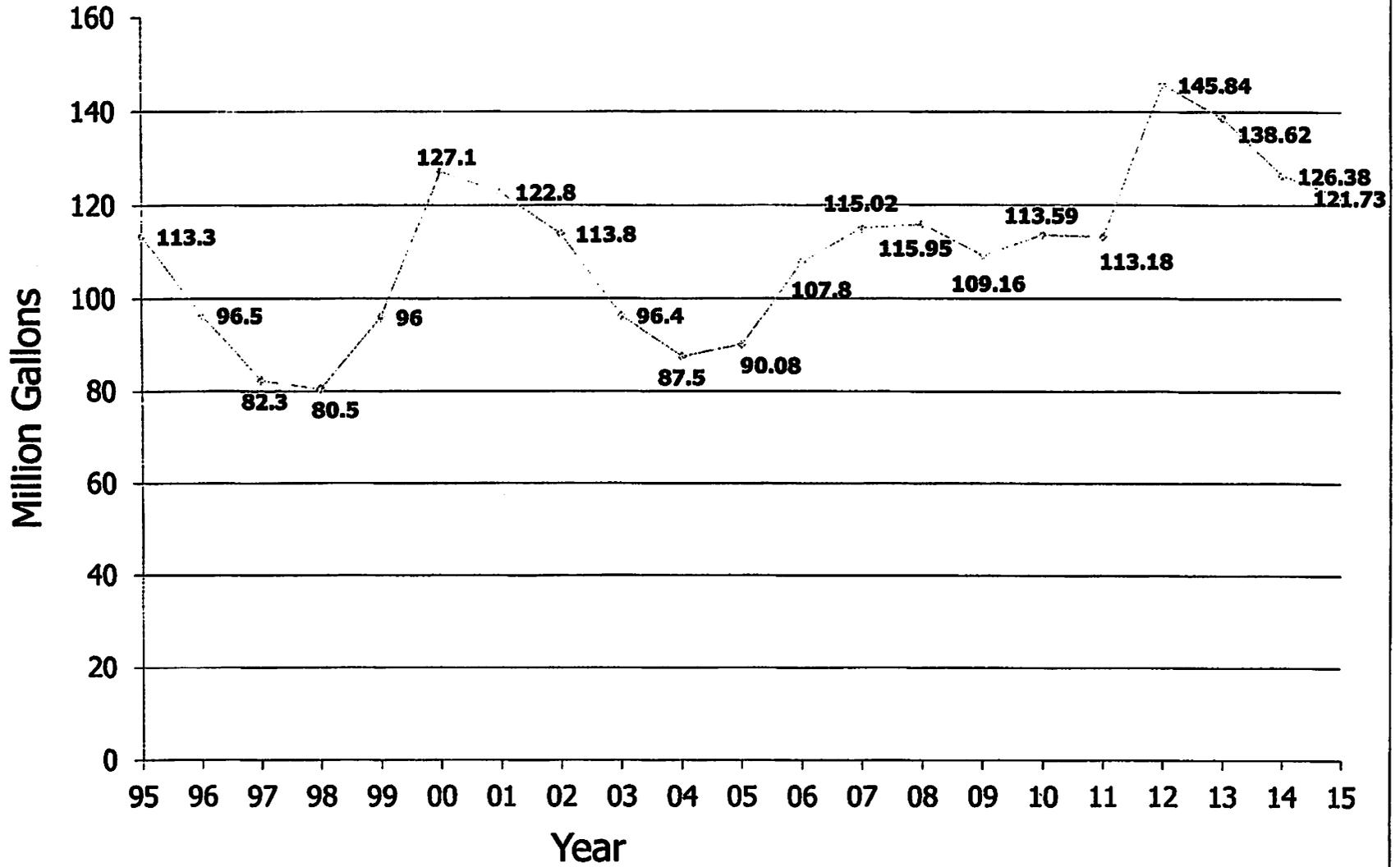
<u>Sales</u>					
5. Metered	11.33	45.71	39.28	96.32	m/g
5a. % Accounted For	87%	97%	93%	94%	
6. Oct 2014 - Mar 2015	Production 30.06	m/g	Metered 25.41	m/g	
6a. Previous Year:	Production 39.5	m/g	Metered 28.64	m/g	
7. Production Change from 2014 (105.47 m/g):			<3%>		
8. Well Pumping Cost - Power only (April - September) (132,549 kwh):	\$18,144				
9. Power Cost per thousand gallons pumped:	\$0.23				
10. Average Daily Use (production)					
April - September (183 days):	560,819				gpd
11. Average Daily Use per Connection (production)					
April - September (565 connections):	993				gpd
October - March:	291				gpd
12. % July production of total capacity (45.7 m/g)	56%				
12a. Peak Day July 3 (1.13 m/g)	76%				

<u>Booster Pump</u>													<2%>
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
13.a. Gallons pumped (m/g)	1.35	1.21	1.72	2.53	2.68	10.63	13.81	12.49	9.38	4.04	1.49	1.74	63.07
b. Pumping cost	\$790	\$687	\$722	\$644	\$444	\$758	\$1,275	\$1,697	\$1,133	\$827	\$688	\$753	\$10,418:
c. KWH													61,776
d. Power cost (per thousand)													\$0.17
14. Total Operating Revenue	2015 \$326,906			<3%>	2014 \$338,265								

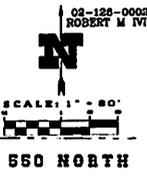
Park & Glenridge Wells Pumping Production



Total Metered Sales M/G



**450 NORTH TO 550 NORTH
ROAD DEDICATION PLAT
WITH LOT LINE ADJUSTMENTS
MILLVILLE CITY, CACHE COUNTY, UTAH
FEBRUARY 2016**



SURVEYOR'S CERTIFICATE

I, JEFF S. HANSEL, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR AND THAT I HOLD LICENSE NUMBER 325023 IN ACCORDANCE WITH TITLE 88, CHAPTER 22, OF THE PROFESSIONAL ENGINEERS AND PROFESSIONAL LAND SURVEYORS LICENSING ACT AND HAVE COMPLETED A SURVEY OF THE PROPERTY DESCRIBED ON THIS PLAT IN ACCORDANCE WITH SECTION 17-21-17 AND HAVE VERIFIED ALL MEASUREMENTS, AND HAVE PLACED OR WILL PLACE MONUMENTS AS REPRESENTED ON THIS PLAT.

Line #	Length	Direction
L1	NOT USED	
L2	NOT USED	
L3	NOT USED	
L4	NOT USED	
L5	45.90	S 87°36'47" W
L6	50.42	S 27°32'38" W
L7	21.23	N 80°29'58" W
L8	13.27	N 01°11'15" E
L9	127.85	N 01°14'15" E
L10	121.49	S 01°14'15" W
L11	NOT USED	
L12	134.10	N 89°54'38" E
L13	6.38	N 01°14'15" E
L14	16.70	N 89°54'38" E
L15	58.00	N 09°24'49" W
L16	13.84	N 27°06'56" W
L17	116.14	N 09°30'43" E
L18	NOT USED	
L19	NOT USED	
L20	NOT USED	
L21	NOT USED	
L22	NOT USED	
L23	NOT USED	
L24	4.78	S 13°10'18" W
L25	11.00	N 07°01'02" W
L26	NOT USED	
L27	33.86	N 41°55'42" W
L28	115.64	S 01°11'15" W
L29	85.82	S 01°11'15" W
L30	99.12	N 89°25'14" E
L31	NOT USED	
L32	28.28	N 01°14'15" E
L33	23.37	S 89°06'04" W
L34	25.00	N 0°53'56" E
L35	NOT USED	
L36	70.87	S 77°05'30" W

LEGEND

- EXISTING PROPERTY CORNERS (TYPE AS NOTED)
- TO BE SET: 5/8" REBAR WITH RLS 325023 CAP
- ⊕ SECTION CORNER
- ⊖ NORTH OR SOUTH 1/4 SECTION CORNER
- ⊙ EAST OR WEST 1/4 SECTION CORNER

Curve #	LENGTH	RADIUS	DELTA	BEARING	CHORD
C1	NOT USED				
C2	120.95	815.00	8°30'11"	N 66°18'47" W	120.84
C3	101.33	815.00	7°07'24"	N 74°05'25" W	101.28
C4	31.18	50.00	35°43'35"	N 56°47'29" W	30.87
C5	41.39	55.00	43°04'58"	N 20°22'14" W	40.42
C6	NOT USED				
C7	310.48	735.00	39°47'38"	N 63°39'54" W	300.28
C8	174.41	815.00	12°15'41"	N 49°53'37" W	174.02
C9	NOT USED				
C10	482.01	815.00	33°53'11"	N 60°42'42" W	475.07
C11	43.05	40.00	62°48'24"	N 32°33'27" E	41.68
C12	48.78	70.00	39°53'48"	N 63°39'32" E	47.80
C13	414.45	735.00	32°18'39"	S 59°50'21" E	408.88
C14	NOT USED				
C15	258.73	815.00	18°15'35"	S 57°53'24" E	258.84
C16	101.33	815.00	7°07'24"	S 74°05'25" E	101.26
C17	103.32	815.00	7°15'48"	N 83°39'36" W	103.25
C18	87.00	132.00	29°06'33"	S 60°20'49" W	86.34
C19	26.66	15.00	101°48'20"	S 57°07'07" E	23.29

COUNCIL APPROVAL AND ACCEPTANCE
PRESENTED TO THE MILLVILLE CITY COUNCIL THIS _____ DAY OF _____ A.D. 20____ AT WHICH TIME THE RIGHT OF WAY DEDICATION AND LOT LINE ADJUSTMENT PLAT WAS APPROVED AND ACCEPTED.

PLANNING COMMISSION APPROVAL
APPROVED THIS _____ DAY OF _____ A.D. 20____ BY THE MILLVILLE CITY PLANNING AND ZONING COMMISSION.

COUNTY RECORDER'S NO.
STATE OF UTAH, COUNTY OF _____, RECORDED _____
DATE ABSTRACTED _____ TIME _____ FEE _____

APPROVAL AS TO FORM
APPROVED AS TO FORM _____ DAY OF _____ A.D. 20____

NOTES: FILED IN FREE OF PLATS _____ COUNTY RECORDER

ATTORNEY

ELECTRONIC REVIEW COPY

SHEET 1 OF 1

DATE: 2/25/16
DRAWN BY: JSH
JOB NUMBER: 15-155
SCALE: 1" = 80'

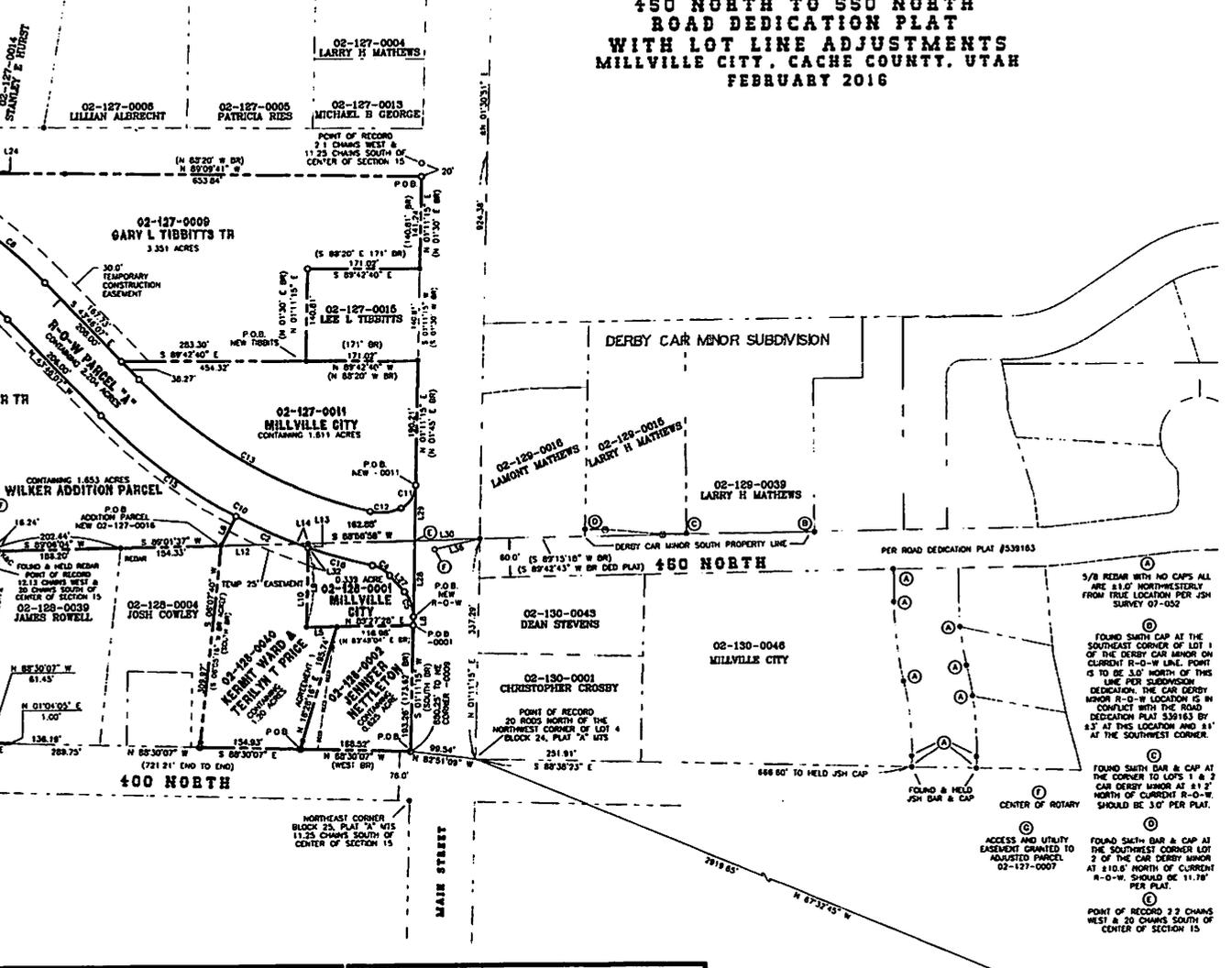
SURVEY LOCATION: SOUTH HALF OF SECTION 15, TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE SALT LAKE BASE AND MERIDIAN.

PROPERTY SURVEY
MILLVILLE CITY

JSH SURVEYING & DRAFTING INC.
P.O. BOX 200 • WYLLVILLE, UTAH 84339
(435) 863-8886 TOLL FREE: 1-888-688-0888

PROPERTY SURVEY
MILLVILLE CITY

ATTACHMENT "A"



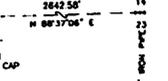
5/8" REBAR WITH NO CAPS ALL ARE 3.16' NORTHWESTERLY FROM TRUE LOCATION PER JSH SURVEY 07-052

FOUND SMITH BAR & CAP AT THE SOUTHWEST CORNER OF LOT 1 OF THE DERBY CAR MINOR ON CURRENT R-O-W LINE. POINT C IS TO BE 3.0' NORTH OF THIS LINE PER SUBDIVISION DECISION. THE CAR DERBY MINOR R-O-W LOCATION IS IN CONFLICT WITH THE ROAD DEDICATION PLAT 539163 BY 3.3' AT THIS LOCATION AND 8.1' AT THE SOUTHWEST CORNER.

FOUND SMITH BAR & CAP AT THE CORNER TO LOTS 1 & 2 CAR DERBY MINOR AT 1.2' NORTH OF CURRENT R-O-W. SHOULD BE 3.0' PER PLAT.

FOUND SMITH BAR & CAP AT THE SOUTHWEST CORNER LOT 2 OF THE CAR DERBY MINOR AT 210.6' NORTH OF CURRENT R-O-W. SHOULD BE 11.78' PER PLAT.

POINT OF RECORD 22 CHAINS WEST & 20 CHAINS SOUTH OF CENTER OF SECTION 15



ACCESS AND UTILITY EASEMENT GRANTED TO ADJUSTED PARCEL 02-127-0007

CCS DRAWING BY 1" HIGH PAPER

ATTACHMENT "I"

Councilmember Reports February 25, 2016

Sign into Millville – Mayor Johnson/Councilmember Duffin
Fees in Lieu of Water Rights – Gary Larsen/Bob Fotheringham
Review of Group Residential Facilities – Coordinator Harry Meadows
Volunteerism Always Pays (VAP) Projects provided by Wal-Mart – Mayor Johnson
City Artifacts – Councilmember Callahan
Old Mill Day Committee – Councilmember Cummings
CERT Training Program – Councilmember Cummings
Water Rights Recommendation from Planning Commission – Mayor Johnson
High School – Councilmember Zollinger
Schedule for Newsletter Article – March, Councilmember Duffin; April, Councilmember Williams; May, Councilmember Zollinger; June, Mayor Johnson; July, Councilmember Callahan; August, Councilmember Cummings. (To be turned in by the 6th of each month)