



MILFORD CITY COUNCIL MEETING

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at the **Milford EMS Building, 880 North Main, Milford, Utah** for the purposes and at the time described below on **TUESDAY, MARCH 15, 2016**.

REGULAR MEETING – 4:00 PM

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **RECOGNITION OF VISITOR'S RELATING TO CITY BUSINESS**
 - a. Max Anderson, Beaver Housing Authority – Discuss Parking Options and Improvements on City Property
 - b. Jeff Davis, Milford Lion's Club – Discuss Recreation Complex Improvements
 - c. Chad Blackburn, Smithfield Foods – Discuss Main Street Enhancement Project
 - d. Jesse Ralphs, Sunrise Engineering – Discuss General Service Agreement for Small Projects
 - e. Jesse Ralphs, Sunrise Engineering – Discuss Irrigation Master Plan Options
3. **CONSENT ISSUES**
 - a. Bills and Payroll; Financial Report - February 2016; Minutes of February 16, 2016 Council Meeting
4. **NEW BUSINESS**
 - a. Discuss and Approve Agreement with Beaver County School District for Bus Parking Lot
 - b. Authorize Purchase of 1997 Grader
 - c. Follow-up Discussion of Drainage Issues at 400 West and 200 North
 - d. Hiring of Additional Lifeguards for 2016 Season
 - e. Rezoning of Main Street Parcel 0005-0035-0018 from MR-30 to Main Street Commercial
5. **OLD BUSINESS**
 - a. Community Center Update
 - b. Discuss Operating Hours of Concession Stand
6. **ORDINANCE AND RESOLUTIONS**
 - a. None
7. **COMMENTS**
 - a. **Staff Member Reports and Comments**
 - i. Leo Kanell, City Attorney
 - ii. Makayla Bealer, City Administrator/Treasurer
 - iii. Monica Seifers, City Recorder
 - iv. Lisa Thompson, Administrative Assistant
 - v. Ben Stewart, City Foreman
 - b. **Council Member Reports and Comments**
 - i. Council Member Aaron Cox: Water, Public Safety and Law Enforcement, Beautification
 - ii. Council Member Wayne Hardy: Airport, Recreation and Parks, Beautification
 - iii. Council Member Russell Smith: Cemetery, Sewer
 - iv. Council Member Les Whitney: Planning and Zoning Commission, Buildings and Equipment
 - v. Council Member Terry Wiseman: Library, Streets
 - vi. Mayor Nolan Davis: Waste Management Board, Economic Development, Five County Steering, LIC Committee

8. ADJOURNMENT

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 10th day of March, 2016. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.



City Council Agenda Request Form Milford City

This form must be submitted by 4pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly) : __Max Anderson_____

ORGANIZATION (if applicable): __Beaver Housing Authority_____

ADDRESS: __325 East Center Street, Beaver, Utah_____

PHONE : 435 438 2936_____ CELL PHONE: _435 310 0162_____

E-MAIL ADDRESS: _bcha@xmission.com_____

To be used if additional information is required . Agenda will be posted on www.utah.gov/pmn
You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend next meeting _____ Amount of Time Requested _10
minutes__

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council) : __The property directly behind the apartment s we purchased on 481 north 100 west is Milford city property. The tenants have been in the past and are currently using that area to park. Because of the mud and huge ruts that are there we would be willing to have gravel brought in and level the area to make it a more useable area . we will also insure that there will not be any vehicles or trailers left there that are not registered or are trashy looking that will detract from the area._____

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY
PROVIDING INFORMATION? (check one): REQUIRES ACTION INFO ONLY

PLEASE DESCRIBE DESIRED OUTCOME: __We would like to help to make the area look nicer._____

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES NO

IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY

RECORDER Initial here _____

*****CONTINUED ON REVERSE*****

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES NO

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: _____

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY
This request must be submitted to the City Recorder no later than 4 pm the Wednesday prior to the City Council Meeting. Meetings are held the 1st and 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.
Return completed form and 11 printed copies of handouts to:
City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751
ALL handouts must be e-mailed prior to deadline in order for request to be considered for agenda. E-mail to: mseifers@milford.utah.gov by 4pm the Wed. prior to meeting.

Max Anderson

2/19/16

SIGNATURE OF PERSON MAKING REQUEST

DATE

.....
OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES NO

If no, what info is required: _____

Approved for Agenda : YES NO

If no, reason for denial: _____

ArcGIS ▾ OurLittleWindyRailroadTown

Details

Basemap

About

Content

Legend

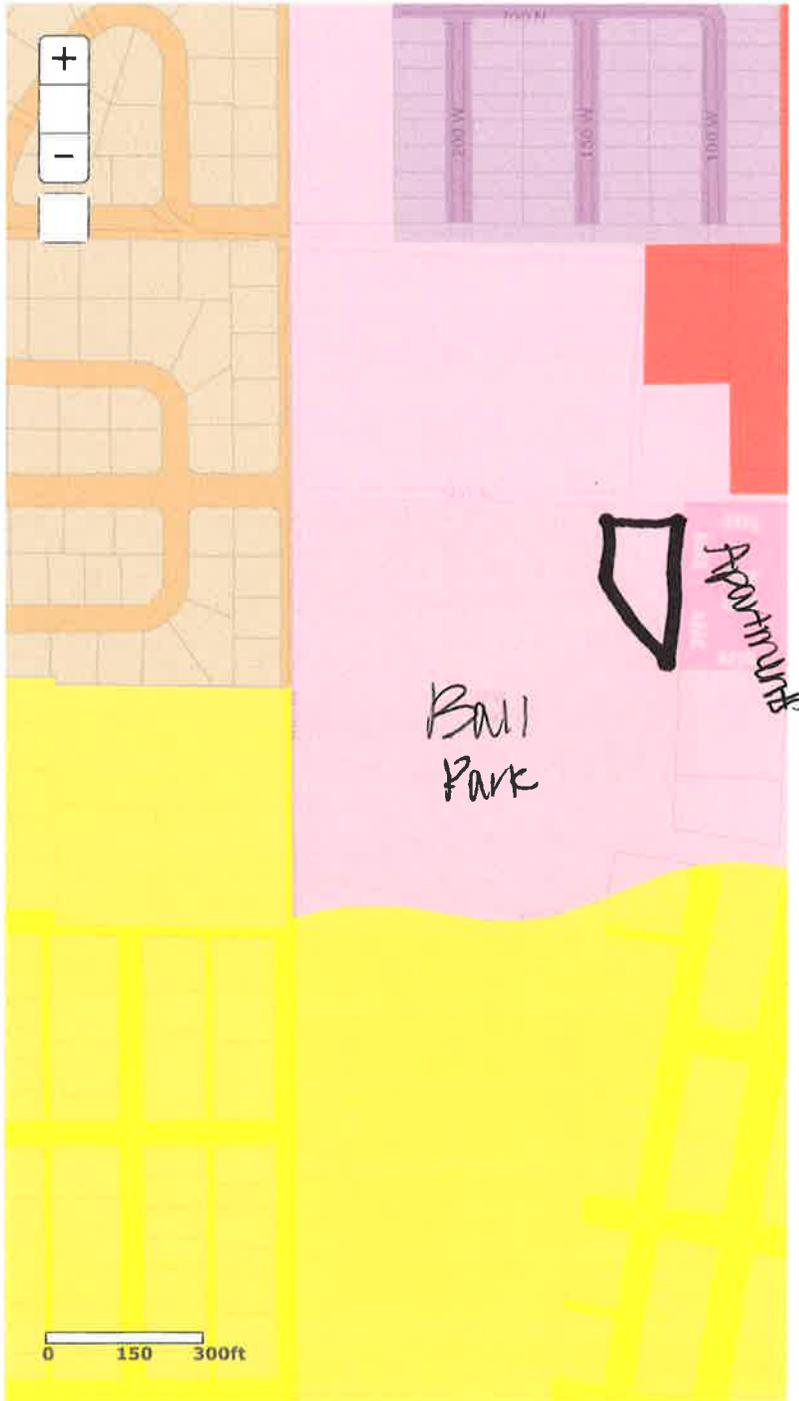
Legend

Milford_SE Parcels

Milford_NW_parcels

Milford_Zoning

- RM-6
- MSC
- HSC
- MR-15
- IP
- M
- MR-30
- MR-7
- RM-6S
- RR-1



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City Council Agenda Request Form Milford City
This form must be submitted by 4pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly): JEFF DAVIS

ORGANIZATION (if applicable): Milford Lions Club

ADDRESS: _____

PHONE : 801-599-2532 CELL PHONE: _____

E-MAIL ADDRESS: jeffrey.davis@usfoods.com

To be used if additional information is required . Agenda will be posted on www.utah.gov/pmn
You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend 3/15/16 Amount of Time Requested 10 minutes

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council) :

- * 30 year lease on property where Rodeo arena is located
- * Possibly moving Rodeo Arena across the street to the north
- * Build new Lions Club building where arena is located

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION INFO ONLY

PLEASE DESCRIBE DESIRED OUTCOME: LEASE OF Property

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES NO

IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY RECORDER Initial here _____

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES NO

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: _____

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY

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Return completed form and 11 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

ALL handouts must be e-mailed prior to deadline in order for request to be considered for agenda. E-mail to: mseifers@milford.utah.gov by 4pm the Wed. prior to meeting.



SIGNATURE OF PERSON MAKING REQUEST

2-29-16

DATE

.....
OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES NO

If no, what info is required: _____

Approved for Agenda : YES NO

If no, reason for denial:



City Council Agenda Request Form Milford City

This form must be submitted by 4pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly): Chad Blackburn / Kimberly Netto

ORGANIZATION (if applicable): Smithfield

ADDRESS: 341 S. main

PHONE: 387-6032 CELL PHONE: 691-1793

E-MAIL ADDRESS: crblackburn@smithfield.com

To be used if additional information is required. Agenda will be posted on www.utah.gov/pm. You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend 3/15/16 Amount of Time Requested 15 min

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council):

CO Op project between Smithfield and milford city to provide a beautification project of decorative rock on the south entrance of milford (west side.)

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION INFO ONLY

PLEASE DESCRIBE DESIRED OUTCOME: preparation and fill dirt, possible equipment use.

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES NO

IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY

RECORDER Initial here _____

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES NO

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: man hours / equipment
PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY
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Milford, UT 84751

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SIGNATURE OF PERSON MAKING REQUEST

3/8/16

DATE

.....
OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES NO

If no, what info is required: _____

Approved for Agenda : YES NO

If no, reason for denial:

WORK RELEASE NO. 2016-1

MILFORD CITY
GENERAL ENGINEERING SERVICES

MILFORD CITY
405 South Main Street
P.O. Box 69
Milford, Utah 84751

EXECUTION AND EFFECTIVE DATE

This Work Release No. 2016-1 will be effective as of the date of its full execution by CLIENT and ENGINEER, or CLIENT's acceptance of the performance by ENGINEER of the Services without written objection to the terms of this Work Release, whichever first occurs. The below-named duly authorized representatives of CLIENT and ENGINEER have executed this Work Release on the dates set forth herein below.

ENGINEER

SUNRISE ENGINEERING, INC.

By: 

Name: Robert W. Worley, P.E.

Title: Principal Engineer

Date: 02/22/2016

CLIENT

MILFORD CITY:

By: _____

Name: Nolan Davis

Title: Mayor

Date: _____

WORK RELEASE NO. 2016-1

This Work Release is entered into by and between MILFORD CITY (CLIENT) and SUNRISE ENGINEERING, INC. (ENGINEER).

ARTICLE 1. INCORPORATION OF AGREEMENT FOR ENGINEERING AND TECHNICAL SERVICES

CLIENT and ENGINEER acknowledge and agree that CLIENT and ENGINEER executed an Agreement for Engineering and Technical Services dated August 27, 2014, hereinafter referred to as the "Agreement". The Agreement and the terms, conditions, promises and obligations of the Agreement are hereby incorporated by reference into this Work Release and will, to the extent not in direct conflict with the terms, conditions, promises and/or obligations of this Work Release, be applicable to the engineering and technical services described in this Work Release and any change in services entered with respect to this Work Release (the "Services") ENGINEER has agreed to perform for the project described in Article 2 of this Work Release (the "Project").

ARTICLE 2. THE PROJECT

CLIENT's Project for which CLIENT has engaged ENGINEER to perform the Services is generally described as follows:

The CLIENT intends to retain general engineering services on an "on call" basis subject to the terms of this work release.

ARTICLE 3. SCOPE OF ENGINEER'S SERVICES

1. General Engineering Services – ENGINEER will provide general engineering services on an "on call" basis as requested by CLIENT. Tasks included in general engineering services include:
 - a. Provide general engineering consultation and analysis related to various City infrastructure components, to include roads, drainage, culinary water, wastewater, irrigation water.
 - b. Perform engineering plan and plat review of residential, commercial, conditional use, and other miscellaneous projects for compliance with City standards.
 - c. Provide engineer's opinions of probable costs for proposed projects, studies, or other proposed courses of action for which the City needs budgetary estimates for purpose of decision making.
 - d. Perform periodic mapping services.
 - e. Perform other services as may be mutually agreed to from time to time by the CLIENT and the ENGINEER.

The scope of this work release is intended to be limited to miscellaneous minor engineering tasks for which it would be unnecessary and otherwise inconvenient to execute a separate work release. It is intended that engineering services are required as part of a separate and distinguishable project will be covered under a separate work release specific to the project for which the services may be required.

ARTICLE 4. CLIENT'S RESPONSIBILITIES

CLIENT's responsibilities will be as follows:

a) Notices:

CLIENT will give prompt written notice to ENGINEER, whenever CLIENT becomes aware of developments that affect the scope of timing of the Engineering Services.

b) Access to Records:

CLIENT will make available to ENGINEER those records designated by ENGINEER as being necessary for the development of the PROJECT.

ARTICLE 5. PERIOD OF PERFORMANCE OF WORK

Work is to begin when released by CLIENT and may continue until cancelled by CLIENT or ENGINEER in writing.

ARTICLE 6. COMPENSATION

The CLIENT agrees to compensate the ENGINEER for all services described under this Work Release on a cost reimbursement basis for actual charges at hourly rates plus direct expenses shown on Exhibit A attached herewith. The rates and expenses shown on Exhibit A will be automatically updated in January of each year hereafter to reflect the current fee schedule in effect at that time.

ARTICLE 7. INVOICING

Instructions and invoices submitted pursuant to this Work Release shall be sent to:

MILFORD CITY
PO BOX 69
MILFORD, UT 84751

Invoices shall be submitted monthly based on the prior month's effort, and are due and payable within (30) thirty days.

ARTICLE 8. DESIGNATED REPRESENTATIVES

Pursuant to Section 13.1 of the Agreement, designated representatives for the relevant project shall be, unless otherwise notified; notices shall be given as follows:

CLIENT
Nolan Davis
PO Box 69
Milford, UT 84751
435-387-2711

ENGINEER
Jesse Ralphs, PE
Sunrise Engineering, Inc.
25 E. 500 N.
Fillmore, UT 84631
435-743-6151

SUNRISE ENGINEERING
FEE SCHEDULE
EXHIBIT A

Work Code	Work Classification	Hourly Rate	Work Code	Work Classification	Hourly Rate
101	Engineer Intern (E.I.T.) I	\$91	404	CAD Drafter IV	\$95
102	Engineer Intern (E.I.T.) II	\$99	451	Training Specialist I	\$79
103	Engineer III	\$125	452	Training Specialist II	\$94
104	Engineer IV	\$141	455	Training Specialist	\$113
105	Engineer V	\$159	456	Training Manager	\$127
110	Principal Engineer	\$184	460	Training Director	\$159
121	Electrical Engineer Intern (E.I.T.) I	\$103	500	Funding Specialist	\$115
122	Electrical Engineer Intern (E.I.T.) II	\$113	510	Plan Reviewer	\$107
123	Electrical Engineer III	\$130	511	Building Inspector I	\$61
124	Electrical Engineer IV	\$150	512	Building Inspector II	\$84
125	Electrical Engineer V	\$165	513	Building Inspector III	\$105
126	Principal Electrical Engineer	\$185	525	Building Official	\$122
301	Engineering Tech I	\$71	604	GIS Tech	\$89
302	Engineering Tech II	\$86	611	GIS Specialist	\$99
303	Engineering Tech III	\$99	51	Administrative I	\$42
304	Engineering Tech IV	\$121	52	Administrative II	\$53
311	Electrical Tech I	\$79	53	Administrative III	\$68
312	Electrical Tech II	\$89	721	Water Rights Specialist I	\$91
313	Electrical Tech III	\$99	722	Water Rights Specialist II	\$102
314	Electrical Tech IV	\$109	723	Water Rights Specialist III	\$116
315	Electrical Tech V	\$119	921	Survey Tech	\$71
351	Construction Observer I	\$61	930	Survey CAD Tech	\$90
352	Construction Observer II	\$81	935	One Man Survey Crew	\$123
353	Construction Observer III	\$89	940	Survey Manager	\$133
354	Construction Observer IV	\$99	945	Registered Surveyor	\$146
401	CAD Drafter I	\$63	950	Principal Surveyor	\$165
402	CAD Drafter II	\$73			
403	CAD Drafter III	\$85			

REIMBURSABLE EXPENSE SCHEDULE

Expense	Rate	Mark-Up
Mileage	\$0.59 per mile	N/A
Field Vehicle (on site)	\$50 per day	N/A
Per Diem Meals	\$57 per day	N/A
Troxler Nuclear Density Gauge	\$40 per day	N/A
High Density Scanner	\$150 per hour	N/A
Material Testing Lab Work	Actual Cost	15%
Outside Consultants, Aerial Photography, etc.	Actual Cost	15%
Lodging	Actual Cost	10%
Other Expenses incurred	Actual Cost	10%

Fee schedule will automatically change once per year in January, and is subject to change on other occasions.

Base 02-2016



Option A.

February 25, 2016

Mayor Nolan Davis
Milford City
PO Box 69
Milford, UT 84751

Re: Milford City Secondary Water System Feasibility Study

Dear Mayor Davis,

Sunrise Engineering is pleased to provide this proposal for the work associated with the development of a Secondary Water System Feasibility Study.

Background:

Milford City owns and operates a secondary water system that supplies irrigation water to the golf course, City parks, cemetery, and schools. The system is supplied by multiple non-culinary wells, and is very old. There are concerns over the capacity and integrity of the existing system, and there is also interest in determining the feasibility of constructing a city wide secondary water system.

Scope of Work:

Sunrise Engineering will perform the following tasks in the development of the Secondary Water Feasibility Study:

1. Funding Application Services – Sunrise will assist with the preparation of one funding application to be submitted to the Board of Water Resources requesting 50% grant funding for the Secondary Water Feasibility Study. It is understood that Sunrise does not guarantee the availability or award of grant funding.
2. Secondary Water System Feasibility Study
 - a. Provide an estimate of the current system demands on the existing secondary water system, and an estimate of the possible future demands that would exist if a city wide secondary system is constructed in the future.
 - b. Compare the existing system capacity with the current and projected system demands for the following system components:
 - i. Water rights
 - ii. Source Capacity
 - iii. Storage Capacity
 - iv. Distribution System Capacity

- c. Develop a hydraulic model of existing secondary water system, and a separate hydraulic model of a conceptual city wide secondary water system.
 - d. Develop Engineer's Opinions of Probable Cost for recommended improvements to the existing secondary water system.
 - e. Develop Engineer's Opinion of Probable Cost for the construction of a city wide secondary water system.
 - f. Analyze the benefit to the culinary water system that would occur if the secondary system were to be constructed in terms of reduced culinary system demand.
 - g. Summarize and incorporate the results of the secondary water feasibility assessment into a final report, which will then be delivered to the City.
3. GIS Mapping of Existing Secondary Water System
- a. Perform the GPS field work to collect all visible or marked components of the existing secondary water system, to include wells, valves, tank, and meters as applicable.
 - b. Develop GIS maps based on the data that is collected in the field, and data from existing available maps or drawings. Sunrise will provide two hard copy map books and one wall map of the existing secondary water system.

Compensation:

For Item 1 – Funding Application Services, the proposed compensation will be for actual charges at hourly rates plus direct expenses (Time and Materials). The anticipated expense for this task is \$1,000, although this may vary if the funding process includes attendance at a Board of Water Resources Meeting.

For Item 2 – Secondary Water System Feasibility Study, the proposed compensation will be a lump sum amount of Twenty Thousand Dollars (\$20,000).

For Item 3 – GIS Mapping of Existing Secondary Water System, the proposed compensation will be a lump sum amount of Five Thousand Dollars (\$5,000).

Please feel free to let me know if you have any questions regarding this proposal. If this proposal is acceptable to Milford City, I will prepare a work release for your review and signature.

Sincerely,



Jesse Ralphs, P.E.
Sunrise Engineering, Inc.



Option B

March 10, 2016

Mayor Nolan Davis
Milford City
PO Box 69
Milford, UT 84751

Re: Milford City Secondary Water System Analysis – Existing System

Dear Mayor Davis,

Sunrise Engineering is pleased to provide this proposal for the work associated with the development of a Secondary Water System Analysis for the existing Milford City Secondary Water System.

Background:

Milford City owns and operates a secondary water system that supplies irrigation water to the golf course, City parks, cemetery, and schools. The system is supplied by multiple non-culinary wells, and is very old. There are concerns over the capacity and integrity of the existing system, and there is also interest in identifying possible improvements that could be made to the system.

Scope of Work:

Sunrise Engineering will perform the following tasks in the development of the Secondary Water System Analysis:

1. Secondary Water System Analysis
 - a. Provide an estimate of the current system demands on the existing secondary water system.
 - b. Compare the existing system capacity with the current and projected system demands for the following system components:
 - i. Water rights
 - ii. Source Capacity
 - iii. Storage Capacity
 - iv. Distribution System Capacity
 - c. Develop a hydraulic model of existing secondary water system to determine pressure and flow capacities and limitations.
 - d. Develop Engineer's Opinions of Probable Cost for recommended improvements to the existing secondary water system.
 - e. Summarize and incorporate the results of the secondary water system analysis into a final report, which will then be delivered to the City.

2. GIS Mapping of Existing Secondary Water System

- a. Perform the GPS field work to collect all visible or marked components of the existing secondary water system, to include wells, valves, tank, and meters as applicable.
- b. Develop GIS maps based on the data that is collected in the field, and data from existing available maps or drawings. Sunrise will provide two hard copy map books and one wall map of the existing secondary water system.

Compensation:

For Item 1 – Secondary Water System Analysis, the proposed compensation will be a lump sum amount of Nine Thousand Five Hundred Dollars (\$9,500).

For Item 2 – GIS Mapping of Existing Secondary Water System, the proposed compensation will be a lump sum amount of Five Thousand Dollars (\$5,000).

Please feel free to let me know if you have any questions regarding this proposal. If this proposal is acceptable to Milford City, I will prepare a work release for your review and signature.

Sincerely,



Jesse Ralphs, P.E.
Sunrise Engineering, Inc.



February 22, 2016

Planning & Zoning
Milford City
PO Box 69
26 South 100 West
Milford, UT 84751

Ladies & Gentlemen:

In conjunction with consultation and recommendations received from a licensed engineer, Beaver County School District is seeking support for construction in relation to a Milford City school bus parking area. This application is a continuation to the communications which occurred last Fall between the school district and the City's Planning & Zoning committee for this project.

We understand the committee had two primary concerns communicated during the discussions last Fall: 1) a bus parking surface constructed from hard pavement surface materials, and 2) a site design which would reasonably contain mud and other material at the bus parking site.

As a result, we are seeking support from the committee for the following construction specifications:

- Track Out Pad – Gate Entry Apron Designed to Contain Mud/Material:
 - Steel Grate (Cattle Guard)
 - To be constructed the width of the gate (approximately 30 feet) and a minimum depth/length of 10 feet
 - Approximately 2' – 3' depth concrete basin

- Bus Parking Surface
 - Asphalt – Bus Parking Surface
 - 4" thick
 - Surface Base Course: 6" – 8" road base
 - Size: for 6 buses, 15' width per bus, 50' depth, total 4500 sq feet
 - 2% slope for drainage, sloped to center of site



- Asphalt – Bus Parking Surface (continued)
 - Concrete Transition
 - 12" x 12"
 - Installed around asphalt to protect the asphalt
 - Steel rebar or equivalent reinforced
- Remaining Site Surface
 - 1" – 2" Minus River Rock – recommended as a good option to help contain mud and material
- Electrical:
 - 200 Amp electrical Service
 - 7- 120 VAC electrical Outlets for Busses
- Site Lighting:
 - 6 - LED Area Lights
- Set Backs:
 - Shed Setback 6'4" from west fence 6'2" from south fence
 - 30' setback from corner of Center Street and 700 West. No obstructions in this area.
- Site Gate, Fencing, & Retaining Wall
 - 8' chain link fencing, 9g
 - Security Wire
 - Fence secured to retaining wall foundation 4" thick x 12" wide
 - Automated power gate – 30' wide



Beaver County School District
Heritage • Tradition • Excellence • Values

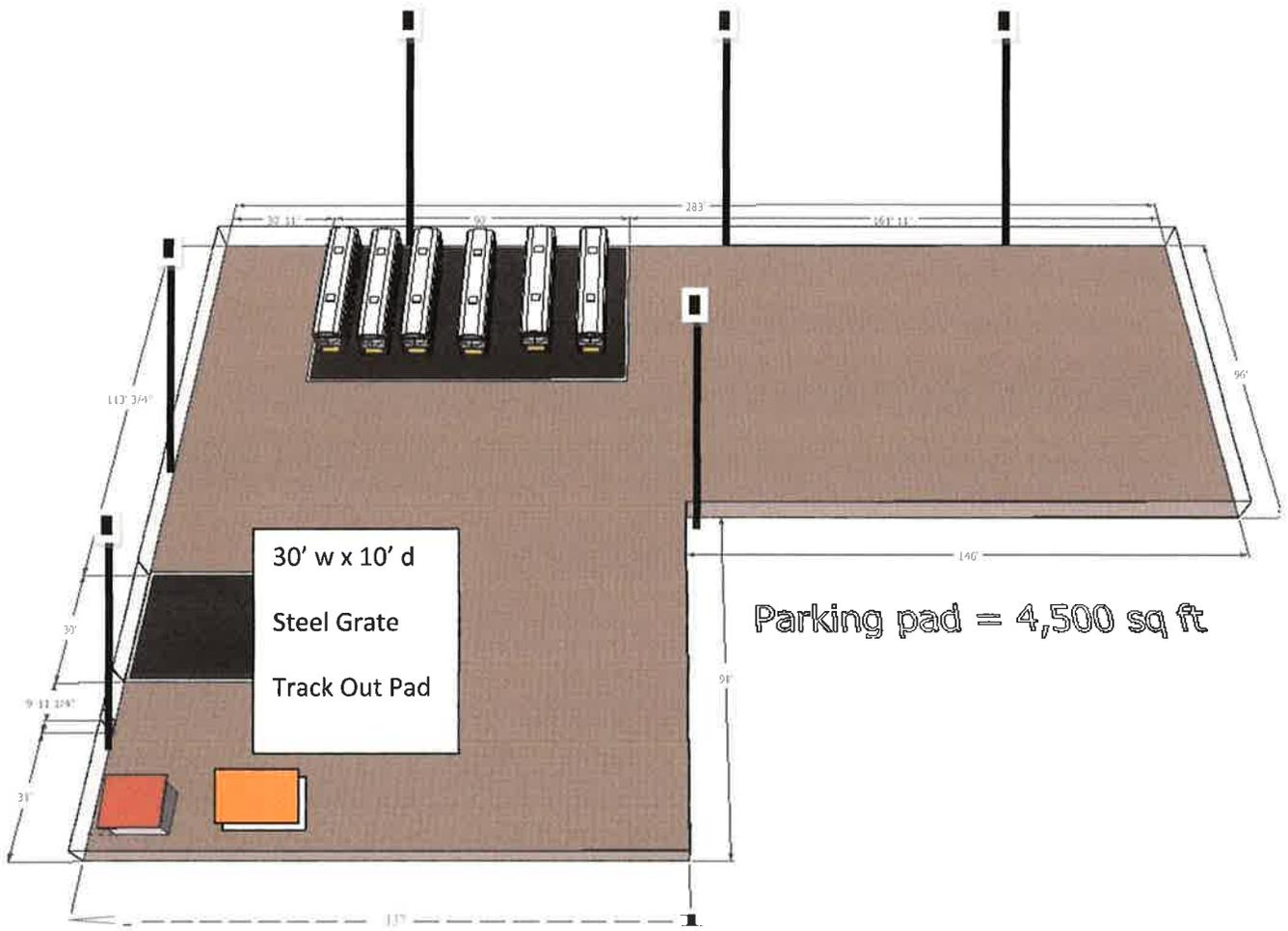
P.O. Box 31, 291 North Main, Beaver, Utah 84713
(435) 438-2291

We have enclosed a drawing for your consideration. We would appreciate the opportunity to meet with the Planning and Zoning Committee to discuss this proposal at your earliest convenience. Please feel free to contact us if there are any questions. I can be reached at 435.438.2291.

Sincerely,

A handwritten signature in cursive script that reads "Todd S. Burke".

Todd S. Burke, CPFO & CGFM
Business Administrator



30' w x 10' d
Steel Grate
Track Out Pad

Parking pad = 4,500 sq ft

Wheeler



February 15th, 2016

Milford City
405 S Main Street
Milford, UT 84751

Attention Terry,

We are pleased to quote the following for your consideration:

(1) Cat 140H Year: 1997 Hours estimate: 15,726

CAB
AIR CONDITIONING
RIPPER
HYDRAULICS, BASE & 1 FUNCTION
HEATER, ENGINE COOLANT, 120V
BATTERIES, HEAVY DUTY
STARTING AID, ETHER
AIR DRYER
GUARD, TRANSMISSION
CAB, ROPS, HIGH PROFILE
AIR CONDITIONER WITH HEATER
LIGHTS, WORK Factory None Modify
LIGHTS, CAB AND BAR MOUNTED
FAN, DEFROSTER, FRONT WINDOW
PUSH PLATE, COUNTERWEIGHT
RIMS, 10" X 24" Factory None Modify
WIPER, REAR, HIGH PROFILE CAB
FAN, DEFROSTER, REAR WINDOW
ACCUMULATORS, BLADE LIFT
SEAT, CONTOUR SUSPENSION, CLOTH
TIRES, 14-24 12PR G2
RIPPER-SCARIFIER
CUTTING EDGE, 14' BLADE
BLADE, 14' X 27" X 1"
ENGINE, VHP AND LOW EMISSIONS
TRANSMISSION & DRIVE LINE

Your Price: \$72,500 (Tax Exempt)

Regards,

Beau Drury | Account Manager |
Wheeler Machinery Co. 5300 West Wheeler Way Hurricane, UT 84737 |
Cell: 435.668.6573

bdrury@wheelercat.com | www.wheelercat.com

This quote is valid for 10 days. Notice is hereby given that Wheeler Machinery Co. has assigned its rights to WMC Exchange LLC to sell certain like-kind exchange qualifying rental equipment.

Strength Support Solutions

CITY OF MILFORD
 COMBINED CASH INVESTMENT
 FEBRUARY 29, 2016

COMBINED CASH ACCOUNTS

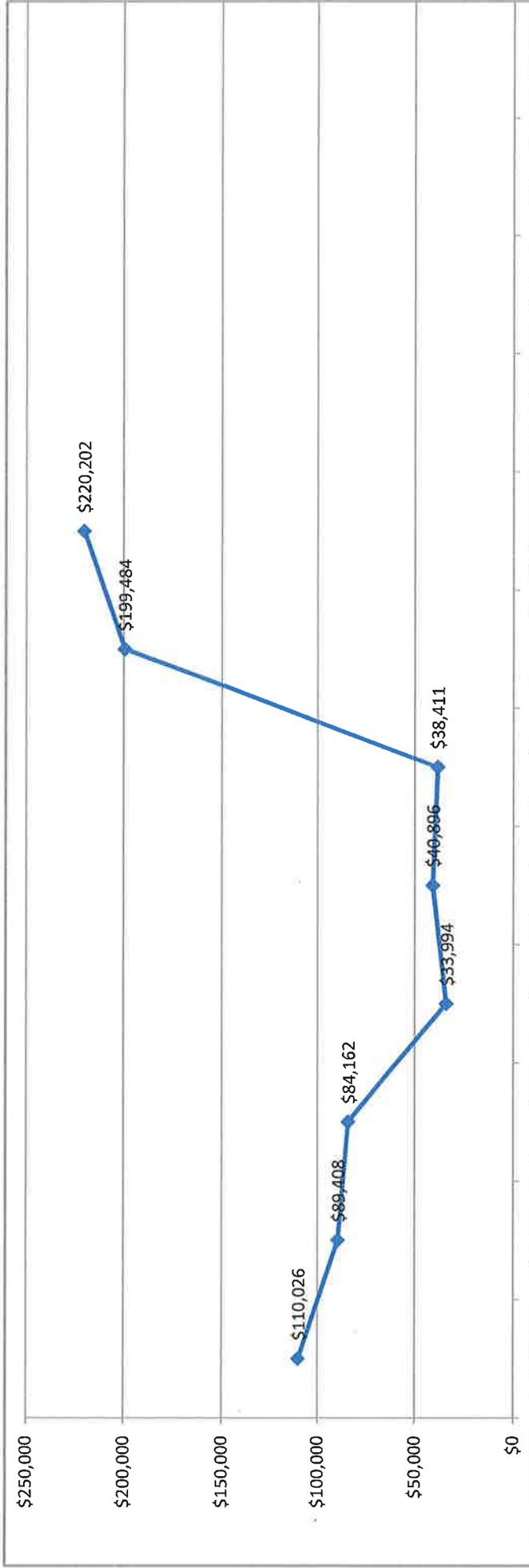
01-11110	CASH IN CHECKING - COMBINED	107,910.29
01-11310	PETTY CASH	200.00
01-11400	RETURNED CHECKS - CLEARING	99.34
01-11610	CASH-STATE TREASURER-COMBINED	708,302.45
01-11700	CASH - A/R CLEARING	(436.86)
	TOTAL COMBINED CASH	816,075.22
01-11810	ST TREAS-DESIGNATED-WATER	(50,039.01)
01-11815	ST TREAS-DESIGNATED-SEWER	(93,245.22)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(64,995.29)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(8,885.61)
01-11819	ST TREAS- RECREATION COMPLEX	(18,114.52)
01-11835	ST TREAS-RESTRICTED-BOND 808	(694.76)
01-11840	ST TREAS-RESTRICTED-MAIN 5030	(39,000.00)
01-11845	ST TREAS-RESTRICTED-MAIN 808	(65,000.00)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(56,405.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(19,190.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(310,460.75)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	118,460.62
30	ALLOCATION TO DEBT SERVICE FUND	(22,518.00)
51	ALLOCATION TO WATER FUND	156,298.75
52	ALLOCATION TO SEWER FUND	64,751.64
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(6,672.00)
	TOTAL ALLOCATIONS TO OTHER FUNDS	310,321.01
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(310,460.75)
	ZERO PROOF IF ALLOCATIONS BALANCE	(139.74)

**Historical Fund Balance
City of Milford
Unaudited
2015-2016**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$121,507	\$110,026	\$89,408	\$84,162	\$33,994	\$40,896	\$38,411	\$199,484	\$220,202				



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD	\$1,548,908.59
Budget Revenue 2015-2016	\$1,655,419.71

Retained Earnings	\$77,445.43
	\$297,975.55
	\$220,202.18

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2016

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND		118,460.62
10-12100	ST TREAS-DESIGNATED-GEN FUND		66,505.74
10-12110	ST TREAS-DESIGNATED-LIBRARY		8,885.61
10-12140	ST TREAS-RECREATION COMPLEX		16,630.35
10-12150	ST. TREAS-RESTRICTED-LIBRARY		113.46
10-13110	ACCOUNTS RECEIVABLE		7,704.39
10-13113	AR/CREDIT CARD, AIRPORT	(1,638.42)
10-13114	ACCOUNTS RECEIVABLE-MISC.		2,118.89
10-13115	PROPERTY TAX RECEIVABLE		134,754.00
10-15110	INVENTORY-AIRPORT FUEL		26,199.06
			<u>379,733.70</u>
	TOTAL ASSETS		<u>379,733.70</u>

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE		22,824.54
10-22210	FICA PAYABLE		1,813.94
10-22220	FEDERAL WITHHOLDING PAYABLE		620.53
10-22230	STATE WITHHOLDING PAYABLE		1,221.73
10-22240	EMPLOYMENT SECURITY		26.55
10-22250	WORKER COMPENSATION PAYABLE	(3,474.85)
10-22300	RETIREMENT PAYABLE		1,654.70
10-22310	DISABILITY PAYABLE	(5.44)
10-22500	HEALTH INSURANCE PAYABLE	(585.54)
10-22600	401 K PAYABLE		358.28
10-22601	FLEX PLAN		629.18
10-22700	MISC. PAYROLL DEDUCTIONS	(306.10)
			<u>24,777.52</u>
	TOTAL LIABILITIES		24,777.52

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES		134,754.00
	UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE-UNRESERVED	42,276.07	
	REVENUE OVER EXPENDITURES - YTD	<u>177,926.11</u>	
	BALANCE - CURRENT DATE		<u>220,202.18</u>
	TOTAL FUND EQUITY		<u>354,956.18</u>
	TOTAL LIABILITIES AND EQUITY		<u>379,733.70</u>

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	124,319.15	134,754.00	10,434.85	92.3
10-31-200 PROPERTY TAXES-DELINQUENT	2,397.64	4,261.52	10,000.00	5,738.48	42.6
10-31-300 SALES AND USE TAX	28,812.37	198,143.37	295,000.00	96,856.63	67.2
10-31-400 CABLEVISION FRANCHISE TAX	69.15	420.12	1,000.00	579.88	42.0
10-31-402 PACIFICORP FRANCHISE TAX	9,861.22	106,316.65	140,000.00	33,683.35	75.9
10-31-403 QUESTAR FRANCHISE TAX	6,502.11	21,831.80	35,000.00	13,168.20	62.4
10-31-405 SO. CENTRAL FRANCHISE TAX	.00	77.08	.00	(77.08)	.0
10-31-408 TELECOMMUNICATIONS TAX REVENUE	2,009.45	14,517.18	30,000.00	15,482.82	48.4
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,274.86	10,878.39	25,000.00	14,121.61	43.5
TOTAL TAXES	50,926.80	480,765.26	670,754.00	189,988.74	71.7
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	635.00	5,320.00	5,500.00	180.00	96.7
10-32-210 BUILDING PERMITS	75.75	5,064.58	4,000.00	(1,064.58)	126.6
10-32-220 IMPACT FEES - GENERAL FUND	.00	552.85	1,085.00	532.15	51.0
10-32-230 OTHER DEVELOPMENT REVENUE	.00	230.00	1,000.00	770.00	23.0
TOTAL LICENSES AND PERMITS	710.75	11,167.43	11,585.00	417.57	96.4
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	35,200.00	40,000.00	4,800.00	88.0
10-33-560 CLASS "C" ROAD FUNDS	.00	51,396.67	72,000.00	20,603.33	71.4
10-33-700 AIRPORT GRANT REVENUE	.00	416,699.68	467,842.71	51,143.03	89.1
10-33-701 LIBRARY GRANT REVENUE	.00	.00	6,438.00	6,438.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	5,000.00	5,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	503,296.35	591,280.71	87,984.36	85.1

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,000.00	1,000.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	1,195.00	1,400.00	205.00	85.4
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	3,000.00	3,000.00	.0
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	725.00	850.00	125.00	85.3
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	3,456.38	3,500.00	43.62	98.8
10-34-607 CITY RECREATION-BABE RUTH	.00	294.00	2,000.00	1,706.00	14.7
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,130.00	750.00	(380.00)	150.7
10-34-609 CITY RECREATION - WRESTLING	25.00	1,435.00	6,000.00	4,565.00	23.9
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	3,470.00	2,000.00	(1,470.00)	173.5
10-34-630 CITY RECREATION - CAL RIPKEN	.00	581.00	5,500.00	4,919.00	10.6
10-34-640 CITY RECREATION-GIRL BASKETBAL	50.00	2,045.00	1,500.00	(545.00)	136.3
10-34-650 CITY RECREATION - TRACK/FIELD	50.00	50.00	.00	(50.00)	.0
10-34-720 GOLF FEES	.00	.00	3,000.00	3,000.00	.0
10-34-730 SWIM FEES	.00	3,812.00	10,000.00	6,188.00	38.1
10-34-732 SWIM POOL - COUNTY M&O	.00	104,203.00	93,000.00	(11,203.00)	112.1
10-34-760 JULY 4TH REVENUE	.00	12,516.76	18,000.00	5,483.24	69.5
10-34-770 CHRISTMAS LIGHT PROJECT	.00	1,195.00	2,500.00	1,305.00	47.8
10-34-810 SALE OF CEMETERY LOTS	400.00	1,760.00	3,000.00	1,240.00	58.7
10-34-820 PERPETUAL CARE	.00	480.00	1,000.00	520.00	48.0
10-34-830 CEMETERY OPENING AND CLOSING	.00	1,400.00	2,500.00	1,100.00	56.0
10-34-840 COLLECTION COSTS - GARBAGE	6,935.22	55,929.01	85,000.00	29,070.99	65.8
10-34-900 AIRPORT COUNTY DONATION	.00	1,000.00	1,000.00	.00	100.0
10-34-910 AIRPORT FUEL SALES	2,923.41	48,698.64	100,000.00	51,301.36	48.7
10-34-920 HANGER AND TIE DOWN	660.00	4,880.00	3,000.00	(1,880.00)	162.7
TOTAL CHARGES FOR SERVICES	11,043.63	250,255.79	349,500.00	99,244.21	71.6
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	920.00	35,909.91	.00	(35,909.91)	.0
TOTAL MISCELLANEOUS REVENUE	920.00	35,909.91	.00	(35,909.91)	.0
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	294.72	2,462.64	1,000.00	(1,462.64)	246.3
10-38-400 LIBRARY FINES AND FEES	9.80	632.04	7,200.00	6,567.96	8.8
10-38-500 SUMMER READING DONATIONS	.00	375.00	600.00	225.00	62.5
10-38-900 MISCELLANEOUS REVENUE	45.97	264,044.17	23,500.00	(240,544.17)	1123.6
TOTAL INTEREST/OTHER	350.49	267,513.85	32,300.00	(235,213.85)	828.2
TOTAL FUND REVENUE	63,951.67	1,548,908.59	1,655,419.71	106,511.12	93.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,000.00	16,000.00	24,000.00	8,000.00	66.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	227.20	1,831.60	3,000.00	1,168.40	61.1
TOTAL LEGISLATIVE	2,227.20	17,831.60	27,000.00	9,168.40	66.0
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	3,283.20	29,875.73	42,686.02	12,810.29	70.0
10-43-111 SALARIES & WAGES - ADMIN ASST	1,205.64	11,554.07	15,912.00	4,357.93	72.6
10-43-113 SALARIES & WAGES - RECORDER	.00	1,440.80	.00	(1,440.80)	.0
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	1,010.56	23,302.40	35,131.34	11,828.94	66.3
10-43-131 BENEFITS - ADMIN ASST	109.23	1,056.50	1,600.00	543.50	66.0
10-43-134 BENEFITS - JANITORAL	.00	2,223.74	.00	(2,223.74)	.0
10-43-210 DUES, SUBSCRIPTIONS & DONATION	100.00	748.61	1,500.00	751.39	49.9
10-43-215 DOT DRUG PROGRAM	150.00	225.00	350.00	125.00	64.3
10-43-220 NOTICES AND PUBLICATIONS	25.00	642.64	1,500.00	857.36	42.8
10-43-230 TRAVEL AND CONFERENCES	186.30	3,030.04	6,000.00	2,969.96	50.5
10-43-240 OFFICE SUPPLIES AND EXPENSE	1,978.02	10,392.89	13,000.00	2,607.11	80.0
10-43-241 PROGRAMING AND EQUIPMENT	950.29	18,567.61	20,000.00	1,432.39	92.8
10-43-243 TREE BOARD EXPENSE	.00	239.92	1,000.00	760.08	24.0
10-43-244 ECONOMIC DEVELOPMENT	.00	10,000.00	10,000.00	.00	100.0
10-43-270 UTILITIES - OFFICE	1,121.53	4,741.14	9,500.00	4,758.86	49.9
10-43-272 UTILITIES - TELEVISION	126.32	242.30	330.00	87.70	73.4
10-43-280 TELEPHONE - OFFICE	312.21	2,460.63	5,000.00	2,539.37	49.2
10-43-290 LEASE PAYMENT 405 SOUTH MAIN	900.00	7,200.00	12,000.00	4,800.00	60.0
10-43-510 INSURANCE AND BONDS	.00	40,439.08	41,000.00	560.92	98.6
10-43-610 MISCELLANEOUS - GENERAL FUND	2,270.31	255,321.12	6,000.00	(249,321.12)	4255.4
TOTAL ADMINISTRATIVE	13,728.61	423,704.22	222,509.36	(201,194.86)	190.4
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	11,062.50	11,500.00	437.50	96.2
10-50-320 ATTORNEY RETAINER	500.00	3,500.00	6,000.00	2,500.00	58.3
10-50-321 LEGAL FEES	137.50	1,318.75	2,000.00	681.25	65.9
10-50-340 FIRE CONTROL CONTRIBUTION	.00	1,800.00	1,800.00	.00	100.0
10-50-350 BUILDING INSPECTIONS	.00	4,348.52	8,000.00	3,651.48	54.4
10-50-360 SMALL CLAIMS FEES	.00	115.00	150.00	35.00	76.7
10-50-380 SHERIFF'S CONTRACT	.00	101,987.19	192,642.47	90,655.28	52.9
10-50-390 ANIMAL CONTROL CONTRIBUTION	.00	10,116.42	11,050.00	933.58	91.6
TOTAL NON-DEPARTMENTAL	637.50	134,248.38	233,142.47	98,894.09	57.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-270 UTILITIES - SENIOR CITIZEN CEN	491.26	3,073.05	4,500.00	1,426.95	68.3
10-51-480 REPAIRS AND MAIN - BUILDINGS	1,991.49	3,145.74	25,000.00	21,854.26	12.6
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	35.86	137.92	1,200.00	1,062.08	11.5
TOTAL GENERAL GOVERNMENTAL BUILDINGS	2,518.61	6,356.71	30,700.00	24,343.29	20.7
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	1,122.00	7,472.70	10,600.00	3,127.30	70.5
10-61-130 BENEFITS - CROSSING GUARDS	127.44	854.68	1,200.00	345.32	71.2
10-61-230 FUEL - STREETS	163.19	2,974.47	6,500.00	3,525.53	45.8
10-61-480 STREETS - OIL AND CHIPS	.00	57,000.00	57,000.00	.00	100.0
10-61-481 STREETS - MAINTENANCE	46.96	13,338.23	17,000.00	3,661.77	78.5
10-61-482 STREETS - EQUIPMENT	1,204.51	8,515.48	11,500.00	2,984.52	74.1
10-61-483 STREETS - LIGHTS	2,200.92	15,548.83	27,000.00	11,451.17	57.6
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	891.11	20,000.00	19,108.89	4.5
TOTAL STREETS DEPARTMENT	4,865.02	106,595.50	150,800.00	44,204.50	70.7
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	638.40	5,826.81	8,299.20	2,472.39	70.2
10-70-111 SALARIES & WAGES - PART TIME	.00	6,628.50	13,000.00	6,371.50	51.0
10-70-130 BENEFITS - PARKS REG	181.12	5,209.03	7,735.39	2,526.36	67.3
10-70-131 BENEFITS - PARKS	.00	683.41	1,300.00	616.59	52.6
10-70-250 EQUIPMENT SUPPLIES & MAIN	69.17	2,543.39	5,000.00	2,456.61	50.9
10-70-260 PARKS MAINTENANCE	.00	364.91	2,500.00	2,135.09	14.6
10-70-610 CABOOSE PARK EXPENDITURES	10.97	354.48	500.00	145.52	70.9
10-70-620 RECREATION COMPLEX EXPENSE	6.71	3,182.44	5,000.00	1,817.56	63.7
10-70-630 CEMETERY MAINTENANCE	.00	1,157.35	4,000.00	2,842.65	28.9
10-70-640 PAVILION EXPENSE	10.97	91.04	250.00	158.96	36.4
10-70-650 VETERAN'S PARK EXPENDITURES	11.21	1,015.65	1,500.00	484.35	67.7
10-70-660 MILFORD LIONS CONTRIBUTION	3,000.00	3,000.00	.00	3,000.00	.0
TOTAL PARKS	3,928.55	30,057.01	49,084.59	19,027.58	61.2
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	239.74	2,013.40	3,500.00	1,486.60	57.5
10-71-430 GARBAGE - COLLECTION FEES	6,649.02	47,186.56	84,000.00	36,813.44	56.2
TOTAL GARBAGE COLLECTION	6,888.76	49,199.96	87,500.00	38,300.04	56.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	.00	728.00	1,092.00	364.00	66.7
10-72-130 BENEFITS - RECREATION	.00	83.27	150.00	66.73	55.5
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	1,094.00	1,000.00	(94.00)	109.4
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,371.91	1,400.00	28.09	98.0
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	250.00	2,500.00	2,250.00	10.0
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	777.00	800.00	23.00	97.1
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	3,464.70	2,500.00	(964.70)	138.6
10-72-257 CITY RECREATION-BABE RUTH	.00	637.00	2,000.00	1,363.00	31.9
10-72-258 CITY RECREATION-VOLLEYBALL	.00	707.56	750.00	42.44	94.3
10-72-259 CITY RECREATION-WRESTLING	250.00	524.00	8,000.00	7,476.00	6.6
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	3,415.00	2,500.00	(915.00)	136.6
10-72-262 CITY RECREATION - CAL RIPKEN	.00	774.64	5,500.00	4,725.36	14.1
10-72-263 CITY RECREATION-GIRL BASKETBALL	.00	.00	1,500.00	1,500.00	.0
10-72-270 UTILITIES - BALL PARK	.00	.00	2,000.00	2,000.00	.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	638.35	2,500.00	1,861.65	25.5
10-72-550 JULY 4TH EXPENSE	.00	886.76	21,000.00	20,113.24	4.2
10-72-560 CONCESSION EXPENSE	432.04	432.04	500.00	67.96	86.4
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	1,000.00	2,000.00	1,000.00	50.0
TOTAL RECREATION	682.04	16,784.23	57,692.00	40,907.77	29.1
<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	.00	6,135.78	8,000.00	1,864.22	76.7
10-73-130 BENEFITS - GOLF COURSE	.00	703.17	800.00	96.83	87.9
10-73-250 REPAIRS AND MAINTENANCE	.00	1,580.21	5,000.00	3,419.79	31.6
10-73-270 UTILITIES - GOLF COURSE	26.84	1,323.29	3,200.00	1,876.71	41.4
10-73-480 EQUIPMENT & SUPPLIES	15.88	181.60	500.00	318.40	36.3
10-73-740 CAPITAL OUTLAY-GOLF COURSE	813.54	6,508.32	9,762.48	3,254.16	66.7
TOTAL GOLF FUND	856.26	16,432.37	27,262.48	10,830.11	60.3
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	.00	2,447.84	5,000.00	2,552.16	49.0
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	12,334.13	26,000.00	13,665.87	47.4
10-74-130 BENEFITS-MANAGER	.00	280.51	800.00	519.49	35.1
10-74-131 BENEFITS - LIFEGUARDS	.00	1,413.45	2,250.00	836.55	62.8
10-74-250 EQUIPMENT SUPPLIES & MAIN.	.00	2,458.13	8,000.00	5,541.87	30.7
10-74-270 UTILITIES - SWIMMING POOL	440.93	7,211.75	10,000.00	2,788.25	72.1
10-74-280 TELEPHONE - SWIMMING POOL	.00	113.22	300.00	186.78	37.7
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	114.61	235.61	2,000.00	1,764.39	11.8
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	444.80	38,701.60	38,256.80	1.2
TOTAL SWIMMING POOL	555.54	26,939.44	93,051.60	66,112.16	29.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,230.12	12,014.84	19,094.40	7,079.56	62.9
10-75-111 SALARIES & WAGES - PART TIME	1,381.77	11,717.67	14,200.00	2,482.33	82.5
10-75-130 BENEFITS - LIBRARIAN	139.74	1,383.62	1,900.00	516.38	72.8
10-75-131 BENEFITS - PART TIME	156.97	1,332.24	1,500.00	167.76	88.8
10-75-230 TRAVEL & CONFERENCES-LIBRARY	.00	319.35	400.00	80.65	79.8
10-75-250 EQUIPMENT SUPPLIES & MAIN.	108.82	752.11	1,200.00	447.89	62.7
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	525.56	900.00	374.44	58.4
10-75-252 BOOK PURCHASE - LIBRARY	136.00	2,395.10	3,000.00	604.90	79.8
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	4,995.99	5,000.00	4.01	99.9
10-75-254 SUMMER READING EXPENSE	.00	396.60	600.00	203.40	66.1
10-75-270 UTILITIES - LIBRARY	578.09	2,826.63	4,700.00	1,873.37	60.1
10-75-280 TELEPHONE - LIBRARY	117.71	941.68	1,200.00	258.32	78.5
10-75-290 UTILITIES- INTERNET	95.25	762.00	1,140.00	378.00	66.8
10-75-470 LIBRARY GRANT- CLEF	253.92	4,103.97	6,438.00	2,334.03	63.8
10-75-480 LIBRARY GRANT EXPENDITURES	21.24	3,671.15	5,000.00	1,328.85	73.4
10-75-610 MISCELLANEOUS - LIBRARY	.00	136.11	600.00	463.89	22.7
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	2,730.61	5,000.00	2,269.39	54.6
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	4,219.63	51,005.23	81,872.40	30,867.17	62.3
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	.00	4,254.15	7,200.00	2,945.85	59.1
10-76-130 BENEFITS - PART TIME	.00	.00	720.00	720.00	.0
10-76-131 BENEFITS - MANAGER	.00	768.13	.00	768.13	.0
10-76-230 TRAVEL AND CONFERENCES	.00	235.84	500.00	264.16	47.2
10-76-250 REPAIRS AND MAINTENANCE	1,301.99	8,404.26	10,000.00	1,595.74	84.0
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	436,574.78	457,546.48	20,971.70	95.4
10-76-270 UTILITIES - AIRPORT	295.98	1,554.97	2,500.00	945.03	62.2
10-76-280 TELEPHONE - AIRPORT	113.27	829.99	1,800.00	970.01	46.1
10-76-290 CREDIT CARD PROCESSING FEE	124.60	1,934.05	3,000.00	1,065.95	64.5
10-76-481 FUEL PURCHASE - JET A	.00	13,442.14	40,000.00	26,557.86	33.6
10-76-482 FUEL PURCHASE - 100 LL	.00	22,497.21	50,000.00	27,502.79	45.0
10-76-610 MISCELLANEOUS - AIRPORT	290.07	1,332.31	11,500.00	10,167.69	11.6
TOTAL AIRPORT	2,125.91	491,827.83	584,766.48	92,938.65	84.1
TOTAL FUND EXPENDITURES	43,233.63	1,370,982.48	1,645,381.38	274,398.90	83.3
NET REVENUE OVER EXPENDITURES	20,718.04	177,926.11	10,038.33	(167,887.78)	1772.5

CITY OF MILFORD
 BALANCE SHEET
 FEBRUARY 29, 2016

DEBT SERVICE FUND

<u>ASSETS</u>		
30-11900	CASH - COMBINED FUND	(22,518.00)
30-12120	ST. TREAS CIB LIBRARY	22,518.00
30-14150	PROPERTY HELD FOR SALE	97,249.66
	TOTAL ASSETS	97,249.66
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
30-23100	DUE FROM OTHER FUNDS	246,293.02
	TOTAL LIABILITIES	246,293.02
<u>FUND EQUITY</u>		
UNAPPROPRIATED FUND BALANCE:		
30-29610	FUND BALANCE-RESERVED-SID	68,076.46
30-29800	BEGINNING OF YEAR	(217,119.82)
	REVENUE OVER EXPENDITURES - YTD	
	BALANCE - CURRENT DATE	(149,043.36)
	TOTAL FUND EQUITY	(149,043.36)
	TOTAL LIABILITIES AND EQUITY	97,249.66

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2016

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	156,298.75	
51-12100	ST TREAS-DESIGNATED-WATER	50,039.01	
51-12120	ST TREAS-RESTRICTED-BOND S3054	52,005.92	
51-12140	ST TREAS-RESTRICTED-MAIN 5030	39,000.00	
51-12170	ST TREAS-RESTRICTED-MAIN S3024	94,444.14	
51-13110	ACCOUNTS RECEIVABLE	13,232.65	
51-13900	DUE FROM OTHER FUNDS	126,730.82	
51-14200	DEFERRED OUTFLOW OF RESOURCES	7,467.29	
51-15100	NET PENSION ASSET	111.08	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,455,341.01	
51-16510	MACHINERY AND EQUIPMENT	58,633.51	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,666,082.41)	
	TOTAL ASSETS		<u>1,450,784.99</u>

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	33.32	
51-21320	DEPOSITS PAYABLE	13,780.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	17,384.76	
51-21400	DEFERRED REVENUE	9,000.00	
51-25200	LOAN PAYABLE 35024	321,000.00	
51-25500	WATER FUND INTEREST PAYABLE	5,558.70	
51-25700	NET PENSION LIABILITY	31,033.86	
	TOTAL LIABILITIES		397,790.64

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	4,136.22	
	UNAPPROPRIATED FUND BALANCE:		
51-29110	RETAINED EARNINGS-RESERVED	61,139.44	
51-29800	RETAINED EARNINGS-WATER FUND	629,470.51	
51-29900	RETAINED EARNINGS-DESIGNATED	202,500.06	
	REVENUE OVER EXPENDITURES - YTD	155,748.12	
	BALANCE - CURRENT DATE	1,048,858.13	
	TOTAL FUND EQUITY		<u>1,052,994.35</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,450,784.99</u>

CITY OF MILFORD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	21,645.80	350,365.88	356,000.00	5,634.12	98.4
51-37-200 WATER CONNECTION FEES	.00	58.32	1,000.00	941.68	5.8
51-37-201 IMPACT FEES	.00	1,276.35	2,500.00	1,223.65	51.1
51-37-300 PENALTIES & FORFEITURES	177.56	2,023.94	3,500.00	1,476.06	57.8
51-37-600 INTEREST - WATER FUND	39.01	39.01	.00	(39.01)	.0
TOTAL OPERATING REVENUE	21,862.37	353,763.50	363,000.00	9,236.50	97.5
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	35.00	330.00	2,000.00	1,670.00	16.5
TOTAL INTEREST - OTHER	35.00	330.00	2,000.00	1,670.00	16.5
TOTAL FUND REVENUE	21,897.37	354,093.50	365,000.00	10,906.50	97.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	3,918.40	35,590.45	50,929.64	15,339.19	69.9
51-40-111 SALARIES & WAGES-OPERATOR A&B	2,553.60	22,267.25	33,196.80	10,929.55	67.1
51-40-112 SALARIES & WAGES-UTILITY CLERK	1,440.80	12,410.27	18,731.58	6,321.31	66.3
51-40-130 BENEFITS - FOREMAN	1,251.16	25,369.52	37,753.14	12,383.62	67.2
51-40-131 BENEFITS - OPERATOR A & B	724.44	20,564.25	30,941.54	10,377.29	66.5
51-40-134 BENEFITS - UTILITY CLERK	443.50	10,015.38	16,608.89	6,593.51	60.3
51-40-230 WATER FUEL	162.71	2,965.57	6,000.00	3,034.43	49.4
51-40-250 EQUIPMENT SUPPLIES & MAIN.	363.84	8,551.88	14,000.00	5,448.12	61.1
51-40-270 UTILITIES - CULINARY	1,947.06	28,590.33	40,000.00	11,409.67	71.5
51-40-271 UTILITIES-PRESSURE PUMP	579.99	6,103.01	8,200.00	2,096.99	74.4
51-40-273 UTILITIES-IRRIGATION	.00	5,165.43	6,000.00	834.57	86.1
51-40-280 TELEPHONE - WATER	102.63	783.99	1,000.00	216.01	78.4
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	770.00	1,217.00	2,000.00	783.00	60.9
51-40-311 LEGAL AND AUDIT SERVICES	.00	3,843.75	4,000.00	156.25	96.1
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	1,812.76	3,000.00	1,187.24	60.4
51-40-510 TRAVEL AND CONFERENCE	320.00	1,000.00	1,000.00	.00	100.0
51-40-610 MISCELLANEOUS EXPENSE	429.80	844.54	1,500.00	655.46	56.3
51-40-630 WATER MASTER PLAN	.00	.00	21,250.00	21,250.00	.0
51-40-650 DEPRECIATION	.00	.00	50,000.00	50,000.00	.0
51-40-812 BOND RL 5030 INTEREST	390.00	390.00	390.00	.00	100.0
51-40-813 BOND 3S024 INTEREST	.00	10,860.00	10,860.00	.00	100.0
TOTAL EXPENDITURES	15,397.93	198,345.38	357,361.59	159,016.21	55.5
TOTAL FUND EXPENDITURES	15,397.93	198,345.38	357,361.59	159,016.21	55.5
NET REVENUE OVER EXPENDITURES	6,499.44	155,748.12	7,638.41	(148,109.71)	2039.0

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2016

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	64,751.64	
52-12110	ST. TREAS-DESIGNATED SEWER	93,245.22	
52-12150	ST. TREAS-RESTRICTED MAIN 808	65,000.00	
52-12160	ST. TREAS-RESTRICTED BOND 808	694.76	
52-13110	ACCOUNTS RECEIVABLE	27,236.23	
52-13900	DUE FROM OTHER FUNDS	119,562.20	
52-14200	DEFERRED OUTFLOW OF RESOURCES	7,464.63	
52-15100	NET PENSION ASSET	111.04	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,132,234.26	
52-16510	MACHINERY AND EQUIPMENT	125,761.11	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,559,465.85)	
	TOTAL ASSETS		<u>1,165,295.66</u>

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	15,985.91	
52-21400	DEFERRED REVENUE	9,000.00	
52-25700	NET PENSION LIABILITY	31,022.82	
	TOTAL LIABILITIES		<u>56,008.73</u>

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	4,134.75	
	UNAPPROPRIATED FUND BALANCE:		
52-29110	RETAINED EARNINGS-RESERVED	71,714.23	
52-29800	RETAINED EARNINGS-SEWER FUND	861,507.25	
52-29900	RETAINED EARNINGS-DESIGNATED	128,880.31	
	REVENUE OVER EXPENDITURES - YTD	43,050.39	
	BALANCE - CURRENT DATE	1,105,152.18	
	TOTAL FUND EQUITY		<u>1,109,286.93</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,165,295.66</u>

CITY OF MILFORD
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	22,012.71	177,837.27	260,000.00	82,162.73	68.4
52-37-201 IMPACT FEES	.00	854.49	2,500.00	1,645.51	34.2
52-37-600 INTEREST - SEWER FUND	72.69	364.91	1,000.00	635.09	36.5
TOTAL OPERATING REVENUE	22,085.40	179,056.67	263,500.00	84,443.33	68.0
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	.00	50.00	.00	(50.00)	.0
TOTAL INTEREST - OTHER	.00	50.00	.00	(50.00)	.0
TOTAL FUND REVENUE	22,085.40	179,106.67	263,500.00	84,393.33	68.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	3,712.00	33,732.85	48,261.76	14,528.91	69.9
52-40-111 SALARIES & WAGES-OPERATOR A&B	1,915.20	17,480.44	24,897.60	7,417.16	70.2
52-40-114 SALARIES & WAGES-UTILITY CLERK	1,440.80	12,410.26	18,731.58	6,321.32	66.3
52-40-130 BENEFITS - OPERATOR A & B	543.32	15,626.53	23,206.15	7,579.62	67.3
52-40-131 BENEFITS - LEADMAN	1,185.22	24,808.99	36,904.65	12,095.66	67.2
52-40-134 BENEFITS - UTILITY CLERK	443.44	10,014.91	16,608.89	6,593.98	60.3
52-40-230 FUEL - SEWER	162.71	2,965.57	5,000.00	2,034.43	59.3
52-40-250 EQUIPMENT SUPPLIES & MAIN	9.68	2,902.53	7,000.00	4,097.47	41.5
52-40-270 UTILITIES-ELECTRICAL & GAS	1,430.50	5,523.41	7,500.00	1,976.59	73.7
52-40-280 TELEPHONE - SEWER	30.86	209.69	600.00	390.31	35.0
52-40-310 LEGAL AND AUDIT SERVICES	.00	3,843.75	4,000.00	156.25	96.1
52-40-510 TRAVEL AND CONFERENCE	203.60	524.60	1,000.00	475.40	52.5
52-40-610 MISCELLANEOUS EXPENSES	123.00	6,012.75	1,000.00	(5,012.75)	601.3
52-40-650 DEPRECIATION	.00	.00	60,000.00	60,000.00	.0
TOTAL EXPENDITURES	11,200.33	136,056.28	254,710.63	118,654.35	53.4
TOTAL FUND EXPENDITURES	11,200.33	136,056.28	254,710.63	118,654.35	53.4
NET REVENUE OVER EXPENDITURES	10,885.07	43,050.39	8,789.37	(34,261.02)	489.8

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2016

MUNICIPAL BUILDING AUTHORITY

ASSETS

54-11900	CASH - COMBINED FUND	(6,872.00)	
54-12100	ST TREAS-RESTRICTED BOND		834.00	
54-12110	ST TREAS CIB LIBRARY	(4,162.00)	
	TOTAL ASSETS			(10,000.00)

LIABILITIES AND EQUITY

LIABILITIES

54-25100	BONDS PAYABLE	(10,000.00)	
	TOTAL LIABILITIES			(10,000.00)
	TOTAL LIABILITIES AND EQUITY			(10,000.00)

CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2016

GENERAL FIXED ASSETS

<u>ASSETS</u>			
91-16110	LAND	260,210.36	
91-16210	BUILDINGS	802,160.31	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,756,133.93	
91-16410	OFFICE FURNITURE AND EQUIPMENT	67,948.26	
91-16510	MACHINERY AND EQUIPMENT	357,436.93	
91-16610	AUTOMOBILES AND TRUCKS	54,129.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	369,412.64	
91-16810	WIP	85,600.00	
		4,753,031.43	
	TOTAL ASSETS		4,753,031.43
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
91-29800	BEGINNING OF YEAR	652,156.02	
91-29850	ADDITIONS - CURRENT YEAR	4,100,875.41	
	REVENUE OVER EXPENDITURES - YTD		
		4,753,031.43	
	BALANCE - CURRENT DATE		4,753,031.43
	TOTAL FUND EQUITY		4,753,031.43
	TOTAL LIABILITIES AND EQUITY		4,753,031.43

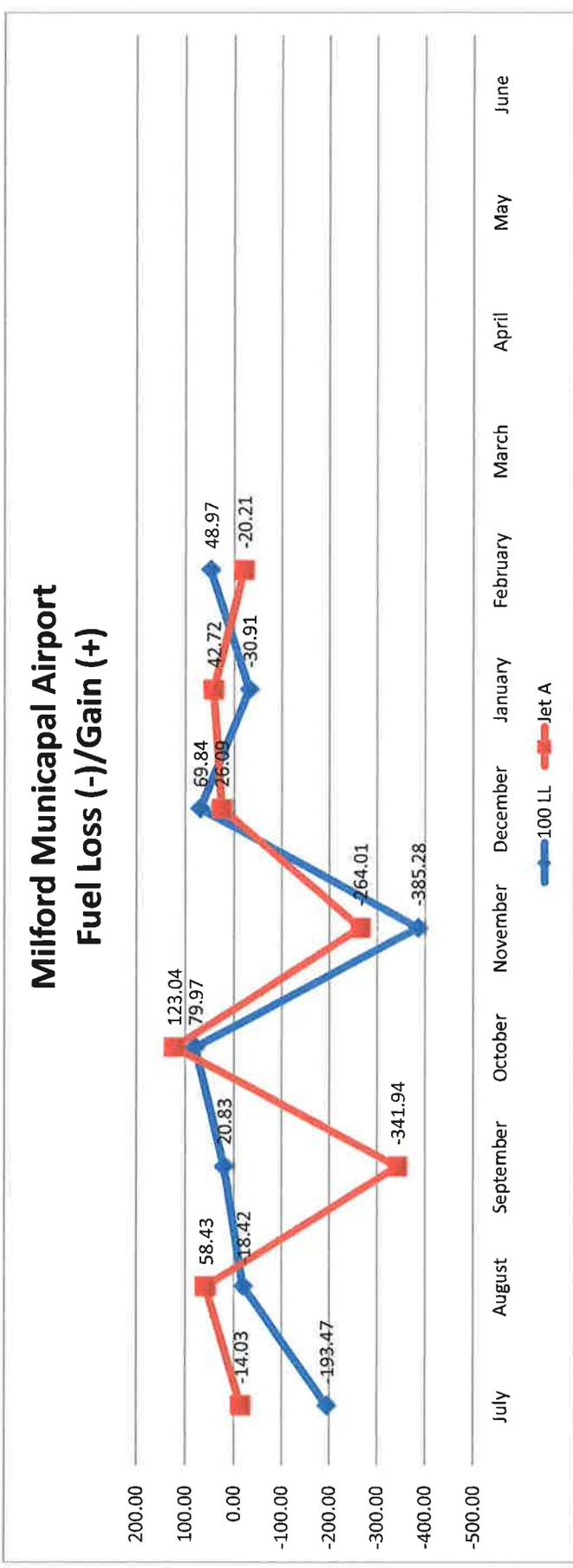
CITY OF MILFORD
BALANCE SHEET
FEBRUARY 29, 2016

GENERAL LONG TERM DEBT

<u>ASSETS</u>	
95-18100 AMT PROVIDED-GENERAL LT DEBT	315,449.30
TOTAL ASSETS	<u>315,449.30</u>
<u>LIABILITIES AND EQUITY</u>	
<u>LIABILITIES</u>	
95-21500 ACCRUED EMPLOYEE BENEFITS	12,452.84
95-21700 FAIRWAY MOWER LEASE	9,503.14
95-25102 BONDS PAYABLE -CIB LIBRARY	260,000.00
95-25700 NET PENSION LIABILITY	33,493.32
TOTAL LIABILITIES	<u>315,449.30</u>
TOTAL LIABILITIES AND EQUITY	<u>315,449.30</u>

Milford Municipal Airport Fuel Loss/Gain 2015-2016

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	-193.47	-18.42	20.83	79.97	-385.28	69.84	-30.91	48.97				
Jet A	-14.03	58.43	-341.94	123.04	-264.01	26.09	42.72	-20.21				



9/22/15 Bart reported that the fuel dispenser read 191.64 gallons however we only sold 19.97. We locked the JET A fuel dispensers and put in a service call on the JET A Dispenser.

We figure someone stole roughly 177 gallons of Jet A Fuel. The Jet A Dispenser will remain out of service until the problem is fixed to prevent anymore fuel from being stole. After having Westech onsite the Jet A Dispensers pulsifer board has burned out. It not covered by warranty-MB

1 **Minutes of the Regular Meeting of the Milford City Council held Tuesday, February 16, 2016 at 4:00**
2 **p.m. at the Milford EMS Building, 850 North Main, Milford, Utah.**

4 **MEMBERS PRESENT:** Mayor Davis, Council Members Aaron Cox, Wayne Hardy, Les Whitney,
5 Terry Wiseman

6 **ABSENT:** Russell Smith

7 **STAFF PRESENT:** City Administrator Makayla Bealer, City Recorder Monica Seifers, City
8 Foreman Ben Stewart, Attorney Leo Kanell

9 **VISITORS:** Jesse Ralphs, Brandon Stephenson, Cynthia Davis, Karen Johnson, Melissa Rose, John Fowles,
10 Nickole Montoya

11
12 **CALL TO ORDER**

13 Mayor Nolan Davis called the meeting to order at 4:00 p.m. Mayor Davis welcomed Council Members Les
14 Whitney and Terry Wiseman, apologizing for not doing so in the January meeting; he looks forward to
15 working with them both.

16
17 **RECOGNITION OF VISITOR'S RELATING TO CITY BUSINESS**

4:01

- 18 ➤ **Jesse Ralphs, Sunrise Engineering – Water Master Plan Review/Milford Municipal Water Rights/
19 Water Conservation Plan**
- 20 ➤ Mrs. Ralphs passed out the Water Conservation Plan and Water Master Plan. There were suggestions
21 included for efficiency so that over time, although the overall water use would go up, the per connection
22 use should decrease over the next 20 years. Fixtures are becoming more efficient. There is a draft plan
23 that includes measures that would be implemented for water conservation if there was a shortage. There
24 were some goals from the 2010 plan. Some of them have been determined to not be practical to monitor
25 and enforce. He asked the Council to look at the plan at their leisure.
- 26 ➤ Jesse went over the summary of findings and recommendations from the previous meeting starting with
27 water rights. The city currently has a significant projected surplus of water rights.
- 28 ➤ Mayor Davis - There was an application from Iron County for \$300,000 to do a water study in Pine
29 Valley, Beaver County - not Pine Valley, Washington County. That is a big concern. What is there to say
30 they won't come into Escalante Valley? I really think this is something that we need to look at, to protect
31 them.
- 32 ➤ Council Member Hardy - Mayor, is it the County or the Cities that need to go after that water in Pine
33 Valley?
- 34 ➤ Mayor Davis - Both.
- 35 ➤ Jesse Ralphs - Sunrise recommends that the City try to prove up on water rights and work on the 40 year
36 Water Right Plan; designation of Council representative to work with Sunrise on the plan approach.
- 37 ➤ Jesse Ralphs - Source Capacity - we have talked about the need for an additional culinary water well.
38 Need a secondary source that is culinary grade. Distribution System Improvements - currently meeting
39 the need but there are a few recommendations: redundant pump; backup power source. There was a list
40 of recommendations for maintenance and management benefits: Replace water meters with radio read
41 meters; system wide SCADA system; valve exercising program; CloudSmart Mapping (online mapping
42 capabilities).
- 43 ➤ Estimated cost of Project with All Improvements Included- \$2,899,859.
- 44 ➤ Council Member Cox - The total has increased from last meeting was \$2,332,000, why is that?
- 45 ➤ Jesse Ralphs - This current would include the details on a booster station, this amount includes putting in
46 a booster station.

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- 47 ➤ Jesse reminded the Council if the City goes in for project funding, it would be better to be all inclusive to
48 get better funding. USDA Rural Development would be a good option if the City was ready to move
49 forward.
- 50 ➤ Mayor Davis - Would the USDA have better rates than CIB?
- 51 ➤ Mr. Ralphs - Usually they don't but right now they do. It's not better, it's the same, it is 2.5%. They will
52 do a 40 year loan, which would make the annual payment lower than a shorter term loan.
- 53 ➤ Mayor Davis - Would we be better to approach USDA than the CIB?
- 54 ➤ Mr. Ralphs - The CIB looks at your MAGI, and if your water rates aren't where they needed to be, they
55 don't offer a grant. You would have to bring the water rates up to meet the requirements and then you
56 could request a 50/50. Right now, Rural Development is a good option. Timing wise, they do require two
57 things that the CIB does not, because they have federal funding, one is an environmental assessment, and
58 the other is a preliminary engineering report. It basically takes the Master Plan and re-formats it into
59 Rural Development's format for their application. It is not a quick turn-around, the application process
60 takes 4 - 6 months and their funding cycle goes on the federal fiscal year from October to October, so
61 you would be looking at applying in November for next year's funding. You could start on the
62 preliminary engineer report. They do have grant money available. It would give you time to consider
63 what the impact would be.
- 64 ➤ Attorney Kanell - The well is something that would be helpful, to have a backup well and the pumps,
65 but, did you look at the system, is there anything in the ground that is getting old or deteriorating that
66 would need to be upgraded in the future?
- 67 ➤ Mr. Ralphs - We did, we talked to Ben Stewart to see if there were any pipes that would need to be
68 looked at and it sounds like there really aren't. There was a project back in 1996 that I think updated a lot
69 of the lines, is that accurate Ben?
- 70 ➤ Foreman Stewart - Yeah, we still have a few cast iron lines.
- 71 ➤ Mr. Ralphs - That would be something to look at if you wanted to throw them in to replace them, even
72 though they are still functioning, at some time they will pose a problem.
- 73

74 **Karen Johnson, Milford Elementary – Requesting Input and Support for an Initiative to Promote**
75 **Reading at Home (4:27)**

- 76 ➤ Mrs. Johnson - We have a situation that is a growing concern. As you know, literacy is very important,
77 especially early literacy exposure - before students come into our elementary school - and we are finding
78 a bigger chasm between those that have been exposed with concepts of print, which is foundational to
79 being able to read. There is a lot of catch-up that is having to be done. The expectations in education are
80 getting higher. Not only do our kids graduating have to compete with the nation, they have to compete
81 with the world as well to secure jobs. The field is getting very competitive, much different than it was ten
82 years ago. We have a group of clientele in Milford that are going to be at risk because they are not
83 getting that exposure. It may be because a lot of people in the community have two jobs and are on
84 survival mode so we are trying to think of ways to engage a literacy initiative in this community with
85 multiple stakeholders to come together and form a committee and say, "what are the needs". We know
86 that we have many Hispanic families who speak Spanish only that are very literate in Spanish and don't
87 have a lot of exposure to Spanish literature. In the early years, it doesn't matter what language they are
88 exposed to, they can cross over to English if they have been exposed with those concepts of print. To
89 address the needs of all of our children, not just the little ones, but all of them as they go through the
90 system, we want them to be good strong readers and to be able to understand and comprehend because if
91 they can read it, they can write it, and if they can write it, they can succeed in life, and write about it. As
92 you know everything is online, everything is written, I mean, look at how we deal with everything. If our
93 students are not good readers, they will not compete, and we want our Milford children to be
94 competitive, even though we are in a small community, and I believe that we can do that if we pull
95 together and work together. So, what we are petitioning is, we don't have all the answers but we have
96 lots of good ideas and things that we have implemented in the school, but we know that is not enough
97 unless we reach the home and make that something that is important. Sports are important, but reading is

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98 really, really important. How can we impress upon the community how important it is? My
99 recommendation - if we can create a committee which includes multiple stakeholders, someone from the
100 City, someone from Smithfield, I know we have lots of businesses that want to have good quality people
101 that want to stay here, but we want them to be hireable and competitive. So, if we can pull together and
102 form this committee and brainstorm, what are some ideas, what are other Cities like us doing that can
103 help promote this so that we can elevate our City to great citizen's and great contributors to our
104 community. It could be incentives to get involved in some kind of family initiatives in the community, it
105 could be something- I've met with John on how we could pull this together - but we need everyone
106 together so that we can formalize our initiative. All I could think of was the big hoorah when the Wrights
107 came and they had that big celebration and everybody came, everybody. What if we could create
108 something that everyone wants to be a part of and we can celebrate together for our kids and so they can
109 be successful. We know that if students do not read successfully by third grade 80% of them will be
110 incarcerated by the time they are adults. That's a fact. We don't want any of that happening to our
111 children, we want them to be prepared, we want this community to thrive, we want to be contributors. I
112 know Les doesn't want to have to come round them all up. We are working so hard in so many areas, I
113 think this would be a positive way in which we can help our kids. So, we would like to see if it would be
114 possible to have somebody on the Council to be a part of this committee and be supportive of that. I
115 don't know what kind of funds, but there are grants out there and things we can use and apply for. I
116 guess, bottom line is, can we do this together?

117 ➤ Mayor Davis – I think it's going to take a community effort but my concern is how are we going to
118 educate the parents? How are we going to get them to where they don't feel like we are invading their
119 privacy, telling them that they have to make sure their kid reads a half hour every night and one hour on
120 the weekends?

121 ➤ Mrs. Rose – That's where we are kind of hoping that we can get some of the businesses and the City
122 Council and the City to back us, then we can show how important it is and maybe, I mean, right now we
123 have high school kids coming to our grade school every day and listening to our kids read. If we could
124 get businesses to come in for 45 minutes a day and listen to kids read and retell their stories, ya know, if
125 we can show that it's important enough to look at as a City, then maybe we can reach some of those
126 parents that are...

127 ➤ Mrs. Johnson – We can't mandate anyone to do anything but we can do a positive, celebrate, have an
128 incentive. We could have contests, just so that it's, this is important.

129 ➤ Mrs. Davis – I would like to see something setup outside of the school, we do so much at the school I
130 feel that it needs to be outside of the school.

131 ➤ Mrs. Rose – You know that saying, "It takes a village to raise a child"? We want the village.

132 ➤ Council Member Cox – How does the Library fall into all of this?

133 ➤ Administrator Bealer - Story hour is held once a week. Could they hold a weekly Read A Loud and have
134 volunteers come participate?

135 ➤ Mrs. Rose - They are being read to – our kids need to be reading themselves, they need to be reading the
136 print. We can only do so much in the eight hours that they are in our building. We go above and beyond,
137 we just want to see if we can reach out and get more help, and reach more kids.

138 ➤ Council Member Hardy – I think you've gotta reach the parents first, really. If parents are doing their
139 job at home, you're wasting your time.

140 ➤ Mrs. Johnson – That is what we are trying to do, involve more parents. As it becomes more important in
141 the community – I know it's been successful in other cities.

142 ➤ Council Member Cox – and what have they done, Mrs. Johnson?

143 ➤ Mrs. Johnson – Those things that I've suggested. Posted things on City websites, had incentives, a
144 contest followed by a celebration. They had information on things to do. We can come up with that, as
145 far as great ideas that can be done. I've been posting that on our school website. We have been talking
146 about maybe having a parent night to discuss how they can work with their children. That is something
147 we could do in conjunction with the Library. John and I met and were just brainstorming different ideas
148 of how we could reach more families. Some families just don't know and if they knew and realized the

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- 149 impact, even though we have parent teacher conferences, but we have a whole different clientele that
150 don't even have children in school yet and those are the ones that at risk, too.
- 151 ➤ Administrator Bealer – We have a City newsletter and we are happy to put anything in that, it goes out
152 monthly with our water statements. So any information you would want included, just get it to us at the
153 City Office by the 20th of each month. We'd be happy to put that out as well as include it on our City
154 webpage and Facebook page.
- 155 ➤ Mrs. Rose – We are kind of hoping that if we could get the backing of the City and the Council it will be
156 not so hard to pull in Smithfield and CS Mining and all these other businesses.
- 157 ➤ Council Member Hardy – What kind of backing do you want from us?
- 158 ➤ Mrs. Rose – We want your support.
- 159 ➤ Mrs. Johnson – And input. We would like to form a committee to come up with a solidified plan, hoping
160 that a member of the Council will participate. Even if we just met quarterly, coming up with ideas,
161 planning, and help implement. John and I could work on that, implementing. The input is so valuable,
162 because we are looking through the educational lens, we need to look through the City Council lens and
163 the business lens so that we can make sure we are meeting the needs of as many people as possible.
- 164 ➤ Mayor Davis – It is going to take a community as a whole to make this work. Because if you have only
165 got the support of the Council then you got that whole bunch of people saying, there you go, you got the
166 City Council stepping on our toes again and trying to tell us how to raise our kids, the schools not doing
167 their job. So, that's what I'm saying, it's going to go back into educating the parents and the community
168 as a whole. This is for the kids so we want everyone involved. As for rewards and things like that, that
169 can work and it can't work. If you have contests and you have the same kids going in and winning then
170 the one that struggles, yet he or she works every day and struggles and never gets that reward, they think
171 why should they even do it? My biggest thing is that part of it is that is it that we have had such a change
172 in culture or getting a different ethnic group in here, is that part of the reason why?
- 173 ➤ Mrs. Johnson – Actually, those families are pretty educated and have that Spanish literature and transfer
174 over to the English literature very nicely, most of them. It's not necessarily them.
- 175 ➤ Council Member Whitney – John, are the students, are the kids using the library?
- 176 ➤ John Fowles – Oh, yes. It was pretty interesting when the power went off the other day, I had probably
177 six or seven high school students in there and the computers and chrome books went down, they were
178 like, what do we do now. I thought, wow, you're in a library, we've got books. So to them, it's almost
179 becoming a foreign concept with books, and this is why we are talking about it so much. We need to get
180 the parents to understand. We need to educate and make it fun.
- 181 ➤ Mayor Davis – We do need to make it fun. We can't really ask more of our teaching system than they
182 already do. Somewhere along the line, our community needs to rally around the school. We have nothing
183 without our school system.
- 184 ➤ Mr. Fowles – It's not always that people don't want to get involved, it usually comes down to they don't
185 know that it needs to be done or they don't know how to get it done. We just need to educate and remove
186 some of those barriers.
- 187 ➤ Mayor Davis – We are on board to help improve literacy.
- 188 ➤ Mrs. Davis – I get that we are all busy, we are parents also. We get how hard it is and how busy it is, but
189 if they could just somewhere see the light that 20 minutes a day invested in their child, talk to them, ask
190 them how their day went and what they learned.
- 191 ➤ Council Member Hardy - Do we still have PTA?
- 192 ➤ Mrs. Johnson – Yes, but the parents do not attend.
- 193 ➤ Mrs. Rose - They are too busy and not interested. But when the kids fail, it is our fault.
- 194 ➤ Mrs. Montoya – I attended a secretaries meeting the other day and this lady said she does the technical
195 part of everything at the Iron County School District, she said that she did trainings to help the parents
196 know what apps would be coming around so they would be aware and she had 6 people attend, out of the
197 entire district, she had 6 parents that came. Also, their community awareness stuff they do, hardly any
198 parents attend. The only school districts that actually had people attend are the ones who provide dinner.
199 Unfortunately, we don't have the funds to do something like that.

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- 200 ➤ Mrs. Rose – If we could get more men, more dads, grandpas, uncles, brothers...if you look at our
201 schools, most of the teachers are female. In Cedar they did “Donuts with Dad” one morning and they had
202 about 500 donuts passed out and the dads just went in for like 30 minutes one morning and sat down, ate
203 donuts and read with their kids. But how many dads actually sit down and read with their children?
204 ➤ Council Member Hardy – Do you still have the reading programs in the schools? Are they working?
205 ➤ Mrs. Montoya – We do but the kids that read a lot are the ones that are seeing the reward. If the kids
206 don’t like to read or aren’t pushed to read...
207 ➤ Council Member Cox - I agree, some of it is the parents, but I think there is an issue with parents who are
208 working two jobs and just don’t have the time.
209 ➤ Mrs. Montoya - This is why we need to make it a fun activity, get them involved and have fun with it. It
210 makes a huge difference, especially with the kids who don’t get that one on one time with an adult.
211 ➤ Mrs. Johnson will get a committee formed, the City Council will appoint someone to participate.
212 ➤ Mayor Davis thanked the group for their time and effort put in at the school.
213 *Mrs. Johnson, Mrs. Davis, Mrs. Rose, and Mrs. Montoya left the meeting at 4:52 p.m.*

214 **CONSENT ISSUES**

4:52

215 Consent issues including bills and payroll, Financial Report January 2016 and Minutes of January 19, 2016
216 CDBG Public Hearing, and Minutes of January 19, 2016 Council Meeting were presented.

- 217 ➤ *MOTION: Council Member Aaron Cox moved to approve the consent issues as presented. Motion was*
218 *seconded by Council Member Wayne Hardy. All in favor, motion carried.*

219 **NEW BUSINESS**

4:53

220 **Approval of Milford Lions Club Maintenance Agreement**

- 221 ➤ Administrator Bealer reported that last year the Lion’s Club put in a substantial amount of
222 improvements. Ricky Rose contacted her, he was concerned that there may be a lack of care given to the
223 ball fields suggesting that the Lion’s Club would volunteer their time to help maintain it. In Beaver they
224 have a 40 hour per week employee who works solely on the rec complex. We aren’t capable of hiring a
225 crew member for that. So, the Lion’s Club wanted to volunteer their time to do that. After talking, we
226 discussed during budget time last year, maybe paying them an amount – they could buy their own tools
227 and weed killer and supplies. When we talked to Jeff Davis, the President of the Lion’s Club, they felt
228 that was a good idea. If they were to do a project on a Saturday they wouldn’t have to get a PO, they
229 could just make the purchase. Anyways, we met back in November and put together an agreement. The
230 draft agreement is in your packet. The agreement includes a \$3000 annual payment to Lion’s Club, who
231 would maintain it April 1 – September 30 annually. The Lion’s Club would purchase their own supplies,
232 maintain and treat weeds in parking area, ball fields, baselines, and batting cage area, remove trash from
233 dugouts and throughout the complex as needed, drag field, level, and paint as needed. We would still
234 have our Concession Stand Operator who would clean the restrooms but they would be there to help as
235 needed. Jeff has reviewed the agreement and is in agreeance.
236 ➤ Council Member Cox – So, we would mow it and that is it?
237 ➤ Administrator Bealer – Yes, we would mow it, do the sprinklers, and fertilize. They would do all of the
238 parking, maintaining, sprucing it up. It was discussed that they would like to eventually put in storage
239 sheds on each of the fields and get all of the supplies out of the back storage room. They want to remodel
240 the bathrooms and make them bigger, they want to do a score shack on top of the building.
241 ➤ Council Member Hardy – We need to okay this tonight so the Lion’s Club can move forward.
242 ➤ *MOTION: Council Member Wayne Hardy moved to accept the Milford Lion’s Club Agreement as*
243 *presented. Motion was seconded by Council Member Aaron Cox. All in favor, motion carried.*
244 ➤ Council Member Cox - Are there any liability issues that will fall back on the City?
245 ➤ Attorney Kanell – We are already responsible for all the liability issues on there. If they get injured, even
246 if there are volunteers injured, it goes through Workers Comp. We are paying them for materials that will
247 be used rather than labor.
248
249
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251 **Presentation of Concession Stand Bid**

- 252 ➤ Administrator Bealer reported that there was one bid received for the Concession Stand Operation. It
253 was presented to Council Member Hardy to open and announce. Gladys Lepe - Bid \$500.00, which
254 meets the minimum bid. Council Member Hardy asked if it was too high. Council discussed the power,
255 which would be provided by the City and felt that \$500 was adequate.
- 256 ➤ *MOTION: Council Member Hardy moved to accept the bid for the concession stand presented by*
257 *Gladys Lepe for \$500 annually. Motion was seconded by Council Member Les Whitney. All in favor.*
258 *Motion carried.*
- 259 ➤ Council Member Hardy - They want to open it on Friday or Saturday evenings. Does the Council have
260 any concerns?
- 261 ➤ Mayor Davis was concerned with competition with private enterprises. They are leasing a building
262 owned by the City and they are able to operate at a lot less cost.
- 263 ➤ Council Member Whitney – I was asked if they would be required to carry a business license.
- 264 ➤ Administrator Bealer – Yes, they will have to have a business license.
- 265 ➤ Council Member Cox – I'd like to see more use of the parks.
- 266 ➤ Mayor Davis – Still concerned with opening outside of concession hours.
- 267 ➤ Council Member Cox – What if we just give them four extra days per season?
- 268 ➤ Council Member Hardy – Let's table that part of it for now, as long as they know they have the
269 concession part of it, we can discuss it more.
- 270 ➤ Council Member Whitney – I think we need to get some feedback from businesses if we are going that
271 direction.

272

273 **Hiring of 2016 Lifeguards and Seasonal Crew Members**

- 274 ➤ Administrator Bealer - There were two applications received: Brendan Young and Zach Acklin. We
275 budgeted for a 20 hour per week and a 40 hour per week position. Where they are both young, we
276 decided to do 2 30 hour weeks. We want them to start April 4th to get a start on the parks. They are both
277 high school students, we will work them through summer. If we can get them on work release we will
278 keep them on as long as we can in the fall.
- 279 ➤ Lifeguards – There were six applications received: Payton McDermott, Josie Thompson, Haylee Davis,
280 Kelsea Mayer, Colton Robinson, and Braxton Rose. Missy would like to recommend that we hire all six
281 applicants and extend the deadline allowing applicants to turn 15 by September 1, 2016.
- 282 ➤ The City pays for the certification, which is \$150.00 per guard, all six would need to be certified. She
283 felt that they should be required to work for the City for two years, the length of the certification, in
284 return for the City paying for the certification. She wanted it included in the agreement.
- 285 ➤ Council Member Hardy – Discussed adding a clause in the contract that allows the city to recover the
286 certification fee.
- 287 ➤ Mayor Davis – We are one of the few places that pays for the certification. Most places require that their
288 applicants obtain certification prior to being considered for employment.
- 289 ➤ Council Member Cox – Why not have them pay for it upfront and each year that they stay with us they
290 can be reimbursed a portion, like the first year they get \$75 back and the second year they receive
291 another \$75.00.
- 292 ➤ Council Member Hardy – We need to include it in the lifeguard agreement they sign each year.
- 293 ➤ Administrator Bealer – We could advertise it next year that they will be responsible for their own
294 certification and the City could reimburse \$75 the first year and then again after the second year of
295 employment. I feel we need to put it in the contract this year that they have to work two years and that
296 will cover us.
- 297 ➤ *MOTION: Council Member Hardy moved to hire the two crew applicants and the six lifeguard*
298 *applicants, opening the lifeguard position for two more guards. Motion was seconded by Council*
299 *Member Terry Wiseman. All in favor, motion carried.*
300 *Council Member Hardy was excused at 5:10 p.m.*

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302 **General Liability Insurance Coverage Options**

- 303 ➤ Administrator Bealer - Last meeting Curtis Tonks attended to discuss General Liability. We currently
304 have a \$2 million limit, it was recommended that we increase to \$5 million. There is about a \$7,000
305 difference, but there are also incentives to decrease the amount of the increase. The tort cap is \$2.4
306 Million.
307 ➤ Mayor Davis - We need to consider going to a five million dollar limit.
308 ➤ Council Member Cox - What are your thoughts, Makayla?
309 ➤ Administrator Bealer - My original thoughts were that we haven't had anything happen and \$2 Million
310 has been fine, however, I do feel we need to increase it. I would hate to have to payout, it would hit our
311 General Fund, which is finally out of the deficit. I would say paying the additional \$6 - \$7K and get the
312 TAP Grant, would be the way to go.
313 ➤ Mayor Davis - We have time to gather information on other providers between now and October. We are
314 supposed to be getting more information from the TRUST.
315 ➤ Administrator Bealer - The City has been with the TRUST for a long time, we have had minor claims
316 and they have been paid out. The City is happy with the trust, but we want to make sure what we have is
317 what we want. We are covered through the TRUST through November 2016.
318 ➤ *MOTION: Council Member Les Whitney moved to authorize Administrator Bealer to increase the*
319 *liability to \$5 million. Motion was seconded by Council Member Aaron Cox. All in favor, motion*
320 *carried.*
321

322 **Drainage Issues 400 West 200 North – Follow Up Discussion**

- 323 ➤ Administrator Bealer – There was discussion last meeting about a culvert, valley gutter. Council
324 Member Wiseman was going to look at it and come back with some suggestions.
325 ➤ Council Member Wiseman – I did go up and look at it but you can't really see anything right now with
326 all of the snow on it. It hasn't been melting so you don't even know which way it is draining. He will
327 look at the elevations that were taken by the engineer. Jesse will forward them to Makayla for
328 distribution.
329 ➤ Will be placed on the agenda for follow up in March.
330

331 **LTD Stipend Benefit**

- 332 ➤ Administrator Bealer - Placed on the agenda in case there needed to be discussion. There has not been
333 any contact. No action.

334 ➤

335 **Presentation of Irrigation Maintenance Bids**

- 336 ➤ Administrator Bealer -There was an issue with the irrigation tank, it was leaking. The recommendation
337 was to get a bid from Rollins for replacing the pipe. The bid came in at \$13,800 and they would need
338 three days to come in and replace the pipe coming out of the irrigation tank.
339 ➤ Council Member Aaron Cox - How much pipe are they replacing, Ben?
340 ➤ Foreman Stewart – Pretty close to 80 feet is what he figured. It's going to be that HDPE pipe, that heavy
341 duty poly so it should stand up good.
342 ➤ Council Member Cox – How do they connect that together?
343 ➤ Foreman Stewart – I think they fuse it.
344 ➤ Council Member Cox – That was what I was wondering.
345 ➤ Foreman Stewart – I asked Kelly if he thought he would have any problems with shrinkage or heat
346 expansion. He said he didn't think so.
347 ➤ Council Member Cox – So, what you have seen, will it work for what we need?
348 ➤ Foreman Stewart – It should. What we have got right now, that metal pipe is paper thin.
349 ➤ Council Member Cox – So this repairs the entire length of that pipe from the...
350 ➤ Foreman Stewart – From the bottom of the tank to where it goes into the ground.
351 ➤ Council Member Whitney – And what's that distance?
352 ➤ Council Member Cox – Eighty feet.

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- 353 ➤ Council Member Whitney – Is that the only place we are having the problem?
- 354 ➤ Foreman Stewart – Yeah. Luckily, so far, the only problems we have had have been low enough that we
- 355 can reach them with the ladder, if it starts getting up there a ways we will be in trouble.
- 356 ➤ Administrator Bealer – What we're worried about is that that pipe busts and the damage that it causes.
- 357 Also, that is the only way we can water our parks and if it is in the middle of July, Kelly and them
- 358 actually have to rent some equipment to do this project, and it wouldn't be a quick fix if it happened
- 359 during the middle of the season. We could be without water on our parks for a week or two.
- 360 ➤ Council Member Cox – The schools are watered off the same system.
- 361 ➤ Administrator Bealer – So we were just kind of worried about our parks being burned up if something
- 362 were to happen. We don't actually have this as a budget item, however you do have the funding, we
- 363 would just have to allocate it into the budget when we amend it. We have made a lot of bulk water sales,
- 364 they are substantially high so I think it is doable but we would have to amend the budget.
- 365 ➤ Council Member Les Whitney – I personally think that if it is an issue and it is going to potentially create
- 366 us problems down the road then we have no choice but to repair it, get it done, and get it done right. If it
- 367 breaks on us, and really breaks, and that tank is full, we could have a major problem. My
- 368 recommendation is that we work it in to our budget and get that job done.
- 369 ➤ Mr. Ralphs – Can I ask, have you looked at ductile iron pipe?
- 370 ➤ Foreman Stewart – I can ask him, we just went with what Rollins suggested, the HDPE.
- 371 ➤ Administrator Bealer – Would you recommend it?
- 372 ➤ Mr. Ralphs – Typically on an exposed pipe we would recommend it.
- 373 ➤ Council Member Cox – What is the pressure on that line, Ben?
- 374 ➤ Foreman Stewart – At the sand filter at the bottom of the tank it is usually 40 - 50 pounds.
- 375 ➤ Council Member Whitney – I would think it would have a lot more head pressure than that.
- 376 ➤ Foreman Stewart – Once you get down off the hill by the Library it is a lot higher.
- 377 ➤ Council Member Cox – I thought it would be a lot higher too.
- 378 ➤ Council Member Whitney – I think we should ask about what Jesse is recommending and see if it is an
- 379 option.
- 380 ➤ Council Member Cox – Is there a big cost difference, Jesse?
- 381 ➤ Mr. Ralphs – It depends on the thickness ration they are using. On the higher pressure stuff it is thicker
- 382 and the HDPE sometimes it is more expensive but if they are using a thinner wall it could be comparable.
- 383 HDPE is easier to handle and put together there but I think long term ductile iron, if you've got a way to
- 384 secure it, could be more durable.
- 385 ➤ Foreman Stewart – I think another reason that he suggested HDPE is sometimes we start the irrigation
- 386 system early and if it freezes it wouldn't hurt anything.
- 387 ➤ Council Member Whitney – What is it like for repairing, Jesse, down the road?
- 388 ➤ Mr. Ralphs – If it is flanged, it's just a matter of unbolting the flanges.
- 389 ➤ Council Member Whitney – So you could just replace sections.
- 390 ➤ Council Member Wiseman - I think we ought to talk to him and see what it costs for both and compare
- 391 them.
- 392 ➤ Council Member Cox – How long to we got, Ben?
- 393 ➤ Foreman Stewart – It is usually around the end of March, first of April, depending on the year.
- 394 ➤ Administrator Bealer – Last year we fired it up the middle of March because it got so hot.
- 395 ➤ Council Member Cox – That's what I am worried about.
- 396 ➤ Administrator Bealer – So, do you guys want to move forward on it, but do you want him to contact
- 397 Rollins and see if he can get that second bid to include the differed materials and then we can email you
- 398 and you guys can decide which bid you want to go with so that we are not waiting, because they need
- 399 three days.
- 400 ➤ Council Member Whitney – I think we need to pursue it but compare the cost of pipe and then make a
- 401 determination.
- 402 ➤ *MOTION: Council Member Terry Wiseman moved to move forward. Motion was seconded by Council*
- 403 *Member Aaron Cox. All in favor, motion carried.*

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405 Presentation of Concrete Replacement Bids at Milford Municipal Pool

- 406 ➤ Administrator Bealer – It is time to put some improvements into our pool. Last year we were talking and
407 the cement at the pool is in desperate need of being replaced. We've got \$35,000 put aside for
408 improvements at the pool. There are some concerns with the concrete near the girls' bathroom. It was put
409 out to bid and broke down into four projects. What we would like to do is have Projects 1 and 4 before
410 the pull opens this year and then complete Projects 2 and 3 as soon as the pool closes in September. One
411 bid was received - Mayor Davis presented: Tushar Contracting - \$3762.00 for the South East Corner;
412 \$6222.00 for the South Side; \$4621.00 for the West Side; \$1561.00 for the North East Corner - Total Bid
413 \$16,166.00.
- 414 ➤ Council Member Cox - Did he give you what mix of concrete he will put back in there?
- 415 ➤ Mayor Davis - Yes, he will use 6 or 6.5, whatever we want.
- 416 ➤ Council Member Cox – Will he use fibers?
- 417 ➤ Mayor Davis – If you want fiber, he will put fiber in.
- 418 ➤ Council Member Cox – What's your thoughts on that?
- 419 ➤ Mayor Davis – The fiber is kind of rough where it wears down, that might be a problem. He says it is
420 whatever the City wants to do.
- 421 ➤ Council Member Cox – And that includes the sealer?
- 422 ➤ Mayor Davis – Yes.
- 423 ➤ Mayor Davis – We have a problem coming out of the SW corner towards the girls locker room that is
424 bad, we have got a tripping hazard. Same way over around the kiddie pool, I think that could cause a
425 problem this year.
- 426 ➤ Council Member Cox – Now, I believe I remember asking you to have him give us a bid on where the
427 grass is, them little pieces of grass out there?
- 428 ➤ Mayor Davis – His comment was if you want to spend that much money he'd love it but he said he
429 would not spend that type of money on concrete up there for that grass area.
- 430 ➤ Council Member Cox – What I look at is the time it takes to mow it.
- 431 ➤ Council Member Whitney – Who mows it?
- 432 ➤ Council Member Cox – The City crew, and the grass continues to get into the pool. I know Missy has
433 made comments to me time after time.
- 434 ➤ Mayor Davis – Well, I think we can try with our summer help this year, have them use the bag mower
435 and go over there. Nate said do whatever you want as a City, if you want concrete that is great for him.
- 436 ➤ Council Member Cox – See, I kinda thought, and I don't know, maybe extending the fence and putting it
437 into concrete to give more room in the pool, I've looked in there and man, it gets pretty crowded. So,
438 moving that fence and the concrete eventually, it's just an option to give more room, it would be nice.
439 Whether we can afford it or not, I don't know.
- 440 ➤ Mayor Davis – His comment was – you probably can't afford it right now.
- 441 ➤ Council Member Whitney – Maybe another option is to take that grass out and sterilize the ground and
442 put a liner down and put rock in there.
- 443 ➤ Council Member Cox – Then the rock will end up in the pool.
- 444 ➤ Council Member Whitney – I'm afraid that could be, but.
- 445 ➤ Mayor Davis – His comment was every kid that goes up there during the football games is going to be
446 running down there and throwing rocks.
- 447 ➤ Council Member Whitney – So, Mayor, back to this cement – with or without the fiber, how slick would
448 that cement be without the fiber, are we going to have a slipping problem up there?
- 449 ➤ Mayor Davis – It would be the same as any other pool. They'll give it a good finish.
- 450 ➤ Council Member Cox – They will broom it. The fiber just helps hold the cement together a lot better but
451 when it wears down it is a lot rougher, too. We use fiber in all of the concrete at the school and you
452 wouldn't know it had fiber, especially the work that Tushar has done.
- 453 ➤ Mayor Davis – So, what is the pleasure of the Council?
- 454 ➤ Council Member Cox – How much money do we have?

- 455 ➤ Administrator Bealer – You have about \$35,000.00 budgeted for improvements. I feel like we should
456 split it, some in the spring and some in the fall.
457 ➤ Council Member Whitney – I feel if we have a safety hazard up there, we've got to eliminate it and from
458 what the Mayor is saying, we have got a safety hazard.
459 ➤ *MOTION: Council Member Les Whitney moved to accept the total bid of \$16,166.00 authorizing the*
460 *contractor to complete the spring projects and the fall projects. Motion was seconded by Council*
461 *Member Terry Wiseman. All in favor, motion carried.*
462 ➤ Administrator Bealer to contact Tushar Contracting authorizing the bid, to coordinate with the Library
463 stairs this spring. She will also inquire about the fiber in the concrete.
464

465 **Utah State Treasury Withdraw Request**

- 466 ➤ Administrator Bealer - Final Water Bond Payment of \$39,390.00 is due, would like approval to transfer
467 this amount out of the Treasury Account.
468 ➤ Council Member Cox – And that's the final payment? How many years was that bond?
469 ➤ Administrator Bealer – I believe it was a twenty year bond.
470 ➤ *–MOTION: Council Member Aaron Cox moved to authorize the withdrawal from the state treasury for*
471 *the final bond payment. Motion was seconded by Council Member Les Whitney. All in favor, motion*
472 *carried.*
473

474 **OLD BUSINESS**

5:38

475 **Community Center Update**

- 476 ➤ Administrator Bealer submitted the CDBG grant application. The Council packet included an asbestos
477 report she received. She has contacted two companies asking them to provide an abatement quote. She
478 has not received an actual quote from either of them. Kyle Smoots just left her a voicemail this
479 afternoon. Derek McDonald with Service King sent her an email on Friday. He is concerned, the building
480 is rather big. He can't give us a complete bid on the project because he would want us to do it on his
481 down time season because he would need to hire more employees to complete the project.
482 ➤ Council Member Cox – When is his downtime?
483 ➤ Administrator Bealer – Like September or October, or in the spring. Anyways, he did give me an
484 estimate. He thought it was going to be between \$80,000 and \$110,000.
485 ➤ Attorney Kanell – Isn't there a chance that the contractor doing the demo could hire someone, maybe it
486 would work out more functional while they are tearing it down to take care of the asbestos at the same
487 time? It might be cheaper.
488 ➤ Mayor Davis – Yes, and talking to the people that came in and did the inspections said there were a few
489 contractors in Cedar and St. George that specialize in demolition and asbestos abatement.
490 ➤ Administrator Bealer retrieved the voicemail from Mr. Smoots – he will have the information emailed to
491 her and she will forward to the Council.
492 ➤ Administrator Bealer – I outlined the history of the building, I don't know if you have read it but you
493 guys talked about wanting to put that out in our City newsletter with our statements as well as maybe
494 getting Margaret Miller to do a write-up for the paper.
495 ➤ Council Member Whitney – So, is the purpose of this right here more or less to justify to the community
496 what we are doing and why we are doing it?
497 ➤ Mayor Davis – For the community and the CDBG Board.
498 ➤ Administrator Bealer – Last meeting it was brought up that the public was upset and was recommended
499 putting something out giving all the facts and history and asking the residents to come to the next public
500 hearing and have it laid out on the table. This outlines the steps the City has taken through the years
501 trying to remediate the bat problem.
502 ➤ Council Member Whitney – So we're still planning on having another public hearing?
503 ➤ Administrator Bealer – Yes, it will be the March meeting.
504 ➤ Council Member Cox – I am fine with putting that out.
505 ➤ Council Member Whitney - Did we get a letter from Southwest Health?

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- 506 ➤ Administrator Bealer retrieved the letter, via email, and read the letter to the group.
- 507 ➤ Council Member Whitney – So, Mayor, we aren't doing anything with this until we know about the
- 508 funding for demolition, correct?
- 509 ➤ Mayor Davis – Correct.
- 510 ➤ Council Member Whitney – Upon approval of the funding are we going to bid that demolition out and
- 511 include the asbestos abatement or do the asbestos abatement prior?
- 512 ➤ Mayor Davis – No, we want to do it all at once.
- 513 ➤ Administrator Bealer – So, last meeting it was talked about remodeling and needing \$3.5 Million to do
- 514 that. So this, if you read the options, it also states that we can go after grant funding and we can
- 515 demolish it and build new, or we can remodel and eliminate the bats, however, it's going to cost the tax
- 516 payers and we would have to increase taxes. We are asking the tax payers to come give us their thoughts
- 517 at the next public hearing.
- 518 ➤ Council Member Whitney – So, when we say we can remodel, where are we going to obtain the funding
- 519 for that because I know the one funding avenue we have won't do that.
- 520 ➤ Mayor Davis – It would be strictly taxes to remodel.
- 521 ➤ Administrator Bealer – This letter is really only an informational letter to let our public know what we've
- 522 done, what options you guys are faced with and then ask them to come before you and give their insight.
- 523 Do they want increased taxes so we can save this building or do they want us to go after grant funding,
- 524 however, with that comes tearing down the building and rebuilding new.
- 525 ➤ Council Member Cox – I liked the letter when I read it.
- 526 ➤ Council Member Whitney – I did too, I think it was very well put together. I just hope the public will
- 527 take to time to read the letter and educate themselves a little bit about it before they sit back and criticize
- 528 the decision we are having to make.
- 529 ➤ Administrator Bealer – You guys are faced with a tough decision.
- 530 ➤ Council Member Whitney – It is a tough decision and it is going to cause some animosity. We already
- 531 know that.
- 532 ➤ Mayor Davis – While we still have Jesse here - if this all comes together and we get the CDBG funding
- 533 to go ahead and do the demolition and we go after CIB, there is one other option, if you want we can go
- 534 after two forms of funding. One through CIB and one from CDBG. CDBG – you can go after that
- 535 funding if it is part of a community center. So, we can take part of this if you have a large area for non-
- 536 denominational gatherings – funerals, etc.
- 537 ➤ Council Member Cox – So it would increase the funding?
- 538 ➤ Mayor Davis – Well, it will help you to possibly increase the funding – the only drawback to the CDBG
- 539 Funding is they use Davis-Bacon wages. But you can only use CDBG Funding on community centers.
- 540 The rest of the facility would have to be through CIB. That is an option we could look at. The other
- 541 question I had is isn't it better and isn't it cheaper to go with a design/build to where we have you get
- 542 together with an architect and a contractor and they bring us a design?
- 543 ➤ Mr. Ralphs – You can get a better value that way. The way that it works is we would put together some
- 544 concept or programming plans and the contractor would actually be the one bidding on the design and
- 545 construction. They could design in cost efficiencies. This is another way of bidding it out and there are
- 546 cost benefits of doing a Design/Build.
- 547 ➤ Mayor Davis – Is that what Parowan done?
- 548 ➤ Mr. Ralphs – Yep.
- 549 ➤ Mayor Davis – And it saved them quite a bit, didn't it?
- 550 ➤ Mr. Ralphs – It's hard to say because they didn't bid it out the other way, but that is a good way to go on
- 551 buildings.
- 552

ORDINANCE AND RESOLUTIONS

5:52

Resolution 1-2016 "Wastewater Planning Program Self-Assessment Report"

- 554 ➤ Administrator Bealer - This is just an annual report that we do on our wastewater.
- 555

DRAFT

556 ➤ *MOTION: Council Member Les Whitney moved to authorize Mayor Davis to sign Resolution 1-2016*
557 *“Wastewater Planning Program Self-Assessment Report” attested by City Recorder Seifers. Motion was*
558 *seconded by Council Member Terry Wiseman. Roll Call Votes: Council Member Les Whitney – Yes,*
559 *Terry Wiseman – Yes, Council Member Cox – Yes. Motion carried.*

560
561 **COMMENTS** **5:54**

562 **Staff Member Reports and Comments**

563 Leo Kanell, City Attorney

564 ➤ The Iron County Conservancy District filed for water here in Beaver County. That is their idea, they
565 want to try - they are out of water basically and they want to try – they are mining the water from the ground
566 and they want to try and replace it somehow. But then, immediately after they file on the water you’ve got
567 industry in Beaver County that needs the water and then it’s almost like extortion, then they try and sell it
568 back. It seems to me that we really ought to be looking at our legislative people, because why do we want to
569 take the water from here to take it there and then have them continue to grow and they don’t have enough
570 water when there ought to be legislation that will promote the growth where the water is instead of moving
571 the water to the growth. We are a City sitting here with all this extra water and we could have growth here
572 and yet everyone wants to instead take the water to where the growth is. There really ought to be something
573 legislative and statewide idea that we really ought to push the growth to where the water is.

574 ➤ Mayor Davis - You know, you have a good point. I think this is something the City needs to do along
575 with Beaver, along with Minersville, along with the County Commissioners and sit down with Senator
576 Vickers and say, hey, this is our concern. You are representing all of this area, not just Iron County. We
577 realize you live here and your businesses are here but you’ve got to think about the livelihood of Beaver
578 County as a whole, and maybe draft something up and see if he can get it through committee.

579 ➤ Attorney Kanell - I just don’t see that it’s ever going to keep up with the growth that way. Where we
580 will actually be putting water into the ground. Instead you are going to be continuing to grow and you are
581 just going to be bringing water over to fund the growth but you are never going to solve the problem and you
582 are going to start keep having problems with the ground subsiding. So really there ought to be a paradigm
583 shift where we ought to probably try and be pushing the growth where the water is.

584 ➤ Mayor Davis - Well, I’m not a hydrologist, but it didn’t make sense to me to pull water out of Pine
585 Valley, pump it back into the ground and then pump it out of the ground again. That don’t make sense to me.
586 And maybe I’m looking at it all wrong but to me that’s what they are doing.

587 ➤ Attorney Kanell – It’s just getting the water to the people. But we have room for really some sizable
588 growth and it’s really a waste of resources and paying a lot of money when you don’t need to be moving the
589 water. I think we need to be talking, I know Beaver County is working on that, but I just think we need to be
590 - there should be legislative things because that’s really not the best use of the water to just be shipping it
591 other places. That’s just my feeling on it.

592
593 Makayla Bealer, City Administrator

594 ➤ Eric Payton came in to the office today stating that he caused some damage to his vehicle at the
595 intersection of 500 West and 200 North – the dips between Mike Swanson and Josh Hardy. He said that
596 his Allstate agent told him to contact the City because they felt like it was our problem because of the ice
597 and the deep dip. I have the bid he submitted for \$1,143.43. In my email I stated that I don’t feel like it is
598 the City’s responsibility. There was no police report filed, I’m not sure if that is really where the incident
599 happened where there was no police report filed. I told the gentleman when he came in that the City does
600 not typically cover anything like that, it was the responsibility of the driver to slow down and know that
601 the dips are there. However, I told him I would bring it to you for your insight.

602 ➤ Council Member Whitney – I agree, as someone who goes up and down that street every day, at the
603 particular time that was a bad – both dips were bad to go through. With that being said, that gentleman
604 has drove that street enough times in good weather, knowing that you have to swerve to keep those small
605 cars from bottoming out when you go through them in the first place. I agree, we can’t say that that ice
606 and snow caused that problem to his car. Did we cause that? I don’t believe so and I don’t know what we

607 could have done any differently when we are below zero weather and the water can't drain out of the dip.
608 I don't feel that we are responsible for that knowing that the drivers are aware of what has to be done on
609 some of the dips throughout the community anyway. That is my take on it. I think there would be a lot of
610 other people that would like damages repaired if we did.

611 ➤ Attorney Kanell – We don't ever want to be making decisions about claims, that is why we have an
612 insurance carrier and so we have to just refer it to them if he has made an actual claim. We don't want to
613 be having City Council analyzing the claim to see if there is liability or not.

614 ➤ Administrator Bealer – So, do you want me to allow him to have it submitted into Traveler's?
615 ➤ Attorney Kanell – Well, we have insurance that would cover that as a claim, I agree with you that we
616 don't want to be paying for every dip all over the City, we don't really want to be considering it at all.

617 ➤ Council Member Whitney – I agree. My question is if we allow that to go in, should there not be a police
618 report to accompany that claim if there was an actual incident?

619 ➤ Attorney Kanell – Well, he is claiming that it's an accident but it's a one car accident.
620 ➤ Council Member Whitney – It's reportable. Anything over \$500 is reportable.

621 ➤ Mayor Davis – So, what do we do? We let this - word gets out on this claim and we have twenty five
622 others next week...

623 ➤ Administrator Bealer – I do know that years ago there was a person who went through a dip at 100 West
624 600 South and they were just immediately told that the City does not cover that and that was the end of
625 it.

626 ➤ Council Member Cox – That's my stand on it. We can't control the weather. We have to have these
627 drainage dips.

628 ➤ Council Member Whitney – And we can't control the way they drive through them.
629 ➤ Council Member Cox – And who knows how he was driving. So I think it's a done issue. No.

630 ➤ Mayor Davis – Especially where there is a stop sign right there.
631 ➤ Council Member Cox – Absolutely.

632 ➤ Council Member Whitney – And like I say, I know most people know that in those two particular dips
633 especially, that you have to angle as you are going through them. I have to angle in my car or I bottom
634 out.

635 ➤ Attorney Kanell – Well if they make a claim we usually don't do anything on it and it is deemed to be
636 denied after 90 days if you just want to say we don't cover those that is fine to say we don't cover those.

637 ➤ Council Member Whitney – He is asking for us to reimburse him, is that right?
638 ➤ Administrator Bealer – Yes, and then he says well at least cover his deductible.
639 ➤ Council Member Cox – Uh, uh.

640 ➤ Administrator Bealer – I just think it is a bad can of worms because this happened on February 7th and
641 we did not get word of this until 9 am this morning – it's been well over a week and there has been no
642 contact with our office. Les contacted a deputy and there was no contact with them either, no police
643 report filed. He claims it ripped off his bumper and took out the bottom of his car. I will contact him and
644 let him know the City does not cover this type of claim.

645 ➤ Beaver County is trading in their grader. Les and the crew went out and checked out this grader and feel
646 it would be a very wise purchase for Milford City. I met with Beau from Wheeler today, the Mayor and
647 Les sat in with me. They will give us the grader for \$72,500. They will let us finance it. The interest rate
648 we are looking at is a 3.2% interest. When I talked with Beau today I felt that the City could pay \$10,000
649 now, pay an additional \$25,000 at the end of December 2016, and then make our final payment of
650 \$27,500 in July 2017. He was going to go and work something up and see if he could get us into a
651 governmental program. Is this something that the City wants to pursue, do you guys want this grader?

652 ➤ Council Member Wiseman – Yes.
653 ➤ Council Member Cox – Absolutely.
654 ➤ Mayor Davis – I think we want the grader. I think this is a really good option. We've been quite a while
655 without one. We have taken our time and been patient, we have finally found something we needed and
656 we know the history on this equipment, we know it has been well maintained. Financing wise, he is
657 going to be able to work us a good deal. Wells Fargo will not finance it for us because of the age and the

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- 658 hours on it. I just think it's an opportunity that is good for the City and I just don't think we can pass it
659 up.
- 660 ➤ Administrator Bealer – Beau has sent me an application for finance. I will fill it out. What they plan to do
661 with the grader, it hasn't even left the County's yard, they are actually going to order a grader for the
662 County and the County's grader won't even be there so they are going to bring in a demo and that grader
663 will actually come from the County's over to our shop, it won't go back to Cedar. The County traded it
664 in at \$70,000.00 so that \$2,500.00 additional is just for the paperwork and financing. So, it's a really
665 good deal, they aren't marking it up a whole lot.
 - 666 ➤ Attorney Kanell – We'll have to look at the paperwork because it will have to be a lease to purchase
667 agreement to comply with the requirements of the law for us to do that if it takes more than one year to
668 pay it.
 - 669 ➤ Administrator Bealer – As I get the paperwork I will forward it to Leo. Obviously you guys will have to
670 make the motion in the next meeting.
 - 671 ➤ Council Member Whitney – When we met with Cory out there that day, there was Ben and at least two
672 of his crew members that were there when we checked it out and they drove it and the grader is in really
673 good shape. I think Cory has taken really good care of it. I recommend that when we take over that
674 grader, Cory or whoever has been in charge of the maintenance of that equipment come and work with
675 our guys and train them on what needs to be done for the routine maintenance , upkeep, and servicing on
676 that rig so that it stays consistent with what has been done in the past. It is a huge asset that we are
677 purchasing. I was wondering at first just how much work we could get out of a grader, but as I did my
678 homework and checked into it I learned that there is a lot of stuff that we could utilize a grader for.
 - 679 ➤ Council Member Cox – I would also like, Mayor – Makayla – to maybe send each of the crew members,
680 if the County would allow it, out to grade for a day on their graders that are similar, out on a County road
681 to get practice on it.
 - 682 ➤ Council Member Wiseman – They don't have any similar, that's the only one they got like that.
 - 683 ➤ Council Member Cox – Or even take that one.
 - 684 ➤ Council Member Whitney – Cory recommended that they each take the grader, start at the golf course
685 and head west.
 - 686 ➤ Council Member Cox – I would like all of the guys to have time on it.
 - 687 ➤ Council Member Wiseman – I have actually talked to everyone and also went out and looked at the
688 grader.
 - 689 ➤ Council Member Cox – And maybe you could ride with them a little, you've run them a lot.
 - 690 ➤ Council Member Wiseman – Yeah, I have run graders and serviced them too. A CAT grader identical to
691 that one, that is what we have at the state.
 - 692 ➤ Council Member Whitney – I just want to make sure we are servicing and maintaining it the way it needs
693 to be done.
 - 694 ➤ Administrator Bealer – Do you want to put together a water rights committee where we can involve
695 Sunrise and sit down and try to get some good ideas on what we want to do with our water rights?
 - 696 ➤ Council Member Cox – I think that's a good idea.
 - 697 ➤ Administrator Bealer – I think we'll get a lot more accomplished if we have just small meetings and
698 meeting as needed and bring everything back to the Council. I will be willing to sit on the board, and
699 Aaron's over water, do you want to appoint another council member?
 - 700 ➤ Mayor Davis - Council Members Cox and Wiseman, Administrator Bealer, Foreman Stewart and Jesse
701 Ralphs.
 - 702 ➤ Administrator Bealer - Do you want us to move forward with Jesse on the USDA funding for the water
703 improvements?
 - 704 ➤ Mayor Davis – I think we need to move forward on all of our water issues. Water is going to be a rare
705 commodity and we need to take care of everything we got, and we need to be very efficient on what we
706 have. I think the more efficient we are, the better off the City is going to be down the road.
 - 707 ➤ Administrator Bealer – Who do you want to appoint for the Reading Committee for the school?
 - 708 ➤ Mayor Davis – I think Wayne will have time.

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- 709 ➤ Administrator Bealer – Monica wants to do Open and Public Meetings training and I would like to do the
710 Annual Fraud training. We are wondering if you would like to meet at 8 AM on the first Tuesday of
711 March, do a work meeting instead of keeping you late into the evening. Do you want me to send out an
712 email?
- 713 ➤ Council Member Cox – I will have to check my schedule.
- 714 ➤ Foreman Stewart – If that includes all employees, Lance and Derek will be at Rural Water.
- 715 ➤ Administrator Bealer – We have been talking about renaming the rec complex and I am going to be
716 getting bids from Rollins and I just need your insight. Do you think it should be named Milford Lion’s
717 Club Rec Complex and then Larry Whittaker Field of Dreams underneath it or do you think it should be
718 named Milford Lion’s Rec Complex? I can’t decide whether Club should be placed in the middle.
- 719 ➤ Council Member Cox – What do they think, the Lion’s Club?
- 720 ➤ Administrator Bealer – They didn’t specify.
- 721 ➤ Mayor Davis – I think it needs to be Milford Lion’s Club Complex and you need to leave the Field of
722 Dreams sign the same place it is, right by the fields.
- 723 ➤ Administrator Bealer – What we had talked about was doing an arch across the walkway that said
724 Milford Lion’s Club Rec Complex and have their logo and then beneath it put Larry Whittaker Field of
725 Dreams. Would you like to keep the Larry Whittaker sign separate?
- 726 ➤ Mayor Davis – Yes.
- 727 ➤ Administrator Bealer – So we will need to purchase a new sign for that.
- 728 ➤ Mayor Davis – Now, that one arch is going to be where you walk down the walkway?
- 729 ➤ Administrator Bealer – Yes.
- 730 ➤ Mayor Davis – I would like something out toward 300, because it also incorporates the pavilion and all
731 of the work they have done to the pavilion and everything. To me, that is part of the complex.
- 732 ➤ Administrator Bealer – When we met with Troy Netto and Jeff Davis, they suggested Milford Lion’s
733 Club Recreation Complex as an archway above the sidewalk and then do their logo, and then do Larry
734 Whittaker Field of Dreams beneath it and then name the pavilion as The Rollins Pavilion.
- 735 ➤ Mayor Davis – I have no problem with that.
- 736 ➤ Administrator Bealer – So, I am getting bids on everything but I want to get Dick started on this. He is
737 either going to do it as a shop project at the high school or I just wasn’t sure how to word it. But you
738 don’t want Larry Whittaker Field of Dreams on the same sign?
- 739 ➤ Mayor Davis – Is the Lion’s Club comfortable with that?
- 740 ➤ Administrator Bealer – They are. They were just going to have it Milford Lion’s Club Complex and...
- 741 ➤ Council Member Whitney – I would eliminate the word Club. I think I would have it Milford Lion’s
742 Recreation Complex.
- 743 ➤ Administrator Bealer – Ok, Milford Lion’s Recreation Complex, the Lion’s logo, and then Larry
744 Whittaker Field of Dreams.
- 745 ➤ Mayor Davis – Yeah, you’ve got to keep that, because if it wasn’t for Larry Whittaker, you wouldn’t
746 have had them three fields. Contrary to what a lot of people believe in this community and some people
747 that have set on this Council, it wasn’t them up there with Larry and his boys night after night after night
748 all by themselves. And if it wasn’t for Dick Rollins, that pavilion would just be a piece of dirt, basically.
- 749 ➤ Administrator Bealer – We will put together a resolution renaming these facilities, but for right now I am
750 just working on getting the bids. The Lion’s Club has said that they will go in with the City for the sign
751 and help donate towards it.

752

753 Monica Seifers, City Recorder

754 ➤ We will have the Open and Public Meetings Training whenever is good for the Council. It along with the
755 Annual Fraud Training will be a meeting in itself so it would work better to have a separate meeting for
756 them.

757 ➤ Mayor Davis – If we have to delay it a week, why don’t we just do that and then you only have to do the
758 trainings one time and we can bring everybody in all at once.

759

DRAFT

760 Ben Stewart, City Foreman
761 ➤ No reports or comments.

762
763 Lisa Thompson, Administrative Assistant
764 ➤ Not in attendance.

765
766 **Council Member Reports and Comments**

767 Council Member Aaron Cox: Water, Public Safety and Law Enforcement, Beautification

- 768 ➤ Have you ever run across anything on credit card machines, Makayla?
- 769 ➤ Administrator Bealer – I have contacted other entities and I am having a hard time finding something that
770 will coordinate with our system. I had a couple of companies email me, they both seemed too good to be
771 true because they are so cheap so I am trying to do more research on them because if something seems
772 almost too good to be true there is a reason. We do have the Wells Fargo figures, but I am just working
773 on more options. I talked with Terry and they do it through their fuel supplier, so we are not going to be
774 able to utilize something like that.
- 775 ➤ Council Member Cox – What about time clocks?
- 776 ➤ Administrator Bealer – I have got all the stuff on time clocks, do you guys want me to bring that before
777 you next meeting?
- 778 ➤ Council Member Cox – That would be great.
- 779 ➤ Council Member Whitney – Well, you know, I have set in most of the Council Meetings, and I don't
780 know all of the issues behind the time clocks, I'm not sure why it was addressed, and maybe I need to
781 come sit with you and do a little homework and find that out. Because I would like to know, because
782 time clocks could be good thing, but they could be detrimental and I know from past, for example –
783 Circle Four Farms, something that big, timeclocks work well – but small entities, I can see where it
784 would cost us. I don't know why it was brought up, whether it was distrust with the employees or what
785 the reasoning was, I need to educate myself with that and look it, but for the small handful we have I
786 don't know that it is the way to go. I honestly don't.
- 787 ➤ Council Member Cox – When you spend government money on even employees or anything, when
788 people in the public question things, it really gives you a good place to go to answer them questions.
789 Plus, I feel, and this is my personal is, it gives a truth of do we need to hire more employees, it gives a
790 little more accuracy of that, it helps with comp time and it cuts down office time.
- 791 ➤ Council Member Whitney – And I totally understand what you are saying, like I said, I don't know the
792 reasoning behind it, but my question is, is it going to be 100% accurate, because, as I see it, and I don't
793 know, maybe Ben can spread more light on it, if the crew is called out in the middle of the night or
794 whatever to go to an emergency, are they going to be running somewhere and punching in on a
795 timeclock? I don't think they are going to be doing that because they are going to forget, they are going
796 to be worrying about getting that water shutoff, or whatever the case may be, so I am not sure we are still
797 100% effective that way. What are we going to do about situations like that?
- 798 ➤ Council Member Cox – In situations like that is if somebody was called in then they would go through
799 their administrator to document their time. Their administrator would put the time in.
- 800 ➤ Council Member Whitney – So, the employee wouldn't be able to do that, the administrator would have
801 to go in and do that administrative entry.
- 802 ➤ Council Member Cox – Checks and balances.
- 803 ➤ Recorder Seifers – That is going to add time to your office staff.
- 804 ➤ Council Member Wiseman – Yeah, well, that is one question I had, they check the well every day and
805 stuff like that and so when you have a guy with a truck at home, is he supposed to run over to the shed
806 and punch the clock and then go head out to the well and then go back to the shed to punch out and go
807 home or just drive out there and back? You are talking a half hour just to go to the shed.
- 808 ➤ Council Member Cox – How do you document that time now, Ben?
- 809 ➤ Foreman Stewart – Right now, whoever covers the weekend they get a day off for the two days they
810 cover.

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- 811 ➤ Council Member Whitney – One day for two days? One day off if they cover Saturday and Sunday?
812 ➤ Mayor Davis – Yes.
813 ➤ Foreman Stewart – One day off for being on call for two days. On a three day weekend we will take a
814 day and half for it.
815 ➤ Council Member Whitney – Like I say, I see pro’s and con’s about time clocks.
816 ➤ Council Member Cox – I do too.
817 ➤ Council Member Whitney – I have been involved with them my whole career and I would hate to see us
818 – justification I am all about – but I would also hate to see us do something that is going to be in the long
819 run cost us more money. Maybe there are employees out there right now that are not putting down an
820 hour or two for stuff they are doing, where a time clock...
821 ➤ Council Member Cox – Is that fair to that employee?
822 ➤ Council Member Whitney – That is very unfair to that employee, no doubt. I see the pros and cons both
823 ways. I would just like to do a little homework and see why this all came about or what some of the
824 things are that we would benefit from that.
825 ➤ Administrator Bealer – So, I do know that it’s been brought up and we did contact other cities and one
826 that sticks out in my mind is Delta City. They went to straight time clocks and they ended up finding out
827 that it cost their city a lot more because they were having to pay the over time. Because once that time
828 card is submitted, you are paying that rate.
829 ➤ Council Member Cox – What’s fair to the employees?
830 ➤ Council Member Whitney – And that’s true.
831 ➤ Administrator Bealer – So, they ended up going back to hand time cards because they found out that their
832 employees were not writing down, they were getting to the shop at 6:45 and if they weren’t supposed to
833 be there until 7, they were writing 7, but with a time clock...
834 ➤ Council Member Whitney – And like I say, I just need to educate myself because I was not even aware,
835 ya know, I hadn’t heard anything about it for quite a while.
836 ➤ Administrator Bealer – I can bring – do you want to wait and hold off until budget, while we are in the
837 budget meetings, we can bring it up at that time.
838 ➤ Council Member Cox – Perfect.
839 ➤ Council Member Whitney – And, in the meantime we can educate, or at least I can educate myself.
840 ➤ Council Member Cox – On that comp time, can you Makayla, or Monica, or whoever, put like last years,
841 because I don’t have all of the copies, like last year’s at this time versus the one you sent out today, to
842 see what has decreased and increased.
843 ➤ Administrator Bealer – I track it every pay period. I am happy to announce that we’ve actually burned
844 down – everybody is under on their Comp Time and everybody is – Ben has 7.5 hours and Monica has
845 6.5 hours until they are under on their vacation. I’ve really pushed it.
846 ➤ Council Member Cox – I want it on paper for the Council to see. From a year ago to today. That would
847 be awesome, and that’s a good job, I appreciate you doing that. I kinda watch it but I don’t know if
848 anybody else does.
849 ➤ Mayor Davis – Ha, she and I discuss it every week.
850 ➤ Council Member Cox – Good.
851 ➤ Mayor Davis – I am very adamant about it. I go in every week and if it means sending them home I send
852 them home. I made them burn time through the holidays.

853
854 Council Member Wayne Hardy: Airport, Recreation and Parks, Beautification

- 855 ➤ Not in attendance.

856

857 Council Member Russell Smith: Cemetery, Sewer

- 858 ➤ Not in attendance.

859

860 Council Member Les Whitney: Planning and Zoning Commission, Buildings and Equipment

- 861 ➤ No comments or reports.

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- 862
863 Council Member Terry Wiseman: Library, Streets
864 ➤ No comments or reports.
865
866 Mayor Nolan Davis: Waste Management Board, Economic Development, Five County Steering, LIC
867 Committee
868 ➤ Discussed changing the meetings to 4 pm rather than 7 pm. He would like to have everyone think about
869 it and let Makayla know.
870 ➤ Council Member Cox – What does that do for you, Leo?
871 ➤ Attorney Kanell – I am fine with 4. Either way works for me.
872 ➤ Mayor Davis – I think Aaron and Monica brought a good point up, you work all day and you go home
873 and have dinner and you relax with the kids, you're really not in sync when you come back down here at
874 7:00 at night. The other thing is when we have our guests, Jesse is a perfect example, I hate the thought
875 of them being out on these roads at 9:00 at night and heading home. To me, it makes it more amenable to
876 him. The staff can get through their day and then get home at night and relax and have dinner with their
877 families and not worry about running out again. We have a lot of activities at night around here, so we
878 always seem to be missing people. So, give it some thought. We are one of the few entities around here
879 that have evening meetings, most others do them in the afternoons and mornings. So, give it some
880 thought.
881 ➤ Attorney Kanell – You have to do your Budget Hearings and some things like that at 5, but other than
882 that.
883 ➤ Council Member Cox – Could you put those at the end of your meeting?
884 ➤ Attorney Kanell – Sure.
885 ➤ Council Member Cox – I am for it.
886 ➤ Council Member Whitney – As I look clear up into September that would be fine with me.
887 ➤ Mayor Davis – Is everyone good with trying it for a while?
888 ➤ Council Member Cox – I think it would be better on our employees, better on us, and it is still late
889 enough that people could make the meetings.
890 ➤ Administrator Bealer – I feel like today was very productive and I actually really like this setup, I hope
891 everyone else did.

892

893 **MEETING ADJOURNMENT**

894 *As there was no further business the meeting was adjourned at 6:30 pm.*

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