

POWERS AND DUTIES



LEGISLATIVE VS. ADMINISTRATIVE

- ▶ ORDINANCES
- ▶ POLICIES
- ▶ BUDGET APPROVAL

- ▶ ADHEREANCE TO ORDINANCES & POLICIES
- ▶ SUPERVISION OF CITY STAFF
- ▶ ISSUANCE OF PERMITS
- ▶ UTILITY BILLING
- ▶ ORGANIZATION AND DEPLOYMENT OF RESOURCES
- ▶ DAY TO DAY ACTIVITIES OF THE CITY
- ▶ TO BRING FORWARD AND RECOMMEND IMPROVEMENTS

ONE POSSIBLE ADMINISTRATIVE APPROACH



ORDINANCES/POLICIES/BUDGET APPROVAL

- ▶ ORDINANCES = MUNICIPALITY LAW
- ▶ POLICIES = SET OF RULES WHICH THE MAYOR USES TO ORGANIZE AND OPERATE THE CITY
- ▶ BUDGET APPROVAL = GIVING CONSENT TO A FINAL BUDGET THAT HAS BEEN PRESENTED BY THE MAYOR TO OPERATE THE CITY

REMEMBER THESE TWO THINGS

- ▶ THE COUNCIL IS TO ADVISE AND GIVE THEIR CONSENT
- ▶ YOU ARE AN INDIVIDUAL MEMBER OF THE COUNCIL BUT YOUR POWER LIES IN A MAJORITY VOTE

DELEGATION OF RESPONSIBILITY FROM THE MAYOR



EXAMPLES OF DELEGATED RESPONSIBILITIES

- ▶ FLOOD CONTROL BOARD
- ▶ 4TH OF JULY
- ▶ EASTER EGG HUNT
- ▶ CHRISTMAS HOLIDAY MOVIE
- ▶ FIRST RESPONDERS
- ▶ TRAILS AND BEAUTIFICATION
- ▶ CERT
- ▶ ECONOMIC DEVELOPMENT



You can delegate authority, but you cannot
delegate responsibility.

(Byron Dorgan)

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BUILDING UNITY AND TRUST

- ▶ OPEN COMMUNICATION AMONG ALL SIX (6) MEMBERS OF THE COUNCIL
- ▶ WHO DO YOU WANT PEOPLE GIVING THE INFORMATION TO?
- ▶ BLUE ANGELS COMMANDER INTAKE

LIABILITY

- ▶ CITY LIABILITY
- ▶ PERSONAL LIABILITY
- ▶ “TWO MAXIMS SHOULD BE CONSIDERED WHEN USING YOUR POWER. FIRST, JUST BECAUSE YOU CAN, DOESN'T MEAN YOU SHOULD; AND SECOND JUST BECAUSE YOU GOT AWAY WITH IT, DOESN'T MAKE IT RIGHT” UTAH LEAGUE OF CITIES AND TOWNS