

JANUARY 13, 2016 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON JANUARY 13, 2016, AT 3:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were Vice President Richard Orr, members Clint Johnson Tom Hales, and Stewart Shaver, Superintendent Cade Douglas, Assistant Superintendent Gail Albrecht, Business Administrator Chad Lloyd, and Executive Secretary Krista Nielson.

Jack Hansen was excused.

Also in attendance were Secretary Mavanee Loftus and Principal Randy Madsen.

Vice President Orr welcomed everyone to the meeting.

Clint Johnson offered the reverence and led the group in the Pledge of Allegiance.

ITEM #2. – CONSENT AGENDA. Vice President Orr called for objections to the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #2.A. – APPROVAL OF MINUTES. Minutes from the December 9, 2015 Board Meeting and Work Session were approved.

ITEM #2.B. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Jacqueline DeMille** for the position of a copy aide at Richfield High; **Jack Peterson** for the position of an on-call custodian at Richfield High; **Shawn Meiners** for the position of a non-location special needs instructional assistant; **Kathy Heath** for the position of a non-location special needs instructional assistant, and **Dr. Verl Wayne Hess** as the agriculture education/veterinary assistant teacher at the CTE center.

ITEM #2.C.1. – #3240 SERVICES FOR HOMELESS STUDENTS – FIRST READING. Changes were made to clarify services offered to homeless students. The policy shows compliance under the McKinney-Vento Homeless Assistance Act of 1987, Title VII, Subtitle B, as amended, 42 U.S.C. §§ 11431 through 11435, allowing homeless students immediate enrollment. The policy also outlines the enrollment process as required under *Utah Code sections 53A-11-201, 301, 302, 302.5 and Utah Code section 53A-2-201 through 213.* Revisions to the policy received first reading approval.

ITEM #2.C.2. – 2016-17 SCHOOL YEAR CALENDAR – FIRST READING The proposed calendar is being revised to move the Spring Break from March to April and coordinate with the Easter holiday. Revisions to the calendar received first reading approval

ITEM #2.C.3. – #3100, HEALTH POLICIES – SECOND READING
Revisions to the policy received second reading approval.

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ITEM #2.C.4. – #4095, HOME SCHOOL /ONLINE DUAL ENROLLMENT – SECOND READING Revisions to the policy received second reading approval.

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ITEM #2.D. – FINANCIAL SUMMARY. The financial summary for the period ending December 31, 2015, was approved as well as checks issued in December 2015.

ITEM #3. – REPORT – SOUTH SEVIER HIGH SCHOOL. South Sevier High School Principal Randy Madsen made a presentation to the Board.

Superintendent Douglas thanked Mr. Madsen for his work and determination toward ensuring student success.

Mr. Orr thanked Mr. Madsen for his support to the students and noted that the school is in great hands.

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ITEM #4. – PATRON DIALOGUE. There was no patron dialogue.

ITEM #5.A. – DISCUSSION – ITEMS FROM THE BOARD. Members of the Board discussed the USBA Convention. Board members noted that they enjoyed the classes that were held during the convention.

Mr. Lloyd mentioned purchasing tickets to attend a baseball game while in Boston at the NSBA conference. The Board agreed to wait until February to purchase the tickets.

Mr. Lloyd invited Board members to attend an open house that will be held at the bus barn for Lynn Julander who is retiring.

ITEM #5.B. – DISCUSSION – ITEMS FROM ADMINISTRATION

Items from Superintendent Douglas

Superintendent Douglas invited members of the Board to attend the USBA Legislative “Day on the Hill” on Friday, February 19, 2016.

ObserverTab Update: Superintendent Douglas noted that principals completed 101 observations in December. Principals are still on track toward meeting the goal of completing 16 observations per month.

Superintendent Douglas informed the Board about the upcoming University of Utah Stakeholder survey for parents, students, and staff. The dates available to take the survey are January 14 – February 18, 2016. He noted that the District has set a goal of having 100 percent participation from students and staff. Parents are strongly encouraged to take the survey. A link to the survey will be available on the District website.

Discussion Items:

Superintendent Douglas reported that the Sevier School District Professional Learning Conference was a success. A survey was given to participants and the results show an overall positive response to the conference. Participants enjoyed the keynote speaker and breakout sessions.

Superintendent Douglas gave a report from the Legislative Vision for 2016 meeting with Governor Herbert. Over twenty superintendents attended the meeting to discuss the necessity to fund growth, the need for a 2.5 percent increase on the weighted pupil unit (WPU) for ongoing operations, and the need for an additional two percent increase on the WPU to address teacher shortages and recruit new teachers.

K16 alliance with Snow College: Superintendent Douglas stated that the group is making great progress while focusing on the new math curriculum. Snow College will be offering a hybrid schedule to accommodate students' needs. Strategies and ideas were discussed to assist students in filling out financial aide forms and college applications.

There was a brief discussion about class offerings from Snow College.

Superintendent Douglas reported that strategies are being discussed with principals to improve graduation rates.

Items from Gail Albrecht

Mrs. Albrecht shared the District Educational Planning and Assessment System (EPAS) results for PLAN and EXPLORE. The EXPLORE test is taken in October by all 8th grade students and the PLAN test is taken by all 10th graders. The chart displays the percent of students who have met or exceeded the College Readiness Benchmark. Results were shared and reviewed.

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Mrs. Albrecht noted that the Interim SAGE window is open. The SAGE Interim tests are optional but all Sevier School District elementary schools will be administering the tests.

School Resource Officers (SRO) update: Mrs. Albrecht reported that a meeting took place in December to discuss and review SRO's in the schools and find ways to improve safety during lockdowns or emergency situations.

Mrs. Albrecht reported that Utah received an A+ in a national magazine for offering endorsements and curriculum updates to the financial literacy classes.

Items from *Chad Lloyd*

Mr. Lloyd reported that North Sevier Middle School would be receiving some upgrades to the HVAC system, roof, and gym restrooms. Work will begin once the specifications for the project are complete.

Staffing meetings with principals have been scheduled for February 9 - 10, 2016.

Mr. Lloyd informed the Board that the Retirement dinner is scheduled for Wednesday, April 27, 2016 at 6:00 p.m.

Mr. Lloyd reported that the February Work Session will be held on Wednesday, February 24 at 1:00 p.m. Work Session items will be the Trustlands/Community Council annual training, Open Meeting Law annual training, and Board members will be taking the USBA Key Performance Indicators survey. The regular Board meeting will follow at 3:00 p.m.

ITEM #6. – CLOSED MEETINGS. A motion was made at 4:15 p.m. by Stewart Shaver and seconded by Tom Hales to take a break and go into Closed Meeting to discuss the character, professional competence, or physical or mental health of an individual(s) and the purchase, lease or exchange of real property. Voting went as follows: yes – Richard Orr, Clint Johnson, Tom Hales, and Stewart Shaver. Motion passed.

In attendance were Vice President Richard Orr, members Clint Johnson Tom Hales, and Stewart Shaver, Superintendent Cade Douglas, Assistant Superintendent Gail Albrecht, Business Administrator Chad Lloyd, and Executive Secretary Krista Nielson.

A motion was made at 5:11 p.m. by Clint Johnson and seconded by Stewart Shaver to go out of Closed Meeting. Voting went as follows: yes – Richard Orr, Clint Johnson, Tom Hales, and Stewart Shaver. Motion passed.

ITEM #7. – ACTION ITEMS. There were no action items.

A motion was made at 5:12 p.m. by Clint Johnson and seconded by Tom Hales to adjourn the meeting. Motion passed unanimously.

I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 24th day of February 2016. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.

Chad W. Lloyd, Business Administrator