

KANE COUNTY HUMAN RESOURCES SPECIAL SERVICE DISTRICT
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KANE COUNTY HOSPITAL
REGULAR BOARD MEETING

Date: February 2, 2016

Place: KANE COUNTY HOSPITAL BOARD CONFERENCE ROOM
355 NORTH MAIN STREET
KANAB, UTAH 84741

TIME: 7:00 p.m.

Members present

Chad Szymanski, Chairperson, Ben Beckstead, Vice-Chairperson, Karen Alvey, Secretary, Carol Sullivan, Ed Browning, Jeff Mosdell, and Derrill Adair.

Ex-Officio Member

Administrator Sherrie Pandya; and Chief of Medical Staff Dr. Ott.

Staff Present

Stephen Howells, CFO; Charlene Kelly, Nursing Department; Laurali Noteman, Human Resources; D'Asia Hardy, H.I.M Clerk; and Dr. Bowman

Guest Present

Sara Vincent, Deborah Fox, and Colleen Petullo.

Meeting called to order by Chairperson Chad Szymanski at 7:04 p.m. at Kane County Hospital Conference Room 355 North Main Kanab, Utah 84741

Mr. Szymanski welcomed all the guests.

Ms. Alvey moved to approve the minutes as corrected for the regular board meeting on January 5, 2016 with a second by Mr. Mosdell. All in favor-motion carried.

Ms. Alvey moved to approve the minutes as corrected for the emergency board meeting on February 19, 2016 with a second by Mr. Mosdell. All in favor-motion carried.

County Commission Business

Not present

Auxiliary Business

Ms. Noteman announced that the Auxiliary brought in \$14,455.59 in sales for the month of December. The Auxiliary had 1,986 customers and each customer spent an average of \$7.28.

Mr. Browning asked how long it would be before the parking lot for the Auxiliary is completed. Ms. Pandya is unsure of the time line for the parking lot. Discussion followed.

The board members discussed doing something special for the Auxiliary for their hard work. The board decided to do a party for them. Ms. Noteman will look into setting up the food for the party.

Foundation Business

Ms. Pandya stated that there is nothing to report at this time.

Medical Staff Report

Mr. Bowman requested re-credentialing for Dr. Tomco. He has worked in the Kane County Hospital emergency room before and would like to come down and moonlight on an as needed basis.

Ms. Alvey made a motion to approve Dr. Tomco for privileges, with a second by Mr. Browning. All in favor-motion carried.

Nursing Department Report

Ms. Kelly reported that it was a busy January for the nursing staff. The emergency room had 261 patient whereas last year the emergency room only had 218. Ms. Kelly also reported that there were five patients that were in the emergency for over five hours. Only two of those five patients could have been moved to observation.

Ms. Kelly announced she has hired a new nurse named Andrea Balls. Ms. Kelly also hired a CNA that will start on February 2, 2016. Discussion followed regarding CNAs.

Ms. Kelly stated that the nursing department has some training coming up. The nursing staff will be attending pediatric advents life support than an emergency nurse's pediatrics course.

Human Resources and Public Relations Report

Ms. Noteman reported that the healing arts display for February is done by Marlene Barnes. The art reception for that will be on February 11th at 5:30 p.m.

Ms. Noteman announced that the yearly training sessions for employees have been completed. Only three employees did not attend the training.

Finance Report

Mr. Howells reported that revenue wise the ambulance was the only one that was down for the month. He also reported that only inpatient was down in revenue for the year. Discussion followed regarding the revenue.

Committee Reports

Finance Committee

Mr. Browning stated that when the finance committee met they talked about the increase in utilities due to propane and discussed the A/R days going up.

Administration Recommendations and Report

Action Items

Mr. Szymanski asked the candidates for the opening board position to stand up and make a statement about why they want to be on the board.

The Kane County Board Members wrote down the person they wanted to vote for on a piece of paper. Ms. Pandya tallied up the votes. Mr. Adair was unanimously elected for the opening position.

Mr. Beckstead made a motion to appoint Mr. Adair to fill the vacant Kane County Hospital Board Member seat, with a second by Mr. Mosdell. All in favor-motion carried.

Mr. Szymanski swore in Mr. Adair as a new Kane County Hospital Board Member.

Discussion Items

Ms. Pandya stated that the board needs to look at the 2016 Community Needs Assessment. The board members looked over the 2016 Community Needs Assessment and discussed whether the questionnaire needs to be changed. Discussion followed regarding the questions. The board decided not to make any changes to the assessment. Discussion followed regarding sending the assessment electronically instead of calling people. Ms. Pandya stated she would look into different ways to send the assessment.

Ms. Pandya reported that she sent out a list of the community members that had been invited to the group focus meetings. She stated that some of those people are no longer around and need to be changed. Ms. Pandya asked the board to let her know if there are any people that the board would like to include on the list.

Ms. Pandya sent the board the report on the corner house. The board decided to get some bids together for the demolition of the house.

For Your Information

Mr. Szymanski asked the board to take note of the upcoming meeting dates.

Other Business

The Kane County Hospital Board Members discussed appointing three board members to each the Finance Committee and the Planning Committee. The board appointed Mr. Browning, Ms. Sullivan, and Mr. Adair to the Planning Committee. The board also appointed Mr. Mosdell, Mr. Szymanski, and Mr. Beckstead to the Finance Committee.

Mr. Mosdell stated that if Ms. Alvey could not make it to the QA meeting held on the fourth Wednesday of every month she can call him to take her place for that meeting.

Mr. Szymanski asked if there was any more news on physician recruitment. Ms. Pandya stated that the physician they interviewed is waiting for an offer from Page. If Page does not make him an offer he will get back to Dr. Ott and Dr. Bowman. Discussion followed on recruiting.

Ms. Noteman announced that she had news on the Auxiliary parking lot. Ms. Notman was told that the delay on the parking lot was due to the plans for the storm drains. When the storm drain plans are received demolition will begin. She stated that they were hoping to start demolition by the third week of February. Discussion followed regarding where the Auxiliary volunteers will park during the construction.

Mr. Browning moved to close the meeting at 8:04 p.m. at Kane County Hospital Conference Room 355 North Main Street Kanab, Utah 84741 with a second by Ms. Alvey.

Mr. Chad Szymanski, Chairperson

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