

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
February 11, 2016

PRESENT: Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Rose Mary Jones, Tara Hobbs, Harry Meadows, Gary Larsen, Zan Murray, Brian Jenkins, Ethen Bartlett, Hydi Bartlett, Bob Henke, Scott Sleight, Amber Sleight, Darcy Ripplinger

Call to Order/Roll Call

Mayor Michael Johnson opened the Council Meeting calling it to order at 7 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Cindy Cummings, Julianne Duffin, and Mark Williams were in attendance with Councilmember Ryan Zollinger excused and Councilmember Michael Callahan absent. Also Treasurer Tara Hobbs and Recorder Rose Mary Jones were present.

Opening Remarks/Pledge of Allegiance

Councilmember Duffin requested all attending to join with her in saying the pledge of allegiance; she then offered a prayer.

Councilmember Callahan arrived at the meeting at this time.

Approval of agenda and time allocations

The agenda for the City Council Meeting of February 11, 2016 was reviewed.

Councilmember Williams moved to approve the agenda for February 11, 2016.

Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting for January 28, 2016.

Councilmember Cummings moved to approve the minutes for January 28, 2016.

Councilmember Williams seconded. There was a brief discussion about the signs for the school but no changes were made to the minutes. Councilmembers Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused and Councilmember Callahan abstaining. (A copy of the minutes is included as Attachment "B".)

Consideration for Approval of a Sign Application for the Ridgeline High School

Principal Bob Henke discussed with the Council a Sign Permit Application for Ridgeline High School. He showed the Council a picture of the monument sign which will be located on school property along 300 West, north of the roundabout. This sign will have the same inscription on both sides—‘Ridgeline High School, Home of the Riverhawks’. It will not be illuminated but will have spotlights to light it. He also reviewed the proposed signs for the athletic fields with the dimensions for each sign. (The information presented is included with the minutes as Attachment “C”.) There was discussion on who would be supplying and installing the signs. Principal Henke indicated they will be seeking bids for the signs and will probably have DWA Construction install them.

Councilmember Cummings moved to approve the signs as submitted for the high school. Councilmember Callahan seconded. Councilmembers Callahan, Cummings, and Williams voted yes with Councilmember Zollinger excused and Councilmember Duffin absent.

Consideration of a Business License request for I’d Rather Be Sewing at 220 North 300 East

Amber Sleight requested a business license for “I’d Rather Be Sewing” at 220 North 300 East. (A copy of the business license is included with the minutes as Attachment “D”.) As there was no discussion regarding the license request, **Councilmember Cummings moved to approve a business license for “I’d Rather Be Sewing”.** Councilmember Williams seconded. Councilmembers Callahan, Cummings, and Williams voted yes with Councilmember Zollinger excused and Councilmember Duffin absent.

Capital Improvement Plan for Parks

Councilmember Duffin proposed to the Council a Capital Improvement Plan for Parks. She indicated she had spent time with Superintendent Gary Larsen to develop the list of projects and with Engineer Zan Murray to approximate the costs of each project. Each of the projects were briefly discussed. She indicated that in the General Plan the residents requested retaining the rural atmosphere; she felt that parks would help with this rural feeling. (A copy of the plan is included with the minutes as Attachment “E”.) Recorder Jones was asked to prepare a resolution for the Council to review at the next meeting for adopting this Capital Improvement Plan. Engineer Murray explained with the Parks and Trails Master Plan there could have been several projects selected that could have been included.

There was a discussion about the funding for these projects. The Council felt with the proposed upcoming housing requests, there would be funding with impact fees to cover the costs of several of these projects.

Review of Impact Fee Analysis Amounts for Road, Park, and Water Fees; Review of Proposed Ordinance / Consideration for Setting a Public Hearing

Mayor Johnson and Councilmember Duffin had met with Attorney Bruce Jorgensen to review the Impact Fees which are being proposed; these are to be adopted by ordinance. Attorney Jorgensen suggested one ordinance be prepared to address all of the impact fees. This would be included in Chapter 3 of our code rather than part in Chapter 3 and part in Chapter 13.

The Council reviewed the Impact Fee Comparison which had been prepared showing the fees for other surrounding communities. This information along with the proposed fee summary as prepared by Lewis Young Robertson and Burningham was discussed. It was the consensus, as the fees had decreased in the transportation and water, for them to be set at the suggested amount. The park fee had increased; however, after reviewing the proposed Capital Improvement Plan, the Council felt this should be maintained at the proposed level. (A copy of the information reviewed is included with the minutes as Attachment "F".)

For the purpose of recordkeeping, the Council felt that fees should be set at rounded dollar amounts. The suggested amounts were: Parks - \$5,330; Water - \$3,050; and Transportation - \$1,760. This will again be reviewed when the ordinance has been drafted.

Review of General Plan and Parks and Trails Plan Drafts / Consideration for Setting the Public Hearing

Councilmember Duffin discussed with the Council the draft that had been presented for the General Plan. Councilmember Callahan expressed appreciation for all the hard work that had gone into this plan. He also expressed concern that this is a plan and it should be used as a guideline. There may need to be some leeway in what and how somethings are developed. Other Councilmembers felt there needed to be some type of a direction for the City.

Mayor Johnson indicated the law requires the City to have some type of a General Plan. A meeting had just recently been held with Nibley City, and they would like to have a copy of our Parks and Trails Plan to make sure their development would coincide with our proposals.

Development Coordinator Meadows reviewed Land Use Goals and Actions and felt they should be in the zoning ordinance as required. There were also suggested changes of various maps to make them uniform.

Recorder Jones reviewed several inconsistencies in the continuity of the Plan. There were several clerical corrections which had been identified to be changed. The charts and graphs were requested to be resized to allow for the documenting commentary to be

placed under the respective items. The community survey information was briefly discussed with the suggestion of having the comments on file with the City instead of the comments as they were prepared, especially if a comment was directed at a person(s). Information referred to in the Plan should have backup information available for clarity.

Councilmember Duffin requested that any further changes be discussed so the draft could be finalized for the public hearing. The noted corrections will be forwarded to J-U-B for updating. This is scheduled to come back to the Council at the March 10 meeting for final review.

Consideration for an Emergency Management Pamphlet Project

Development Coordinator Meadows along with Brian Jenkins discussed the proposed Emergency Management Pamphlet which was distributed to the Council. (A copy of this information is included with the minutes as Attachment "G".) Treasurer Hobbs suggested information be included regarding stormwater and illicit discharge. There will be information prepared for the Council to review at the next meeting. They explained they have a boy that would be willing to deliver this for his Eagle Scout project.

This could be printed at Watkins Printing at a cost ranging from \$700 to \$900. It was suggested to have a bright-colored text-weight cover used. The cost may decrease if the information is printed on white paper.

Awarding of Bids for the 450/550 North Project

Engineer Murray reviewed with the Council the bids which were received regarding the 450/550 North Road project. They were received from LeGrand Johnson Construction Company, Rupp Trucking and Excavation, Staker/Parson Companies, and Whitaker Construction Co. The low bidder for the project was LeGrand Johnson Construction with a bid of \$1,138,198.54. There was also an additive bid to include curb, gutter, sidewalk, and drainage on the left side of the roadway; the low bid for the additive came in from LeGrand Johnson at \$45,794.36. The two bids combined was \$1,183,992.90. With the City's 7% match to the Cache County Council of Governments grant, the estimated cost to the City will be approximately \$104,392.88. (A copy of the information reviewed in included as Attachment "H"). This bid also included the new water line to cost approximately \$54,000 which would include boring under the roadway.

Councilmember Cummings moved to award the contract to LeGrand Johnson for the base bid of \$1,138,198.54 and the additive bid of \$45,794.36 for a total of \$1,183,992.90. Councilmember Williams seconded. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused. Mayor Johnson proceeded to sign the notice of award for the project.

Construction is to start on March 1 with completion scheduled for August 15. There was discussion about having that intersection closed for a 45-day period of time for the construction; this will require the traffic to be rerouted for that period. This will probably not happen until June; however, there will be shorter periods of time for closing the road for utility crossings to be completed.

If utility companies are unable to complete having their utilities relocated at this location in a timely manner, this is out of the control of the contractor and their deadline for completion will be extended. There are fiber optic lines that will be moved with a significant expense to some of the companies because of the franchise agreement.

As the 450 North roundabout will be built on a County road, the County is wanting to remove themselves from ownership and responsibility of the roundabout that will go on Main Street. This would be from the curb on the north to the curb on the south. Engineer Murray will work with the County in preparing needed documents for this ownership transfer.

MS4 Stormwater Permit Process

Engineer Murray informed the Council of an update for the MS4 stormwater permit which is expiring; a new permit will probably be signed within the week. There are new requirements for development regarding retention of water for up to ½ inch of rain. There will be new design standards set to comply with this new rule. He felt the rationale for this is to ensure the pollutants are retained on site after a storm instead of being able to go with the runoff water. There will be a lot more percolation and sump pumps installed to help to comply with this new ruling; however, he stated the drainage in Millville is good.

There are additional educational materials that need to be developed and put out to the community regarding the new stormwater rules. The stormwater coalition will develop the guidelines and the costs will be divided among the communities for payment. The cost for having this done will be approximately \$5,000. The SWPPP will also need to be updated with an additional cost. This needs to be implemented within 120 days, which will be during this fiscal year.

Appointment to Planning Commission

Councilmember Callahan requested having this item continued to the next meeting. Garrett Greenhalgh's term on the Planning Commission expires this month.

Bills to be paid

The bills were presented. They are as follows:

Stephanie Eggleston	3.78	General
Tara Hobbs	41.04	Stormwater
Rose Mary Jones	214.75	General
Adria Davis	6.75	P&Z
Rocky Mountain Power—		
North Park	192.48	Park
Shop	187.47	Building
Crossing Guard	17.06	Crossing Guard
Ball Park	6.84	Park
North Well	17.80	Water
Park Well	87.10	Water
Water Treatment	95.39	Water
Highline Reservoir	790.67	Water
Public Treasurers Investment Fund	7,667.00	Water
Cache County Service Area	10,371.65	Sanitation
Cache County Service Area	1,716.00	9-1-1
Watkins Printing	139.16	General
Cache Valley Publishing	130.35	Road
South Fork Hardware	24.35	Park
AT&T	53.13	General
Lowe's	38.52	Road
Caselle	125.00	Water
Maceys	21.50	Youth Council/General
Staker Parson	3,762.97	Road
Utah Government Finance Officers Assoc.	200.00	General
Cache Valley Fire	90.00	Building
Hanceys	840.00	Road
Jack's Tire & Oil	47.95	Road
Jiffy Lube	62.02	Road
USA Bluebook	220.57	Water
Travis Seeholzer	75.00	Water
Kevin Nettleton	75.00	Water
American Water Works Association	86.00	Water
Cache Mayor's Association	350.00	General
Jones Simkins	927.93	General/Water
Blacksmith Fork Veterinary Clinic	510.00	Animal Control
Salary Register	11,709.06	

Councilmember Williams moved to pay the bills. Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused.

City Reports**Sewer:**

Superintendent Larsen interjected a report on sewer. He indicated the City had received the construction permit for the high school sewer system from the Division of Water Quality. (A copy of this is included with the minutes as Attachment "I"). The permit is dated February 2, 2016 and is valid for one year. There are inspections required; the stormwater along with all other applicable permits are to be obtained.

Engineer Murray explained that Mayor Johnson, Superintendent Larsen and himself had met with representatives of Nibley City to discuss the requirements for our sewer ordinance. The ordinance will be developed allowing the City to charge accordingly. There will still need to be further discussion with Issa Hamud of Logan City regarding the sewer agreement and disposal.

Stormwater:

Superintendent Larsen also reported on a mock stormwater and investigative inspection by the Division of Water Quality. The inspection is where the stormwater facilities are examined; this is to give a feeling of what the expectations would be in a regular inspection and/or audit.

Superintendent Larsen also requested a follow up with Councilmember Callahan to see if he has information regarding an agreement with Rocky Mountain Power and Martha Balph. Councilmember Callahan thought he had this information.

Roads/Sidewalks:

Superintendent Larsen reported he had received information on additional documents which may be needed regarding the NRCS Project with the river. The project has still not been closed.

City Parks:

Superintendent Larsen did not have a report regarding City Parks at this time.

Culinary Water System:

Superintendent Larsen reported the sewer line with the 450 North Project had been bid at \$32,000 which was down from the projected \$40,000. He also reported the eight-inch water main project had been proposed to cost \$36,000 and was bid at \$54,000; this cost was considerably more than projected.

A letter to the Drinking Water Board is being drafted for funding the water projects from the Water Capital Facilities Replacement Fund. The projects are for the eight-inch water line on 450/550 North road and also the Garr Spring Water project which would change the water usage from irrigation to municipal use. The estimated cost is approximately \$104,000 to be used from this fund.

The park pump project is proceeding. A crane has been at the park well where the carrier pipe and the old pump was removed. A new pump has been placed down the hole. There is still all of the electric work, etc. to be completed.

Capital Project Fund:

Superintendent Larsen reported a new work pickup truck had been budgeted for from this Capital Project Fund this year. He indicated this is to replace the 2001 GMC truck. They are starting to look for this vehicle and hope to purchase it through the state purchasing contract. The old truck will probably be sold as surplus.

The Councilmembers expressed appreciation to Superintendent Larsen and Chad on the excellent job of snow removal during the last big storm.

Follow-up on School Crosswalk

Councilmember Duffin reported she had spoken with a representative at UDOT regarding the safety standards for a crosswalk on the road south of the elementary school. There are specific guidelines that must be followed to allow for an additional crosswalk in that area. According to Principal Gary Thomas, the additional crossing on the south side of the school is included in the school's SNAP Plan. Because of that, this may fall under the exemptions for having a crosswalk installed within a close proximity to the other crosswalk. It was determined to wait until spring to reevaluate this area, as very few children are walking during the winter.

Darcy Ripplinger expressed her concern for the safety of the children who walk from the south side of the school as well as her feeling to fund another crossing guard. She volunteered to help in remedying this safety situation.

There was discussion about where the busses would go, where the bike racks are placed, the direction for cars in the loading zone, and the concern for additional traffic because of the high school. The convenience for parents and children was discussed regarding this matter as well as education on how to ensure safety. The school has placed information in the school newsletter addressing some of these concerns and trying to give direction to the parents.

This will be continued to the April 28 Council Meeting.

Business License Applications

Councilmember Zollinger was excused from the Council Meeting. The business license applications item was continued to the next meeting.

Information for City Budget 2016-17 Fiscal Year

Recorder Jones provided last year's budget information to the Councilmembers for their review in proposing departmental budgets for the upcoming fiscal year.

Councilmember Reports

The listing of the Councilmember Reports are included with the minutes as Attachment "J". Councilmember Duffin reported on a Parents Empowered Program to be held to help parents know how to deter underage drinking. Information could be put in our newsletter to inform parents of the information available.

Other items for Future Agendas

Development Coordinator Meadows requested The Emergency Management Pamphlet Project be included for action at the next meeting.

Councilmember Duffin requested having the General Plan on the agenda at the March 10 Meeting for review and to set the public hearing.

Councilmember Duffin requested having the Youth Council Report at the April 14 Council Meeting.

Councilmember Duffin requested having the school crosswalk item on the April 28 agenda for discussion.

Adjournment

Councilmember Duffin moved to adjourn the meeting. Councilmember Cummings seconded. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger excused. The meeting adjourned at 9:53 p.m.

ATTACHMENT "A"

NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold their regularly scheduled council meeting on Thursday, February 11, 2016, at the Millville City Office, 510 East 300 South in Millville, Utah, which meeting shall begin promptly at 7 p.m. (Please note the time given to each agenda item is an approximate time.)

1. Call to Order / Roll Call – Mayor Michael Johnson.
2. Opening Remarks / Pledge of Allegiance – Councilmember Julianne Duffin.
3. Approval of agenda and time allocation.
4. Approval of minutes of the previous meeting – January 28, 2016.
5. Action Items—
 - A. Consideration for Approval of Sign Applications for the Ridgeline High School – Principal Bob Henke – 7:03 p.m.
 - B. Consideration of a Business License request for I'd Rather Be Sewing at 220 North 300 East – Amber Sleight – 7:10 p.m.
 - C. Capital Improvement Plan for Parks – Councilmember Julianne Duffin – 7:12 p.m.
 - D. Review of Impact Fee Analysis Amounts for Road, Park, and Water Fees; Review of Proposed Ordinance / Consideration for Setting a Public Hearing – Mayor Michael Johnson / Councilmember Julianne Duffin – 7:20 p.m.
 - E. Review of General Plan and Parks and Trails Plan Drafts / Consideration for Setting the Public Hearing – Councilmember Julianne Duffin – 7:30 p.m.
 - F. Consideration for an Emergency Management Pamphlet Project – Development Coordinator Harry Meadows – 7:45 p.m.
 - G. Awarding of Bids for the 450/550 North Project – Mayor Michael Johnson – 7:50 p.m.
 - H. MS4 Stormwater Permit Process – Engineer Zan Murray – 8 p.m.
 - I. Appointment to Planning Commission – Councilmember Michael Callahan – 8:05 p.m.
 - J. Bills to be paid.
6. Discussion Items—
 - A. City Reports.
 1. Roads/Sidewalks – Superintendent Gary Larsen.
 2. City Parks – Superintendent Larsen.
 3. Culinary Water System – Superintendent Larsen.
 - B. Follow-up on School Crosswalk – Councilmember Julianne Duffin.
 - C. Business License Applications – Councilmember Ryan Zollinger.
 - D. Information for City Budget 2016-17 Fiscal Year – Recorder Rose Mary Jones.
 - E. Councilmember Reports.
 - F. Other items for Future Agendas.
7. Adjournment.

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Rose Mary Jones at (435)752-8943 at least three working days prior to the meeting.

Notice was posted on February 8, 2016, a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was sent electronically to the Utah Public Meeting Notices website (<http://www.utah.gov/pmn/index.html>) on February 8, 2016.


Rose Mary A. Jones, Recorder

ATTACHMENT "B"

**MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
January 28, 2016**

PRESENT: Michael Johnson, Cindy Cummings, Julianne Duffin, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Harry Meadows, Gary Larsen, Zan Murray, Fred Philpot, Kathy Holder, Jamie Huff, Brad Bartholomew, Zac Covington, Mike Liechty, Brian Jenkins, NeCole Walton, Bob Henke, Bob Bates, Paul Goff, Eric Dursteler

Call to Order/Roll Call

Mayor Michael Johnson opened the Council Meeting calling it to order at 7 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Cindy Cummings, Julianne Duffin, Mark Williams, and Ryan Zollinger were in attendance with Councilmember Michael Callahan excused. Also Treasurer Tara Hobbs and Recorder Rose Mary Jones were present.

Opening Remarks/Pledge of Allegiance

Councilmember Cummings welcomed all to the Council Meeting and then led everyone in the pledge of allegiance.

Approval of agenda and time allocations

The agenda for the City Council Meeting of January 28, 2016 was reviewed.

Councilmember Duffin moved to approve the agenda for January 28, 2016.

Councilmember Cummings seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan excused. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting for January 14, 2016.

Councilmember Cummings moved to approve the minutes for January 14, 2016.

Councilmember Williams seconded. There was an addition made on page 6 inserting the word "extend" into the item discussing the waterline on 450-550 North. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan excused. (A copy of the minutes is included as Attachment "B".)

Councilmember Assignments for 2016

Mayor Johnson reviewed with the Councilmembers updated assignments for 2016.

They are as follows: Councilmember Duffin – Youth Council, City Events: Easter and Christmas, Parks; Councilmember Williams – Miss Millville, First Responders, Animal Control; Councilmember Callahan – Planning Commission, Ordinance Enforcement, Museum, Faith Booth; Councilmember Zollinger – High School Liaison, Public Works, Water, Roads; Councilmember Cummings – Millville Days and Night Out Against Crime combined, Website, Community Covenant, CERT. (A copy of the assignments as presented are included with the minutes as Attachment “C”.)

Scheduling for Soccer for 2016

Necole Walton introduced herself to the Council as the Millville Soccer Representative for the upcoming year for the South Cache Soccer League. She requested to schedule the usage of the parks for soccer. The soccer season starts on April 9 and goes through May. The discussion ensued about the use of the fields at the City Park and also the North Park. Mrs. Walton explained the older players will be using fields in Providence.

Councilmember Williams suggested that a \$1 fee be collected per signup with the funds to be used toward the cost of maintaining the fields. This had been discussed in the past; however, there had not been a bill sent or follow through from the City to have this happen.

The City Park will also be having baseball games played. This will be correlated with the scheduling. As Councilmember Duffin is now over the parks, she will work with Necole to make sure the scheduling is completed.

Mrs. Walton explained that soccer signups can be completed online now through the end of March.

Review of Bids and Consideration of Acceptance to Lease Water Shares for Irrigation Water beginning April, 2016

Recorder Jones reviewed with the Council the water bids to lease water shares for the upcoming two years. The bids were as follows:

(For the Millville Irrigation Company – Larry Lewis, two shares @ \$60 per share; James and Bonnie Schultz, 1 share @ \$50 per share. This leaves 5 shares remaining.

(For the Providence Irrigation Company – Peter and Jen Whelan, ½ share @ \$20; Paul Goff, 2 shares @ \$50 per share; Brian Jensen, ½ share @ \$15. There are 2 remaining shares.

Councilmember Zollinger moved to accept the bids for the irrigation shares as presented by Rose Mary. Councilmember Duffin seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan excused. Water lease agreements will be sent to those individuals who were awarded the bids.

Roundabout near High School and Signage

Principal Bob Henke represented the Ridgeline High School and the Cache County School District. The roundabout near the high school, the landscaping, and whether there would be a mascot mounted there had been discussed. Because of additional costs that have come in, Principal Henke had no proposal for the roundabout but asked the City to do whatever they felt appropriate.

Principal Henke discussed the sign for the school. It is proposed to be placed in front of the school on the west in the vicinity of the roundabout. It will be about six feet by ten feet and will say Ridgeline High School. There was also discussion about other signs for the high school. It was proposed for have some type of an electronic marquee sign on the north of the school that could be used to announce events, etc. which would be lighted. There was a question on the lighting and if it would be turned off; this had not been determined but Principal Henke felt it could be set to be turned off as needed. This sign would be located on the north side of the school by the auditorium entrance. There will also be four scoreboards for the playing fields.

The City's process for obtaining sign permits was reviewed. It was the consensus that the process should be abided with and the school should obtain the needed clearance for the signs. The cost for each sign permit is \$30.

Councilmember Cummings moved to approve the school name sign presented on the west side of the school. Councilmember Zollinger seconded. There was additional discussion about whether applying for the sign permits would hold up the process. It was felt that a site plan and the application should be received for each proposed sign. The football field will have a sign which will be on the south side of the field facing north; a small sign was proposed that would face toward the seminary building for an overflow field which will be built in that area; a sign for the baseball field would face west to the south; and the softball field sign could face northeast or north. There would be no additional lights on the fields besides the football field. The Council voted on the motion with Councilmembers Cummings, Duffin, Williams, and Zollinger voting yes with Councilmember Callahan excused.

The Council asked that Principal Henke come back on February 11 to present the applications for the other signs discussed.

Presentation on Management Hazards in Millville by Jamie Huff who is the Risk Map Program Manager for the Utah Division of Emergency Management

Development Coordinator Harry Meadows introduced Jamie Huff to make a presentation to the Council on Management Hazards in Millville. Ms. Huff introduced others on her team to help with emergency management. They were: Kathy Holder – Utah DEM –

NFIP; Brad Bartholomew – Utah Division of Emergency Management; and Zac Covington with BRAG.

(Part of the information presented is included with the minutes as Attachment “D”. Additional information is on file at the City Office under Emergency Management.)

There were several hazard maps reviewed which directly related to Millville City. The presentation provided information for the Council to help them make informed decisions about reducing risk within the community. This is an on-going process which requires additional training and continual mapping to keep up on all of the changes. The City had previously passed the Pre-disaster Mitigation Plan in 2015 which had been spearheaded through BRAG.

Zac Covington explained that BRAG had been selected to do a pilot program to help implement projects through the Pre-disaster Mitigation Plan. He reviewed various hazards that had been identified in Millville City i.e. flood, earthquake, fire, etc.

Brad Bartholomew explained more about how the Hazard Mitigation Program works using Brigham City as an example. They are enlarging culverts to help to eliminate the high runoff of water coming from Mantua to Brigham City. This is being paid for with matching funds of 75/25. Other projects being accomplished in the State are to retrofit a fire station, retrofitting a City Hall, and also to take out the excessive fire load in the foothills in Immigration Canyon.

Kathy Holder specializes in flooding and is the Flood Plain Manager. She explained about flood insurance and the benefit of having this even if one is not in a flood plain. There is a 1% chance that an individual in our community will have a fire and 26% chance they will experience a flood. The Flood Insurance Program is a rather inexpensive method for a backup if something happens. One does not need to live in a flood plain to experience a flood; weather and debris can direct water into areas that would not normally be flooded. The cost for the flood insurance is quite minimal.

Ms. Holder also discussed the ordinance which Millville City has in place which is at a B level. She encouraged the Council to look into adopting a level C or D ordinance. These ordinances become more restrictive for allowing building in various topography.

Mayor Johnson questioned the responsibility of the City in the case of flooding or if natural disasters happen and who is liable. It was explained the more restrictive the ordinances are the more teeth the City would have in prohibiting building in questionable circumstances.

Bob Bates questioned how to obtain flood insurance. He was given the needed information on who to contact, as he had tried to obtain this insurance and had been denied.

Superintendent Larsen is listed as Millville's contact person for Flood Control.

There were diagrams reviewed showing earthquake epicenters near Millville and also historic wildfire areas. Mr. Covington explained that all of the hazards are not mapped in detail; a study would be required for specific areas.

**Review of Impact Fee Analysis and Calculations on the Road, Park, and Water Fees/
Consideration for Setting a Public Hearing**

Fred Philpot reviewed information regarding the Impact Fee Analysis and how the numbers were determined. The information showed that the grant funding had been removed from the existing costs. The Capital Improvement Projects had been determined which provided the projected need for the next ten years. Through a calculation, the maximum allowable fees had been determined. They are: parks, \$5,332, water \$3,053 and transportation \$1,764. Mr. Philpot explained the options for these fees as follows. The Council could adopt the amounts at the maximum amount, change (lower) the amount to whatever they feel would be acceptable, or reject the impact fees as proposed. Mr. Philpot gave an example in Salt Lake City that their park impact fee analysis was \$5,000; however, their Council decided to charge \$2,999. The cumulative proposed fee total is \$10,148 which is slightly lower than the existing \$10,449 amount.

A draft ordinance is to be developed. Mayor Johnson will work with Attorney Jorgensen to have him review the wording for this ordinance. A public hearing will need to be set with a minimum 10 day notice.

The Council discussed the proposed amounts with varying opinions on what they felt they should be. **Councilmember Cummings moved to table this to the next meeting and think about the proposed numbers and then discuss those numbers.** Councilmember Zollinger seconded. It was the consensus to have two scenarios available for the public hearing—one showing the numbers which were prepared by Lewis Young Robertson Burningham and other scenario showing the proposed numbers from the Council. The Council voted on the motion with Councilmembers Cummings, Duffin, Williams, and Zollinger voting yes and Councilmember Callahan excused.

(The information presented is included with the minutes as Attachment "E".)

Mayor Johnson requested the Council move ahead on the agenda to Item H [Conditional Use Agreement with Cache County School District].

Councilmember Cummings motioned to move forward to item H. Councilmember Williams seconded. Councilmembers Cummings, Duffin, Williams, and Zollinger voted yes with Councilmember Callahan excused.

Conditional Use Agreement with Cache County School District

Mayor Johnson along with Engineer Zan Murray reviewed with the Council the updated draft of the Interlocal Agreement with Cache County School District. (The information presented is included with the minutes as Attachment "F".)

Engineer Murray reviewed with the Council the changes that had been made in the document. He explained the school district would like to have all impact fees paid at this time paying for the upgrade of the school size where in the future the student body could increase to approximately 2,000 students. They are proposing to pay the water impact fee and dedicate water shares to the City as required. They feel the impact fees that have been paid with the infrastructure built would offset any additional fees.

Engineer Murray expressed his feeling that the roads that have been built would accommodate the increase in students; therefore, they have met their responsibility.

Councilmember Zollinger felt the school district has not given the impact funds that were required to Millville City. The transportation fees summary show the improvements for the bridge, traffic light, and roundabout all being part of the Millville City improvements; however, the bridge and light are in Nibley City. He felt that the district should have paid the money upfront and let the City make the needed improvements.

Councilmember Duffin questioned if the landscaping on roadways is still to be completed.

Mayor Johnson reported the school district has responded and done what they said they would do.

Councilmember Williams was in support of the high school and felt Millville was lucky to have it in our community,

Councilmember Williams moved to approve the Interlocal Agreement from 4-17-2015 with the revisions that were presented and all attachments to be included.

Councilmember Duffin seconded. Councilmembers Cummings, Duffin, and Williams voted yes with Councilmember Zollinger voting no and Councilmember Callahan excused.

Assistant Superintendent Mike Liechty expressed appreciation to Zan Murray and Lance Anderson who had worked out many of the concerns for this project. He expressed the Superintendent's desire to be good neighbors with the City.

Review of Maps for General Plan

Councilmember Duffin presented to the Council updated maps for the General Plan Future Landuse, the current Zoning, and the Parks and Trails. The Council reviewed changes and made recommendations.

On the Future Landuse Map, Bob Bates informed the Council of information from Martha Balph about having a trail go on her property to the deer fence. He indicated this would cause an increase in the cost of her insurance and would be an additional liability to her. She was encouraged to attend the public hearing on the General Plan when it is set.

There were also updates on roads; the Council decided to add in the 500 South road to be a Future Arterial and Collector Road. There would also be roads updated for the Mond-Aire Subdivision. There was discussion about this map and how it must be used in the future. It was noted that it is only to be a guideline and can have some flexibility.

The General Plan was to be reviewed at the next meeting in its entirety then a Public Hearing will be held. (The information presented is included with the minutes as Attachment "G".)

Quarterly Financial Reports for Second Quarter of Fiscal Year 2015-16

Treasurer Hobbs and Recorder Jones presented the second quarter financial report to the Council for fiscal year 2016. The financial status of the City is within the proposed budget. (The information presented is included with the minutes as Attachment "H".)

There was discussion about the reimbursement for the CCCOG funds for the 450/550 North Road project. Superintendent Gary Larsen reported that according to Jeff Gilbert these funds are available to be disbursed as needed. There will be no invoice or canceled check required for the reimbursement.

Review of a System for Emergency Notifications to Residents

Councilmember Callahan was excused from the Council Meeting. This item to Review a System for Emergency Notifications to Residents will be continued to a future meeting.

Prioritization of Upcoming Water Projects and Funding

Superintendent Larsen reviewed with the Council a listing for water projects which he had prioritized with estimated funding costs. (The information presented is included with the minutes as Attachment "I".)

Councilmember Cummings was excused from the meeting at this time.

The Council reviewed the projects and discussed the payment for the individual projects. It was determined that the first five projects identified would be considered at this time.

Project 1: The park pump is being upgraded. This project is already underway, as the pump has already been purchased. This will be replaced before April 1. Because of the pump size, a new source protection delineation will need to be completed. He felt the outstanding costs to complete this project would be about \$12,500. It was determined that the funding for this would come from the City's water account fund.

Project 2: He felt the Garr Irrigation Water project, having the irrigation water transferred for culinary use, would be the next project to address. This would allow for more culinary water to be gravity fed into the culinary system and would not require as much of a pumping demand. It would allow for all of the water in the City irrigation shares to be used. The SKADA system would be included to allow the controlling the system with electronic devices. There is an annual fee for the SKADA system of \$720. He estimated the cost for completing this project to be \$50,731. It was determined that the funding for this was to come from the Water Capital Facility Replacement Fund, which the City has been contributing to as part of the bonding agreements. There will need to be information sent to the Drinking Water Board to notify them of this project.

Project 3: The City has two booster pumps in the water system. One of the pumps has recently been repaired. This project would be to have the other pump rebuilt, as it has the same life span. The estimated cost for this is \$2,500 and was determined that the funding to do this would come from the City's water account fund.

Project 4: As a new road is being built connecting the 450 North road into the 550 North road, a couple of projects are proposed. It was proposed to install a water line for the purpose of looping the culinary water system and to have better service for the north end of the community. The estimated cost of this would be \$36,100; this project is currently attached to the bid specs for the roadway in hopes this would keep the cost to a minimum. It was proposed to have this project amount submitted to the Drinking Water Board using funds from the Water Capital Facility Replacement Fund also.

This new road will have a roundabout installed at the intersection of 450 North and Main Street. It was proposed that a dry sewer line be installed under the roundabout as a cost-saving measure for the future. The estimated cost for this would be \$40,000. It was determined that this would be funded from the City's water account fund.

Project 5: The City has participated in an ASR study for the past couple of years. Superintendent Larsen would like to continue with the injection of the water in the Glen Ridge Well beginning this fall. There is a permitting process required to be able to do this. The estimated cost is \$5,000. The funding for this would come from the City's water account fund.

There were additional projects that were prioritized but not discussed in detail at this time: an Auto Meter Read system with an estimated cost of \$165,000; replacement of the Glen

Ridge Well pump within the next 2-5 years with SKADA and delineation at a cost of \$35,000; and a new well which is five to ten years in the future (to include property, delineation, piping, buildings, disinfections, SKADA, engineering, permits, and water rights) at an estimated cost of \$1,000,000.

Councilmember Duffin moved to allow Gary to move forward on projects 1 – 5 as explained with the appropriate funding from the accounts discussed. Councilmember Williams seconded. Councilmembers Duffin, Williams, and Zollinger voted yes with Councilmembers Callahan and Cummings excused. There will be contact made with the State Drinking Water Board to make them aware of these projects.

Bills to be paid

The bills were presented. They are as follows:

Mike Johnson	50.00	General
Tara Hobbs	48.60	Water
Questar	575.57	NorthPark/Building
CenturyLink	181.30	General
Rocky Mountain Power	1,158.19	Street lights
J-U-B	23,227.00	General
ACN Communications	13.83	Building
Comcast	125.83	Building
Maverik	500.85	Park
Utah Association of Public Treasurers	150.00	General
Staples	265.69	General
Postmaster	490.00	General
Utah State Tax Commission	50.40	General
Lees	772.35	General
Little America	112.60	General
Utah Local Government Trust	707.50	Bond
Rural Water Association of Utah	375.00	Water
Garr Spring Irrigation Company	191.94	Water
Utah State Division of Finance	13,200.00	Sewer\
Olson & Hoggan	450.00	Legal
Badger Daylighting Corp	5,528.50	Road
Salary Register	9,011.89	

Councilmember Duffin moved to pay the bills. Councilmember Williams seconded. Councilmembers Duffin, Williams, and Zollinger voted yes with Councilmembers Callahan and Cummings excused.

City Reports

Roads/Sidewalks:

Superintendent Larsen did not have anything to report on the roads at this time.

Engineer Zan Murray reviewed with the Council the lights that had been selected for the 450 North roundabout. There will be eight lights purchased at an approximate cost of \$3,500 per light. They are directional and should be more conducive to the neighboring homes. The height of the lights are 16 – 20 feet. He also reviewed the landscaping for the roundabout; there will be a variation of large boulders and small rocks as well as varying greenery and plants. There will be drip system installed in the roundabout. There will be cement around the roundabout instead of asphalt. (A copy of the information reviewed is included with the minutes as Attachment “J”.)

Engineer Murray explained the road project is out for bid; bids are to be returned by February 10 and the bid opening will be on that day at 2 p.m. These will be ready for Council approval at the February 11 Council Meeting.

Engineer Murray indicated the real estate agreements are being drawn up for the land acquisition on properties for the 450/550 roadway; these are expected to close during the next two weeks. The real estate agreements need to be in place prior to the awarding of the project. Engineer Murray indicated the closing costs will be billed to the City from Hickman Land Title Company as well as surveying costs for the property descriptions from JSH Surveying.

City Parks:

Superintendent Larsen did not have anything to report of the parks at this time.

Culinary Water System:

Superintendent Larsen reported the annual RWAU Conference will be held the first week of March and encouraged anyone who would like to participate to attend.

Superintendent Larsen reported on the ASR Project. Paul Inkenbrandt has completed the draft of the ASR study; this has had one review and is on the second review within their department. Once this report has been approved, the final draft will be presented to the City Council and the County Council for their review. Superintendent Larsen reported Mr. Inkenbrandt had formatted this report to allow for it to be used in the application process to proceed with applying for a required State permit to continue this project injecting gravity fed water into the well. This is one of the water projects that had been previously approved earlier in the meeting.

Business License Applications

Councilmember Zollinger indicated he would like to continue this to a future meeting. There was a short discussion on whether it would be acceptable to have commercial businesses come and just pay a licensing fee instead of coming to the Council for approval. This will be discussed at a future meeting.

RAPZ Grant Proposals

Mayor Johnson requested input from the Council on RAPZ Grant Proposals for the upcoming year. The proposal deadline is the first part of March. Development Coordinator Meadows needs time to prepare the proposal. The Council discussed the restroom facility by the splash pad which had received partial funding last year. It was the consensus of the Council to request for additional funding so this could be built. Development Coordinator Meadows will work on the proposal using the information from last year for the funding.

Councilmember Reports

(A copy of the Councilmember Reports list is included with the minutes as Attachment "K".)

Councilmember Duffin informed the Council the Mini Miss Millville event has been rescheduled to April 30.

Councilmember Duffin obtained approval from the Council to use the flag base for an upcoming Youth Council event.

Councilmember Duffin had been approached regarding the crossing on the south end of the school on Main Street, as it was reported a child was nearly hit there. She provided information to the Council on the UDOT guidelines for crossing. (A copy of the information is included with the minutes as Attachment "L".) She had spent time with Principal Thomas at the elementary school exploring solutions to this problem, especially during this construction time. There were additional options that may need to be explored. This will again be reviewed at a future meeting.

Mayor Johnson briefly discussed the Form Based Code. There was an additional option for a more extensive plan briefly discussed. The basic proposal of \$11,000 had been previously approved by the Council and budgeted for. Jake Young indicated they would like to have a six-month moratorium placed on land development so as to not interfere with the process. Mayor Johnson will follow up with Mr. Young on this project.

Other items for Future Agendas

Councilmember Duffin requested the General Plan final draft be reviewed by the City Council at the next Council Meeting.

Treasurer Tara Hobbs reminded the Council of the dog licensing and upcoming dog clinic in February.

Engineer Murray requested having the 450/550 North Road project bids awarded at the next meeting.

Engineer Murray also indicated the MS4 Permit for stormwater needs to be applied for this year.

Development Coordinator Meadows and Brian Jenkins discussed an Emergency Preparedness Pamphlet and the cost for having it printed. The cost for 500 copies is \$469 and for 1,000 copies is \$859 through Watkins Printing. It was suggested that they could be delivered as an Eagle Scout Project. This will be discussed at the next Council Meeting.

Development Coordinator Meadows indicated he had received information on The View at Copperleaf Subdivision. He also questioned whether the four-lot Tibbitts Subdivision would require a review by Engineer Murray; it should be reviewed. He had also been approached about subdividing the property next to Don's Auto Body.

Adjournment

Councilmember Zollinger moved to adjourn the meeting. Councilmember Duffin seconded. Councilmembers Duffin, Williams, and Zollinger voted yes with Councilmembers Callahan and Cummings excused. The meeting adjourned at 10:28 p.m.

ATTACHMENT "C"

CITY OF MILLVILLE, UTAH
SIGN PERMIT APPLICATION

APPLICANT INFORMATION

Name: Robert Henke (Ridgeline H.s.) Telephone: 435-512-9619
Address: 180 N. 300 W., Millville, UT 84326 Fax: -
City/State/ZIP: _____ e-mail: robert.henke@ccsdut.org

**Do you have a business license with Millville City? Yes No _____

DESCRIPTION OF SIGNAGE PROJECT

Parcel No: _____ Permanent Sign
Address: 180 N. 300 W., Millville, UT 84326 Temporary Sign
Plan: See attached

APPLICATIONS FOR SIGN PERMITS FOR PERMANENT SIGNS MUST INCLUDE THE FOLLOWING:

1. A site plan drawn to scale which specifies the location of the sign structure, or drawings or photographs which show the scale of the sign in context with the scale of the building if the sign is to be mounted on the building;
2. Colored rendering or scaled drawing including dimensions of all sign faces, descriptions of materials to be used, manner of construction and method of attachment;
3. A complete signage plan for any commercial building which houses more than one use. This must be submitted prior to issuance of a permit for any one sign on the building;
4. This sign permit application form
5. Building permit application on a form provided by the city planner;
6. Appropriate fees.

*PLEASE DIRECT ANY QUESTIONS TO MILLVILLE CITY PLANNER, MEAGAN HADFIELD. 435-750-0924

APPLICANT SIGNATURE

I have submitted all required plans and reports for this application and agree to submit any other reports, plans, and information deemed necessary by the Planning Commission, City Council, or City Engineer, at my expense. I agree to pay the non-refundable Sign Permit Application fee with this application, payable to Millville City Corporation, upon approval of my permit.

Applicant Signature: R Henke Date: 11 Feb. 2016

CITY REVIEW (TO BE COMPLETED BY CITY PERSONNEL)

Y N

SIGNATURE OF REVIEWER

- Received Sign Permit Application fee
- Submitted Building Permit Clearance
- Requires other reports, plans or info. List:

4 out of 5

- Does the sign require electricity?

CONDITIONS

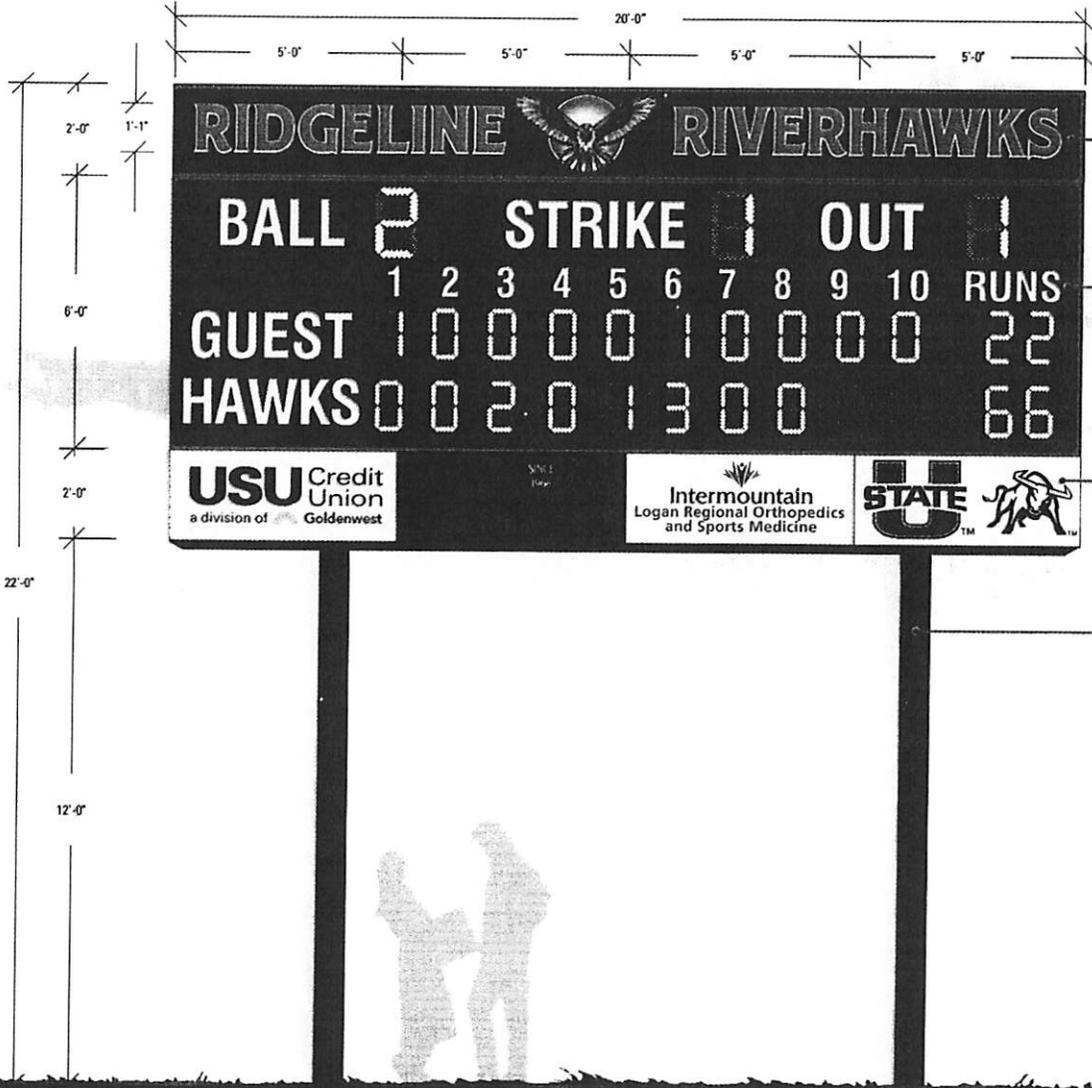
APPROVAL OF SIGN PERMIT APPLICATION (VOTE OF THE PLANNING COMMISSION)

Y N

SIGNATURES

- PLANNING COMMISSION GRANTS APPROVAL.
- APPLICANT AGREES TO THE CONDITIONS, IF ANY.

R Henke



SCOPE OF WORK:
 MANUFACTURE & INSTALL FOUR (4) NEW S/F BASEBALL SCOREBOARD DISPLAY UNITS.
 PERMITTING SIGN AREA:
 FINAL ELECTRICAL CONNECTION BY: BY OTHERS
 Note: Vector Logo Files required before production

YESCO.
 DESIGN
 1605 South Gramercy Rd.
 Salt Lake City, UT 84104
 801.487.8481

www.yesco.com

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 This drawing was created to assist you in visualizing our proposal. The original ideas herein are the property of YESCO LLC. Permission to copy or revise this drawing can only be obtained through a written agreement with YESCO.
 The colors shown are only approximated on any computer monitor, inkjet or laser print. The final product may vary slightly in color from your computer monitor or print.

Revisions

No.	Date / Description
1	2/16/16 by JPL/AMM/CT

Approval

Client Sign / Date

Landlord Sign / Date

Cache County School District Ridgeline High
 180 N. 300 W.
 Millville, UT

Acct. Exec: Aaron Cain
 Designer: Cheryl Lewis

Orig: 1-26-2016

PTN #51704 R1

scale: as noted

ART 3.0

LEDGETONE HIGH SCHOOL

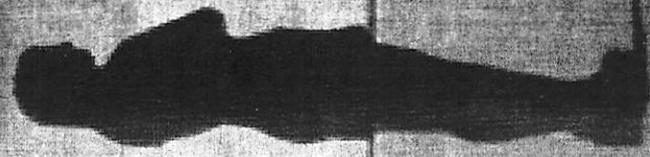


**HOME OF THE
RIVERHAWKS**

12'

10'

6'



SECTION IV: Additional Information

E. Utah State Tax Commission — Sales Tax Number: 14126988-002-STC Not applicable

F. State & federal regulatory agency licensing info: _____ Not applicable
(Not referring to an EIN or entity number)

G. Did you use "One-Stop Online Business Registration" to Register your business with state and federal agencies?
 Completely Partially Not at all I do not know — someone else did it

H. Previous Business Name: _____ Not applicable

I. Previous Business Location: _____ Not applicable

SECTION V: Ownership (Parent business entity and business officer information)

Parent Entity
 Parent Business Name: Sleight Enterprises, LLC same as "A. Business Name DBA"

State Entity Type: Sole Proprietorship Partnership LLC Corporation Non-Profit Corporation (w/501 c3 letter)

Officers (1)
 Officer Name: Amber Sleight Contact Ph. 435-770-9640

Home Address: 220 N. 300 E; PO Box 559 Millville UT 84326
Street (include unit #), PO Box Address City, State, ZIP

Sole Prop./Partnership	LLC	Corporation
<input type="checkbox"/> Owner	<input checked="" type="checkbox"/> Member	<input type="checkbox"/> President
<input type="checkbox"/> Local Manager	<input type="checkbox"/> Manager	<input type="checkbox"/> Director
	<input type="checkbox"/> Local Manager	<input type="checkbox"/> Officer
		<input type="checkbox"/> Local Manager

This person can be contacted in the event of an after-hours police or fire emergency.

Officers (2)
 Officer Name: _____ Contact Ph. _____

Home Address: _____
Street (include unit #), PO Box Address City, State, ZIP

Sole Prop./Partnership	LLC	Corporation
<input type="checkbox"/> Owner	<input type="checkbox"/> Member	<input type="checkbox"/> President
<input type="checkbox"/> Local Manager	<input type="checkbox"/> Manager	<input type="checkbox"/> Director
	<input type="checkbox"/> Local Manager	<input type="checkbox"/> Officer
		<input type="checkbox"/> Local Manager

This person can be contacted in the event of an after-hours police or fire emergency.

SECTION VI: Notification and Verification of Authority

- Mandatory review process** – this application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 days (minimum), and are made based on:
 - the information provided on the application, and
 - review of the Mayor and City Council
- Additional Requirements** – Under the Municipal Code, additional Business License application requirements are necessitated for some business types.
- Denial of License** – Application denial or subsequent license suspension or revocation are most often the result of:
 - an inaccurate or incomplete application, or failure to update information with the City and/or
 - non-compliance with the Municipal Code, Land Use Code, and/or applicable building, fire, and environmental codes.
- Other regulatory bodies** – It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.
- Signage** – Permanent signage requires a separate Sign Permit Application, which is located on the city web site, Millvillecity.org.
- Building alterations** – All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building application.

I/We hereby agree to conduct said business strictly in accordance with the business license regulations as set forth in the Millville City Code, and swear under penalty of law the information contained herein is true.

Amber Sleight Amber Sleight Jan 13, 2016
 Signature of Owner/Authorized Agent Printed Name Date

SECTION VII: For administration use only

Classification: Conforming Non-Conforming Child Care Home Business Low Impact Medium Impact

Conditional Use: (If box is checked see conditions)

Agree Do not agree Signature: [Signature] Date: 4 Feb 2016

Yes No City Council grants permission Signature: [Signature] Date: 2-11-16

FEE \$25.00

PAYMENT TYPE cash

RECEIPT

Longarm quilting is the process by which a longarm sewing machine is used to sew together a quilt top, quilt batting and quilt backing into a finished quilt. The longarm sewing machine frame typically ranges from 10 to 14 feet in length. A complete longarming system typically consists of an industrial length sewing machine head (19 - 30 inches,) a 10 to 14-foot frame, a table with a layer of plastic under which is placed a pantograph, and several rollers on which the fabric layers and batting are attached.

Quilting using a longarm machine can take significantly less time than hand quilting or more traditional machine quilting. This time saving is a large factor in the gain in popularity of longarm quilting

Advantages

The speed and ease with which a quilter can have a quilt top finished by a longarm quilter has caused an increase in recent years for quilting. These machines allow quilters to have their quilts finished without going through the time-consuming process associated with normal machine quilting or hand quilting. Sewers (or *sewists*, *piecers*, or *quilters*) can now take their finished quilt tops to professional longarm quilting businesses and pay a fee to have their quilting done by a longarm quilter. The availability of relatively quick and reasonably affordable quilting services has helped to cause a surge in the quilting business and an overall growth in interest in quilting as an art form.

Longarm quilting services

Business owners that have their own longarm quilting machines may choose to quilt other people's quilts for a fee. The price to have a quilt sewn together by a longarm quilter varies depending on the type of quilting requested, the size of the quilt, the expertise of the longarm quilter, competitive pricing in the area of quilting services, and other factors. It is usually calculated by square inch or square foot.

Capital Improvement Plan for Parks

Project	Park	Year	Cost	Info
New restrooms by splash pad	South Park	1-2 years	\$10,000	remainder of RAPZ
Parking South side (400 N)	North Park	2-5 years	\$35,000	
Irrigation system	South Park	2-5 years	\$150,000	
Parking lot East side	South Park	2-5 years	\$50,000	
Top soil, grass and sprinklers	Mond-Aire Park	2-5 years	\$75,000	
Small playground	Mond-Aire Park	2-5 years	\$40,000	
Volleyball court	Mond-Aire Park	2-5 years	\$6,000	
Trail	300 South	2-5 years	\$10,000	Grants pay for rest?
Bleachers for ball diamonds	South Park	1-2 years	\$5,000	
5 year TOTAL			\$381,000	
Additional property West	Glenridge Park	5-10 years	\$50,000	100 ft. protection area
Irrigation system	Glenridge Park	5-10 years	\$20,000	
Fence 2 sides	Glenridge Park	5-10 years	\$18,000	\$30/ft x 600 ft
Basketball Court	Glenridge Park	5-10 years	\$55,000	
10 year GRAND TOTAL			\$524,000	

ATTACHMENT 'E'

\$381,000 / 5 years = \$76,200 / \$5,000 impact fee = 15 building permits per year.
\$524,000 / 10 years = \$52,400 / \$5,000 impact fee = 10 building permits per year.

- General Plan Parks & Trails Vision: "Millville promotes a future that enhances outdoor and natural recreation opportunities while protecting open space and sensitive lands."
- "Residents like the rural character of Millville. Preservation, enhancement and thoughtful development of open space can provide a variety of experiences while maintaining the rural character." (General Plan)
- As the community grows, more parks and open space are needed to provide the diversity and quality of life desired.

Goals:

Maintain and reflect the rural character in all parks and trails projects.
 Provide recreation opportunities for all ages and user groups.

Impact Fees Comparison

	Parks	Water	Roads	Sewer	Total
Wellsville 245-3686	\$2322	\$3051		\$5856	\$11,229
Mendon 753-3449	\$1677	\$5371			\$7,048
Hyrum 245-6033	\$2217	\$2497	\$1558	\$1669	\$7,941
Nibley 752-0431	\$4500	\$1950	\$467	\$1725	\$8,642
River Heights 752-2646	\$790	\$2685	\$350	\$2339	\$6,164
Hyde Park 563-6507	\$1200	\$1875	\$2330	\$1073	\$6,478
Smithfield 563-6226	\$1000	\$210		\$540	\$1,750
Lewiston 258-2141	\$1317	\$3000		\$2278	\$6,595
Richmond 258-2141		\$5000			\$5,000
Paradise 245-6737	\$1113	\$4732	\$2703		\$8,548

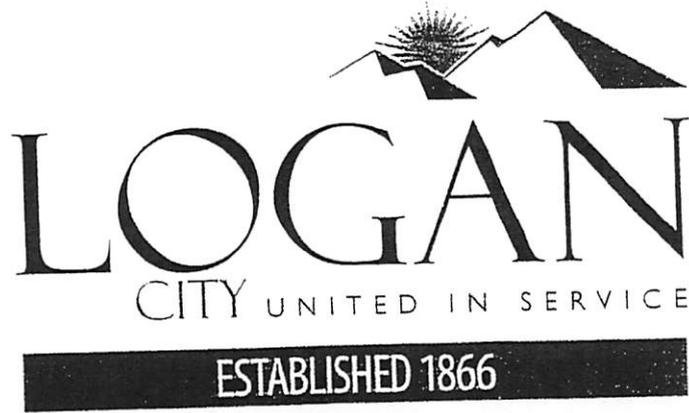
ATTACHMENT "C"

6. PROPORTIONATE SHARE

Fee Summary	Proposed	Existing	Difference
Parks	5,332	2,000	3,332
Water	3,053	3,700	(647)
Transportation	1,764	4,749	(2,985)
Total	\$10,148	\$10,449	(\$301)
% Change	-3%		



ATTACHMENT "G"



Emergency preparedness Tips

CITY OF LOGAN

FIRE DEPARTMENT 716-9500

EMERGENCY NUMBERS

Fire, Police, and Medical Emergencies: **9-1-1**

Poison Control Center **1-800-456-7707**

Doctor's Phone Number _____

Family Emergency Procedure

In case of an emergency and the family is separated, the family should have a plan that will reunite the various family members. Location sites should be selected adjacent to the family home, at a neighbors, in the neighborhood, and in the community to allow for various levels of emergencies. List these locations for your family emergency plan below:

Home Area: _____

Neighbor: _____

Neighborhood: _____

Community: _____

Medical and First Aid Supplies

A well-supplied First Aid Kit must be tailored to the individual needs of your family. Existing health problems in the family, for example, heart disorders, diabetes, serious allergies, asthma, or ulcer, may make it necessary to include specific medicines in your First Aid Kit. It is also necessary to consider the ages of family members:

Elderly members of the family may have special needs.

Infants or small children within the family may need items such as baby oil, etc.

Should a member of the family be pregnant, you must provide your First Aid Kit with supplies for emergency childbirth and the after-care of the mother and infant.

In addition to special items dictated by your specific family needs and ages, the following is a basic list of medical and first aid supplies recommended for all. You are urged to discuss this basic list, as well as your special needs, with your physician so that he or she may advise you of specific medications to purchase, provide you with any needed prescriptions, inform you regarding how to use the medicines, how to store them and storage life of each medication so that they may be stored and rotated without significant deterioration, and counsel you regarding quantities you will need.

AT LEAST ONE ADULT MEMBER OF EVERY FAMILY SHOULD BECOME FAMILIAR WITH THE FOUR MAIN FIRST AID FUNCTIONS:

AIRWAY - BREATHING - CIRCULATION - SHOCK

ALL ARE LIFE THREATENING AND SHOULD BE ACTED ON QUICKLY IN AN EMERGENCY

LIST OF BASIC SUPPLIES

First Aid Manual

Antiseptic Solution - Iodine compounds such as Chlorhexidine. (Ask your druggist for these.)

NOTE: Do not use mercurochrome or merthiolate.

Neosporin

Antiseptic Soap

Normal Saline Solution - One teaspoon table salt to 1 pint water

Water Purification - for each gallon of water, use 4 purification tablets, or 12 drops of Tincture of Iodine, or 8 drops of liquid chlorine bleach. If water is cloudy, double these amounts.

Rubbing Alcohol - 70%

Aspirin Tablets

Acetaminophen Tablets (Tylenol)

Diarrhea Medicine

Nausea Medication - such as Emetrol

Petroleum Jelly

Thermometer

Tweezers

Scissors

Safety Pins - assorted sizes

Measuring Spoon

Matches - in waterproof case

Paper Drinking Cups - for administering liquids

Heavy String

Small Splints - Popsicle sticks, tongue depressors, etc.

Band-Aids - assorted sizes

Cotton - sterile, absorbent

Gauze Rolls - 2 in, 3 in, and 4 in

Dressings - 4 x 4 in., sterile

Tape Roll - 2 in. wide

(Micropore tape, paper tape, or adhesive tape)

3 Triangular bandages (slings) - 40 in.

Sanitary Napkins can be used for dressings or for splint padding

Insect Repellent

Caladryl

Syrup of Ipecac

Individual Medical Needs

CARE AND MAINTENANCE OF SUPPLIES

Medicines in your emergency supplies should be carefully labeled with the name of the medicine, directions for use, and necessary warnings (i.e., POISON, "External Use Only," etc.). These labels should be clearly visible. All stored medicines should be placed out of reach of children, packed so as to prevent breakage, and stored in a cool, dry place. Best storage temperature should be below 70°, but above freezing. Rotation of medical and emergency supplies is strongly urged to prevent waste due to deterioration and to eliminate the danger of using out-dated medications.

EARTHQUAKES

Before An Earthquake

1. Have a water and food supply.
2. Organize a 72 hour portable emergency kit.
3. Bolt down or provide strong support for water heaters and other appliances.
4. Consider earthquake insurance.

During An Earthquake

1. STAY CALM
2. If you are indoors, stay inside and find protection in a doorway, or crouch under a desk or table, away from windows or glass dividers; avoid masonry wall (brick) and chimneys (fireplaces).
3. Outside: Stand away from buildings, trees, telephone and electric lines.
4. On the Road: Drive away from underpasses/overpasses; stop in a safe area; stay in the vehicle.
5. In an office building: Stay next to a pillar or support column or under a heavy table or desk.

After An Earthquake

1. Check for injuries. Provide first aid.
2. Check for safety - gas, water, sewage breaks; check for downed electric lines; turn off interrupted utilities as necessary; check for building damage and potential safety problems during aftershocks, such as cracks around chimney and foundation; check for fires.
3. Clean up dangerous spills.
4. Wear shoes.
5. Tune radio to an emergency station and listen for instructions from public safety agencies.
6. Use the telephone only for emergencies.
7. As soon as possible, notify your family that you are okay.
8. Do not use matches or open flames in the home until you are sure there are no gas leaks.
9. Don't turn light switches off and on. Sparks created by the switch contacts can ignite gas fumes.
10. In public buildings, follow evacuation procedure immediately and return only after the building has been declared safe by the appropriate authorities.
11. Report damages or needs to your Neighborhood Coordinator

Things You Need To Know

1. How, where and when to turn off electricity, gas and water.
2. First aid.
3. Plan for reuniting your family.
4. Plan and practice a family drill at least once a year.

POWER OUTAGE

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Before the Power Outage

1. Learn location of fuse box or circuit breaker.
2. Store candles, flashlights and extra batteries in a handy place.
3. Have food and water supplies on hand, since the outage may last awhile.
4. Know the location of all camping equipment (stove, lantern, sleeping bags). You may need them. Make sure the equipment is operational and that you know how to use them. REMEMBER THAT CAMPING EQUIPMENT REQUIRING GASOLINE, PROPANE, WHITE GAS, COLEMAN FUEL OR CHARCOAL BRIQUETS SHOULD NOT BE USED INSIDE THE HOUSE - ONLY OUTSIDE.
5. Keep adequate supply of fuel on hand. Propane, white gas, gasoline and Coleman fuel must not be stored or used in the house or garage, as they are too volatile. Only kerosene may be used in the house and stored in direct sunlight and is limited in quantity to one 55-gallon drum on a person's property.
6. Keep your refrigerator well defrosted. Built-up ice works against your freezer.

During the Power Outage

1. Unplug all your appliances. The surge of power that comes when power is restored could ruin your appliances.
2. Turn off all but one light switch.
3. A major problem during an outage is food thawing in the refrigerator or freezer. Open door only to take food out, and do so as quickly as possible. If you have access to dry ice, place it in a cardboard box and then on top of food.
4. When using camping equipment during an outage, remember to do so outside. Use only a fireplace, a properly installed wood stove, or a new style kerosene heater used in a safe area with the room vented. i.e., fresh outside air coming into the room.
5. Report any downed lines.
6. Do not allow children to carry lanterns, candles or fuel.

After the Outage

1. When power is restored, plug in appliances one by one, waiting a few minutes in between each one. This may prevent an overload on the system.
2. Be patient. Energy may first be restored to police and fire departments and hospitals.
3. Examine your frozen food. If it still contains ice crystal, it may be refrozen. If meat is off-color or has an odd odor, throw it away.

HIGH WINDS

Preparation

1. Survey your home and/or property. Take note of materials stored, placed or used which in the event of high winds could become missiles and destroy other structures or be destroyed. Devise methods of securing these materials where they will still be accessible for day to day needs.
2. Keep radio and/or TV on and monitor for wind advisories.
3. If possible, board up, tape or shutter all windows. (leave some ventilation).
4. Draw some water for emergency use in the event water service is interrupted.
5. Have a supply of flashlight, spare batteries, candles, first aid equipment, medicines, etc., available for emergency use.
6. Secure outdoor furniture, trash cans, tools, etc.

During High Winds

1. Take shelter in hallways, closets, and away from windows.
2. Stay out of areas where flying objects may hit you or destroy your place of refuge.

After Winds Subside

1. inspect for structural damage.
2. Check all utilities for damage and proper operation.
3. Monitor radio and TV for instruction from local authorities.
4. Report damage and needs to your Neighborhood Coordinator.

COMMUNICATION ASSESSMENT FOR ALL EMERGENCIES

Each family should make two assessment communications banners to be kept with their emergency preparedness materials. These banners should be 4" by 36" and one green and one red. In the event of an emergency immediately hang a banner in a visible place near the front entrance. These banners allow for immediate communication of the status for you and your family. Civil authorities will be able to assess those families within our area that require assistance.

Red Banner Emergency Medical assistance needed
NOW

Green Banner All family members at this location
accounted for and okay.

Local Communications

Communications are by telephone or will be set up on two-way radio at the Churches and Schools in the area.

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CHEMICAL EMERGENCY

How To Do In-Place Sheltering during a Chemical Emergency
(From Cache County Local Emergency Planning Committee)

In-place sheltering simply means staying inside your home, business or other facility, or seeking shelter in the nearest available building. In-Place Sheltering keeps you inside a more protected area during an accidental release of toxic chemicals, or emergencies involving hazardous materials where air quality may be threatened.

When Should You In-Place Shelter?

Local authorities are responsible for issuing orders for In-Place Sheltering during chemical or hazardous material emergencies. You may receive notice from Police, Fire and Emergency Management Officials, directly or through radio or television broadcasts. **An emergency vehicle going through your area with a Hi-Lo Siren sounding continuously means an emergency situation may exist in your area.** You should immediately tune to your local Emergency Alert System (EAS) for more information. The primary EAS station for Cache Valley is KVNU 610 AM. **Emergency information, including steps to be taken, will be broadcast continuously until the emergency is over.**

- If possible, bring pets inside.
- Close and lock all doors and windows to the outside.
- Turn off all heating and air conditioning systems, and switch inlets or vents to the "closed" position.
- Close all fireplace dampers.
- Seal gaps around window-type air conditioners, fireplace dampers, doors, and windows with tape, plastic sheeting, wax paper, aluminium wrap, or other material.
- Seal all bathroom exhaust fans or grills, range vents, dryer vents, and all other openings, as much as possible.
- Close drapes and shades covering windows.
- Stay away from windows and doors.
- Remain inside until you are informed by Police, Fire and Emergency Management Officials directly, or through radio broadcasts, that it is safe to leave.

If time does not permit you to seal the entire home, close exterior doors and windows and as many internal doors as possible, then move to a room that can be easily sealed and seal that room.

In-Place Sheltering in your Workplace

In addition to the directions listed for your home, you should take the following steps:

- Ensure that all ventilation systems are set to 100 percent re-circulation so that no outside air is drawn into the building.
- If 100 percent re-circulation is not possible, ventilating systems should be turned off.
- Minimize use of elevators as they tend to "pump" air in and out of a building while moving up and down.
- Again, remain inside until you receive notice from Police, Fire and Emergency Management Officials directly, or through radio broadcasts, that it is safe to leave.

When In-Place Sheltering has been ordered because of an accidental release of toxic chemicals, remember to DO the following:

1. Stay inside your place of business, home or in another enclosed building.
2. Stay tuned to the Emergency Alert System (EAS) on your radio or television for more information.

Do NOT call 911 unless it is a life threatening emergency.

Do NOT go outside unless specifically instructed to evacuate.

Most chemical emergencies last for only a few hours. A 72-Hour Emergency Preparedness Kit,

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or at least the following items would be valuable for your home as well as your work place.

- Flashlight
- Battery-powered radio
- Drinking water
- Non-perishable, ready-to-eat foods for family and pets
- Can opener
- Hygiene products
- Fire extinguisher
- First aid kit
- Adjustable wrench
- Change of clothing
- Sleeping bags
- Money

FIRE

Before

1. Make sure home is free of combustible materials.
2. Don't run wires under carpets or rug.
3. Know avenues of escape. HAVE A FAMILY PLAN and have frequent fire drills.
4. HAVE A PLACE TO MEET - so no one tries to go back into a burning building looking for someone needlessly.
5. Have a fire extinguisher in the house and car.
6. Have escape ladders for all windows higher than eight feet off the ground (especially for children).

During

1. If you are outside, do not return for anything.
2. Go to the nearest house or building and call your fire department by dialing 911. REPORT THE ADDRESS AND TYPE OF FIRE. LISTEN TO AND FOLLOW INSTRUCTIONS.
3. If you are inside and have time, make sure everyone is out.
4. If anyone else is home, report to the meeting place, then see that the telephone call to the fire department is made.
5. If you are in a closed room or office, do not open the door without first feeling it or the door knob. If it is warm or hot, do not open it, but unlock it to assist rescue or fire personnel.
6. If there is smoke coming under the door, use clothes, sheets, etc. to stop the smoke from coming in.
7. If you are at home and there is a window stay close to the floor and exit through the window, using the escape ladder if necessary.
8. If you should catch on fire, do not run. Drop to the ground and start rolling over and over to smother the flames.
9. If you see someone on fire, use a coat or blanket, etc., not your bare hands to smother the flames.
10. Watch to see that children don't go back inside to rescue a pet or prized possession.
11. Turn off the gas and electricity, if possible, from the outside of the house.
12. In a public building, follow the established evacuation procedures.

After

1. Do not re-enter the building until appropriate authorities have given permission.
2. Plan and practice a family drill at least once a year.

FLOODS

Before the Flood

1. Know the elevation of your property in relation to flood plains, streams, and other waterways. Determine if your property may be flooded.
2. Make advance plans of what to do and where to go.
3. Store food, water and critical medical supplies (prescriptions, etc.).
4. Fill your car with gas in case you must evacuate.
5. Move furniture and essential items to higher elevation if time permits.
6. Have a portable radio and flashlights with extra batteries.
7. Open basement windows to equalize water pressure on foundations and walls.
8. Secure house and consider flood insurance.

Evacuation

1. Listen to local radio or TV for weather information.
2. If you are asked to evacuate, shut off main power switch, main gas valve and water valve. Follow local evacuation plan and routes.
3. Do not attempt to drive over a flooded road, as it might be washed out. While you are on the road, watch for possible flooding at bridges, dips and low areas.
4. Watch out for damaged roads, slides and fallen wires.
5. Drive slowly in water; use low gear.
6. If driving and vehicle stalls, abandon it immediately and seek higher ground.
7. Do not attempt to cross a stream on foot where water is above your knees.
8. Register at your designated evacuation center and remain at the evacuation center until informed that you may leave.

After the Flood

1. Remain away from evacuated area until public health officials and building inspector have given approval.
2. Check for structural damage before entering.
3. Make sure electricity is off; watch for electrical wires.
4. Do not use an open flame as a light source because of possibility of escaping gas. Use flashlights. Beware of dangerous sparks.
5. Do not use food that has been contaminated by flood water.
6. Test drinking water potability.

EMERGENCY CONTROL OF NATURAL GAS

1. Check house piping and appliances for damage.
2. Check for fires or fire hazards.
3. Do not use matches, lighters or other open flames.
4. Do not operate electrical switches, appliances or battery-operated devices if natural gas leaks are suspected. This could create sparks that could ignite gas from broken lines.
5. If gas line breakage is suspected, shut off the gas at the meter. This should be done, however, only if there is a strong smell of natural gas or if you hear gas escaping.
6. Wear heavy shoes in all areas near broken glass or debris. Keep your head and face protected from falling debris.
7. Turn on a battery-operated radio (if no gas leaks are found) or car radio to receive disaster instructions.
8. Do not use your telephone except in extreme emergency situations.

EMERGENCY PROCEDURES FOR HOME ELECTRICAL CIRCUITS

1. Familiarize yourself and family with the location of the electrical breaker panel.
2. Turn off breakers for areas of concern.
3. Main breaker may be shut off if in doubt.
4. In cases of basement flooding:
 - a. Think before stepping in any water.
 - b. A shock hazard may exist even in an inch of water if an extension cord connection is on the floor.
 - c. If the electrical panel is upstairs, shut off all circuits.
 - d. If the electrical panel is in the basement, determine whether it can be reached on dry ground. If not refer to the next step.
5. Check your house electrical meter. If it is on your home there may be a main disconnect switch (breaker) next to it. If the meter is on an underground service, it may be in front of your home; but there should be a main breaker where the line enters the home. Shut it off!

THUNDERSTORMS AND LIGHTNING

Protect Yourself

1. When a thunderstorm or lightning threatens, get inside a home or large building, or inside an all metal vehicle (not a convertible). Stay indoors and don't venture outside unless absolutely necessary.
2. Stay away from open doors and windows, fireplaces, radiators, stoves, metal pipes, sinks and plug-in appliances.
3. Don't use plug-in electrical equipment such as hair dryers, electric blankets or electric razors during the storm.
4. Except for emergencies, don't use the telephone during the storm. Lightning may strike telephone lines outside.
5. If outside, with no time to reach a safe building or an automobile, follow these rules:
 - a. Do not stand underneath a natural lightning rod such as a tall, isolated tree in an open area.
 - b. Avoid projecting yourself above the surrounding landscape, as you would do if you were standing on hilltop, in an open field, on the beach, or fishing from a small boat.
 - c. Get out of the water and off small boats.
 - d. Get away from tractors and other metal farm equipment.
 - e. Stay away from wire fences, clotheslines, metal pipes, rails, exposed sheds or anything that is high that would conduct electricity. Some of these could carry electricity to you from some distance away.
 - f. Don't use metal objects like fishing rods and golf clubs. Golfer's cleats shoes are particularly good lightning rods.
 - g. Stay in your automobile if you are traveling. Automobiles offer excellent lightning protection.
 - h. Get off and away from motorcycles, scooters, golf carts and bicycles.
 - i. If no buildings are available, your best protection is a cave, ditch or canyon, or under head-high clumps of trees or shrubs.
 - j. If only isolated trees are nearby, your best protection is to crouch in the open, keeping twice as far away from isolated trees as the trees are high.
 - k. When you feel the electrical charge - if your hair stands on end or your skin tingles - lightning may be about to strike. Drop to the ground immediately.

First Aid

1. Persons struck by lightning receive a severe electrical shock and may be burned, but they carry no electrical charge and may be handled safely
2. A person "killed" by lightning can often be revived by prompt mouth-to-mouth resuscitation, cardiac massage and prolonged artificial respiration.
3. In a group struck by lightning, the apparently dead should be treated first; those who show vital signs will probably recover spontaneously, although burns and other injuries may require treatment.

WINTER STORMS

Before the Storm

1. Arrange for emergency heat supply in case of power failure.
2. Prepare automobile, battery-operated equipment, food, heating fuel and other supplies.
3. Prepare a winter survival kit. You should have the following items in your car: Blankets or sleeping bags, flares, high energy foods (candy, raisins, nuts, etc.) first aid kit, flashlights, extra shovel, windshield scraper, sack of sand.
4. Your car will help you keep warm, visible and alive should you be trapped in a winter storm. A lighted candle will help keep you from freezing, but you must remember to have window open slightly for ventilation. Make sure the exhaust pipe is not blocked by snow or other obstructions.
5. Keep car fuel tank above half full.

During and After the Storm

1. Dress warmly. Wear multiple layers of protective, loose-fitting clothing, scarves, mittens and hoods. Cover the mouth and nose to protect lungs from extremely cold air.
2. Avoid travel, but if you become stranded, stay in your vehicle - keep it ventilated, bundle up, light an emergency candle for warmth, occasionally change positions and DON'T PANIC.
3. Avoid overexertion. Heart attacks are a major cause of deaths during and after winter storms. Shoveling snow or freeing stuck vehicles can be extremely hard work. Don't overdo it!
4. Beware of the chill factor if winds are present.
5. Be prepared for isolation at home. If you live in a rural area, make sure you can survive at home for a week or two in case a storm isolates you and makes it impossible for you to leave.

If a Warning is Issued, the Storm is Imminent. Know Winter Words of Warning

1. WATCH - A winter storm is approaching.
2. FLURRIES - Intermittent snowfall that may reduce visibility.
3. SLEET - Small particles of ice usually mixed with rain. If enough sleet accumulates on the ground, it will make the roads slippery.
4. HEAVY SNOW - when four or more inches are expected within a 12-hour period.
5. FREEZING RAIN OR FREEZING DRIZZLE - is forecast when expected rain is likely to freeze as soon as it strikes the ground, putting a coating of ice or glaze on roads and everything else that is exposed. If a substantial layer of ice is expected to accumulate from the freezing rain, an ICE STORM is forecast.
6. A BLIZZARD - the most dangerous of all winter storms. It combines cold air, heavy snow and strong winds that blow the snow about and may reduce visibility to only a few yards. Winds 35 mph. Temperature 20° F. or less.
7. A SEVERE BLIZZARD WARNING - means that a very heavy snowfall is expected, with winds of at least 45 mph or temperature of 10° or lower.

SUGGESTED MINIMUM NEEDS FOR A 72-HOUR PORTABLE KIT

Water:	1 Gallon (8 lbs.) per person per day for 3 days (8 drops chlorine bleach per gallon)
Food & Utensils:	Minimal or Non cook, Lightweight, Palatable, Can Opener, Cooking and Eating Utensils
Clothing:	1 Change, Extra Shoes, Rain Gear, Adequate Winter Wear
Bedding:	Sleeping Bags, Blankets
Personal Hygiene:	Including Feminine Hygiene and Baby Items, Toothbrush, Toothpaste, Soap, and Shaving Gear.
Sanitation:	Airtight Bucket or Porta-Pottie, Toilet Paper, Newspaper, Soap, Towel, Disinfectant, Trash Bags, Bleach
First Aid Kit:	See page 1 for a basic first aid kit. Include personal medications.
Shelter:	Tent or Tarp, Rope 1/4" x 36'
Tools:	Pocket Knife, Small Tools, Axe, Pointed Shovel
Light:	Flashlight, Batteries, Candles, Matches or Lighter
Communication:	Radio, Batteries, 1 Whistle Per Person
Fuel:	For Cooking, Light, Heat
Important Papers:	Wills, Testaments, Stocks, Securities, Titles, Certificates, Insurance, Current Family Pictures, I.D. Cards and Tags, Inventory of Household Items, Pencil and Paper, Maps, Phone Numbers, Emergency Manual, Car Keys, House Keys, Books
Money:	Cash. Have smaller bills rather than large ones. Credit or debit cards.
Remember:	Keep car gas tank at least half full!

If you or your organization would like additional copies of this publication contact Square One Printing by calling 435.753.8875

ATTACHMENT "H"



JUB ENGINEERS, INC.
 THE ENGINEERS
 OF ILLINOIS

BID TABULATION

Client: Millville City
 Project: 450 North to 550 North Connection
 Project No.: 57-14-035
 Date: February 9, 2016

450 North to 550 North Connection (Base Bid)

Item #	Description	Unit	Estimated Quantity	LeGrand Johnson Construction Co.		Rupp Trucking & Excavation		Staker/Parson Companies		Whitaker Construction Co.	
				Bid Unit Price 1	Bid Total Price 1	Bid Unit Price 2	Bid Total Price 2	Bid Unit Price 3	Bid Total Price 3	Bid Unit Price 4	Bid Total Price 4
1	Mobilization	Lump Sum	1	\$ 20,000.00	\$ 20,000.00	\$ 44,747.00	\$ 44,747.00	\$ 28,900.00	\$ 28,900.00	\$ 158,500.00	\$ 158,500.00
2	Traffic Control	Lump Sum	1	\$ 9,800.00	\$ 9,800.00	\$ 15,526.18	\$ 15,526.18	\$ 19,550.65	\$ 19,550.65	\$ 11,700.00	\$ 11,700.00
3	Storm Water Pollution Prevention Plan	Lump Sum	1	\$ 3,000.00	\$ 3,000.00	\$ 8,690.00	\$ 8,690.00	\$ 8,700.00	\$ 8,700.00	\$ 8,820.00	\$ 8,820.00
4	Construction Staking	Lump Sum	1	\$ 12,900.00	\$ 12,900.00	\$ 28,734.20	\$ 28,734.20	\$ 13,560.00	\$ 13,560.00	\$ 12,500.00	\$ 12,500.00
5	Site Clearing	Lump Sum	1	\$ 3,000.00	\$ 3,000.00	\$ 4,800.00	\$ 4,800.00	\$ 4,200.00	\$ 4,200.00	\$ 11,900.00	\$ 11,900.00
6	Pothole Utility	Each	10	\$ 155.00	\$ 1,550.00	\$ 750.00	\$ 7,500.00	\$ 244.50	\$ 2,445.00	\$ 175.56	\$ 1,755.60
7	Remove Curb and Gutter	Feet	113	\$ 3.80	\$ 429.40	\$ 12.00	\$ 1,356.00	\$ 4.00	\$ 452.00	\$ 3.90	\$ 444.70
8	Remove Concrete Sidewalk	Square Feet	1,341	\$ 0.45	\$ 603.45	\$ 1.00	\$ 1,341.00	\$ 1.00	\$ 1,341.00	\$ 3.90	\$ 5,229.90
9	Remove Pipe Culvert	Feet	451	\$ 8.00	\$ 3,608.00	\$ 14.00	\$ 6,314.00	\$ 8.20	\$ 3,702.20	\$ 7.40	\$ 3,341.40
10	Remove Storm Drain Box	Each	2	\$ 250.00	\$ 500.00	\$ 750.00	\$ 1,500.00	\$ 660.00	\$ 1,320.00	\$ 194.86	\$ 389.72
11	Remove Water Service	Each	1	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 880.00	\$ 880.00	\$ 804.89	\$ 804.89
12	Remove Tree	Each	38	\$ 150.00	\$ 5,700.00	\$ 100.00	\$ 3,800.00	\$ 211.00	\$ 8,018.00	\$ 285.00	\$ 10,830.00
13	Remove Fence	Feet	806	\$ 1.75	\$ 1,410.50	\$ 1.93	\$ 1,555.58	\$ 2.00	\$ 1,612.00	\$ 1.30	\$ 1,047.80
14	Roadway Excavation (Plan Quantity)	Cubic Yard	11,920	\$ 3.23	\$ 38,501.60	\$ 3.23	\$ 38,501.60	\$ 7.25	\$ 86,420.00	\$ 5.30	\$ 63,176.00
15	Borrow	Ton	5,800	\$ 4.75	\$ 27,550.00	\$ 8.00	\$ 46,400.00	\$ 5.60	\$ 32,480.00	\$ 8.00	\$ 46,400.00
16	Circular Borrow (Plan Quantity)	Cubic Yard	4,387	\$ 12.00	\$ 52,644.00	\$ 1.50	\$ 7,330.50	\$ 11.50	\$ 50,200.50	\$ 11.00	\$ 47,957.00
17	Untreated Base Course (Plan Quantity)	Cubic Yard	2,351	\$ 22.00	\$ 51,722.00	\$ 22.00	\$ 51,722.00	\$ 37.80	\$ 88,867.80	\$ 16.00	\$ 37,516.00
18	HMA, PG 64-34, 1/2 Inch	Ton	2,723	\$ 67.30	\$ 183,279.90	\$ 70.67	\$ 192,434.41	\$ 73.50	\$ 200,140.50	\$ 75.00	\$ 204,225.00
19	Chip Seal, Grade C	Square Yard	12,710	\$ 2.69	\$ 34,189.90	\$ 2.63	\$ 33,427.30	\$ 2.50	\$ 31,775.00	\$ 2.80	\$ 35,588.00
20	Type A Curb and Gutter	Feet	1,815	\$ 15.33	\$ 27,823.95	\$ 13.37	\$ 24,166.55	\$ 16.25	\$ 29,493.75	\$ 14.00	\$ 25,410.00
21	Type Q Curb	Feet	613	\$ 20.67	\$ 12,670.71	\$ 13.55	\$ 8,306.15	\$ 16.00	\$ 9,808.00	\$ 14.00	\$ 8,582.00
22	24 Inch Mountable Curb	Feet	239	\$ 19.74	\$ 4,717.86	\$ 15.19	\$ 3,630.41	\$ 24.50	\$ 5,855.50	\$ 19.50	\$ 4,665.00
23	12 Inch Barrier Curb	Feet	171	\$ 31.44	\$ 5,376.24	\$ 20.66	\$ 3,532.86	\$ 24.00	\$ 4,104.00	\$ 33.50	\$ 5,728.50
24	6 Inch Curb	Feet	40	\$ 17.82	\$ 712.80	\$ 9.20	\$ 368.00	\$ 27.00	\$ 1,080.00	\$ 26.00	\$ 1,040.00
25	Approach Island Plowable End Section	Each	4	\$ 700.00	\$ 2,800.00	\$ 772.00	\$ 3,088.00	\$ 692.00	\$ 2,768.00	\$ 1,740.00	\$ 6,960.00
26	Concrete Sidewalk	Square Feet	7,829	\$ 4.14	\$ 32,412.06	\$ 3.18	\$ 24,916.22	\$ 3.60	\$ 28,184.40	\$ 5.50	\$ 43,059.50
27	Pedestrian Curb Ramp	Each	10	\$ 1,075.00	\$ 10,750.00	\$ 670.00	\$ 6,700.00	\$ 1,128.00	\$ 11,280.00	\$ 790.00	\$ 7,900.00
28	Island Pedestrian Crossing	Each	4	\$ 1,314.00	\$ 5,256.00	\$ 1,109.50	\$ 4,438.00	\$ 1,200.00	\$ 4,800.00	\$ 2,370.00	\$ 9,480.00
29	6 Inch Thick Concrete Driveway	Square Feet	1,776	\$ 4.71	\$ 8,354.96	\$ 3.81	\$ 6,766.56	\$ 4.85	\$ 8,613.60	\$ 5.90	\$ 10,478.40
30	4 Inch Thick Stamped Concrete	Square Feet	2,245	\$ 6.40	\$ 14,368.00	\$ 5.28	\$ 11,853.60	\$ 10.30	\$ 23,123.50	\$ 6.60	\$ 14,817.00
31	9 Inch Thick Colored Concrete - Truck Apron	Square Feet	2,074	\$ 7.60	\$ 15,763.40	\$ 5.70	\$ 11,811.80	\$ 10.00	\$ 20,740.00	\$ 11.00	\$ 22,814.00
32	Portland Cement Concrete Pavement	Square Yard	1.86	\$ 53.29	\$ 99,114.96	\$ 49.50	\$ 9,307.00	\$ 82.50	\$ 15,345.00	\$ 69.50	\$ 12,927.00
33	Colored Portland Cement Concrete	Square Yard	1,264	\$ 98.16	\$ 124,074.24	\$ 101.20	\$ 127,916.80	\$ 82.50	\$ 104,280.00	\$ 99.00	\$ 125,136.00
34	Adjust Valve Box Cover to Grade	Each	2	\$ 150.00	\$ 300.00	\$ 350.00	\$ 700.00	\$ 715.00	\$ 1,430.00	\$ 232.46	\$ 464.92
35	Relocate Fire Hydrant	Each	1	\$ 2,400.00	\$ 2,400.00	\$ 3,278.42	\$ 3,278.42	\$ 4,345.00	\$ 4,345.00	\$ 3,268.73	\$ 3,268.73
36	1 Inch Culinary Water Service	Each	3	\$ 1,175.00	\$ 3,525.00	\$ 1,639.87	\$ 4,919.61	\$ 2,673.00	\$ 8,019.00	\$ 1,725.52	\$ 5,176.56
37	8 Inch Ductile Iron Water Line, Class 50	Feet	1,237	\$ 39.00	\$ 48,342.00	\$ 40.93	\$ 50,804.41	\$ 50.00	\$ 61,800.00	\$ 38.37	\$ 47,459.69
38	Connect to Existing Water Line	Each	2	\$ 800.00	\$ 1,600.00	\$ 1,273.45	\$ 2,546.90	\$ 1,100.00	\$ 2,200.00	\$ 1,419.85	\$ 2,839.70
39	12 Inch x 8 Inch Reducer	Each	1	\$ 317.00	\$ 317.00	\$ 599.81	\$ 599.81	\$ 440.00	\$ 440.00	\$ 464.65	\$ 464.65
40	8 Inch x 6 Inch Reducer	Each	1	\$ 239.00	\$ 239.00	\$ 453.27	\$ 453.27	\$ 330.00	\$ 330.00	\$ 359.22	\$ 359.22
41	8 Inch 22.5 Degree Bend	Each	2	\$ 300.00	\$ 600.00	\$ 349.26	\$ 698.52	\$ 385.00	\$ 770.00	\$ 325.99	\$ 651.98
42	16" Casing for 8" Waterline	Feet	14	\$ 5,208.00	\$ 72,912.00	\$ 147.00	\$ 2,058.00	\$ 220.00	\$ 3,080.00	\$ 91.57	\$ 1,281.98
43	6 Inch PIP 80 PSI	Feet	965	\$ 11.25	\$ 10,856.25	\$ 20.38	\$ 19,666.70	\$ 14.00	\$ 13,510.00	\$ 15.74	\$ 15,189.10
44	6 Inch Gate Valve	Each	2	\$ 1,940.00	\$ 3,880.00	\$ 1,320.63	\$ 2,641.26	\$ 1,424.00	\$ 2,848.00	\$ 1,399.72	\$ 2,799.44
45	6 Inch Tee	Each	1	\$ 175.00	\$ 175.00	\$ 406.14	\$ 406.14	\$ 275.00	\$ 275.00	\$ 229.32	\$ 229.32
46	6 Inch Cap	Each	1	\$ 15.00	\$ 15.00	\$ 372.28	\$ 372.28	\$ 165.00	\$ 165.00	\$ 192.34	\$ 192.34
47	10 Inch PIP 80 PSI	Feet	2,403	\$ 15.14	\$ 36,362.02	\$ 12.86	\$ 30,832.58	\$ 19.30	\$ 46,377.90	\$ 20.14	\$ 48,399.42
48	10 Inch Gate Valve	Each	4	\$ 2,219.00	\$ 8,876.00	\$ 2,748.35	\$ 10,993.40	\$ 3,087.00	\$ 12,348.00	\$ 2,866.68	\$ 11,466.72
49	10 Inch Tee	Each	3	\$ 290.00	\$ 870.00	\$ 602.77	\$ 1,808.31	\$ 418.00	\$ 1,254.00	\$ 327.66	\$ 982.98
50	10 Inch 45 Degree Bend	Each	3	\$ 245.00	\$ 735.00	\$ 426.42	\$ 1,279.26	\$ 308.00	\$ 924.00	\$ 299.08	\$ 897.24
51	10 Inch 90 Degree Bend	Each	1	\$ 228.00	\$ 228.00	\$ 452.54	\$ 452.54	\$ 385.00	\$ 385.00	\$ 327.61	\$ 327.61
52	10 Inch Cap	Each	1	\$ 100.00	\$ 100.00	\$ 382.88	\$ 382.88	\$ 165.00	\$ 165.00	\$ 251.52	\$ 251.52
53	10 Inch x 6 Inch Reducer	Each	1	\$ 40.00	\$ 40.00	\$ 387.08	\$ 387.08	\$ 150.00	\$ 150.00	\$ 256.11	\$ 256.11
54	4 Inch Sewer Lateral	Each	3	\$ 825.00	\$ 2,475.00	\$ 1,015.54	\$ 3,046.62	\$ 1,622.00	\$ 4,866.00	\$ 928.82	\$ 2,786.46
55	10 Inch Sewer Main	Feet	620	\$ 37.00	\$ 22,940.00	\$ 45.75	\$ 28,350.00	\$ 30.25	\$ 18,750.00	\$ 35.64	\$ 22,096.80
56	4 ft Dia Sewer Manhole	Each	3	\$ 2,600.00	\$ 7,800.00	\$ 2,441.08	\$ 7,323.24	\$ 3,300.00	\$ 9,900.00	\$ 3,507.96	\$ 10,523.88
57	Irrigation Headworks	Lump Sum	1	\$ 2,100.00	\$ 2,100.00	\$ 12,244.10	\$ 12,244.10	\$ 8,250.00	\$ 8,250.00	\$ 2,895.82	\$ 2,895.82
58	12 Inch Storm Drain Pipe	Feet	44	\$ 18.00	\$ 792.00	\$ 29.41	\$ 1,294.04	\$ 30.00	\$ 1,320.00	\$ 53.24	\$ 2,342.56
59	15 Inch Storm Drain Pipe	Feet	884	\$ 23.50	\$ 20,774.00	\$ 32.65	\$ 28,862.60	\$ 30.00	\$ 26,520.00	\$ 34.79	\$ 30,754.36
60	18 Inch Storm Drain Pipe	Feet	404	\$ 27.50	\$ 11,110.00	\$ 26.53	\$ 10,718.12	\$ 32.50	\$ 13,130.00	\$ 40.36	\$ 16,305.44
61	24 Inch Storm Drain Pipe	Feet	87	\$ 30.00	\$ 2,610.00	\$ 54.35	\$ 4,728.45	\$ 44.00	\$ 3,828.00	\$ 70.36	\$ 6,121.32
62	Catch Basin 3 ft x 2 ft (Open Back)	Each	3	\$ 1,470.00	\$ 4,410.00	\$ 1,309.40	\$ 3,928.20	\$ 2,200.00	\$ 6,600.00	\$ 2,038.14	\$ 6,114.42
63	Catch Basin 3 ft x 3 ft (Open Back)	Each	6	\$ 1,400.00	\$ 8,400.00	\$ 1,707.97	\$ 10,247.82	\$ 2,860.00	\$ 17,160.00	\$ 2,330.00	\$ 13,980.00
64	Catch Basin 4 ft x 4 ft, Rect Grate With Hood	Each	1	\$ 4,000.00	\$ 4,000.00	\$ 4,982.61	\$ 4,982.61	\$ 5,533.00	\$ 5,533.00	\$ 4,103.19	\$ 4,103.19
65	Drainage Box 3 ft x 3 ft (Rect Solid Lid)	Each	1	\$ 2,000.00	\$ 2,000.00	\$ 2,225.17	\$ 2,225.17	\$ 3,000.00	\$ 3,000.00	\$ 2,669.38	\$ 2,669.38
66	6 ft Dia Pump Manhole	Each	1	\$ 4,900.00	\$ 4,900.00	\$ 5,581.34	\$ 5,581.34	\$ 9,350.00	\$ 9,350.00	\$ 7,593.99	\$ 7,593.99
67	5 ft Storm Drain Manhole	Each	1	\$ 1,700.00	\$ 1,700.00	\$ 2,032.46	\$ 2,032.46	\$ 2,750.00	\$ 2,750.00	\$ 3,061.32	\$ 3,061.32
68	15 Inch Flared End Section	Each	2	\$ 450.00	\$ 900.00	\$ 578.15	\$ 1,156.30	\$ 1,150.00	\$ 2,300.00	\$ 702.34	\$ 1,404.66
69	18 Inch Flared End Section	Each	2	\$ 590.00	\$ 1,180.00	\$ 645.43	\$ 1,290.86	\$ 495.00	\$ 990.00	\$ 699.53	\$ 1,399.06
70	24 Inch Flared End Section	Each	1	\$ 400.00	\$ 400.00	\$ 922.66	\$ 922.66	\$ 968.00	\$ 968.00	\$ 902.63	\$ 902.63
71	Remove Sign	Each	9	\$ 63.26	\$ 569.34	\$ 54.12	\$ 487.08	\$ 70.00	\$ 630.00	\$ 70.50	\$ 634.50
72	Relocate Sign	Each	3	\$ 86.25	\$ 258.75	\$ 63.61	\$ 190.83	\$ 96.00	\$ 288.00	\$ 97.00	\$ 291.00
73	Traffic Sign, Standard Post	Each	26	\$ 193.00	\$ 5,018.00	\$ 211.93	\$ 5,510.18	\$ 212.00	\$ 5,512.00	\$ 215.00	\$ 5,590.00
74	Traffic Sign, Breakaway Post	Each	4	\$ 612.00	\$ 2,448.00	\$ 673.21	\$ 2,692.84	\$ 675.00	\$ 2,700.00	\$ 685.00	\$ 2,740.00
75	Pavement Markings - 4" Paint	Feet	8,815	\$ 0.30	\$ 2,644.50	\$ 0.33	\$ 2,908.95	\$ 0.40	\$ 3,526.00	\$ 0.35	\$ 3,085.25
76	Pavement Markings - 8" Paint	Feet	202	\$ 0.40	\$ 80.80	\$ 0.44	\$ 88.88	\$ 0.50	\$ 101.00	\$ 0.45	\$ 90.90
77	Pavement Markings - 12" (Preformed Thermoplastic)	Feet	264	\$ 7.26	\$ 1,916.64	\$ 7.99	\$ 2,109.36	\$ 8.00	\$ 2,112.00	\$ 8.10	\$ 2,138.40
78	Pavement Message (Preformed Thermoplastic)	Each	10	\$ 56.00	\$ 560.00	\$ 61.61	\$ 616.10	\$ 61.60	\$ 616.00	\$ 62.50	\$ 625.00
79	Street Light	Each	8	\$ 7,555.00	\$ 60,440.00	\$ 8,310.50	\$ 66,484.00	\$ 8,310.00	\$ 66,480.00	\$ 7,090.00	\$ 56,720.00
80	Highway Lighting System	Lump Sum	1	\$ 25,200.00	\$ 25,200.00	\$ 27,720.00	\$ 27,720.00	\$ 27,720.00	\$ 27,720.00	\$ 11,200.00	\$ 11,200.00
81	Grass Sod	Square Feet	1,018	\$ 0.95	\$ 967.10	\$ 1.05	\$ 1,068.90	\$ 0.90	\$ 912.00	\$ 1.10	\$ 1,119.80
82	Broadcast Seed	1000 Sq Feet	25	\$ 35.00	\$ 875.00	\$ 38.50	\$ 962.50	\$ 88.00	\$ 2,200.00	\$ 39.00	\$ 975.00
83	1/2" Rock Mulch (3 Inch Thick)	Square Feet	1,164	\$ 1.32	\$ 1,538.48	\$ 1.45	\$ 1,687.80	\$ 0.50	\$ 582.00	\$ 1.50	\$ 1,746.00
84	2" Rock Mulch (3 Inch Thick)	Square Feet	1,155	\$ 2.05	\$ 2,367.75	\$ 2.26	\$ 2,610.30	\$ 0.50	\$ 577.50	\$ 2.30	\$ 2,656.50
85	Plant - 1 Gal	Each	63	\$							



Funding Status Update

Client: Millville City
Project: 450 North to 550 North Connection
Project No.: 57-14-035
Date: 2-11-16

Item #	Description	Budget	Cost to Date	Difference	%
General					
1	Preliminary Engineering	\$ 161,000.00	\$ 127,334.00	\$ 33,666.00	79%
2	Environmental Work	\$ 5,000.00	\$ -	\$ 5,000.00	0%
3	Right of Way Purchase	\$ 193,000.00	\$ 180,000.00	\$ 13,000.00	93%
4	Constuction	\$ 1,446,000.00	\$ 1,183,992.90	\$ 262,007.10	82%
5	Construction Engineering	\$ 76,000.00	\$ -	\$ 76,000.00	0%
6	Misc Costs	\$ 74,000.00	\$ -	\$ 74,000.00	0%
Total		\$ 1,955,000.00	\$ 1,491,326.90	\$ 463,673.10	76%
	Millville Contribution	\$ 136,000.00	\$ 104,392.88	\$ 31,607.12	

**SECTION 00 51 00
NOTICE OF AWARD**

Date of Issuance: February 11, 2016	
Owner: Millville City Corporation	Owner's Contract No.:
Engineer: J-U-B Engineers, Inc	Engineer's Project No.: 57-14-035
Project: 450 North to 550 North Connection	Contract Name: Hart Wybrow
Bidder: LeGrand Johnson Construction Inc.	
Bidder's Address: 1000 South Main, Logan, Utah 84321	

TO BIDDER:

You are notified that Owner has accepted your Bid dated February 10, 2016 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Base Bid and Additive #1.

The Contract Price of the awarded Contract is: **\$ 1,183,992.90.**

3 unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner [3] counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [e.g., performance and payment bonds] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner:



Authorized Signature

By:

Title:

Copy: Engineer

ATTACHMENT "I"



State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

Department of Environmental Quality

Alan Matheson
Executive Director

DIVISION OF WATER QUALITY
Walter L. Baker, P.E.
Director

FEB 02 2016

Gary Larsen
Public Works Director
510 East 300 South
PO Box 308
Millville City, UT 84326

Dear Mr. Larsen:

Subject: Construction Permit
Sewer System for High School
Millville City, Cache County, Utah

The Division of Water Quality ("Division") has completed its review of the plans and specifications for the Sanitary Sewer System for Millville High School submitted to this office between July 15, 2015 and January 18, 2016. The plans and specifications, sealed by Lance Anderson, P.E. on November 4, 2015 basically comply with R317, Administrative Rules for Water Quality, Utah Administrative Code. A Construction Permit, as constituted by this letter, is hereby issued subject to the following conditions:

1. Any revisions or modifications to the approved plans and specifications must be submitted to the Division for review and approval before construction or implementation thereof.
2. The permitted facilities must not be placed in service until the Division has made a final inspection and has authorized you, in writing, to do so.
3. This construction permit does not cover monitoring, record keeping, reporting and disposal/reuse.
4. A Storm Water Permit may be required for this project. Any construction activities that disturb one acre or more are required to obtain coverage under the Utah Pollutant Discharge Elimination System (UPDES) Storm Water General Permit for Construction Activities. The permit requires the development of a storm water pollution prevention plan (SWPPP) to be implemented and updated from the commencement of any soil disturbing activities at the site until final stabilization of the project. For more information, or to obtain permit coverage online, please go to <http://www.waterquality.utah.gov/UPDES/stormwater.htm>.

New Millville High School sanitary sewer system is Phase 1 in an overall sewer master plan which was done by J-U-B Engineers, Inc. for Millville City. Gravity sewer pipe diameters were established in that master plan and will consist of 8, 10, 12, and 15-inch PVC pipes for this phase of construction. According to the master plan, all of the flow from the planning area will be conveyed to the existing

Sanitary Sewer System for Millville City High School, Cache County
Page 2 of 2

Nibley sewer trunk line at the intersection of 2600 South and Highway 165 via an existing manhole. A meter will be installed just prior to this manhole to measure the flow that enters the Nibley collection system from Millville City.

A new roadway and bridge will be built to cross the Blacksmith Fork River near this high school. This bridge will be used to support the aerial sewer main that will cross the river at that location. The bridge design is done by other engineering company.

The issuance of this permit does not relieve you in any way, of obtaining applicable permits from local jurisdictions. You may contact Mr. Grant Koford, Bear River Health Department, for compliance with other local requirements.

This construction permit will expire one year after the date of its issuance, unless substantial progress is made in constructing the approved facilities or the plans and specifications have been resubmitted and the construction permit is reissued. This permit does not relieve you in any way of your obligations to comply with other applicable local requirements.

We are retaining one set of the submitted plans for our file, with an imprint of our construction permit stamp and returning one set to you. The stamped set must be kept available for examination and inspections to be conducted by the Division and the Health Department, or for resolution of any conflicts or discrepancies that may arise during construction or installation.

The Division of Water Quality values your feedback to help us improve the permitting process and to better meet your needs. Please go to <http://www.waterquality.utah.gov/> and take a few minutes to complete our customer feedback form (give us feedback using the link on the lower left side of the page).

If we can be of further assistance, please contact Svetlana Kopytkovskiy of my staff at 801-536-4345.

Sincerely,



Walter L. Baker, P.E.
Director

WLB:SK:sk:ag

Enclosure: Contract Documents (3 volumes)

cc: Grant Koford, Environmental Health Director, Bear River Health Department, (w/o enclosure)
Zan Murray, P.E., J-U-B Engineers, Inc., Logan, UT 84321 (w/o enclosure)

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FILE: Millville City, Cache County: Sewer System for High School

DWQ-2016-002281

ATTACHMENT "J"

Councilmember Reports February 11, 2016

Sign into Millville – Mayor Johnson/Councilmember Duffin
Fees in Lieu of Water Rights – Gary Larsen/Bob Fotheringham
Review of Group Residential Facilities – Coordinator Harry Meadows
Volunteerism Always Pays (VAP) Projects provided by Wal-Mart – Mayor Johnson
City Artifacts – Councilmember Callahan
Old Mill Day Committee – Councilmember Cummings
CERT Training Program – Councilmember Cummings
Water Rights Recommendation from Planning Commission – Mayor Johnson
High School – Councilmember Zollinger
Schedule for Newsletter Article – March, Councilmember Duffin; April, Councilmember Williams; May, Councilmember Zollinger; June, Mayor Johnson; July, Councilmember Callahan; August, Councilmember Cummings. (To be turned in by the 6th of each month)