

Wastewater Operator Certification Council Meeting
October 26, 2015 — 10:30 a.m.
Great Salt Lake West #3134, 195 N 1950 W, Salt Lake City, Utah

MINUTES (Approved February 18, 2016)

There were technical difficulties getting both parties connected to the conference phone, but eventually the connection was made and the meeting was started over again.

1. Roll Call conducted by volunteer *Kerry Eppich acting as chair for meeting: Attending: Board Members: Kerry Eppich, Tom Pendley, with Dan James and Richard Jex by conference phone; DWQ Staff: John Mackey, Paul Krauth, Judy Etherington; Excused: Lawrence Burton, Jim Callison, and Mike McFarland*

2. Discussion and Approval of Minutes of June 29, 2015
Discussion: Judy drew attention to the removal of the word "are" in Item #4 of the copy presented at today's meeting compared to the draft version that had been sent out by email.

Motion to accept the minutes from the last meeting as changed. Moved by Dan James; seconded by Tom Pendley; Approved unanimously, with the exception of Richard Jex abstaining since he was not in attendance at the previous meeting.

3. DWQ updates:
 - a) New on-line CEU Status Report - has anyone tried it? Is it working? *Judy asked for feedback from the members. Tom has used it and was able to get his information. It was pointed out that only "current" certifications are listed, not expired ones. Kerry will check afterwards.*
 - b) Expect to have on-line payments available soon - maybe by the end of the year. *It is expected that either individual or group payments will be possible.*

4. Small Lagoon System exam re-evaluation - Discussion and Plan of Action - How to proceed, who is "in charge?" - No names submitted to Judy following the last meeting. Ask for volunteers at WEAU Mid-Year Conference, or maybe RWAU?

Paul Krauth has spoken to several of the individuals whose names were mentioned at the last meeting. Is there any way to offer an incentive to the participants for helping? He suggested trying to coordinate the review during the RWAU Conference in St. George this winter when most of the people will be planning to attend already.

It was also suggested that the recommendation forms be available through both WEAU and RWAU websites and at the WEAU Mid-Year Conference. Judy is to contact the organizations about doing so. The plan is to review the treatment questions for relevancy, but ask ABC for 50% collection questions from the general exam bank according to their ratio of subjects on the Collection I exams.

Judy needs to arrange with ABC for the item bank to be available at that time.

5. Council member representation - should we adjust the treatment and collection time frames before soliciting names for new members for 2016-18? See chart of previous and current members. Recommendations for change to Water Quality Board?

Judy presented the list of council members as it is structured as defined in the revised rules and the historical composition. The positions being vacated at the end of January 2016 are Kerry Eppich as wastewater management representative, and Richard Jex and Dan James as wastewater treatment operator representatives. During the discussion, it was suggested that one of the current Collection representatives be asked to represent Treatment operators so that in the future there would be both treatment and collection vacancies during the annual rotation, rather than having each category alternate.

Motion by Tom Pendley to change the representation pattern so that there will not be only Treatment or Collection vacancies at the same time, but both a Treatment and Collection vacancy to fill each time; Seconded by Dan James; Approved unanimously.

Tom Pendley volunteered to be the one recommended change his representation to Treatment operators, if approved by the Board in January with the new appointments.

6. Facility Compliance Worksheet
DRC issues have been resolved since the last meeting for East Carbon City, Elk Ridge, Kanab, Orem, and St. George. There are still outstanding issues for Magna Water District, Neola Water & Sewer District, Salt Lake City Public Utilities, Spanish Fork, Tabiona, Tooele City, Vineyard Town, and White Hills Special Service District.

White Hills has had a problem of an SSO that has since been corrected, but it has prompted inquiries about whether an NOV should be issued. One has been drafted, but is under review and no determination has been made about whether it will be issued under the current situation.

Vineyard Town has an operator who is certified, but no contract has been submitted to our office for review.

Tooele City has employees who have attempted to pass the required certification exams, but no one has succeeded in the past year since Dan Olson left.

7. September 2015 (RWAU) Wastewater Exam Scores:

Mandatory

GRADE EXAM	TOTAL EXAMINEES	MEAN SCORE	HIGH SCORE	LOW SCORE	# PASS (≥70%)	# FAIL (<70%)	PASS %
C-I	0	NA	NA	NA	0	0	
C-II	6	72.0	83	55	4	2	67

GRADE EXAM	TOTAL EXAMINEES	MEAN SCORE	HIGH SCORE	LOW SCORE	# PASS (≥70%)	# FAIL (<70%)	PASS %
C-III	1	62.0	62.0	62.0	0	1	0
C-IV	4	53.5	63	47	0	4	0
SLS-I	5	78.8	90	68	4	1	80
T-I	10	59.8	78	26	3	7	30
T-II	6	69.3	76	54	5	1	83
T-III	4	67.0	71	61	2	2	50
T-IV	10	61.0	76	49	3	7	30
TOTAL	46	NA	NA	NA	21	25	46

Voluntary

M-I	1	57.0	57	57	0	1	0
M-II	2	78.5	83	74	2	0	100
M-III	1	55.0	55	55	0	1	0

8. Possible proctors for exams on Thursday, December 3rd at 1:00 p.m. (allow extra set-up time before hand). The number of proctors needed will depend on the final registration count. Application deadline is October 30th.

Current volunteers are:

- **Provo (up to 90 people, UVU as backup): Jim Callison and Lawrence Burton**
- **North Salt Lake: Paul Krauth?**
- **Ogden (Central Weber SID): Tom Pendley and Mike McFarland**
- **Richfield: John Chartier (DE)**
- **St. George: Paul Wright (DE)**

Dan James is willing to help wherever needed. Kerry will not be available, and Richard is not sure whether he is available that day. Judy will know the count better by the end of the week after the application deadline of October 30th.

9. Determination of CEUs, if any, for:
- a) Safety - Personnel Policy Changes, Cedar (in-house training - 1 hour, October 14, 2015 (0.1 CEUs?: **No WW CEUs.**
 - b) RWAU - DW: Capacity Development/Conservation & Shortages/Energy Efficiency, Stansbury Park ID, 6 hours, October 15, 2015: **half credit allowed for the Energy Efficiency training = 0.15 WW CEUs.**
 - c) RWAU - DW: Tracking Water Usage/Hydrants/O&M Distribution System, Nephi, 6 hours, October 7, 2015: **half credit allowed for each part is 0.3 WW CEUs total.**

- d) URMMA - Gordon Graham Event, Sandy, Multiple session options Jan 28-29, 2015: **No WW CEUs.**
- e) APWA Utah Chapter, October 6-7, 2015, Sandy, agenda shows possible 9.16 training hours: **half credit allowed = 0.45 WW CEUs.**
- f) Water Law & Policy Seminars, March 17, 2014, St. George (advertised as possible 6.5 CLE Credit Hours): **No WW CEUs.**
- g) 21st Annual Utah Water Summit, October 28, 2014, Provo (see agenda): **No WW CEUs.**
- h) 2015 UCEA Winter Conference, January 22-23, 2015, St. George, (Official verification of 0.7 CEUs credit given following responses received from email request to Council): **Confirmed 0.7 WW CEUs.**
- i) Safety - Fluoride Safety Training, August 5, 2015, Granger, (Official verification that we still do not give credit for this to confirm the council's determination in 2008): **No WW CEUs.**
- j) NPI, Inc. - Contracting Officer Representative (COR) Refresher course on January 12-16, 2015, 40 hours (confirming No CEUs per email responses received): **No WW CEUs.**
- k) Utah Seismic Safety Commission - Utah Emergency Rapid Assessment training (Safety Awareness Program), April 2, 2014, Park City: **No WW CEUs unless more information presented showing relevance to wastewater.**
- l) From "Other business:" Linko User Group 2015, October 7-9, 2015, Las Vegas, NV (agenda for two days shows 11.9 hours of training time when breaks not included): **half credit of 0.6 WW CEUs.**

10. Convene Closed Session for Exam Question and Comment Reviews:

Motion to go into closed session to review the exam questions: Made by Tom Pendley; Seconded by Richard Jex; Approved unanimously.

11. Responses to Exam Question/Comment Forms reviews

- a) September 2015 (RWAU) Session
 - T3 - ABC1030S V.8 - #3: ***Good question as generators, portable pumps, and other motors besides vehicle motors have gasoline engines that need maintaining.***
 - T3 - ABC1030S V.8 - #74: ***Good question as only the right pump will lift the liquid with the percent of solids; the other types of pumps will not work in this situation.***
 - T4 - ABC1040S V.8 - #87: ***Good question***
 - T4 - ABC1040S V.8 - #89: ***Good question, but don't think that this or the previous question were the one that the comment related to. The comment form asked "Are you asking for total volume of solids or percent of solids?" The question number was difficult to read on the comment form.***

12. Conclude Closed Session for Exam Question and Comment Reviews and Resume Open Meeting:

Motion to leave the closed session by Tom Pendley; seconded by Dan James; Approved unanimously.

13. Motion on Action to be taken as a result of the Closed Session:

Motion that the first two questions are OK and the other two were irrelevant: Made by Tom Pendley; seconded by Richard Jex; Approved unanimously.

14. Other Business:

Additional Linko CEU question was answered during the review of CEU requests.

15. Adjourn

Motion to adjourn: Made by Lawrence Burton; seconded by Dan James and Richard Jex simultaneously; Approved unanimously. Adjourned at 11:55 a.m.

Affidavit of Confidentiality

The Wastewater Operator Certification Council went into closed session during its meeting on October 26, 2015, following a motion by Tom Pendley to "go into closed session to review exam questions." The motion was seconded by Richard Jex.

(Kerry Eppich, Acting Chair for meeting)
Wastewater Operator Certification Council Chair

10/26/15
Date