

**Minutes of the Regular Meeting of the
Emery County Care and Rehabilitation Center Board
January 27, 2016**

The Emery County Care and Rehabilitation Center Board met in a regular Board Meeting on January 27, 2016, at 5:30 p.m. at the Emery County Care and Rehabilitation Center located at 455 West Mill Road, Ferron, Utah.

Board Members present:

Ross Huntington, Chairman
Don Childs
Dixie Fish
Adele Justice
Lori Ann Larsen
Ethan Migliori

Others Present:

Ileen Baker, Administrator
Penney Elliott, DON
Dr. Donaldson
Tony Martin, Traditions CEO
Taylor Johnson, Traditions Finance Manager

Welcome and Prayer

Chairman welcomed everyone to the meeting. Don offered prayer.

Public Input

None

Approval of December 2, 2015, regular Meeting Minutes

A motion to accept the December 2, 2015, meeting minutes was made by Don with the correction of the word "contact" to "contract" on the second page. Dixie seconded the motion to accept the minutes as corrected. Motion carried unanimously.

Medical Director's Report

Dr. Donaldson reported that there are going to be changes at the clinic with the Administrator leaving. Those changes will not impact the Care Center directly. Dr. Donaldson will be having a billing and coding specialist join him next time he does rounds at the facility.

Consultant's Report

Tony reported that there have not been any further developments with the new hospice company. The average census for December was 26.39, today we are at 29 residents. The financial packet was reviewed with Tony going over revenues and Medicare days. He was happy to report that we came in under budget for the year. Dixie had questions regarding staffing, software maintenance and the absence of charges for therapies. Those questions were addressed by Tony. Also, Ross asked Tony for an explanation on the billing of cost per beds.

A discussion was made on bringing the Employee Handbook into compliance by changing the waiting period from 90 days to 60 days due to the Health Care Act. A motion to make that change to the handbook was made by Lori Ann and seconded by Don. All were in favor.

Administrator's Report

Ileen reported that therapies will be tight for the next eight months until Scott and Brody can get Loren moved back and working for them. A Complaint Survey took place on 12/9/2015. We received a tag during that survey for not calling the police and notifying APS. Ileen informed the Board that employees of the facility did not have health insurance for the month of December. The Board asked that all employees who went without coverage during that month be given two weeks to provide receipts for medical and pharmacy charges for consideration of payment. As of January 1st, coverage is being provided by United Healthcare. We are currently awaiting the upper payment. We received a bid on the doors, but Tony would like to obtain another bid. Our new Care Coordinator is Nancy Draft, she has been assigned to help improve resident care. Board asked Ileen to find out if we can teach Certified Nurse Aide classes.

Director of Nursing's Report

Penny reported that the Omnicare nurse was here and performed a compliance report in which the facility did well. She also noted that members of the staff have been assigned part-time and full-time positions. Penney has prepared a "How We Do it Here" book on the topic of policies and procedures for the Nurses. She plans to prepare a similar book for the Certified Nursing Assistants.

Commissioner's Report

Commissioner asked if anyone teaches Medication Techs locally. Tony said he would find out if there are any programs available and try and find someone to do the training. If that becomes a possibility, the Commissioner said he will find out if there are resources to train an instructor so they can come into the area and train Med Techs. Ethan also reported that the option of selling beds is still on hold due to the moratorium change that is coming soon.

Chairman's Report

Chairman asked for an explanation on why employees didn't have health coverage during the month of December. Tony provided that explanation. Ross indicated that is unacceptable and in an effort to ensure that doesn't happen again, he suggested we use the County's Agent going forward. Ross also asked about the nursing situation and was told that we have no new nurses at this time.

Executive Session

Ethan made a motion to go into an Executive Session. Adele seconded the motion. No action was taken during that session. A motion to come out of Executive Session was made by Dixie and seconded by Lori Ann.

Next Board Meeting—February 24, 2016, at 5:30 p.m.

Meeting Adjourned